

J. MICHAEL CAREY
City Clerk

When making inquiries
relative to this matter
refer to File No.

CITY OF LOS ANGELES
CALIFORNIA



RICHARD J. RIORDAN
MAYOR

Office of
CITY CLERK
Council and Public Services
Room 395, City Hall
Los Angeles, CA 90012
Council File Information - (213) 485-5703
General Information - (213) 485-5705

Pat Healy
Chief Legislative Assistant

Council File No. 98-0537
(file not transmitted)

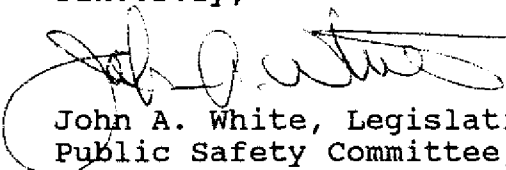
March 31, 1998

Keith C. Comrie, City Administrative Officer
Room 1500, City Hall East

**REQUEST FOR REPORT: CONTRACTUAL AGREEMENT BETWEEN THE CITY AND THE
COUNTY OF LOS ANGELES FOR IMPLEMENTATION OF
THE "FIRST STRIKE TRAINING" TERRORISM-RESPONSE
TRAINING PROGRAM**

The Public Safety Committee Chair has requested that you prepare a report relative to the attached transmittal from the Mayor's Office of Criminal Justice regarding a contractual agreement between the City and the County of Los Angeles for implementation of the "First Strike Training" terrorism-response training program. In your report, please contain a fiscal impact statement and recommendations for Council action. Please direct your written report, no later than April 13, 1998, to the Public Safety Committee, in care of the City Clerk's Office, Room 615, City Hall East.

Sincerely,


John A. White, Legislative Assistant
Public Safety Committee, x5-5775

attachment

cc: Councilmember Laura Chick
Attn: Diana Brueggemann

Ronald F. Deaton, Chief Legislative Analyst
Attn: Judy Steele

1strespn.cao





CITY HALL
LOS ANGELES, CALIFORNIA 90012
(213) 847-2489

OFFICE OF THE MAYOR

RICHARD J. RIORDAN
MAYOR

March 12, 1998

Honorable Members of the City Council
c/o City Clerk
Room 615, City Hall East

RE: Transmittal of "First Responder Training" Contractual Agreement

Contact Person: Michael Thompson x5-4425

Transmitted herewith for consideration by the City Council is a Contractual Agreement between the County of Los Angeles and the City of Los Angeles for implementation of the "First Responder Training" Program.

On November 12, 1997, the Bureau of Justice Assistance, United States Department of Justice, awarded the County of Los Angeles, through the Los Angeles County Sheriff's Department on behalf of the multi-agency Los Angeles County Operational Area Terrorism Working Group, a grant to fund a First Responder Training Program demonstration model to help address potential or real acts of terrorism involving weapons or agents of mass destruction in the Los Angeles region. The County was awarded \$250,000 for an 18 month program. The Los Angeles Police Department and the Fire Department are members of the multi-agency Working Group.

The attached Agreement with the County would provide for participation in the program by the two City departments, and reimbursement to the City of \$96,429 (LAPD \$36,902 and LAFD \$59,527) for project related costs as detailed in the Statement of Work and Budget attachment.

It is therefore recommended that the City Council:

1. Approve participation by the Police Department and the Fire Department in the First Responder Training Program, and authorize the respective department representatives to execute the Contractual Agreement Statement of Work.

Handwritten notes and stamps, including "PUBLIC COPY" and "RECEIVED" with a date.

MAR 12 1998

Grant - Copy only

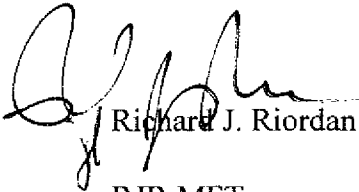
Honorable Members of the City Council

March 12, 1998

Page 2

2. Approve the Contractual Agreement between the County of Los Angeles and the City of Los Angeles concerning "the County of Los Angeles First Responder Training Program" in the amount of \$96,429 and authorize the Mayor to execute the Contractual Agreement, subject to approval of the City Attorney as to form and legality.
3. Request the Controller to establish a new fund, entitled "First Responder Training Program", for the receipt and disbursement of grant funds.
4. Authorize advance appropriations, which are to be reimbursed upon receipt of grant monies, to Police Department and Fire Department funds and accounts as required to implement the program.

Sincerely,

A handwritten signature in dark ink, appearing to read "Richard J. Riordan". The signature is fluid and cursive, with a large initial "R".

Richard J. Riordan

RJR:MFT:nss

J. MICHAEL CAREY
City Clerk

CITY OF LOS ANGELES
CALIFORNIA



Office of the
CITY CLERK
Council and Public Services
Room 615, City Hall
Los Angeles, CA 90012
Council File Information - (213) 485-5703
General Information - (213) 485-5705

When making inquiries
relative to this matter
refer to File No.

RICHARD J. RIORDAN
MAYOR

98-0537

June 8, 1998

Mayor's Office of Criminal
Justice Planning
Councilmember Chick
Councilmember Feuer
Police Department
Fire Department
City Attorney
Controller,
Accounting Division, F&A
Disbursement Division
City Administrative Officer
Chief Legislative Analyst

PLACE IN FILES

JUN 09 1998

DEPUTY

RE: THE FIRST RESPONDER TRAINING PROGRAM GRANT

At the meeting of the Council held May 29, 1998, the following
action was taken:

Attached motion (Chick - Feuer) adopted.....	_____X_____
Mayor concurred.....	_____06-03-98_____
Appointment confirmed.....	_____
Findings adopted.....	_____

J. Michael Carey

City Clerk
bem

steno\980537

Handwritten notes:

6/8/98
wt
6/8/98

Mayor's Time Stamp

RECEIVED

'98 JUN -2 P3:04

DEPUTY MAYOR

City Clerk's Time Stamp

CITY CLERK'S OFFICE

98 JUN -2 PM 2:59

CITY CLERK

BY _____ DEPUTY

SUBJECT TO MAYOR'S APPROVAL

COUNCIL FILE NO. 98-0537

COUNCIL DISTRICT NO. _____

COUNCIL APPROVAL DATE May 29, 1998

RE: THE FIRST RESPONDER TRAINING PROGRAM GRANT

LAST DAY FOR MAYOR TO ACT JUN 12 1998
(10 Day Charter requirement as per LAAC Section 14.7)

DO NOT WRITE BELOW THIS LINE - FOR MAYOR OFFICE USE ONLY

APPROVED

_____ ✓

*DISAPPROVED

*Transmit objections in writing pursuant to LAAC Section 14.7

DATE OF MAYOR APPROVAL OR DISAPPROVAL

JUN 03 1998

JUN 05 1998

[Handwritten signature]

MAYOR

steno\980537

*Mayor off
of criminal
justice
planning*

*Chick
Fenn
Police Dept
Fire Dept
City
City
Controller
CAO
CIA*

RECEIVED
CITY CLERK'S OFFICE
198 JUN -3 PM 4:28
CITY CLERK

VERBAL MOTION

I HEREBY MOVE that Council ADOPT the following recommendations of the City Administrative Officer on today's Council agenda (Item No. 7, CF 98-0537, copy attached) relative to the First Responder Training Program Grant, as recommended by the Mayor's Office of Criminal Justice Planning, **SUBJECT TO THE APPROVAL OF THE MAYOR:**

1. **AUTHORIZE** the Police Department and Fire Department to participate in the First Responder Training Program.
2. **APPROVE** and **AUTHORIZE** the Mayor, subject to the approval of the City Attorney as to form and legality, to execute the attached Agreement between the City and the County of Los Angeles for a \$99,429 grant to develop a regional First Responder Training Program.
3. **AUTHORIZE** the Controller to establish a new fund entitled "First Responder Training Program" for the receipt and disbursement of the funds.

(Public Safety and Budget and Finance Committees waived consideration of the above matter)

PRESENTED BY

LAURA CHICK
Councilmember, 3rd District

SECONDED BY

MICHAEL FEUER
Councilmember, 5th District

**MOTION
ADOPTED**

May 29, 1998

MAY 29 1998

CF 98-0537
Attachment

Los Angeles City Council

calagend\98-0537.mot

MAYOR WITH FILE A - LAAC 14.7

29-May-98 11:25:32 AM #5

Items For which Public Hearings Have Not Been Held - Items 7-18

Voting on Item(s): 7-18

Roll Call

ALARCON	Yes
ALATORRE	Absent
BERNSON	Absent
CHICK	Yes
FEUER	Yes
GALANTER	Yes
GOLDBERG	Yes
HERNANDEZ	Yes
HOLDEN	Absent
MISCIKOWSKI	Yes
RIDLEY-THOMAS	Yes
SVORINICH	Yes
WACHS	Yes
WALTERS	Yes
*FERRARO	Yes

Present: 12, Yes: 12 No: 0

MOTION (CHICK-FEUER) ADOPTED
to Approve CAO memo dated
May 14, 1998

REPORT FROM



CITY ADMINISTRATIVE OFFICER

TO The Mayor The Public Safety Committee	DATE 5-14-98	CAO FILE No. 0150-06563-0000 0150-06563-0001
REFERENCE Transmittal from the Mayor dated March 12, 1998 and request for report from the Public Safety Committee dated March 31, 1998		COUNCIL FILE No. 98-0537
SUBJECT First Responder Training Program Grant		COUNCIL DISTRICT

SUMMARY

The County of Los Angeles has applied for and received a grant from the U.S. Department of Justice, Bureau of Justice Assistance for \$250,000 to develop a First Responder Training Program. The program participants include the Los Angeles County Sheriff, Fire Department and Department of Health Services and the Los Angeles City Police Department and Fire Department. The participants will form a Terrorism Working Group (TWG) to develop a training curricula and produce a video for the use of public health and safety organizations to respond to terrorist threats and actions.

The Mayor's Criminal Justice Planning Office requests that the Council approve and authorize the Mayor to execute the attached Agreement between the County and the City to implement this training program. The term of the Agreement would be from the date of execution through March 31, 1999. The City would receive \$96,429 and the County would retain the remaining \$153,571.

The Police Department will be allocated \$36,902 for salaries including fringe benefits, travel and supplies. The Police Department will be responsible for:

- Contributing one member to the Steering Committee;
- Participating in three focus groups to identify curricula needs;
- Contributing one Police Sergeant I and one Police Officer III to serve on the curricula development team;
- Sending one Police Officer III to the U.S. Army Chemical School Terrorism Course;
- Developing and producing 30 minutes of video film for the two-hour long Nuclear Biological Chemical (NBC) Awareness Video, including writing the script, filming and final editing; and
- Participating in the instruction of the pilot courses.

(Summary continued)

CITY ADMINISTRATIVE OFFICER

The Fire Department will be allocated \$59,527 for salaries, including fringe benefits, travel and supplies. The Fire Department will be responsible for:

- Contributing one member to the Steering Committee;
- Participating in three focus groups to identify curricula needs;
- Contributing one Battalion Chief and one Fire Captain to serve on the curricula development team;
- Sending one Battalion Chief to the U.S. Army Chemical School Terrorism course, the NBC Casualty Care course and the REACT/S course;
- Developing and producing 30 minutes of video film for the two-hour long Nuclear Biological Chemical (NBC) Awareness Video, including writing the script, filming and final editing; and
- Participating in the instruction of the pilot courses.

The City Attorney has reviewed the Agreement and recommends some adjustments to clarify the language relating to term, deliverables, invoicing, provisions for amendments and termination. It is anticipated that the Agreement will be modified to reflect the City Attorney's recommendations. However, it is recommended that the City Attorney conduct a final review prior to execution.

The Police Department's and Fire Department's budgets provide funding for the required positions and no appropriation for salaries will be required. The Mayor's Office requests that a special fund be established to receive the funds from the County. These funds would be used to reimburse the General Fund for salaries and related costs. Expenditures for travel and other related expenses would be made directly from the special fund.

RECOMMENDATIONS

That the Council:

1. Authorize the Police Department and Fire Department to participate in the First Responder Training Program;
2. Approve and authorize the Mayor, subject to approval by the City Attorney as to form and legality, to execute the attached Agreement between the City and the County of Los Angeles for a \$99,429 grant to develop a regional First Responder Training Program; and
3. Subject to the approval of the Mayor, authorize the Controller to establish a new fund entitled "First Responder Training Program" for the receipt and disbursement of the funds.

FISCAL IMPACT STATEMENT

The City will receive \$99,429 to participate in the First Responder Training Program. The grant does not require an in-kind match.

LKE:dbu
32158c77

7
PLEASE SCHEDULE THE FOLLOWING ITEM FOR COUNCIL ON FRIDAY, MAY 29, 1998 per Adrienne Bass & John White:

COMMUNICATION FROM THE CITY ADMINISTRATIVE OFFICER

ITEM NO. ()

98-0537 - COMMUNICATION FROM THE CITY ADMINISTRATIVE OFFICER relative to the First Responder Training Program Grant.

Recommendations for Council action, as recommended by the City Administrative Officer and the Mayor's Office of Criminal Justice and SUBJECT TO THE APPROVAL OF THE MAYOR:

1. AUTHORIZE the Police Department and Fire Department to participate in the First Responder Training Program
2. APPROVE and AUTHORIZE the Mayor, subject to the approval of the City Attorney as to form and legality, to execute the attached Agreement between the City and the County of Los Angeles for a \$99,429 grant to develop a regional First Responder Training Program
3. AUTHORIZE the Controller to establish a new fund entitled ~~First Responder Training Program~~ for the receipt and disbursement of the funds

(Public Safety and Budget and Finance Committees waived consideration of the above matter and submit the matter directly to Council)

REPORT FROM



CITY ADMINISTRATIVE OFFICER

<p>TO The Mayor The Public Safety Committee</p>	<p>DATE 5-14-98</p>	<p>CAO FILE No. 0150-06563-0000 0150-06563-0001</p>
<p>REFERENCE Transmittal from the Mayor dated March 12, 1998 and request for report from the Public Safety Committee dated March 31, 1998</p>		<p>COUNCIL FILE No. 98-0537</p>
<p>SUBJECT First Responder Training Program Grant</p>		<p>COUNCIL DISTRICT</p>

SUMMARY

The County of Los Angeles has applied for and received a grant from the U.S. Department of Justice, Bureau of Justice Assistance for \$250,000 to develop a First Responder Training Program. The program participants include the Los Angeles County Sheriff, Fire Department and Department of Health Services and the Los Angeles City Police Department and Fire Department. The participants will form a Terrorism Working Group (TWG) to develop a training curricula and produce a video for the use of public health and safety organizations to respond to terrorist threats and actions.

The Mayor's Criminal Justice Planning Office requests that the Council approve and authorize the Mayor to execute the attached Agreement between the County and the City to implement this training program. The term of the Agreement would be from the date of execution through March 31, 1999. The City would receive \$96,429 and the County would retain the remaining \$153,571.

The Police Department will be allocated \$36,902 for salaries including fringe benefits, travel and supplies. The Police Department will be responsible for:

- Contributing one member to the Steering Committee;
- Participating in three focus groups to identify curricula needs;
- Contributing one Police Sergeant I and one Police Officer III to serve on the curricula development team;
- Sending one Police Officer III to the U.S. Army Chemical School Terrorism Course;
- Developing and producing 30 minutes of video film for the two-hour long Nuclear Biological Chemical (NBC) Awareness Video, including writing the script, filming and final editing; and
- Participating in the instruction of the pilot courses.

(Summary continued)

K. Comen

CITY ADMINISTRATIVE OFFICER



The Fire Department will be allocated \$59,527 for salaries, including fringe benefits, travel and supplies. The Fire Department will be responsible for:

- Contributing one member to the Steering Committee;
- Participating in three focus groups to identify curricula needs;
- Contributing one Battalion Chief and one Fire Captain to serve on the curricula development team;
- Sending one Battalion Chief to the U.S. Army Chemical School Terrorism course, the NBC Casualty Care course and the REACT/S course;
- Developing and producing 30 minutes of video film for the two-hour long Nuclear Biological Chemical (NBC) Awareness Video, including writing the script, filming and final editing; and
- Participating in the instruction of the pilot courses.

The City Attorney has reviewed the Agreement and recommends some adjustments to clarify the language relating to term, deliverables, invoicing, provisions for amendments and termination. It is anticipated that the Agreement will be modified to reflect the City Attorney's recommendations. However, it is recommended that the City Attorney conduct a final review prior to execution.

The Police Department's and Fire Department's budgets provide funding for the required positions and no appropriation for salaries will be required. The Mayor's Office requests that a special fund be established to receive the funds from the County. These funds would be used to reimburse the General Fund for salaries and related costs. Expenditures for travel and other related expenses would be made directly from the special fund.

RECOMMENDATIONS

That the Council:

1. Authorize the Police Department and Fire Department to participate in the First Responder Training Program;
2. Approve and authorize the Mayor, subject to approval by the City Attorney as to form and legality, to execute the attached Agreement between the City and the County of Los Angeles for a \$99,429 grant to develop a regional First Responder Training Program; and
3. Subject to the approval of the Mayor, authorize the Controller to establish a new fund entitled "First Responder Training Program" for the receipt and disbursement of the funds.

FISCAL IMPACT STATEMENT

The City will receive \$99,429 to participate in the First Responder Training Program. The grant does not require an in-kind match.

LKE:dbu
32158c77



J. MICHAEL CAREY
City Clerk

When making inquiries
relative to this matter
refer to File No.

CITY OF LOS ANGELES
CALIFORNIA



RICHARD J. RIORDAN
MAYOR

Office of
CITY CLERK
Council and Public Services
Room 395, City Hall
Los Angeles, CA 90012
Council File Information - (213) 485-5703
General Information - (213) 485-5705

Pat Healy
Chief Legislative Assistant

Council File No. 98-0537
(file not transmitted)

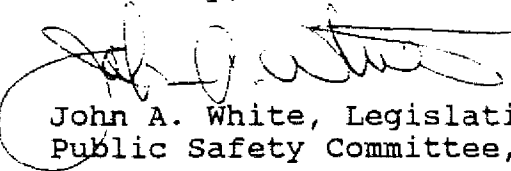
March 31, 1998

Keith C. Comrie, City Administrative Officer
Room 1500, City Hall East

**REQUEST FOR REPORT: CONTRACTUAL AGREEMENT BETWEEN THE CITY AND THE
COUNTY OF LOS ANGELES FOR IMPLEMENTATION OF
THE "FIRST STRIKE TRAINING" TERRORISM-RESPONSE
TRAINING PROGRAM**

The Public Safety Committee Chair has requested that you prepare a report relative to the attached transmittal from the Mayor's Office of Criminal Justice regarding a contractual agreement between the City and the County of Los Angeles for implementation of the "First Strike Training" terrorism-response training program. In your report, please contain a fiscal impact statement and recommendations for Council action. Please direct your written report, no later than April 13, 1998, to the Public Safety Committee, in care of the City Clerk's Office, Room 615, City Hall East.

Sincerely,


John A. White, Legislative Assistant
Public Safety Committee, x5-5775

attachment

cc: Councilmember Laura Chick
Attn: Diana Brueggemann

Ronald F. Deaton, Chief Legislative Analyst
Attn: Judy Steele

lstrespn.cao

J. MICHAEL CAREY
City Clerk

CITY OF LOS ANGELES
CALIFORNIA



RICHARD J. RIORDAN
MAYOR

Office of
CITY CLERK
Council and Public Services
Room 395, City Hall
Los Angeles, CA 90012
Council File Information - (213) 485-5703
General Information - (213) 485-5705

Pat Healy
Chief Legislative Assistant

When making inquiries
relative to this matter
refer to File No.

98-0537

March 19, 1998

PUBLIC SAFETY COMMITTEE
BUDGET AND FINANCE COMMITTEE

In accordance with Council rules, communication from the office of the Mayor relative to the "First Responder Training" Contractual Agreement, was referred on March 18, 1998, to the PUBLIC SAFETY COMMITTEE and the BUDGET AND FINANCE COMMITTEE.

J. Michael Carey

City Clerk
bem





CITY HALL
LOS ANGELES, CALIFORNIA 90012
(213) 847-2489

OFFICE OF THE MAYOR

RICHARD J. RIORDAN
MAYOR

March 12, 1998

Honorable Members of the City Council
c/o City Clerk
Room 615, City Hall East

RE: Transmittal of "First Responder Training" Contractual Agreement

Contact Person: Michael Thompson x5-4425

Transmitted herewith for consideration by the City Council is a Contractual Agreement between the County of Los Angeles and the City of Los Angeles for implementation of the "First Responder Training" Program.

On November 12, 1997, the Bureau of Justice Assistance, United States Department of Justice, awarded the County of Los Angeles, through the Los Angeles County Sheriff's Department on behalf of the multi-agency Los Angeles County Operational Area Terrorism Working Group, a grant to fund a First Responder Training Program demonstration model to help address potential or real acts of terrorism involving weapons or agents of mass destruction in the Los Angeles region. The County was awarded \$250,000 for an 18 month program. The Los Angeles Police Department and the Fire Department are members of the multi-agency Working Group.

The attached Agreement with the County would provide for participation in the program by the two City departments, and reimbursement to the City of \$96,429 (LAPD \$36,902 and LAFD \$59,527) for project related costs as detailed in the Statement of Work and Budget attachment.

It is therefore recommended that the City Council:

1. Approve participation by the Police Department and the Fire Department in the First Responder Training Program, and authorize the respective department representatives to execute the Contractual Agreement Statement of Work.

PUBLIC SAFETY
BUDGET AND FINANCE

MAR 18 1998

AN EQUAL EMPLOYMENT OPPORTUNITY — AFFIRMATIVE ACTION EMPLOYER

Recyclable and made from recycled waste.

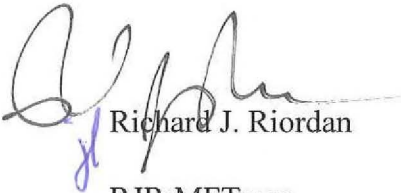


Agmt - Copy only

Honorable Members of the City Council
March 12, 1998
Page 2

2. Approve the Contractual Agreement between the County of Los Angeles and the City of Los Angeles concerning "the County of Los Angeles First Responder Training Program" in the amount of \$96,429 and authorize the Mayor to execute the Contractual Agreement, subject to approval of the City Attorney as to form and legality.
3. Request the Controller to establish a new fund, entitled "First Responder Training Program", for the receipt and disbursement of grant funds.
4. Authorize advance appropriations, which are to be reimbursed upon receipt of grant monies, to Police Department and Fire Department funds and accounts as required to implement the program.

Sincerely,



Richard J. Riordan

RJR:MFT:nss

**CONTRACTUAL AGREEMENT
BETWEEN
THE COUNTY OF LOS ANGELES AND THE CITY OF LOS ANGELES
CONCERNING
"THE COUNTY OF LOS ANGELES FIRST RESPONDER TRAINING PROGRAM"**

This Contractual Agreement is made by and between the COUNTY OF LOS ANGELES, a political subdivision of the State of California (County), and the CITY OF LOS ANGELES, a chartered municipality organized under the laws of the State of California (City), (collectively, "the Parties"), and shall be entered into on the date as prescribed in Section 2.0, below.

WHEREAS, the Parties, and the LOS ANGELES COUNTY OPERATIONAL AREA TERRORISM WORKING GROUP (TWG) recognize the urgent need for a coordinated multi-agency approach to address terrorism, either threatened or inflicted, and

WHEREAS, the Sheriff of Los Angeles County, as Director of Emergency Services, on behalf of the TWG, and consistent with the County Board of Supervisors' action of August 12, 1997, and with the cooperation of the Office of Emergency Management, County Administrative Office (OEM); the Los Angeles County Sheriff's Department (LASD); the Los Angeles County Fire Department (LACOFD), and the Los Angeles County Department of Health Services (DHS) (collectively, "County Agencies"); the Los Angeles Police Department (LAPD) and the Los Angeles City Fire Department (LAFD), (Collectively, "City Agencies") [County Agencies and City Agencies collectively, "the Agencies"], submitted on August 20, 1997, an application to the Bureau of Justice Assistance, United States Department of Justice (BJA), for the purpose of funding a replicable development model for a First Responder Training Program to be developed and implemented by the Agencies' personnel and intended for the COUNTY OPERATIONAL AREA'S 49,000 essential first responder personnel, and

WHEREAS, the BJA, on November 12, 1997, awarded the County for said purpose a "Fiscal Year 1997 Metropolitan Firefighters and Emergency Services National Training Program: First-Responders to Incidents of Terrorism Demonstration Grant," contractual Federal Grant Award Number 98-LF-CX-0005 (Federal grant"), as authorized by the Anti-Terrorism and Effective Death Penalty Act of 1996, in the amount of \$250,000 for an extendable 18-month grant term commencing October 1, 1997, to fund a project entitled "County of Los Angeles First Responder Training Program" ("the Project"),

NOW, THEREFORE, in consideration for the mutual covenants herein set forth and the mutual benefits to be derived therefrom, the Parties agree as follows:

1.0 Purpose

The purpose of this Contractual Agreement is that the Parties' respective Agencies shall implement the Project, pursuant to the attached Exhibit, which consists of Attachment A, Statement of Work; Attachment A-1, Budget Sheet; Grant Adjustment Notice, Grant Application, and Grant Award Document, ("the Exhibit," or "Exhibit, inclusive"), integral to this Contractual Agreement, in conformance with the funding, grant terms and conditions of the Federal grant.

2.0 Term

The term of this Contractual Agreement shall commence on the date that the Sheriff of Los Angeles County, as Director of Emergency Services, duly executes the Federal grant award document, as authorized by the County Board of Supervisors, following its approval and action during a regular meeting, to permit the County's official entry into the Federal grant with the Federal Government, and shall expire on March 31, 1999, unless extended, in whole or in part, as herein provided under Section 7.0, and Section 14.0, below.

3.0 County and City Obligations

3.1. The Agencies shall participate in the development and implementation of the Project set forth in the Exhibit.

3.2 The Agencies shall fully complete and timely deliver, pursuant to standards, requirements, and schedules either presently incorporated in or to be developed hereunder, all deliverable services, and other works as required pursuant to the Exhibit, inclusive.

3.3 The County shall provide the program management, the administration and supervision of County funds, reimbursable through the Federal grant, in a manner consistent with the terms of this Contractual Agreement, and as further specified in Section 4, below.

3.4 The City shall use County funds received pursuant to this Contractual Agreement for no purpose other than that set forth herein.

3.5 By the tenth day of the month following the termination of each calendar quarter, the Agencies each shall submit a quarterly project report to the OEM, with at minimum the following information and any additional information required by the BJA:

- A summary of the project's status, accomplishments and tasks/deliverables completed during the reporting period;
- A description of outstanding issues, how they are being addressed, and expected date of resolution;
- Planned work for the next reporting period.

3.6 The OEM shall consolidate the progress reports received as specified under Section 3.5 above into single progress reports and submit them by the thirtieth day following the termination of each calendar quarter to the BJA, and shall disseminate copies thereof to the Agencies and the Los Angeles City Mayor's Office of Criminal Justice Planning.

4.0 Payment Terms

4.1 The Board of Supervisors of the County of Los Angeles, following the action described under Section 2.0, above, will be presented with a Request for Appropriations Adjustment not to exceed \$250,000 from the County General Fund, offset by the Federal grant, with the recommendation that the County Auditor-Controller adjust the County Agencies' Fiscal Year 1997-98 budgets by amounts equal to their respective allocated share of said Federal grant, totaling \$153,571, specified in the Exhibit, (specifically Attachment A, and A-1); and furthermore, adjust the LASD's Fiscal Year 1997-98 budget with the amount equal to the City Agencies' allocated shares of said Federal grant, totaling \$96,429, or \$36,902 and \$59,527 respectively for the LAPD and LAFD, specified in the Exhibit, (specifically Attachment A, A-1).

4.1 The County Agencies shall submit quarterly fiscal statements within 10 days after the calendar quarter detailing the expended costs for services and other requirements for the development and implementation of the Project, as specified in the Exhibit, and subject to audit requirements by the County Auditor-Controller, to the LASD as specified in Section 5.2 below.

4.2 The total sum payable by the County to the City shall not exceed \$96,429 and shall be the total monetary amount payable by the County to the City for supplying all the services, and other work for the development and implementation of the Project, as specified under this Contractual Agreement, and the Exhibit (Attachment A, A-1; Grant Adjustment Notice, Grant Application).

4.3 The County payments to the City shall be made through LASD's Fiscal Administration, subsequent to itemized invoices, reflecting costs as specified in the Exhibit, (Attachment A, A-1; Grant Adjustment Notice, Grant Application), and itemized statements of said payments made shall be submitted to the Los Angeles City Mayor's Criminal Justice Planning Office.

4.4 Payment to the City Agencies shall be made quarterly, in arrears, within thirty days of approval of invoices, as delineated in Section 5.0, below, subject to the auditing requirements of the County Auditor-Controller, and as further specified in Section 12.0, below.

5.0 Invoices and Payments

5.1 The City Agencies shall invoice the County only for approved costs of services and other costs required for the Project pursuant to the Exhibit.

5.2 All invoices under this Contractual Agreement shall be submitted to the following address:

Henry Arevalo, Acting Director
Fiscal Administration, Office of Administrative Services
Sheriff's Headquarter's Building
4700 Ramona Boulevard
Monterey Park, California 91754

5.3 Each invoice submitted by the City shall indicate:

- A. The services, or supplies/equipment (as described in the Exhibit, inclusive, specifically Attachment A and A-1) for which payment is claimed.
- B. The date of written approval services, or other work.

5.4 All invoices submitted by the City Agencies for payment must receive the written approval of the County prior to any payment thereon. Approval for payment will be given promptly for accepted work, and, in the absence of irregularities, payment should be made no later than 30 days following the County's receipt of invoice.

6.0 Administration of Contractual Agreement

6.1 The representatives of the Parties who are authorized to administer this Contractual Agreement and to whom formal notices, demands and communications shall be given, are as follows:

For the County:

Project Director

Constance Perett, Manager
Los Angeles County
Office of Emergency Management
1275 N. Eastern Avenue
Los Angeles, California 90063
(213) 980-2200 fax: (213) 881-6898

Programmatic/Technical Issues

Deputy John P. Sullivan
Los Angeles County Sheriff's Department
Emergency Operations Bureau
1275 N. Eastern Avenue
Los Angeles, California 90063
(213) 980-2290 fax: (213) 881-6898

Grant Administration

Margie V. Gomez, Manager
Los Angeles County Sheriff's Department
Grants Unit, Fiscal Administration
4700 Ramona Boulevard
Monterey Park, California 91754
(213) 526-5408 fax: (213) 267-6655

Grant Administration for the City:

Michael F. Thompson, Director
Mayor's Criminal Justice Planning Office
200 North Main Street, Room 510 City Hall East
Los Angeles, California 90012
(213) 485-4425 fax: (213) 847-3004

The Sheriff of Los Angeles County, as Director of Emergency Services, and as signatory to the Federal grant document, shall be the Executive Director of the Project.



6.2 **The Project Director of the Project shall be the following official:**

Constance Perett, Manager
Office of Emergency Management, County of Los Angeles Chief Administrative Office/
Chairperson, Los Angeles County Operational Area Terrorism Working Group

6.3 The City's Project Coordinator for the Contractual Agreement shall be the following person or her designee:

Kathleen O'Leary Lefferman, Program Coordinator
Mayor's Criminal Justice Planning Office
200 North Main Street, Room 510 City Hall East
Los Angeles, California 90012
(213) 485-4425 fax: (213) 847-3004

The City's Project Coordinator shall interface with the Project Director on a regular basis.

6.4 The Parties shall issue written notification of any change in the name or address of the representative mentioned in Section 6.0, Paragraphs 6.1 - 6.3, above.

7.0 Changes Notices and Amendments

7.1 The Parties may initiate changes to any portion of the work required under this Contractual Agreement, as specified in the Exhibit, inclusive, subject to the approval by the Project Steering Committee, specified in the Exhibit, and the Project Director. All such changes shall be accomplished only as provided under this Section.

7.2 For any change which does not affect the Project's scope of work, period of performance, total payable sum, or any term or condition included in this Contractual Agreement, as specified in the Exhibit, inclusive, a Change Notice shall be prepared and executed by the Project Director.

7.3 Except as elsewhere specified in this Contractual Agreement, any change which affects the Project's scope of work, period of performance, total sum payable, or any condition or obligation, as specified in the Exhibit, inclusive, and including any augmentation(s) to the Federal grant initiated by the BJA, shall receive prior approval by the Project Steering Committee, and the Project Director, and any documents prescribing said change(s) or augmentation(s) approved as described herein shall be executed by the Sheriff of Los Angeles County, as Director of Emergency Services, as authorized by the Board of Supervisors of the County of Los Angeles, and in conformance with the terms and conditions of the Federal grant.

8.0 Monitoring and Evaluation

The County shall have the right to conduct regular monitoring of the services performed and deliverables provided by the Agencies for the Project, pursuant to the Exhibit, inclusive, in order to verify progress toward completion of obligations under this Contractual Agreement.

9.0 Entire Agreement

This document, with attached Exhibit, constitutes the complete and exclusive Contractual Agreement between the Parties. This Contractual Agreement incorporates and supersedes all previous agreements, written and oral, and all communications between the Parties, regarding this Project.

10.0 Subcontracting

10.1 Except as specifically provided herein, no performance of this Contractual Agreement may be assigned or subcontracted by the City without the express written consent of the County. Any attempt by the City to do so shall be null and void and shall constitute a breach of this Contractual Agreement. Such consent must be obtained prior to execution of any subcontract or assignment.

10.2 Whenever, the City is authorized to subcontract or assign, all the terms and conditions and such other requirements applicable to the City in the conduct of the project shall be included in each subcontract or assignment, as directed by the County.

11.0 Indemnification

Each Party agrees to indemnify, defend and hold harmless the other Party, its Special Districts, and its elected and appointed officers, employees, and agents, from and against any and all liability and expense, including defense costs and legal fees, arising from or connected with claims and lawsuits for damages or worker's compensation benefits relating to the indemnifying Party's and its subcontractors operations and services, which result from bodily and/or personal injury, death, or property damage (including physical damage to indemnifying Party's and its subcontractors property or property in care, custody, or control of indemnifying Party and its subcontractors).

12.0 Records and Audits

12.1 The County and City shall establish and maintain on a current basis an adequate accounting system in accordance with generally accepted accounting principles and standards.

12.2 The County and the City funds shall be separately maintained for purposes of Project banking and accounting. Accounting records must show receipt of funds and expenditures by source (e.g. City or County) to ensure all County and City expenditures are separately identifiable. All accounting records and supporting documentation must maintain a clear audit trail.

12.3 The City shall make available to the County, and its authorized representatives, for purpose of inspection and audit, any and all of its books, papers, documents, financial and other records pertaining to the Project and the operations of this Contractual Agreement. The aforesaid records shall be available for inspection and audit during regular business hours throughout the term of this Contractual Agreement, and for a period of five (5) years after the expiration of the term of this Contractual Agreement.

13.0 Independent Capacity

Both Parties in the performance of this Contractual Agreement will be acting in an independent capacity. The employees or agents of one Party shall not be deemed nor construed to be the agents or employees of the other party for any purpose whatsoever.

14.0 Termination

14.1 This Contractual Agreement may be terminated at any time by either of the Parties upon giving thirty (30) days notice in writing. In the event of termination by the City under this paragraph 14.1, the City shall be compensated for the Project-related services rendered and all necessarily Project-related incurred costs performed, as defined in the Exhibit, and in accordance with the terms of this Contractual Agreement, that have not been reimbursed prior to the date of the County's receipt of notice of termination, to the extent County funds are available.

14.2 Notwithstanding, the County may terminate this Contractual Agreement immediately upon the termination, suspension, discontinuation or substantial reduction in County funding for the Project-related activity defined in the Exhibit. In the event of termination under this paragraph 14.2, the City shall be compensated as prescribed in paragraph 14.1, above.

Continued on Page 8

IN WITNESS WHEREOF, the Los Angeles City Council has caused this Contractual Agreement to be subscribed by its duly authorized officers, and the Board of Supervisors of the County of Los Angeles has caused this Contractual Agreement to be subscribed by the Chair of the Board, the date(s) being written thereafter.

CITY OF LOS ANGELES

COUNTY OF LOS ANGELES

By: _____
RICHARD J. RIORDAN
Mayor

By: _____
YVONNE BRATHWAITE BURKE
Chair of the Board of Supervisors

Date: _____

Date: _____

ATTEST
J. MICHAEL CAREY,
Los Angeles City Clerk

ATTEST
JOANN STURGES, Executive Officer
Clerk of the Board of Supervisors,
County of Los Angeles

By: _____
Deputy Clerk

By: _____
Deputy Clerk

Date: _____

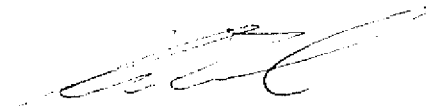
Date: _____

APPROVED AS TO FORM:

JAMES K. HAHN
City Attorney

DE WITT W. CLINTON
County Counsel

By: _____
Assistant City Attorney

By:  _____
Principal Deputy

Date: _____

Date: Dec 19, 1997

(END)

EXHIBIT

CONTENTS: **ATTACHMENT A** **-** **STATEMENT OF WORK**
 ATTACHMENT A-1 **-** **BUDGET SHEET**

GRANT ADJUSTMENT NOTICE NUMBER 1
WITH APPROVED BUDGET DETAIL WORKSHEET

GRANT AWARD DOCUMENT

GRANT APPLICATION

ATTACHMENT A

STATEMENT OF WORK

STATEMENT OF WORK

"County of Los Angeles First Responder Training Program"

This Statement of Work, integral to the foregoing Contractual Agreement between the County of Los Angeles (the County) and the City of Los Angeles (the City) concerning the joint implementation of a demonstration model entitled "County of Los Angeles First Responder Training Program" (the Project) funded by Federal Grant Number 98-LX-CX-0005 in the amount of \$250,000, defines the services that the County Office of Emergency Management (OEM), County chief Administrative Office (CAO); the Los Angeles County Sheriff's Department (LASD); the Los Angeles County Department of Health Services (DHS); the Los Angeles County Fire Department (LACOFD); the Los Angeles Police Department (LAPD), and the Los Angeles City Fire Department (LAFD) (collectively, "participating agencies"), shall perform to complete the Project, and, furthermore, stipulates, with further detail by way of Attachment A-1, budget Sheet, attached hereto, the share of the funding that the participating agencies shall receive in exchange for those services.

Project Synopsis

The Project entails development of a model nuclear, biological or chemical (NBC) Terrorism Response Preparedness Training Curricula, by a ten-member curricula development team staffed by two (2) representatives each from the LASD, the LAPD, the DHS, the LAFD and the LACOFD. The curricula consists of a two (2) hour NBC Awareness Video Suite, pilot NBC courses consisting of six (6) NBC Responder classes, four (4) NBC Operations Classes, and two (2) NBC Operations-Medical Classes; and three (3) focus sessions for responders from law enforcement, fire and health disciplines. In support of curricula development, one (1) member each from the LASD, DHS, LAFD, and LACOFD will attend the Casualty Care Course and Radiological Emergencies (REACT/S) course.

The Project will be under the auspices of the Los Angeles County Operational Area Terrorism Working Group (TWG) which is chaired by the Manager of the County Office of Emergency Management (OEM), County Chief Administrative Office (CAO), who will serve as Project Director. The Project will proceed under the coordination of the TWG Training Subcommittee with the guidance of a Project Steering Committee, the latter comprised of one (1) representative from each of the participating agencies. The LASD is the development coordinator on behalf of the Los Angeles County Operational Area TWG, and the Sheriff of Los Angeles County, as Director of Emergency Services, will serve as Executive Director.

(Continued on Page 2)

Statement of Work (continued)

The services to be performed by the participating agencies are summarized below:

County Office of Emergency Management (OEM), County Chief Administrative Office (CAO)

The OEM shall:

- chair the Los Angeles County Operational Area TWG;
- contribute one (1) representative to the Project Steering Committee; and
- serve as Project Director.

The OEM will provide these services as in-kind contributions and will not be allocated funds from Federal Grant Number 98-CL-FX-0005.

Los Angeles County Sheriff's Department (LASD)

The LASD shall:

- serve as Executive Director, through the Sheriff, as Director of Emergency Services.
- conduct the overall project coordination and grant administration, including fiscal administration of the Federal grant funds;
- contribute one (1) representative to the Project Steering Committee and two (2) Deputies to the curricula development team;
- participate in the three (3) focus groups for identifying curricula needs;
- send one (1) Deputy to the U.S. Army Chemical School Terrorism Course; the NBC Casualty Care Course, and the REACT/S Course.
- participate in the development, filming and production of the NBC Awareness Video Suite and course workbooks;
- secure and cache equipment and supplies for providing the pilot courses; and
- participate in instruction of the pilot courses.

The LASD will be allocated a total of **\$71,639** in Federal grant funds, as detailed in Attachment A-1.

(Continued on Page 3)

Statement of Work (continued)

Los Angeles County Fire Department (LACOFD)

the LACOFD shall:

- contribute one (1) representative to the Project Steering Committee, and two (2) Fire Captains to the curricula development team;
- participate in the three (3) focus groups for identifying curricula needs;
- send one Fire Captain to the U.S. Army chemical School Terrorism Course; the NBC Casualty Care Course, and the REACT/S course;
- participate in the development, filming and production of the NBC Awareness Video; and
- participate in instruction of the pilot courses.

The LACOFD will be allocated a total of **\$56,711** in Federal grant funds as detailed in Attachment A-1.

Los Angeles County Department of Health Services (DHS)

The DHS shall:

- contribute one (1) person to the Steering Committee, and one (1) Physician, M.D. and one (1) Nurse Instructor to the curricula development team;
- participate in the three (3) focus groups for identifying curricula needs;
- send one Physician, M.D. to the NBC Casualty Care Course, and the REACT/S course;
- participate in curricula development for the NBC Awareness Video, and secure the participation of civil and military medical authorities to peer review the model curricula;
- assign Dr. John Cellentano as the project's medical director; and
- participate in instruction of the pilot courses.

The DHS will be allocated a total of **\$25,222** in Federal grant funds, as detailed in Attachment A-1.

(Continued on Page 4)

Statement of Work (continued)

Los Angeles Police Department (LAPD)

The LAPD shall:

- contribute one (1) person to the Steering Committee, and (1) Sergeant and one (1) Police Officer III to the curricula development team;
- participate in the three (3) focus groups for identifying curricula needs;
- send one (1) Police Officer III to the U.S. Army Chemical School Terrorism Course;
- participate in the development, filming and production of the NBC Awareness Video;
- participate in instruction of the pilot courses.

The LAPD will be allocated a total of **\$36,902** in Federal funds, as detailed in Attachment A-1.

Los Angeles City Fire Department (LAFD)

The LAFD shall:

- contribute one (1) person to the Steering Committee, and one (1) Battalion Chief and one (1) Fire Captain to the curricula development team;
- participate in the three (3) focus groups for identifying curricula needs;
- send one (1) Battalion Chief to the U.S. Army Chemical School Terrorism Course; the NBC Casualty Care Course, and the REACT/S course;
- participate in the development, filming and production of the NBC Awareness Video; and
- participate in instruction of the pilot courses.

The LACOFD will be allocated a total of **\$59,527** in Federal funds, as detailed in Attachment A-1.

(Continued on Page 5)

Statement of Work (continued)

The participating agencies shall perform fiscal administrative and processing functions, progress reporting, maintain Federal assurances and audit requirements related to the Project, as prescribed in the foregoing Contractual Agreement.

This Statement of Work, integral to the foregoing Contractual Agreement, having been agreed to by the chief executives of the participating agencies as attested by their signatures hereto, shall be effective as of the date the foresaid Federal Grant Award document has been duly executed by the Sheriff of Los Angeles County, serving as Director of Emergency Services, as further prescribed under Section 2.0 of the foregoing Contractual Agreement.

Sherman Block, Sheriff of Los Angeles County/
Director of Emergency Services

Date

David E. Janssen, Chief Administrative Officer
Los Angeles County Chief Administrative Office

Date

Constance Perett, Chairperson
Los Angeles County Operational Area Terrorism Working Group/
Manager, Los Angeles County Office of Emergency Management,
Los Angeles County Chief Administrative Office

Date

P. Michael Freeman, Chief
Los Angeles County Fire Department

Date

(Continued on Page 6)

Statement of Work (continued)

Mark R. Finucane, Director
Los Angeles County Department of Health Services

Date

Bernard C. Parks, Chief
Los Angeles Police Department

Date


William R. Bamattre, Chief Engineer and General Manager
Los Angeles City Fire Department

Date

APPROVED AS TO FORM:

DE WITT W. CLINTON
County Counsel

JAMES K. HAHN
City Attorney

by: 

Principal Deputy

By: _____
Deputy City Attorney

(END)

ATTACHMENT A-1

BUDGET SHEET

FIRST RESPONDER TRAINING PROGRAM

FUNDED UNDER FEDERAL GRANT #98-LF-CX-0005

EXPENSE	LASD	LACOFD	DHS	LAPD	LAFD	TOTAL
SALARY	\$10,756	\$18,453	\$15,073	\$6,978	\$19,266	\$70,526
BENEFITS	\$1,881	\$6,089	\$4,974	\$2,930	\$8,092	\$23,966
VIDEO PRODUCTION	\$25,000	\$25,000		\$25,000	\$25,000	\$100,000
EQUIPMENT	\$21,975					\$21,975
SUPPLIES	\$4,858					\$4,858
TRAVEL						
Chemical Training School	\$1,993	\$1,994		\$1,994	\$1,994	\$7,975
Casualty Care Course	\$3,581	\$3,581	\$3,581		\$3,581	\$14,324
Radiological emergencies Course	\$1,594	\$1,594	\$1,594		\$1,594	\$6,376
TOTAL	\$71,638	\$56,711	\$25,222	\$36,902	\$59,527	\$250,000

GRANT ADJUSTMENT NOTICE NUMBER 1
WITH APPROVED BUDGET DETAIL WORKSHEET



U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS

ok

GRANT ADJUSTMENT NOTICE

CHECK APPROPRIATE BOX

OJP BJS BJA NIJ OJJDP OVC

PAGE 1 OF 1

1. GRANTEE NAME AND ADDRESS (Including Zip Code) County of Los Angeles Sheriff's Department Headquarters 4700 Ramona Boulevard Monterey Park, CA 91754-2169		3. GRANT NUMBER 98-LF-CX-0005
1A. GRANTEE IRS/VENDOR NUMBER 956000927		4. ADJUSTMENT NUMBER <i>1</i>
2. PROJECT TITLE County of Los Angeles First Responder Training Program		5. DATE DEC 11 1997
		6. GRANT MANAGER Frank Lepage

SECTION I. DEOBLIGATIONS & REOBLIGATIONS

7. ACCOUNTING CLASSIFICATION CODE		9. PREVIOUS GRANT AWARD AMOUNT
FISCAL YEAR	FUND CODE	\$ 250,000.00
BUD. ACT.	DIV. REG.	
OFC.	SUB.	
MBO		
DOCUMENT CONTROL NUMBER		10. REOBLIGATION AMT.
		\$ 0.00
		11. ADJUSTED AWARD AMOUNT
		\$ 250,000.00

SECTION II CHANGES

12. CHANGE GRANT MANAGER	FROM _____	TO _____
13. CHANGE GRANT PERIOD	FROM _____	TO _____

SECTION III. OTHER ADJUSTMENTS & INFORMATION

14. The Grantee submitted a revised budget that has been approved by the Office of the Comptroller. Special condition #10 restricting the obligation, expenditure, and drawdown of funds is hereby removed.

15. TYPED NAME AND TITLE OF AUTHORIZED OFFICIAL C.H. Straub II Director, Special Programs Division	16. SIGNATURE OF AUTHORIZED OFFICIAL <i>C.H. Straub II</i>
--	---

Budget Detail Worksheet

A. Personnel: List each position by title and name of employee, if available. Show the annual salary rate and the percentage of time to be devoted to the project. Compensation paid for employees engaged in grant activities must be consistent with that paid for similar work within the applicant organization.

Name/Position	Salary Computation	Cost
(10 person Inter-agency Team)		
2 from LA City Police Department		
1 Sergeant	($\$33.08 \times 80$ hours)	\$ 2,646
1 Police Officer III	($\$28.13 \times 154$ hours)	4,332
2 from LA County Sheriff's Department		
2 Deputies	($\$27.30 \times 394$ hours)	10,756
2 from LA County Department Health Services		
1 Phy M.D.	($\$39.78 \times 296$ hours)	11,775
1 Nurse Instructor	($\$27.48 \times 120$ hours)	3,298
2 from LA City Fire Department		
1 Battalion Chief	($\$50.34 \times 280$ hours)	14,095
1 Fire Captain	($\$41.04 \times 126$ hours)	5,171
2 from LA County Fire Department		
2 Fire Captains	($\$45.45 \times 406$ hours)	18,453
TOTAL:		<u>\$70,526</u>

The ten inter-agency team will be assigned to develop the training curricula.

B. Fringe Benefits: Fringe benefits should be based on actual known costs or an established formula. Fringe benefits are for the personnel listed in budget category (A) and only for the percentage of time devoted to the project.

Name/Position	Benefits Computation	Cost
(10 person Inter-agency Team)		
2 from LA City Police Department		
1 Sergeant	($\$2,646 \times 42\%$)	\$ 1,111
1 Police Officer III	($\$4,332 \times 42\%$)	1,819
2 from LA County Sheriff's Department		
2 Deputies	($\$10,756 \times 17.487\%$)	1,881
2 from LA County Department Health Services		
1 Phy M.D.	($\$11,775 \times 33\%$)	3,886
1 Nurse Instructor	($\$3,298 \times 33\%$)	1,088
2 from LA City Fire Department		
1 Battalion Chief	($\$14,095 \times 42\%$)	5,920
1 Fire Captain	($\$5,171 \times 42\%$)	2,172
2 from LA County Fire Department		
2 Fire Captains	($\$18,453 \times 33\%$)	6,089
TOTAL:		<u>\$23,966</u>

C. Travel: Itemize travel expenses of project personnel by purpose (e.g., staff to training, field interviews, advisory group meeting, etc.). Show the basis of computation (e.g., six people to 3-day training at \$X airfare, \$X lodging, \$X per diem). In training projects, travel and meals for trainees should be listed separately. Show the number of trainees and the unit costs involved. Identify the location of travel, if known.

Name/Position	Destination	Item	Computation	Cost
Chemical Training	Ft. McClellan	Airfare	(\$1200 x 4 people)	\$ 4,800
		Hotel	(\$110.50 x 5 nights x 4 people)	2,210
		Meals	(\$48.25/day x 5 days x 4 people)	965
Casualty Care	TBA	Airfare	(\$1200 x 4 people)	4,800
		Hotel	(\$110.50 x 15 nights x 4 people)	6,630
		Meals	(\$48.25/day x 15 days x 4 people)	2,895
Radiological Care	Tennessee	Airfare	(\$800 x 4 people)	3,200
		Hotel	(\$110.50 x 5 nights x 4 people)	2,210
		Meals	(\$48.25/day x 5 days x 4 people)	965
TOTAL:				<u>\$28,675</u>

D. Equipment: List non-expendable items that are to be purchased. Non-expendable equipment is tangible property having a useful life of more than two years and an acquisition cost of \$5,000 or more per unit. Explain how the equipment is necessary for the success of the project. Attach a narrative describing the procurement method to be used. Note: Expendable items should be included either in the "Supplies" category or in the "Other" category. Applicants should analyze the cost benefits of purchasing versus leasing equipment, especially high-cost items and those subject to obsolescence due to rapid technical advances. Rented or leased equipment costs should be listed in the "Consultants/Contracts" category.

Item	Computation	Cost
LCD Projector (Multimedia/Computer)		\$ 10,825
Laptop Computer		5,413
37" Video Monitors	(2 at \$2,868.50 each)	5,737
TOTAL:		<u>\$21,975</u>

The equipment will be used for providing the pilot training courses. The LCD Projector and laptop computer will be used to run computerized presentations while the Video Monitors to provide the NBC training courses. Funds will be allocated to the Los Angeles County Sheriff's Department's Emergency Operations Bureau which will procure the equipment to be utilized in the provision of the pilot courses.

All purchases will be in accordance with standard County of Los Angeles procurement procedures. All computer equipment will meet County of Los Angeles compatibility standards.

E. Supplies: List items by type (e.g., office supplies, postage, training materials, copying paper, and expendable equipment items costing less than \$5,000, such as books, hand-held tape recorders) and show the basis for computation. Generally, supplies include any materials that are expendable or consumed during the course of the project.

Supply Items	Computation	Cost
Overhead Projector	(2 @ \$1,299)	\$ 2,598
Screen		433
VCR (Video Player)	(2 @ \$541.50)	1,083
Overhead Transparencies	(10 boxes @ \$37.90)	379
Instructional Materials	(600 workbooks and handouts @ \$20 = \$12,000)*	365
NBC Awareness Training Video		\$ 100,000
TOTAL:		<u>\$104,858</u>

All purchases will be in accordance with standard County of Los Angeles procurement procedures. All computer equipment will meet County of Los Angeles compatibility standards.

* Grantee will contribute \$11,635 toward the Instructional Materials cost of \$12,000.

F. Construction: As a rule, construction costs are not allowable. In some cases, minor repairs or renovations may be allowable. Check with the program office before budgeting funds in this category.

Purpose	Description of Work	Cost
TOTAL:		<u>\$ 0</u>

G. Consultants/Contracts

Consultant Fees: For each consultant enter the name, if known, service to be provided, hourly or daily fee (8-hour day), and estimated time on the project. Consultant fees in excess of \$150 per day require additional justification.

Name of Consultant	Service Provider	Computation	Cost
--------------------	------------------	-------------	------

<i>Subtotal:</i>	<u>\$ 0</u>
------------------	-------------

Consultant Expenses: List all expenses to be paid from the grant to the individual consultants in addition to their fees (i.e., travel, meals, lodging, etc.).

Name of Consultant	Service Provider	Computation	Cost
--------------------	------------------	-------------	------

<i>Subtotal:</i>	<u>\$ 0</u>
------------------	-------------

Contracts: Provide a description of the product or service to be procured by contract and an estimate of the cost. Applicants are encouraged to promote free and open competition in awarding contracts. A separate justification must be provided for sole source contracts in excess of \$100,000.

Name of Consultant	Service Provider	Computation	Cost
--------------------	------------------	-------------	------

<i>Subtotal:</i>	<u>\$ 0</u>
------------------	-------------

TOTAL:	<u>\$ 0</u>
---------------	-------------

H. Other Costs: List items by major type (e.g., rent, reproduction, telephone, janitorial or security services, and investigative or confidential funds) and the basis of the computation. For example, provide the square footage and the cost per square foot for rent, or provide a monthly rental cost and how many months to rent.

Description	Computation	Cost
		TOTAL: \$ <u>0</u>

I. Indirect Costs: Indirect costs are allowed only if the applicant has a Federally approved indirect cost rate. A copy of the rate approval, (a fully executed, negotiated agreement), must be attached. If the applicant does not have an approved rate, one can be requested by contacting the applicant's cognizant Federal Agency, which will review all documentation and approve a rate for the applicant organization, or if the applicant's accounting system permits, costs may be allocated in the direct cost categories.

Description	Computation	Cost
		TOTAL: \$ <u>0</u>

J. Budget Summary: When you have completed the budget worksheet, transfer the totals for each category to the spaces below. Compute the total direct costs and the total project costs. Indicate the amount of Federal funds requested and the amount of non-Federal funds that will support the project.

Budget Category	Grant Amount
A. Personnel	\$ 70,526
B. Fringe Benefits	\$ 23,966
C. Travel	\$ 28,675
D. Equipment	\$ 21,975
E. Supplies	\$ 104,858
F. Construction	\$ 0
G. Consultants/Contracts	\$ 0
H. Other	
Total Direct Costs	\$ 250,000
I. Indirect Costs	\$ 0
TOTAL PROJECT COSTS	<u>\$ 261,635</u>
Federal Request	\$ 250,000
Non-Federal Amount	\$ 11,635



U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS

OJP BJA OJUDP
 BJS NIJ CVC
 CHECK APPROPRIATE BOX

AWARD

GRANT
 COOPERATIVE AGREEMENT

1. GRANTEE NAME AND ADDRESS (Including Zip Code)
 County of Los Angeles
 Sheriff's Department Headquarters
 4700 Ramona Boulevard
 Monterey Park, CA 91754-2169

4. AWARD NUMBER 98 - LF - CX - 0005

5. PROJECT PERIOD: FROM 10/01/97 TO 03/31/99
 BUDGET PERIOD: FROM 10/01/97 TO 03/31/99

1A. GRANTEE IRS/VENDOR NO. 956000927

6. AWARD DATE: November 12, 1997

7. ACTION
 INITIAL
 SUPPLEMENTAL

2. SUBGRANTEE NAME AND ADDRESS (Including Zip Code)

8. SUPPLEMENT NUMBER

2A. SUBGRANTEE IRS/VENDOR NO.

9. PREVIOUS AWARD AMOUNT \$ 0.00

3. PROJECT TITLE
 County of Los Angeles First Responder Training Program

10. AMOUNT OF THIS AWARD \$ 250,000.00

11. TOTAL AWARD \$ 250,000.00

12. SPECIAL CONDITIONS (Check, if applicable)

THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTH ON THE ATTACHED 3 PAGE(S).

13. STATUTORY AUTHORITY FOR GRANT

- TITLE I OF THE OMNIBUS CRIME CONTROL AND SAFE STREETS ACT OF 1968. 42 U.S.C. 3701, ET. SEQ., AS AMENDED.
- TITLE II OF THE JUVENILE JUSTICE AND DELINQUENCY PREVENTION ACT OF 1974. 42 U.S.C. 5601, ET. SEQ., AS AMENDED
- VICTIMS OF CRIME ACT OF 1984, 42 U.S.C. 10601, ET. SEQ., PUBLIC LAW 98-473, AS AMENDED.
- OTHER (Specify): Anti-Terrorism & Effective Death Penalty Act of 1996. 15 U.S.C. 2201, ET. SEQ., Pub L. 104-132.

14. FUTURE FISCAL YEAR(S) SUPPORT:

SECOND YEAR'S BUDGET PERIOD: _____ N/A
 AMOUNT OF FUNDS: _____ N/A TYPE OF FUNDS: _____
 THIRD YEAR'S BUDGET PERIOD: _____ N/A
 AMOUNT OF FUNDS: _____ N/A TYPE OF FUNDS: _____

15. METHOD OF PAYMENT

THE GRANTEE WILL RECEIVE CASH VIA A LETTER OF CREDIT YES NO

AGENCY APPROVAL GRANTER ACCEPTANCE

16. TYPED NAME AND TITLE OF APPROVING OJP OFFICIAL

Nancy E. Gist
 Director

18. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL

Sherman Block
 County Sheriff/Director of Emergency Services

17. SIGNATURE OF APPROVING OJP OFFICIAL

Nancy E. Gist

19. SIGNATURE OF AUTHORIZED GRANTEE

19A. DATE

AGENCY USE ONLY

20. ACCOUNTING CLASSIFICATION CODE

FISCAL YEAR	FUND CODE	BUD. ACT.	OFC.	DIV. REG.	SUB.	POMS
X	C	LF	80	00	00	

21.

U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS



OJP BJA OJJDP
 BJS NIJ OVC
CHECK APPROPRIATE BOX

AWARD CONTINUATION
SHEET

PAGE 3 OF 4

GRANT COOPERATIVE AGREEMENT

PROJECT NUMBER 98-LF-CX-0005

AWARD DATE November 12, 1997

SPECIAL CONDITIONS

3. The recipient agrees to supplement and not supplant state or local funds.
4. Approval of this award does not indicate an approval of any consultant rate in excess of \$450 per day. A detailed justification must be submitted to and approved by the O.J.P. program office prior to obligation or expenditure of such funds.
5. The recipient agrees to limit lodging, meals and incidental expenses (M+IE) relative to OJP sponsored conferences to the established Federal rate for the geographic location of the conference. Any exception to this policy must be justified as cost effective and will require the prior approval of the O.J.P. Program Office and the Office of the Comptroller. Any such conference costs exceeding the Federal rate and incurred without prior approval will be disallowed.
6. The recipient acknowledges that failure to submit an acceptable Equal Employment Opportunity Plan (if recipient is required to submit one pursuant to 28 CFR Section 42.302), that is approved by the Office of Civil Rights, is a violation of its Certified Assurances and may result in funds from the award being frozen, until such time as the recipient is in compliance.
7. The recipient agrees to submit quarterly financial reports on SF 269A. These reports will be submitted within 45 days after the end of the calendar quarter to the Office of Justice Programs, Office of the Comptroller, Attn: Control Desk, Suite 5303, 810 7th St., NW, Washington, D.C. 20531.
8. All contracts under this award should be competitively awarded unless circumstances preclude competition. When a contract amount exceeds \$100,000 and there has been no competition for the award, the recipient must comply with rules governing sole source procurement found in O.J.P.'s Financial Guide.
9. The recipient agrees to use grant funds to reimburse individual travel and accommodation expenses, but may not be used to provide honoraria for speakers. Fees charged by the recipient (if any) must be nominal and there shall be no charge for materials provided to audience participants.



U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS

OJP BJA OJJDP
 BJS NIJ OVC
CHECK APPROPRIATE BOX

AWARD CONTINUATION
SHEET

PAGE 4 OF 4

GRANT COOPERATIVE AGREEMENT

PROJECT NUMBER 98-LF-CX-0005

AWARD DATE November 12, 1997

SPECIAL CONDITIONS

10. The recipient agrees not to obligate, expend or drawdown funds until the budget and budget narrative have been approved by the Office of the Comptroller, O.J.P. and a Grant Adjustment Notice (GAN) is submitted removing this Special Condition.
11. The Grantee agrees to provide camera ready copies of training curriculum, digital copies of cd-roms, and Beta master copies of training videos that are produced under the grant. These training products will be packaged in such a way that other jurisdictions who have an interest or need to develop a first responder training program could replicate the training program developed by the County of Los Angeles.

GRANTEE ACCEPTANCE OF SPECIAL CONDITIONS



U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS

OJP BJA OJJDP
 BJS NIJ OVC
CHECK APPROPRIATE BOX

GRANT MANAGER'S MEMORANDUM, PT. I:
PROJECT SUMMARY

GRANT COOPERATIVE AGREEMENT

PROJECT NUMBER
98-LF-CX-0005

- This project is supported under Title I of the Omnibus Crime Control and Safe Streets Act, 42 USC 3701, as amended.
- This project is supported under the Juvenile Justice and Delinquency Prevention Act of 1974, as amended.
- Other: Anti-Terrorism & Effective Death Penalty Act of 1996. 15 U.S.C. 2201, ET. SEQ., Pub L. 104-132.

1. STAFF CONTACT (Name, address & telephone number)

Frank Lepage, Program Manager
Bureau of Justice Assistance
810 7th St., NW
Washington, DC 20531
(202)307-6068

2. PROJECT DIRECTOR (Name, address & telephone number)

Constance Perett, Manager
L.A. County Office Of Emergency Management
500 West Temple St.
Los Angeles, CA 90012
(213)980-2200

3a. TITLE OF THE PROGRAM

FY 1997 First Responder National Training Program

3b. POMS CODE (SEE INSTRUCTIONS ON REVERSE)

15

4. TITLE OF PROJECT

County of Los Angeles First Responder Training Program

5. NAME & ADDRESS OF GRANTEE

Sheriff's Department Headquarters
County of Los Angeles
4700 Ramona Boulevard
Monterey Park, CA 91754-2169

6. NAME & ADDRESS OF SUBGRANTEE

7. PROGRAM PERIOD

FROM: 10/01/97 TO: 03/31/99

8. BUDGET PERIOD

FROM: 10/01/97 TO: 03/31/99

9. AMOUNT OF AWARD

\$ 250,000.00

10. DATE OF AWARD

November 12, 1997

11. SECOND YEAR'S BUDGET

N/A

12. SECOND YEAR'S BUDGET AMOUNT

N/A

13. THIRD YEAR'S BUDGET PERIOD

N/A

14. THIRD YEAR'S BUDGET AMOUNT

N/A

15. SUMMARY DESCRIPTION OF PROJECT (See instruction on reverse)

The Office of Emergency Management for the County of Los Angeles' Sheriff's Department will use the award to produce a model training program for first responders in the Los Angeles County Operational Area. The training product will enhance the County's current training program by focusing on safety issues for firefighters, emergency medical services, and hospital personnel, and the hazards they face during a terrorist incident involving weapons of mass destruction. The training will provide specialized crisis response and management instruction in a modular format using video graphics and conventional curriculum for the entire county encompassing 88 cities and approximately 49,000 first responders.

NC/NCF

GRANT APPLICATION



SHERMAN BLOCK, SHERIFF

County of Los Angeles
Sheriff's Department Headquarters
4700 Ramona Boulevard
Monterey Park, California 91754-2169



August 19, 1997

Richard H. Ward
Acting Director
Bureau of Justice Assistance
633 Indiana Avenue, NW
Washington, DC 20531

Dear Mr. Ward:

NATIONAL FIRST-RESPONDER TRAINING PROGRAM

Enclosed is Los Angeles County's application for funding a project entitled, "NBC Terrorism Response Preparedness Training -- A Demonstration Model for the National First-Responder Training Program."

On August 12, 1997, the Los Angeles County Board of Supervisors authorized the multi-agency Los Angeles County Operational Area Terrorism Working Group to submit the application, with the Sheriff of Los Angeles County, serving as the Director of Emergency Services, as signatory.

The project consists of developing a demonstration model comprised of a curriculum, training courses, and a video suite designed for effective response capability to nuclear, biological and chemical terrorism. The resultant product is intended for Los Angeles County's 49,000 essential first-responder public safety personnel, and for replication by other urban jurisdictions.

We look forward to participating in this vital program.

Sincerely,

SHERMAN BLOCK, SHERIFF

JERRY L. HARPER
UNDERSHERIFF

A Tradition of Service

AUTHORIZATION

BY THE LOS ANGELES COUNTY BOARD OF SUPERVISORS

**FOR THE SHERIFF OF LOS ANGELES COUNTY TO SIGN THE APPLICATION AS
DIRECTOR OF EMERGENCY SERVICES, AND**

**FOR THE "LOS ANGELES COUNTY OPERATIONAL AREA TERRORISM WORKING
GROUP" TO SUBMIT THE APPLICATION**



MINUTES OF THE BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES, STATE OF CALIFORNIA

Joanne Sturges, Executive Officer
Clerk of the Board of Supervisors
383 Kenneth Hahn Hall of Administration
Los Angeles, California 90012

Chief Administrative Officer

At its meeting held August 12, 1997, the Board took the following action:

51

The following statement was entered into the record for Supervisor Antonovich:

"Terrorism may strike at any time. The New York Trade Center bombing, the Oklahoma City bombing, the Sarin and hydrogen-cyanide attacks on the Tokyo subway were made all the more real again by the recently uncovered plot to bomb New York's Long Island Railroad Atlantic station.

"The Metropolitan Firefighters and Emergency Service's National Training Program, First-Responders to Incidents of Terrorism, authorized by the Anti-Terrorism and Effective Death Penalty Act of 1996 and administered by the Bureau of Justice Assistance, U.S. Department of Justice, provides competitive grant funding to states, counties, and cities for multi-jurisdictional first-responder training demonstration programs.

(Continued on Page 2)

Syn. 51 (Continued)

"The Los Angeles County Operational Area Terrorism Working Group, representing law enforcement, fire, emergency medical services and the County Office of Emergency Management, tasked to develop plans to train and equip first-responders to handle acts of terrorism, are submitting an application with the Sheriff of Los Angeles County, acting in his capacity as the County's Director of Emergency Services, as signatory by the August 20, 1997 deadline for a \$250,000 maximum allowable grant to fund the development of a demonstration model entitled NBC (Nuclear, Biological and Chemical) Terrorism Response Preparedness Training, a training course and video package intended for the County's 49,000 essential first-responder public safety personnel, and for replication by other urban jurisdictions.

"The Bureau of Justice Assistance requires that the governing body of the applicant jurisdiction, in this case the County of Los Angeles, authorize the execution and submission of the grant application, as a matter of procedure."

At the suggestion of Supervisor Antonovich and on motion of Supervisor Knabe, seconded by Supervisor Burke, unanimously carried (Supervisor Antonovich being absent), the Board took the following actions:

- a. Authorized the Sheriff, as Director of Emergency Services, to sign the application for a \$250,000 maximum allowable grant to fund the Nuclear, Biological and Chemical Terrorism Response Preparedness Training first-responder training demonstration model; and

(Continued on Page 3)

Syn. 51 (Continued)

- b. Authorized the Los Angeles County Operational Area Terrorism Working Group to submit the application to the Bureau of Justice Assistance, United States Department of Justice, by the August 20, 1997 deadline.

20812-10.com

Copies distributed:

- Each Supervisor
- County Counsel
- Fire Chief
- Director of Health Services
- Director of Internal Services

Letter sent to:

- Sheriff

APPLICATION FOR FEDERAL ASSISTANCE

2. DATE SUBMITTED AUG 20 1997	Applicant Identifier
3. DATE RECEIVED BY STATE	State Application Identifier
4. DATE RECEIVED BY FEDERAL AGENCY	Federal Identifier

1. TYPE OF SUBMISSION: <input type="checkbox"/> Application <input type="checkbox"/> Construction <input checked="" type="checkbox"/> Non-Construction	<input type="checkbox"/> Preapplication <input type="checkbox"/> Construction <input type="checkbox"/> Non-Construction
---	---

5. APPLICANT INFORMATION	
Legal Name: County of Los Angeles	Organizational Unit: Operational Area Terrorism Working Group
Address (give city, county, state, and zip code) Kenneth Hahn Hall of Administration 500 West Temple Street Los Angeles, California 90012	Name and telephone number of the person to be contacted on matters involving this application (give area code) Constance Perett, Manager Los Angeles County Office of Emergency Management (213) 980-2200

6. EMPLOYER IDENTIFICATION NUMBER (EIN): <table border="1"> <tr> <td>9</td><td>5</td><td>-</td><td>6</td><td>0</td><td>0</td><td>0</td><td>9</td><td>2</td><td>7</td> </tr> </table>	9	5	-	6	0	0	0	9	2	7
9	5	-	6	0	0	0	9	2	7	

7. TYPE OF APPLICANT: (enter appropriate letter in box) <input checked="" type="checkbox"/> B														
<table border="0"> <tr> <td>A. State</td> <td>H. Independent School Dist.</td> </tr> <tr> <td>B. County</td> <td>I. State Controlled Institution of Higher Learning</td> </tr> <tr> <td>C. Municipal</td> <td>J. Private University</td> </tr> <tr> <td>D. Township</td> <td>K. Indian Tribe</td> </tr> <tr> <td>E. Interstate</td> <td>L. Individual</td> </tr> <tr> <td>F. Intermunicipal</td> <td>M. Profit Organization</td> </tr> <tr> <td>G. Special District</td> <td>N. Other (Specify): _____</td> </tr> </table>	A. State	H. Independent School Dist.	B. County	I. State Controlled Institution of Higher Learning	C. Municipal	J. Private University	D. Township	K. Indian Tribe	E. Interstate	L. Individual	F. Intermunicipal	M. Profit Organization	G. Special District	N. Other (Specify): _____
A. State	H. Independent School Dist.													
B. County	I. State Controlled Institution of Higher Learning													
C. Municipal	J. Private University													
D. Township	K. Indian Tribe													
E. Interstate	L. Individual													
F. Intermunicipal	M. Profit Organization													
G. Special District	N. Other (Specify): _____													

6. TYPE OF APPLICATION:						
<input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision						
If Revision, enter appropriate letter(s) in box(es): <input type="checkbox"/> <input type="checkbox"/>						
<table border="0"> <tr> <td>A. Increase Award</td> <td>B. Decrease Award</td> <td>C. Increase Duration</td> </tr> <tr> <td>D. Decrease Duration</td> <td colspan="2">Other (specify): _____</td> </tr> </table>	A. Increase Award	B. Decrease Award	C. Increase Duration	D. Decrease Duration	Other (specify): _____	
A. Increase Award	B. Decrease Award	C. Increase Duration				
D. Decrease Duration	Other (specify): _____					

9. NAME OF FEDERAL AGENCY: Office of Justice Programs Bureau of Justice Assistance
--

10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: 1 6 . 5 9 9
TITLE: Metropolitan Firefighter and Emergency Services National Training Program

11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT: NBC Terrorism Response Preparedness Training — A Demonstration Model for the National First - Responder Training Program.

12. AREAS AFFECTED BY PROJECT (cities, counties, states, etc.) County of Los Angeles, its Constituent Cities and Unincorporated Areas

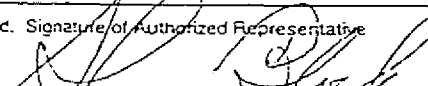
13. PROPOSED PROJECT:	14. CONGRESSIONAL DISTRICTS OF:								
<table border="1"> <tr> <td>Start Date</td> <td>Ending Date</td> </tr> <tr> <td>10-01-97</td> <td>09-30-98</td> </tr> </table>	Start Date	Ending Date	10-01-97	09-30-98	<table border="1"> <tr> <td>a. Applicant</td> <td>b. Project</td> </tr> <tr> <td>24 through 39; 41</td> <td>24 through 39; 41</td> </tr> </table>	a. Applicant	b. Project	24 through 39; 41	24 through 39; 41
Start Date	Ending Date								
10-01-97	09-30-98								
a. Applicant	b. Project								
24 through 39; 41	24 through 39; 41								

15. ESTIMATED FUNDING:	
a. Federal	\$ 250,000 .00
b. Applicant	\$ 11,635 .00
c. State	\$.00
d. Local	\$.00
e. Other	\$.00
f. Program Income	\$.00
g. TOTAL	\$ 261,635 .00

16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS
a. YES. THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON: DATE _____
b. NO. <input type="checkbox"/> PROGRAM IS NOT COVERED BY E.O. 12372 <input checked="" type="checkbox"/> OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW

17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?
<input type="checkbox"/> Yes If "Yes," attach an explanation. <input checked="" type="checkbox"/> No

18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT, THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED

a. Typed Name of Authorized Representative SHERMAN BLOCK	b. Title SHERIFF/DIRECTOR OF EMERGENCY SERVICES	c. Telephone number (213) 526-5000
c. Signature of Authorized Representative 		e. Date Signed 8-19-97

Previous Editions Not Usable



COUNTY OF LOS ANGELES, CALIFORNIA

**The Los Angeles County Operational Area
Terrorism Working Group**

**NBC Terrorism Response Preparedness Training --
a Demonstration Model for the
National First-Responder Training Program**

**FY 1997 Metropolitan Firefighters and Emergency Services National Training Program:
First-Responders to Incidents of Terrorism
CFDA Number: 16.599**

BUREAU OF JUSTICE ASSISTANCE, OFFICE OF JUSTICE PROGRAMS

UNITED STATES DEPARTMENT OF JUSTICE

COUNTY OF LOS ANGELES

THE LOS ANGELES COUNTY OPERATIONAL AREA
TERRORISM WORKING GROUP

PROPOSAL

NBC TERRORISM RESPONSE PREPAREDNESS TRAINING --
A DEMONSTRATION MODEL FOR THE
NATIONAL FIRST-RESPONDER TRAINING PROGRAM

PROJECT NARRATIVE

Introductory Statement

This proposal provides the framework for developing a model training program for improving preparedness to nuclear, biological or chemical (NBC) terrorist incidents within the Los Angeles County Operational Area. Additional training is needed to ensure the safety of law enforcement, fire service, emergency medical service and hospital personnel from the unique hazards posed by potential terrorist incidents involving weapons of mass destruction.

The framework described here envisions the development of a comprehensive and specialized NBC training program to provide these vital public safety personnel with essential knowledge and skills. This proposal would augment efforts toward the continued development of NBC training programs for over 49,000 first responders in the Los Angeles County Operational Area. After this training is developed and pilot courses are provided, we will endeavor to provide these courses to all necessary public safety personnel in the Operational Area. Once this initial training raises the baseline experience level, appropriate portions of the NBC training curricula will be incorporated into hazardous materials (hazmat) and emergency operations courses regularly provided to all public safety personnel.

The requested funds will help supplement the overall costs of providing training designed to ensure effective NBC response capability to all NBC terrorism responders in the Los Angeles County Operational Area. Additional funding will be sought from local, State, Federal, and private sources to complement the efforts described in this proposal.

A. Problem Statement

The Need for Training Development and Preparation for Terrorist Incidents Involving Weapons of Mass Destruction (WMD) in Los Angeles County

Los Angeles County is a diverse and complex metropolitan area containing 88 cities and a large unincorporated area within its 4,869 square miles. Its current population of 9.2 million makes it the most populous county in the nation. The county's largest city, the City of Los Angeles, is home to over 4 million people. The Los Angeles County Operational Area is the emergency management umbrella for the county comprised of 88 constituent cities, numerous special districts, and 136 unincorporated communities.

NBC emergencies are a set of conditions in which nuclear (radiological) agents, biological agents, or chemical agents are actually intentionally introduced or threatened to be introduced within the Los Angeles County Operational Area. These incidents are essentially deliberate hazmat incidents and constitute a complex emergency. Specialized response and management capabilities are required to effectively mitigate their impact. NBC incidents can involve the release of warfare agents [known as "weapons of mass destruction" (WMD)] or the intentional release of industrial agents.

Situation and Threat Background

Recent events make NBC emergencies a plausible scenario necessitating detailed contingency planning and preparation of emergency responders in order to protect the civilian populace in major urban centers such as Los Angeles County. Among the events heightening the threat level are the March 20, 1995, Sarin attack on the Tokyo subway, followed on May 5, 1997, by the attempted hydrogen-cyanide assault on the Tokyo subway. The presence of sodium cyanide residue in the debris of the World Trade Center bombing in New York City heightens domestic concern. In the biological arena, incidents of note include the synthesis of ricin by a number of groups and individuals across the nation, including a Minnesota anti-government, tax protest group whose members were convicted in 1996 for violating the Biological Weapons Anti-terrorism Act. Nuclear terrorism concerns surfaced in Russia when Chechen insurgents placed radiological waste in Moscow parks to further their cause.

Both chemical and biological agents can be delivered by a variety of means including dispersal via explosive devices (chemical or bio-bombs), mechanical devices such as crop dusting aircraft, mosquito control trucks, or garden spray devices, or dispersal through a building's water or ventilation system. Additionally, conventional stand-off attack on chemical plants, bio-engineering facilities, or goods in transit (*i.e.*, an intentional hazmat incident) must be considered. Such routine shipments offer a prime target, either for hijacking in order to appropriate the materials or a more conventional attack aimed at extortion or the release of the agents.

Bio-attack would most likely involve aerosol dispersal and would afford no easily discernible signature (*i.e.*, the on-set of symptoms will typically occur within days to weeks after the initial exposure, making detection difficult). The medical and emergency management concerns are complex, since little experience exists in coping with the impact of bio-attack on a large scale.

Sports arenas, concert halls, department stores and malls, transportation terminals, office buildings and subways--in short, any location capable of housing a large number of people in an enclosed or nearly enclosed space--are amenable to aerosol dispersal and therefore at greatest risk in a chemical/biological (CB) terrorism incident. The Los Angeles County Operational Area has numerous facilities of these types.

Emergency services first responders within the county include firefighters, police officers and deputy sheriffs, coroners personnel, emergency medical technicians, hospital emergency department personnel, lifeguards, and hazardous materials technicians. All of these emergency services personnel are potential first responders to terrorist incidents involving weapons of mass destruction (WMD) including NBC agents.

Approximately 49,000 public safety personnel, consisting of 10,832 fire service personnel, 16,124 law enforcement (coroners included) personnel, 2,020 hospital personnel and about 20,000 emergency medical services (EMS) personnel require immediate training to augment existing capabilities to respond to and mitigate the impact of a terrorist event involving WMD agents.

Emergency Response Overview

There are 33 public fire departments within the Los Angeles County Operational Area. The Los Angeles City and County Fire Departments are the largest. Hazardous materials response in the county is provided by the fire service with hazmat units attached to the Los Angeles City and County Fire Departments, and the Torrance, Santa Monica, Santa Fe Springs, Burbank, Glendale, and Vernon Fire Departments. Total hazmat response capacity includes 12 hazmat units with 475 level A trained personnel, 122 level A suits, and 122 level B suits. The largest law enforcement agencies are the Los Angeles Police Department (7,993 officers), and the Los Angeles Sheriff's Department (7,893 officers) which provides law enforcement services to the county unincorporated area and 39 municipalities; the county's remaining 48 municipal police agencies have 4,664 officers combined.

The Los Angeles County EMS system includes 25 base hospitals; 13 trauma centers, 9 pediatric critical care centers, 85 receiving hospitals and 3 burn centers. An estimated 20,000 emergency medical technicians (EMT-I) provide basic life support services and an additional 2,400 paramedics provide field-level advanced life support services through 39 separate EMS provider agencies.

Terrorism Response Framework

All emergency response agencies in Los Angeles County utilize the Standardized Emergency Management System (SEMS) as their management structure, including the Incident Command System (ICS) at the field level. Within the Operational Area, the Sheriff acts as Director of Emergency Operations during the Response Phase of a disaster. The Chief Administrative Officer assumes the lead role during the Recovery Phase.

To achieve optimal effectiveness, all emergency response elements within the Los Angeles County Operational Area are integrated into a comprehensive terrorism response and management structure. Key elements include the County Emergency Operations Center (CEOC), an interagency Operational Area Terrorism Working Group (TWG) and a Terrorism Early Warning group (TEW) coordinated by the Sheriff's Emergency Operations Bureau.

Additional elements include a proposed Metropolitan Medical Task Force (MMTF) within the United States Public Health Services Metropolitan Medical Strike Team System model, law enforcement and fire Area Command or Incident Management Teams. Criminal intelligence units such as the Sheriff's Special Investigations Bureau (SIB), the Los Angeles Police Department Anti-Terrorist division (ATD), and the Los Angeles Task Force on Terrorism (LATFOT) which are essential elements in crisis management efforts.

County Emergency Operations Center (CEOC)

The County Emergency Operations Center (CEOC) is a crucial component of the county's emergency management structure. It is the centerpiece in managing terrorist attacks. Terrorist incident management involves multi agency and multi-disciplinary efforts, and effective management of mutual aid resources is essential. The CEOC acts as a focal point for coordinating strategic issues and resource allocation.

Policy Guidance and Expertise

The Los Angeles County Terrorism Working Group (TWG) acts as the catalyst for developing a coordinated and comprehensive response capability to terrorism (both conventional and NBC). The TWG will serve as the coordinator for implementing the proposed NBC Terrorism Response Preparedness Training Program.

Intelligence for Consequence Management

The specialized Terrorism Early Warning Group (TEW) network identifies and analyzes current and potential future threats within the Los Angeles County Operational Area. The TEW ensures continuous indications and warning (I&W) capability in the Los Angeles County Operational Area. It provides incident management personnel with net assessments of event-related threat information to aid crisis decision-making.

NBC Response

Overall responsibility for responding to and managing a terrorist incident is the responsibility of the local jurisdiction. Command responsibility for incident response falls with the designated Incident Commander or "Unified Command" structure. Due to the complex multi-disciplinary and multi-jurisdictional issues involved in managing a significant terrorist event, the formation of a Unified Command among responding agencies is the preferred management structure. The Unified Command begins at the field level and is concerned with all aspects contributing to resolution of the incident in the field.

In addition to the typical response assets available to an Incident Commander, the following specialized resources are available to the Unified Command to support field response efforts. These resources will perform mission-specific tasks as assigned by the Unified Command. They will operate within the incident's Operations Section.

A proposed **Metropolitan Medical Task Force (MMTF)** is expected to directly perform field level response efforts for the consequences of the terrorist use of weapons of mass destruction (WMD). Once developed, this group will form the technical nucleus of a comprehensive response capability to NBC terrorism. It includes specialized personnel to support the Incident Commander and Unified Command directly and to coordinate immediate response, mitigation, and recovery operations at the incident scene. (The Los Angeles County Department of Health Services is currently pursuing development of this element through a separate grant administered by the Department of Health and Human Services/United States Public Health Service.)

Law enforcement and fire service **Area Command Teams (ACT)** may also be activated to support the management of law enforcement and fire service activities at terrorist incidents. Typical duties for these teams would include support to law enforcement or fire service activities outside of the directly impacted hot/warm zone of NBC incidents. These teams could contribute to effective overall incident operations by providing a skilled staff to support the command and control activities of law enforcement operations (including security, traffic control and evacuations) and fire/rescue operations at a terrorist incident scene. Each ACT has self-contained intelligence, operations and logistics specialists to support complex law enforcement and fire service operations. The individual ACT Commanders can also provide the staff support for the "unified command" among law enforcement, the fire service, and other responding entities.

The National Medical Response Team for Weapons of Mass Destruction (NMRT--WMD) is a specially trained medical response team for NBC terrorism. The NMRT--WMD is sponsored by the County of Los Angeles and is staffed by volunteer health and medical practitioners. The Los Angeles NMRT--WMD is the combined NBC capable element of the Los Angeles (CA-9) and San Bernardino (CA-2) Disaster Medical Assistance Teams. These teams are integral elements of the National Disaster Medical System (NDMS). The NDMS is a joint United States Public Health Service, Department of Defense, Department of Veterans Affairs and Federal Emergency Management Agency disaster medical response network. The Los Angeles NMRT--WMD is one of three National Medical Response Teams designed to cope with the medical and public health consequences of terrorism. The other two teams are based in Denver, Colorado, and Winston-Salem, North Carolina. When activated, the National Medical Response Teams are a federal asset. The Los Angeles NMRT--WMD can be deployed as a local asset to augment the Metropolitan Medical Task Force or as a national asset for deployment by the NDMS.

Command and Control

Overall management of all actual or threatened terrorist incidents is the responsibility of the affected local jurisdiction. At the Federal level the Federal Bureau of Investigation is the lead agency. Command and control of all incident activities remains with the jurisdictional Incident Commander (or Unified Command). Strategic resource coordination and the acquisition and deployment of all Operational Area or mutual aid resources will be coordinated by the CEOC. Field elements will be under the command of a "Unified Incident Command" activated in accordance with the ICS principles contained within the California Standardized Emergency Management System (SEMS).

B. Goals And Objectives

Development of a Model First Responder Training Program for Terrorist Incidents Involving Weapons of Mass Destruction and Provision of Pilot Courses for Responders

The goal is achieving a terrorism preparation training program model intended for over 49,000 essential public safety personnel with first responder roles in the Los Angeles County Operational Region to respond effectively to NBC terrorism--inflicted or threatened, and that can be replicated in other urban jurisdictions. After the first responder personnel, comprised of fire, EMS, law enforcement and hospital staff, have undergone the training, the package will be made available for training to key municipal and county personnel whose responsibilities include management of the consequences of terrorist attacks against critical infrastructure. The requested funding will be expended solely on the costs in developing and testing the model training package, entitled, "NBC Terrorism Response Preparedness Training."

The objective is the development of a curricula, video suite, and pilot courses. Training is the cornerstone to managing complex emergencies effectively. This is especially true in NBC incidents. Awareness of NBC threats is also vital. All public safety personnel who may be placed in a first responder role must be aware of the risks inherent in coping with a NBC emergency. A key element of this awareness is the recognition of the importance of decontamination (decon) as a first aid measure. Decon is essential in avoiding secondary contamination that places responders at risk and renders key medical facilities inoperable. The NBC Terrorism Response Preparedness Training curricula will comprise four pilot courses listed below which address these matters and others:

- ▶ ▶ *NBC Awareness*
- ▶ ▶ *NBC Responder*
- ▶ ▶ *NBC Operations*
- ▶ ▶ *NBC Operations-Medical*

These courses will provide increasingly acute awareness of issues related to: 1) personnel protective equipment, 2) decon protocols, 3) treatment protocols, 4) pharmacology, and 5) specialized Hazmat and NBC issues. They will be presented commensurate with three NBC terrorism management phases. The courses are additive, with each preceding phase forming the prerequisite for the next.

The management phases are: 1) Preparatory, 2) Crisis, and 3) Consequence.

Initial training and indoctrination will occur in the Preparatory Phase and will consist of:

- Terrorist Trends and Potentials
- NBC Awareness, Responder, Operations, and Operations-Medical courses
- Specialized Hazmat and NBC training

Agent-specific training will be provided during the Crisis Phase. This will consist of:

- Awareness of Response Resources
- Threat Specific Briefings
- Response Rehearsal
- Familiarization with Monitoring Equipment and Antidotes.

Incident Safety Briefings will be provided during the Consequence Management Phase. These will consist of:

- Threat Specific Briefings
- Awareness of Command Relationships
- Familiarization with Logistical Availability
- Definition of Measures of Effectiveness.

Special emphasis will be placed on initial training and indoctrination, as well as ongoing sustainment of a high degree of readiness through continual refresher training. The following table describes the minimum hours devoted to each level of training by discipline.

Minimum NBC Training Hours by Discipline

	<u>LAW</u>	<u>FIRE</u>	<u>Private EMS</u>	<u>HOSPITAL</u>
<i>NBC Awareness</i>	2 hrs.	2 hrs.	2 hrs.	2 hrs.
<i>NBC Responder</i>	4 hrs.	4 hrs.	n/a	4 hrs.
<i>NBC Operational</i>	8 hrs.	8 hrs.	n/a	16 hrs.

C. Project Strategy and Design

Developing The Los Angeles County Operational Area NBC Response Preparedness Training Program

This section outlines the needs for developing a model NBC Terrorism Response Curricula and providing pilot courses to key personnel toward the ultimate sustainment of a comprehensive NBC Terrorism Response Training Program for Los Angeles County.

Development activities requested in this proposal cost \$250,000. Elements included in this proposal (in order of project activity) are:

- 1) Staff Development toward completion of the NBC Training Curricula.
- 2) Development of an *NBC Awareness Video Suite* for awareness training.
- 3) Procurement of Audio-Visual equipment and instructional supplies for the provision of pilot NBC training courses.
- 4) Provision of pilot *NBC Responder*, *NBC Operations* and *NBC Operations-Medical* courses.

The first step necessary toward fully developing our model training program is the development of a comprehensive NBC training curricula for use in a civil environment.

Training Overview: NBC Awareness, Responder and Operational Training

The following NBC Preparedness courses will be designed for public safety and medical personnel. These courses are intended to supplement existing hazardous materials courses. The course hours designated are the recommended guidelines for first time attendees. Refresher courses are recommended but not required. The course objectives are described below.

1) NBC Awareness Video Course (2 hrs.)

This block of training will consist of a video suite (of 15-20 minute videos) accompanied by a student workbook. The NBC Awareness level is designed for all public safety and medical personnel who may encounter NBC emergencies in the field or hospital emergency department (ED) setting. Recognition of NBC hazards and the need for specially trained and equipped responders will be addressed. Emphasis will be placed on awareness of unique hazards encountered in an NBC environment and current trends and potentials, with personnel safety a major focal point. This video suite is a prerequisite for the NBC Responder and NBC Operations levels of training.

Approximately 49,000 first responders in the Los Angeles County Operational Area will benefit from production of this video suite.

2) NBC Responder Course (4 hrs.)

This block of training will be designed for staff of law enforcement, fire service and hospital EDs equipped for NBC casualties that provide direct support to the management of NBC emergencies. Additional information on agent characteristics and protective measures is included. This block is a prerequisite for the NBC Operations level of training.

Development of this curricula will benefit approximately 12,000 responders from the fire service, law enforcement agencies, EMS providers and hospitals throughout the county.

3) NBC Operations Courses (8 hrs. basic/16 hrs. medical)

These blocks of training are designed primarily for members of the Metropolitan Medical Task Force (MMTF) and key response personnel who will directly assist in consequence management of an NBC emergency. This block will provide enhanced knowledge of NBC hazards, agent characteristics, personnel protective actions, antidote pharmacology, decontamination, and management of NBC casualties.

The 8-hour portion of the course is intended for approximately 1,000 persons in Los Angeles County. The 16-hour medical section is intended for an additional 664 persons.

D. Implementation Plan

The projected length of this pilot NBC training development project is 12 months, October 1, 1997, through September 30, 1998. The project will be administered by the Operational Area Terrorism Working Group (TWG) and coordinated through the TWG Training Subcommittee.

At the start of the grant term, the TWG will establish a project steering committee with representation from the County Office of Emergency Management, The Los Angeles County Sheriff's Department, the Los Angeles City Police Department, the Los Angeles County Department of Health Services and the Los Angeles City and County Fire Departments. The project steering committee will be established by the end of Month 1.

Curricula development will proceed as follows: conduct a series of three focus group meetings with Operational Area law enforcement and fire/EMS agencies in Month 2; work on curricula development from Months 1-6, with curricula completion in Month 6.

Video suite development for NBC Awareness will proceed as follows: script completion in Month 4, filming and production from Month 6-9; and suite completion in Month 9.

Pilot courses will be conducted in Months 9-12. Pilot courses will include 6 NBC Responder classes, 4 NBC Operations classes, and 2 NBC Operations-Medical classes containing 50 students each. A minimum of two instructors per class will be assigned. Instructors will be allocated from the curricula development team.

Initial progress reports will be provided in Month 4; two semi-annual reports in Month 7, and Month 13 (i.e. by the end October, 1998, following the anticipated 12-month grant term ending date of September, 1998). The final report will follow in December, 1998, within 3 months after the end of the grant. Funding dedicated to continue providing these NBC courses to all emergency responders in the Operational Area will be sought from local, State, Federal, and private sector sources.

E. Assistance Required

Support Required Through This Grant Toward Project Completion

1) \$110,832 Staff Development toward completion of the NBC Training Curricula

An interagency team of 10 persons will develop the training curricula. (2 persons each from the Los Angeles City Police Department (LAPD); the Los Angeles County Sheriff's Department (LASD), the Los Angeles County Department of Health Services (DHS), and the Los Angeles City and the Los Angeles County Fire Departments.

Eighty (80) hours of staff time is needed to complete the task. Also, 4 members of the interagency team (1 LAPD, 1 LASD, 1 LA City Fire, and 1 LA County Fire) will attend the NBC school (a one-day NBC Training Course and a four-day Chemical and Biological Terrorism training session) at Ft. McClellan, Alabama. At least 4 members of the interagency team will attend a minimum of 3 weeks training in managing NBC casualties and a minimum of 1 week training in radiological casualty management (e.g., REAC/TS training).

Personnel costs for curricula development: \$61,335; associated fringe benefits: \$20,822. Travel and training costs: \$28,675. Subtotal: \$110,832.

2) \$100,000 Development of an NBC Awareness Video Suite for awareness training.

A two-hour NBC awareness training video package will be produced to extend NBC awareness training. The estimated video costs include script development, location shooting, editing, captioning, animation, duplication and distribution.

Funds for this portion will be allocated in equal shares to the LAPD, LASD, L.A. City and L.A. County Fire Departments to subsidize their in-kind and staff contributions toward video development and completion. Subtotal: \$100,000.

3) \$26,468 *Equipment and Supply Needs for Providing Pilot Training Courses*

Equipment needs include audiovisual equipment (LCD projectors, overhead projectors, PCs to run computerized presentations, screens, and VCR/Video monitors to provide the NBC training courses.

Funds for this portion of the project will be allocated to the LASD Emergency Operations Bureau which will procure the equipment to be utilized in the provision of the pilot courses. Subtotal: \$26,468.

4) \$24,335 *Provision of pilot NBC Awareness, NBC Operations, and NBC Operations-Medical courses to emergency responders in Los Angeles County.*

A series of pilot NBC training courses as the end result of this project: six (6) NBC Responder (4 hours) classes, four (4) NBC Operations classes (8 hour) and two (2) NBC Operations-Medical classes (16-hour). A minimum of two instructors will provide each class. Class size is projected at 50 emergency responders per class. Students will be from the fire service, law enforcement, pre-hospital emergency medical services, as well as hospital emergency department staff.

Personnel costs are \$9,191; associated fringe benefits are \$3,144 totaling \$12,335. Instructional materials (including booklets and handouts) cost \$12,000 (\$11,635 of this instructional materials cost reflects in-kind/indirect costs). Subtotal \$24,335.

GRANT AWARD FISCAL ADMINISTRATION

The Los Angeles County Sheriff's Department will be responsible for the fiscal administration of the grant award in accordance with established Federal fiscal procedures, auditing, and reporting requirements under the auspices of the Office of Justice Program Comptroller Office. The Sheriff's Department Grant Accounting Unit, Fiscal Administration, will reimburse the participating agencies upon receipt of their periodic claims.

F. Point of Contact

As authorized by the Board of Supervisors of the County of Los Angeles, the Sheriff of Los Angeles County, as Director of Emergency Operations for the Los Angeles County Operational Area, is submitting this proposal on behalf of the multiagency Los Angeles County Operational Area Terrorism Working Group.

Contact persons are as follows:

Grant Administration

Margie V. Gomez, Manager
Los Angeles County
Sheriff's Department
Grant Unit, Fiscal Administration
4700 Ramona Boulevard
Monterey Park, CA 91754
(213) 526-5408 fax: (213) 267-6655

Project Manager

Constance Perett, Manager
Los Angeles County
Office of Emergency Management
1275 N. Eastern Avenue
Los Angeles, CA 91748
(213) 980-2200 fax: (213) 881-6898

Programmatic/Technical Issues

Deputy John P. Sullivan
Los Angeles County Sheriff's Department
Emergency Operations Bureau
1275 N. Eastern Avenue
Los Angeles, CA 91748
(213) 980-2290 fax: (213) 881-6898

G. Project Management Structure

The project will be under the overall direction of the Operational Area Terrorism Working Group (TWG) chaired by Constance Perett, Manager, Los Angeles County Office of Emergency Management. The TWG Training Subcommittee will coordinate actual project activities under the direction of a Project Steering Committee.

TWG and TWG Training Subcommittee members include representatives of the Los Angeles Sheriff's Department, the Los Angeles Police Department, the Los Angeles City Emergency Preparedness Division, the Los Angeles City Fire Department, the Los Angeles County Fire Department, the Los Angeles Area Fire Chiefs' Association, the Los Angeles County Department of Health Services, the California Governor's Office of Emergency Services, and the Los Angeles Field Office of the Federal Bureau of Investigation.

A Project Steering Committee will be assembled to provide direct oversight of this project and involved grant funds. Steering Committee members will be selected by Month 1 of the project. Members of this group will represent the Los Angeles County Office of Emergency Management, the Los Angeles Sheriff's Department, the Los Angeles Police Department, the Los Angeles City Fire Department, the Los Angeles County Fire Department, and the Los Angeles County Department of Health Services. John Celentano, M.D., of the Los Angeles County Department of Health Services will serve as the project's medical director.

H. Organizational Capacity

The agencies assembled together to conduct this project include some of the largest and most capable public safety agencies in the nation. The Los Angeles Police and Sheriff's Departments are each world leaders in the development and provision of law enforcement training. Both agencies maintain their own training academies which provide training certified by the California Commission on Peace Officer Standards and Training (POST). The Los Angeles City and County Fire Departments are also innovators and leaders in fire service and EMS training. Both agencies were involved in the development of the Incident Command System (ICS) and also maintain their own training academies. The Los Angeles County Department of Health Services (DHS) is one of the largest health agencies in the nation. DHS operates several large public hospitals, oversees the County's Emergency Medical Services and trauma center programs, performs public health and epidemiological services and provides paramedic training through its Paramedic Training Institute.

I. Program Evaluation

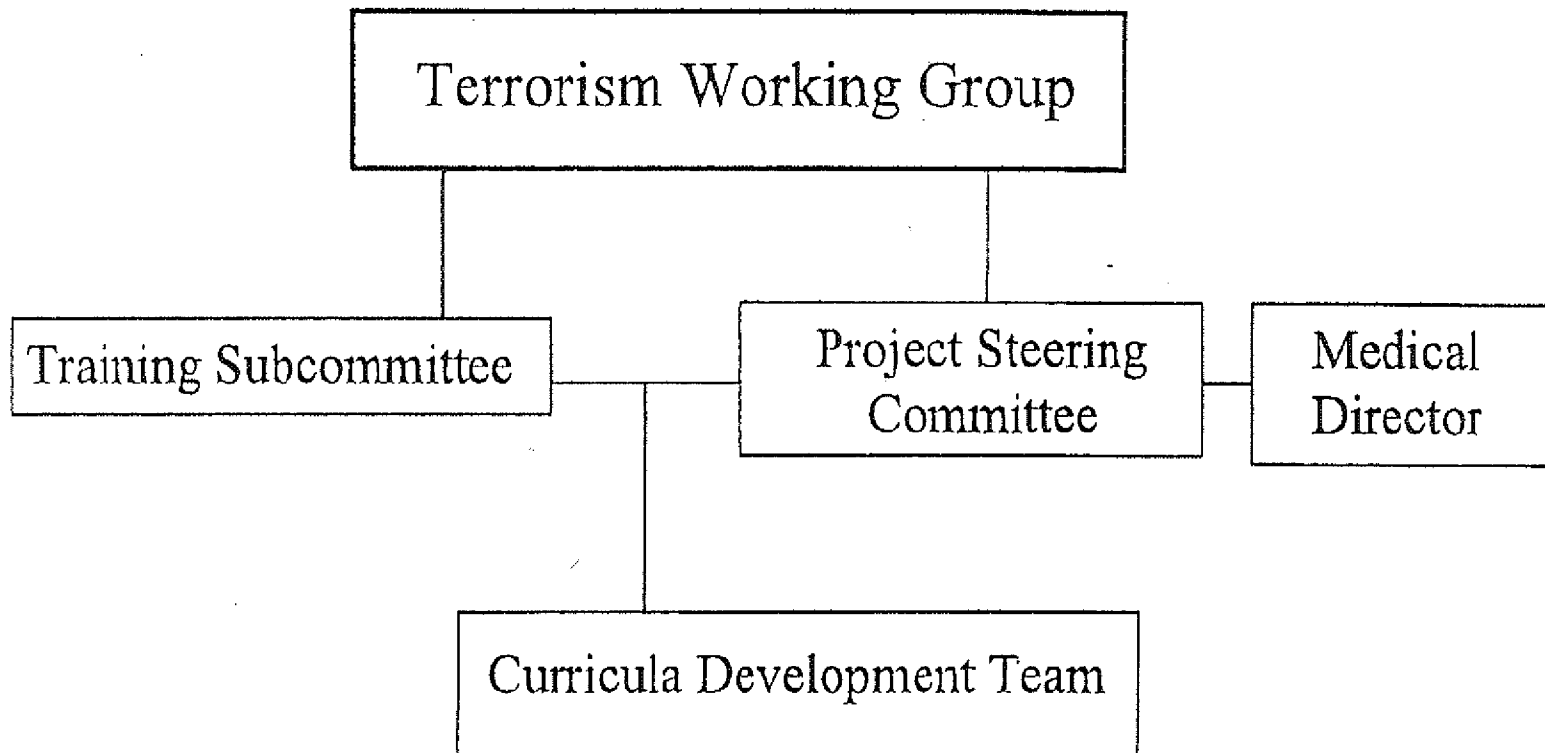
The NBC training curricula and pilot training sessions will be evaluated by the Terrorism Working Group and the Project Steering Committee to evaluate their effectiveness. Curricula development will include peer review by civil and military medical authorities, as well as fire service, law enforcement and hazardous materials responders. A minimum of three outside volunteer subject area experts from each discipline will review the curricula. These subject area experts will also be invited to attend the pilot courses and provide a class critique. All persons attending the pilot training will also provide course critiques for evaluation in the final progress report. The final progress report will contain a detailed evaluation of the project, the results of peer reviews and attendee critiques. Informal progress reports will be provided to the Terrorism Working Group on a monthly basis.

NBC Terrorism Response Preparedness Training —
 A Demonstration Model for the National First-Responder Training Program

Project Implementation Timetable

	MONTH															
	Current	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
Terrorism Working Group	█	█	█	█	█	█	█	█	█	█	█	█	█			
Training Subcommittee	█	█	█	█	█	█	█	█	█	█	█	█	█			
From Project Steering Committee		█														
Curricula Development																
Focus Meetings			█													
Development		█	█	█	█	█	█									
Completion							█									
Video																
Script		█	█	█	█											
Filming and Production								█	█	█						
Final											█					
Pilot Courses											█	█	█			
Progress Reports					█			█						█		█

Project Management Structure



Budget Detail Worksheet

A. Personnel: List each position by title and name of employee, if available. Show the annual salary rate and the percentage of time to be devoted to the project. Compensation paid for employees engaged in grant activities must be consistent with that paid for similar work within the applicant organization.

Name/Position	Salary Computation	Cost
Overtime (10 person Inter-agency Team)		
2 from LA City Police Department		
1 Sergeant	($\$33.08 \times 80$ hours)	\$ 2,646
1 Police Officer III	($\$28.13 \times 154$ hours)	4,332
2 from LA County Sheriff's Department		
2 Deputies	($\$27.30 \times 394$ hours)	10,756
2 from LA County Department Health Services		
1 Phy M.D.	($\$39.78 \times 296$ hours)	11,775
1 Nurse Instructor	($\$27.48 \times 120$ hours)	3,298
2 from LA City Fire Department		
1 Battalion Chief	($\$50.34 \times 280$ hours)	14,095
1 Fire Captain	($\$41.04 \times 126$ hours)	5,171
2 from LA County Fire Department		
2 Fire Captains	($\$45.45 \times 406$ hours)	18,453
TOTAL:		<u>\$70,526</u>

The ten inter-agency team will be assigned to develop the training curricula.

B. Fringe Benefits: Fringe benefits should be based on actual known costs or an established formula. Fringe benefits are for the personnel listed in budget category (A) and only for the percentage of time devoted to the project.

Name/Position	Benefits Computation	Cost
Overtime (10 person Inter-agency Team)		
2 from LA City Police Department		
1 Sergeant	($\$2,646 \times 42\%$)	\$ 1,111
1 Police Officer III	($\$4,332 \times 42\%$)	1,819
2 from LA County Sheriff's Department		
2 Deputies	($\$10,756 \times 17.487\%$)	1,881
2 from LA County Department Health Services		
1 Phy M.D.	($\$11,775 \times 33\%$)	3,886
1 Nurse Instructor	($\$3,298 \times 33\%$)	1,088
2 from LA City Fire Department		
1 Battalion Chief	($\$14,095 \times 42\%$)	5,920
1 Fire Captain	($\$5,171 \times 42\%$)	2,172
2 from LA County Fire Department		
2 Fire Captains	($\$18,453 \times 33\%$)	6,089
TOTAL:		<u>\$23,966</u>

C. Travel: Itemize travel expenses of project personnel by purpose (e.g., staff to training, field interviews, advisory group meeting, etc.). Show the basis of computation (e.g., six people to 3-day training at \$X airfare, \$X lodging, \$X per diem). In training projects, travel and meals for trainees should be listed separately. Show the number of trainees and the unit costs involved. Identify the location of travel, if known.

Name/Position	Destination	Item	Computation	Cost
Chemical Training	Ft. McClellan	Airfare	(\$1200 x 4 people)	\$ 4,800
		Hotel	(\$110.50 x 5 nights x 4 people)	2,210
		Meals	(\$48.25/day x 5 days x 4 people)	965
Casualty Care	TBA	Airfare	(\$1200 x 4 people)	4,800
		Hotel	(\$110.50 x 5 nights x 4 people)	2,210
		Meals	(\$48.25/day x 15 days x 4 people)	2,895
Radiological Care	Tennessee	Airfare	(\$800 x 4 people)	3,200
		Hotel	(\$110.50 x 5 nights x 4 people)	2,210
		Meals	(\$48.25/day x 5 days x 4 people)	965
TOTAL:				<u>\$28,675</u>

D. Equipment: List non-expendable items that are to be purchased. Non-expendable equipment is tangible property having a useful life of more than two years and an acquisition cost of \$5,000 or more per unit. Explain how the equipment is necessary for the success of the project. Attach a narrative describing the procurement method to be used. Note: Expendable items should be included either in the "Supplies" category or in the "Other" category. Applicants should analyze the cost benefits of purchasing versus leasing equipment, especially high-cost items and those subject to obsolescence due to rapid technical advances. Rented or leased equipment costs should be listed in the "Consultants/Contracts" category.

Item	Computation	Cost
LCD Projector (Multimedia/Computer)		\$ 0,825
Laptop Computer		5,413
37" Video Monitors	(2 at \$2,868.50 each)	5,737
TOTAL:		<u>\$21,975</u>

The equipment will be used for providing the pilot training courses. The LCD Projector and laptop computer will be used to run computerized presentations while the Video Monitors to provide the NBC training courses. Funds will be allocated to the Los Angeles County Sheriff's Department's Emergency Operations Bureau which will procure the equipment to be utilized in the provision of the pilot courses.

All purchases will be in accordance with standard County of Los Angeles procurement procedures. All computer equipment will meet County of Los Angeles compatibility standards.

G. Consultants/Contracts

Consultant Fees: For each consultant enter the name, if known, service to be provided, hourly or daily fee (8-hour day), and estimated time on the project. Consultant fees in excess of \$150 per day require additional justification.

Name of Consultant	Service Provider	Computation	Cost
--------------------	------------------	-------------	------

<i>Subtotal:</i>	\$ <u>0</u>
------------------	-------------

Consultant Expenses: List all expenses to be paid from the grant to the individual consultants in addition to their fees (i.e., travel, meals, lodging, etc.).

Name of Consultant	Service Provider	Computation	Cost
--------------------	------------------	-------------	------

<i>Subtotal:</i>	\$ <u>0</u>
------------------	-------------

Contracts: Provide a description of the product or service to be procured by contract and an estimate of the cost. Applicants are encouraged to promote free and open competition in awarding contracts. A separate justification must be provided for sole source contracts in excess of \$100,000.

Name of Consultant	Service Provider	Computation	Cost
--------------------	------------------	-------------	------

<i>Subtotal:</i>	\$ <u>0</u>
------------------	-------------

TOTAL:	\$ <u>0</u>
---------------	--------------------

H. Other Costs: List items by major type (e.g., rent, reproduction, telephone, janitorial or security services, and investigative or confidential funds) and the basis of the computation. For example, provide the square footage and the cost per square foot for rent, or provide a monthly rental cost and how many months to rent.

Description	Computation	Cost
		TOTAL: \$ <u>0</u>

I. Indirect Costs: Indirect costs are allowed only if the applicant has a Federally approved indirect cost rate. A copy of the rate approval, (a fully executed, negotiated agreement), must be attached. If the applicant does not have an approved rate, one can be requested by contacting the applicant's cognizant Federal Agency, which will review all documentation and approve a rate for the applicant organization, or if the applicant's accounting system permits, costs may be allocated in the direct cost categories.

Description	Computation	Cost
		TOTAL: \$ <u>0</u>

J. Budget Summary: When you have completed the budget worksheet, transfer the totals for each category to the spaces below. Compute the total direct costs and the total project costs. Indicate the amount of Federal funds requested and the amount of non-Federal funds that will support the project.

Budget Category	Grant Amount	In-Kind
A. Personnel	\$ 70,526	
B. Fringe Benefits	\$ 23,966	
C. Travel	\$ 28,675	
D. Equipment	\$ 21,975	
E. Supplies	\$ 104,858	\$ 11,635
F. Construction		
G. Consultants/Contracts		
H. Other		
Total Direct Costs	\$ 250,000	
I. Indirect Costs	\$ 11,635	
TOTAL PROJECT COSTS	\$ 261,635	
Federal Request	\$ 250,000	
Non-Federal Amount	\$ 11,635	

CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 28 CFR Part 69, "New Restrictions on Lobbying" and 28 CFR Part 67, "Government-wide Debarment and Suspension (Nonprocurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Justice determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 CFR Part 69, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 28 CFR Part 69, the applicant certifies that:

- (a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;
- (b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;
- (c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all sub-recipients shall certify and disclose accordingly.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS (DIRECT RECIPIENT)

As required by Executive Order 12549, Debarment and Suspension, and implemented at 28 CFR Part 67, for prospective participants in primary covered transactions, as defined at 28 CFR Part 67, Section 67.510—

A. The applicant certifies that it and its principals:

- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;
- (b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a

public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67 Sections 67.615 and 67.620—

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about—

(1) The dangers of drug abuse in the workplace;

(2) The grantee's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will—

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 633 Indiana Avenue, N.W., Washington, D.C. 20531. Notice shall include the identification number(s) of each affected grant;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted—

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

1275 N. Eastern Avenue

Los Angeles, California 91748

Check If there are workplaces on file that are not identified here.

Section 67.630 of the regulations provides that a grantee that is a State may elect to make one certification in each Federal fiscal year. A copy of which should be included with each application for Department of Justice funding. States and State agencies may elect to use OJP Form 4061/7.

Check If the State has elected to complete OJP Form 4061/7.

**DRUG-FREE WORKPLACE
(GRANTEES WHO ARE INDIVIDUALS)**

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67; Sections 67.615 and 67.620—

A. As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant; and

B. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 633 Indiana Avenue, N.W., Washington, D.C. 20531.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

1. Grantee Name and Address: County of Los Angeles
Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

2. Application Number and/or Project Name

NBC Terrorism Response Preparedness Training — A Demonstration
Model for the National First - Responder Training Program.

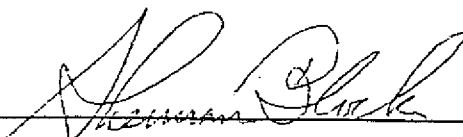
3. Grantee IRS/Vendor Number

95 6000927

4. Typed Name and Title of Authorized Representative

SHERMAN BLOCK - SHERIFF OF LOS ANGELES COUNTY
DIRECTOR OF EMERGENCY SERVICES

5. Signature



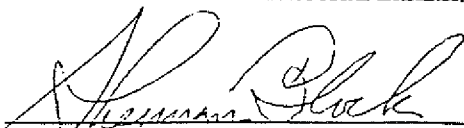
6. Date

8-18-97

ASSURANCES

The applicant hereby assures and certifies compliance with all Federal statutes, regulations, policies, guidelines and requirements, including OMB Circulars No. A-21, A-110, A-122, A-128, A-87; E.O. 12372 and Uniform Administrative Requirements for Grants and Cooperative Agreements - 28 CFR, Part 66, Common Rule, that govern the application, acceptance and use of Federal funds for this federally-assisted project. Also the applicant assures and certifies that:

1. It possesses legal authority to apply for the grant; that a resolution, motion or similar action has been duly adopted or passed as an official act of the applicant's governing body, authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.
2. It will comply with requirements of the provisions of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (P.L. 91-646) which provides for fair and equitable treatment of persons displaced as a result of Federal and federally-assisted programs.
3. It will comply with provisions of Federal law which limit certain political activities of employees of a State or local unit of government whose principal employment is in connection with an activity financed in whole or in part by Federal grants. (5 USC 1501 et seq.)
4. It will comply with the minimum wage and maximum hours provisions of the Federal Fair Labor Standards Act, if applicable.
5. It will establish safeguards to prohibit employees from using their positions for a purpose that is or gives the appearance of being motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business, or other ties.
6. It will give the sponsoring agency or the Comptroller General, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the grant.
7. It will comply with all requirements imposed by the Federal sponsoring agency concerning special requirements of law, program requirements, and other administrative requirements.
8. It will insure that the facilities under its ownership, lease or supervision which shall be utilized in the accomplishment of the project are not listed on the Environmental Protection Agency's (EPA) list of Violating Facilities and that it will notify the Federal grantor agency of the receipt of any communication from the Director of the EPA Office of Federal Activities indicating that a facility to be used in the project is under consideration for listing by the EPA.
9. It will comply with the flood insurance purchase requirements of Section 102 (a) of the Flood Disaster Protection Act of 1973, Public Law 93-234, 87 Stat. 975, approved December 31, 1976, Section 102 (a) requires, on and after March 2, 1975, the purchase of flood insurance in communities where such insurance is available as a condition for the receipt of any Federal financial assistance for construction or acquisition purposes for use in any area that has been identified by the Secretary of the Department of Housing and Urban Development as an area having special flood hazards. The phrase "Federal financial assistance" includes any form of loan, grant, guaranty, insurance payment, rebate, subsidy, disaster assistance loan or grant, or any other form of direct or indirect Federal assistance.
10. It will assist the Federal grantor agency in its compliance with Section 106 of the National Historic Preservation Act of 1966 as amended (16 USC 470), Executive Order 11593, and the Archeological and Historical Preservation Act of 1966 (16 USC 569a-1 et seq.) by (a) consulting with the State Historic Preservation Officer on the conduct of investigations, as necessary, to identify properties listed in or eligible for inclusion in the National Register of Historic Places that are subject to adverse effects (see 36 CFR Part 800.8) by the activity, and notifying the Federal grantor agency of the existence of any such properties, and by (b) complying with all requirements established by the Federal grantor agency to avoid or mitigate adverse effects upon such properties.
11. It will comply, and assure the compliance of all its subgrantees and contractors, with the applicable provisions of Title I of the Omnibus Crime Control and Safe Streets Act of 1968, as amended, the Juvenile Justice and Delinquency Prevention Act, or the Victims of Crime Act, as appropriate; the provisions of the current edition of the Office of Justice Programs Financial and Administrative Guide for Grants, M7100.1; and all other applicable Federal laws, orders, circulars, or regulations.
12. It will comply with the provisions of 28 CFR applicable to grants and cooperative agreements including Part 18, Administrative Review Procedure; Part 20, Criminal Justice Information Systems; Part 22, Confidentiality of Identifiable Research and Statistical Information; Part 23, Criminal Intelligence Systems Operating Policies; Part 30, Intergovernmental Review of Department of Justice Programs and Activities; Part 42, Nondiscrimination/Equal Employment Opportunity Policies and Procedures; Part 61, Procedures for Implementing the National Environmental Policy Act; Part 63, Floodplain Management and Wetland Protection Procedures, and Federal laws or regulations applicable to Federal assistance programs.
13. It will comply, and all its contractors will comply, with the non-discrimination requirements of the Omnibus Crime Control and Safe Streets Act of 1968, as amended, 42 USC 3789(d), or Victims of Crime Act (as appropriate); Title VI of the Civil Rights Act of 1964, as amended; Section 504 of the Rehabilitation Act of 1973, as amended; Subtitle A, Title II of the Americans with Disabilities Act (ADA) (1990); Title IX of the Education Amendments of 1972; the Age Discrimination Act of 1975; Department of Justice Non-Discrimination Regulations, 28 CFR Part 42, Subparts C, D, E, and G; and Department of Justice regulations on disability discrimination, 28 CFR Part 35 and Part 39.
14. In the event a Federal or State court or Federal or State administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin, sex, or disability against a recipient of funds, the recipient will forward a copy of the finding to the Office for Civil Rights, Office of Justice Programs.
15. It will provide an Equal Employment Opportunity Program if required to maintain one -- the application is for \$500,000 or more.
16. It will comply with the provisions of the Coastal Barrier Resources Act (P.L. 97-348) dated October 19, 1982 (16 USC 3501 et seq.) which prohibits the expenditure of most new Federal funds within the units of the Coastal Barrier Resources System.


Signature

8-19-97
Date

SB:SRB:
HA:MGV:GH:gh

c: Jerry L. Harper, Undersheriff
Michael E. Graham, Assistant Sheriff
Robert F. Mann, Assistant Sheriff
Rachel M. Burgess, Chief, Professional Standards and Training Division
Paul E. Myron, Chief, Field Operations Region I
Sharon R. Bunn, Director, Office of Administrative Services
William R. Mangan, Commander, Office of Administrative Services
William T. Sams, Commander, Field Operation Region I
Dennis Beene, Lieutenant, Emergency Operations Bureau
John L. Sullivan, Deputy, Emergency Operations Bureau
Constance Perett, Manager, Office of Emergency Management,
Chief Administrative Office/Chairperson,
LACRO Terrorism Working Group
Henry Arevalo, Acting Director, Fiscal Administration
Margie V. Gomez, Manager, Grant Unit
Gerrit Harinck, Operations Assistant III, Grant Unit
Grant File

Darrell D. Higuchi, Acting Chief, Los Angeles County Fire Department
William R. Bamattre, Chief Engineer and General Manager, Los Angeles City
Fire Department
C. F. Dinse, Commanding Officer, Uniformed Services Group, Los Angeles
Police Department
Virginia Hastings, Director, Los Angeles County EMS Agency,
Department of Health Services