

**REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF VICTORVILLE
AND THE CITY COUNCIL SITTING AS THE LIBRARY BOARD OF TRUSTEES,
SOUTHERN CALIFORNIA LOGISTICS RAIL AUTHORITY,
SOUTHERN CALIFORNIA LOGISTICS AIRPORT AUTHORITY,
VICTORVILLE REDEVELOPMENT AGENCY AND THE VICTORVILLE WATER DISTRICT**

REGULAR MEETING
DECEMBER 1, 2009
5:00 P.M.

14343 CIVIC DRIVE, VICTORVILLE
CITY COUNCIL CHAMBERS
www.ci.victorville.ca.us

**CLOSED SESSION BEGINS AT 5 P.M. FOLLOWED
BY THE REGULAR MEETING AT 7 P.M.**

CLOSED SESSION AGENDA

CALL TO ORDER

ROLL CALL

CITY COUNCIL

1. CONFERENCE WITH LEGAL COUNSEL REGARDING POTENTIAL LITIGATION
PURSUANT TO GOVERNMENT CODE SECTION 54956.9(b)

CONFERENCE WITH LEGAL COUNSEL – Potential Litigation – Two Cases

RECESS

FOLLOWING THE CLOSED SESSION MEETING, THE COUNCIL WILL
CONVENE TO THE COUNCIL CHAMBERS FOR THE REGULAR MEETING

CLOSED SESSION ANNOUNCEMENTS

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**LIBRARY BOARD OF TRUSTEES
AGENDA**

REGULAR MEETING
DECEMBER 1, 2009
7:00 P.M.

14343 CIVIC DRIVE, VICTORVILLE
CITY COUNCIL CHAMBERS
www.ci.victorville.ca.us

THE LIBRARY BOARD OF TRUSTEES MEETING IS SCHEDULED
TO BEGIN AT 7:00 P.M.

NOTICE TO THE PUBLIC: PERSONS WHO WISH TO ADDRESS
THE BOARD ON AN AGENDA ITEM ARE REQUESTED TO COMPLETE
ONE OF THE **WHITE CARDS** WHICH HAVE BEEN PLACED ON THE
AGENDA TABLE IN THE FOYER OF THE COUNCIL CHAMBERS AND
GIVE IT TO THE BOARD SECRETARY FOR THE RECORD

ANY INDIVIDUAL WITH A DISABILITY WHO REQUIRES REASONABLE
ACCOMMODATION TO PARTICIPATE IN A LIBRARY BOARD OF TRUSTEES
MEETING MAY REQUEST ASSISTANCE AND/OR RECEIVE THE AGENDA IN AN
ALTERNATIVE FORMAT BY CONTACTING THE VICTORVILLE CITY CLERK'S
OFFICE (760) 955-5026 NO LATER THAN 72 HOURS PRIOR TO THE MEETING

CALL TO ORDER

INVOCATION & PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

1. PUBLIC COMMENT ON ITEMS OF INTEREST TO THE PUBLIC

THIS IS THE TIME AND PLACE FOR THE GENERAL PUBLIC TO ADDRESS THE
BOARD OF TRUSTEES ON ANY ITEM LISTED OR NOT LISTED ON THE AGENDA.
PER GOVERNMENT CODE SECTION 54954.3, STATE LAW PROHIBITS THE BOARD
FROM ADDRESSING ANY ISSUE NOT PREVIOUSLY INCLUDED ON THE AGENDA.
THE BOARD MAY RECEIVE TESTIMONY AND SET THE MATTER TO A
SUBSEQUENT MEETING.

COMMENTS ARE TO BE LIMITED TO THREE MINUTES PER INDIVIDUAL OR LESS,
AS DEEMED NECESSARY BY THE CHAIR, DEPENDING UPON THE NUMBER OF
INDIVIDUALS DESIRING TO SPEAK. ALL COMMUNICATIONS ARE TO BE
ADDRESSED DIRECTLY TO THE BOARD, NOT THE MEMBERS OF THE AUDIENCE.
THIS IS A PROFESSIONAL BUSINESS MEETING AND COURTESY AND DECORUM
ARE EXPECTED. PLEASE REFRAIN FROM ANY DEBATE BETWEEN AUDIENCE
AND SPEAKER, MAKING LOUD NOISES, OR ENGAGING IN ANY ACTIVITY WHICH
MIGHT BE DISRUPTIVE TO THE DECORUM OF THE MEETING.

REVISIONS TO AGENDA

2. PRESENTATION OF REVISIONS TO AGENDA

ADJOURNMENT OF MEETING

*****ANY WRITINGS OR DOCUMENTS PROVIDED TO A MAJORITY OF THE CITY COUNCIL REGARDING ANY ITEM ON THIS AGENDA WILL BE MADE AVAILABLE FOR PUBLIC INSPECTION AT THE RECEPTIONIST COUNTER AT CITY HALL DURING NORMAL BUSINESS HOURS.**



AGENDA ITEM

PUBLIC COMMENT

LIBRARY BOARD OF TRUSTEES MEETING OF: DECEMBER 1, 2009

SUBMITTED BY: Carolee Bates
Board Secretary

DATE: 11/19/09

SUBJECT: PUBLIC COMMENT ON ITEMS OF INTEREST TO THE PUBLIC

RECOMMENDATION: N/A

FISCAL IMPACT: N/A

Budget Amount:
Budget Acct. No.:

--Finance Department Use Only--
Additional Appropriation:

____ No
____ Yes/\$ Amt.:

Finance Director Review and Approval _____

DISCUSSION: State law requires that each agenda of a governing body provide an opportunity for members of the public to address the legislative body on items of interest to the public within the body's subject matter of jurisdiction.

Accordingly, this item has been placed on the agenda to afford an opportunity for public comment at this time.

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AGENDA ITEM

REVISIONS

LIBRARY BOARD OF TRUSTEES MEETING OF DECEMBER 1, 2009

SUBMITTED BY: Carolee Bates
Board Secretary

DATE: 11/19/09

SUBJECT: PRESENTATION OF REVISIONS TO AGENDA

DISCUSSION: All revisions to the agenda will be presented at this time.

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**SOUTHERN CALIFORNIA
LOGISTICS RAIL AUTHORITY
AGENDA**

REGULAR MEETING
DECEMBER 1, 2009
7:00 P.M.

14343 CIVIC DRIVE, VICTORVILLE
CITY COUNCIL CHAMBERS
www.ci.victorville.ca.us

THE SOUTHERN CALIFORNIA LOGISTICS RAIL AUTHORITY MEETING IS SCHEDULED TO BEGIN AT 7 P.M. OR AS SOON THEREAFTER AS POSSIBLE UPON THE CONCLUSION OF THE MEETING OF THE LIBRARY BOARD OF TRUSTEES

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REVISIONS TO AGENDA

2. PRESENTATION OF REVISIONS TO AGENDA

ADJOURNMENT OF MEETING

**ADJOURN TO WORKSHOP TO BE HELD TUESDAY, DECEMBER 8, 2009
AT 5 P.M. IN COUNCIL CHAMBERS TO DISCUSS THE
EB5 PROGRAM AND THE PUBLIC POLICY DISCUSSION ON THE
RAIL / INLAND PORT PROJECT**

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BUSINESS HOURS.**



AGENDA ITEM

PUBLIC COMMENT

SCLRA MEETING OF: DECEMBER 1, 2009

SUBMITTED BY: Carolee Bates
Authority Secretary

DATE: 11/19/09

SUBJECT: PUBLIC COMMENT ON ITEMS OF INTEREST TO THE PUBLIC

RECOMMENDATION: N/A

FISCAL IMPACT: N/A

Budget Amount:

Budget Acct. No.:

--Finance Department Use Only--
Additional Appropriation:

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Finance Director Review and Approval_____

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**SOUTHERN CALIFORNIA LOGISTICS
AIRPORT AUTHORITY AGENDA**

REGULAR MEETING
DECEMBER 1, 2009
7:00 P.M.

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CITY COUNCIL CHAMBERS
www.ci.victorville.ca.us

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Authority Secretary

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FISCAL IMPACT: N/A

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Budget Acct. No.:

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Additional Appropriation:

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Finance Director Review and Approval _____

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AGENDA ITEM

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SUBMITTED BY: Carolee Bates
Authority Secretary

DATE: 11/19/09

SUBJECT: PRESENTATION OF REVISIONS TO AGENDA

DISCUSSION: All revisions to the agenda will be presented at this time.

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VICTORVILLE REDEVELOPMENT AGENCY AGENDA

REGULAR MEETING
DECEMBER 1, 2009
7:00 P.M.

14343 CIVIC DRIVE, VICTORVILLE
CITY COUNCIL CHAMBERS
www.ci.victorville.ca.us

THE VICTORVILLE REDEVELOPMENT AGENCY MEETING IS SCHEDULED TO BEGIN AT 7 P.M. OR AS SOON THEREAFTER AS POSSIBLE UPON THE CONCLUSION OF THE MEETING OF THE SOUTHERN CALIFORNIA LOGISTICS AIRPORT AUTHORITY

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CALL TO ORDER

INVOCATION & PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

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REVISIONS TO AGENDA

2. PRESENTATION OF REVISIONS TO AGENDA

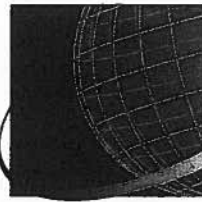
WRITTEN COMMUNICATIONS

3. REQUEST TO 1) AFFIRM THE AUTHORIZATION TO EXECUTE THE PURCHASE AGREEMENT AND ESCROW DOCUMENTS FOR NSP ACQUISITION OF REAL PROPERTY; 2) APPROVE THE APPROPRIATION FROM THE NEIGHBORHOOD STABILIZATION PROGRAM FY 2008-2009 FUNDS IN THE AMOUNT OF \$645,160 FOR THE PURCHASE AND OTHER ASSOCIATED COSTS TO ACQUIRE THE PROPERTY, \$223,500 FOR THE REHABILITATION AND RESALE OF THE PROPERTIES; AND 3) DESIGNATE THE DIRECTOR OF ECONOMIC DEVELOPMENT AS THE AUTHORIZED SIGNER OF ALL RELATED TRANSACTION DOCUMENTS
4. REQUEST TO 1) AWARD A CONTRACT TO KNC CONSTRUCTION, INC. OF HESPERIA, CALIFORNIA FOR THE REHABILITATION OF THE NSP PROPERTY AT 15124 CHUPAROSA STREET; AND 2) DESIGNATE THE DIRECTOR OF ECONOMIC DEVELOPMENT AS THE AUTHORIZED SIGNER OF ALL RELATED TRANSACTION DOCUMENTS

ADJOURNMENT OF MEETING

**ADJOURN TO WORKSHOP TO BE HELD TUESDAY, DECEMBER 8, 2009
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VICTORVILLE
California

AGENDA ITEM

PUBLIC COMMENT

RDA MEETING OF: DECEMBER 1, 2009

SUBMITTED BY: Carolee Bates
Agency Secretary

DATE: 11/19/09

SUBJECT: PUBLIC COMMENT ON ITEMS OF INTEREST TO THE PUBLIC

RECOMMENDATION: N/A

FISCAL IMPACT: N/A

Budget Amount:

Budget Acct. No.:

--Finance Department Use Only--
Additional Appropriation:

____ No
____ Yes/\$ Amt.:

Finance Director Review and Approval _____

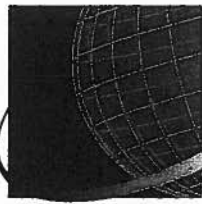
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VICTORVILLE
California

AGENDA ITEM

REVISIONS

RDA MEETING OF DECEMBER 1, 2009

SUBMITTED BY: Carolee Bates
Agency Secretary

DATE: 11/19/09

SUBJECT: PRESENTATION OF REVISIONS TO AGENDA

DISCUSSION: All revisions to the agenda will be presented at this time.

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VICTORVILLE
California

AGENDA ITEM

WRITTEN COMMUNICATION

**VICTORVILLE REDEVELOPMENT AGENCY
BOARD OF DIRECTORS MEETING OF: December 1, 2009**

SUBMITTED BY: Keith C. Metzler
Director of Economic Development

DATE: November 17, 2009

ATTACHED: None

SUBJECT: Authorization for the acquisition of property located within the Neighborhood Stabilization designated areas in Victorville using \$627,660 in NSP funds for the acquisition (APN: 0395-391-03-0000, 3104-352-01-0000, 0395-601-36-0000, 3104-411-24-0000, 3104-391-66-0000, 3104-402-45-0000, and 3104-411-51-0000.)

RECOMMENDATION: That your Honorable Board of Directors
(1) Affirm the authorization to execute the Purchase Agreement and escrow documents for NSP acquisition of real property;
(2) Approve the appropriation from the Neighborhood Stabilization Program FY 2008-2009 funds in the amount of \$645,160 for the purchase and other associated costs to acquire the property, \$223,500 for the rehabilitation and resale of the properties; and
(3) Designate the Director of Economic Development as the authorized signer of all related transaction documents.

FISCAL IMPACT: None

Budget Amount:
Budget Acct. No.: 540110-52950

--Finance Department Use Only--
Additional Appropriation:

☒ No
☐ Yes/\$ Amt.: \$

Finance Director Review and Approval _____

DISCUSSION: On November 5, 2008, the City Council approved the receipt of the new Neighborhood Stabilization Program (NSP) funds under the Community Development Block Grant (CDBG) Program to fund activities, adopted the Amended Action Plan and authorized the

City Manager or the Director of Economic Development to act as its designee to implement all activities under the NSP to meet the short time frames required.

On May 5, 2009, the Board of Directors approved the Subrecipient Agreement between the City of Victorville and the Redevelopment Agency and authorized the Director of Economic Development to execute the agreement and any necessary documentation for implementation of the NSP program.

Since staff was given direction to implement the approved activities in the NSP Designated Areas under the NSP HUD approved plan, we are in the process of finalizing a number of these transactions to accomplish our proposed goals. Below is a list of the properties in escrow that have closed escrow or are scheduled to close in the next two weeks.

NEIGHBORHOOD REVITALIZATION PROGRAM PROPERTIES				
Property Address	Number of Bedrooms	Number of Baths	Square Footage	Amount
15115 Wildrose Street, 92394	2	1	877	\$45,540
14190 Dressage Road, 92394	4	3	1,992	\$128,700
14619 Corey Way, 92394	3	2	1,257	\$69,300
15161 Stable Lane	4	3	2,562	\$127,710
14522 Huntridge Court, 92394	3	2	994	\$60,390
14389 Huntridge Drive, 92394	4	2.25	1,663	\$77,220
13979 Colt Court, 92394	3	2	1,954	\$118,800
SubTotal				\$627,660
Acquisition cost for properties				\$17,500
Total				\$645,160

The purpose of the NSP funds is to assist in the redevelopment of abandoned and foreclosed properties by implementing the proposed NSP activities. These properties are being purchased under the first activity, the Acquisition, Rehabilitation and Resale (ARR) Program.

Staff is requesting the following actions from Council:

- a) Reaffirm the authorization for the Director of Economic Development to execute the purchase agreement and escrow documents to acquire the properties listed above,
- b) Approve the use of NSP funds for \$645,160 to cover the cost of these acquisitions, \$223,500 for the rehabilitation and \$25,000 for the cost to resell these properties.

Staff remains available for any questions or comments.

KCM/tnt



VICTORVILLE

California

AGENDA ITEM

WRITTEN COMMUNICATION

VICTORVILLE REDEVELOPMENT AGENCY
BOARD OF DIRECTORS MEETING OF: December 1, 2009

SUBMITTED BY: Keith C. Metzler
Director of Economic Development

DATE: November 21, 2009

ATTACHED: None

SUBJECT: Award of Contract – Neighborhood Stabilization Program (NSP) ‘rehabilitation

RECOMMENDATION: That your Honorable Board of Directors
(1) Award a contract to KNC Construction, Inc. of Hesperia, California for the rehabilitation of the NSP property at 15124 Chuparosa Street; and
(2) Designate the Director of Economic Development as the authorized signer of all related transaction documents.

FISCAL IMPACT: \$51,337*

Budget Amount:
Budget Acct. No.: 540110-52950

--Finance Department Use Only--
Additional Appropriation:

X No
___ Yes/\$ Amt.: \$

Finance Director Review and Approval _____

*Funding Source Neighborhood Stabilization Funds

DISCUSSION: On October 20, 2009, the Redevelopment Agency Board approved the authorization for the acquisition of four properties which included the Chuparosa single family home. This approval also included funds for the rehabilitation of these properties up to \$200,000 and \$25,000 for the resale of these NSP properties.

On November 5, 2009, The Redevelopment Agency solicited bids from the approved Neighborhood Stabilization Program (NSP) Contractor List. There were eight companies that participated in the bid walk and five bids were completed with the required addendum. The companies listed below responded to the bid request:

15124 Chuparosa Street

In-house Estimate: \$82,300.00

<u>Contractor Name</u>	<u>Attended Job Walk</u>	<u>Submitted Bid</u>	<u>Bid Amount</u>
Chris L. Van Dyke Const., Inc.	No	No	\$0.00
Tuheck Construction	No	No	\$0.00
<i>KNC Construction, Inc.</i>	<i>Yes</i>	<i>Yes</i>	<i>\$46,670.00</i>
B & M Construction, Inc.	Yes	Yes	\$63,764.00
Snyder & Snyder Construction	Yes	Yes	\$65,235.00
Spectrum Home Services	Yes	Yes - No signed Addendum	\$65,455.57
YCC, Inc.	Yes	Yes- No signed Addendum	\$68,998.07
Eason Construction	Yes	Yes - No signed Addendum	\$69,575.00

Staff carefully reviewed bids to ensure that every line item was addressed and felt that the Agency could accept the KNC's bid even though it was substantially less than the other bids. This contractor is currently active in other City programs and has a good track record with the Agency.

Based on the submitted bids, staff recommends KNC Construction, Inc. is awarded the bid as it is the lowest responsible bid. Additionally, staff recommends that a 10% contingency be set aside for this project as there are some plumbing issues that the inspectors are unable to ascertain at this time until the bathroom wall is opened. This would bring the total cost for the rehabilitation of this NSP property to approximately \$51,337 which is still below the in-house rehabilitation estimate.

Staff recommends that your Honorable Board of Directors award a contract to KNC Construction in the amount of \$46,670. This activity is being funded under the NSP Acquisition, Rehabilitation & Resale Program (ARR) – Single Family.

Staff remains available for any questions or comments.

KCM/tnt

2

VICTORVILLE WATER DISTRICT AGENDA

REGULAR MEETING
DECEMBER 1, 2009
7:00 P.M.

14343 CIVIC DRIVE; VICTORVILLE
CITY COUNCIL CHAMBERS
www.ci.victorville.ca.us

THE VICTORVILLE WATER DISTRICT MEETING IS SCHEDULED
TO BEGIN AT 7:00 P.M. OR AS SOON THEREAFTER AS POSSIBLE UPON THE
CONCLUSION OF THE MEETING OF THE VICTORVILLE REDEVELOPMENT
AGENCY

NOTICE TO THE PUBLIC: PERSONS WHO WISH TO ADDRESS
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CALL TO ORDER

INVOCATION & PLEDGE OF ALLEGIANCE

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REVISIONS TO AGENDA

2. PRESENTATION OF REVISIONS TO AGENDA

WRITTEN COMMUNICATIONS

3. REQUEST TO AUTHORIZE STAFF TO ENTER INTO CONTRACTS WITH TYLER TECHNOLOGIES FOR THE IMPLEMENTATION OF AN ENTERPRISE MANAGEMENT SYSTEM INCLUDING MUNIS INTEGRATED SYSTEMS, SYSTEM UPGRADES, AND RELATED THIRD-PARTY PROVIDERS OF HARDWARE AND SOFTWARE IN AN AMOUNT NOT TO EXCEED \$1,550,000

ADJOURNMENT OF MEETING

*****ANY WRITINGS OR DOCUMENTS PROVIDED TO A MAJORITY OF THE CITY COUNCIL REGARDING ANY ITEM ON THIS AGENDA WILL BE MADE AVAILABLE FOR PUBLIC INSPECTION AT THE RECEPTIONIST COUNTER AT CITY HALL DURING NORMAL BUSINESS HOURS.**



AGENDA ITEM

PUBLIC COMMENT

VICTORVILLE WATER DISTRICT MEETING OF: DECEMBER 1, 2009

SUBMITTED BY: Carolee Bates
Board Secretary

DATE: 11/19/09

SUBJECT: PUBLIC COMMENT ON ITEMS OF INTEREST TO THE PUBLIC

RECOMMENDATION: N/A

FISCAL IMPACT: N/A

Budget Amount:
Budget Acct. No.:

--Finance Department Use Only--
Additional Appropriation:

☐ No
☐ Yes/\$ Amt.:

Finance Director Review and Approval _____

DISCUSSION: State law requires that each agenda of a governing body provide an opportunity for members of the public to address the legislative body on items of interest to the public within the body's subject matter of jurisdiction.

Accordingly, this item has been placed on the agenda to afford an opportunity for public comment at this time.

CB/dl

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AGENDA ITEM

REVISIONS

VICTORVILLE WATER DISTRICT MEETING OF DECEMBER 1, 2009

SUBMITTED BY: Carolee Bates
Board Secretary

DATE: 11/19/09

SUBJECT: PRESENTATION OF REVISIONS TO AGENDA

DISCUSSION: All revisions to the agenda will be presented at this time.

CB/dl

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AGENDA ITEM

WRITTEN COMMUNICATIONS

VICTORVILLE WATER DISTRICT MEETING OF: December 1, 2009

SUBMITTED BY: Reginald A. Lamson *RAL*
Director of Water

DATE: November 18, 2009

SUBJECT: Acquisition of a fully integrated enterprise management system.

ATTACHMENT: MUNIS Cost Quotation, Functionality Analysis, MUNIS ERP Hardware and Architecture Overview.

RECOMMENDATION: That the Board of Directors authorize staff to enter into contracts with Tyler Technologies for the implementation of an enterprise management system including MUNIS integrated systems, system upgrades, and related third-party providers of hardware and software in an amount not to exceed \$1,550,000.

FISCAL IMPACT: \$1,550,000.00

Budget Amount: \$1,800,000.00
Budget Account No.: 540510-25410-72900-73923-52217

DISCUSSION: The current automated financial and management system in use by the City was purchased ten years ago. At that time City operations included a Fire Department, but did not include a Water District and the City was faced with the challenges of a dramatic growth rate. The technology needs and operations of the City have, over time, evolved, as also the capabilities of automated systems. Economic conditions have also impacted the size, scope, and functional requirements of automated systems. Consolidation of the Victor Valley Water District and the Baldy Mesa Water District into a subsidiary district of the City of Victorville as the Victorville Water District was completed in August 2007. Integrated and fully functional legacy systems were used for billing, customer service, inventory, and other related systems until June 2008 at which time billing and customer services were

--Finance Dept. Use Only--
Additional Appropriation:

☒ No *Adel M. Mohamud / PR*
☐ Yes/\$Amount:

Finance Director Review and
Approval *[Signature]*



converted to existing city systems. Maintenance of the Victor Valley Water District legacy system was continued as a precautionary measure and for use of the inventory module. Sanitation billings were also consolidated at that time. Subsequently, it has been determined that the city system does not meet the requirements of current and future demands of the utility billing system.

In consultation with the City Manager, water district management reviewed the potential for returning to a legacy utility billing system or some other systems upgrade. District and City management recommended a review of additional or alternative systems that may be used. The City Manager accepted this recommendation and directed staff to include the Systems Upgrade Project in the 2009-2010 Capital Budget.

The City of Victorville needs to implement a fully integrated, enterprise-wide, automated management and financial system that will meet the current and future needs and functional requirements of the City. This project is designed to meet those needs by using existing assets of the City and Victorville Water District, and then augmenting, expanding, or otherwise upgrading those systems through a process of conversion and implementation that is resource and cost effective. It is anticipated that full conversion and implementation of the proposed system will take up to twenty-four months. The guiding principle in developing project implementation timelines is that it is the District's desire to complete this project as quickly as it can be done correctly.

This project has included an in-depth analysis of the functionality of the proposed system and final implementation of that system. The analysis has been conducted by review of documented systems capabilities, product demonstrations, and on-site evaluations. Team leaders as well as item evaluators and implementation coordinators have been or will be designated and assigned tasks as identified. Implementation strategies and detailed timelines will be determined in subsequent consultations with the selected vendor.

The Victorville Water District proposes to upgrade or replace the existing enterprise management system, in combination with other existing City systems, to provide all of the following comprehensive, fully integrated functions:

- General Ledger / Accounting
- Budgets and Forecasting
- Accounts Payable
- Purchasing
- Accounts Receivable / Cashiering
- Payroll and Benefits
- Customer Service and Utility Billing
- Fixed Asset Management
- Inventory System and Control
- Human Resources



- Business Licensing
- Work Order Management
- Grants and Projects Management
- Treasury Functions
- Land-Based Geographical Information
- Security and Systems Administration

The proposed project also includes the provision for consulting recommendations for implementation of best business practices, organizational relationships, and financial reporting (such as chart of accounts).

The Victorville Water District evaluated a number of software solutions including:

- Advantage Financial American Management Systems
- Affiliated Computer Systems
- Black Baud
- Caselle
- GEMS
- Hansen Systems
- Harris Cayenta Systems
- Harris Creative Computer Solutions
- Harris MSGOVERN
- Microsoft Great Plains
- Microsoft Lawson
- MIP Sage Fundware
- Mitchell Humphrey
- Multiple Operations Management (MOM)
- Municiple Accounting & Information Systems (MAIS)
- New World Systems
- SAP
- Springbrook
- SunGard IFAS (Bi-Tech)
- SunGard Naviline (HTE)
- SunGard Pentamation
- Tyler EDEN Systems
- Tyler Fund Balance
- Tyler INCODE
- Tyler MUNIS

After preliminary evaluations were completed additional information including cost quotes and functional analysis (similar to an RFP) were obtained and demonstrations scheduled with SunGard IFAS/Naviline and Tyler MUNIS.



Final staff evaluations from multiple functions and departments indicated a favorable response to the Tyler MUNIS System. Consensus among the evaluators (90% of respondents) was to award this project to Tyler MUNIS. Cost was not a criterion since quote information placed the two proposals at virtually the same amount over the life of the project (ten years). Depending on options exercised, it is anticipated that the project will be completed for an amount between \$1,600,000 and \$1,800,000 including licenses, conversion, professional services and training. The full project budget includes amounts above the proposed contracted amount to provide for any ancillary hardware costs, staff labor and support, and any temporary labor required during the conversion process which will require parallel system operations.

Staff will continue to monitor and report on the progress of this project through final completion. Since the project is dynamic, flexibility in size and scope will be required. The Board will be notified of any significant modifications requested of the proposed project. It should be noted that all acquisition, initial investment, and implementation costs will be funded by the Water District. Sufficient Water District unrestricted funds are available for this project and no City of Victorville general funds will be used. City Departments will fund the capitalized and maintenance costs of products used over the life of the system. These costs are anticipated to be consistent with the costs being incurred with the current system.

Staff wishes to acknowledge the assistance of various staff members from Finance, Human Resources, and Information Technology for their assistance in the evaluation process of this project.

Staff recommends that the Board of Directors authorize staff to enter into contracts with Tyler Technologies for the implementation of an enterprise management system including MUNIS integrated systems, system upgrades, and related third-party providers of hardware and software in an amount not to exceed \$1,550,000.

RAL/sb

Tyler MUNIS Cost Quote Summary

Module/Item	Annual Fee	One-Time Cost	Description
Accounting/GL/BG/AP	\$ 9,405	\$ 65,525	Accounting, general ledger, budgeting, and accounts payable
Accounts Receivable	1,980	14,775	Accounts receivable
Animal License	1,250	23,350	Animal licensing - Optional
Business License	1,800	26,000	Business License
Cashiering	3,780	30,100	Cashiering process and cash stations
Contract Management	1,062	8,345	Contract management and integration
Fixed Assets	2,160	22,670	Fixed Assets, asset location, disposition, and depreciation
General Billing	900	17,000	General (non-utility) billing
HR Management	1,386	12,135	Human resources, position control, and benefits management
Applicant Tracking	495	4,650	Employment application interface for Human Resources and Payroll
Inventory	1,980	20,245	Inventory and stores warehouse management
BMI Asset Track	684	14,385	Barcode system for assets and inventory including scanner
Payroll	2,898	45,905	Payroll and payroll related expenditure management
Employee Expense Reimbursement	1,080	9,600	Employee expense reimbursement submission and management
Permits & Code Enforcement	7,700	102,600	Permits & Code Enforcement - Optional
Project & Grant Accounting	1,800	12,900	Project & Grant Accounting
Purchasing	3,960	33,350	Purchasing orders, requisitions, encumbrances, and authorizations
Bid Management	1,080	8,425	Purchasing bids management
ESM Systems	16,590	12,925	Online purchasing and vendor system services
Treasury Management	1,800	12,900	Cash/bank integration, investments, debt, and remittance processing
Utility Billing CIS	9,756	105,935	Utility billing and customer service
Postal Xpress	1,395	3,520	CASS integration of standard postal addressing and discounts
Work Orders, Fleet & Facilities Management	2,475	41,125	Work orders, fleet & facilities management
Business Objects Bundled	3,000	13,125	Report writer (formerly Crystal reports)
Reporting Services	3,000	13,125	SQL report writing
Forms Processing	2,000	26,290	Library of forms/documents and printing processes
GASB 34 Report Writer	1,980	12,325	Standardized financial statement generation
Graphing Agent	-	4,000	Provide graphing capabilities of all financial data
TCM SE	3,600	20,700	Document archiving and integration
Performance Based Budgeting	2,880	25,050	Statistical budgeting and performance monitoring
Self Service	3,780	19,150	Online citizen, business, vendor, and employment inquiries
MUNIS ESRI Interface	2,970	14,375	ESRI geographic and mapping interface
Central Property File	688	3,375	Mapping integration system
OS/DBA Contract Services	26,089	29,000	Operating systems/client access maintenance
Disaster Recovery Service	21,489	-	Remote recovery in the event of disaster
Role Tailored Dashboard	1,530	9,250	Custom workstation screen maintenance
Secure Signature System/Key	-	1,900	Document signature security and applications
System Admin & Security	-	1,175	System administration and security
VPN Services	-	-	Virtual private network linking all workstations and self service
MCG Consulting & Project Management	-	371,250	Best business practices, workflow, and conversion
Estimated Travel	-	115,031	Travel expense for conversion, training, and implementation
Gov Pulse Connection	7,125	53,950	Data warehousing and integration with additional 3rd parties
MUNIS Office	1,530	9,150	Interface with Microsoft (Excel, Word, etc) download/uploads
MUNIS IVR Interface	-	22,500	Interface with IVR (telephone) services
Workflow	-	7,050	Workflow approvals and processing for finance, hr, and revenue
Year-One Discount	(42,978)	-	
TOTAL	\$ 116,099	\$ 1,420,136	

***Victorville Water District
Systems Upgrade Project
Functionality Analysis
Enterprise Management System***



Date of Initiation: August 3, 2009

Projected Date of Final Implementation: December 31, 2011

VICTORVILLE WATER DISTRICT
Systems Upgrade Project

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VICTORVILLE WATER DISTRICT
Systems Upgrade Project

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VICTORVILLE WATER DISTRICT
Systems Upgrade Project

INTRODUCTION

The current automated financial and management system in use by the City was purchased ten years ago. At that time City operations included a Fire Department, but did not include a Water District and the City was faced with the challenges of a dramatic growth rate. The technology needs and operations of the City have, over time, evolved, as also the capabilities of automated systems. Economic conditions have also impacted the size, scope, and functional requirements of automated systems. Consolidation of the Victor Valley Water District and the Baldy Mesa Water District into a subsidiary district of the City of Victorville as the Victorville Water District was completed in August 2007. Integrated and fully functional legacy systems were used for billing, customer service, inventory, and other related systems until June 2008 at which time billing and customer services were converted to existing city systems. Maintenance of the Victor Valley Water District legacy system was continued as a precautionary measure and for use of the inventory module. Sanitation billings were also consolidated at that time. Subsequently, it has been determined that the city system does not meet the requirements of current and future demands of the utility billing system.

In consultation with the City Manager, water district management reviewed the potential for returning to a legacy utility billing system or some other systems upgrade. District and City management recommended a review of additional or alternative systems that may be used. The City Manager accepted this recommendation and directed staff to include the Systems Upgrade Project in the 2009-2010 Capital Budget.

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This project will included an in-depth analysis of the functionality of the proposed system and final implementation of that system. The analysis has been conducted by review of documented

VICTORVILLE WATER DISTRICT

Systems Upgrade Project

systems capabilities, product demonstrations, and on-site evaluations. Team leaders as well as item evaluators and implementation coordinators have been or will be designated and assigned tasks as identified. Implementation strategies and detailed timelines will be determined in subsequent consultations with the selected vendor.

The proposed project also includes the provision for consulting recommendations for implementation of best business practices, organizational relationships, and financial reporting (such as chart of accounts).

After preliminary evaluations are completed additional information including cost quotes and functional analysis (similar to an RFP) will be requested and demonstrations scheduled.

The Victorville Water District proposes to upgrade or replace the existing enterprise management system, in combination with other existing City systems to be determined, to provide all of the following comprehensive, fully integrated systems:

- General Ledger / Accounting
- Budgets and Forecasting
- Accounts Payable
- Purchasing
- Accounts Receivable / Cashiering
- Payroll and Benefits
- Customer Service and Utility Billing
- Fixed Asset Management
- Inventory System and Control
- Human Resources
- Animal Control (optional)
- Permitting (optional)
- Business Licensing
- Community Development Integration (optional)
- Work Order Management
- Grants and Projects Management
- Treasury Functions
- Land-Based Geographical Information
- Document Management (optional)

VICTORVILLE WATER DISTRICT

Systems Upgrade Project

- Security and Systems Administration
- Productivity Tools
- Services
- Maintainability Features
- Consulting recommendations for implementation of best business practices, organizational relationships, and financial reporting (such as chart of accounts)

The Victorville Water District system configuration is defined herein; additional hardware, system software, and/or third party software may be required to run all integrated application software.

PROJECT MANAGER

Steven H. Borrowman, Assistant Director of Water District/CFO has been designated as the Project Manager. Please direct questions or comments concerning either the administrative or technical requirements of this project to:

- Steven H. Borrowman
- Victorville Water District
- 14343 Civic Drive
- Victorville, CA 92392-2399
- Telephone: 760/955-2987

EVALUATIONS AND IMPLEMENTATION

The team evaluating and implementing the systems upgrade and conversion will base the evaluation on criteria including, but not limited to, the following, unprioritized list:

- Adherence to the specified format;
- Level of service and support;
- Design, capability, functionality of system and application software;
- Current availability and ability to demonstrate desired applications;
- Level of integration between applications;
- Ease of integration with existing systems and processes;
- Cost justification;
- Feasibility of software implementation schedule and conversion plans;
- Quality and availability of user training;
- Quality and extent of documentation available.

VICTORVILLE WATER DISTRICT

Systems Upgrade Project

PROJECTED SCHEDULE OF EVENTS

- Release of Project Document August 3, 2009
- Contract implementation date December 1, 2009
- Completion of all systems hardware, software, conversions, and implementations December 31, 2011

REQUIRED UNDERLYING TECHNOLOGY

The required underlying technology will place specific emphasis on the operating environment, data storage and retrieval, and the programming environment. All components of the underlying technology shall be combined with the intent to form a powerful development and deployment platform in true leading edge.

The MUNIS solution has complete separation between its presentation logic and business logic. This allows MUNIS to continually enhance the user interface over time while not affecting any of the core business logic. This gives MUNIS a state of the art presentation layer based on Microsoft's .NET 2.0 and SharePoint Services 3.0 with very robust and dependable business logic on the back end. The MUNIS architecture currently allows for both thin-client and browser-based options by site or user. Using the same core business logic, MUNIS can present our programs in a standard Windows Form (with a small client footprint that auto-installs over the web via ActiveX) or in a web browser (with no code on the client). Both options can use the standard protocols HTTP/SSL for communication between the server and workstation (SSH is also an option for thin-client). The latter allows for ease of deployment with a 100% browser interface, but may not be the best option for power users with high transaction volumes. The former is a traditional (thin) client-server approach, that gives those power users the option of a much more robust and multi-tasking environment to the ERP with full functionality and a user interface refined specifically for the needs of public sector financial management software users. We want to allow you to choose which interface best fits your end users preference and/or needs

Please see additional attachment titled "**Tyler Tech - MUNIS ERP Hardware and Architecture Overview**" for additional information on the MUNIS Technology.

THE DATABASE ENGINE

The Water District chooses to use a relational database engine that possesses the following features:

Industrial Strength Database Server - A mainstream, powerful database engine. Its performance must be able to be supported by industry-recognized benchmarks conducted by independent product evaluators. It must be designed for use in OLTP (On-line transaction processing) environments.

Efficient data storage and retrieval methods - The proposed database engine must possess superior memory *management*, a dynamic and “intelligent” optimizer for query execution. It should be designed to take advantage of multiprocessor hardware platforms using parallel processing technology.

High availability, fault tolerant - The proposed database must minimize downtime by providing online archiving to avoid database interruptions, disk mirroring to duplicate critical data, and automatic roll-forward to maintain consistency following a system crash due to power failure, etc.

Support for Binary-large-objects - Integrated support for binary-large-objects (BLOBS), which allow storage of any type of data (text, images, audio, or other multimedia information) as a field in a database record. This will aid the agency in taking advantage of new information technologies such as document imaging and retrieval as these technologies mature.

The MUNIS® system supports the following Microsoft database products:

- Microsoft SQL Server 2005 Standard Edition
- Microsoft SQL Server 2005 Enterprise Edition
- Support for Microsoft SQL Server 2008 offered in Q1 2010 with the release of MUNIS Version 8

Standard Edition

- Supported on Windows® Platforms using up to 4 CPUs; RAM limited by OS maximum
- An affordable option for small and medium-sized organizations
- Includes core functionality (such as XML features) needed for non-mission-critical e-commerce, data warehousing, and line-of-business solutions
- Data mining features and core OLAP (On-Line Analytical Processing) functionality

VICTORVILLE WATER DISTRICT

Systems Upgrade Project

- Standard components:
 - Data Transformation Services (DTS)
 - Replication (snapshot, transactional, and merge)
 - Full-Text Search
 - English Query
 - Stored procedure development and debugging tools

Enterprise Edition

- Supported on Windows Platforms—no limitations on CPUs; RAM limited by OS maximum
- Scales to the performance levels required to support the largest Web sites, Enterprise OLTP (On-Line Transaction Processing) systems and Data Warehousing systems
- Support for failover clustering: Ideal for any mission critical line-of-business application
- Includes several advanced analysis features not available in Microsoft SQL Server 2005 Standard Edition
- Features:
 - Scalability
 - Availability/uptime
 - Performance
 - Advanced analysis

STRUCTURED QUERY LANGUAGE (SQL)

The proposed database engine shall use structured query language (SQL) as its data definition and access interface. It will include the following features:

Structured Query Language is an integral part of MUNIS enterprise relational database management system.

Industry Standard Data Access Model -The SQL language must be in compliance with de facto industry standards for data definition and access language for relational database management systems. It must be powerful enough for developers and simple enough for end users.

It must have built-in fault tolerance and data consistency elements, easily integrate into enterprise wide networks, and provide a unified method for accessing data.

Continually Evolving Standards-based Capabilities -The SQL language must show evidence of conforming to refinements in standards (SQL-2, SQL-3, etc.)

VICTORVILLE WATER DISTRICT

Systems Upgrade Project

The MUNIS® system supports the following Microsoft database products:

- Microsoft SQL Server 2005 Standard Edition
- Microsoft SQL Server 2005 Enterprise Edition
- Support for Microsoft SQL Server 2008 offered in Q1 2010 with the release of MUNIS Version 8

END-USER ACCESS TOOLS

Victorville Water District requires end-user access tools which allow the extension of applications without requiring programmer assistance.

Report Writer - To provide the creation of ad hoc reports using a familiar user interface to access relational database data.

The MUNIS ERP system supports both Crystal Reports and SQL Server Reporting Services. Both of these platforms have web-based reporting

Graphical Query Tool - A graphical reporting and query tool that allows access to the database using familiar Microsoft Windows graphical user interface.

Query by example is standard in all MUNIS inquiry and maintenance programs. Most fields can be inquired upon w/ standard drop down help.

The screenshot shows a web browser window displaying the 'Tyler Town' GL Account Inquiry application. The interface includes a navigation bar with 'Home - Dashboard', 'GL Account Inquiry - M...', and 'Portals - PortaB'. The main content area features a 'Sort By Segment' section with dropdown menus for Fund, Org, Object, and Project. A 'Query' section includes fields for Acct, Acct name, Type, and Status, along with a 'MultiYr Fund' checkbox. A 'Current Year' section shows 'FY 2008 as of 2008/01 JUL' and a '3 Year Comparison' table with columns for Original Approp, Budget Xfrs/Adj, Revised Budget, YTD Actual, and Encumbrance. A 'Balance Sheet' dropdown menu is open, showing options for Expense, Revenue, and Statistic. The bottom of the interface includes a pagination bar showing '0 of 0' and a status bar indicating 'Trusted sites | Protected Mode: Off' and '100%' zoom.

VICTORVILLE WATER DISTRICT

Systems Upgrade Project

Open Database Connectivity (ODBC) Compliant Tools - ODBC compliant tools that can be used to access the database including such products as Microsoft Access, Excel, and word processors (Word, etc.), and Crystal Reports.

Because Tyler utilizes a relational database architecture that is ODBC compliant, accessing data for export can be accomplished using a variety of 3rd party tools, such as Microsoft Office products, end-user report writers such as Crystal Reports, etc. Data extracted from the system using Crystal reports can be saved in a variety of different formats (PDF, RTF, DHTML, Excel, among others). MUNIS has several defined import specifications for controlled and validated import of information, including Journal Entry Imports, Budget Adjustment Imports, AP Invoices, AR Invoices, and Payroll Timesheets.

VICTORVILLE WATER DISTRICT – SECTION I – GENERAL LEDGER

Reference	System Requirement	Available Y or N	Modification or 3rd-Party System	Comment
	FEATURES			
1.	Support multiple level structures	Y		
2.	Define structure and terminology of chart of accounts consistent with State standards and "Blue Book" criteria	Y		
3.	Define grant and project accounting periods separate from fiscal year	Y		
4.	Support multiple fiscal years with 12, 13, or 14 accounting periods	Y		
5.	Support any number of years of history	Y		
6.	Maintain active, inactive, and restricted accounts	Y		
7.	Post to past, current, and future periods/years	Y		
8.	Restructure ledger with simple changes (merge funds) to complex (new structural part)	Y		
9.	Validate budget interactively	Y		
10.	Process concurrent month, period, and year	Y		
11.	Support cash, budgetary, modified accrual, and full accrual (enterprise) basis of accounting by fund	Y		
12.	Systematically maintain control account balances reflecting, revenue, expenditure, and encumbrance activity totals from subsidiary ledgers	Y		
13.	Interface with all financial modules and subsidiary ledgers (accounts payable, purchasing, accounts receivable/cashiering, payroll and benefits, customer service and utility billing, fixed assets, inventory, human resources, community development, work orders, projects, contracts, grants management, and treasury)	Y		
14.	Track costs by program, project, activity, and/or across departments and funds	Y		
15.	Support unlimited number of funds	Y		
16.	Load chart of accounts by spreadsheets	Y		

VICTORVILLE WATER DISTRICT – SECTION I – GENERAL LEDGER

Reference	System Requirement	Available Y or N	Modification or 3rd-Party System	Comment
17.	Online/interactive updates	Y		
18.	User defined and controlled codes, edits, and field identifiers	Y		
19.	Account numbers (for data purposes) may be up to 40 characters in length with multiple organizational dimensions	Y		
20.	Meets all GAAP, GAAFR, GASB, FASB, NACUBO, ASBO, and MFOA standards	Y		
21.	Cash management accounting at user-defined level	Y		
22.	User-defined sub-ledgers	Y		
23.	Complete contract and grant accounting module	Y		
24.	Each user can be restricted to certain accounts or ranges of accounts	Y		
25.	An account can be assigned a shortcut name, which can be used to retrieve an account number	Y		
26.	Periods can be closed and locked to prevent postings	Y		
	JOURNAL ENTRIES AND AUTOMATIC FUNCTIONS	Y		
27.	Define approval process for batches	Y		
28.	Support standard recurring entries to appear in the designated period for the duration specified	Y		
29.	Support recurring or automatic internal service fund charges, indirect charges, or charge-backs across departments and funds	Y		
30.	Automatically re-distribute and/or allocate costs due to changes in organizational structure	Y		
31.	Track all inter-fund entries and transfers	Y		
32.	Automatically post interest earned or expended	Y		
33.	Close subset independently	Y		
34.	Compute and post daily cash balances	Y		

VICTORVILLE WATER DISTRICT – SECTION I – GENERAL LEDGER

Reference	System Requirement	Available Y or N	Modification or 3rd-Party System	Comment
35.	Distribute journal entries and recurring journal entries to budget and/or encumbrances	Y		
36.	Load journal entries from spreadsheets	Y		
37.	Maintain comprehensive audit trail from sub-ledgers in general ledger transaction detail including customer/vendor ID, check number, invoice, purchase order, and cash receipt number	Y		
38.	Post in summary or detail from any sub-ledger or module	Y		
39.	Roll forward prior year encumbrances with budget adjustments	Y		
40.	Create automatic e-mail alert for out-of-balance condition	Y		
41.	Use inter-fund only or intra-fund only journal entry screens	Y		
42.	Post automatically to transfer accounts with intra- and inter-fund entries	Y		
43.	Recurrent journal entry module (single and multi-ledger)	Y		
44.	Multiple entry lines on a single screen and control totals on every screen	Y		
45.	Inter-departmental charge-back module	Y		Automated Do To/Do From
46.	Automatic generation of period and year-end closing entries on demand and without loss of detail	Y		
47.	General journal entries module with standard and repetitive journal entry capability	Y		
48.	Complete editing at time of data entry	Y		
49.	Journal entry module will not permit logically unbalanced (fund-to-fund) entries	Y		
50.	Automatic journal entries reversal; create reversing entries to appear in designated period for the duration specified	Y		

VICTORVILLE WATER DISTRICT – SECTION I – GENERAL LEDGER

Reference	System Requirement	Available Y or N	Modification or 3rd-Party System	Comment
51.	Allow display of a warning message on budget and purchase order overrun conditions and allow or disallow the account to be used	Y		
52.	Capability to set up template documents for regular and/or recurring entries	Y		
53.	Provide document control totals	Y		
54.	Posting reports may be reprinted	Y		
55.	Variable posting selection criteria (i.e. journal entry number, date, type, group, purchase order number, contract identifier, project number, grant identifier, etc.)	Y		
	REPORTING	Y		
56.	Relational view of database	Y		
57.	Financial and statistical modeling and reporting	Y		Within application, SRS Reporting and Government Pulse (Government Pulse proposed as optional)
58.	Separately maintained debit and credit amounts	Y		
59.	Full set of AICPA standard fund accounting reports	Y		
60.	Full set of revenue generating operations	Y		
61.	User-controllable format, totaling, sorting, filtering, and selection for financial reports	Y		
62.	Report capability to screen, printer, spreadsheet, or graph	Y		
63.	Integration of numeric, statistical, narrative, and graphic data in reports	Y		
64.	User-defined roll-up reporting	Y		

VICTORVILLE WATER DISTRICT – SECTION I – GENERAL LEDGER

Reference	System Requirement	Available Y or N	Modification or 3rd-Party System	Comment
65.	Online inquiry for structural, budget, budget-to-actual, and transactions (including encumbrances); general ledger inquiry to provide view of accounts by fiscal year with account number, description, and balance with drill-down capabilities to original transaction	Y		
66.	Reports may be printed for all or any subset of the database	Y		
67.	Budget alert reporting and inquiry	Y		
68.	Reports and on-line inquiry provide prior, current year and future year reporting, combined multi-fiscal year reports, and inception-to-date reports with user-defined periods	Y		
69.	User-controlled dollar amount formatting	Y		
70.	Provides account status and transaction detail reporting	Y		

VICTORVILLE WATER DISTRICT – SECTION II – BUDGETS AND FORECASTING

Reference	System Requirement	Available Y or N	Modification or 3rd-Party System	Comment
	BUDGET PREPARATION AND MODELING			
71.	The system can be configured for up to 10 separately designated budget and/or forecast versions for each year	Y		
72.	Support annual, quarterly, monthly, and multi-year budgets	Y		
73.	Allocation controls at any user-defined level	Y		
74.	Interactive budget checks made at user-defined levels	Y		
75.	Capability to run “what if” scenarios using complete budget modeling	Y		
76.	Track budgets by fiscal year or user-defined periods	Y		
77.	Print budget worksheets	Y		
78.	Variable association with designated criterion plus adjustment by fixed or variable amount or percentage	Y		
79.	Budget preparation interface from position control and grants management for modeling	Y		
80.	Budget, expend and control at different levels	Y		
81.	Create trend analysis and straight-line projections from current and prior years	Y		
82.	Forecast and project salaries	Y		
83.	Print final budget preparation document	Y		
84.	Provide for financial and statistical measures (acre feet, hundred cubic feet, gallons, hours, miles, linear feet, etc)	Y		Performance Based Budgeting module (proposed as optional in the cost proposal)
85.	Track and report all budget changes	Y		
86.	Download or upload from PC-based systems and spreadsheets	Y		
87.	Provide specialized balanced budget transfer and adjustment screens	Y		

VICTORVILLE WATER DISTRICT – SECTION II – BUDGETS AND FORECASTING

Reference	System Requirement	Available Y or N	Modification or 3rd-Party System	Comment
88.	Handle all information updates interactively within the budgeting module	Y		
89.	Provide automatic validation of general ledger accounts	Y		
90.	Support annual or monthly budgeting within user-designated budget version at any defined level within the chart of accounts	Y		
91.	Define multiple year entries concurrently	Y		
92.	Updates to the general ledger occur on a user-defined basis	Y		
93.	Maintain a chronological log of all budget entries and/or changes	Y		
94.	User-defined copy/purge utilities	Y		
95.	Budget account history is retained on a period-by-period basis	Y		
96.	Multiple budget and forecast scenarios may be tested and only specified scenarios actually selected for formal approved budget	Y		
97.	Allow group level budget entry and updating	Y		
98.	Budget fiscal year total amounts may be entered and allocated to periods using a variety of methods (i.e. straight-line, variable association with another selected account, variable association with a selected prior year budget or actual account)	Y		Can do monthly budgets by amount or percent. Also associated revenue accounts can link to expense accounts to auto increase their budget when monies received.
99.	Prior year actual or budget may be copied in to budget year data using an account or account group selection process	Y		

VICTORVILLE WATER DISTRICT – SECTION II – BUDGETS AND FORECASTING

Reference	System Requirement	Available Y or N	Modification or 3rd-Party System	Comment
100.	Budget adjustments made by standard document entry-edit-post cycle, providing auditable transaction detail records	Y		
101.	Budget adjustments are stored in the period in which they are made and kept separate from original budget distribution	Y		
102.	Budget entry and updating by interactive user levels	Y		
103.	Specify selection criteria for reporting	Y		

VICTORVILLE WATER DISTRICT – SECTION III – ACCOUNTS PAYABLE

Reference	System Requirement	Available Y or N	Modification or 3rd-Party System	Comment
	INVOICE ENTRY AND WORKFLOW			
104.	Invoice entry detail to include project number, contract identifier, grant number, and work order as applicable	Y		
105.	Perform duplicate invoice checking	Y		
106.	Allow multiple invoices on a single check	Y		
107.	Allow multiple funds on a single check	Y		
108.	Allow separate checks to be issued for individual items	Y		
109.	Support commodity codes	Y		
110.	Define check run timing and periods	Y		
111.	Electronic routing of approvals	Y		
112.	Automatic warning of over budget/purchase order condition upon invoice entry	Y		
113.	Support recurring payments	Y		
114.	Support wire pay similar to check payment (with duplicate invoice checking, etc.)	Y		
	VENDOR MANAGEMENT	Y		
115.	Support use of one-time and temporary vendors	Y		
116.	Add vendors “on the fly”	Y		
117.	Provide maintenance of vendor payment history, archiving, and purging	Y		
118.	Support multiple vendor address	Y		
119.	Support 1099-MISC forms, electronic filing, and laser form printing	Y		
120.	Share centralized vendor tables across modules	Y		
121.	General ledger entries posted at the transaction level to include extended item amounts, discounts, taxes, freight, and other charges	Y		
122.	Specific posting and check dates used at time of processing	Y		

VICTORVILLE WATER DISTRICT – SECTION III – ACCOUNTS PAYABLE

Reference	System Requirement	Available Y or N	Modification or 3rd-Party System	Comment
123.	Full integration with purchasing, encumbrances, fixed asset management, receiving, inventory control, and accounts receivable/cashiering, utility billing, project accounting, general ledger, and grants	Y		
124.	Maintain audit trail of all entries posted to accounts payable and the general ledger	Y		
125.	Track discounts lost and taken	Y		
126.	Provide three-way matching of invoice information with user-defined tolerances	Y		
	CHECK PROCESSING			
127.	Select outstanding invoices for check processing by a variety of criteria including due date, vendor, and invoice number	Y		
128.	Specify posting and check dates to be used at time of processing	Y		
129.	User-defined check formatting with MICR and secure signature capabilities	Y		
130.	User-defined remittance advice formatting	Y		
131.	Automating suppression of zero and negative amount checks	Y		
	REPORTING			
132.	Provide standard reporting including account aging, vendor transactions and summaries, summary reports, detail reports, unpaid invoices reports, report of entries for payment, and reconciliation reports	Y		
133.	Provide interactive inquiry	Y		

VICTORVILLE WATER DISTRICT – SECTION IV – PURCHASING

Reference	System Requirement	Available Y or N	Modification or 3rd-Party System	Comment
	FEATURES			
134.	Change the vendor originally assigned to a purchase requisition	Y		
135.	Enter unlimited descriptive information for each item on a purchase request or for the request in general	Y		
136.	Apply tax to an item by use of a tax code that has an associated tax rate	Y		
137.	Design and print Purchase Orders in user-defined formats	Y		
138.	Join multiple purchase requests into a single purchase order to maximize quantity discounts	Y		
139.	Join multiple items on a purchase request on multiple purchase requests into a single item on the printed purchase order	Y		
140.	Record each receiving transaction for audit	Y		
141.	Encumber funds automatically	Y		
142.	Specifically associate discount, charges, and tax with an item	Y		
143.	Establish multiple levels of approval at designated organization level	Y		
144.	Purchasing log changes to critical fields when changed after the Purchase Order is printed	Y		
145.	Goods received can be assigned a tag number and automatically entered into the fixed asset module	Y		
146.	Purchasing records all events that occur in the life of an item	Y		
147.	Accounts payable entries can be generated by entering the purchase order, invoice number, and the invoice date; all other information is take from the receiving information entered into the purchasing module	Y		

VICTORVILLE WATER DISTRICT – SECTION IV – PURCHASING

Reference	System Requirement	Available Y or N	Modification or 3rd-Party System	Comment
148.	Interface with a commodity/vendor file for performance, statistical, and default information at the vendor, commodity, and vendor/commodity levels	Y		
149.	Provide report and inquiry of vendor information, payment transaction information and other detail by fiscal year	Y		
150.	Provide warrant (check) reporting and inquiry by number	Y		
151.	Provide procurement card tracking	Y		
152.	Complete integration with accounts payable, inventory, fixed assets, and general ledger modules	Y		
	STANDARD REPORTS			
153.	Overdue report	Y		
154.	Requisition sign-off sheet	Y		Via Workflow
155.	Receiving sign-off sheet	Y		Via Workflow
156.	Receiving report	Y		
157.	Approval reports	Y		
158.	Purchase Request file listing	Y		
159.	Purchase Order file listing	Y		
160.	Summary requisition item listing	Y		
161.	Change log	Y		
162.	SUPPLIER WEBSITE INTEGRATION	Y		
163.	Link directly to vendor website	Y		Via Mercury Commerce (3 rd party partner – proposed as optional)
164.	Upon checkout, automatically draft a purchase request in the purchasing module and populate with detailed transaction information (product number, description, quantity, price, etc)	Y		

VICTORVILLE WATER DISTRICT – SECTION IV – PURCHASING

Reference	System Requirement	Available Y or N	Modification or 3rd-Party System	Comment
165.	Automatically trigger workflow process to route the purchase request for approvals, budget checks, pre-encumbrance, purchase order generation and any other defined tasks	Y		
166.	Use of cXML B2B protocol	Y		MUNIS is an XML based system and supports Web Services
	ENCUMBRANCE FEATURES			
167.	Define all entries to the general ledger	Y		
168.	Monthly reporting to include transaction detail for encumbered purchase orders, actual detail expense disbursement detail, and account balances	Y		
169.	Inquiry feature available to access encumbrance and actual expense detail	Y		
170.	Request encumbrance information at the detail, summary, or aged levels in user-defined formats	Y		
171.	Support partial or full disencumbering and adjustments	Y		
172.	Override the encumbrance if payment exceeds appropriation	Y		
173.	Encumbrances updated with purchase orders	Y		
174.	Process adjustments as independent transactions	Y		
175.	Support multiple-line distributions involving multiple accounts	Y		
176.	Encumbrance report generation by account in purchase order sequence	Y		
177.	Define encumbrance relief at user-defined organizational level	Y		
178.	Directly update encumbrance detail	Y		
179.	Track prior year encumbrances separately	Y		
180.	Maintain online history for user-defined period	Y		

VICTORVILLE WATER DISTRICT – SECTION IV – PURCHASING

Reference	System Requirement	Available Y or N	Modification or 3rd-Party System	Comment
181.	Support one-time vendor override and vendor add from the point of data entry	Y		
182.	Support batch reporting	Y		
183.	Support account validation and budget checks	Y		
184.	Provides vendor validation	Y		
185.	Real time encumbrances posting	Y		
186.	Posted batches are removed from the working directory	Y		
187.	Standard encumbrance reports to include: PO reference report, summary reports, encumbrance report, aged reports, detail reports, general ledger reports with encumbrances by account, and general ledger report with summary by open PO	Y		
	BID AND QUOTE MANAGEMENT			
188.	Enter phone quotes in real time	Y		Integration required to phone bidding system. (Not included in price quote)
189.	Automatically create purchase orders	Y		
190.	Develop formal bid cycles with associated tasks	Y		
191.	Track vendor performance	Y		
192.	Track bid activity to award and beyond	Y		
193.	Update existing purchase requisition items	Y		
194.	Directly update item pricing on a purchase request	Y		
195.	Copy existing purchase requests into a new purchase request	Y		
196.	Select multiple vendors based upon multiple product codes, multiple commodity codes, and multiple vendor values	Y		

VICTORVILLE WATER DISTRICT – SECTION IV – PURCHASING

Reference	System Requirement	Available Y or N	Modification or 3rd-Party System	Comment
197.	Standard reports to include: bid document, bid detail, items required in bid, items requiring a quote, detailed quote, purchasing information, all vendors by product code, vendors selected for bid, general bid information, formal bid log, bid expiration, detailed task, detailed cycle, cycle completion, and vendor bid total	Y		
	BID ONLINE			
198.	Integrated with bid and quote management system	Y		
199.	Provide external Web location for bid placement to act as an interface between buyer and vendors	Y		
200.	Bid to automatically display based on status and type	Y		
201.	View online to see how many vendors have responded to a bid	Y		Via Mercury Commerce (3 rd party partner – proposed as optional)
202.	Support amendments, including notification to responding bidders and acknowledgement when amendment reviewed	Y		Via Mercury Commerce (3 rd party partner – proposed as optional)
203.	Automatic encryption and decryption of sealed bids	Y		
204.	Reponses can be entered only or uploaded as attachments	Y		
205.	Registered vendors can create and modify their vendor profile and contact information, including commodity listing and notification parameters	Y		
	CONTRACT MANAGEMENT			
206.	Create multiple vendor contracts within a master contract	Y		
207.	Automatically transfer information to accounts payable by the approval process	Y		
208.	Create encumbrances through the purchasing interface; create and print purchase orders to update encumbrances	Y		

VICTORVILLE WATER DISTRICT – SECTION IV – PURCHASING

Reference	System Requirement	Available Y or N	Modification or 3rd-Party System	Comment
209.	Setup multiple task definitions for the creation of cycles; each contract associated with a specific cycle	Y		
210.	Tasks defined with default number of days required	Y		
211.	Define retainage method to be used for payments against contracts	Y		
212.	Manage contract amendments and change orders	Y		
213.	Provide automatic alert to user when purchase order or invoice exceeds contract amount	Y		
214.	Standard reports to include master contracts/amendment information, contract/amendment information, master contracts, contracts, encumbrance detail, retainage calculation, payment/retain information, manager code, funding source, compliance setup, task definition, cycle definition, accounts payable history, aging report for delinquent accounts, contracts due and payable, contracts expiring, vendor statements	Y		

VICTORVILLE WATER DISTRICT – SECTION V – ACCOUNTS RECIVABLE / CASHIERING

Reference	System Requirement	Available Y or N	Modification or 3rd-Party System	Comment
	INFORMATION ENTRY			
215.	Access, amend, or add customer information “on the fly”	Y		
216.	Transactional information may include units, quantity, product code, discount pricing, sales and use tax, and other charges	Y		
217.	Custom interface allows entries from other systems either in batch mode or interactively	Y		Via Tyler Cashiering
218.	Complete audit trail is available on all entries and transactions	Y		
219.	May generate manual or automated reference and invoice numbers	Y		
220.	Predefine and create calculations for charges such as finance, transfer, interest, and late fees	Y		
221.	Predefine and apply payment plans to specified customer accounts	Y		
	CASHIERING			
222.	Use an optional cash drawer with easy to use reconciling process	Y		
223.	Provide remote and multiple site cashiering	Y		
224.	User-defined interactive posting to accounts receivable or sales	Y		
225.	Apply received amounts to specified outstanding invoices or oldest invoice first	Y		
226.	Enter cash receipts for revenue items where no outstanding invoice exists	Y		
227.	Print receipts as cash receipts are entered; user-defined cash receipt form	Y		
228.	Determine bank account for deposit or by the account number in the transaction	Y		

VICTORVILLE WATER DISTRICT – SECTION V – ACCOUNTS RECIVABLE / CASHIERING

Reference	System Requirement	Available Y or N	Modification or 3rd-Party System	Comment
229.	Provide for electronic transactions through point-of-sale (POS) solution; allow payment by credit card, debit card and e-check	Y		
230.	Provide multiple-payment methods for a single transaction (i.e. cash and check)	Y		
	INVOICING AND BILLING			
231.	Control billing periods	Y		
232.	Different billing periods may be used for different classes of customers	Y		
233.	User-defined amount of online history may be maintained	Y		
234.	Selectively print invoices, recurring invoices, invoice summaries, and statements for a customer or group of customers	Y		
235.	Accommodate multiple invoice and statement forms and late notices	Y		
236.	Send duplicate bills to several entities using third-party billing	Y		
	SYSTEM INTEGRATION			
237.	Post to the general ledger in summary and/or detail; posting interface definition is user-designed	Y		
238.	General ledger account and budget validation occurs at data entry	Y		
239.	Accounts payable and payroll entries may be derived from accounts receivable transactions for activities such as travel advances	Y		
240.	Supports payments and integration with ACH (Automated Clearing House) systems	Y		
	REPORTS			

VICTORVILLE WATER DISTRICT – SECTION V – ACCOUNTS RECIVABLE / CASHIERING

Reference	System Requirement	Available Y or N	Modification or 3rd-Party System	Comment
241.	Access accounts receivable information by many different dimensions such as customer ID, customer name, division code, department, customer type, date, amount, invoice, receipt, cash drawer or station, and user-defined miscellaneous codes; can use Boolean operators in report generation	Y		
242.	Determine sorting and level of detail of information requested using user-defined reporting and inquiry criteria such as payment adjustments, voids, day end reports by cash drawer or station, deposit report, reconciliation report by cash drawer or station	Y		
243.	Accommodates user-defined aging periods	Y		
244.	Standard reports include aging, account detail, and account summary	Y		

VICTORVILLE WATER DISTRICT – SECTION VI – PAYROLL AND BENEFITS

Reference	System Requirement	Available Y or N	Modification or 3rd-Party System	Comment
	FEATURES			
245.	Item entry can be made as soon as notification is received, even if there is a subsequent effective date	Y		
246.	All tables and assignments are date sensitive	Y		
247.	Allow custom calculation formulae for any deduction, contribution, and earnings code, accommodating user-definable rules and procedures and parameters including projects, cross-department charges, work orders, etc.	Y		
248.	Limit the maximum amount of any deduction or benefit	Y		
249.	Allow global update contribution or benefit rates and the application of changes to effected employees	Y		
250.	Multiple defined leave accrual methods	Y		
251.	Fully automate arrears tracking			
252.	Allow user control of undo and redo functions	Y		
253.	Smooth tax fluctuations using cumulative wage method or flat taxing	Y		
254.	Comply with Fair Labor Standards Act (FLSA)	Y		
255.	Support and automatically maintain all state and federal tax tables and calculations	Y		
256.	Support daily, weekly, and other pay period timecard entry, either by exception, positive entry or both	Y		
257.	Allow entry of overtime hours and rates through timecards or based on user-defined rules	Y		
258.	Allow entry of standby hours and rates through timecards or based on user-defined rules	Y		
259.	Provide remote location time card entry with full security	Y		
260.	Support multiple versions of user-defined salary and rate tables	Y		

VICTORVILLE WATER DISTRICT – SECTION VI – PAYROLL AND BENEFITS

Reference	System Requirement	Available Y or N	Modification or 3rd-Party System	Comment
261.	Support mid-period hiring, terminations, or position/salary changes	Y		
262.	Provide a complete trial payroll process allowing entry, payroll run, and report generation in a trial mode without affecting general ledger account posting or employee history records	Y		
263.	Integrate with human resources, general ledger, work order, accounts receivable, position control, budgeting and all other related modules	Y		
264.	Provide automatic, flexible labor distribution to the general ledger, including allocations to work orders, departments, projects, grants, etc.	Y		
265.	Support multiple general ledger account distributions per position/paycheck	Y		
266.	Provide direct depot processing information and data transmission to multiple bank accounts	Y		
267.	Supports multiple checking accounts and automatic bank tape reconciliation	Y		
268.	Print check on demand to a workstation printer; user-defined check formatting with MICR and secure signature capabilities	Y		
269.	Support magnetic media reporting	Y		
	REPORTS	Y		
270.	Provide ad hoc report writers	Y		

VICTORVILLE WATER DISTRICT – SECTION I – GENERAL LEDGER

Reference	System Requirement	Available Y or N	Modification or 3rd-Party System	Comment
	FEATURES			
1.	Support multiple level structures	Y		
2.	Define structure and terminology of chart of accounts consistent with State standards and “Blue Book” criteria	Y		
3.	Define grant and project accounting periods separate from fiscal year	Y		
4.	Support multiple fiscal years with 12, 13, or 14 accounting periods	Y		
5.	Support any number of years of history	Y		
6.	Maintain active, inactive, and restricted accounts	Y		
7.	Post to past, current, and future periods/years	Y		
8.	Restructure ledger with simple changes (merge funds) to complex (new structural part)	Y		
9.	Validate budget interactively	Y		
10.	Process concurrent month, period, and year	Y		
11.	Support cash, budgetary, modified accrual, and full accrual (enterprise) basis of accounting by fund	Y		
12.	Systematically maintain control account balances reflecting, revenue, expenditure, and encumbrance activity totals from subsidiary ledgers	Y		
13.	Interface with all financial modules and subsidiary ledgers (accounts payable, purchasing, accounts receivable/cashiering, payroll and benefits, customer service and utility billing, fixed assets, inventory, human resources, community development, work orders, projects, contracts, grants management, and treasury)	Y		
14.	Track costs by program, project, activity, and/or across departments and funds	Y		
15.	Support unlimited number of funds	Y		
16.	Load chart of accounts by spreadsheets	Y		

VICTORVILLE WATER DISTRICT – SECTION I – GENERAL LEDGER

Reference	System Requirement	Available Y or N	Modification or 3rd-Party System	Comment
17.	Online/interactive updates	Y		
18.	User defined and controlled codes, edits, and field identifiers	Y		
19.	Account numbers (for data purposes) may be up to 40 characters in length with multiple organizational dimensions	Y		
20.	Meets all GAAP, GAAFR, GASB, FASB, NACUBO, ASBO, and MFOA standards	Y		
21.	Cash management accounting at user-defined level	Y		
22.	User-defined sub-ledgers	Y		
23.	Complete contract and grant accounting module	Y		
24.	Each user can be restricted to certain accounts or ranges of accounts	Y		
25.	An account can be assigned a shortcut name, which can be used to retrieve an account number	Y		
26.	Periods can be closed and locked to prevent postings	Y		
	JOURNAL ENTRIES AND AUTOMATIC FUNCTIONS	Y		
27.	Define approval process for batches	Y		
28.	Support standard recurring entries to appear in the designated period for the duration specified	Y		
29.	Support recurring or automatic internal service fund charges, indirect charges, or charge-backs across departments and funds	Y		
30.	Automatically re-distribute and/or allocate costs due to changes in organizational structure	Y		
31.	Track all inter-fund entries and transfers	Y		
32.	Automatically post interest earned or expended	Y		
33.	Close subset independently	Y		
34.	Compute and post daily cash balances	Y		

VICTORVILLE WATER DISTRICT – SECTION I – GENERAL LEDGER

Reference	System Requirement	Available Y or N	Modification or 3rd-Party System	Comment
35.	Distribute journal entries and recurring journal entries to budget and/or encumbrances	Y		
36.	Load journal entries from spreadsheets	Y		
37.	Maintain comprehensive audit trail from sub-ledgers in general ledger transaction detail including customer/vendor ID, check number, invoice, purchase order, and cash receipt number	Y		
38.	Post in summary or detail from any sub-ledger or module	Y		
39.	Roll forward prior year encumbrances with budget adjustments	Y		
40.	Create automatic e-mail alert for out-of-balance condition	Y		
41.	Use inter-fund only or intra-fund only journal entry screens	Y		
42.	Post automatically to transfer accounts with intra- and inter-fund entries	Y		
43.	Recurrent journal entry module (single and multi-ledger)	Y		
44.	Multiple entry lines on a single screen and control totals on every screen	Y		
45.	Inter-departmental charge-back module	Y		Automated Do To/Do From
46.	Automatic generation of period and year-end closing entries on demand and without loss of detail	Y		
47.	General journal entries module with standard and repetitive journal entry capability	Y		
48.	Complete editing at time of data entry	Y		
49.	Journal entry module will not permit logically unbalanced (fund-to-fund) entries	Y		
50.	Automatic journal entries reversal; create reversing entries to appear in designated period for the duration specified	Y		

VICTORVILLE WATER DISTRICT – SECTION I – GENERAL LEDGER

Reference	System Requirement	Available Y or N	Modification or 3rd-Party System	Comment
51.	Allow display of a warning message on budget and purchase order overrun conditions and allow or disallow the account to be used	Y		
52.	Capability to set up template documents for regular and/or recurring entries	Y		
53.	Provide document control totals	Y		
54.	Posting reports may be reprinted	Y		
55.	Variable posting selection criteria (i.e. journal entry number, date, type, group, purchase order number, contract identifier, project number, grant identifier, etc.)	Y		
	REPORTING	Y		
56.	Relational view of database	Y		
57.	Financial and statistical modeling and reporting	Y		Within application, SRS Reporting and Government Pulse (Government Pulse proposed as optional)
58.	Separately maintained debit and credit amounts	Y		
59.	Full set of AICPA standard fund accounting reports	Y		
60.	Full set of revenue generating operations	Y		
61.	User-controllable format, totaling, sorting, filtering, and selection for financial reports	Y		
62.	Report capability to screen, printer, spreadsheet, or graph	Y		
63.	Integration of numeric, statistical, narrative, and graphic data in reports	Y		
64.	User-defined roll-up reporting	Y		

VICTORVILLE WATER DISTRICT – SECTION I – GENERAL LEDGER

Reference	System Requirement	Available Y or N	Modification or 3rd-Party System	Comment
65.	Online inquiry for structural, budget, budget-to-actual, and transactions (including encumbrances); general ledger inquiry to provide view of accounts by fiscal year with account number, description, and balance with drill-down capabilities to original transaction	Y		
66.	Reports may be printed for all or any subset of the database	Y		
67.	Budget alert reporting and inquiry	Y		
68.	Reports and on-line inquiry provide prior, current year and future year reporting, combined multi-fiscal year reports, and inception-to-date reports with user-defined periods	Y		
69.	User-controlled dollar amount formatting	Y		
70.	Provides account status and transaction detail reporting	Y		

VICTORVILLE WATER DISTRICT – SECTION II – BUDGETS AND FORECASTING

Reference	System Requirement	Available Y or N	Modification or 3rd-Party System	Comment
	BUDGET PREPARATION AND MODELING			
71.	The system can be configured for up to 10 separately designated budget and/or forecast versions for each year	Y		
72.	Support annual, quarterly, monthly, and multi-year budgets	Y		
73.	Allocation controls at any user-defined level	Y		
74.	Interactive budget checks made at user-defined levels	Y		
75.	Capability to run “what if” scenarios using complete budget modeling	Y		
76.	Track budgets by fiscal year or user-defined periods	Y		
77.	Print budget worksheets	Y		
78.	Variable association with designated criterion plus adjustment by fixed or variable amount or percentage	Y		
79.	Budget preparation interface from position control and grants management for modeling	Y		
80.	Budget, expend and control at different levels	Y		
81.	Create trend analysis and straight-line projections from current and prior years	Y		
82.	Forecast and project salaries	Y		
83.	Print final budget preparation document	Y		
84.	Provide for financial and statistical measures (acre feet, hundred cubic feet, gallons, hours, miles, linear feet, etc)	Y		Performance Based Budgeting module (proposed as optional in the cost proposal)
85.	Track and report all budget changes	Y		
86.	Download or upload from PC-based systems and spreadsheets	Y		
87.	Provide specialized balanced budget transfer and adjustment screens	Y		

VICTORVILLE WATER DISTRICT – SECTION II – BUDGETS AND FORECASTING

Reference	System Requirement	Available Y or N	Modification or 3rd-Party System	Comment
88.	Handle all information updates interactively within the budgeting module	Y		
89.	Provide automatic validation of general ledger accounts	Y		
90.	Support annual or monthly budgeting within user-designated budget version at any defined level within the chart of accounts	Y		
91.	Define multiple year entries concurrently	Y		
92.	Updates to the general ledger occur on a user-defined basis	Y		
93.	Maintain a chronological log of all budget entries and/or changes	Y		
94.	User-defined copy/purge utilities	Y		
95.	Budget account history is retained on a period-by-period basis	Y		
96.	Multiple budget and forecast scenarios may be tested and only specified scenarios actually selected for formal approved budget	Y		
97.	Allow group level budget entry and updating	Y		
98.	Budget fiscal year total amounts may be entered and allocated to periods using a variety of methods (i.e. straight-line, variable association with another selected account, variable association with a selected prior year budget or actual account)	Y		Can do monthly budgets by amount or percent. Also associated revenue accounts can link to expense accounts to auto increase their budget when monies received.
99.	Prior year actual or budget may be copied in to budget year data using an account or account group selection process	Y		

VICTORVILLE WATER DISTRICT – SECTION II – BUDGETS AND FORECASTING

Reference	System Requirement	Available Y or N	Modification or 3rd-Party System	Comment
100.	Budget adjustments made by standard document entry-edit-post cycle, providing auditable transaction detail records	Y		
101.	Budget adjustments are stored in the period in which they are made and kept separate from original budget distribution	Y		
102.	Budget entry and updating by interactive user levels	Y		
103.	Specify selection criteria for reporting	Y		

VICTORVILLE WATER DISTRICT – SECTION III – ACCOUNTS PAYABLE

Reference	System Requirement	Available Y or N	Modification or 3rd-Party System	Comment
	INVOICE ENTRY AND WORKFLOW			
104.	Invoice entry detail to include project number, contract identifier, grant number, and work order as applicable	Y		
105.	Perform duplicate invoice checking	Y		
106.	Allow multiple invoices on a single check	Y		
107.	Allow multiple funds on a single check	Y		
108.	Allow separate checks to be issued for individual items	Y		
109.	Support commodity codes	Y		
110.	Define check run timing and periods	Y		
111.	Electronic routing of approvals	Y		
112.	Automatic warning of over budget/purchase order condition upon invoice entry	Y		
113.	Support recurring payments	Y		
114.	Support wire pay similar to check payment (with duplicate invoice checking, etc.)	Y		
	VENDOR MANAGEMENT	Y		
115.	Support use of one-time and temporary vendors	Y		
116.	Add vendors “on the fly”	Y		
117.	Provide maintenance of vendor payment history, archiving, and purging	Y		
118.	Support multiple vendor address	Y		
119.	Support 1099-MISC forms, electronic filing, and laser form printing	Y		
120.	Share centralized vendor tables across modules	Y		
121.	General ledger entries posted at the transaction level to include extended item amounts, discounts, taxes, freight, and other charges	Y		
122.	Specific posting and check dates used at time of processing	Y		

VICTORVILLE WATER DISTRICT – SECTION III – ACCOUNTS PAYABLE

Reference	System Requirement	Available Y or N	Modification or 3rd-Party System	Comment
123.	Full integration with purchasing, encumbrances, fixed asset management, receiving, inventory control, and accounts receivable/cashiering, utility billing, project accounting, general ledger, and grants	Y		
124.	Maintain audit trail of all entries posted to accounts payable and the general ledger	Y		
125.	Track discounts lost and taken	Y		
126.	Provide three-way matching of invoice information with user-defined tolerances	Y		
	CHECK PROCESSING			
127.	Select outstanding invoices for check processing by a variety of criteria including due date, vendor, and invoice number	Y		
128.	Specify posting and check dates to be used at time of processing	Y		
129.	User-defined check formatting with MICR and secure signature capabilities	Y		
130.	User-defined remittance advice formatting	Y		
131.	Automating suppression of zero and negative amount checks	Y		
	REPORTING			
132.	Provide standard reporting including account aging, vendor transactions and summaries, summary reports, detail reports, unpaid invoices reports, report of entries for payment, and reconciliation reports	Y		
133.	Provide interactive inquiry	Y		

VICTORVILLE WATER DISTRICT – SECTION IV – PURCHASING

Reference	System Requirement	Available Y or N	Modification or 3rd-Party System	Comment
	FEATURES			
134.	Change the vendor originally assigned to a purchase requisition	Y		
135.	Enter unlimited descriptive information for each item on a purchase request or for the request in general	Y		
136.	Apply tax to an item by use of a tax code that has an associated tax rate	Y		
137.	Design and print Purchase Orders in user-defined formats	Y		
138.	Join multiple purchase requests into a single purchase order to maximize quantity discounts	Y		
139.	Join multiple items on a purchase request on multiple purchase requests into a single item on the printed purchase order	Y		
140.	Record each receiving transaction for audit	Y		
141.	Encumber funds automatically	Y		
142.	Specifically associate discount, charges, and tax with an item	Y		
143.	Establish multiple levels of approval at designated organization level	Y		
144.	Purchasing log changes to critical fields when changed after the Purchase Order is printed	Y		
145.	Goods received can be assigned a tag number and automatically entered into the fixed asset module	Y		
146.	Purchasing records all events that occur in the life of an item	Y		
147.	Accounts payable entries can be generated by entering the purchase order, invoice number, and the invoice date; all other information is take from the receiving information entered into the purchasing module	Y		

VICTORVILLE WATER DISTRICT – SECTION IV – PURCHASING

Reference	System Requirement	Available Y or N	Modification or 3rd-Party System	Comment
148.	Interface with a commodity/vendor file for performance, statistical, and default information at the vendor, commodity, and vendor/commodity levels	Y		
149.	Provide report and inquiry of vendor information, payment transaction information and other detail by fiscal year	Y		
150.	Provide warrant (check) reporting and inquiry by number	Y		
151.	Provide procurement card tracking	Y		
152.	Complete integration with accounts payable, inventory, fixed assets, and general ledger modules	Y		
	STANDARD REPORTS			
153.	Overdue report	Y		
154.	Requisition sign-off sheet	Y		Via Workflow
155.	Receiving sign-off sheet	Y		Via Workflow
156.	Receiving report	Y		
157.	Approval reports	Y		
158.	Purchase Request file listing	Y		
159.	Purchase Order file listing	Y		
160.	Summary requisition item listing	Y		
161.	Change log	Y		
162.	SUPPLIER WEBSITE INTEGRATION	Y		
163.	Link directly to vendor website	Y		Via Mercury Commerce (3 rd party partner – proposed as optional)
164.	Upon checkout, automatically draft a purchase request in the purchasing module and populate with detailed transaction information (product number, description, quantity, price, etc)	Y		

VICTORVILLE WATER DISTRICT – SECTION IV – PURCHASING

Reference	System Requirement	Available Y or N	Modification or 3rd-Party System	Comment
165.	Automatically trigger workflow process to route the purchase request for approvals, budget checks, pre-encumbrance, purchase order generation and any other defined tasks	Y		
166.	Use of cXML B2B protocol	Y		MUNIS is an XML based system and supports Web Services
	ENCUMBRANCE FEATURES			
167.	Define all entries to the general ledger	Y		
168.	Monthly reporting to include transaction detail for encumbered purchase orders, actual detail expense disbursement detail, and account balances	Y		
169.	Inquiry feature available to access encumbrance and actual expense detail	Y		
170.	Request encumbrance information at the detail, summary, or aged levels in user-defined formats	Y		
171.	Support partial or full disencumbering and adjustments	Y		
172.	Override the encumbrance if payment exceeds appropriation	Y		
173.	Encumbrances updated with purchase orders	Y		
174.	Process adjustments as independent transactions	Y		
175.	Support multiple-line distributions involving multiple accounts	Y		
176.	Encumbrance report generation by account in purchase order sequence	Y		
177.	Define encumbrance relief at user-defined organizational level	Y		
178.	Directly update encumbrance detail	Y		
179.	Track prior year encumbrances separately	Y		
180.	Maintain online history for user-defined period	Y		

VICTORVILLE WATER DISTRICT – SECTION IV – PURCHASING

Reference	System Requirement	Available Y or N	Modification or 3rd-Party System	Comment
181.	Support one-time vendor override and vendor add from the point of data entry	Y		
182.	Support batch reporting	Y		
183.	Support account validation and budget checks	Y		
184.	Provides vendor validation	Y		
185.	Real time encumbrances posting	Y		
186.	Posted batches are removed from the working directory	Y		
187.	Standard encumbrance reports to include: PO reference report, summary reports, encumbrance report, aged reports, detail reports, general ledger reports with encumbrances by account, and general ledger report with summary by open PO	Y		
	BID AND QUOTE MANAGEMENT			
188.	Enter phone quotes in real time	Y		Integration required to phone bidding system. (Not included in price quote)
189.	Automatically create purchase orders	Y		
190.	Develop formal bid cycles with associated tasks	Y		
191.	Track vendor performance	Y		
192.	Track bid activity to award and beyond	Y		
193.	Update existing purchase requisition items	Y		
194.	Directly update item pricing on a purchase request	Y		
195.	Copy existing purchase requests into a new purchase request	Y		
196.	Select multiple vendors based upon multiple product codes, multiple commodity codes, and multiple vendor values	Y		

VICTORVILLE WATER DISTRICT – SECTION IV – PURCHASING

Reference	System Requirement	Available Y or N	Modification or 3rd-Party System	Comment
197.	Standard reports to include: bid document, bid detail, items required in bid, items requiring a quote, detailed quote, purchasing information, all vendors by product code, vendors selected for bid, general bid information, formal bid log, bid expiration, detailed task, detailed cycle, cycle completion, and vendor bid total	Y		
	BID ONLINE			
198.	Integrated with bid and quote management system	Y		
199.	Provide external Web location for bid placement to act as an interface between buyer and vendors	Y		
200.	Bid to automatically display based on status and type	Y		
201.	View online to see how many vendors have responded to a bid	Y		Via Mercury Commerce (3 rd party partner – proposed as optional)
202.	Support amendments, including notification to responding bidders and acknowledgement when amendment reviewed	Y		Via Mercury Commerce (3 rd party partner – proposed as optional)
203.	Automatic encryption and decryption of sealed bids	Y		
204.	Reponses can be entered only or uploaded as attachments	Y		
205.	Registered vendors can create and modify their vendor profile and contact information, including commodity listing and notification parameters	Y		
	CONTRACT MANAGEMENT			
206.	Create multiple vendor contracts within a master contract	Y		
207.	Automatically transfer information to accounts payable by the approval process	Y		
208.	Create encumbrances through the purchasing interface; create and print purchase orders to update encumbrances	Y		

VICTORVILLE WATER DISTRICT – SECTION IV – PURCHASING

Reference	System Requirement	Available Y or N	Modification or 3rd-Party System	Comment
209.	Setup multiple task definitions for the creation of cycles; each contract associated with a specific cycle	Y		
210.	Tasks defined with default number of days required	Y		
211.	Define retainage method to be used for payments against contracts	Y		
212.	Manage contract amendments and change orders	Y		
213.	Provide automatic alert to user when purchase order or invoice exceeds contract amount	Y		
214.	Standard reports to include master contracts/amendment information, contract/amendment information, master contracts, contracts, encumbrance detail, retainage calculation, payment/retain information, manager code, funding source, compliance setup, task definition, cycle definition, accounts payable history, aging report for delinquent accounts, contracts due and payable, contracts expiring, vendor statements	Y		

VICTORVILLE WATER DISTRICT – SECTION V – ACCOUNTS RECIVABLE / CASHIERING

Reference	System Requirement	Available Y or N	Modification or 3rd-Party System	Comment
	INFORMATION ENTRY			
215.	Access, amend, or add customer information “on the fly”	Y		
216.	Transactional information may include units, quantity, product code, discount pricing, sales and use tax, and other charges	Y		
217.	Custom interface allows entries from other systems either in batch mode or interactively	Y		Via Tyler Cashiering
218.	Complete audit trail is available on all entries and transactions	Y		
219.	May generate manual or automated reference and invoice numbers	Y		
220.	Predefine and create calculations for charges such as finance, transfer, interest, and late fees	Y		
221.	Predefine and apply payment plans to specified customer accounts	Y		
	CASHIERING			
222.	Use an optional cash drawer with easy to use reconciling process	Y		
223.	Provide remote and multiple site cashiering	Y		
224.	User-defined interactive posting to accounts receivable or sales	Y		
225.	Apply received amounts to specified outstanding invoices or oldest invoice first	Y		
226.	Enter cash receipts for revenue items where no outstanding invoice exists	Y		
227.	Print receipts as cash receipts are entered; user-defined cash receipt form	Y		
228.	Determine bank account for deposit or by the account number in the transaction	Y		

VICTORVILLE WATER DISTRICT – SECTION V – ACCOUNTS RECIVABLE / CASHIERING

Reference	System Requirement	Available Y or N	Modification or 3rd-Party System	Comment
229.	Provide for electronic transactions through point-of-sale (POS) solution; allow payment by credit card, debit card and e-check	Y		
230.	Provide multiple-payment methods for a single transaction (i.e. cash and check)	Y		
	INVOICING AND BILLING			
231.	Control billing periods	Y		
232.	Different billing periods may be used for different classes of customers	Y		
233.	User-defined amount of online history may be maintained	Y		
234.	Selectively print invoices, recurring invoices, invoice summaries, and statements for a customer or group of customers	Y		
235.	Accommodate multiple invoice and statement forms and late notices	Y		
236.	Send duplicate bills to several entities using third-party billing	Y		
	SYSTEM INTEGRATION			
237.	Post to the general ledger in summary and/or detail; posting interface definition is user-designed	Y		
238.	General ledger account and budget validation occurs at data entry	Y		
239.	Accounts payable and payroll entries may be derived from accounts receivable transactions for activities such as travel advances	Y		
240.	Supports payments and integration with ACH (Automated Clearing House) systems	Y		
	REPORTS			

VICTORVILLE WATER DISTRICT – SECTION V – ACCOUNTS RECIVABLE / CASHIERING

Reference	System Requirement	Available Y or N	Modification or 3rd-Party System	Comment
241.	Access accounts receivable information by many different dimensions such as customer ID, customer name, division code, department, customer type, date, amount, invoice, receipt, cash drawer or station, and user-defined miscellaneous codes; can use Boolean operators in report generation	Y		
242.	Determine sorting and level of detail of information requested using user-defined reporting and inquiry criteria such as payment adjustments, voids, day end reports by cash drawer or station, deposit report, reconciliation report by cash drawer or station	Y		
243.	Accommodates user-defined aging periods	Y		
244.	Standard reports include aging, account detail, and account summary	Y		

VICTORVILLE WATER DISTRICT – SECTION VI – PAYROLL AND BENEFITS

Reference	System Requirement	Available Y or N	Modification or 3rd-Party System	Comment
	FEATURES			
245.	Item entry can be made as soon as notification is received, even if there is a subsequent effective date	Y		
246.	All tables and assignments are date sensitive	Y		
247.	Allow custom calculation formulae for any deduction, contribution, and earnings code, accommodating user-definable rules and procedures and parameters including projects, cross-department charges, work orders, etc.	Y		
248.	Limit the maximum amount of any deduction or benefit	Y		
249.	Allow global update contribution or benefit rates and the application of changes to effected employees	Y		
250.	Multiple defined leave accrual methods	Y		
251.	Fully automate arrears tracking			
252.	Allow user control of undo and redo functions	Y		
253.	Smooth tax fluctuations using cumulative wage method or flat taxing	Y		
254.	Comply with Fair Labor Standards Act (FLSA)	Y		
255.	Support and automatically maintain all state and federal tax tables and calculations	Y		
256.	Support daily, weekly, and other pay period timecard entry, either by exception, positive entry or both	Y		
257.	Allow entry of overtime hours and rates through timecards or based on user-defined rules	Y		
258.	Allow entry of standby hours and rates through timecards or based on user-defined rules	Y		
259.	Provide remote location time card entry with full security	Y		
260.	Support multiple versions of user-defined salary and rate tables	Y		

VICTORVILLE WATER DISTRICT – SECTION VI – PAYROLL AND BENEFITS

Reference	System Requirement	Available Y or N	Modification or 3rd-Party System	Comment
261.	Support mid-period hiring, terminations, or position/salary changes	Y		
262.	Provide a complete trial payroll process allowing entry, payroll run, and report generation in a trial mode without affecting general ledger account posting or employee history records	Y		
263.	Integrate with human resources, general ledger, work order, accounts receivable, position control, budgeting and all other related modules	Y		
264.	Provide automatic, flexible labor distribution to the general ledger, including allocations to work orders, departments, projects, grants, etc.	Y		
265.	Support multiple general ledger account distributions per position/paycheck	Y		
266.	Provide direct depot processing information and data transmission to multiple bank accounts	Y		
267.	Supports multiple checking accounts and automatic bank tape reconciliation	Y		
268.	Print check on demand to a workstation printer; user-defined check formatting with MICR and secure signature capabilities	Y		
269.	Support magnetic media reporting	Y		
	REPORTS	Y		
270.	Provide ad hoc report writers	Y		

VICTORVILLE WATER DISTRICT – SECTION VI – PAYROLL AND BENEFITS

Reference	System Requirement	Available Y or N	Modification or 3rd-Party System	Comment
271.	Standard reports to include payroll prelist, check register and EFT (direct deposit) register, period register (gross to net report), contribution register, deduction register, earnings register (gross to cost report), leave balance and liability report, labor distribution and posting reports, EEOC reports, quarterly 941s, W2s, state and local reports, retirement reports, and file listings of all information in the database	Y		
272.	Provide selection criteria for custom reporting, inquiry, and extraction	Y		
	ONLINE TIMECARD ENTRY			
273.	Provide one-click default timecards based on calendar and schedule	Y		
274.	Provide multiple definable views to select fields from the employee definition, pay assignments, leave balances, and time entry detail	Y		
275.	Provide a selection of action bar buttons and objects such as splitting time entered across projects, validation, and user-defined functions	Y		
276.	Provide coded field lookup	Y		
277.	Provide time filter to view timecard entries and totals by period, month, week, or day			
278.	Automatically split hours entered across default account structure	Y		
279.	Provide entry validation prior to update with error message windows to provide error correction	Y		
280.	Provide a view of employee scheduled work/holidays at a glance on a color-coded calendar; insert default time/distribution on a day by day basis and show only valid dates for which time can be entered	Y		Application supports work calendars

VICTORVILLE WATER DISTRICT – SECTION VI – PAYROLL AND BENEFITS

Reference	System Requirement	Available Y or N	Modification or 3rd-Party System	Comment
281.	Provide real-time balance display of all activity; warn or block when leave balance exceeded	Y		

VICTORVILLE WATER DISTRICT – SECTION VII – UTILITY BILLING AND CUSTOMER SERVICE

Reference	System Requirement	Available Y or N	Modification or 3rd-Party System	Comment
282.	Supports billings by type of customer (residential, commercial, etc.)	Y		
283.	Provide multiple utility services (water, solid waste, sewer, storm drain, etc.)	Y		
284.	Processes single or multiple active billing cycles/routes at a time	Y		
285.	Accommodates consumption billing, flat rate billing, based on other billing (i.e. sewer billings that are based on water consumption), miscellaneous charge billing	Y		
286.	Allows billing for tiered rates	Y		
287.	Allows proration of billings for less than standard billing period	Y		
288.	Works with user-defined, tax-ready rates	Y		
289.	Seamless transitions of rate changes, including prorating within a billing cycle	Y		
290.	Allows budget billing and seasonal billing	Y		
291.	Allows exception billing	Y		
292.	Allow changes in a customer's previous bills and automatically recalculate the new charges (cancel/rebill)	Y		
293.	Provide flexible bill print capabilities; bills can be printed in postal delivery sequence	Y		
294.	Allows easy addition of services and rates as needed to respond to customer/market needs	Y		
295.	Supports billing of charges based on average consumption over a user-specified period (winter averaging/summer averaging)	Y		
296.	Supports real time data entry (cycles can be billed while cash receipts are entered)	Y		
297.	Incorporates CASS certification/Postal bar-coding	Y		

VICTORVILLE WATER DISTRICT – SECTION VII – UTILITY BILLING AND CUSTOMER SERVICE

Reference	System Requirement	Available Y or N	Modification or 3rd-Party System	Comment
298.	Automates processing data from handheld, touch-read, and radio-read meter-reading devices and interfaces with all industry-leading meter reading providers	Y		
299.	Tracks inventoried meters; provides location tracking through unique address, tax parcel number, and GPS coordinates; other meter information including meter size, serial number, manufacturer, number of dials, unit of measure, testing and repair histories	Y		
300.	Track information about items such as trash bins and containers that are associated with a service, customer account, or location	Y		
301.	Perform special metering functions including multiple meters, master accounts, master location, etc	Y		
302.	Handles backflow/cross-connect scheduling	Y		
303.	Automates or allows manual generation of user-defined, integrated service order/work order creation	Y		
304.	Assists in the tracking, billing, and analysis of service calls	Y		
305.	Offers web-based service requests through e-customer service accounts	Y		
306.	Provides view of routes and addresses by embedded mapping (GIS)	Y		
307.	Tracks an unlimited number of customers, with an unlimited amount of financial and usage or consumptive history including account charges, adjustments, payments, meter readings, etc.	Y		
308.	Provides reports and customer account inquiry including usage or consumptive history including account charges, adjustments, payments, meter readings, etc. with drill-down capabilities to detail transactions	Y		
309.	Provides extensive flexibility by integrating user-defined fields to track comprehensive account information	Y		

VICTORVILLE WATER DISTRICT – SECTION VII – UTILITY BILLING AND CUSTOMER SERVICE

Reference	System Requirement	Available Y or N	Modification or 3rd-Party System	Comment
310.	Manages unlimited service locations with an unlimited amount of meters on a service location and an unlimited amount of meter history per meter	Y		
311.	Simplifies account generation procedures with wizard-based or flexible screen processing	Y		
312.	Provides immediate, comprehensive access to customer account information for improved customer service	Y		
313.	Tracks owner/tenant information to handle third-party notification (sends billing statements and notices to a third party for an account) and allows for owner re-instatement when a tenant vacates a location; track additional responsible parties information	Y		
314.	Provides auditing of data changes	Y		
315.	Includes data sensitive comments/status (i.e. 'promise to pay by')	Y		
316.	Supplies payment processing support for POS cash receipting	Y		
317.	Handles bar code or MICR line payment processing (bar code scanning and remittancing)	Y		
318.	Supports electronic funds transfers (direct debit or bank drafting) to apply to customer's bank account after billing occurs	Y		
319.	Imports/exports information for lock box interfaces, third party payment processing	Y		
320.	Incorporates touch-tone telephone access for account inquiry and bill payment (IVR)	Y		Requires integration to IVR system. (IVR integration not proposed)
321.	Offers web-based account inquiry and payment processing through e-customer service options	Y		

VICTORVILLE WATER DISTRICT – SECTION VII – UTILITY BILLING AND CUSTOMER SERVICE

Reference	System Requirement	Available Y or N	Modification or 3rd-Party System	Comment
322.	Automatically calculates billing adjustments or allows manual adjustment and/or correction of billings to proper customer accounts	Y		
323.	Automatically handle deposits, deposit refunds (to customer account balance), credit adjustments, and write-offs; processes and eliminates uncollectible accounts	Y		
324.	Process customer accounts for sale to debt collectors or liens	Y		
325.	Generate customer account credits and refunds or check voucher (to terminated accounts) for good credit deposit refunds; automatically applied to accounts payable voucher group	Y		
326.	Automatically traces unpaid charges for delinquent notices/cutoffs; set up delinquent dates, track unpaid charges; provides exceptions, extensions, and detailed customer payment plans	Y		
327.	Predefine and apply payment plans to specified customer accounts	Y		
328.	Process automated/electronic payments for fixed or variable amounts as requested by the customer	Y		
329.	Calculates late/penalty charges and interest based on age of unpaid charges	Y		
330.	Indicate a credit value and description for each credit offense and the maximum number of violations allowed for each credit offence; use the value indicated for offence code to determine a credit rating or score; calculate a credit score based on customer's credit history; use credit value or score to determine deposit requirements or payment restrictions (such as cash only)	N		
331.	Prints delinquent notices with user-defined text	Y		

VICTORVILLE WATER DISTRICT – SECTION VII – UTILITY BILLING AND CUSTOMER SERVICE

Reference	System Requirement	Available Y or N	Modification or 3rd-Party System	Comment
332.	Integrates with general ledger, cash receipting, inventory, work order, fixed assets, and accounts payable modules	Y		
333.	Ensures data is secure with administrator-set security and field level	Y		
334.	Provides standard and user-define custom billing reports such as delinquency reports, detailed adjustments, deposits, meter information, completed service or work orders, payment and billing information, outstanding account information, account balance information, inactive customer accounts, revenue generation, write offs and collection information, aging reports, and detailed calculated charges	Y		
335.	Provide contact management including call management, data access, and call dispatch	N		

VICTORVILLE WATER DISTRICT – SECTION VIII – FIXED ASSET MANAGEMENT

Reference	System Requirement	Available Y or N	Modification or 3rd-Party System	Comment
	FEATURES			
336.	Handles all asset information updates interactively	Y		
337.	Maintains chronology of asset location and use	Y		
338.	Integrated with purchasing, accounts payable, project, work order and general ledgers	Y		
	INFORMATION			
339.	Identification numbers	Y		
340.	Location codes	Y		
341.	Acquisition dates	Y		
342.	Deletion dates	Y		
343.	Obsolescence dates	Y		
344.	Sale date	Y		
345.	Book value	Y		
346.	Market value	Y		
347.	Purchase price	Y		
348.	Depreciation code	Y		
349.	PO number	Y		
350.	User-defined codes	Y		
351.	Insurance class	Y		
352.	Insurance value	Y		
353.	Maintenance dates	Y		
354.	Project codes	Y		
355.	Manufacturer code	Y		
356.	Warranty dates	Y		
357.	Serial number	Y		
358.	License renewal	Y		

VICTORVILLE WATER DISTRICT – SECTION VIII – FIXED ASSET MANAGEMENT

Reference	System Requirement	Available Y or N	Modification or 3rd-Party System	Comment
359.	Installation date	Y		
360.	Variable depreciation methods and calculations	Y		
361.	Non-depreciable assets	Y		
362.	Depreciation deferral	Y		
363.	General ledger account definitions	Y		
364.	User-defined useful life	Y		
365.	Automatically post to general ledger with detailed audit trail	Y		
366.	User-defined report generation using information data field criteria	Y		
367.	Automated data collection available through barcode scanning	Y		Via BMI Assets Tracking system or similar system (Proposed as optional in cost proposal)
368.	Provide bar-coded identification tag	Y		Via BMI (Proposed as optional in cost proposal)

VICTORVILLE WATER DISTRICT – SECTION IX – INVENTORY SYSTEM AND CONTROL

Reference	System Requirement	Available Y or N	Modification or 3rd-Party System	Comment
	FEATURES			
369.	Calculate safety stock and reorder points on multiple criteria	Y		
370.	Record information with an unlimited amount of free form text available regarding any product held in inventory	Y		
371.	Maintain all events in the life of a product	Y		
372.	Automatically calculate and update last order date, last order quantity, last unit price, etc.	Y		
373.	Use search hierarchy for ordering purposes	Y		
374.	Review online customer information including contact person, discount terms, and price calculations	Y		
375.	Create user-defined postings to the general ledger for both receiving and demand functions	Y		
376.	Define default expense accounts/codes by item for greater consistency in general ledger postings	Y		
377.	Generate pick tickets with items ordered as they are organized in the warehouse	Y		
378.	Utilize online inquiry to access, product, vendor, customer, inventory, warehouse, and transaction information	Y		
379.	Automate primary and secondary vendor selection during the reorder process	Y		
380.	Interactive update from the purchasing module when items received are defined as "stock" items	Y		
381.	Multiple types of pricing calculations using various system-generated variables such as carrying cost, warehouse overhead, ordering cost, or any standard inventory costing method	Y		
382.	Support "classes" of products for the purpose of cycle counts and reorder points	N		

VICTORVILLE WATER DISTRICT – SECTION IX – INVENTORY SYSTEM AND CONTROL

Reference	System Requirement	Available Y or N	Modification or 3rd-Party System	Comment
383.	Supports FIFO, LIFO, and average cost inventory costing methods automatically as items are received and distributed	Y		
384.	Supports multiple warehouses and multiple locations within each warehouse	Y		
385.	Supports last and next physical counts and cycle counts by class per warehouse	Y		
386.	Interfaces with accounts receivable to support billing for items sold to outside entities	Y		
387.	Inventory system allows for exceptions to be entered with the option of automatic backordering	Y		
388.	Inventory automatically prints issue tickets for orders as they appear	Y		
389.	Interface with bar code scanner for physical inventory, receiving and issuing functions	Y		Via BMI (Proposed as optional in cost proposal)
390.	Allow “bundling” of items for standard assemblies, kits, or parts packages of items	Y		
	BARCODING			
391.	Automate the receiving, inventory and issuing functions in the inventory system with a barcode scanning module	Y		Via BMI (Proposed as optional in cost proposal)
392.	Issuing functions supports normal pulls, work order processing, and standby functions	Y		
393.	Inventory integration reads in scanned data file and performs validation, creates receiving records and updates inventory records	N		
394.	Produces exception reports and quantity differences, and reviews adjustments for posting; module scans most internally produced barcodes (non-UPC) and a prints to a barcode label printer	Y		

VICTORVILLE WATER DISTRICT – SECTION IX – INVENTORY SYSTEM AND CONTROL

Reference	System Requirement	Available Y or N	Modification or 3rd-Party System	Comment
395.	Standard reports include, pick tickets, product catalog, product activity file listing, inventory item file listing, transaction file listing, warehouse file listing, inventory value report, reconciliation reports, item activity reports	Y		

VICTORVILLE WATER DISTRICT – SECTION X – HUMAN RESOURCES

Reference	System Requirement	Available Y or N	Modification or 3rd-Party System	Comment
	FEATURES			
396.	Maintain all applicant information and take individuals from the point of application to the interview through hiring process automatically, creating an employee record for hired employees without duplicate data entry	Y		
397.	Report writer to generate the various letters of notification to applicants including generation of employment offers and contracts	Y		
398.	Track all demographic, EEO, ADA and veteran information in employee profile	Y		
399.	Track employee education information including continuing education, training, testing, licenses and certifications, chemical testing, and skills and awards; can link the position requirements to the applicant screen, automatically notifying the user if the applicant does not have the proper education, licenses, and/or certification	Y		
400.	Maintain real time payroll deduction and benefit information with status, year-to-date amounts and all tax requirements	Y		
401.	Create benefit packages allowing assignment of all benefits by entering the effective dates and selecting a package; benefits may also be assigned individually	Y		
402.	Track all past and future evaluations and results including review date and scheduler	Y		
403.	Report writer able to generate reminder letters of required personnel evaluations to supervisors, evaluators and employees	Y		
404.	Track family and dependent information including fringe benefit eligibility and dependent and supplemental insurance	Y		

VICTORVILLE WATER DISTRICT – SECTION X – HUMAN RESOURCES

Reference	System Requirement	Available Y or N	Modification or 3rd-Party System	Comment
405.	Track all emergency and beneficiary information	Y		
406.	Maintain records for workers compensation incidents including all OSHA required data; record through description of incident, dates, lost time, work restrictions, related costs, etc	Y		
407.	Maintain history of all grievance and disciplinary actions including arbitration information, case numbers, relevant dates and final decisions	Y		
408.	Identify separated employees, dates, reasons, and eligibility for continuing benefits	Y		
409.	Provide equipment and keys check out and check in	Y		
410.	Provide COBRA tracking, reporting and notification	Y		
411.	Provide logging feature to track who made changes to a field, what the values were before, and the dates and times the changes were made	Y		
412.	Fully image-enabled module allowing scanning of documents or pictures and attach records	Y		
413.	Track degree information and continuing education courses and units including institution information, related dates and descriptions; user-defined reimbursement limits and track taxable and non-taxable education reimbursements to employees	Y		
414.	Track use of Family Medical Leave with reporting capabilities to provide information of flexible date ranges	Y		
415.	Track leave information including requests, approval, reasons and start and return dates	Y		
	UTILITY FEATURES			
416.	Globally update salary tables using selection criteria	Y		
417.	Globally create new pay assignments and step increases using selective criteria	Y		

VICTORVILLE WATER DISTRICT – SECTION X – HUMAN RESOURCES

Reference	System Requirement	Available Y or N	Modification or 3rd-Party System	Comment
418.	Allow global updated benefit rates and application of changes to effected employees	Y		
419.	Provide earned versus paid wages and payoffs	Y		
420.	Globally modify employee wage distributions	Y		
421.	Extract and sort by any data element in the module	Y		
422.	Develop custom report formats	Y		
423.	Make reports available to other users or groups	Y		
424.	E-mail or save reports online for future use	Y		
425.	“Drill” from one report to another, as far down as transactional data or scanned images of source documents	Y		
426.	Support statistical functions such as mean, median, mode, variance and standard deviation	Y		
427.	Provide word processing link for mail merge and form letters	Y		
	POSITION BUDGETING FEATURES			
428.	Automatically “roll” changes made to salary and benefit tables through the system	Y		
429.	Maintain salaries, benefits and overtime based on full-time equivalencies (FTE)	Y		
430.	Support salary saving calculations	Y		
431.	Assign salaries and benefits to multiple general ledger accounts within a single position assignment	Y		
432.	Automatically maintain salary “step” increases	Y		
433.	Maintain salaries as annual, monthly, bi-weekly, or hourly figures	Y		
434.	Define benefits as a percentage of salary or a straight-dollar amount; different benefits can be defined for regular or overtime pay	Y		

VICTORVILLE WATER DISTRICT – SECTION X – HUMAN RESOURCES

Reference	System Requirement	Available Y or N	Modification or 3rd-Party System	Comment
435.	Adjust salary budgets up or down with a fixed percentage capability	Y		
436.	Assignment are date sensitive, i.e. future period structure may be reorganized without affecting current structure	Y		
437.	Set salary and FTE limits at position level	Y		
438.	Budget unfilled positions	Y		
439.	Integrate with general ledger budget module to create monthly or annual budgets based on position assignments	Y		
440.	Establish scenarios to adjust salaries by percentage and report “what if” information	Y		
	ONLINE APPLICATION FEATURES			
441.	Post job openings to the Internet	Y		
442.	Automatically score applicant information based on user-defined weighting factors	Y		
443.	Score custom interviews based on user-defined values and weights	Y		
444.	Retain and use applicant data with subsequent applications	Y		
445.	Provide 24-hour access	Y		
	APPLICANT ONLINE FEATURES			
446.	Provide review of position requirements and application for positions online	Y		
447.	Perform keyword searches on available positions	Y		
448.	Attach relevant documents to a job application	Y		
449.	Apply for multiple job openings	Y		
450.	Receive automatic notifications of designated position openings	N		Positions posted online for review by applicants
	HR STAFF ONLINE APPLICANT FEATURES			
451.	Review, approve, or reject applicant information	Y		

VICTORVILLE WATER DISTRICT – SECTION X – HUMAN RESOURCES

Reference	System Requirement	Available Y or N	Modification or 3rd-Party System	Comment
452.	Assign applications with a status defined by the applicant stage in the process (i.e. incomplete, submitted, in review, completed, etc)	Y		
453.	Identify top candidates by applicant rating reports based on user-defined application weights and aggregate scores	Y		
454.	Review applicant summary reports displaying all of the data entered by each applicant for specific job openings	Y		
455.	ONLINE EMPLOYEE ACCESS AND UPDATING			
456.	Provide employee access online to view, modify, correct, and update address and emergency information	Y		
457.	Provide view and modification of direct deposit by flat amount or percentage of payroll check to one or more specific bank accounts	Y		
458.	Modify pre-tax deductions such as 457 and 401(k) savings plans	Y		
459.	View and modify benefits package	Y		
460.	View and modify federal and state tax-filing status; change the number of dependents declared and indicate additional withholding amounts	Y		
461.	View check stub information for past pay periods	Y		
462.	View status of current position including position title, position history, salary schedule and grade, and pay rate	Y		
463.	Maintain a record of any special position-related training received	Y		
464.	Review contact information such as phone number and e-mail addresses	Y		
	PROFESSIONAL DEVELOPMENT			
465.	Define facilities and training locations	Y		
466.	Define course begin/end dates offered within fiscal year	Y		

VICTORVILLE WATER DISTRICT – SECTION X – HUMAN RESOURCES

Reference	System Requirement	Available Y or N	Modification or 3rd-Party System	Comment
467.	Define course information and associated class data including course code, description, class size, location, instructor, facilitator, required materials, prerequisites, etc	Y		
468.	Upload and attach a full course syllabus in any document format	Y		
469.	Allow instructors to track participant attendance online	Y		
470.	Instructor assigned participant course evaluation or grade	Y		
471.	Create class/instructor evaluation questionnaire to collect student feedback	N		
472.	Allow employee view of class online; drill down for additional detail	Y		
473.	Allow employees to drop existing classes and/or register for new classes	Y		
474.	Allow employee view of classes taken and certificate print capabilities	Y		
475.	Prevent or allow participants from registering for the same course multiple times	Y		
476.	Automate pre-requisite checking	Y		
477.	Automate registration and facility date/time conflict checking; create waiting list for full classes with automatic registration when vacancy become available	Y		
478.	Provide e-mail notification of participant/class status	Y		
479.	Standard reports to include attendance roster, transcript, class report, cancelled classes, summary report, registration report, certificate, wait list	Y		

VICTORVILLE WATER DISTRICT – SECTION XI – COMMUNITY SERVICES AND DEVELOPMENT

Reference	System Requirement	Available Y or N	Modification or 3rd-Party System	Comment
480.	Parks and Recreation – Provide automated management of parks and recreation process including integrated modules for activity registration, facility reservations, league scheduling, and pass management; include Web based customer interface; image enabled	N		Ability to import financial transactions
481.	Golf – Provide a full array of integrated golf management products and services including scheduling, reservations, club or league scheduling, retail sales (POS), and landscape management; include Web based customer interface; image enabled	N		Ability to import financial transactions
482.	Animal control and services - Provide Animal Services Officers a way to collect information pertaining to animals captured or delivered to an animal shelter; application to include shelter maintenance, trap request maintenance, and lost and found tracking.	Y		
483.	Code Enforcement – Provide automated system to organize, processes, and track all complaints and code violations; generate notice letters; image enabled; provide remote access to inspection schedules and other enforcement information	N		Complaint tracking available through work order system
484.	Planning and Zoning – Provide automated and integrated system to manage planning and zoning projects through review and approval process; provide capability to track reviews, work with fees, create meeting and project documents, generate notice letters, and specify project conditions; image enabled	Y		
485.	Business Licenses – Provide automated system to generate various types of licenses, assess fees and penalties, process renewals, and other appropriate licensing activities; provide contractor licensing and certification; image enabled; include Web based customer interface	Y		

VICTORVILLE WATER DISTRICT – SECTION XI – COMMUNITY SERVICES AND DEVELOPMENT

Reference	System Requirement	Available Y or N	Modification or 3rd-Party System	Comment
486.	Fleet Management – Track and report equipment management and maintenance and related parts, fuel, and labor; provide automatic maintenance scheduling and inventory integration; integrate with automated refueling system; track accidents, mechanic certifications, insurance, mileage, inspections, licensing, and permitting; provide automatic maintenance notification	Y		
487.	Building Permits – Automate the permitting process; track plans through plan approval, store structure specifications, assess and process fees; provide inspection scheduling and results; image enabled; include Web based customer interface; provide IVR for remote access; enable interdepartmental billing	Y		
488.	Automatic Vehicle Location – track and direct units in the field including public works, code enforcement, and utilities, with on-board mobile computers or stand-alone GPS	N		Work order integration with 3 rd party GIS and GPS is possible
489.	Facilities Management and Maintenance – track and report facilities management and maintenance efforts and activities	Y		

VICTORVILLE WATER DISTRICT – SECTION XII – WORK ORDER MANAGEMENT

Reference	System Requirement	Available Y or N	Modification or 3rd-Party System	Comment
	FEATURES			
490.	Separate and protect the information for each department or division using depart-level security	Y		
491.	Edit or inquiry access to work order and facilities dependent on user security definitions	Y		
492.	Provide departmental customized request category codes	Y		
493.	Provide automatic notification to a user or user list when a work request is entered for a specific department	Y		
494.	Requires certain key information on a work request prior to assignment to a department	Y		
495.	Provide user-defined fields with separate code listings and numeric field on a work request	Y		
496.	Can be used as a departmental complaint tracking and request processing system	Y		
497.	Supports public works functions of street maintenance, bridge maintenance, building maintenance, and sign maintenance	Y		
498.	Supports parks and recreation functions of park maintenance, grounds maintenance, facility setup and maintenance, and tree maintenance	Y		
499.	Supports utility operations functions of water line setup and maintenance and sewer line setup and maintenance	Y		
500.	Supports administrative functions of operations, data processing, and finance	Y		
501.	Provide work order sorting by location or crew; resequence work orders based on number and subset work orders by selection criteria including customer ID, location ID, general location, work type, service code, dispatched by, dispatched to, dispatch date range, scheduled start date range, actual start date range, or initiation date range	Y		

VICTORVILLE WATER DISTRICT – SECTION XII – WORK ORDER MANAGEMENT

Reference	System Requirement	Available Y or N	Modification or 3rd-Party System	Comment
502.	View work orders by facility ID, general location, and start schedule; able to toggle between location address, customer name, phone number, work request or work order number, dispatch information or short description	Y		
503.	Schedule preventive maintenance tasks based on the day of the week, day of the month, quarterly date, or annual date	Y		
504.	Provide facility information management to represent any facility (including floor or section), object, area, structure, event, or service route	Y		
505.	Automatically schedule crews to complete work orders	Y		
506.	Provide barcode tracking of work orders	N		
	TRACKING AND BILLING			
507.	Handle recurring and one-time only work orders	Y		
508.	Automatically create and schedule recurring work orders	Y		
509.	Create separate billing flags for labor, equipment, tools and materials	Y		
510.	Set each class of items as billable or non-billable and add appropriate overhead or other related charges (variable or flat rate)	Y		
511.	Provide for mass work order closing based on general location, date range, time range, service code, request category, task code, or cycle/route	Y		
512.	Record, track, and maintain dispatch information including where the work order was dispatched to, who it was dispatched by, the dispatch date, and the dispatch time	Y		
513.	Maintain work order history including original information, changes, and date/time data	Y		
514.	Support inter-departmental services and billings	Y		

VICTORVILLE WATER DISTRICT – SECTION XII – WORK ORDER MANAGEMENT

Reference	System Requirement	Available Y or N	Modification or 3rd-Party System	Comment
515.	Interfaces with general ledger, customer service/utility billing, accounts receivable, inventory, encumbrances, fixed assets, payroll, and other related modules	Y		
	FLEXIBILITY	Y		
516.	Create all items necessary for a work order by referencing a work order template code	Y		
517.	Provide large text sections for instructions and miscellaneous comments	Y		
518.	Create an automated process to systematically schedule recurring work orders	Y		
519.	Enter the maintenance frequency, store the last maintenance date, and then next scheduled maintenance date	Y		
520.	Create an encumbrance record for the work order and to control expenditures against the total	N		
521.	Based on the code, all staff, equipment, tools and materials necessary for the work order will be listed as the defaults on the screen	Y		
522.	Code tables are available for work order standards, material rates, tool rates, equipment rates, labor rates, overhead rates, location, work order categories, and work order types	Y		
523.	Standard reports include work order requests, approved work orders, and completed work orders with comments	Y		
524.	Provides online inquiries on all code tables, work order requests, approved work orders and other general information	Y		

VICTORVILLE WATER DISTRICT – SECTION XIII – GRANTS MANAGEMENT

Reference	System Requirement	Available Y or N	Modification or 3rd-Party System	Comment
	FEATURES			
525.	Handle all grant information updates interactively	Y		
526.	Maintain a chronological log of all desired grant entries and/or changes	Y		
527.	Track and report flow through grant activity	Y		
528.	Automatically create and validate a fail-safe audit trail of all entries posted to the general ledger and related modules	Y		
529.	Support annual and multi-year budget entry	Y		
530.	Define all entries to the general ledger and related modules at the time of installation	Y		
531.	Provide standard reports and flexible online inquiry	Y		

VICTORVILLE WATER DISTRICT – SECTION XIV – TREASURY FUNCTIONS

Reference	System Requirement	Available Y or N	Modification or 3rd-Party System	Comment
	BANK RECONCILIATION			
532.	Integrated with accounts payable, payroll, utility billing, and cash receipts	Y		
533.	Support an unlimited number of bank accounts	Y		
534.	Import electronic bank statements for reconciliation	Y		
535.	Record separate dates for all check events – issue, cancellation, reversal, appraisal, etc	Y		
536.	Support 1099-MISC processing	Y		
537.	Standard reports to include vendor check summary, bank statement listing, unclaimed funds by account, consolidated check register, deposit listing detail, deposit listing summary, bank reconciliation document history report, consolidated exception report, outstanding checks, and payee reports	Y		
	INVESTMENTS			
538.	Track all detailed investment information including key dates, amounts rates, and postings to the general ledger	Y		
	DEBT MANAGEMENT AND SERVICING			
539.	Track all detailed debt information including key dates, amounts rates, and postings to the general ledger	Y		
	CASH MANAGEMENT			
540.	Provide detailed cash balances by fund or other organizational requirement including proper allocations of interest receipt and charges, bank or processing fees, etc	Y		
	INTER-FUND ACCOUNTING			
541.	Provide detailed tracking of all interdepartmental accounting and authorizations	Y		

VICTORVILLE WATER DISTRICT – SECTION XV – LAND-BASED GEOGRAPHIC APPLICATIONS

Reference	System Requirement	Available Y or N	Modification or 3rd-Party System	Comment
	FEATURES			
542.	Provide a comprehensive land, parcel and address database including parcel number (APN) street address, location identifier, related party information, legal property description, property valuations, miscellaneous information, and user-defined codes, address history, street dictionary, zip code file, location liens; image enabled	Y		
543.	Integrate with geographic information system (GIS) technology and other related subsystems such as zip code boundaries, zoning lines, jurisdictional boundaries	Y		
544.	System coding mechanism is user-defined and tabled	Y		
545.	Integrates to all utility and infrastructure types	Y		
546.	Integrates into operational functions such as SCADA	Y		Ability to import financial transactions
547.	Provide radio mesh system integration	N		

VICTORVILLE WATER DISTRICT – SECTION XVI – DOCUMENT MANAGEMENT

Reference	System Requirement	Available Y or N	Modification or 3rd-Party System	Comment
	ONLINE DOCUMENT IMAGING			
548.	Capture active documents from Microsoft Word, Microsoft Excel, Adobe Acrobat and other applications and attach these documents to the database	Y		
549.	Schedule document retention periods			
550.	Access linked documents	Y		
551.	Automatically use multiple attachment values when a single value will not provide a unique attachment	Y		
552.	Support unlimited attachment values	Y		
553.	Access ad hoc and standard subsystem reports	Y		
554.	View reports using a Web browser	Y		
555.	Route reports through workflow subsystem	Y		
556.	Reprint reports from the Web browser interface	Y		
557.	Allow the addition of “sticky notes”	Y		
	FORMS GENERATOR			
558.	Provide forms generating utility to customize checks, purchase orders, invoices, personnel forms, and other business forms	Y		
559.	Use multiple printers without additional installations	Y		
560.	Print forms to local or network accessible printers	Y		
561.	Split (large) jobs to multiple printers at the same time	Y		
562.	Provide signature logic for checks, EFTs, and purchase orders	Y		
563.	User-defined fonts and signatures	Y		
564.	Provide built-in MICR font and 3-of-9 bar-coding	Y		
565.	Print multi-sided forms	Y		

VICTORVILLE WATER DISTRICT – SECTION XVII – SECURITY AND SYSTEMS ADMINISTRATION

Reference	System Requirement	Available Y or N	Modification or 3rd-Party System	Comment
	SECURITY SAFEGARDS			
566.	Restrict access to operating commands by user or user group	Y		
567.	Define job running and database access capabilities	Y		
568.	Restrict read, write, and update access at the entry level; i.e. allow access to only a designated set of entries (records or rows) in a given data set	Y		
569.	Force password to change at user-defined intervals	Y		
570.	Assign user access to designated printers with an optional maximum print priority specified for each printer	Y		
571.	Define group security to grant user access to only selected menus	Y		
572.	Define logging of user-requested functions at the global, user , or group level	Y		
573.	Require re-entry of password for periods of inactivity on workstations	Y		
	SYSTEM MANAGEMENT			
574.	Automatically log audit control information such as debit and credit totals for financial subsystems	Y		
575.	Review estimated time to completion prior to job launch	Y		
576.	Review centrally located system error codes and corrective advice, screen and report headings, common codes used by all application systems, user security, database passwords, and JCL	Y		
577.	Automatically log on remote systems for distributed printers and software subsystems	Y		
578.	Launch jobs/printing on external processors	Y		
579.	Set default job priority, printer, copies, and print priority by job	Y		

VICTORVILLE WATER DISTRICT – SECTION XVII – SECURITY AND SYSTEMS ADMINISTRATION

Reference	System Requirement	Available Y or N	Modification or 3rd-Party System	Comment
580.	Maintain system total CPU time, elapsed time, and pages printed by user and job	Y		
	USER INTERFACE			
581.	Manage all job request dialogue automatically	Y		
582.	Optionally defer jobs and printed forms or reports for later processing	Y		
583.	Validate codes in real time	Y		
584.	Choose to launch a job interactively or in batch mode (security permitting)	Y		
585.	Complete online HELP facility; all questions asked of the user have associated HELP text	Y		
586.	Printed output may be directed to a variety of devices	Y		
	TOOLS FOR USER / JOB INTERFACE CREATION			
587.	Create dialogue by defining questions to be asked (prompts), possible responses (menus), response validation checks (edits), and additional descriptive information (online HELP)	Y		
588.	Specify question flow by associating questions with given combinations of possible user responses	Y		
589.	User characteristics and security definitions available to all applications software	Y		
590.	Provide comprehensive PEDB database and validation system	Y		
	MAJOR FEATURES			
591.	Associate multiple addresses and free form text with each entry	Y		
592.	Associate any special codes with entries and then extract from the database using these codes as selection criteria; no limit on number of codes associated	Y		

VICTORVILLE WATER DISTRICT – SECTION XVII – SECURITY AND SYSTEMS ADMINISTRATION

Reference	System Requirement	Available Y or N	Modification or 3rd-Party System	Comment
593.	Assign users with read, write and/or update access to selected entries in the database using built-in security and control systems	Y		
594.	Automatically maintain a log of what has been changed, when and by whom	Y		
595.	Support generic searches on multiple factors with online PEDB database inquiry facility	Y		
596.	Select and print file listings based upon multiple selection criteria	Y		
597.	Select and print user-defined address labels based upon multiple selection criteria	Y		
598.	Support codes to track minority businesses	Y		
599.	Provide entry validation prior to update with error message windows to provide error correction or a customized help window	Y		
600.	Provide security group levels	Y		

VICTORVILLE WATER DISTRICT – SECTION XVIII – PRODUCTIVITY TOOLS

Reference	System Requirement	Available Y or N	Modification or 3rd-Party System	Comment
	CUSTOMIZED SCREEN OR PAGE CONTENT			
601.	Customize field tags and data entry screens	Y		
602.	Change or remove tags on data entry screens without screen layout modification	N		
603.	Copy, save, and modify existing data entry screens	Y		
604.	Allow configuration to any enterprise level (department, group, etc)	Y		
605.	Provide immediate access to frequently used areas of the system with user-defined tabs	Y		
606.	Provide an “in-basket” for workflow items which require user attention	Y		
607.	Provide single point access to all enterprise wide applications such as web content, reports, graphs, and workflow	Y		
608.	Permit access to enterprise data based on user security level	Y		
	CLICK, DRAG, AND DRILL			
609.	Allow nicknames or pseudonyms for organizationally relevant data elements	Y		
610.	Define multiple regions in a single report so that comprehensive reports can be created	Y		
611.	Double-click on a retrieved data element to drill down to detail levels; designate pop-up prompts needed	Y		
612.	Allow visual impact designs into reports with multiple fonts, pitches and colors	Y		
613.	Provide totaling and subtotaling logic to be inserted in a variety of regions on a report	Y		
614.	Provide What-you-see-is-what-you-get (WYSIWYG) interface to create reports quickly by selecting data elements while viewing	Y		

VICTORVILLE WATER DISTRICT – SECTION XVIII – PRODUCTIVITY TOOLS

Reference	System Requirement	Available Y or N	Modification or 3rd-Party System	Comment
615.	Provide table linkage	Y		
616.	Route report output to the screen, printer, file, or export spreadsheet	Y		
617.	Allow hidden detail with calculations to display top level results	Y		
618.	Provide extensive selection criteria for reporting	Y		
619.	Produce full color charts and graphs based on report data	Y		
620.	Allow report design sharing in remote folders	Y		
621.	Provide report generating wizard	Y		
622.	Allow interactive report data for derived values based on rows, columns, rates, and constants	Y		
623.	Provide unlimited sort levels	Y		
624.	Provide MS Office integration	Y		
625.	Provide reusable reporting components using scriptlets and macros	Y		
	BUSINESS INTELLIGENCE			
626.	Allow real-time data retrieval and evaluation from multiple sources in an Online Analytical Processing (OLAP) environment	Y		Via Tyler Information Warehouse Pulse
627.	Provide multi-dimensional analysis			
628.	Allow for no additional log-in requirement	Y		
629.	Provide multiple layers of security including database authentication, application, and metadata access	Y		
630.	Allow extraction for related subsystems	Y		Via Tyler Information Warehouse Pulse
631.	Provide wizard-style interfaces for model creation and business process automation	Y		Via Tyler Information Warehouse Pulse
632.	Create queries, compare scenarios, and perform calculations	Y		

VICTORVILLE WATER DISTRICT – SECTION XVIII – PRODUCTIVITY TOOLS

Reference	System Requirement	Available Y or N	Modification or 3rd-Party System	Comment
633.	Provide score cards and charts for visual representation of data to alert when metrics move beyond tolerances	Y		
634.	Provide template setup for commonly used reports	Y		
635.	Provide drill down from the data model into transaction data	Y		
	BUSINESS PROCESS TRACKING – WORKFLOW			
636.	Provide automated business processes and sequencing by modeling the process	Y		Via Tyler Information Warehouse Government Pulse (Government Pulse proposed as optional)
637.	Provide seamless integration with preferred business process (non-financial) 3 rd party software - Tidemark	Y		Via Professional Development (Costs not included in cost quotation)
638.	Provide seamless integration with preferred Interactive Voice Response (IVR) system, 3 rd party software - Selectron	Y		Via Professional Development (Costs not included in cost quotation)
639.	Use GUI-based WF Designer to visualize the process	Y		
640.	Allow a variety of events to trigger the model including scheduled, tabled, process and web form triggers	Y		
641.	Allow a variety of activities to model the process accurately including e-mail notifications/responses, task list item assignments, documents handling, table updates, and additional processing	Y		
642.	Customize expiration handling, security, activity conditions, task list assignments, and formatting	N		
643.	Allow creation of custom Web based input screens	N		

VICTORVILLE WATER DISTRICT – SECTION XIX – SERVICES

Reference	System Requirement	Available Y or N	Modification or 3rd-Party System	Comment
644.	Disaster recovery - Provide off-site disaster recovery	Y		
645.	APS - Provide optional Application Services Provider (ASP) remote hosting via a Virtual Private Network (VPN) configuration	Y		
646.	Kiosk – provide self-service utility payment service through remote kiosk systems	Y		
647.	Web based access – Offer web-based account inquiry, payment processing, applications, permits, updates, requests, licenses, and transaction processing through e-customer service options	Y		
648.	Bar coding – Provide batch processing, transfers, dispositions, inventory functions, and asset tracking by a handheld scanner	Y		Via 3 rd Party Partner (BMI Systems Group)

VICTORVILLE WATER DISTRICT – SECTION XIX – MAINTAINABILITY FEATURES

Reference	System Requirement	Available Y or N	Modification or 3rd-Party System	Comment
649.	The operator may submit suggestions and feature requests directly to the software developer to make the program more functional or the operator more productive	Y		
650.	Provides automatic logging of all critical errors	Y		
651.	Supports Query By Example (QBE)	Y		
652.	Invalid values cannot be entered into the system	Y		

MUNIS® Hardware and Software System Requirements

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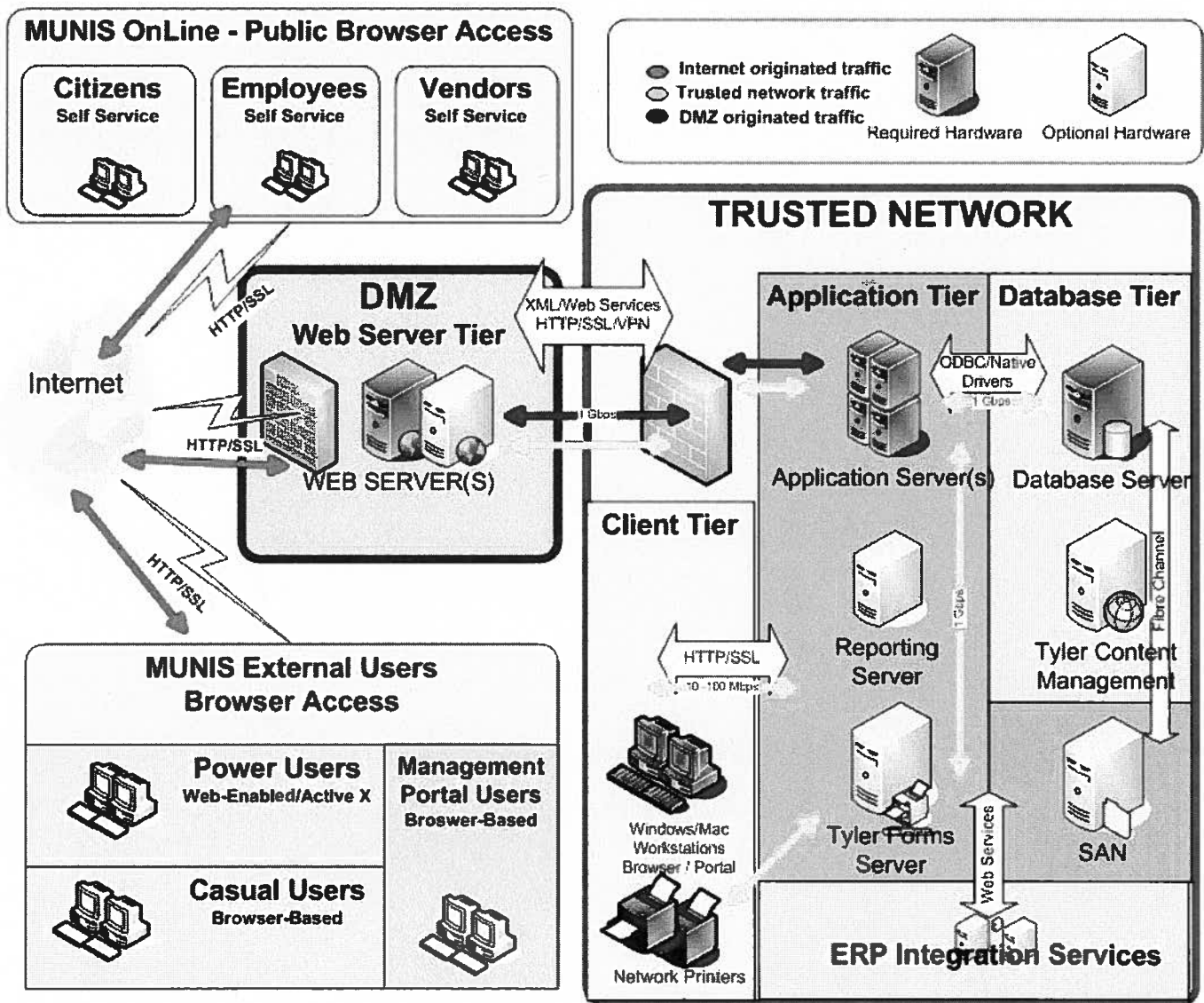
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Server Architecture Description

The MUNIS ERP system is a multi-tiered solution; as such, the hardware requirements can vary depending on the many variables such as the clients' deployment practices, Tyler products purchased, and whether virtualization and/or high-availability will be utilized.

A 3-tier architecture is the most common, utilizing web, application, and database tiers. The system can support clustered web servers, network load balanced application servers, SAN storage, reporting servers, content management servers, and a SQL Server cluster and/or Mirror.

MUNIS ERP Architecture



Virtualization

Tyler Technologies supports virtualized environments such as Microsofts Hyper-V and VMWare ESX Server Infrastructure 3 virtualization product for virtualizing Windows servers. It is a requirement that a Storage Area Network (SAN) must be used when configuring a virtualization solution and the system should be configured such that virtualized guests are given dedicated memory.

As a general rule in determining system requirements for a virtualized solution, add the processor, memory, and usable disk requirements for each server to be virtualized, to obtain the total requirements for the host server. This will allow, in a worst case scenario, a one-to-one correlation between the guest server and what a stand-alone machine would require.

Supported Hardware

The MUNIS ERP system has been developed to run on many different hardware platforms, however it is recommend to use major hardware manufacturers such as Dell®, HP®/Compaq®, and IBM®. The MUNIS ERP system supports nearly all top tier hardware manufacturers and runs exclusively on Windows server operating systems version 2003 and higher, utilizing Microsoft SQL Server 2005 and 2008 (SQL 2008 support offered in Q3 2009).

MUNIS Environments (i.e. Live, Train, Test)

The MUNIS application requires only one set of production servers for standard operation. The common deployment of the MUNIS ERP system is to include a Production, Training and Testing environment. These environments can co-exist on a single production hardware environment or be split out to dedicated hardware. Some clients may choose to house the Testing environment on a separate, dedicated server, for example.

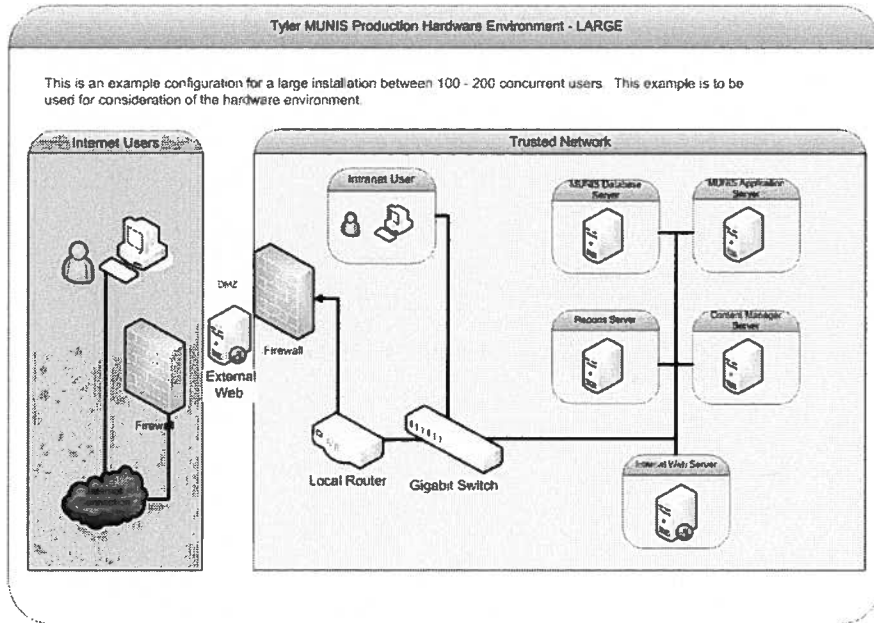
Tyler will work with every client to discuss their current and desired business practices to determine the best configuration that will meet their infrastructure needs.

MUNIS Server Environment Diagrams & Specifications

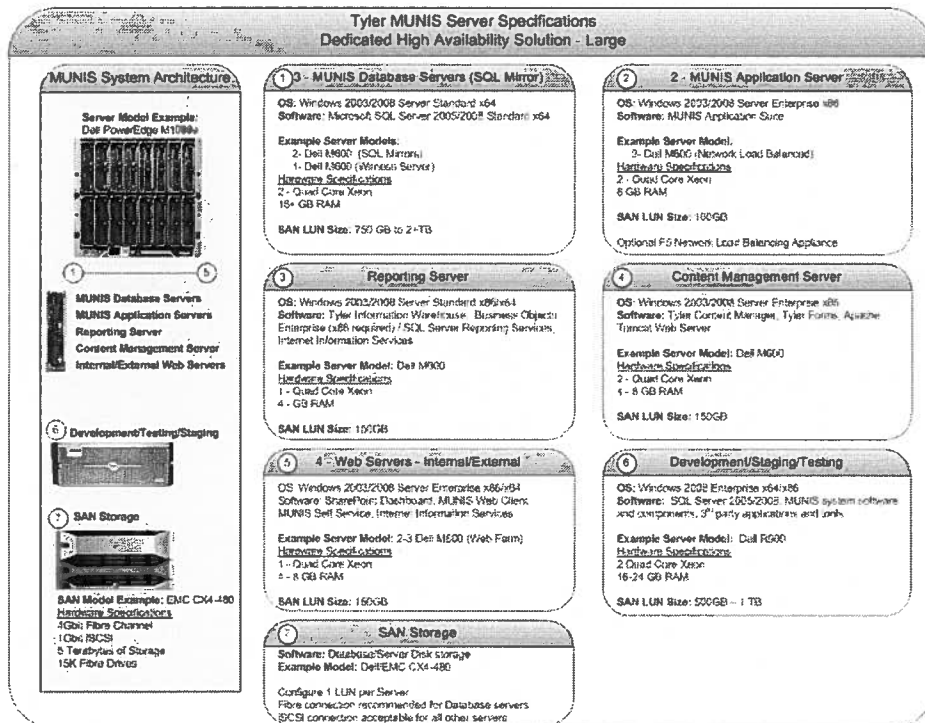
Large Site (100-200)

The following server specifications are for a large site with concurrent usage ranging between 100 and 200 users.

Logical MUNIS Configuration Diagram

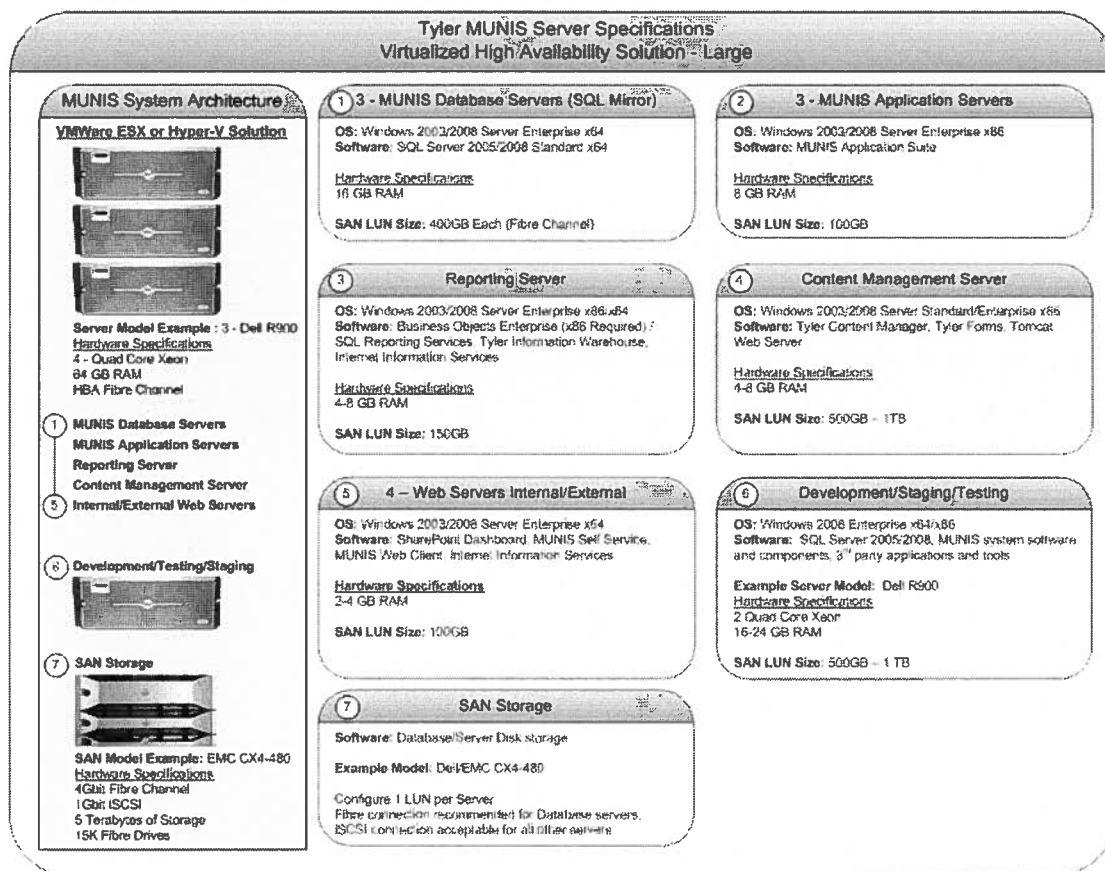


Large: Dedicated - High Availability Server Hardware & Software Diagram



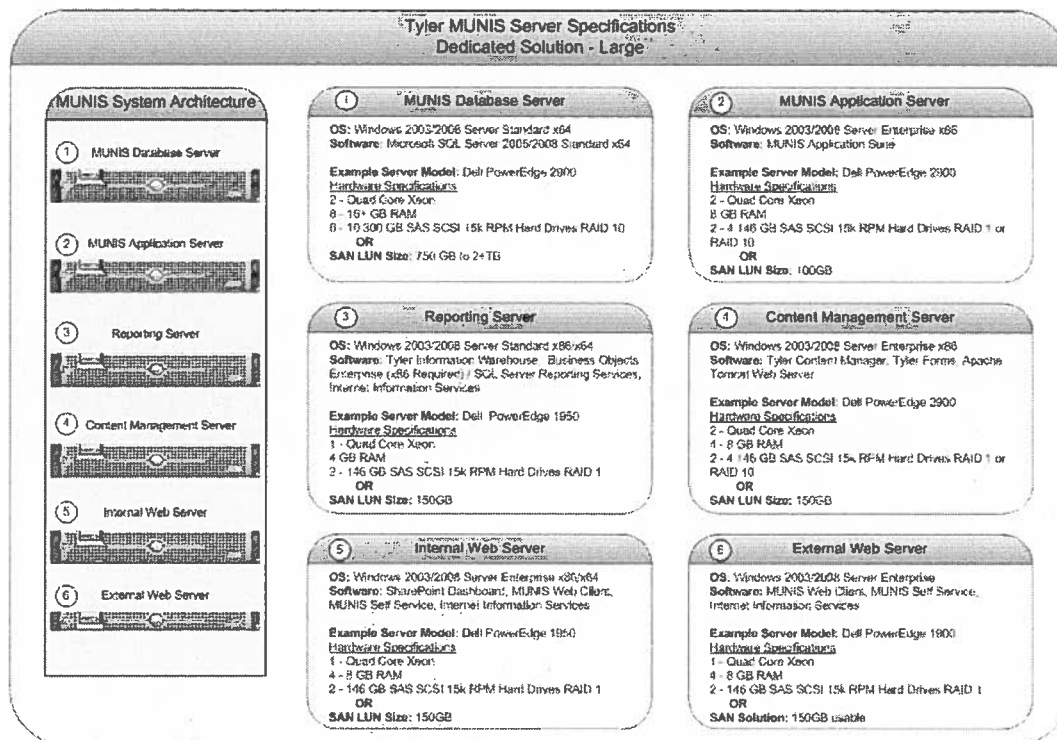
Database and Operating System licensing is the responsibility of the client. Please note that providing database services to Internet users requires CPU licensing for the database platform. Utilizing more than one network port in a server requires appropriate software and network configuration which is the responsibility of the client and/or hardware vendor. Microsoft SQL Server 2008 is only supported on MUNIS Version 5.0 and higher which is expected for release in Q3 of 2009. An internet connection to all servers is required for remote support assistance.

Large: Virtualized - High Availability Server Hardware & Software Diagram



Database and Operating System licensing is the responsibility of the client. Providing database services to Internet users requires CPU licensing for the database platform. Utilizing more than one network port in a server requires appropriate software and network configuration which is the responsibility of the client and/or hardware vendor. Microsoft SQL Server 2008 is only supported on MUNIS Version 8.0 and higher which is expected for release in Q3 of 2009. An internet connection to all servers is required for remote support assistance.

Large: Dedicated Server Hardware & Software Diagram



Database and Operating System licensing is the responsibility of the client. Please note that providing database services to Internet users requires CPU licensing for the database platform. Utilizing more than one network port in a server requires appropriate software and network configuration which is the responsibility of the client and/or hardware vendor. Microsoft SQL Server 2008 is only supported on MUNIS Version 8.0 and higher which is expected for release in Q3 of 2009. An Internet connection to all servers is required for remote support assistance.

List Layout

MUNIS Application Server

Software:

- Microsoft Windows 2003 or 2008 Server Enterprise x64
- MUNIS ERP Application Suite
- Anti-virus software
- Backup Software

Hardware (Optimal):

- CPU: 2- Quad Core Intel Xeon
- Memory: 8GB
- Hard Disks:
Dedicated: 2-4 146GB SAS SCSI 15k RPM in RAID 1 or RAID 10
OR
SAN Solution: 100GB allocated space

Hardware (Minimum):

- CPU: 2- Dual Core Intel Xeon
- Memory: 4-6GB
- Hard Disks:
Dedicated: 2- 146GB SAS SCSI 15k RPM in RAID 1
OR
SAN Solution: 100GB allocated space

MUNIS Database Server

Software:

- Microsoft Windows 2003 or 2008 Server Standard x64
- Microsoft SQL Server 2005 Standard x64
- Anti-virus software
- Backup Software

Hardware (*Optimal*):

- CPU: 2- Quad Core Intel Xeon
- Memory: 16GB
- Hard Disks:
Dedicated: 6-10 300GB SAS SCSI 15k RPM in RAID 10
OR
SAN Solution: 750GB-2TB allocated space

Hardware (*Minimum*):

- CPU: 2- Quad Core Intel Xeon
- Memory: 8-10GB
- Hard Disks:
Dedicated: 6-10 146GB SAS SCSI 15k RPM in RAID 10
OR

SAN Solution: 750GB allocated space

MUNIS Web Server

Software:

- Microsoft Windows 2003 or 2008 Server Enterprise x86 or x64
- Microsoft IIS 6 (Windows 2003) or 7 (Windows 2008)
- Anti-virus software
- Backup Software

Hardware (*Optimal*):

- CPU: 1- Quad Core Intel Xeon
- Memory: 8GB
- Hard Disks:
Dedicated: 2- 146GB SAS SCSI 15k RPM in RAID 1
OR
SAN Solution: 150GB allocated space

Hardware (*Minimum*):

- CPU: 2- Dual Core Intel Xeon
- Memory: 4GB
- Hard Disks:
Dedicated: 2 146GB SAS SCSI 15k RPM in RAID 1
OR

SAN Solution: 150GB allocated space

MUNIS Reporting Server

Software:

- Microsoft Windows 2003 or 2008 Server Enterprise x64
- Microsoft IIS 6 (Windows 2003) or 7 (Windows 2008)
- Microsoft SQL Reporting Services OR SAS Business Objects Enterprise
- Anti-virus software
- Backup Software

Hardware (*Optimal*):

- CPU: 1- Quad Core Intel Xeon
- Memory: 8GB
- Hard Disks:
Dedicated: 2- 146GB SAS SCSI 15k RPM in RAID 1
OR
SAN Solution: 150GB allocated space

Hardware (*Minimum*):

- CPU: 2- Dual Core Intel Xeon
- Memory: 4GB
- Hard Disks:
Dedicated: 2 146GB SAS SCSI 15k RPM in RAID 1
OR
SAN Solution: 150GB allocated space

MUNIS Content Management Server

Software:

- Microsoft Windows 2003 or 2008 Server Enterprise x86
- Apache Tomcat Web Server
- Tyler Content Manager Enterprise
- TylerForms Printing Solutions
- Anti-virus software
- Backup Software

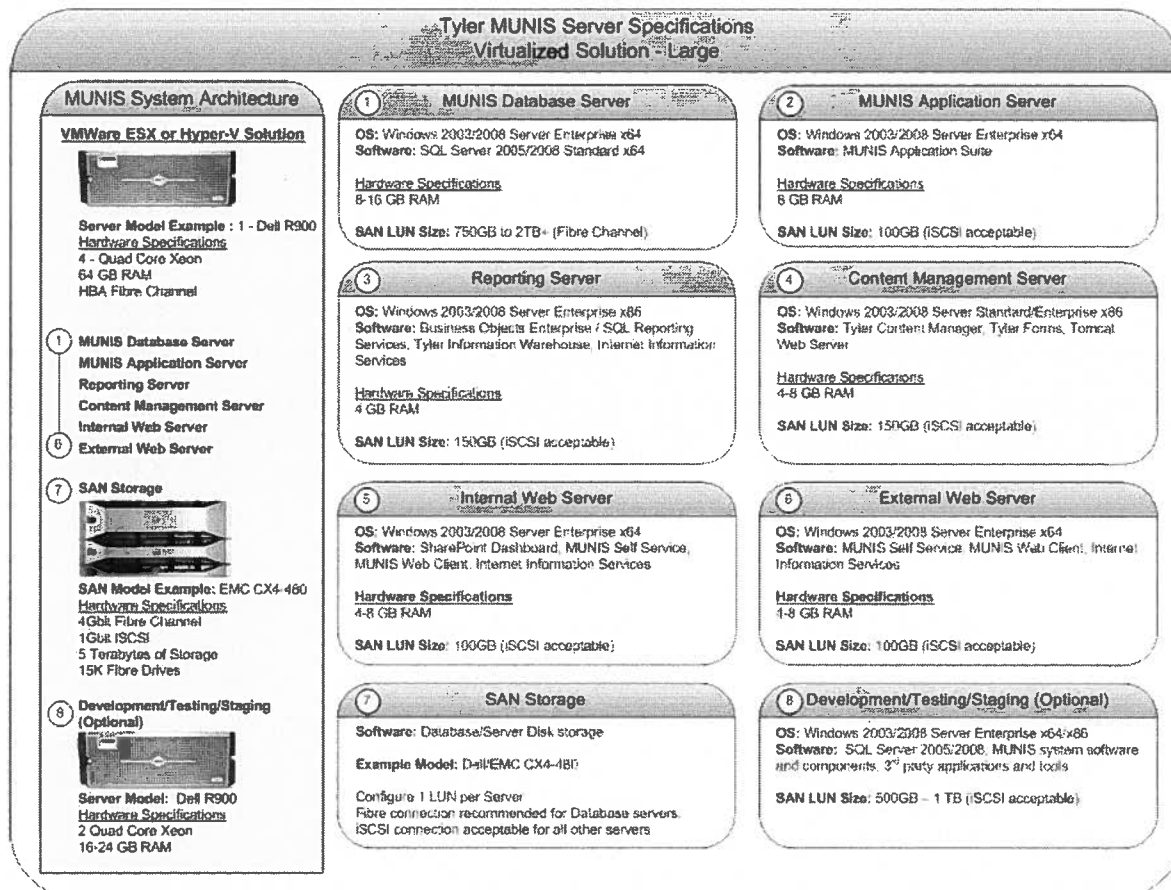
Hardware (*Optimal*):

- CPU: 2- Quad Core Intel Xeon
- Memory: 8GB
- Hard Disks:
Dedicated: 4- 146GB SAS SCSI 15k RPM in RAID 10
OR
SAN Solution: 150GB allocated space

Hardware (*Minimum*):

- CPU: 1- Quad Core Intel Xeon
- Memory: 4GB
- Hard Disks:
Dedicated: 2- 146GB SAS SCSI 15k RPM in RAID 1
OR
SAN Solution: 150GB allocated space

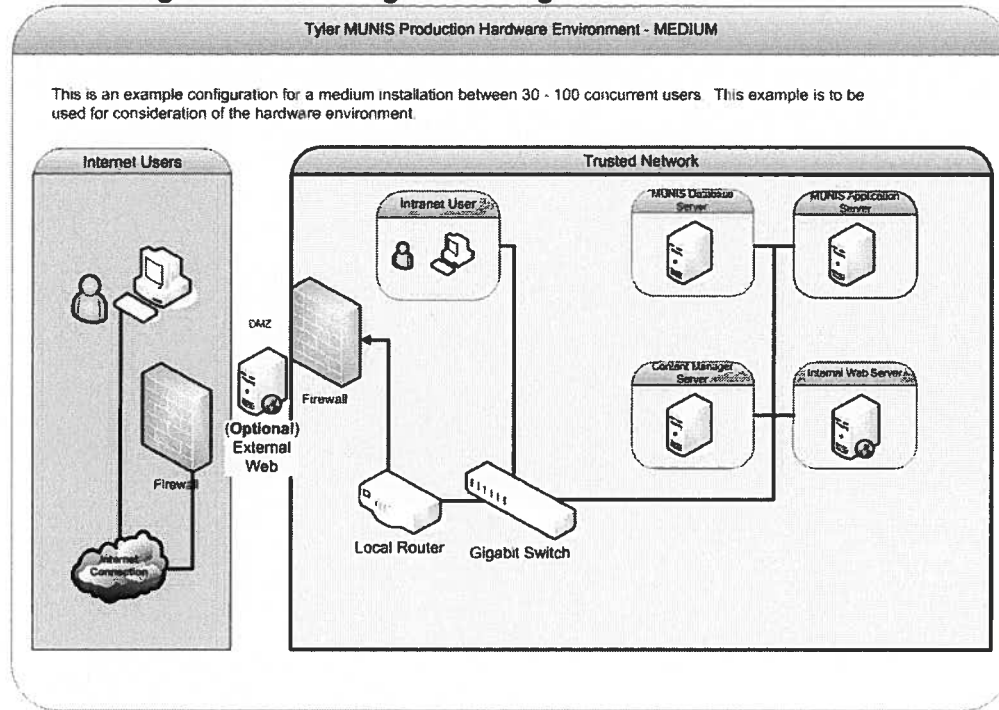
Large: Virtualized Server Hardware & Software Diagram



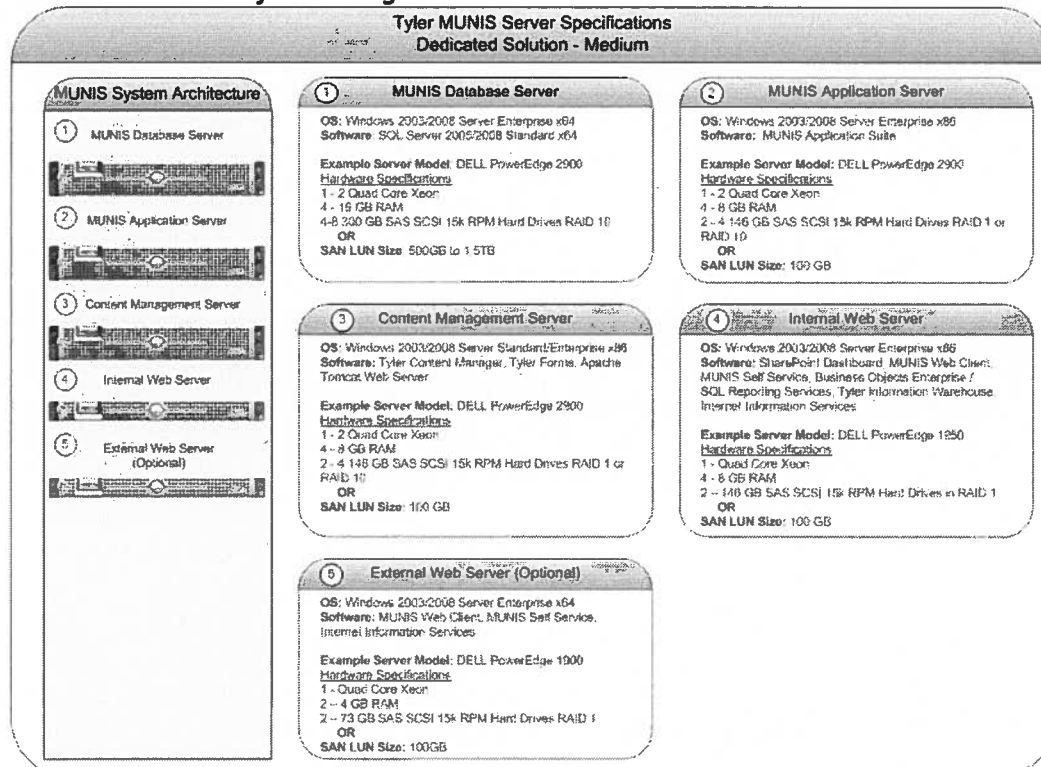
Database and Operating System licensing is the responsibility of the client. Providing database services to Internet users requires CPU licensing for the database platform. Utilizing more than one network port in a server requires appropriate software and network configuration which is the responsibility of the client and/or hardware vendor. Microsoft SQL Server 2008 is only supported on MUNIS Version 8.0 and higher which is expected for release in Q3 of 2009. An internet connection to all servers is required for remote support assistance.

Medium (50-100)

Medium: Logical MUNIS Configuration Diagram

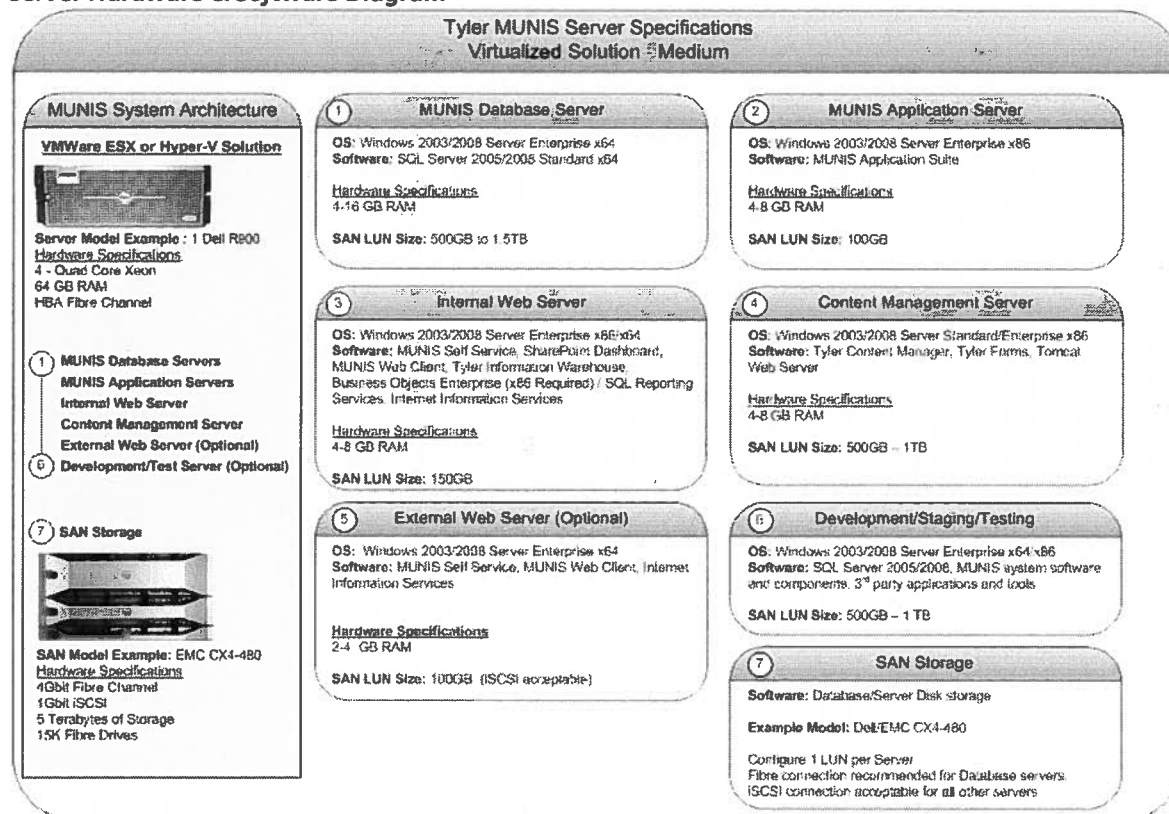


Medium: Dedicated Server Hardware & Software Diagram



Database and Operating System licensing is the responsibility of the client. Providing database services to Internet users requires CPU licensing for the database platform. Utilizing more than one network part in a server requires appropriate software and network configuration which is the responsibility of the client and/or hardware vendor. Microsoft SQL Server 2008 is only supported on MUNIS Version 8.0 and higher which is expected for release in Q3 of 2009. An internet connection to all servers is required for remote support assistance.

Medium: Virtualized Server Hardware & Software Diagram

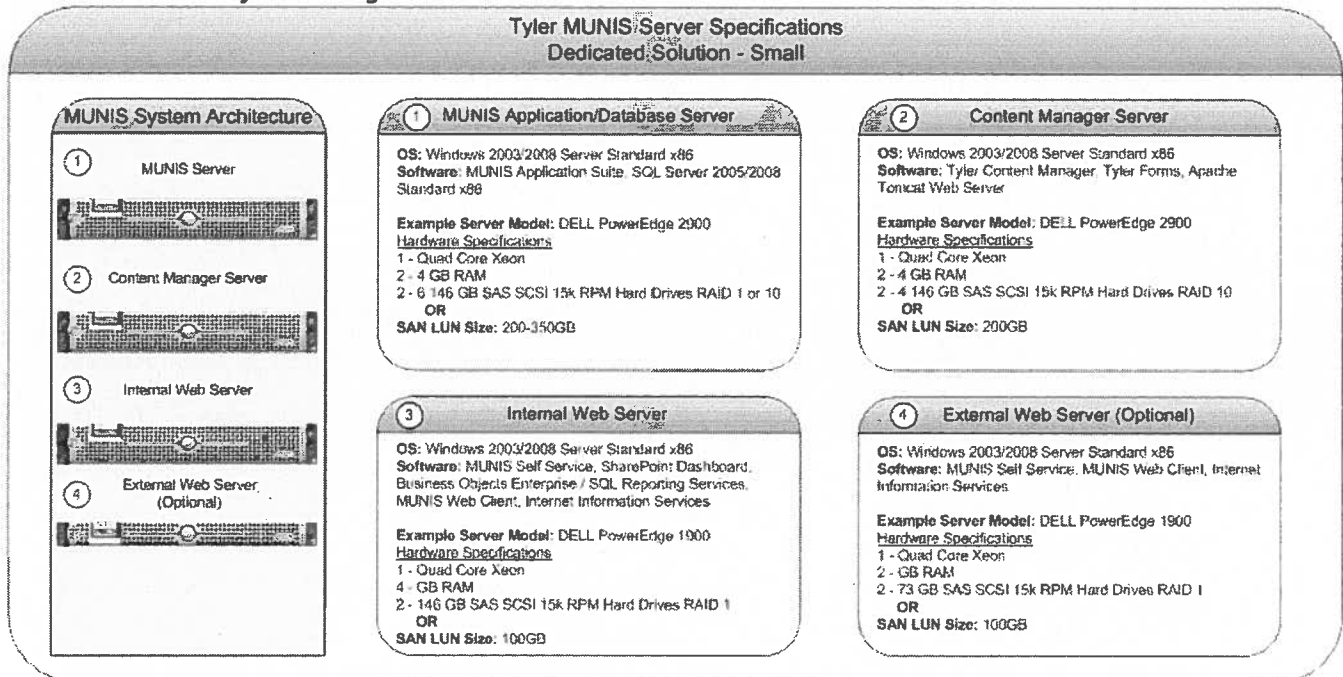


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Small (1-50)

Small: Dedicated

Server Hardware & Software Diagram



Database and Operating System licensing is the responsibility of the client. Please note that providing database services to Internet users requires CPU licensing for the database platform. Utilizing more than one network port in a server requires appropriate software and network configuration which is the responsibility of the client and/or hardware vendor. Microsoft SQL Server 2008 is only supported on MUNIS Version 8.0 and higher which is expected for release in Q3 of 2009. An internet connection to all servers is required for remote support assistance.

Recommended MUNIS Client Workstation Configuration

Client Specs - Table

This section outlines the minimum and recommended system requirements to run the MUNIS Client software on a Workstation connecting to a MUNIS server.

	Minimum	Recommended
Operating System	Windows XP / MAC OS X ¹	Windows Vista
Processor (CPU)	Pentium 4	Dual Core
Memory (RAM)²	512 MB	1 GB
Disk Space	200 MB Free	<i>Required for thin client option only</i>
Monitor / Resolution	15" LCD / 17" CRT Monitor 1024x768 minimum resolution and small fonts	
Internet Browser	Internet Explorer 6.0+ Mozilla Firefox 2.0+	<i>Required for Dashboard and Thin Client Self Service and Web Client Only</i>

¹ SharePoint Dashboard and some features of the thin-client including ActiveX Deployment, Microsoft Excel & Word exports/imports, GIS integration and adding attachments are not supported on MAC OS X

² 1GB highly recommended for use with Content Manager, Crystal Reports Designer*, GASB 34 Reporter* or other MUNIS related client software.

Client Specs - List

Client Operating System

- Windows XP / Vista *Recommended*
- MAC OS X *Dashboard not supported*

Processor (CPU)

- Pentium II 233 MHz *Minimum*
- Pentium 4 / Core Duo *Recommended*

Memory (RAM)

- 512 MB Windows XP
- 1GB+ Windows Vista / MAC OS X

Disk Space

- 20-50MB Free *Required for Thin Client Option Only*

Monitor & Resolution

- 17" CRT / 15" LCD Monitor
- 1024x768 Minimum Resolution

Internet Browser

- Internet Explorer 6.0+ *Required for Dashboard and Thin Client*
- Mozilla Firefox 2.0+ *Self Service and Web Client Only*

Printer Specifications

- HP Brand Black / White Laser Jet Networked Printer with Static IP Address
- IEEE 1284-B Compliant Parallel Port (*required for check printers only*)
- HP Jet Direct Fast Ethernet Embedded Print Server
- PCL 5e Drivers Installed
- Minimum Memory – 64 MB
- Minimum 80 Internal TrueType Scalable Fonts
- Minimum of 2 Full Input Trays (Manual Feed Tray not usable)
- Accommodates Letter and Legal Size Paper Stock

Note: HP printers modified with TROY brand or any other 3rd party MICR security features are not supported for check printing.

Tyler Forms Hardware

Tyler Form Hardware enables you to deliver professional mailings in a timely manner through the use of quality equipment. It automates your mailings with speed and efficiency, ensuring the success of your organization's business operations along the way.

To successfully complete Tyler Form Processing you need professional hardware for printing and processing your forms. Although Tyler Form Processing solutions may be compatible with existing laser printers, we offer a variety of HP laser network printers and FORMAX® finishing equipment that are fully integrated with all our forms. Because we work directly with these manufacturers, we have the advantage of always being up to date on the latest enhancements, options, and features of the equipment. Additionally, we have the equipment in-house to perform thorough testing of your form designs prior to installation.

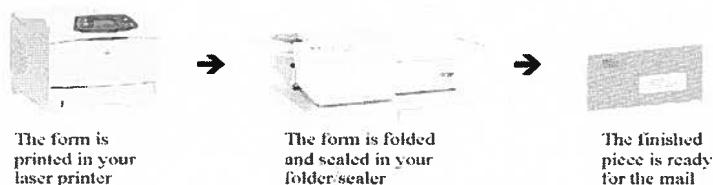
HP Printers

We guarantee our solution with the recommended HP printers. (Required for check printing.)

- Print speeds of 1,500 - 3,000 pages per hour depending on model
- Monthly duty cycles range from 50,000 to 300,000
- MICR toner available for check printing from your HP printer
- Most widely used printers in the Public Sector

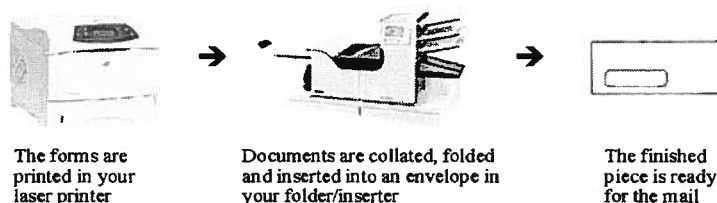
Folders / Sealers

- Available in several models, at rates of 4,080 - 11,000 pages per hour
- Envelopes are no longer needed
- One page Self Mailer documents use paper with pressure sensitive glue and perforated edges
- Customizable stock forms are available to meet your specific needs, including one-way and two-way mailers



Folder Inserters

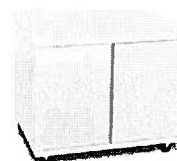
- Available in several models, at rates of 1,760 - 3,500 pages per hour
- In one pass, documents are collated, folded and inserted into an envelope which can be automatically sealed
- Multiple pages, such as bill notices and bank lock box notices, are processed into a single mailing piece
- Number of pages per mailing can vary depending on recipient



Complementary Products

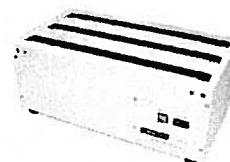
Cabinets

- Sturdy surface for equipment
- Variety of sizes to meet size requirements of all equipment types
- Enclosed shelves provide storage for supplies and paper
- Wheel mounted for easy movement



Conveyors

- Attached to your equipment, they receive and hold processed forms
- Photo eye creates neat and sequential stacks of processed forms, keeping mail in its sorted order
- Available in 18" and 48" models



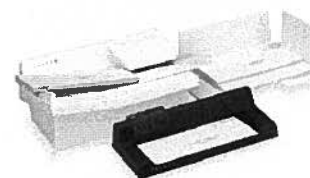
Joggers

- Each sheet of paper is aligned and separated so they properly feed into folder sealer or folder inserter
- Static electricity from forms is reduced
- Proper jogging of smaller stacks due to tilted bins
- Amplitude of vibration can be adjusted to match the grade and size of paper or forms
- 700 sheet capacity



Letter Openers

- As many as 200 envelopes can be processed per minute
- Auto Start/Stop feature
- Any size envelope is accepted
- Envelope guide assures smooth operation
- Receiving tray provides neat stacking of envelopes or forms
- Special "chadless" system provides access to contents without damage, trimmings, or sharp edges



Tyler Cashiering

The following equipment is required for use with Tyler Cashiering:

Type	Manufacturer / Model	MFG Part #	Interface	Recommended Solution?	Capabilities
Printer	Epson TM-H6000III w/ TransScan (also requires separate PS180 Power Supply)	C31C625772	USB	Yes	Fast thermal receipt printing with auto-cut. Check MICR reading. Check endorsement. Payment validation. Check imaging.
	Epson TM-U325	C223031	Parallel	No	Impact receipt printing. Check endorsement. Payment validation.
MICR Reader	Magtek MICR Mini	22533003	Serial	No	Check MICR reading.
Magnetic Swipe Reader	ID Tech MiniMag	IDMB-335133B	USB	Yes	Credit card processing.
	Cherry Keyboard Integrated	G86-62410EUAGSA	USB	Yes	Credit card processing.
Line Display	Logic Controls LD9900U	LD9900U-GY	USB	Yes	Display transaction information for customers.
Scanner	Hand Held 4600g	4600GSR051CE	USB	Yes	Interpret payment item scan lines in multiple formats.
	Scan Corporation 5000 Series OCR Reader	5133A	Serial or PS/2	No	Interpret payment item scan lines, OCR-A only.
Cash Drawer	APG Series 100	T371-DG1616	MultiPro	Yes	Tender storage.
Retail Integrator	APG (Dell custom)	Dell # A0476643	N/A	Yes	Equipment organization

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**CITY OF VICTORVILLE
CITY COUNCIL
AGENDA**

REGULAR MEETING
DECEMBER 1, 2009
7:00 P.M.

14343 CIVIC DRIVE, VICTORVILLE
CITY COUNCIL CHAMBERS
www.ci.victorville.ca.us

THE CITY COUNCIL MEETING IS SCHEDULED TO BEGIN AT 7 P.M. OR AS SOON THEREAFTER AS POSSIBLE UPON THE CONCLUSION OF THE MEETING OF THE VICTORVILLE WATER DISTRICT

NOTICE TO THE PUBLIC: PERSONS WHO WISH TO ADDRESS THE COUNCIL ON AN AGENDA ITEM ARE REQUESTED TO COMPLETE ONE OF THE **WHITE CARDS** WHICH HAVE BEEN PLACED ON THE AGENDA TABLE IN THE FOYER OF THE COUNCIL CHAMBERS AND GIVE IT TO THE CITY CLERK FOR THE RECORD

ANY INDIVIDUAL WITH A DISABILITY WHO REQUIRES REASONABLE ACCOMMODATION TO PARTICIPATE IN A CITY COUNCIL MEETING MAY REQUEST ASSISTANCE AND/OR RECEIVE THE AGENDA IN AN ALTERNATIVE FORMAT BY CONTACTING THE VICTORVILLE CITY CLERK'S OFFICE (760) 955-5026 NO LATER THAN 72 HOURS PRIOR TO THE MEETING

CALL TO ORDER

INVOCATION AND PLEDGE OF ALLEGIANCE

PRESENTATIONS

PRESENTATION TO SCHOOLS FOR "RECYCLE WEEK" – CASH PRIZES DONATED BY BURRTEC – PUBLIC WORKS EMPLOYEES RO RATLIFF AND MARISA FRATT WILL ANNOUNCE WINNERS

PRESENTATION – CERTIFICATION OF APPRECIATION

PUBLIC COMMENT

1. PUBLIC COMMENT ON ITEMS OF INTEREST TO THE PUBLIC

THIS IS THE TIME AND PLACE FOR THE GENERAL PUBLIC TO ADDRESS THE CITY COUNCIL ON ANY ITEM LISTED OR NOT LISTED ON THE AGENDA. PER GOVERNMENT CODE SECTION 54954.3, STATE LAW PROHIBITS THE COUNCIL FROM ADDRESSING ANY ISSUE NOT PREVIOUSLY INCLUDED ON THE AGENDA. THE COUNCIL MAY RECEIVE TESTIMONY AND SET THE MATTER TO A SUBSEQUENT MEETING.

COMMENTS ARE TO BE LIMITED TO THREE MINUTES PER INDIVIDUAL OR LESS, AS DEEMED NECESSARY BY THE MAYOR, DEPENDING UPON THE NUMBER OF INDIVIDUALS DESIRING TO SPEAK. ALL COMMUNICATIONS ARE TO BE ADDRESSED DIRECTLY TO THE COUNCIL, NOT THE MEMBERS OF THE AUDIENCE. THIS IS A PROFESSIONAL BUSINESS MEETING AND COURTESY AND DECORUM ARE EXPECTED. PLEASE REFRAIN FROM ANY DEBATE BETWEEN AUDIENCE AND SPEAKER, MAKING LOUD NOISES, OR ENGAGING IN ANY ACTIVITY, WHICH MIGHT BE DISRUPTIVE TO THE DECORUM OF THE MEETING.

REVISIONS TO AGENDA

2. PRESENTATION OF REVISIONS TO AGENDA

CONSENT CALENDAR

3. PRESENTATION OF REQUEST TO APPROVE THE CONSENT CALENDAR AS FOLLOWS:

- A.** COMMERCIAL DEMAND SCHEDULE NO. 11 IN THE AMOUNT OF \$4,731,726.74 COVERING WARRANT NOS. 624161, 626572, 626702, 626715, 626351, 626352 AND 627024 THROUGH 627464 INCLUSIVE AND WIRE TRANSFERS FROM 11/5/09 TO 11/19/09
- B.** PAYROLL DEMAND SCHEDULE NO. 5A FOR PAYROLL PERIOD OCTOBER 31, 2009 THROUGH NOVEMBER 13, 2009, IN THE AMOUNT OF \$1,018,456.64 COVERING WARRANT NOS. 25789 THROUGH 25821 AND ADVICE NOS. 154096 THROUGH 154558 INCLUSIVE
- C.** FEDERAL STIMULUS UPDATE
- D.** STAFF REPORT(S) FOR THE FOLLOWING:
 - 1.** DEVELOPMENT DEPARTMENT – OCTOBER 2009
 - 2.** MONTHLY FINANCIAL STATUS REPORT AS OF OCTOBER 31, 2009
- E.** AWARD A CONTRACT TO VULCAN MATERIALS FOR THE PURCHASE OF HOT MIX ASPHALT FOR THE AMOUNT OF \$56,250.00 AND TO BLUE DIAMOND MATERIALS FOR THE AMOUNT OF \$18,750.00
- F.** AWARD A CONTRACT TO GEORGE BRYANT CONSTRUCTION FOR ASBESTOS ABATEMENT AND BUILDING DEMOLITION IN THE AMOUNT OF \$128,673.00 TO BE FUNDED THROUGH CDBG GRANTS, FEDERAL DEMONSTRATION GRANT AND STIP-RIP GRANT
- G.** PRESENTATION OF REQUEST FOR DENIAL OF CLAIMS AGAINST THE CITY

OF VICTORVILLE NOS. 09-18A (SUSAN WALLACE THROUGH PARENT / GUARDIAN RAQUEL WALLACE); 09-21 (VERIZON); 09-22 (VERIZON) WITH REFERRAL TO STAFF

- H. FULL RELEASE OF FAITHFUL PERFORMANCE / LABOR / AND MATERIALS BONDS FOR LANDSCAPING IMPROVEMENTS FOR TRACT 16241 PHASE III – WOODSIDE HOMES
- I. RELEASE OF FINAL 20% OF THE FAITHFUL PERFORMANCE SECURITY FOR STREET / STORM DRAIN / SEWER FOR TRACT 17595 – TRAC PHAM

WRITTEN COMMUNICATIONS

- 4. REQUEST TO RATIFY THE CONTRACT FOR ALLOCATION OF FUNDS FOR THE 2009/2010 UNIVERSITY OF CALIFORNIA BERKLEY TRAFFIC SAFETY CENTER - SOBRIETY CHECK POINT PROGRAM AND AUTHORIZE THE CITY MANAGER OR HIS DESIGNEE TO PROCESS ALL DOCUMENTS REQUIRED FOR THE PROGRAM ADMINISTRATION
- 5. REQUEST TO ADOPT RESOLUTION NO. 09-100 ENTITLED:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF VICTORVILLE GIVING APPROVAL AND AUTHORIZATION TO DESTROY CERTAIN RECORDS OF THE FINANCE DEPT. – CASHIER DIV; PUBLIC WORKS; DEVELOPMENT DEPT.; AND I.T. DIVISION
- 6. REQUEST TO ADOPT RESOLUTION NO. 09-101 ENTITLED:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF VICTORVILLE ADOPTING THE STATE OF CALIFORNIA CITY CLERK'S ASSOCIATION LOCAL GOVERNMENT RECORDS RETENTION GUIDELINES AND SUPERSEDING CITY COUNCIL RESOLUTION 06-178
- 7. REQUEST TO APPROVE FUNDING TO RE-POWER PAINT STRIPER VEHICLE #31232 WITH NEW TIER 3 REQUIREMENTS IN THE AMOUNT OF \$25,451.25 FOR COMPLIANCE WITH ENGINE PM EMISSIONS REQUIREMENTS
- 8. REQUEST TO APPROVE FUNDING TO REPOWER TWO VEHICLES WITH NEW TIER 3 REQUIREMENTS: A VACUUM TRUCK (VACTOR TRUCK #23219) AND STREET SWEEPER #72394 IN THE AMOUNT OF \$53,723.30 FOR COMPLIANCE WITH ENGINE PM EMISSIONS REQUIREMENTS
- 9. REQUEST TO: 1) AUTHORIZE THE EXECUTION OF THE MEMORANDUM OF UNDERSTANDING (MOU) AUTHORIZING GREENER DAWN TO PARTNER WITH THE CITY; 2) AUTHORIZE GREENER DAWN, INC. TO PREPARE AND SUBMIT THE STATE COMMISSION'S STATE ENERGY PROGRAM (SEP) GRANT APPLICATION;

AND 3) AUTHORIZE THE ECONOMIC DEVELOPMENT DIRECTOR TO EXECUTE ALL RELATED DOCUMENTS FOR THE SEP GRANT

COUNCIL REPORTS

10. PRESENTATION OF REPORTS FROM COUNCIL MEMBERS

ADJOURNMENT OF MEETING

**ADJOURN TO A WORKSHOP TO BE HELD TUESDAY, DECEMBER 8, 2009
AT 5 P.M. IN COUNCIL CHAMBERS TO DISCUSS THE EB5 PROGRAM
AND THE PUBLIC POLICY DISCUSSION ON THE
RAIL / INLAND PORT PROJECT**

*****ANY WRITINGS OR DOCUMENTS PROVIDED TO A MAJORITY OF THE CITY COUNCIL REGARDING ANY
ITEM ON THIS AGENDA WILL BE MADE AVAILABLE FOR PUBLIC INSPECTION AT THE RECEPTIONIST
COUNTER AT CITY HALL DURING NORMAL BUSINESS HOURS.**



AGENDA ITEM

PUBLIC COMMENT

CITY COUNCIL MEETING OF: DECEMBER 1, 2009

SUBMITTED BY: Carolee Bates
City Clerk

DATE: 11/19/09

SUBJECT: PUBLIC COMMENT ON ITEMS OF INTEREST TO THE PUBLIC

RECOMMENDATION: N/A

FISCAL IMPACT: N/A

Budget Amount:
Budget Acct. No.:

--Finance Department Use Only--
Additional Appropriation:

☐ No
☐ Yes/\$ Amt.:

Finance Director Review and Approval _____

DISCUSSION: State law requires that each agenda of a governing body provide an opportunity for members of the public to address the legislative body on items of interest to the public within the body's subject matter of jurisdiction.

Accordingly, this item has been placed on the agenda to afford an opportunity for public comment at this time.

CB/dl

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AGENDA ITEM

REVISIONS

CITY COUNCIL MEETING OF DECEMBER 1, 2009

SUBMITTED BY: Carolee Bates
City Clerk

DATE: 11/19/09

SUBJECT: PRESENTATION OF REVISIONS TO AGENDA

DISCUSSION: All revisions to the agenda will be presented at this time.

CB/dl

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AGENDA ITEM

CONSENT CALENDAR

CITY COUNCIL MEETING OF: December 1, 2009

SUBMITTED BY: Adele Mosher *adm*
Asst. Director of Finance

DATE: 11/18/09

ATTACHED: COMMERCIAL DEMAND SCHEDULE No. 11

SUBJECT:
COMMERCIAL DEMAND SCHEDULE

RECOMMENDATION: That the Honorable City Council approve Commercial Demand Schedule No. 11 in the amount of \$4,731,726.74 covering Warrant Nos. 624161, 626572, 626702, 626715, 626351, 626352 and 627024 through 627464 inclusive and wire transfers from 11/5/09 to 11/19/09.

FISCAL IMPACT: Total amount of warrants and wire transfers: \$4,731,726.74

Budget Amount: \$4,731,726.74
Budget Acct. No.: Various

---Finance Department Use Only---
Additional Appropriation:

☒ No *adm*

☐ Yes/\$Amt:

Asst. Finance Director Review and
Approval *Adele Mosher*

DISCUSSION: I hereby certify that the claims or demands covered by the attached list of warrants have been audited as to the accuracy and availability of funds for payment thereof and that said claims or demands are accurate and the funds are available for payment thereof.

Adele Mosher

ASST. DIRECTOR OF FINANCE

AOM/ts



Report ID: VVPOS2-SUM.rpt

City of Victorville Accounts Payable

Commercial Demand

Page No.

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Run Date

Nov/10/2009

Run Time

9:49:51 AM

<u>Check No.</u>	<u>Date</u>	<u>Vendor</u>	<u>Payment Status</u>	<u>Payment Amount</u>
624161	8/13/2009	0000024956 YIN,ZHANRU	V	-120.00
626572	10/28/2009	0000023537 DELGADO,JOSE ALFREDO	V	-137.12
626702	10/28/2009	0000025585 Smith, Lamar	V	-199.60
626715	10/28/2009	0000025589 Strange, Quintina	V	-168.13
627024	11/10/2009	0000007343 Abrego, Tamala S	P	106.16
627025	11/10/2009	0000010537 ACCO Engineered Systems	P	1,330.84
627026	11/10/2009	0000010826 Air Expressway Towing	P	150.00
627027	11/10/2009	0000025647 Aldana, Eric	P	46.94
627028	11/10/2009	0000018085 Allgood Education Corporation	P	105.00
627029	11/10/2009	0000024686 All Valley Reprographics & Plan Room, In	P	3.92
627030	11/10/2009	0000000139 American Industrial Supply, Inc	P	699.30
627031	11/10/2009	0000013354 American Rotary Broom Co.	P	1,275.63
627032	11/10/2009	0000016799 AmeriPride Uniform Services	P	379.63
627033	11/10/2009	0000000033 A.M. Player, Inc.	P	1,598.07
627034	11/10/2009	0000000158 AMTEK	P	1,405.00
627035	11/10/2009	0000008507 Animal Medical Center	P	1,265.00
627036	11/10/2009	0000000169 Antelope Valley Turf Supply	P	213.17
627037	11/10/2009	0000009673 An-Wil Bag Co	P	1,445.25
627038	11/10/2009	0000000174 Apex Rental	P	15.84
627039	11/10/2009	0000000191 Applied Industrial Tech	P	37.60
627040	11/10/2009	0000018000 AT&T Mobility	P	70.67
627041	11/10/2009	0000003042 Apple Valley Communications Inc.	P	65.00
627042	11/10/2009	0000018154 Baker, Lisa S.	P	175.00
627043	11/10/2009	0000000290 Battery Mart	P	1,185.18
627044	11/10/2009	0000018238 BCS, LLC	P	5,170.31
627045	11/10/2009	0000000287 Beaman Bros. Plumbing & Heating	P	246.16
627046	11/10/2009	0000023067 Bear Valley Animal Hospital	P	75.00
627047	11/10/2009	0000000293 Beaumont Yamaha/Kawasaki	P	129.36
627048	11/10/2009	0000022353 Beber, Philip	P	877.20
627049	11/10/2009	0000024594 Berardo, Regis	P	945.00
627050	11/10/2009	0000000312 Best, Best & Krieger	P	5,543.54
627051	11/10/2009	0000022731 Best Choice Animal Clinic, Inc.	P	495.00
627052	11/10/2009	0000000356 Broadway Radiator	P	94.00
627053	11/10/2009	0000025646 Bunt, Haleen	P	30.00
627054	11/10/2009	0000018122 Cal Ark Janitorial Service	P	1,920.00
627055	11/10/2009	0000000792 State of California Franchise Tax Board	P	180.00
627056	11/10/2009	0000002720 California Tool & Welding Supply	P	118.50
627057	11/10/2009	0000004304 California Turf Irrigation Supply	P	430.82
627058	11/10/2009	0000014820 Cal-State Auto Parts	P	968.96
627059	11/10/2009	0000018120 Carollo Engineers	P	9,868.21
627060	11/10/2009	0000021825 Carpet Club, Inc.	P	200.00
627061	11/10/2009	0000025666 Carter, Gerald L.	P	33.15
627062	11/10/2009	0000006067 Causey's Heating & Air-Conditioning	P	75.00
627063	11/10/2009	0000005967 Century Forms, Inc.	P	86.71
627064	11/10/2009	0000025608 Cooper, Michael	P	600.00
627065	11/10/2009	0000006348 Daily Journal Corporation	P	277.20
627066	11/10/2009	0000000712 Daily Press	P	186.20
627067	11/10/2009	0000000743 Dell Marketing L.P.	P	1,023.91
627068	11/10/2009	0000002765 Del Rey Chemical Co.	P	950.96
627069	11/10/2009	0000008893 DGA Consultants, Inc.	P	4,758.24
627070	11/10/2009	0000007371 Discount School Supplies	P	145.36
627071	11/10/2009	0000017280 Dolphin Mobile Auto Detailing	P	360.00



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Check No.	Date	Vendor	Payment Status	Payment Amount
627072	11/10/2009	0000025339 Doug's Plumbing	P	850.00
627073	11/10/2009	0000025619 DT Distribution	P	110.91
627074	11/10/2009	0000025664 Durham, Howard	P	130.00
627075	11/10/2009	0000007289 EDFUND	P	247.43
627076	11/10/2009	0000017160 The E Group, LLC	P	864.00
627077	11/10/2009	0000022095 Emery-Pratt Company	P	895.90
627078	11/10/2009	0000025663 Exit Realty Ocean Realty	P	83.34
627079	11/10/2009	0000025409 Fas-Ahm Utilities, LLC	P	114.60
627080	11/10/2009	0000011539 Ferguson Enterprises, Inc. #677	P	5,132.40
627081	11/10/2009	0000000969 FootJoy	P	521.67
627082	11/10/2009	0000009437 Fore-Par	P	430.30
627083	11/10/2009	0000000975 Franklin Truck Parts, Inc.	P	292.82
627084	11/10/2009	0000019238 GALE	P	259.28
627085	11/10/2009	0000001740 G.A. Osborne Pipe-Supply	P	272.67
627086	11/10/2009	0000025660 Garcia, Policarpio	P	80.93
627087	11/10/2009	0000001056 Golden State Fire Protection, Inc.	P	500.00
627088	11/10/2009	0000011689 Golf Ventures West	P	1,480.54
627089	11/10/2009	0000001943 Goodspeed Distributing, Inc.	P	4,132.91
627090	11/10/2009	0000001063 Goodyear Service Store	P	5,619.53
627091	11/10/2009	0000001074 Graham Equipment	P	2,706.41
627092	11/10/2009	0000001076 Grainger, Inc.	P	425.16
627093	11/10/2009	0000018757 Granicus, Inc.	P	2,200.00
627094	11/10/2009	0000001089 Greiner Pontiac Buick	P	114.46
627095	11/10/2009	0000001184 High Desert Laser Graphics	P	79.27
627096	11/10/2009	0000001137 Health Net	P	245,376.50
627097	11/10/2009	0000025662 Heimback, Ron	P	139.52
627098	11/10/2009	0000025661 Hernandez, Jennifer	P	140.00
627099	11/10/2009	0000013762 Hesperia Animal Hospital	P	100.00
627100	11/10/2009	0000001155 Hesperia Hose Supply	P	114.78
627101	11/10/2009	0000000278 Hi Desert Alarm	P	911.00
627102	11/10/2009	0000001162 Hi-Desert Communications	P	42.15
627103	11/10/2009	0000016488 Hi-Desert Materials	P	15.50
627104	11/10/2009	0000001218 Home Depot, Inc.	P	1,451.99
627105	11/10/2009	0000001230 Hub Construction Spec., Inc.	P	96.95
627106	11/10/2009	0000007512 Imperial Sprinkler Supply, Inc.	P	1,561.63
627107	11/10/2009	0000001285 Inland Water Works Supply	P	1,506.73
627108	11/10/2009	0000014580 Innovative Printing Concept	P	1,220.07
627109	11/10/2009	0000001359 Kamper's Korner	P	247.92
627110	11/10/2009	0000019251 KB Home Inland Empire	P	4,327.44
627111	11/10/2009	0000006646 KFROG Stations	P	42.00
627112	11/10/2009	0000025659 Kuoch, Kheng	P	110.00
627113	11/10/2009	0000010660 Loveland's Automotive Service	P	200.00
627114	11/10/2009	0000008208 Lowe's	P	65.34
627115	11/10/2009	0000008210 Lowe's	P	119.16
627116	11/10/2009	0000011722 Lowe's	P	73.75
627117	11/10/2009	0000019062 Lowe's	P	203.45
627118	11/10/2009	0000004292 Lu's Lighthouse	P	316.85
627119	11/10/2009	0000001489 M&D Fire Equipment Company, Inc.	P	276.00
627120	11/10/2009	0000025655 Malone, Regina	P	78.12
627121	11/10/2009	0000001548 McMaster-Carr Supply Co.	P	442.29
627122	11/10/2009	0000022534 McZeal, Laticia	P	81.23
627123	11/10/2009	0000022565 Midwest Tape, LLC	P	106.53
627124	11/10/2009	0000017743 Mojave Copy & Printing	P	290.07



<u>Check No.</u>	<u>Date</u>	<u>Vendor</u>	<u>Payment Status</u>	<u>Payment Amount</u>
627125	11/10/2009	0000025549 Montroy Supply Co.	P	44.95
627126	11/10/2009	0000001648 NAPA Auto Parts	P	5,357.43
627127	11/10/2009	0000004894 New Jersey Family Support Pmt	P	140.31
627128	11/10/2009	0000008744 Nextel Communications	P	39.32
627129	11/10/2009	0000025652 Ochoa, Maria	P	143.70
627130	11/10/2009	0000025649 Ocwen Loan Services	P	102.00
627131	11/10/2009	0000001711 Office Depot	P	74.75
627132	11/10/2009	0000025418 Our Military Kids, In.	P	42.00
627133	11/10/2009	0000001789 Parkhouse Tire, Inc.	P	890.63
627134	11/10/2009	0000001800 Paulson Paint	P	612.94
627135	11/10/2009	0000003858 Pearpoint, Inc.	P	95.04
627136	11/10/2009	0000022232 Perma-Bound	P	779.52
627137	11/10/2009	0000025651 Placencia, Jose	P	139.62
627138	11/10/2009	0000014577 PureRite Drinking Water	P	7.00
627139	11/10/2009	0000001910 R & R Products	P	558.98
627140	11/10/2009	0000004834 Radio Shack	P	369.60
627141	11/10/2009	0000001930 Rancho Motor Company	P	45.06
627142	11/10/2009	0000018246 Rexel	P	102.85
627143	11/10/2009	0000025648 Reyes, Juana Maria	P	87.92
627144	11/10/2009	0000025653 Reyes, Ligia	P	95.66
627145	11/10/2009	0000025654 Rodriguez, Maria de Jesus	P	51.06
627146	11/10/2009	0000020776 Roth Carney Knudsen LLP	P	7,048.50
627147	11/10/2009	0000025650 Ruiz, Euleuterio	P	97.26
627148	11/10/2009	0000007912 SBC Sheriff's Court Serv.	P	733.13
627149	11/10/2009	0000002111 Service Rock Products	P	4,215.47
627150	11/10/2009	0000025658 Silva, Steve and Sandra	P	106.25
627151	11/10/2009	0000002155 Smart & Final	P	200.56
627152	11/10/2009	0000002188 Southern California Edison	P	23,249.41
627153	11/10/2009	0000000256 Sport Supply Group, Inc.	P	259.35
627154	11/10/2009	0000025374 Stanley Security Solutions	P	142.99
627155	11/10/2009	0000024609 Staples Business Advantage	P	217.37
627156	11/10/2009	0000016245 State Disbursement Unit	P	2.00
627157	11/10/2009	0000002269 Sunland Ford	P	1,566.84
627158	11/10/2009	0000019350 Support Payment Clearinghouse	P	853.85
627159	11/10/2009	0000002291 Surveyors Service Co.	P	68.70
627160	11/10/2009	0000002313 Target Specialty Products	P	1,921.81
627161	11/10/2009	0000002316 Taylor Made	P	874.73
627162	11/10/2009	0000002346 Titleist	P	249.29
627163	11/10/2009	0000017269 Town & Country Tire	P	1,876.03
627164	11/10/2009	0000025412 Trans-West Truck Center, LLC	P	269.44
627165	11/10/2009	0000006279 Turf Star, Inc.	P	618.41
627166	11/10/2009	0000014613 UniFirst Corporation	P	90.74
627167	11/10/2009	0000002426 United Parcel Service	P	55.88
627168	11/10/2009	0000002430 United Way Desert Communities	P	10.00
627169	11/10/2009	0000002401 USA Bluebook	P	1,266.26
627170	11/10/2009	0000017274 U.S. Builder Supply	P	970.31
627171	11/10/2009	0000025657 Van Burggen, Neal	P	10.44
627172	11/10/2009	0000005697 Verizon	P	15,894.28
627173	11/10/2009	0000010761 Verizon Internet Solutions	P	89.95
627174	11/10/2009	0000015079 Verizon Wireless	P	102.00
627175	11/10/2009	0000002472 Vern's Mobile Glass	P	98.00
627176	11/10/2009	0000017282 Visual Marketing Concepts	P	800.00
627177	11/10/2009	0000008430 Vulcan Materials Company	P	681.21



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City of Victorville Accounts Payable

Commercial Demand

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Run Date

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<u>Check No.</u>	<u>Date</u>	<u>Vendor</u>	<u>Payment Status</u>	<u>Payment Amount</u>
627178	11/10/2009	0000005896 Victor Valley Hand Car Wash, Inc.	P	127.00
627179	11/10/2009	0000002511 Victorville Motors	P	105.00
627180	11/10/2009	0000002498 Victor Valley Wastewater Reclamation	P	11,091.53
627181	11/10/2009	0000024652 WageWorks	P	1,882.51
627182	11/10/2009	0000011361 Walters Wholesale Electric Co.	P	286.14
627183	11/10/2009	0000002554 Waxie Sanitary Supply	P	1,763.23
627184	11/10/2009	0000022492 Wells Fargo Trade Capital	P	1,261.92
627185	11/10/2009	0000018301 Western Water Works Supply	P	5,655.00
627186	11/10/2009	0000025656 Wilcox, Jessica	P	43.00
627187	11/10/2009	0000002612 Winship Stake & Lath, Inc.	P	48.88
627188	11/10/2009	0000002645 Z.A.P. Manufacturing, Inc.	P	1,094.00
627189	11/10/2009	0000019643 Burke, David	P	61.76
627190	11/10/2009	0000018774 California Department of Public Health	P	90.00
627191	11/10/2009	0000025665 Curry, Janet	P	20.00
627192	11/10/2009	0000009473 Dezwart, Amy	P	349.00
627193	11/10/2009	0000022345 Diamond Environmental Services	P	75.00
627194	11/10/2009	0000018994 Eisenbrey, Guy	P	148.67
627195	11/10/2009	0000025617 Greener Dawn, Inc.	P	1,300.00
627196	11/10/2009	0000021669 Gutierrez, John	P	87.99
627197	11/10/2009	0000015499 High Desert Mountain Water Association	P	750.00
627198	11/10/2009	0000018959 Kraus, Charles	P	397.75
627199	11/10/2009	0000004069 Vincent Moreno	P	600.00
627200	11/10/2009	0000025478 Ostlund, Scott	P	50.00
627201	11/10/2009	0000025644 Saiz, Isaac	P	10.87
627202	11/10/2009	0000015294 Salido, Erica	P	245.00
627203	11/10/2009	0000006411 City of Victorville	P	418.43
627204	11/10/2009	0000025643 Victorville HHA Services LLC	P	125.00
627205	11/10/2009	0000019072 Whelan, Linda	P	296.86
627206	11/10/2009	0000025645 Winchell's Donut House	P	25.00

Check Total:

436,768.98



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Commercial Demand

Check No.	Date	Vendor	Payment Status	Payment Amount
626351	10/21/2009	0000025510 Annette Kerber, Treasurer/Tax Collector	V	-1,270.60
626352	10/21/2009	0000009896 Kirkpatrick, Bonnie	V	-75.48
627207	11/10/2009	0000009896 Kirkpatrick, Bonnie	P	75.48
627208	11/18/2009	0000003961 3T Equipment Company, Inc.	P	955.64
627209	11/18/2009	0000013312 A&B Hitches and Mufflers	P	206.57
627210	11/18/2009	0000010537 ACCO Engineered Systems	P	2,632.09
627211	11/18/2009	0000010826 Air Expressway Towing	P	170.00
627212	11/18/2009	0000016726 Allen Instruments and Supplies	P	7.62
627213	11/18/2009	0000024686 All Valley Reprographics & Plan Room, In	P	76.34
627214	11/18/2009	0000009539 Alta Planning + Design	P	17,829.70
627215	11/18/2009	0000000139 American Industrial Supply, Inc	P	885.02
627216	11/18/2009	0000016799 AmeriPride Uniform Services	P	438.93
627217	11/18/2009	0000000033 A.M. Player, Inc.	P	27.75
627218	11/18/2009	0000025679 Anderson, Bradley J.	P	73.92
627219	11/18/2009	0000000169 Antelope Valley Turf Supply	P	5,786.18
627220	11/18/2009	0000021764 Apple Valley Lawnmower	P	190.47
627221	11/18/2009	0000017777 Applied Metering Technologies, Inc.	P	11,082.96
627222	11/18/2009	0000025678 Arbizu, Maria and Carlos	P	71.84
627223	11/18/2009	0000000206 Arrowhead Mountain Spring Water	P	218.06
627224	11/18/2009	0000019580 Astrum Utility Services	P	5,693.75
627225	11/18/2009	0000000038 AT&T	P	63.74
627226	11/18/2009	0000003042 Apple Valley Communications Inc.	P	55.00
627227	11/18/2009	0000025677 Azatyan, Andranik	P	105.00
627228	11/18/2009	0000016186 B&K Electric	P	719.27
627229	11/18/2009	0000019228 Banc of America Leasing	P	278.40
2 627230	11/18/2009	0000018101 Basin Water	P	306,665.27
627231	11/18/2009	0000000290 Battery Mart	P	2,003.36
627232	11/18/2009	0000018238 BCS, LLC	P	3,034.11
627233	11/18/2009	0000012020 Bellamy, Pearl	P	40.00
627234	11/18/2009	0000024645 Blue, Stefani	P	1,731.60
627235	11/18/2009	0000017730 BP Energy Company	P	10,580.30
627236	11/18/2009	0000014821 Brownlee, David	P	265.85
3 627237	11/18/2009	0000003245 California Department of Justice	P	727.00
627238	11/18/2009	0000000790 State of California Employment	P	146,406.97
627239	11/18/2009	0000000790 State of California Employment	P	85.00
627240	11/18/2009	0000000790 State of California Employment	P	4,209.42
627241	11/18/2009	0000002720 California Tool & Welding Supply	P	7.80
627242	11/18/2009	0000025696 Call, Kerri Lee	P	111.96
627243	11/18/2009	0000025699 Carmona, Linda	P	200.00
627244	11/18/2009	0000022786 Cartridge World	P	23.90
627245	11/18/2009	0000005967 Century Forms, Inc.	P	119.04
627246	11/18/2009	0000025695 Chahal, Rajwant Singh	P	117.11
627247	11/18/2009	0000008522 Charter Communications	P	2,334.00
627248	11/18/2009	0000018693 Cintas Corporation #150	P	172.14
627249	11/18/2009	0000012534 Clark Pest Control	P	55.00
627250	11/18/2009	0000018131 Clean Source	P	231.36
627251	11/18/2009	0000000623 Comser Co, Inc.	P	66.00
627252	11/18/2009	0000025697 Courtney, Randy & Miriam	P	11.68
627253	11/18/2009	0000018141 CR&R Incorporated	P	299.46
627254	11/18/2009	0000013155 Crospepe Sports	P	212.00
627255	11/18/2009	0000006348 Daily Journal Corporation	P	506.00
627256	11/18/2009	0000000712 Daily Press	P	323.40



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Check No.	Date	Vendor	Payment Status	Payment Amount
627257	11/18/2009	0000017796 Dan's Lawnmower Center	P	336.28
627258	11/18/2009	0000025701 Davis, Janet	P	79.28
627259	11/18/2009	0000000743 Dell Marketing L.P.	P	78.88
627260	11/18/2009	0000012505 Desert Environmental Services, Inc.	P	1,299.00
627261	11/18/2009	0000006974 Desert First Aid	P	17.40
627262	11/18/2009	0000000760 Desert Service Station Maintenance	P	125.00
627263	11/18/2009	0000017312 Desert Valley Towing	P	127.50
627264	11/18/2009	0000006024 Dewey Pest Control	P	250.00
627265	11/18/2009	0000013382 Direct TV	P	89.99
627266	11/18/2009	0000000803 Dispensing Tech. Corp.	P	558.06
627267	11/18/2009	0000017280 Dolphin Mobile Auto Detailing	P	180.00
627268	11/18/2009	0000025619 DT Distribution	P	141.38
627269	11/18/2009	0000004912 Ecology Control Industries	P	952.80
627270	11/18/2009	0000022095 Emery-Pratt Company	P	439.31
627271	11/18/2009	0000004553 Enviro Chek	P	4,523.11
627272	11/18/2009	0000003075 E. S. Babcock & Sons, Inc.	P	10,312.50
627273	11/18/2009	0000000895 Estevez, Anais	P	60.00
627274	11/18/2009	0000000907 Fairfield Line, Inc.	P	509.26
627275	11/18/2009	0000025694 Felix, Maria	P	16.68
627276	11/18/2009	0000011539 Ferguson Enterprises, Inc. #677	P	392.10
627277	11/18/2009	0000013384 Fish Window Cleaning	P	135.00
627278	11/18/2009	0000004581 FleetPride	P	572.31
627279	11/18/2009	0000022129 Fuel Pros, Inc.	P	396.36
627280	11/18/2009	0000019238 GALE	P	74.83
627281	11/18/2009	0000001740 G.A. Osborne Pipe-Supply	P	405.86
627282	11/18/2009	0000022293 Garda Security Services, Inc.	P	4,231.78
627283	11/18/2009	0000001021 Gas, Inc.	P	5,377.20
627284	11/18/2009	0000025692 Gauthier, Ernest	P	96.25
4 627285	11/18/2009	0000022501 GE Water & Process Technology	P	201,400.00
627286	11/18/2009	0000001047 Global Tour Golf, Inc.	P	113.31
627287	11/18/2009	0000011689 Golf Ventures West	P	499.39
627288	11/18/2009	0000001943 Goodspeed Distributing, Inc.	P	1,355.96
627289	11/18/2009	0000001063 Goodyear Service Store	P	2,074.92
627290	11/18/2009	0000025670 Goven, Cynthia	P	120.00
627291	11/18/2009	0000001074 Graham Equipment	P	268.61
627292	11/18/2009	0000001076 Grainger, Inc.	P	407.06
627293	11/18/2009	0000006956 GreenField Compression, Inc.	P	449.48
627294	11/18/2009	0000001089 Greiner Pontiac Buick	P	1,269.82
627295	11/18/2009	0000022718 H & E Brothers Investment Co.	P	4,200.00
627296	11/18/2009	0000018179 Hach Company	P	1,165.88
627297	11/18/2009	0000025690 Hale, Lilia	P	61.42
627298	11/18/2009	0000001123 Harbor Freight Tools	P	89.46
627299	11/18/2009	0000017123 Hasler, Inc.	P	74.87
627300	11/18/2009	0000025452 Hawthorne Power Systems	P	2,270.99
627301	11/18/2009	0000004981 High Desert Creditors Service	P	11.19
627302	11/18/2009	0000001174 High Desert Hispanic Chamber of	P	83.00
627303	11/18/2009	0000001155 Hesperia Hose Supply	P	59.52
627304	11/18/2009	0000001162 Hi-Desert Communications	P	418.99
627305	11/18/2009	0000008848 Hi Desert Fire Protection Service	P	346.31
627306	11/18/2009	0000001194 Hightech Signs	P	1,598.97
627307	11/18/2009	0000025687 Hill, Angelo	P	10.00
627308	11/18/2009	0000025669 Hill, Sandy	P	15.00
627309	11/18/2009	0000006707 Joseph M. Ho, M.D., Inc.	P	630.00



<u>Check No.</u>	<u>Date</u>	<u>Vendor</u>	<u>Payment Status</u>	<u>Payment Amount</u>	
627310	11/18/2009	0000022456	Hole In One Donuts Plus Mini Mart	P	40.14
627311	11/18/2009	0000001218	Home Depot, Inc.	P	2,175.94
627312	11/18/2009	0000025686	Hunsaker, Dwight	P	45.00
627313	11/18/2009	0000001285	Inland Water Works Supply	P	1,591.63
627314	11/18/2009	0000017715	Inmark/Precision Signs	P	138.03
627315	11/18/2009	0000017996	Innova Champion Discs, Inc.	P	217.50
627316	11/18/2009	0000014580	Innovative Printing Concept	P	480.87
627317	11/18/2009	0000016166	Innovative Federal Strategies LLC	P	6,000.00
627318	11/18/2009	0000001059	Joe A. Gonsalves & Son	P	2,770.00
627319	11/18/2009	0000025234	Johnson, Tyson Dr.	P	50.00
627320	11/18/2009	0000016091	Jones, Jay	P	44.44
627321	11/18/2009	0000025691	Jones, Trish	P	103.66
627322	11/18/2009	0000001358	Kaman Industrial Technologies Corp.	P	402.50
627323	11/18/2009	0000019251	KB Home Inland Empire	P	336.80
627324	11/18/2009	0000004807	KONE, Inc.	P	284.76
627325	11/18/2009	0000018875	Konica Minolta Business Solutions	P	2,863.21
627326	11/18/2009	0000017309	LawnCare Landscaping	P	47,353.16
627327	11/18/2009	0000022520	Law Office of William P. Fennell, APLC	P	11,650.12
627328	11/18/2009	0000001416	Lawson Products, Inc.	P	739.31
627329	11/18/2009	0000025689	Le, Dai	P	62.21
627330	11/18/2009	0000025358	The Light House	P	72.21
627331	11/18/2009	0000015149	Lopez, Maria	P	60.00
627332	11/18/2009	0000010660	Loveland's Automotive Service	P	194.08
627333	11/18/2009	0000008208	Lowe's	P	32.55
627334	11/18/2009	0000008210	Lowe's	P	32.59
627335	11/18/2009	0000011722	Lowe's	P	163.61
627336	11/18/2009	0000019062	Lowe's	P	173.02
627337	11/18/2009	0000019050	Lowe's	P	121.43
627338	11/18/2009	0000001489	M&D Fire Equipment Company, Inc.	P	354.33
627339	11/18/2009	0000000361	Mark Brown & Associates, Inc.	P	235.00
627340	11/18/2009	0000023097	Medrano, Isabel	P	635.00
627341	11/18/2009	0000021909	Mercer Construction	P	1,603.94
627342	11/18/2009	0000022565	Midwest Tape, LLC	P	182.64
627343	11/18/2009	0000001592	Mobile Occupational Service	P	300.00
627344	11/18/2009	0000001598	Mojave Equipment Co., Inc.	P	975.00
627345	11/18/2009	0000025682	Monserat, Robin	P	110.00
627346	11/18/2009	0000001648	NAPA Auto Parts	P	593.90
627347	11/18/2009	0000018813	Nguyen, Peter	P	113.50
627348	11/18/2009	0000017688	OCLC, Inc.	P	110.25
627349	11/18/2009	0000001711	Office Depot	P	150.71
627350	11/18/2009	0000005177	One Way Backflow	P	45.00
627351	11/18/2009	0000012163	Orkin Pest Control	P	1,162.56
627352	11/18/2009	0000010156	Outback	P	660.00
627353	11/18/2009	0000017624	Pacific Summit Energy, LLC	P	5,407.00
627354	11/18/2009	0000010137	Pacific Tek	P	431.07
627355	11/18/2009	0000018519	Parsons Transportation Group, Inc.	P	2,203.99
627356	11/18/2009	0000018519	Parsons Transportation Group, Inc.	P	3,503.57
627357	11/18/2009	0000001800	Paulson Paint	P	839.38
627358	11/18/2009	0000025688	Perez, Kristina	P	76.60
627359	11/18/2009	0000022232	Perma-Bound	P	160.10
627360	11/18/2009	0000002904	Pitney Bowes, Inc.	P	143.73
627361	11/18/2009	0000013286	Powertech Engines, Inc.	P	599.50
627362	11/18/2009	0000022446	Public Safety Outfitters	P	110.00



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Commercial Demand

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Check No.	Date	Vendor	Payment Status	Payment Amount
627363	11/18/2009	0000001910 R & R Products	P	390.54
627364	11/18/2009	0000004834 Radio Shack	P	17.15
627365	11/18/2009	0000025700 Ravin's Donuts	P	29.75
627366	11/18/2009	0000001916 R.D.O. Equipment Co.	P	104.27
627367	11/18/2009	0000018246 Rexel	P	27.13
627368	11/18/2009	0000017706 R. H. F. Inc.	P	110.00
627369	11/18/2009	0000003857 Roadline Products Inc.	P	1,451.51
627370	11/18/2009	0000024812 Robinson, Adriene M.	P	2,280.00
627371	11/18/2009	0000002746 Roto-Rooter Plumbers	P	400.00
627372	11/18/2009	0000025684 Russell, Le Roy	P	39.76
627373	11/18/2009	0000017604 Safelite Fulfillment, Inc	P	303.05
627374	11/18/2009	0000002017 Safeway Sign Co.	P	7,759.31
627375	11/18/2009	0000025672 Santoro, William	P	78.09
5 627376	11/18/2009	0000002063 SBC Fire Department	P	1,152,967.65
627377	11/18/2009	0000002037 San Bernardino County	P	3,558.60
627378	11/18/2009	0000002037 San Bernardino County	P	3,353.88
627379	11/18/2009	0000002037 San Bernardino County	P	50.00
627380	11/18/2009	0000025671 Schechtman Construction	P	56.89
627381	11/18/2009	0000003029 SERCO	P	5,062.75
627382	11/18/2009	0000002111 Service Rock Products	P	5,968.20
627383	11/18/2009	0000006730 Shanks Electric Inc.	P	895.00
627384	11/18/2009	0000023466 SIMS,DANIELLE	P	96.96
627385	11/18/2009	0000002155 Smart & Final	P	88.49
627386	11/18/2009	0000023098 Snyder, Greg	P	1,142.10
627387	11/18/2009	0000002188 Southern California Edison	P	101.10
6 627388	11/18/2009	0000002188 Southern California Edison	P	147,773.78
7 627389	11/18/2009	0000002188 Southern California Edison	P	177,509.03
8 627390	11/18/2009	0000024808 Southern California Pipeline Const, Inc.	P	542,747.02
627391	11/18/2009	0000005712 Southern Counties Oil Co.	P	16,424.97
627392	11/18/2009	0000003860 SportsTurf	P	505.08
627393	11/18/2009	0000024609 Staples Business Advantage	P	657.68
627394	11/18/2009	0000002238 Stater Bros. Markets	P	34.44
627395	11/18/2009	0000002236 State Water Resources Control Board	P	375.00
627396	11/18/2009	0000007039 Stoodly Industrial & Welding Supply, Inc.	P	22.84
627397	11/18/2009	0000002252 Stover Seed Company	P	546.47
627398	11/18/2009	0000002269 Sunland Ford	P	82.19
627399	11/18/2009	0000002204 Southwest Gas Corporation	P	36.00
627400	11/18/2009	0000025680 Synergy Property Group	P	55.66
627401	11/18/2009	0000002313 Target Specialty Products	P	980.51
627402	11/18/2009	0000002316 Taylor Made	P	132.28
627403	11/18/2009	0000019118 Taylor Security & Lock Co., Inc.	P	642.00
627404	11/18/2009	0000020463 Time Warner Cable	P	1,495.00
627405	11/18/2009	0000025676 To, Van	P	22.50
627406	11/18/2009	0000017269 Town & Country Tire	P	433.89
627407	11/18/2009	0000006279 Turf Star, Inc.	P	1,320.26
627408	11/18/2009	0000002403 URS Corporation	P	2,739.12
627409	11/18/2009	0000016520 United States	P	388.19
627410	11/18/2009	0000002401 USA Bluebook	P	20.33
627411	11/18/2009	0000019060 USA Mobility Wireless, Inc.	P	52.32
9 627412	11/18/2009	0000002786 Vance Corp.	P	321,011.14
627413	11/18/2009	0000025681 Velazquez, Berena	P	100.98
627414	11/18/2009	0000005697 Verizon	P	255.27
627415	11/18/2009	0000005697 Verizon	P	346.95



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Check No.	Date	Vendor	Payment Status	Payment Amount
627416	11/18/2009	0000008430 Vulcan Materials Company	P	1,523.31
627417	11/18/2009	0000002502 Victorville Chamber of Commerce	P	122.00
627418	11/18/2009	0000025673 VVPM	P	12.32
627419	11/18/2009	0000002879 Victor Valley Transit Authority	P	49,499.74
627420	11/18/2009	0000002862 Victor Valley Towing, Inc.	P	200.00
627421	11/18/2009	0000002533 Wal-Mart Store #01-1588	P	45.65
627422	11/18/2009	0000011361 Walters Wholesale Electric Co.	P	29.92
627423	11/18/2009	0000002554 Waxie Sanitary Supply	P	1,197.81
627424	11/18/2009	0000019349 Western Pacific Housing	P	229.32
627425	11/18/2009	0000016334 Williams, Nicole	P	100.00
627426	11/18/2009	0000025683 Wilson, Lauren	P	77.83
627427	11/18/2009	0000002632 Xerox Corporation	P	2,614.92
627428	11/18/2009	0000002648 ZEP Manufacturing	P	343.75
627429	11/18/2009	0000025674 Zhang, Yihang	P	12,200.00
10 627430	11/18/2009	0000010830 Zions Bank	P	91,932.86
627431	11/18/2009	0000002651 Zumar Industries, Inc.	P	867.50
627432	11/18/2009	0000022403 Auto Park at Valley Center Association	P	19,747.44
627433	11/18/2009	0000000294 Bear Valley Rentals	P	2,172.43
627434	11/18/2009	0000000253 BNI Building News	P	9.95
627435	11/18/2009	0000008201 James N. Bogema	P	399.00
627436	11/18/2009	0000020012 Carubbi, Shane J	P	110.00
627437	11/18/2009	0000021986 Cordero, Martin	P	100.00
627438	11/18/2009	0000017970 Cruz, Rafael Mendoza	P	252.00
627439	11/18/2009	0000018899 Davis, Josh	P	100.00
627440	11/18/2009	0000025698 De La Cruz, Olga	P	10.87
627441	11/18/2009	0000015874 Friends of the Victorville Library	P	2,853.75
627442	11/18/2009	0000003590 Garcia, Vince	P	311.85
627443	11/18/2009	0000025668 Gary, Martha	P	5.00
627444	11/18/2009	0000015825 Jensen, Eric	P	180.00
627445	11/18/2009	0000015825 Jensen, Eric	P	399.00
627446	11/18/2009	0000015790 Mike's Remodeling	P	9,875.00
627447	11/18/2009	0000003597 Millender, Joe	P	34.00
627448	11/18/2009	0000023133 Miranda, Steven	P	147.00
627449	11/18/2009	0000001595 Mojave Basin Area Watermaster	P	7,062.75
627450	11/18/2009	0000001595 Mojave Basin Area Watermaster	P	27,647.88
627451	11/18/2009	0000025693 Montano, Jesus	P	168.00
627452	11/18/2009	0000001670 National Notary Association	P	52.00
627453	11/18/2009	0000025346 Paint Shop, The	P	4,255.27
627454	11/18/2009	0000018893 Ricker, Jeffery	P	100.00
627455	11/18/2009	0000002236 State Water Resources Control Board	P	811.00
627456	11/18/2009	0000025685 Stirling Capital Investments, LLC	P	1,817.96
11 627457	11/18/2009	0000002204 Southwest Gas Corporation	P	166,500.00
627458	11/18/2009	0000018050 Tri-State Home Improvement, Inc.	P	66.00
627459	11/18/2009	0000025675 Velazquez, Salvador	P	5.00
627460	11/18/2009	0000006411 City of Victorville	P	130.00
627461	11/18/2009	0000006411 City of Victorville	P	20,838.87
627462	11/18/2009	0000006411 City of Victorville	P	749.00
627463	11/18/2009	0000006411 City of Victorville	P	100.40
12 627464	11/18/2009	0000002505 Victorville Disposal, Inc.	P	587,391.14



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<u>Check No.</u>	<u>Date</u>	<u>Vendor</u>	<u>Payment Status</u>	<u>Payment Amount</u>
			Check Total:	<u>4,294,957.76</u>

Footnotes for Commercial Demand - Checks over \$50,000.00

Footnote #	Check #	Vendor Name	Check Amt	Description
1	627096	Health Net	\$ 245,376.50	employee health ins 11/09
2	627230	Basin Water	\$ 306,665.27	Water Treatments - for wells July-Sep 2009
3	627238	California Employment Development	\$ 146,406.97	Unemployment insurance, 1st qtr. 2009
4	627285	GE Water & Process Technology	\$ 201,400.00	SCLA Waste Water Trtment Plant PO 4541
5	627376	SBC Fire Department	\$1,152,967.65	10/09 fire service contract
6	627388	Southern California Edison	\$ 147,773.78	10/09 electric service
7	627389	Southern California Edison	\$ 177,509.03	10/09 electric service
8	627390	Southern California Pipeline Construction	\$ 542,707.02	SCLA Sewer Trunk Lines 10/27-11/09/09
9	627412	Vance Corp.	\$ 321,011.14	10/09 SCLA Engine Run-up Ph II
10	627430	Zions Bank	\$ 91,932.86	11/09 Lease Trust payment
11	627457	Southwest Gas Corporation	\$ 166,500.00	SCLA Interconnection Project meter installation
12	627464	Victorville Disposal	\$ 587,391.14	10/09 Refuse & Recycling collection services

Ref #	DATE	ACCOUNT NAME	DESCRIPTION	AMOUNT	BofA CONFIRM #
Wires Initiated through BofA Direct (6)					
11/5/2009	LSI Title Company	MAP loan Sharon Waddell		\$20,000.00	27610204
11/5/2009	LSI Title Company	NSP Property purchase - Wildrose		\$47,124.84	27610400
11/5/2009	Vantage Transfer Agent	401 (a) Retirement Plan		\$3,197.56	27608148
11/13/2009	Corporate Trust Clearing	TXI CCA Agreement (deposit)		\$10,000.00	27692202
11/19/2009	Corporate Trust Clearing	TXI CCA Agreement (Final Payment)		\$590,000.00	27763857

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AGENDA ITEM

CONSENT CALENDAR

CITY COUNCIL MEETING OF: December 1, 2009

SUBMITTED BY: Douglas B. Robertson  **DATE:** November 19, 2009
Deputy City Manager/Director of Administrative Services

SUBJECT: PAYROLL WARRANT LIST

RECOMMENDATION: That the Honorable City Council approve Payroll Demand Schedule No. 5A for Payroll Period October 31, 2009 through November 13, 2009, in the amount of \$1,018,456.64 covering Warrant Nos. 25789 through 25821 and Advice Nos. 154096 through 154558 inclusive.

FISCAL IMPACT: Payroll gross total amount
\$1,018,456.64

Budget Amount: \$1,018,456.64 Budget
Account No.: Various

DISCUSSION: I hereby certify that the claims or demands covered by the attached list of warrants have been audited as to the accuracy and availability of funds for payment thereof and that said claims or demands are accurate and the funds are available for payment thereof.

--Finance Dept. Use Only--
Additional Appropriation:

☒ No *asm*
☐ Yes/Amount:

Finance Review and
Approval 


DEPUTY CITY MANAGER/DIRECTOR OF ADMINISTRATIVE SERVICES

CS/cdm

Attachment - Payroll Warrant List



City of Victorville

11/19/2009

City Council Payroll Report Payroll Period Ending: November 13, 2009

<u>Employee Number</u>	<u>Check #</u>	<u>Total Gross</u>	<u>Check Date</u>
2396	154490	732.36	11/20/2009
1515	25794	1772.38	11/20/2009
2505	154233	1635.31	11/20/2009
2550	154491	966.12	11/20/2009
2749	25805	531.20	11/20/2009
2052	154492	544.80	11/20/2009
2748	154485	783.52	11/20/2009
1970	154192	2484.13	11/20/2009
2659	154107	1964.38	11/20/2009
2744	154493	743.68	11/20/2009
1097	154193	2090.85	11/20/2009
2687	154494	637.44	11/20/2009
2535	154495	597.60	11/20/2009
1024	154164	2826.54	11/20/2009
1005	154108	1963.00	11/20/2009
2537	25802	849.92	11/20/2009
2432	154496	132.80	11/20/2009
1007	154310	3612.54	11/20/2009
2473	154451	1456.28	11/20/2009
1063	154452	1772.38	11/20/2009
2267	154497	783.52	11/20/2009
2669	154311	2427.77	11/20/2009
2636	154312	3158.38	11/20/2009
2622	154313	2826.54	11/20/2009
1746	154384	2064.31	11/20/2009
1258	154498	849.92	11/20/2009
2623	25821	0.00	11/18/2009
2623	154314	1668.07	11/20/2009
1853	154453	2827.46	11/20/2009
1025	154385	2478.42	11/20/2009
1520	154194	2145.91	11/20/2009
2343	154499	531.20	11/20/2009
1949	154157	2953.93	11/20/2009
2405	25806	554.40	11/20/2009
1061	154096	4234.69	11/20/2009
2637	154315	2673.97	11/20/2009
1099	154234	2826.54	11/20/2009
1457	154437	2431.93	11/20/2009
2624	154316	2188.30	11/20/2009
1027	154386	2009.09	11/20/2009
2538	154486	1030.34	11/20/2009
2638	154317	2388.29	11/20/2009
1078	154195	2889.77	11/20/2009
2606	154318	1963.00	11/20/2009
2698	154500	424.96	11/20/2009
1727	154235	1884.07	11/20/2009
1101	154236	2228.38	11/20/2009
1966	154387	1772.38	11/20/2009
2157	154388	1594.93	11/20/2009

1849	154165	4139.15	11/20/2009
2670	154319	4657.46	11/20/2009
1699	154501	239.04	11/20/2009
1497	154237	2376.07	11/20/2009
2591	154320	1771.93	11/20/2009
1261	25807	531.20	11/20/2009
1697	154142	2953.93	11/20/2009
2192	154238	1702.23	11/20/2009
1451	154109	2135.62	11/20/2009
2416	154502	483.46	11/20/2009
2540	154196	2454.87	11/20/2009
1973	154110	3020.38	11/20/2009
1644	154166	2705.15	11/20/2009
1104	154197	2092.23	11/20/2009
2050	154438	1879.23	11/20/2009
1748	154111	2492.15	11/20/2009
2377	154389	1635.31	11/20/2009
2655	154112	2091.31	11/20/2009
1426	154503	849.92	11/20/2009
1225	154143	3082.31	11/20/2009
1068	154239	3399.54	11/20/2009
2607	154321	1968.73	11/20/2009
2523	154439	1845.77	11/20/2009
2476	154240	2388.57	11/20/2009
2034	154504	132.80	11/20/2009
1030	154390	2424.84	11/20/2009
1079	154198	3088.69	11/20/2009
2648	154199	3088.69	11/20/2009
1898	154241	2004.54	11/20/2009
1576	154144	2953.93	11/20/2009
1620	25808	789.80	11/20/2009
2499	154167	2480.85	11/20/2009
2656	25796	1668.07	11/20/2009
1032	154391	1791.54	11/20/2009
2661	154322	1807.93	11/20/2009
1105	154242	2700.40	11/20/2009
2254	154168	2590.23	11/20/2009
2082	154113	1594.93	11/20/2009
1962	154454	2480.85	11/20/2009
1033	154392	2004.54	11/20/2009
2530	154393	1559.38	11/20/2009
2204	154455	1566.41	11/20/2009
2323	154169	2705.15	11/20/2009
2592	154323	1923.77	11/20/2009
2662	154324	2427.31	11/20/2009
2705	154243	3612.54	11/20/2009
2205	154394	2826.54	11/20/2009
1850	154170	3653.38	11/20/2009
1767	154440	2182.23	11/20/2009
1108	154244	1584.41	11/20/2009
2488	154505	810.08	11/20/2009
2556	154395	4309.69	11/20/2009
1109	154245	2090.85	11/20/2009
2665	154114	2813.38	11/20/2009
2672	154325	2388.13	11/20/2009
2671	154326	2091.77	11/20/2009
1110	154246	2090.85	11/20/2009

1337	25789	9828.23	11/20/2009
1080	154200	3795.85	11/20/2009
1750	154247	1877.85	11/20/2009
2228	154248	2005.00	11/20/2009
2770	25803	849.92	11/20/2009
2657	154115	1667.62	11/20/2009
2793	154506	639.02	11/20/2009
2639	154116	2228.85	11/20/2009
2440	154249	2263.07	11/20/2009
2115	154250	2827.46	11/20/2009
2593	154327	2090.85	11/20/2009
2472	154158	2182.23	11/20/2009
2511	154507	810.08	11/20/2009
2640	154145	2325.31	11/20/2009
2787	25809	421.64	11/20/2009
1271	25810	531.20	11/20/2009
2279	154251	2414.73	11/20/2009
1978	154396	1808.38	11/20/2009
2139	154117	2135.62	11/20/2009
2675	154328	2404.63	11/20/2009
1715	154329	2228.38	11/20/2009
2814	25811	258.78	11/20/2009
2347	154201	2136.07	11/20/2009
1522	154252	3163.69	11/20/2009
2105	154171	3352.38	11/20/2009
1272	154397	2064.31	11/20/2009
2784	154508	265.60	11/20/2009
2190	154253	1489.23	11/20/2009
2345	154509	531.20	11/20/2009
1037	154456	1725.62	11/20/2009
2527	154172	2480.85	11/20/2009
2063	154510	138.47	11/20/2009
1453	154118	2480.85	11/20/2009
2160	154511	760.12	11/20/2009
1249	154254	2090.85	11/20/2009
2487	154512	637.44	11/20/2009
2695	154513	823.36	11/20/2009
2694	154514	132.80	11/20/2009
2721	154515	810.08	11/20/2009
2807	154487	1099.98	11/20/2009
2355	154441	1845.77	11/20/2009
2626	154330	2096.59	11/20/2009
2785	25812	332.00	11/20/2009
2026	154097	1559.38	11/20/2009
2734	154398	2480.85	11/20/2009
2125	154255	1935.57	11/20/2009
2259	154202	3695.15	11/20/2009
1971	154457	2090.85	11/20/2009
2369	154203	3954.54	11/20/2009
1903	154119	1735.93	11/20/2009
2312	154204	1635.31	11/20/2009
2762	25813	215.65	11/20/2009
2668	154205	2614.46	11/20/2009
2574	154516	231.22	11/20/2009
2772	154517	308.76	11/20/2009
1009	154120	3612.54	11/20/2009
1117	154256	3612.54	11/20/2009

2609	154331	1923.31	11/20/2009
1118	154173	2163.07	11/20/2009
2163	154257	2090.85	11/20/2009
2391	154442	2276.85	11/20/2009
1625	154258	2163.07	11/20/2009
2248	25799	1635.31	11/20/2009
2221	154146	2181.77	11/20/2009
2713	154399	1571.62	11/20/2009
1801	154147	2181.77	11/20/2009
2486	154518	810.08	11/20/2009
2515	154259	1930.92	11/20/2009
2582	154519	451.52	11/20/2009
1588	154260	1923.31	11/20/2009
2189	154261	2182.69	11/20/2009
1119	154262	2090.85	11/20/2009
1038	154400	5959.62	11/20/2009
1082	154206	2004.54	11/20/2009
2290	154401	1736.38	11/20/2009
1706	154443	3879.62	11/20/2009
1901	154207	4633.46	11/20/2009
1698	154263	2376.07	11/20/2009
1890	154473	2157.25	11/20/2009
2627	154332	1634.38	11/20/2009
2366	154121	1735.93	11/20/2009
1121	154264	2605.75	11/20/2009
2679	154265	1860.45	11/20/2009
2689	154520	690.56	11/20/2009
2641	154208	2181.77	11/20/2009
2618	154333	1813.12	11/20/2009
2594	154122	1735.93	11/20/2009
2278	154209	3227.48	11/20/2009
2443	154174	1635.31	11/20/2009
2324	154266	2276.85	11/20/2009
2181	154267	1571.62	11/20/2009
1865	154458	1943.78	11/20/2009
2039	154402	1635.31	11/20/2009
2704	154403	3233.38	11/20/2009
2612	154334	1969.69	11/20/2009
2297	154521	743.58	11/20/2009
1749	154476	963.52	11/20/2009
2642	154335	2481.82	11/20/2009
2209	154098	2182.23	11/20/2009
2113	154444	3612.54	11/20/2009
2232	154159	1422.31	11/20/2009
2463	154522	285.52	11/20/2009
1084	154210	2676.77	11/20/2009
1957	154160	2181.77	11/20/2009
2108	154268	1635.31	11/20/2009
2546	154523	526.64	11/20/2009
1723	154269	1884.07	11/20/2009
1999	154336	1987.12	11/20/2009
2107	154459	1975.82	11/20/2009
2674	25797	2015.38	11/20/2009
2800	154524	473.88	11/20/2009
2336	154148	2705.15	11/20/2009
1277	154525	614.20	11/20/2009
1760	154270	1772.38	11/20/2009

1952	154271	2063.09	11/20/2009
2090	154211	4045.46	11/20/2009
2771	154526	556.15	11/20/2009
2572	25814	562.29	11/20/2009
2069	154404	1845.77	11/20/2009
1547	154175	2376.07	11/20/2009
2441	154212	2092.23	11/20/2009
1758	154405	2826.54	11/20/2009
2723	154272	5959.62	11/20/2009
1866	154527	1838.08	11/20/2009
2680	154338	2305.55	11/20/2009
2225	154176	2705.15	11/20/2009
1990	154460	1923.75	11/20/2009
1040	154406	1884.07	11/20/2009
1126	154273	2826.54	11/20/2009
2450	154177	2590.23	11/20/2009
2533	154528	471.44	11/20/2009
2258	154161	3164.15	11/20/2009
2019	154123	1750.00	11/20/2009
2531	154274	1523.38	11/20/2009
2628	154339	2048.38	11/20/2009
2595	154340	1671.07	11/20/2009
2598	154213	2325.31	11/20/2009
1012	154124	1963.00	11/20/2009
1513	154214	1671.07	11/20/2009
1744	25801	2510.96	11/20/2009
1162	154407	2163.07	11/20/2009
2381	25790	1702.23	11/20/2009
2630	154341	2777.22	11/20/2009
2742	154445	2182.23	11/20/2009
1518	154125	3612.54	11/20/2009
1544	154342	2426.87	11/20/2009
2643	154343	2005.00	11/20/2009
1907	154275	2376.07	11/20/2009
2554	154344	5959.62	11/20/2009
2246	154345	1883.62	11/20/2009
2631	154346	1983.31	11/20/2009
1131	25791	2228.38	11/20/2009
2392	154529	735.60	11/20/2009
2118	154276	1489.23	11/20/2009
1710	154099	1060.25	11/20/2009
2321	154408	1735.93	11/20/2009
2783	154530	338.64	11/20/2009
2596	154347	2959.37	11/20/2009
1998	154215	2705.15	11/20/2009
2494	154149	1792.93	11/20/2009
2102	154178	1772.38	11/20/2009
2097	154277	2004.54	11/20/2009
2266	154531	811.90	11/20/2009
2681	154216	2605.30	11/20/2009
2376	154217	2954.85	11/20/2009
2233	154150	2181.77	11/20/2009
1132	154278	1772.38	11/20/2009
2119	154279	1635.31	11/20/2009
2195	154280	1845.77	11/20/2009
2599	154348	1736.38	11/20/2009
1510	154409	2004.54	11/20/2009

2406	154532	333.69	11/20/2009
2597	154349	2602.80	11/20/2009
2644	154350	866.26	11/20/2009
1643	154410	2613.54	11/20/2009
1282	154411	2134.11	11/20/2009
1955	154281	2628.39	11/20/2009
2387	154533	531.20	11/20/2009
1449	154282	2015.38	11/20/2009
2545	154461	3089.38	11/20/2009
2006	154446	2376.07	11/20/2009
2379	154412	2386.11	11/20/2009
2676	154351	2914.69	11/20/2009
2509	154413	1969.23	11/20/2009
1134	154283	2090.85	11/20/2009
2682	154352	1807.93	11/20/2009
2310	154414	1702.23	11/20/2009
2111	154218	2985.21	11/20/2009
2683	154353	1808.38	11/20/2009
2134	154284	1632.77	11/20/2009
2817	154534	435.84	11/20/2009
2677	154285	3780.54	11/20/2009
2588	25815	590.96	11/20/2009
1135	154286	2553.15	11/20/2009
2753	154488	783.52	11/20/2009
2302	154354	1923.31	11/20/2009
1014	154126	1710.31	11/20/2009
1377	154287	2181.77	11/20/2009
1088	154219	5934.62	11/20/2009
1015	154127	2135.62	11/20/2009
2610	154355	1968.51	11/20/2009
2590	154100	1736.85	11/20/2009
1394	154356	2550.79	11/20/2009
1043	154415	2228.38	11/20/2009
2645	154357	1733.94	11/20/2009
2571	154535	163.44	11/20/2009
2155	154536	273.26	11/20/2009
1632	154288	2597.75	11/20/2009
1635	154128	3612.54	11/20/2009
1064	154447	5959.62	11/20/2009
1137	154289	2090.85	11/20/2009
1017	154129	3020.85	11/20/2009
2237	154130	2377.23	11/20/2009
2071	154179	2376.07	11/20/2009
1941	154220	2875.69	11/20/2009
2717	154537	345.28	11/20/2009
1400	154448	2376.07	11/20/2009
1655	154290	1772.38	11/20/2009
1389	154358	2517.00	11/20/2009
2383	154477	849.92	11/20/2009
2489	154291	1923.31	11/20/2009
1140	25795	1884.07	11/20/2009
2480	154538	989.42	11/20/2009
1621	154131	4234.69	11/20/2009
2474	154292	2388.57	11/20/2009
1044	154416	2826.54	11/20/2009
1937	154462	2669.30	11/20/2009
1875	154180	2004.54	11/20/2009

2287	154151	1845.77	11/20/2009
2275	154152	2479.23	11/20/2009
1439	154293	2181.77	11/20/2009
2482	154539	1236.47	11/20/2009
2478	154540	746.12	11/20/2009
1612	154294	1808.38	11/20/2009
1062	154101	1845.77	11/20/2009
1046	154417	1772.38	11/20/2009
2634	25798	3755.38	11/20/2009
1790	154295	2480.85	11/20/2009
1287	154418	2353.40	11/20/2009
2046	154181	1791.54	11/20/2009
2551	154478	849.92	11/20/2009
2617	154360	3485.36	11/20/2009
2409	154296	2493.35	11/20/2009
2791	154541	509.78	11/20/2009
2720	25816	670.64	11/20/2009
1533	154361	1963.00	11/20/2009
1902	154132	3020.38	11/20/2009
2808	154489	1099.98	11/20/2009
2375	154463	1702.23	11/20/2009
1614	154102	2390.40	11/20/2009
1073	154464	3687.54	11/20/2009
2616	154362	2885.62	11/20/2009
1776	154221	3088.69	11/20/2009
1254	154297	2004.54	11/20/2009
2485	154542	754.23	11/20/2009
2502	154543	810.08	11/20/2009
2646	154363	2441.20	11/20/2009
2361	154133	1814.98	11/20/2009
2813	154544	408.60	11/20/2009
1045	154222	2534.85	11/20/2009
2647	154364	3004.17	11/20/2009
2810	154545	317.80	11/20/2009
2368	154298	1736.38	11/20/2009
1815	154546	681.00	11/20/2009
2600	154365	1845.77	11/20/2009
1838	154547	614.20	11/20/2009
1001	154162	4234.69	11/20/2009
2711	154548	849.92	11/20/2009
2666	154223	2427.77	11/20/2009
2601	154366	2765.15	11/20/2009
1762	154465	2414.60	11/20/2009
2514	154299	1803.08	11/20/2009
1629	154103	4191.38	11/20/2009
2008	154466	2004.54	11/20/2009
1742	154182	2705.15	11/20/2009
2341	154153	2826.54	11/20/2009
2524	154367	1846.23	11/20/2009
2128	154183	1489.23	11/20/2009
2686	154368	1846.23	11/20/2009
2009	154419	1702.23	11/20/2009
2811	154549	72.64	11/20/2009
2114	154184	3158.38	11/20/2009
1950	154104	5959.62	11/20/2009
2096	154420	1635.31	11/20/2009
1338	154224	5462.77	11/20/2009

2684	154369	2004.54	11/20/2009
2099	154421	1635.31	11/20/2009
1145	154300	3302.38	11/20/2009
2816	154550	390.44	11/20/2009
2761	25817	276.94	11/20/2009
1751	154134	3612.54	11/20/2009
1146	25792	2014.99	11/20/2009
2558	154551	336.32	11/20/2009
2619	154135	2182.23	11/20/2009
1147	154225	2004.54	11/20/2009
1626	154422	3612.54	11/20/2009
1048	154423	3687.54	11/20/2009
2603	154370	1813.12	11/20/2009
2491	154136	2163.07	11/20/2009
1342	25793	2705.15	11/20/2009
1049	154424	2228.38	11/20/2009
2235	154137	2135.62	11/20/2009
2193	154371	1884.07	11/20/2009
1964	154301	2954.85	11/20/2009
1452	154154	3687.54	11/20/2009
2620	154372	1963.00	11/20/2009
2300	154138	2135.62	11/20/2009
2374	154227	2954.85	11/20/2009
2459	154373	1523.38	11/20/2009
1931	154374	1963.00	11/20/2009
2249	154185	2590.23	11/20/2009
1904	154302	2376.07	11/20/2009
2027	154467	1991.24	11/20/2009
1859	154468	4309.69	11/20/2009
1959	154425	2135.15	11/20/2009
2038	154426	1772.38	11/20/2009
1152	154479	2082.78	11/20/2009
1051	154427	2281.96	11/20/2009
1022	154139	2376.07	11/20/2009
1000	154155	4309.69	11/20/2009
1745	154375	1715.77	11/20/2009
2649	154228	3088.69	11/20/2009
2621	154105	2765.15	11/20/2009
1747	154303	2376.07	11/20/2009
2651	154376	2522.85	11/20/2009
2652	154377	2091.77	11/20/2009
1851	154186	3158.85	11/20/2009
2712	154140	4234.69	11/20/2009
2589	154469	1736.85	11/20/2009
1893	154304	1671.07	11/20/2009
1155	154470	2181.77	11/20/2009
1627	154187	3779.15	11/20/2009
2202	154229	2699.46	11/20/2009
2197	154428	2135.62	11/20/2009
1707	154141	2376.07	11/20/2009
2718	154552	810.08	11/20/2009
2635	154230	2534.85	11/20/2009
2074	154305	1635.31	11/20/2009
2032	154156	3233.38	11/20/2009
2395	154449	2376.07	11/20/2009
1053	154429	2228.38	11/20/2009
1648	154430	1884.08	11/20/2009

2257	154480	849.92	11/20/2009
2330	154431	1635.31	11/20/2009
2490	154553	849.92	11/20/2009
2525	154481	849.92	11/20/2009
2701	25800	3240.77	11/20/2009
2042	154163	3612.54	11/20/2009
1792	154554	53.12	11/20/2009
2685	154378	1701.31	11/20/2009
1581	154306	2334.79	11/20/2009
2798	154482	849.92	11/20/2009
1932	154432	1702.23	11/20/2009
2460	154483	903.04	11/20/2009
2339	154433	1702.23	11/20/2009
2344	25820	903.50	11/20/2009
2678	154379	2716.74	11/20/2009
2615	154380	1750.00	11/20/2009
1656	154307	1772.38	11/20/2009
1412	154555	531.20	11/20/2009
2467	154188	2480.85	11/20/2009
2359	25818	478.08	11/20/2009
1056	154434	2376.07	11/20/2009
2700	154474	907.76	11/20/2009
2809	25819	163.44	11/20/2009
2534	154556	836.64	11/20/2009
1057	154435	1884.07	11/20/2009
2211	154189	2677.69	11/20/2009
2047	154190	5534.62	11/20/2009
2138	154471	2826.54	11/20/2009
2210	154308	3426.69	11/20/2009
1343	154231	2492.15	11/20/2009
1058	154436	1884.08	11/20/2009
2091	154191	2705.15	11/20/2009
2732	154484	849.92	11/20/2009
2605	154381	1845.77	11/20/2009
1094	154472	3866.38	11/20/2009
1545	154106	2376.07	11/20/2009
2481	154557	1236.47	11/20/2009
2604	154382	1930.92	11/20/2009
2789	154558	95.34	11/20/2009
2736	154475	584.32	11/20/2009
2552	25804	849.92	11/20/2009
1503	154232	2583.83	11/20/2009
2260	154309	4444.71	11/20/2009
2653	154383	3221.74	11/20/2009
		1,018,456.64	



AGENDA ITEM CONSENT CALENDAR

CITY COUNCIL MEETING OF: December 1, 2009

SUBMITTED BY: Amer Jakher *AJ*
Director of Public Works

DATE: 11/18/09

SUBJECT: Federal Stimulus Update

RECOMMENDATION: The following item is informational in nature and requires no Council action.

FISCAL IMPACT: N/A

Budget Amount: N/A

Budget Acct. No.: N/A

--Finance Department Use Only--

Additional Appropriation:

☐ No

☐ Yes/\$ Amt.:

Finance Director Review and Approval _____

DISCUSSION: This staff report serves as an informational update to the status of Federal Stimulus funding. More specifically, it is intended to inform Council of the status of funding sources that are being pursued by staff.

Since the last update, there have been no additional grant opportunities available for review.

By way of summary, to date, Public Works staff has reviewed a total of 191 grant opportunities for City eligibility. Of those, four are currently being reviewed by various City departments to determine specific eligibility. No new grant applications for ARRA funds have been submitted by the City and no new awards have been made to the City since the last update.

Attached is a current listing of stimulus grant opportunities in process and their status.

As discussed in a staff report to the Council at the last meeting, in addition to the stimulus grants, Public Works staff is pursuing a grant from the County Health Department for the development and implementation of Healthy Community policies and interventions. The grant is for \$275,000 a year for two years, a total of \$550,000. A letter of application has been signed by the Mayor and forwarded to the County Department of Public Health.

Staff remains available for any questions or comments.

Attachment

AJ:jd:pg

**American Recovery Act of 2009
City of Victorville - Council Report of Grant Funding**

	Grant Title or Funding Source	Funding Opportunity #	Department	Total ARRA Funding	Grant Amount Applied For	Date to Department for Review	Application Submittal Date	Deadline	Notes
1	Youth Mentoring Initiative	OJJDP-2009-2118	Police Department Public Works (Utum)	\$500,000	\$492,000	3/16/2009	4/20/2009	4/20/2009	Grant application pending review (\$123,000 annual for 4 years)
2	Water Marketing and Efficiency (Drinking Water Revolving Fund)	09SF811499	Water Department	\$10,000,000	\$5,700,000	3/17/2009	Prior to 5/22/2009	5/22/2009	Grant application pending review (\$2M for pipeline replacement; \$1.3M Well 142 replacement; \$2.4M for Well 144 replacement)
3	Building Strategic Alliance For Healthy Housing	CDC-RFA-EH09-903	Development Department Building and Safety	\$650,000	\$108,525	5/12/2009	Prior to 6/18/2009	6/18/2009	Grant application recommended for approval but not funded due to low ranking
4	Clean Water State Revolving Fund	Funded thru State-does not have ARRA ID Number	Public Works	\$280,000,000	\$31,000,000	3/7/2009	3/30/2009	5/31/2009	Grant application pending review (for sewer treatment plant)
5	Energy Efficiency and Conservation Block Grants	DE-FOA-0000013	Public Works/Utilities	\$1,029,700	\$1,029,700	4/13/2009	4/16/2009	6/25/2009	Grant application pending review (energy interconnect project at SCLA)
6	Industrial Energy Efficiency	DE-FOA-0000044	Public Works/Utilities	\$240,000,000	\$37,000,000	6/4/2009	7/9/2009	7/14/2009	Grant application pending review (for Foxborough)
8	EDA Recovery Act Funding	EDA03102009RECOVERYACT	Economic Development	\$219,927,372		3/17/2009		6/30/2010	
9	Assisted Housing Stability, Energy and Green Retrofit	HUD-RA-01	Economic Development	\$250,000,000		3/17/2009		2/16/2011	
10	COBRA		Human Resources	Amount Pending		3/10/2009		TBA	
11	Economic Development Assistance Program	EDA06222009EDAP	Economic Development Planning	\$240,000,000		7/1/2009		9/30/2010	
Note: Red font indicates new opportunities since last report Total Grants Amount Applied For \$75,330,225									

CITY OF

VICTORVILLE



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AGENDA ITEM

Consent Calendar

CITY COUNCIL MEETING OF: December 1, 2009

SUBMITTED BY:

Bill Webb 
Director of Development

DATE: November 17, 2009

ATTACHED: Activity report for the month of October 2009.

DISCUSSION: Attached for Council's review is the Development Department Activity Report for the month of October 2009.

BW/hg

**City of Victorville
Development Department**

**Submitted by
Bill Webb
Development Director**

**October 2009
Monthly Report Summary**

Planning Reports

Year-to-Date Report of New Construction Permits Issued

Year-to-Date Report of Miscellaneous Permits Issued

Certificate of Occupancies Issued by RDA Area

Report of Code Enforcement Cases

City of Victorville

Development Department Planning Division

2009 Residential Building Activity and Population Estimate Based on Utility Releases

	SFD		DUP		TRI		4+		MH		TOTAL # OF STRs	TOTAL # OF DUs	POPULATION INCREASE	VACANCY RATE 7.71%	NET POPULATION INCREASE	PERCENT POPULATION INCREASE
	STR	D/U	STR	D/U	STR	D/U	STR	D/U	STR	D/U						
JANUARY	16	16									16	16	50.74	-3.91	46.82	0.04%
FEBRUARY	18	18							1	1	19	19	60.25	-4.65	55.60	0.05%
MARCH	44	44	23	23			39	196			106	263	833.97	-64.30	769.67	0.74%
APRIL	132	132	1	2					2	2	135	136	431.26	-33.25	398.01	0.38%
MAY	29	29	2	4					1	1	32	34	107.81	-8.31	99.50	0.10%
JUNE	46	46							2	2	48	48	152.21	-11.74	140.47	0.13%
JULY	37	37									37	37	117.33	-9.05	108.28	0.10%
AUGUST	76	76									76	76	241.00	-18.58	222.42	0.21%
SEPTEMBER	39	39									39	39	123.67	-9.53	114.13	0.11%
OCTOBER	31	31									31	31	98.30	-7.58	90.72	0.09%
NOVEMBER											0	0	0.00	0.00	0.00	0.00%
DECEMBER											0	0	0.00	0.00	0.00	0.00%
DEMO	32	32									32	32	101.47	-7.82	93.65	0.090%
ANNEX											0	0	0.00	0.00	0.00	0.00%
TOTALS	436	436	26	29	0	0	39	196	6	6	507	667	2,115.06	-163.07	1,951.99	1.87%

ESTIMATED POPULATION INCREASE

1,952

(BASED ON 3.171/DU PER CALIFORNIA DEPARTMENT OF FINANCE 1-1-09 CERTIFIED ESTIMATES)

STARTING POPULATION

01-01-09

104,483

(PLANNING DEPARTMENT ESTIMATE BASED ON THE 1-1-09 CALIFORNIA DEPARTMENT OF FINANCE CERTIFIED POPULATION)

TOTAL ESTIMATED POPULATION

10-31-09

106,435

(ADJUSTED FOR CALIFORNIA DEPARTMENT OF FINANCE VACANCY RATE)

MONTHLY PERCENTAGE OF POPULATION INCREASE

1.87%

ESTIMATED ANNUAL PERCENTAGE INCREASE

3.20%

(BASED ON AVERAGE MONTHLY INCREASE)

City of Victorville

Development Department

Planning Division

2009 Monthly Planning Commission Report

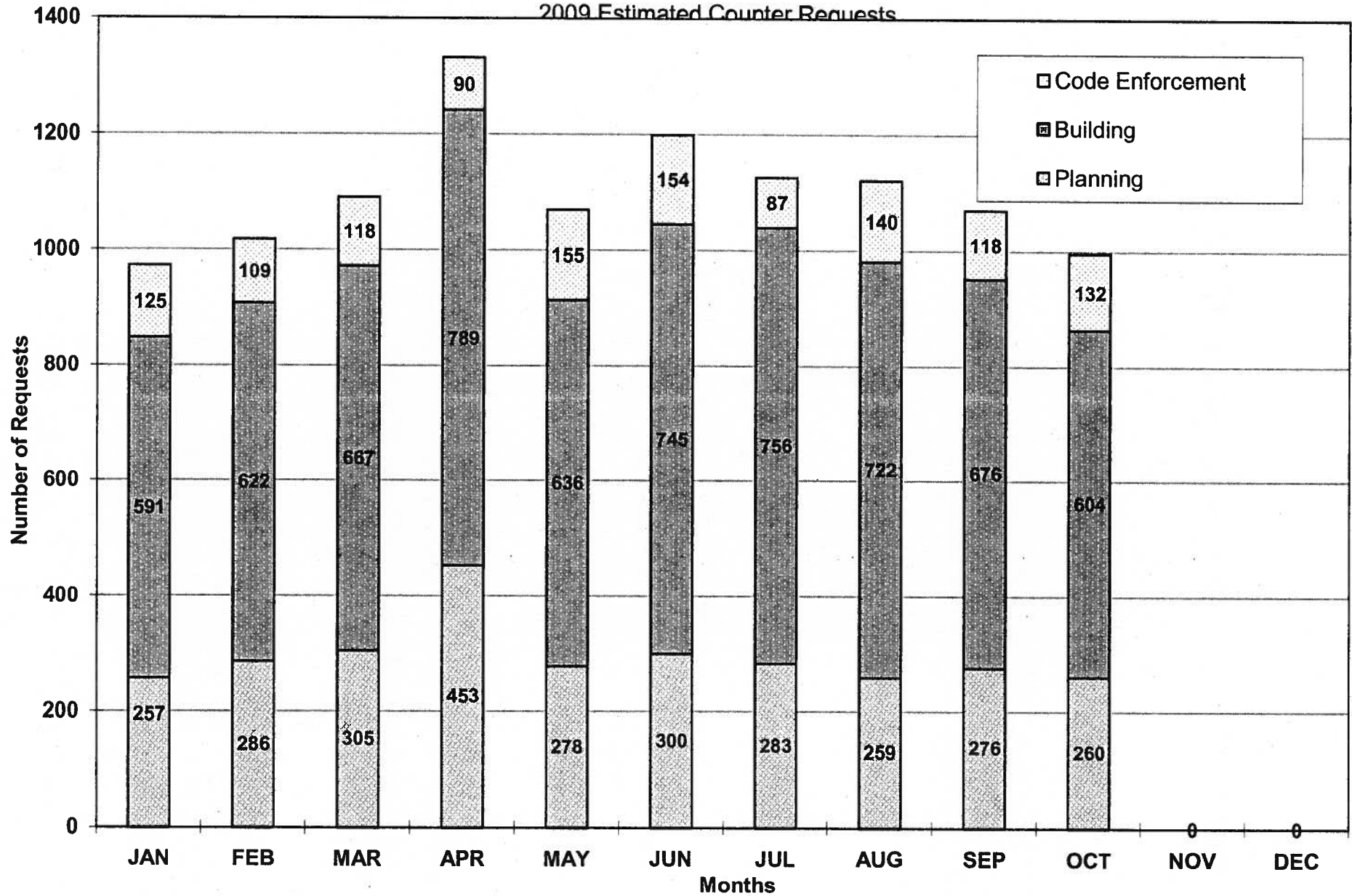
TYPE OF CASE	Jan-09	Feb-09	Mar-09	Apr-09	May-09	Jun-09	Jul-09	Aug-09	Sep-09	Oct-09	Nov-09	Dec-09	Totals
PUBLIC HEARING ITEMS													
Continued Items		8	5	12	7	5	1	1	2	2			43
Conditional Uses		5	3	2	2	1	2	4		3			22
Conditional Use Modifications		1		1	1	1		2					6
Site Plans		1	2	1		1	1	2					8
Site Plan Modifications				1		1	1						3
Variances													0
Parcel Maps		1						1					2
Parcel Map Modifications							1						1
Parcel Map Extensions													0
Tentative Tracts		1	1		1			3		1			7
Vesting													0
Tentative Tract Modifications													0
Tentative Tract Extensions							1						1
Amendment to Tracts													0
Certificates of Compliance													0
Development Plans			1		1								2
General Plan Amendments			1						1	1			3
Zone Changes			1						1	1			3
Planned Unit Developments			1										1
Planned Unit Development Modifications													0
Specific Plans													0
Specific Plan Amendments													0
Development Agreements													0
Development Agreement Modifications													0
Development Agreement Cancellations													0
Amendments		1											1
Miscellaneous													0
Subtotal New Items	0	10	10	5	5	4	6	12	2	6	0	0	60
NON-PUBLIC HEARING ITEMS													
Continued Items													0
Findings of Substantial Conformity													0
Requests													0
Storage Containers													0
Home Occupations													0
Fence Height Adjustment													0
Planning Commission Policies						1	1						2
Miscellaneous		1		1	1								3
Subtotal New Items	0	1	0	1	1	1	1	0	0	0	0	0	5
GRAND TOTAL NEW ITEMS	0	11	10	6	6	5	7	12	2	6	0	0	65
TOTAL OF ALL ITEMS HEARD	0	19	15	18	13	10	8	13	4	8	0	0	108

City of Victorville

Development Department

Planning Division

2009 Estimated Counter Requests



City of Victorville

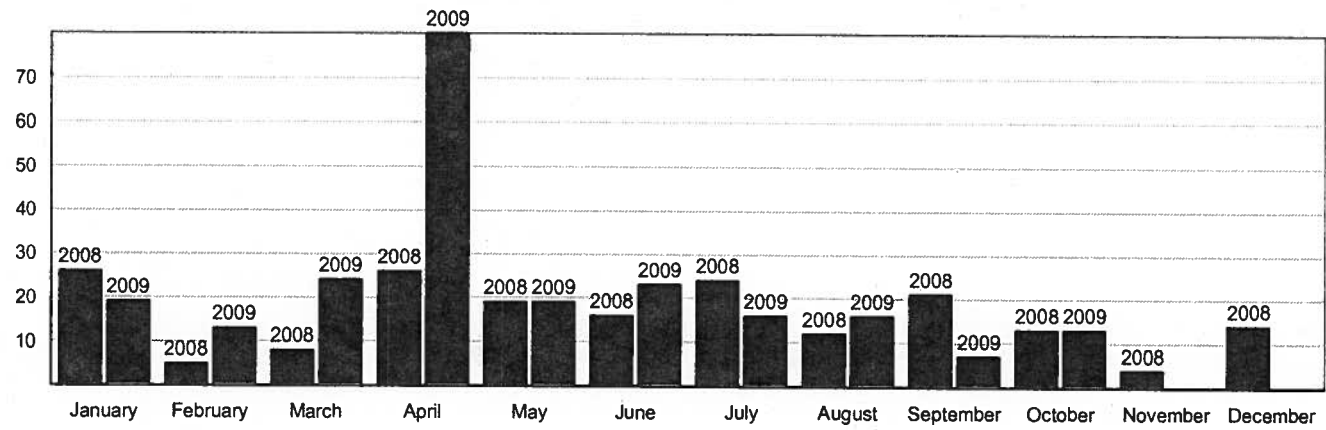
Development Department

Building Division

Year-to-Date Report of New Construction Permits Issued

	<u>Category</u>	<u>Quantity</u>	<u>Valuation</u>	<u>Sq. Ft.</u>
January	Commercial	2	\$867,201	11,063
	Mobile Homes	1	\$10,000	1
	Single Family Residences	19	\$3,235,537	42,251
February	Commercial	1	\$250,598	3,012
	Single Family Residences	13	\$2,499,074	31,415
March	Commercial	4	\$943,530	13,820
	Single Family Residences	24	\$4,062,325	50,803
April	Commercial	1	\$2,491,200	36,000
	Mobile Homes	3	\$30,000	3
	Single Family Residences	80	\$14,931,535	186,927
May	Single Family Residences	19	\$3,274,591	41,025
June	Commercial	3	\$572,283	10,651
	Single Family Residences	23	\$3,920,309	48,558
July	Commercial	3	\$7,962,991	116,174
	Single Family Residences	16	\$2,481,769	30,281
August	Single Family Residences	16	\$2,300,238	28,518
September	Single Family Residences	7	\$1,127,272	14,026
October	Single Family Residences	13	\$2,559,470	31,830
Year-to-Date Month Total:		248	\$53,519,923	

Single Family Residences



City of Victorville

Development Department

Building Division

Year-To-Date Report of Miscellaneous Permits Issued

January

	3	
Miscellaneous	58	\$26,010.00
Sign	11	\$37,668.00
Swimming Pool	1	\$14,000.00
	<hr/> 73	

February

	1	
Miscellaneous	80	\$38,004.00
Sign	9	\$132,751.00
Swimming Pool	2	\$50,000.00
	<hr/> 92	

March

	4	
Miscellaneous	77	\$36,023.00
Sign	12	\$50,786.00
Swimming Pool	4	\$239,800.00
	<hr/> 97	

April

	2	
Miscellaneous	71	\$35,001.00
Sign	15	\$143,031.00
Swimming Pool	5	\$76,000.00
	<hr/> 93	

May

	1	
Miscellaneous	72	\$38,003.00
Sign	4	\$24,701.00
Swimming Pool	4	\$135,000.00
	<hr/> 81	

June

Miscellaneous	121	\$60,001.00
Sign	12	\$55,625.00
Swimming Pool	4	\$82,105.00

July

	137	
Miscellaneous	77	\$53,511.00
Sign	4	\$64,668.00
Swimming Pool	5	\$81,000.00
	<u>86</u>	

August

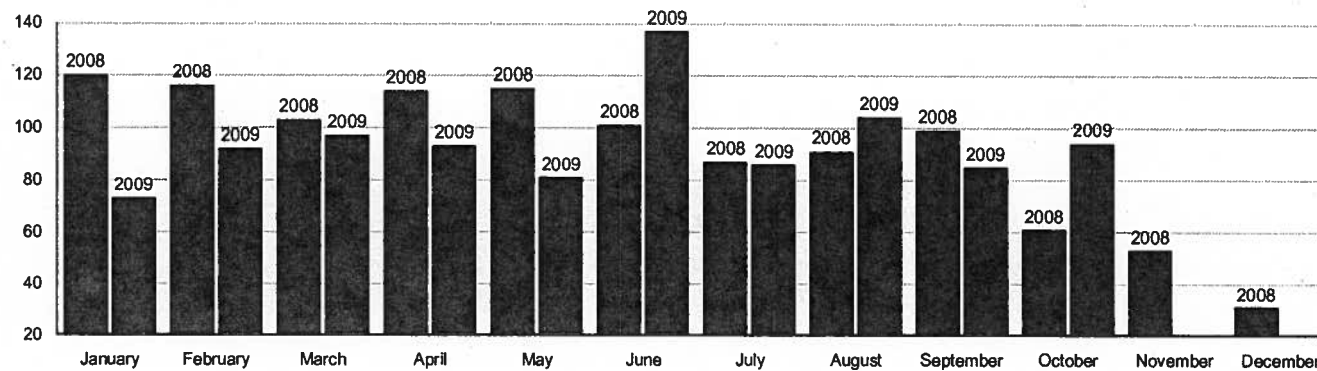
	3	
Miscellaneous	95	\$47,003.00
Sign	5	\$7,120.00
Swimming Pool	1	\$20,000.00
	<u>104</u>	

September

	1	
Miscellaneous	80	\$38,006.00
Sign	3	\$38,725.00
Swimming Pool	1	\$45,550.00
	<u>85</u>	

October

	6	
Miscellaneous	83	\$44,004.00
Sign	5	\$28,000.00
	<u>94</u>	



City of Victorville

Development Department

Building Division

Certificate of Occupancies Issued By RDA Area

January

VVEDA RDA

AMOUNT

2

MONTHLY TOTAL: 2

February

BEAR VALLEY RD

EXEMPT

OLD TOWN RDA

VVEDA RDA

AMOUNT

4

2

2

5

MONTHLY TOTAL: 13

March

BEAR VALLEY RD

OLD TOWN RDA

VVEDA RDA

AMOUNT

4

1

12

MONTHLY TOTAL: 17

April

BEAR VALLEY RD

EXEMPT

OLD TOWN RDA

VVEDA RDA

AMOUNT

1

2

5

1

12

MONTHLY TOTAL: 21

May

BEAR VALLEY RD

EXEMPT

OLD TOWN RDA

VVEDA RDA

AMOUNT

2

2

1

3

MONTHLY TOTAL: 8

June

BEAR VALLEY RD
OLD TOWN RDA
VVEDA RDA

AMOUNT

2
1
6

MONTHLY TOTAL: 9

July

BEAR VALLEY RD
EXEMPT
HOOK RDA
OLD TOWN RDA
VVEDA RDA

AMOUNT

4
2
1
1
7

MONTHLY TOTAL: 15

August

BEAR VALLEY RD
EXEMPT
HOOK RDA
OLD TOWN RDA
VVEDA RDA

AMOUNT

3
3
1
2
13

MONTHLY TOTAL: 22

September

BEAR VALLEY RD
HOOK RDA
VVEDA RDA

AMOUNT

1
1
2

MONTHLY TOTAL: 4

October

BEAR VALLEY RD

A.G. HAND & REHABILITATION

12998 HESPERIA RD #103

LAW OFFICES OF SUNNY FOROOSH

12640 HESPERIA RD #E

EXEMPT

VERIZON CALIFORNIA

14400 BEAR VALLEY RD #K12

DRAGON SMOK SHOP

14890 EL EVADO RD #107

GRANDPA MOFFATT'S TOYS

14400 BEAR VALLEY RD #K11

HOOK RDA

COSTCO WHOLESALE CORP.

14555 VALLEY CENTER DR

OLD TOWN RDA

SPORTS BIKE U.S.A.

15323 SEVENTH ST

SAMETEAMKIDS

15572 SEVENTH ST

VVEDA RDA

PLS

14174 GREEN TREE BLVD #101

SECURITAS SECURITY SERVICES USA INC.

15428 CIVIC DR #305

TRANSPORTATION CENTER (BUILDING A)

12393 LOCUST AVE

TRANSPORTATION CENTER (BUILDING B)

12393 LOCUST AVE

DEPARTMENT OF GENERAL SERVICES

15415 WEST SAND ST

ARIES REAL ESTATE

14350 CIVIC DR #130

AMOUNT

2

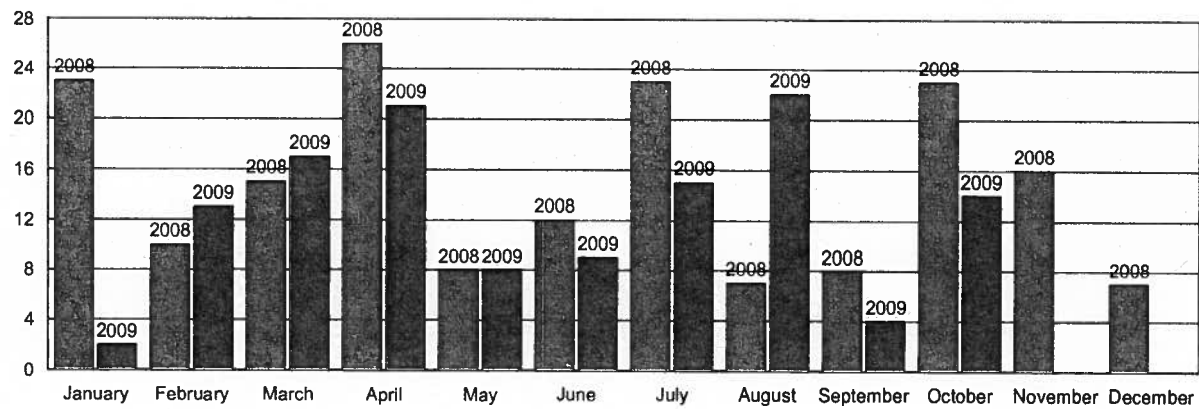
3

1

2

6

MONTHLY TOTAL: 14



City of Victorville

Development Department

Code Enforcement Division

Monthly Report of Code Enforcement Cases

	<u>Received</u>	<u>Closed</u>
Business License-W/O	6	
Abandoned Vehicle in Street	1	3
Alcohol Consumption(Business)	1	1
Animals	2	4
Business License (Rent Prop)	12	
Business License - Expired	1	1
Business License Pending	3	3
Business License Renewal	9	7
Business License-Illegal Business	2	
Business License-W/O	1	
C of O	1	2
Create / Permit a Nuisance	15	29
CUP Violations	4	2
Dirty Swimming Pool	3	5
Drainage/Water Run-Off	4	5
Dumper		1
Dumping	3	3
Dumping/Littering on Easement	1	1
Dumping/Littering on Priv. Prop.	3	2
Expired Permit		6
Fencing	1	6
Fencing-Broken	4	1
Fencing-Unpermitted	1	
Fire Code Complaint		1
Graffiti		1
Hazardous Electrical	4	4
Hazardous Material	2	2
Hazardous Plumbing	4	2
Hazardous Structure	2	8
Health Complaints (food service)	2	
Illegal Business		2
Illegal Camping	1	1
Illegal Land Use	7	11
Illegal Signs		5
Inoperative Vehicle	16	28
Junk and debris	39	65

Lack of Utilities	2	0
Landscape Maintenance	32	86
Landscape Maintenance (R1)	26	3
Landscape MFR Maintenance		2
Landscape MFR Requirement		1
LMAD Maintenance	1	
Off Street Parking Requirements	2	1
Other	1	
Outdoor Display		1
Overgrown Tree/Shrubs	1	0
Parking	3	3
Parking Off-Truck Route	1	4
Parking RV/ trailer in driveway	6	12
Parking-Trailer on Street	2	
Permit-Expired	1	
Permit-Working Without	3	
RV-Used For Unlawful Occupancy	1	
RV/ Parking Regulations	1	0
Storage Cont.(Non-Residential)	2	
Street Obstructions	1	6
Substandard Housing	11	7
Tenant/Landlord Dispute		1
Tire Clean Up		1
Tire Enforcement	25	20
TUP Violations	1	1
Unpermitted Living Conversions	1	0
Unsecured Swimming Pool	2	0
Unsecured Vacant Structure	4	1
W/O Business License	10	7
W/O Business License (Rent Prop)	7	31
W/O Heater	1	1
Water Waste		1
Weed Abatement	2	1
Working without Permit	7	19


Closed	422
Received	312



AGENDA ITEM

CONSENT CALENDAR

CITY COUNCIL MEETING OF: DECEMBER 1, 2009

SUBMITTED BY: Douglas B. Robertson 
Deputy City Manager/
Director of Administrative Services

DATE: November 19, 2009

ATTACHED: MONTHLY FINANCIAL STATUS REPORT AS OF OCTOBER 31, 2009

SUBJECT: **MONTHLY FINANCIAL STATUS REPORT AS OF OCTOBER 31, 2009**

RECOMMENDATION: For Council's Information

FISCAL IMPACT: None

DISCUSSION: Attached for Council's review and information is the Monthly Financial Status Report as of October 31, 2009.

--Finance Dept. Use Only--
Additional Appropriation:

_____ No
_____ Yes/\$Amount:

Finance Director Review and
Approval _____

flm



Financial Status Report

City of Victorville

Fiscal Year 2009-10

As of October 31, 2009

This report summarizes the activities of the City's major funds, including Economic Development, but is not meant to be inclusive of all finance and accounting transactions. It is intended only to provide the Council and the public with an overview of the state of the City's general fiscal condition. For a complete analysis, please refer to the year-end audited financial report.

GENERAL FUND

The General Fund accounts for the revenues and expenditures to carry out the basic governmental activities of the City such as: general government, public safety, public works, and parks and recreation as well as all financial transactions not accounted for in other funds.

General Fund Revenues

The following table depicts General Fund revenues budget to actuals through October 31, 2009. Although 30% of the year is complete, the collection rate for the period would appear to be low at 11%. However, using an analysis of historical rates of collection, the average monthly collection rate through October 31st should be around 7%.

GENERAL FUND Revenue by Category	2009-2010 Revenue Budget	YTD Actual	Percent Collected
1) Property Tax	18,539,515	103,723	1%
Sales Tax	15,788,571	1,616,900	10%
Transient Occ. Tax	933,000	150,953	16%
Other Taxes	515,321	139,346	27%
Charge for Services	1,538,706	699,775	45%
2) Cost Recovery	1,572,605	1,542,816	98%
Fines & Forfeitures	410,815	143,077	35%
License & Permits	3,401,703	429,372	13%
Interest & Rent	99,307	69,893	70%
Sale of Property	-	-	0%
Interfund Transfers	1,150,846	1,800	0%
Miscellaneous Revenue	9,158,968	1,204,216	13%
Total	53,109,357	6,101,869	11%

1) First Property Tax apportionment remitted in November.

2) Includes \$1,500,000 workers compensation member deposit return.

Revenue Category Definitions:

- **Charges for Services:** Derived from fees charged for services such as: plan checks, inspections on construction projects, and various park and recreational programs.
- **Cost Recovery:** Derived from fees charged for work for other departments and/or agencies.
- **Fines & Forfeitures:** Derived from various fines and penalties including: business license, traffic and parking citation, police and fire fines.
- **License & Permits:** Derived from fees charged for the issuance of licenses and permits including: utility franchises, building, plumbing, electrical, mechanical, massage, and animal control.
- **Miscellaneous Revenue:** Derived from charges for services such as pass through agreements from VVEDA, CNG fuel sales, donations and sundry.

General Fund Expenditures

The following table depicts General Fund expenditures (including encumbrances) to actuals by department through October 31, 2009. With approximately 30% of the year complete, overall General Fund expenditures are on target at 33%. Variances in individual departments can generally be attributed to encumbrances for contract/other services and one-time expenditures. As discussed in the first quarterly report, other significant variances are under review and will be reported on more thoroughly in the second quarterly report.

GENERAL FUND Expenditures by Department	2009-2010 Budget	YTD Actual	Percent Expended
General	1,630,736	-	0%
City Council	252,240	78,539	31%
Public Information	283,968	122,338	43%
Library Services	799,638	185,581	23%
City Manager	605,118	188,695	31%
Emergency Services	8,677	6,133	71%
Risk Management	1,371,250	1,174,487	86%
City Clerk	604,816	207,264	34%
Finance	2,157,409	681,202	32%
Purchasing	497,763	172,652	35%
Information Technology	2,392,603	744,594	31%
License Control	135,146	55,805	41%



Financial Status Report

City of Victorville

Fiscal Year 2009-10

As of October 31, 2009

City Attorney	250,000	335,926	134%
Human Resources	720,735	245,637	34%
Police	20,209,123	5,876,245	29%
Fire	12,088,677	4,169,712	34%
Haz-Mat Cupa	47,506	160,763	338%
Development	2,241,595	841,396	38%
Engineering	331,624	353,239	107%
Public Works	287,156	66,838	23%
Street Sweeping	482,655	147,988	31%
Graffiti Removal	96,573	37,257	39%
Animal Control	627,935	215,045	34%
Fleet Maintenance	1,125,749	290,913	26%
Fleet Main - SCLA Bldg 999	11,350	1,125	10%
Fueling Stations	419,503	51,274	12%
Park Operations	1,403,692	522,619	37%
Park and Recreation Facilities	805,455	253,668	31%
Open Space, Trees & Medians	198,093	62,971	32%
Recreation & Community Svcs	1,257,312	412,292	33%
Park and Facility Development	204,128	99,329	49%
City Facilities	839,131	286,507	34%
Westwinds Rec Facilities	424,379	171,070	40%
Total	54,811,735	18,219,105	33%

SPECIAL REVENUE FUNDS

Special Revenue Funds are dedicated funds for specific purposes/projects and their uses are legally restricted. The revenues are earmarked for direct program costs and project expenditures. Some of the Special Revenues funds included in the table below are: Economic Development, Measure I and DIF funds. As with the General Fund, the majority of revenues for these funds are either Property Tax or Sales Tax related and are therefore not collected during the reporting period.

Revenues

SPECIAL REVENUE FUNDS Revenue	2009-2010 Revenue Budget	YTD Actual	Percent Collected
1) Redevelopment	29,113,658	(16,563)	0%
1) Redevelopment Low-Mod	16,622,388	7,199	0%
Measure I	5,842,000	1,264,616	22%
DIF	5,501,050	966,617	18%

1) First tax increment apportionment remitted in January.

Expenses

SPECIAL REVENUE FUNDS Expenses	2009-2010 Expenditure Budget	YTD Actual	Percent Expended
Redevelopment	32,035,808	677,502	2%
Redevelopment Low-Mod	4,189,171	116,119	3%
Measure I	12,429,307	812,915	7%
DIF	12,188,714	295,164	2%

ENTERPRISE FUNDS

The following tables summarize the operating revenues and operating expenses for the City's Enterprise Funds including: Sanitary, Solid Waste, Storm Drain, VMUS, Water District, Golf, and Airport.

Revenues

ENTERPRISE FUNDS Revenue	2009-2010 Revenue Budget	YTD Actual	Percent Collected
Sanitary	10,016,803	3,077,298	31%
Storm Drain	1,397,520	425,033	30%
Solid Waste	10,731,832	3,578,892	33%
VMUS	14,102,067	3,157,029	22%
Water	77,245,302	10,800,162	14%
Golf	2,095,036	361,772	17%
1) SCLAA	31,860,212	2,755,594	9%

1) Includes \$900,000 in past due leases and 21,546,182 in VVEDA Tax Increment Pass Through.

Expenses

ENTERPRISE FUNDS Expenses	2009-2010 Expenditure Budget	YTD Actual	Percent Expended
Sanitary	9,872,286	2,143,556	22%
Storm Drain	1,354,988	202,935	15%
Solid Waste	11,716,002	2,508,560	21%
VMUS	14,480,781	3,300,844	23%
Water	75,246,132	10,408,419	14%
Golf	1,935,402	594,491	31%
SCLAA	30,657,197	2,198,966	7%

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AGENDA ITEM
CONSENT

CITY COUNCIL MEETING OF: December 1, 2009

SUBMITTED BY: Amer Jakher *AJ*
Director of Public Works

DATE: November 17, 2009

SUBJECT: Hot Mix Asphalt, Annual Supply Agreement – Project #BM10-011

RECOMMENDATION: That the Honorable City Council award a contract to Vulcan Materials for the purchase of Hot Mix Asphalt for the amount of \$56,250.00 and to Blue Diamond Materials for the amount of \$18,750.00.

FISCAL IMPACT: \$ 75,000.00
Budget Amount: \$ 82,225.10
Budget Account No.:
521029 40200 70050 70535 52202

DISCUSSION:

Bids were received from the following vendors:

--Finance Dept. Use Only--
Additional Appropriation:

☒ No *adm*
☐ Yes/\$Amount:

Finance Director Review and
Approval _____

(See attached bid comparison sheet)

Vulcan Materials (Primary Vendor)
Blue Diamond Materials (Secondary Vendor)

Staff from Public Works Department determined that it is the City's best interest to award the contract to a primary and a secondary vendor. The secondary contract will be used as a back-up on as needed-basis, no minimum order is guaranteed. The City will order from the secondary source only after giving the primary source the opportunity to provide the required materials by the date needed.

Public Works Department and Purchasing Division have reviewed the bids submitted. Sufficient funds are available to cover the cost of this purchase.

AJ/bm
AJ/bm

cc: Amer Jakher, Public Works Director

Quotation**Attn:** Bruce Miller 760-269-0045**Project:** FOB Oro Grande

Victorville/City Of
14343 Civic Dr
Victorville, CA 92392
Acct #: 0740075

FOB Oro Grande
Victorville, CA

Date: Tuesday, November 17, 2009
Quote Created: Tuesday, October 20, 2009
Quote #: 1-R66FE3
Quote Name: 1-R66FE3
Effective From: Tuesday, October 20, 2009
Version #: 1

Sales Rep: Peggy Jordan

jordanp@vmcmail.com
(323)474-3518

Quote Expiration: Thursday, November 19, 2009
Price Expiration: Wednesday, March 31, 2010

Special Instructions:

Stand by time charged at \$86.25 per hour

Asphalt

Plant	Product Name	Product	Qty.	U/M	F.O.B. Plant	Haul Rate	Delivered
Oro Grande Asphalt	ST3/4MC 70-10RAP	B1N	500	TONS	\$60.00	\$5.88	\$65.88
			Truck Type:	WED-End Dump			
Oro Grande Asphalt	ST3/4MM 70-10RAP	B2C	500	TONS	\$60.00	\$5.88	\$65.88
			Truck Type:	WED-End Dump			
Oro Grande Asphalt	ST1/2MM 70-10RAP	B6C	500	TONS	\$60.00	\$5.88	\$65.88
			Truck Type:	WED-End Dump			
Oro Grande Asphalt	ST3/8"M 70-10RAP	B6H	500	TONS	\$60.00	\$5.88	\$65.88
			Truck Type:	WED-End Dump			
Oro Grande Asphalt	COLD MIX 3/8"SC8	B9H	500	TONS	\$65.00	\$5.88	\$70.88
			Truck Type:	WED-End Dump			

★ **Prices quoted above do not include any state or local sales and use tax, if any applies for this project.**

Terms are Net 30. Please note standard terms and conditions apply.

This quote is limited to acceptance within 30 days from the date of this quotation after which time quotation is subject to review/revision.
Please contact Sales prior to placing the order.

Accepted by:**Date:****Sales Representative:****Date:**

We appreciate the opportunity to provide you this quote and trust that Vulcan will have the pleasure serving your needs for this and future projects.

Joelle Donadson 11/17/09

Quotation generated on 11/17/2009

10/14/2009 12:30:18 City of Victorville Page:2/5

REQUEST FOR QUOTE SHEET

City of Victorville
14343 Civic Drive
P.O. Box 5001
Victorville, CA 92393-5001



DATE: October 14, 2009

TO: Blue Diamond Materials
Fax: (714) 449-2295

Attn: Shon

FROM: Bruce Miller, Buyer
Phone (760) 955-5085. Fax (760) 269-0045. email:
bmiller@ci.victorville.ca.us

QUOTE DUE DATE: MONDAY, OCTOBER 19, 2009

PLEASE PROVIDE PRICING GOOD UNTIL MARCH 2010

2500 TONS - ESTIMATED YEARLY TOTAL TONAGE ON VARIOUS MIXES
PG 70-10

	UNIT PRICE PER TON	UNIT PRICE PER TON
3/8" Medium	60.90	65.90
3/8" Fine	60.90	65.90
1/2" Medium	59.81	64.81
1/2" Fine	59.81	64.81
3/4" Medium	59.81	64.81
3/4" Course	59.81	64.81

Environmental Fee (per load): \$3.00

AGGREGATE BASE

	UNIT PRICE PER TON	UNIT PRICE PER TON
Aggregate Base Class 2	Not Available	

Environmental Fee (per load): _____

EMULSION

	UNIT PRICE PER TON	UNIT PRICE PER TON
Emulsion SS1H	Not Available	\$10.88

10/14/2009 12:30:18 City of Victorville Page:3/5

REQUEST FOR QUOTE SHEET

Environmental Fee (per load): \$3.00

Where the City is responsible for delays in unloading product, what demurrage sum will be added to the invoice?

(Tank truck & trailer)
(One-man delivery truck)^{1/2 hour}
1st hour @ \$0.00
1st hour @ \$0.00
^{1/2 hour}Each add'l hour @ \$ 88.00
Each add'l hour @ \$ 88.00

F.O.B.: Victorville, CA

Terms: See Below

Days to deliver after receipt of approved proof: _____

Company: Blue Diamond MaterialsAddress: 15650 Air Express Way, Victorville, Ca.Phone: 714-863-1953 Fax: 714-449-2295 Email: SESPARZA@Sully-Miller.com

The bidder hereby certifies that the product(s) proposed to be supplied under this solicitation will contain recycled fibers. Proof of the certified content must be provided upon request.

[Signature] Shon Esparza 10-15-09
Signature Name Printed Date**Terms & Conditions****FREE DUMP FOR ASPHALT & CONCRETE AT VICTORVILLE.**

Seller may substitute Caltrans approved PG graded liquid asphalt for all viscosity graded specifications.
Excess unloading or delay time will be charged at the applicable hourly rate.
Quotation is for Monday through Friday (non-holiday) normal daytime production hours unless otherwise noted.
A \$3.00 plus tax per load environmental fee will apply to all asphalt purchases.
Payment due by the 10th day of month following month of delivery.

Deliveries subject to availability. Every diligent effort will be made to accommodate customer schedules.
Seller will not be liable and no compensation will be paid for any delay in delivery of materials for any reason.
Seller reserves the right to reprice material after expiration date

Return to : **SHON ESPARZA**
Phone: 714-863-1953
Fax: 714-449-2295
E-MAIL: sesparza@sully-miller.com

Accepted by _____
Print Name _____
Date _____

REQUEST FOR QUOTE SHEET

SPECIFICATIONS

HOT MIX ASPHALT

1. GENERAL: - The successful vendor(s) must:

- a. Supply product in accordance with the specifications.
- b. Supply with each delivery, a certificate of metared load weight.
- c. Supply with each shipment a certified analysis test report in duplicate, showing that the product conforms will all the specifications. If the product, when sampled and tested, fails to meet specifications, the vendor will immediately replace any remaining unused portion with a proper specification product. A product used which did not meet specification will not be paid for.
- d. Indemnify the City for all losses incurred due to delay in shipment or rejection of product or work.
- e. Hold pricing firm for 365 days from issuance of an award contract or until June 30, 2007.
- f. The usage for this last year was approximately 2,500 tons. The City will issue out an Annual Supply Agreement to the selected vendor(s) and will make releases against the Purchase Order as needed. The exact time and date will be agreed upon and delivery location will be given when the order is placed. This will enable the vendor(s) to invoice per shipment.
- g. All delivery zones are all within the city limits of Victorville. Delivery trucks shall be equipped with pump, outlet hose, and connection. Distributor units and booster tanks will be insulated. Front-end deliveries may be needed for mountainous areas. Product will be delivered to City mixing machines or one-man spread. The exact method to be designated prior to delivery.

~~Where the vendor is responsible for delay in deliveries, the City may recover damages at cost to the vendor at the rate of \$100 per hour and 20% per hour for each hour of delay. If the city is responsible for delay in deliveries, the vendor shall be paid demurrage as indicated on the Bid Proposal Form may be added to the invoice.~~

2. SPECIFICATIONS

- a. Bituminous Materials - See attached Exhibit 1 and Exhibit 2
- b. Aggregate Base Class 2 - Aggregate for Class 2 aggregate base shall conform to the applicable requirements of Section 26 of the Standard Caltrans Specifications. Class 2 aggregate shall be free from organic matter and other deleterious substances, and shall be of such nature that it can be compacted readily under watering and rolling to form a firm, stable base.

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AGENDA ITEM

CONSENT CALENDAR

CITY COUNCIL MEETING OF: December 1, 2009

SUBMITTED BY:

Bill Webb 
Director of Development

DATE: November 18, 2009

SUBJECT: **CDBG Grant, Federal Demonstration Grant, STIP-RIP Grant, Contract Award
Asbestos Abatement and Building Demolition Project ES10-016.**

RECOMMENDATION: That the Honorable City Council award a contract to George Bryant Construction for Asbestos Abatement and Building Demolition, in the amount of \$128,673.00. To be funded through CDBG Grants, Federal Demonstration Grant and STIP-RIP Grant.

FISCAL IMPACT: \$128,673.00

Budget Amount: \$128,673.00

Budget Account No.:

CDBG09 – 521009 52300 61000 60031 52193 - \$8,000.00

CDBG10– 521009 52300 61000 60034 52193 – \$48,000.00

Federal Demonstration (Eng) – 540720 50100 65000 65047
54113 - \$64,000

STIP-RIP Grant (Eng) – 540100 50320 65000 65047 54113
- \$16,000.00

--Finance Dept. Use Only--
Additional Appropriation:

☒ No *don*
☐ Yes/\$Amount:

Finance Director Review and
Approval _____

DISCUSSION: Bids were received from the following vendors:

<u>Company</u>	<u>Bid Amount</u>
*Dakeno, Inc.	\$122,531.00
George Bryant Construction	\$128,673.00
Prime Demolition, Inc.	\$138,720.00
American Wrecking, Inc.	\$158,467.00
Vizion's West, Inc.	\$167,820.00
B. Winters Construction	\$170,000.00
CFX	\$170,838.48
CST Environmental	\$182,800.00
GAMA Contracting Services, Inc.	\$187,000.00

CITY OF VICTORVILLE



(760) 955-5000
FAX (760) 245-7243
E-mail: vville@ci.victorville.ca.us

14343 Civic Drive
P.O. Box 5001
Victorville, CA 92393-5001

<u>Company</u>	<u>Bid Amount</u>
Flores Sierra Contractors	\$196,239.24
Warren Duncan Contracting	\$197,422.00
Specialized Environmental, Inc.	\$199,500.00
F.E. Services, Inc.	\$204,000.00
Sun-lite General Construction	\$270,000.00

**Although Dakeno, Inc. provided the lowest overall price, they were not able to meet the following criteria:*

- 1. Lack of required Hazardous Substances Removal Certification as stated in the project bidding requirements and as required by the awarding authority.*
- 2. As advised by the state contractor's license board, a C21 is not able to remove underground storage tanks (septic tanks). Their additional subcontractor is only limited to asbestos removal for this project. Underground tanks are present during this project. A general contractor or a C42 (sanitation systems) subcontractor would be able to abate the underground tanks.*
- 3. As recommended by the local fire department, the hazardous material certification should be on file to ensure proper handling of hazardous waste.*

*Our preference is to ensure the project is completely executed by the awarded contractor and limit our need to seek additional subcontractors during the project.
The second lowest bidder, George Bryant Construction meets all of the criteria needed for this project.*

Following consultation with the Development Department, George Bryant Construction was selected. Staff from the Purchasing Division have reviewed the bids submitted and recommend bid award as stated above.

Finance and the Development Department staff request Council approve and award the project to the responsive/responsible bidder, George Bryant Construction in the amount of \$128,673.00 and authorize staff to proceed with asbestos abatement and demolition. Sufficient funds are available to cover the cost of this contract.

Finance and Development Department staff is available to discuss if needed.


BW/jvm/es

cc: Bill Webb, Director of Development Department
Tamara Torres, Redevelopment Housing Manager

MEMORANDUM



DATE: November 4, 2009
FROM: John Mendiola
Purchasing Manager
TO: Bill Webb
Director of Development

SUBJECT: Bid Results – RFB for Asbestos Abatement and Building Demolition, Project #ES10-016.

Bids were received on November 4, 2009 for the above referenced project. Listed below are the results of that opening

<u>Company</u>	<u>Bid Results</u>
1 Dakeno, Inc.	\$122,531.00
2 George Bryant Construction	\$128,673.00
3 Prime Demolition, Inc.	\$138,720.00
4 American Wrecking, Inc.	\$158,467.00
5 Vizion's West, Inc.	\$167,820.00
B. Winters Construction	\$170,000.00
CFX	\$170,838.48
CST Environmental	\$182,800.00
GAMA Contracting Services, Inc.	\$187,000.00
Flores Sierra Contractors	\$196,239.24
Warren Duncan Contracting	\$197,422.00
Specialized Environmental, Inc.	\$199,500.00
F.E. Services, Inc.	\$204,000.00
Sun-lite General Construction	\$270,000.00

Copy of the bids, evaluations, cost breakdown and favorable reference check results for the first two bidders are attached for your review and analysis. Please provide your recommendation as soon as possible.

Submitted by: Elizabeth Salcido *ES*

* * * * *

Recommendation:

Proceed with award: 2ND LOWEST BID.

Other: GEORGE BRYANT CONSTRUCTION.

NONE OF THE CONTRACTORS LISTED ARE

LOCAL CONTRACTORS.

R. Winters
Department Head Signature

11/16/09
Date

cc: Adele Mosher, Assistant Finance Director

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AGENDA ITEM

CONSENT CALENDAR

CITY COUNCIL MEETING OF: December 1, 2009

SUBMITTED BY: James L. Cox
City Manager
By: Charles J. Buquet
Risk Manager

DATE: November 23, 2009

SUBJECT: PRESENTATION OF REQUEST FOR DENIAL OF CLAIMS AGAINST
THE CITY OF VICTORVILLE NOS: 09-18A (Susan Wallace through
parent/guardian Raquel Wallace); 09-21 (Verizon); 09-22 (Verizon)

RECOMMENDATION: That your Honorable City Council deny Claim Nos: 09-18A
(Susan Wallace through parent/guardian Raquel Wallace); 09-21 (Verizon); 09-22
(Verizon) with referral to staff.

FISCAL IMPACT:

Budget Amount:
Budget Acct. No.:

---Finance Dept. Use Only---
Additional Appropriation:
No _____
Yes _____/\$Amt.: _____
Finance Director Review &
Approval _____

DISCUSSION:

Claim No. 09-18A was received by the City on November 17, 2009, from the Law
Offices of Edgardo M. Lopez on behalf of their clients Susan Wallace through
parent/guardian Raquel Wallace. This claim is regarding a traffic collision that occurred
on May 22, 2009.

Claim No. 09-21 was received by the City on November 12, 2009 from Verizon. This
claim is regarding alleged damage to buried cable occurring on July 3, 2009 caused by
a contractor.

Claim No. 09-22 was received by the City on November 12, 2009 from Verizon. This
claim is regarding alleged damage to buried cable occurring on July 10, 2009 caused by
a contractor

JLC/CJB/mw
Attachments

09-18A



CLAIM AGAINST THE CITY OF VICTORVILLE

(For Damages to Persons or Personal Property)

Received by Marcie Walters

via ☐ U.S. Mail
☐ Inter-office Mail
☒ Over the counter

RECEIVED
 NOV 17 2009 *mw*
 City Clerk's Office

Clerk's Date Stamp

A claim must be filed with the City Clerk of the City of Victorville within 6 months after which the incident or event occurred. Be sure your claim is against the City of Victorville, not another public entity. Where space is insufficient, please use additional paper and identify information by paragraph number. Completed claims must be mailed or delivered to the City Clerk, the City of Victorville, California.

TO THE HONORABLE MAYOR AND CITY COUNCIL, The City of Victorville, California:

The undersigned respectfully submits the following claim and information relative to damage to persons and/or personal property:

1. NAME OF CLAIMANT Susan Wallace
 - a) ADDRESS OF CLAIMANT _____
 (STREET) _____
 (STATE & ZIP CODE) _____
 - b) PHONE NO. _____
 - c) DATE OF BIRTH _____
2. Name, telephone and post office address to which claimant desires notices to be sent, if other than the above: Law Office of Edgardo M. Lopez
3600 Wilshire Boulevard, Suite 1716, Los Angeles,
(213) 380 3939 Ca. 90010
3. Occurrence or event from which the claim arises:
 - a) DATE: May 22, 2009
 - b) TIME: Approximately 2:20 a.m.
 - c) PLACE (exact and specific location): At the intersection of
Mejave Drive and East Trail, Victorville,
California

- d) How and under what circumstances did damage or injury occur? Specify the particular occurrence, event, act or omission you claim caused the injury or damage (use additional paper if necessary).

ON MAY 22, 2009, AT ABOUT 2:20 AM, CLAIMANT WAS A PASSENGER OF VEHICLE DRIVEN BY SINDY LISBETH HERNANDEZ VILLACORTA (DECEASED) WHILE ON THEIR WAY HOME; THEY ENTERED THE MOJAVE DRIVE FROM EAST TRAIL AND WAS STRUCK BY A SPEEDING VEHICLE EASTBOUND ON MOJAVE DRIVE DRIVEN BY ARTURO RODRIGUEZ. AS A RESULT OF THE COLLISION, THE VEHICLE WHEREIN THE CLAIMANT WAS A PASSENGER, WAS PUSHED OR DRAGGED FOR OVER 200 FEET FROM THE INTERSECTION OF MOJAVE DRIVE AND EAST TRAIL CAUSING THE DEATH OF THE VEHICLE'S DRIVER AND LIFE THREATENING INJURIES TO CLAIMANT.

- e) What particular action by the City, or its employees, caused the alleged damage or injury?

DESPITE THE OCCURRENCES OF FATAL ACCIDENTS BEFORE AND AFTER MAY 22, 2009, THE CITY OF VICTORVILLE FAILED TO SET MEASURES APPROPRIATE TO CONTROL AND STOP EVENTS OF ILLEGAL CAR RACING RESULTING TO VEHICLES OVERSPEEDING ON THE LONG STRETCH OF MOJAVE DR. FROM HIGHWAY 395 TO EL EVADO ROAD. IT IS ALSO KNOWN TO VICTORVILLE POLICE DEPARTMENT AND THE CITY MANAGER'S OFFICE OF VICTORVILLE HOW DANGEROUS THIS STRETCH IS BEING A FAVORITE AND CONDUIVE PLACE FOR ILLEGAL CAR RACERS AND SPEEDSTERS THAT CAUSED FATALITIES NOT ONLY TO PARTICIPANTS BUT ALSO TO INNOCENT MOTORISTS.

4. Give a description of the injury, property damage or loss, so far as is known at the time of this claim. If there were no injuries, state "no injuries".

CLAIMANT SUSTAINED PHYSICAL INJURIES TO THE BODY AND PERMANENT BRAIN DAMAGE THAT NEEDED LIFE TIME TREATMENTS.

5. Give the name(s) of the City employee(s) causing the damage or injury: THERE IS NO SPECIFIC EMPLOYEE OF THE CITY; BUT IT IS THE CITY OF VICTORVILLE AND THE COUNCIL MEMBERS' FAILURE TO TAKE MEASURES TO STOP ILLEGAL CAR RACING AND SPEEDING MOTORISTS THAT CAUSED INJURIES AND FATALITIES TO GENERAL PUBLIC OR MOTORISTS FREQUENTLY OR OCCASIONALLY USING MOJAVE DRIVE.

6. Name and address of any other person injured: I DON'T KNOW.

7. Name and address of the owner of any damaged property:

EDGARDO ORELLANA
12425 11TH AVENUE
VICTORVILLE, CA 92395

8. Damages claimed: UNKNOWN/CLAIMANT STILL UNDER TREATMENT DUE TO BRAIN INJURY THAT CAUSED LIFE TIME MEDICAL CARE.

a) Amount claimed as of this date: \$ _____

b) Estimated amount of future costs:

NO KNOWN INFORMATION OF FUTURE MEDICAL BILLS.

c) Total amount claimed:

NO ESTIMATE AT THIS TIME DUE TO NATURE OF INJURIES AND TREATMENTS.

d) Basis for computation of amounts claimed - (include copies of all bills, invoices, estimates, etc.):

TO FOLLOW IN THIRTY (30) DAYS.

9. Names and addresses of all witnesses, hospitals, doctors, etc.:

a) - SEE ATTACHED -

b) _____

c) _____

d) _____

10. Any additional information that might be helpful in considering this claim:

- SEE ATTACHED -

**WARNING: IT IS A CRIMINAL OFFENSE TO FILE A FALSE CLAIM!!
(PENAL CODE SECTION 72; INSURANCE CODE SECTION 556.1)**

I have read the matters and statements made in the above claim and I know the same to be true of my own knowledge, except as to those matters stated upon information or belief as to such matters I believe the same to be true. I certify under penalty of perjury that the foregoing is TRUE and CORRECT.

Signed this 17 day of NOV, 2009, at Victorville, Ca.

OFFICE OF THE CITY CLERK,
VICTORVILLE, CALIFORNIA

Raquel Wallace
CLAIMANT'S SIGNATURE

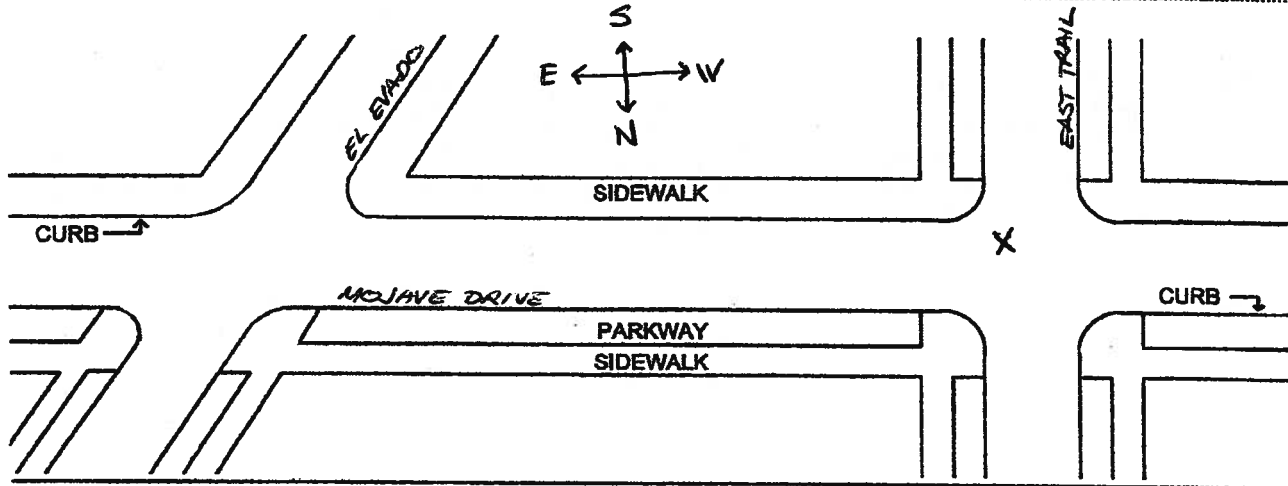
Mother of Susan Wallace

READ CAREFULLY

For all accident claims, place on following diagram name of streets, including North, East, South, and West; indicate place of accident by "X" and by showing house numbers or distances to street corners. If City/Agency Vehicle was involved, designate by letter "A" location of City/Agency Vehicle when you first saw it, and by "B" location of yourself or your vehicle when you first saw City/Agency

Vehicle; location of City/Agency vehicle at time of accident by "A-1" and location of yourself or your vehicle at the time of the accident by "B-1" and the point of impact by "X."

NOTE: If diagrams below do not fit the situation, attach hereto a proper diagram signed by claimant.



Warning: Presentation of a false claim is a felony (Penal Code §72). Pursuant to CCP §1038, the City/Agency may seek to recover all costs of defense in the event an action is filed which is later determined not to have been brought in good faith and with reasonable cause.

Signature: Raquel Wallace Date: 11-17-09

Mother of Susan Wallace



CMR CLAIMS DEPARTMENT
P.O. BOX 60770
OKLAHOMA CITY, OK 73146-0770
1-866-887-4066

*******NOTICE OF CLAIM*******

Date: 11-05-2009

CERTIFIED MAIL, RETURN RECEIPT REQUESTED

To: CITY OF VICTORVILLE
CITY CLERK
14343 CIVIC DRIVE
VICTORVILLE, CA 92392

RECEIVED
NOV 12 2009
City Clerk's Office

09-21

CERTIFIED MAIL# 91 7108 2133 3934 8359 7642

RE: Damage to Verizon Property

Verizon Claim Num: CAPR090984
Damage/Discovery Date: 07-03-2009
Damage Location: GREENTREE & BURNING TREE, VICTORVILLE, CA
Damage County: SAN BERNARDINO
Damage Amount: \$ 586.88

Dear Sir/Madam:

Please be advised that Verizon Facilities sustained damage as a result of the negligent acts or omissions by employees or agents of CITY OF VICTORVILLE .

Investigation has revealed that on or about 07-03-2009 employees or agents of CITY OF VICTORVILLE, HIGH DESERT CUSTOM CONCRETE DAMAGED A 50 PAIR BURIED VERIZON CABLE WHILE WORKING FOR THE CITY OF VICTORVILLE in the area of GREENTREE & BURNING TREE, VICTORVILLE, CA.

This letter is the written presentment of Verizon's claim pursuant to California Government Code 910-911 .

REQUEST FOR GOVERNMENTAL NOTICE FORM

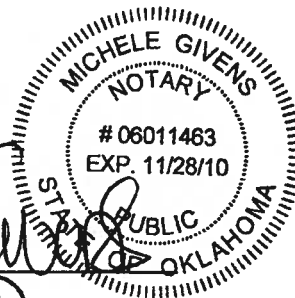
If your Governmental Entity requires the completion of its own form to complete proper notice, please forward a copy to the address listed above. Every good faith effort has been made to identify the proper office and address to perfect our notice. Please forward to your attorney, if misdirected, to contact us. Matters herein stated are alleged on information and belief this pleader believes to be true. If there is insurance to cover this matter, kindly advise as to the name of the insurance company, its address and the claim number assigned. If you have any questions, or need additional information, please contact me at 1-800-321-4158 ext 8232.

Sincerely,
Holly Finley

CMR Claims DEPT

NOTARY

Commission Expires





CMR CLAIMS DEPARTMENT
P.O. BOX 60770
OKLAHOMA CITY, OK 73146-0770
1-866-887-4066

*******NOTICE OF CLAIM*******

Date: 11-05-2009

CERTIFIED MAIL, RETURN RECEIPT REQUESTED

To: CITY OF VICTORVILLE
CITY CLERK
14343 CIVIC DRIVE
VICTORVILLE, CA 92392

RECEIVED

NOV 12 2009

City Clerk's Office

CERTIFIED MAIL# 91 7108 2133 3934 8359 7666

09-22

RE: Damage to Verizon Property

Verizon Claim Num: CAPR090995
Damage/Discovery Date: 07-10-2009
Damage Location: GREENTREE & BURNING TREE, VICTORVILLE, CA
Damage County: SAN BERNARDINO
Damage Amount: \$ 290.95

Dear Sir/Madam:

Please be advised that Verizon Facilities sustained damage as a result of the negligent acts or omissions by employees or agents of CITY OF VICTORVILLE .

Investigation has revealed that on or about 07-10-2009 employees or agents of CITY OF VICTORVILLE, HIGH DESERT CUSTOM CONCRETE DAMAGED A 25 PAIR BURIED VERIZON CABLE WHILE WORKING FOR THE CITY OF VICTORVILLE in the area of GREENTREE & BURNING TREE, VICTORVILLE, CA.

This letter is the written presentment of Verizon's claim pursuant to California Government Code 910-911 .

REQUEST FOR GOVERNMENTAL NOTICE FORM

If your Governmental Entity requires the completion of its own form to complete proper notice, please forward a copy to the address listed above. Every good faith effort has been made to identify the proper office and address to perfect our notice. Please forward to your attorney, if misdirected, to contact us. Matters herein stated are alleged on information and belief this pleader believes to be true. If there is insurance to cover this matter, kindly advise as to the name of the insurance company, its address and the claim number assigned. If you have any questions, or need additional information, please contact me at 1-800-321-4158 ext 8232.

Sincerely,
Holly Finley

CMR Claims DEPT

NOTARY

Commission Expires 11/28/10

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AGENDA ITEM
CONSENT CALENDAR

CITY COUNCIL MEETING OF DECEMBER 1, 2009

SUBMITTED BY:

Jon E. Gargan
Director of Community Services

DATE: November 12, 2009

ATTACHED:

Release of Faithful Performance, Labor and Materials Bonds for Tract 16241 Phase III.

SUBJECT:

REQUESTING THE FULL RELEASE OF FAITHFUL PERFORMANCE, LABOR AND MATERIALS BONDS FOR LANDSCAPING IMPROVEMENTS FOR TRACT 16241 Phase III.

TRACT	BOND NO.	AMOUNT
16241-3	Faithful Performance Bond # 2125339	\$ 4,266.77
	Labor and Materials Bond # 2125340	\$ 2,133.38

Developer: Woodside Homes
11870 Pierce Street, Suite 100
Riverside, CA 92505-5186

RECOMMENDATION:

That the City Council approve the full release of bonds in the amount of \$ 6,400.15.

FISCAL IMPACT:

None

Budget Amount: _____

Budget Account No. _____

—Finance Dept. Use Only—

Additional Appropriation:

☒ No *asm*

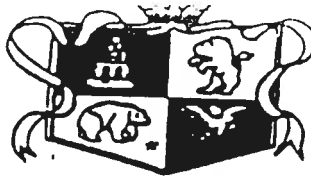
☐ Yes/\$Amount: _____ Finance Director Review &

Approval _____

DISCUSSION: The developer, Woodside Homes, has completed the required one-year warranty period and all of the areas are fully established along Cantina Drive and Luna Road for Tract 16241-3 and all other requirements have been met. It is now requested that the Faithful Performance, Labor and Materials Bonds be released in full. A copy of the bonds and a site map are on file with the City Clerk and are available for review.

JEG:RS:jm *asm*

Attachments: Bonds 2125339 & 2125340
Map



INSURANCE COMPANY OF THE WEST

P.O. BOX 85563
SAN DIEGO, CALIFORNIA

SUBDIVISION BOND

BOND NO. 212 53 39

Subdivision Bond

KNOW ALL MEN BY THESE PRESENTS: That Woodside Eagle Ranch 210, Inc.
as Principal, and the INSURANCE COMPANY OF THE WEST, a corporation
organized and existing under the laws of the state of California and authorized to transact surety business
in the State of California as Surety, are held and firmly bound unto City of
Victorville, 14343 Civic Dr., Victorville, CA 92392 in the sum of
Ten Thousand Six Hundred Sixty Six and 92/100 DOLLARS (\$10,666.92), for the payment
whereof, well and truly to be made, said Principal and Surety bind themselves, their heirs, administrators,
successors, and assigns, jointly and severally, firmly by these present.

The condition of the foregoing obligation is such that, whereas the above-bounden Principal has
entered into an agreement dated , ~~19X~~, with the City of Victorville

to do and perform the following work, to wit: Landscape Labor and Materials
Sienna Subdivision- Luna Rd. and Hwy 395
Tract No. 16241-3

NOW, THEREFORE, if the above-bounden Principal shall well and truly perform the work contracted
to be performed under said contract, then this obligation shall be void: otherwise to remain in full force and
effect.

SIGNED and SEALED this 14th day of April, 2004

Witness:

BY: Peggy Reynolds

BY: Jim M. Smith
Principal

BY: Michelle Burnett

INSURANCE COMPANY OF THE WEST
Gayle Wood, Attorney-in-Fact

ICW GROUP
Power of Attorney
Insurance Company of the West
The Explorer Insurance Company **Independence Casualty and Surety Company**

KNOW ALL MEN BY THESE PRESENTS: That Insurance Company of the West, a Corporation duly organized under the laws of the State of California, The Explorer Insurance Company, a Corporation duly organized under the laws of the State of Arizona, and Independence Casualty and Surety Company, a Corporation duly organized under the laws of the State of Texas, (collectively referred to as the "Companies"), do hereby appoint

J. MICHELE BURRASTON, TERRY H. BUCKNER, CRAIG B. HURST, GAYLE WOOD

their true and lawful Attorney(s)-in-Fact with authority to date, execute, sign, seal, and deliver on behalf of the Companies, fidelity and surety bonds, undertakings, and other similar contracts of suretyship, and any related documents.

IN WITNESS WHEREOF, the Companies have caused these presents to be executed by its duly authorized officers this 16th day of January, 2001.



INSURANCE COMPANY OF THE WEST
THE EXPLORER INSURANCE COMPANY
INDEPENDENCE CASUALTY AND SURETY COMPANY

John H. Craig

John H. Craig, Assistant Secretary

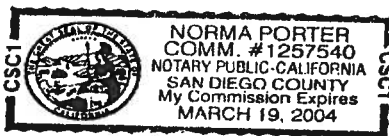
John L. Hannum

John L. Hannum, Executive Vice President

State of California }
 County of San Diego } ss.

On January 16, 2001, before me, Norma Porter, Notary Public, personally appeared John L. Hannum and John H. Craig, personally known to me to be the persons whose names are subscribed to the within instrument, and acknowledged to me that they executed the same in their authorized capacities, and that by their signatures on the instrument, the entity upon behalf of which the persons acted, executed the instrument.

Witness my hand and official seal.



Norma Porter

Norma Porter, Notary Public

RESOLUTIONS

This Power of Attorney is granted and is signed, sealed and notarized with facsimile signatures and seals under authority of the following resolutions adopted by the respective Boards of Directors of each of the Companies:

"RESOLVED: That the President, an Executive or Senior Vice President of the Company, together with the Secretary or any Assistant Secretary, are hereby authorized to execute Powers of Attorney appointing the person(s) named as Attorney(s)-in-Fact to date, execute, sign, seal, and deliver on behalf of the Company, fidelity and surety bonds, undertakings, and other similar contracts of suretyship, and any related documents.

RESOLVED FURTHER: That the signatures of the officers making the appointment, and the signature of any officer certifying the validity and current status of the appointment, may be facsimile representations of those signatures; and the signature and seal of any notary, and the seal of the Company, may be facsimile representations of those signatures and seals, and such facsimile representations shall have the same force and effect as if manually affixed. The facsimile representations referred to herein may be affixed by stamping, printing, typing, or photocopying."

CERTIFICATE

I, the undersigned, Assistant Secretary of Insurance Company of the West, The Explorer Insurance Company, and Independence Casualty and Surety Company, do hereby certify that the foregoing Power of Attorney is in full force and effect, and has not been revoked, and that the above resolutions were duly adopted by the respective Boards of Directors of the Companies, and are now in full force.

IN WITNESS WHEREOF, I have set my hand this 14th day of April, 2004.

John H. Craig

John H. Craig, Assistant Secretary

To verify the authenticity of this Power of Attorney you may call 1-800-877-1111 and ask for the Surety Division. Please refer to the Power of Attorney Number, the above named individual(s) and details of the bond to which the power is attached. For information or filing claims, please contact Surety Claims, ICW Group, 11455 El Camino Real, San Diego, CA 92130-2045 or call (858) 350-2400.

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

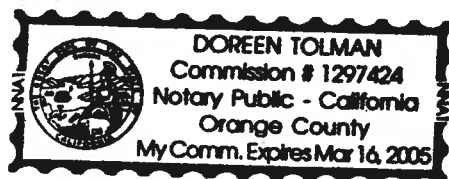
State of California

County of Orange } ss.

On June 30, 2004 before me, Doreen Tolman, Notary
Name and Title of Officer (e.g., "Jane Doe, Notary Public")
 personally appeared Tom McGinnis & Peggy Keyser
Name(s) of Signer(s)

☒ personally known to me
☐ proved to me on the basis of satisfactory evidence

to be the person(s) whose name(s) ~~is~~ are subscribed to the within instrument and acknowledged to me that ~~he~~ ~~she~~ ~~it~~ they executed the same in ~~his~~ ~~her~~ ~~its~~ their authorized capacity(ies), and that by ~~his~~ ~~her~~ ~~its~~ their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.



WITNESS my hand and official seal.

Doreen Tolman
Signature of Notary Public

OPTIONAL

Though the information below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent removal and reattachment of this form to another document.

Description of Attached Document

Title or Type of Document: _____

Document Date: _____ Number of Pages: _____

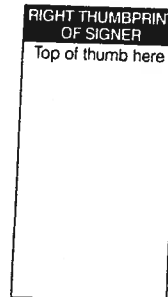
Signer(s) Other Than Named Above: _____

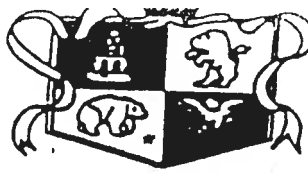
Capacity(ies) Claimed by Signer

Signer's Name: _____

- ☐ Individual
- ☐ Corporate Officer — Title(s): _____
- ☐ Partner — ☐ Limited ☐ General
- ☐ Attorney-in-Fact
- ☐ Trustee
- ☐ Guardian or Conservator
- ☐ Other: _____

Signer Is Representing: _____





INSURANCE COMPANY OF THE WEST

P.O. BOX 85563
SAN DIEGO, CALIFORNIA

SUBDIVISION BOND

BOND NO. 212 53 40

Subdivision Bond

KNOW ALL MEN BY THESE PRESENTS: That Woodside Eagle Ranch 210, Inc.
as Principal, and the INSURANCE COMPANY OF THE WEST, a corporation
organized and existing under the laws of the state of California and authorized to transact surety business
in the State of California as Surety, are held and firmly bound unto City of
Victorville, 14343 Civic Drive, Victorville, CA 92392 in the sum of ~~Twenty One Thousand~~
~~Three Hundred Thirty Three and 84/100**~~ DOLLARS (\$21,333.84), for the payment
whereof, well and truly to be made, said Principal and Surety bind themselves, their heirs, administrators,
successors, and assigns, jointly and severally, firmly by these present:

The condition of the foregoing obligation is such that, whereas the above-bounden Principal has
entered into an agreement dated 19, with the City of Victorville

to do and perform the following work, to wit: Landscape Performance Bond
Sienna Subdivision-Luna Rd & Hwy 395
Victorville, CA
Tract No. 16241-3

NOW, THEREFORE, if the above-bounden Principal shall well and truly perform the work contracted
to be performed under said contract, then this obligation shall be void: otherwise to remain in full force and
effect.

SIGNED and SEALED this 14th day of April, 2004.

Witness:

BY: Patty Reynolds

BY: Jim M...
Principal

BY: Michele Burnett

INSURANCE COMPANY OF THE WEST
Gayle Wood, Attorney-in-Fact

ICW GROUP
Power of Attorney
Insurance Company of the West
The Explorer Insurance Company **Independence Casualty and Surety Company**

KNOW ALL MEN BY THESE PRESENTS: That Insurance Company of the West, a Corporation duly organized under the laws of the State of California, The Explorer Insurance Company, a Corporation duly organized under the laws of the State of Arizona, and Independence Casualty and Surety Company, a Corporation duly organized under the laws of the State of Texas, (collectively referred to as the "Companies"), do hereby appoint

J. MICHELE BURRASTON, TERRY H. BUCKNER, CRAIG B. HURST, GAYLE WOOD

their true and lawful Attorney(s)-in-Fact with authority to date, execute, sign, seal, and deliver on behalf of the Companies, fidelity and surety bonds, undertakings, and other similar contracts of suretyship, and any related documents.

IN WITNESS WHEREOF, the Companies have caused these presents to be executed by its duly authorized officers this 16th day of January, 2001.



INSURANCE COMPANY OF THE WEST
THE EXPLORER INSURANCE COMPANY
INDEPENDENCE CASUALTY AND SURETY COMPANY

John H. Craig

John H. Craig, Assistant Secretary

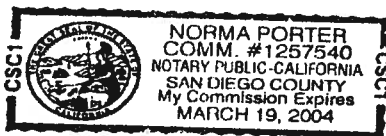
John L. Hannum

John L. Hannum, Executive Vice President

State of California }
 County of San Diego } SS.

On January 16, 2001, before me, Norma Porter, Notary Public, personally appeared John L. Hannum and John H. Craig, personally known to me to be the persons whose names are subscribed to the within instrument, and acknowledged to me that they executed the same in their authorized capacities, and that by their signatures on the instrument, the entity upon behalf of which the persons acted, executed the instrument.

Witness my hand and official seal.



Norma Porter

Norma Porter, Notary Public

RESOLUTIONS

This Power of Attorney is granted and is signed, sealed and notarized with facsimile signatures and seals under authority of the following resolutions adopted by the respective Boards of Directors of each of the Companies:

"RESOLVED: That the President, an Executive or Senior Vice President of the Company, together with the Secretary or any Assistant Secretary, are hereby authorized to execute Powers of Attorney appointing the person(s) named as Attorney(s)-in-Fact to date, execute, sign, seal, and deliver on behalf of the Company, fidelity and surety bonds, undertakings, and other similar contracts of suretyship, and any related documents.

RESOLVED FURTHER: That the signatures of the officers making the appointment, and the signature of any officer certifying the validity and current status of the appointment, may be facsimile representations of those signatures; and the signature and seal of any notary, and the seal of the Company, may be facsimile representations of those signatures and seals, and such facsimile representations shall have the same force and effect as if manually affixed. The facsimile representations referred to herein may be affixed by stamping, printing, typing, or photocopying."

CERTIFICATE

I, the undersigned, Assistant Secretary of Insurance Company of the West, The Explorer Insurance Company, and Independence Casualty and Surety Company, do hereby certify that the foregoing Power of Attorney is in full force and effect, and has not been revoked, and that the above resolutions were duly adopted by the respective Boards of Directors of the Companies, and are now in full force.

IN WITNESS WHEREOF, I have set my hand this 14th day of April, 2004.

John H. Craig

John H. Craig, Assistant Secretary

To verify the authenticity of this Power of Attorney you may call 1-800-877-1111 and ask for the Surety Division. Please refer to the Power of Attorney Number, the above named individual(s) and details of the bond to which the power is attached. For information or filing claims, please contact Surety Claims, ICW Group, 11455 El Camino Real, San Diego, CA 92130-2045 or call (858) 350-2400.

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

State of California

County of

Orange

ss.

On

June 30, 2004

Date

before me,

Doreen Tolman

Name and Title of Officer (e.g., "Jane Doe, Notary Public")

personally appeared

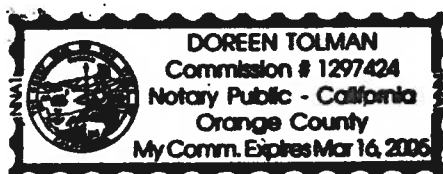
Peggy Reynolds & Jim McGinnis

Name(s) of Signer(s)

☒ personally known to me

☐ proved to me on the basis of satisfactory evidence

to be the person(s) whose name(s) ~~is~~ are subscribed to the within instrument and acknowledged to me that ~~he~~ ~~she~~ they executed the same in ~~his~~ ~~her~~ their authorized capacity(ies), and that by ~~his~~ ~~her~~ their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.



WITNESS my hand and official seal.

Doreen Tolman
Signature of Notary Public

OPTIONAL

Though the information below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent removal and reattachment of this form to another document.

Description of Attached Document

Title or Type of Document: _____

Document Date: _____

Number of Pages: _____

Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer

Signer's Name: _____

- ☐ Individual
- ☐ Corporate Officer — Title(s): _____
- ☐ Partner — ☐ Limited ☐ General
- ☐ Attorney-in-Fact
- ☐ Trustee
- ☐ Guardian or Conservator
- ☐ Other: _____

Signer Is Representing: _____

RIGHT THUMBPRINT
OF SIGNER
Top of thumb here

PHASES 2 AND 3 ← → PHASE 1

LUNA ROAD

MAP PHASE 1

PHASE 1 - 12 LOTS

LOT 36 8,008 sq.ft. 0.18 acres	LOT 39 10,024 sq.ft. 0.23 acres
LOT 37 7,431 sq.ft. 0.17 acres	LOT 40 5,045 sq.ft. 0.12 acres
LOT 38 8,704 sq.ft. 0.20 acres	LOT 41 8,347 sq.ft. 0.19 acres
LOT 39 1,224 sq.ft. 0.03 acres	LOT 42 5,515 sq.ft. 0.13 acres
LOT 40 17,145 sq.ft. 0.40 acres	LOT 43 5,515 sq.ft. 0.13 acres
LOT 41 10,024 sq.ft. 0.23 acres	LOT 44 5,515 sq.ft. 0.13 acres
LOT 42 10,024 sq.ft. 0.23 acres	LOT 45 5,515 sq.ft. 0.13 acres
LOT 43 10,024 sq.ft. 0.23 acres	LOT 46 5,515 sq.ft. 0.13 acres

PHASE 2 - 12 LOTS

LOT 47 8,407 sq.ft. 0.19 acres	LOT 50 5,515 sq.ft. 0.13 acres
LOT 48 5,515 sq.ft. 0.13 acres	LOT 51 5,515 sq.ft. 0.13 acres
LOT 49 5,515 sq.ft. 0.13 acres	LOT 52 5,515 sq.ft. 0.13 acres
LOT 50 5,515 sq.ft. 0.13 acres	LOT 53 5,515 sq.ft. 0.13 acres
LOT 51 5,515 sq.ft. 0.13 acres	LOT 54 5,515 sq.ft. 0.13 acres
LOT 52 5,515 sq.ft. 0.13 acres	LOT 55 5,515 sq.ft. 0.13 acres
LOT 53 5,515 sq.ft. 0.13 acres	LOT 56 5,515 sq.ft. 0.13 acres
LOT 54 5,515 sq.ft. 0.13 acres	LOT 57 5,515 sq.ft. 0.13 acres

PHASE 3 - 12 LOTS

LOT 58 8,407 sq.ft. 0.19 acres	LOT 61 5,515 sq.ft. 0.13 acres
LOT 59 5,515 sq.ft. 0.13 acres	LOT 62 5,515 sq.ft. 0.13 acres
LOT 60 5,515 sq.ft. 0.13 acres	LOT 63 5,515 sq.ft. 0.13 acres
LOT 61 5,515 sq.ft. 0.13 acres	LOT 64 5,515 sq.ft. 0.13 acres
LOT 62 5,515 sq.ft. 0.13 acres	LOT 65 5,515 sq.ft. 0.13 acres
LOT 63 5,515 sq.ft. 0.13 acres	LOT 66 5,515 sq.ft. 0.13 acres
LOT 64 5,515 sq.ft. 0.13 acres	LOT 67 5,515 sq.ft. 0.13 acres
LOT 65 5,515 sq.ft. 0.13 acres	LOT 68 5,515 sq.ft. 0.13 acres

PHASE 4 - 12 LOTS

LOT 69 7,431 sq.ft. 0.17 acres	LOT 72 5,515 sq.ft. 0.13 acres
LOT 70 8,407 sq.ft. 0.19 acres	LOT 73 5,515 sq.ft. 0.13 acres
LOT 71 7,431 sq.ft. 0.17 acres	LOT 74 5,515 sq.ft. 0.13 acres
LOT 72 5,515 sq.ft. 0.13 acres	LOT 75 5,515 sq.ft. 0.13 acres
LOT 73 5,515 sq.ft. 0.13 acres	LOT 76 5,515 sq.ft. 0.13 acres
LOT 74 5,515 sq.ft. 0.13 acres	LOT 77 5,515 sq.ft. 0.13 acres
LOT 75 5,515 sq.ft. 0.13 acres	LOT 78 5,515 sq.ft. 0.13 acres
LOT 76 5,515 sq.ft. 0.13 acres	LOT 79 5,515 sq.ft. 0.13 acres

PHASE 5 - 11 LOTS

LOT 80 7,431 sq.ft. 0.17 acres	LOT 83 5,515 sq.ft. 0.13 acres
LOT 81 5,515 sq.ft. 0.13 acres	LOT 84 5,515 sq.ft. 0.13 acres
LOT 82 5,515 sq.ft. 0.13 acres	LOT 85 5,515 sq.ft. 0.13 acres
LOT 83 5,515 sq.ft. 0.13 acres	LOT 86 5,515 sq.ft. 0.13 acres
LOT 84 5,515 sq.ft. 0.13 acres	LOT 87 5,515 sq.ft. 0.13 acres
LOT 85 5,515 sq.ft. 0.13 acres	LOT 88 5,515 sq.ft. 0.13 acres
LOT 86 5,515 sq.ft. 0.13 acres	LOT 89 5,515 sq.ft. 0.13 acres
LOT 87 5,515 sq.ft. 0.13 acres	LOT 90 5,515 sq.ft. 0.13 acres

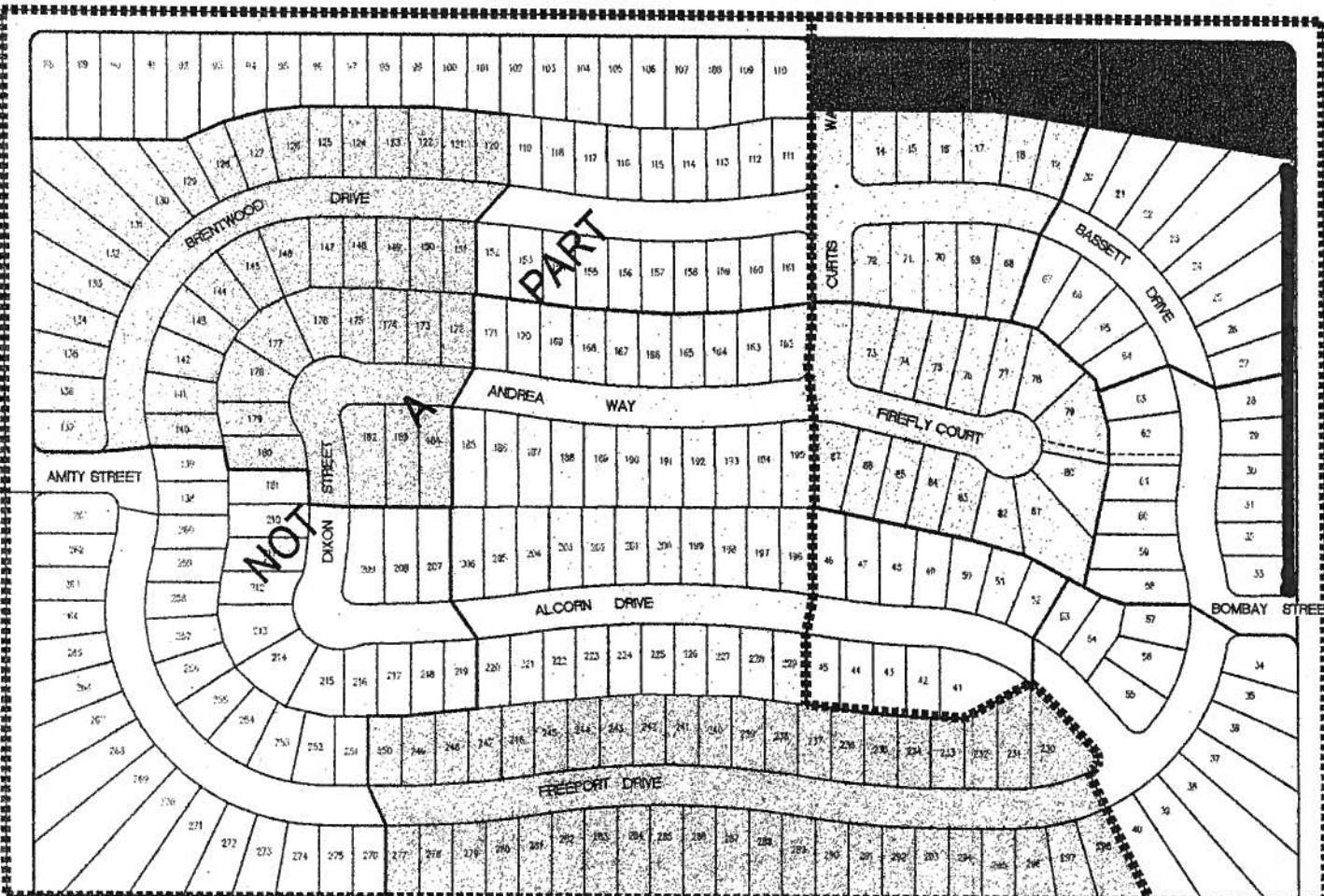
PHASE 6 - 15 LOTS

LOT 91 7,431 sq.ft. 0.17 acres	LOT 94 5,515 sq.ft. 0.13 acres
LOT 92 5,515 sq.ft. 0.13 acres	LOT 95 5,515 sq.ft. 0.13 acres
LOT 93 5,515 sq.ft. 0.13 acres	LOT 96 5,515 sq.ft. 0.13 acres
LOT 94 5,515 sq.ft. 0.13 acres	LOT 97 5,515 sq.ft. 0.13 acres
LOT 95 5,515 sq.ft. 0.13 acres	LOT 98 5,515 sq.ft. 0.13 acres
LOT 96 5,515 sq.ft. 0.13 acres	LOT 99 5,515 sq.ft. 0.13 acres
LOT 97 5,515 sq.ft. 0.13 acres	LOT 100 5,515 sq.ft. 0.13 acres
LOT 98 5,515 sq.ft. 0.13 acres	LOT 101 5,515 sq.ft. 0.13 acres

LOT 102 5,515 sq.ft. 0.13 acres	LOT 105 5,515 sq.ft. 0.13 acres
LOT 103 5,515 sq.ft. 0.13 acres	LOT 106 5,515 sq.ft. 0.13 acres
LOT 104 5,515 sq.ft. 0.13 acres	LOT 107 5,515 sq.ft. 0.13 acres
LOT 105 5,515 sq.ft. 0.13 acres	LOT 108 5,515 sq.ft. 0.13 acres
LOT 106 5,515 sq.ft. 0.13 acres	LOT 109 5,515 sq.ft. 0.13 acres
LOT 107 5,515 sq.ft. 0.13 acres	LOT 110 5,515 sq.ft. 0.13 acres
LOT 108 5,515 sq.ft. 0.13 acres	LOT 111 5,515 sq.ft. 0.13 acres
LOT 109 5,515 sq.ft. 0.13 acres	LOT 112 5,515 sq.ft. 0.13 acres

CANTINA DRIVE

MESA LINDA AVENUE



MAP PHASES 2-3 (NOT A PART)

PHASE A - 42 LOTS
PHASE B - 42 LOTS
PHASE C - 42 LOTS
PHASE D - 42 LOTS
PHASE E - 43 LOTS

PHASES 2 AND 3 ← → PHASE 1

PREPARED BY:
TerraCivil
consultants
site design • planning • project management
www.terracivil.com

CONTACT: ERIC W. SMITH
31300 FINCH HILLS DRIVE
WINCHESTER, CA 95396
PH: 925.671.1272 | FX: 925.671.2311

Tract 16241
Phase Exhibit
Eagle Ranch - Victorville, Ca

CITY OF VICTORVILLE



AGENDA ITEM

CONSENT CALENDAR

CITY COUNCIL MEETING OF: December 1, 2009

SUBMITTED BY: John A. McGlade
City Engineer

DATE: November 18, 2009

SUBJECT: Release of the final 20% of the Street, Storm Drain and Sewer, cash security for Tract 17595.

RECOMMENDATION: Approval of final 20% Release of the Faithful Performance Security for street, storm drain and sewer.

FISCAL IMPACT: None

Budget Amount:
Budget Acct. No.:

- - Finance Department Use Only - -

Additional Appropriation:

☐ No

☐ Yes / \$ Amount: _____

City Manager Dept. Review & Approval:

DISCUSSION: Trac Pham has requested the final 20% release of the street, storm drain and sewer cash security for Tract 17595. The street, storm drain, and sewer has met the 1 year warranty period and all work was inspected and found acceptable. Therefore, the Engineering Dept. recommends the release of 20% of the Faithful Performance security.

Tract 17595, Release \$42,563.30.

JAMc:HW:sg

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AGENDA ITEM

WRITTEN COMMUNICATION

CITY COUNCIL MEETING OF: December 1, 2009

SUBMITTED BY: CLIFF RAYNOLDS, Captain *CR*
Police Department

DATE: November 13, 2009

SUBJECT: SOBRIETY CHECK POINT MINI-GRANT PROGRAM FOR 2009-2010
UNIVERSITY OF CALIFORNIA BERKLEY TRAFFIC SAFETY CENTER

RECOMMENDATION: That the Honorable City Council ratify the contract for allocation of funds for the 2009/2010 sobriety check point program and authorize the City Manager or his designee to process all documents required for the program administration.

FISCAL IMPACT: None

Budget Amount: None

Budget Account No.: None

--Finance Dept. Use Only--
Additional Appropriation:

_____ No
_____ Yes/\$Amount:

Finance Director Review and
Approval _____

DISCUSSION: This allocation of money will provide \$82,033.56 for personnel overtime to conduct sobriety checkpoints in Victorville during the period of October 01, 2009 to September 08, 2010.

CR/pw

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WRITTEN COMMUNICATIONS

SUBMITTED BY: Carolee Bates, City Clerk **DATE** 12/01/2009
Prepared By Loraine Stevens, Records Management
Coordinator

ATTACHED: Resolution 09-100

SUBJECT: PRESENTATION OF REQUEST TO WAIVE FURTHER READING AND
TO ADOPT RESOLUTION NO. 09-100 AUTHORIZING DESTRUCTION
OF RECORDS OF THE FINANCE CASHIER DIV; PUBLIC WORKS;
AND DEVELOPMENT DEPT.

RECOMMENDATION: That the City Council adopt Resolution No. 09-100

<u>FISCAL IMPACT:</u>	None	Finance Department Use Only
Budget Amount:		Additional Appropriation
Budget Acct. No.		

_____ No
Yes/\$ Amt.:

Finance Director Review & Approval

DISCUSSION: Government Code Section 34090 provides that:

Unless otherwise provided by law, with the approval of the City Council, by Resolution and the written consent of the City Attorney the head of a city department may destroy any city record, document, instrument, book or paper, under his charge, without making a copy thereof, after the same is no longer required. This section does not authorize the destruction of:

- (a) Records affecting the title to real property or liens thereon.
- (b) Court records.
- (c) Records required to be kept by statute.
- (d) Records less than two years old.
- (e) The minutes, ordinances, or resolutions of the legislative body or of a City board or commission.

The records listed on Exhibits "A", have been approved for destruction by the City Attorney, in accordance with Government Code Section 34090 and the State of California City Clerks Records Retention schedule.

LS/ls
Attachments

RESOLUTION NO. 09-100

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF VICTORVILLE GIVING APPROVAL AND AUTHORIZATION TO DESTROY CERTAIN RECORDS OF THE FINANCE CASHIER DIV; PUBLIC WORKS; DEVELOPMENT DEPT.; AND I.T. DIVISION

THE CITY COUNCIL OF THE CITY OF VICTORVILLE DOES HEREBY RESOLVE AS FOLLOWS:

WHEREAS, it has been determined that certain City records under the charge of the following City Departments are no longer required for public or private purposes:

Finance – Cashier Division (ACH)	Development (Microfilm)
Public Works - Questys	I.T. Division

WHEREAS, it has been determined that destruction of the above-mention materials is necessary to conserve storage space and reduce staff time, expense, and confusion in handling and informing the public; and,

WHEREAS, Section 34090 of the Government Code of the State of California state that unless otherwise provided by law, with the approval of the City Council, by Resolution and the written consent of the City Attorney the head of a city department may destroy any city record, document, instrument, book or paper, under his charge, without making a copy thereof, after the same is no longer required and upon approval of the City Council by resolution and the written consent of the City Attorney; and,

WHEREAS, said records have been approved for destruction by the City Attorney.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF VICTORVILLE DOES HEREBY RESOLVE AS FOLLOWS:

- Section 1.** That approval and authorization is hereby granted to destroy those records described as Exhibits “A”, attached hereto and made a part hereof.
- Section 2.** That the City Clerk is authorized to allow examination by donation to the Department of Special Collections of the University Research Library, University of California, or other historical society designated by the City Council, any of the records described in Exhibits “A” , attached hereto and made a part hereof, except those deemed confidential.
- Section 3.** That the City Clerk shall certify to the adoption of this Resolution and thenceforth and thereafter the same shall be in full force and effect.

PASSED, APPROVED AND ADOPTED THIS 1st day of December 2009.

MAYOR OF THE CITY OF VICTORVILLE

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

ASSISTANT CITY ATTORNEY

I, CAROLEE BATES, City Clerk of the City of Victorville and ex-officio Clerk to the City Council of said City, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution No. 09-100 which was adopted at a meeting held on the 1st day of December 2009, by the following roll call vote, to wit:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____

Exhibit A
ACH Stubs / Sanitation
Documents for Destruction / Retention

[illegible]

Exhibit A
City of Victorville/ Public Works
Documents for Destruction / Retention

[illegible]

Exhibit A
City of Victorville/ Development Dept - Planning Division
Documents for Destruction / Retention

[illegible]

Exhibit A
Development Dept. / City Hall
Documents for Destruction / Retention

[illegible]

Exhibit A
City of Victorville/ Development Dept - Planning Division
Documents for Destruction / Retention

Box #	Date	Item Description	Retention/ Citation	Avail Destroy Date	Actual Destroy Date
		THE ITEMS BELOW WERE ORIGINALLY LISTED ON			
		RESOLUTION 08-142 WITH A DESTROY DATE OF 2009			
		REVISED DESTROY DATE IS 2011			
Odoc/ Questys	6/13/2005	Planning Comm Agenda Pkt - Digital Version	CU+5	2011	
Odoc/ Questys	6/22/2005	Planning Comm Agenda Pkt - Digital Version	CU+5	2011	
Odoc/ Questys	7/27/2005	Planning Comm Agenda Pkt - Digital Version	CU+5	2011	
Odoc/ Questys	8/10/2005	Planning Comm Agenda Pkt - Digital Version	CU+5	2011	
Odoc/ Questys	8/24/2005	Planning Comm Agenda Pkt - Digital Version	CU+5	2011	
Odoc/ Questys	9/14/2005	Planning Comm Agenda Pkt - Digital Version	CU+5	2011	
Odoc/ Questys	10/12/2005	Planning Comm Agenda Pkt - Digital Version	CU+5	2011	
Odoc/ Questys	10/26/2005	Planning Comm Agenda Pkt - Digital Version	CU+5	2011	

I.T. DIVISION DUPLICATE COPIES

Document Title	Number of Pages
DELL 11/01/1998 190787069	3
BLUEBIRD 05/25/2001 ODOC.INDEX RELEASE LETTER	5
BLUEBIRD 05/29/2001 ODOC.SCAN RELEASE LETTER	5
BLUEBIRD 05/30/2001 ODOC.ORGANIZE RELEASE LETTER	3
OPENTEXT 06/04/2001 PACKING SUP REPORT	1
OPENTEXT-BLUEBIRD 08/29/2001 INV0000000023300	8
OPENTEXT-BLUEBIRD 08/29/2001 8LUEBIRD MAINTENANCE RENEWAL	7
DELL 06/25/2001 590884912	8
DELL 06/20/2001 584426712	4
DELL 06/20/2001 583109384	12
DELL 06/17/2001 584426704	14
DELL 06/17/2001 590884904	10
DELL 06/20/2001 592864177	5
DELL 12/14/2001 718972763	14
DELL 06/19/2001 592864169	19
BUY.COM 06/15/1999 CREATE ACCDUNT LETTER	1
BUY.COM 04/14/2000 4788612	8
BUY.COM 04/12/2000 5238052	2
BUY.COM 11/22/1999 2518275	3
BUY.COM 11/19/1999 2526197	3
CAD ZONE 11/21/2000 LICENSING	1
CALCON ELECTRIC SUPPLY 04/03/1997 487021702, 487018601	1
DELL 06/11/2001 587296898	20
DELL 06/14/2001 587296906	3
DELL 06/11/2001 589166917	4
DELL 06/11/2001 589034529	10
DELL 06/11/2001 589166925	12
DELL 06/05/2001 583354865	21
DELL 06/20/2001 583109384 - 1	17
DELL 06/05/2001 583354873	2
DELL 10/30/1998 190787150	3
DELL 09/15/1998 166151324	2
DELL 07/21/1998 170470900	12
DELL 10/28/1998 190787051	4
DELL 08/27/1998 178642146	4
DELL 07/09/1998 168438190	3
DELL 06/16/1998 PC SPEC	12
DELL 07/08/1998 168437465	5
DELL 04/07/1998 153341367	10
DELL 05/07/1998 158203216	2
DELL 04/07/1998 153432208	9
DELL 04/08/1998 151066891	18
DELL 03/24/1998 151067527	4
DELL 03/20/1998 11-16659-11	1
DELL 04/20/1998 NONE LISTED	2
CDWG 12/11/2002 HJ42814	9
CDWG 12/11/2002 HJ30868	10
CDWG 11/19/2002 HF29916	7
CDWG 11/08/2002 HD66670	11
CDWG 11/06/2002 HD19733	11
CDWG 10/29/2002 HB68285	11
CDWG 10/24/2002 HA93214	12
CDWG 10/24/2002 HA83036	12
CDWG 10/21/2002 HA09744	12
CDWG 10/21/2002 HA14786	11
CDWG 10/17/2002 G261994	10
CDWG 10/10/2002 GY41861	24
CDWG 10/10/2002 GY38355	12
CDWG 10/10/2002 GY38808	10
CDWG 08/27/2002 GP95922	13
CDWG 08/13/2002 GN31840	9
CDWG 09/13/2002 GN32694	9
CDWG 08/09/2002 GM83603	11
DELL 04/13/1998 153261292	2
CDWG 08/13/2002 GN30321	12
AMTEK 06/05/1998 SERVICE AGREEMENT AUTHORIZATION	10
AMTEK 09/23/1997 COMPONENT RETURN	1
AMTEK 07/10/1997 MAINTENANCE CONTRACT UPDATE	3
AMTEK 07/07/1997 MONTHLY SERVICE FEE	1
DELL 10/05/2000 442297495	5
CDWG 08/23/2001 EH89450	14
COMPUCOM 01/01/1999 MULTIPLE ACCT SHIPPING REPORT	2
BLUEBIRD 10/02/2000 MLB MEMO ODOC TRAINING & KICKOFF	1
BUY.COM 04/13/1999 PURCHASE REQUISITION	2
BUY.COM 03/22/1999 PACKING SLIP	1
BUY.COM 12/15/1998 462222	8
AMTEK 02/11/1997 KEYBOARD	1
AMTEK 06/24/1996 SERVICES CONTRACT	4
AMTEK 07/01/1996 SERVICE AGREEMENT AUTHORIZATION	12
AMTEK 07/24/1996 SYSTEM MAINT SERVICE AGREEMENT	12
COMPUCOM 06/20/1997 SHIPPING ORDER	2
COMPUCOM 06/12/1997 PACKING SLIP	2
COMPUCOM 06/18/1997 90174699	1
DELL 05/24/2001 578899759	3
DELL 05/24/2001 578899734	20
DELL 05/23/2001 578911968	6
DELL 05/23/2001 578911950	11
DELL 05/16/2001 575274931	21
DELL 05/15/2001 575277801	2
DELL 05/15/2001 574140232	11
2162	1
COMPUCOM 06/17/1997 ACCTS RECEIVABLE REPORT	4
COMPUCOM 06/12/0997 90173699	1
COMPUCOM 06/12/1997 90173710	1
COMPUCOM 06/11/1997 NETSERVER	3
COMPUCOM 06/11/1997 901773389	1
COMPUCOM 06/11/1997 90173390	2
CDWG 09/12/2002 G582447	13
CDWG 09/12/2002 G581680	11
CDWG 09/30/2002 GW03250	10
CDWG 08/14/2002 GN64117	14
CDWG 08/09/2002 GM83431	9
CDWG 10/08/2002 GX86561	21
CDWG 09/03/2002 GQ93917	14
CDWG 09/03/2002 GR02107	14
CDWG 10/08/2002 GX86066	13
BSC 03/20/1998 NONE LISTED	5
BUY.COM 11/17/1998 385299	6
BUY.COM 11/03/1998 359934	5
BUY.COM 10/16/1998 332316	7
BUY.COM 09/23/1998 PACKING SLIP	1
DELL 09/14/2000 431660885	19
DELL 09/13/2000 431661578	20
DELL 09/13/2000 430573600	14
DELL 09/01/2000 425401536	11
BSC 03/20/1998 NONE LISTED - 1	1
BSC 03/20/1998 NONE LISTED - 2	1

DELL 03/24/1998 150791135	1
DELL 03/20/1998 11-17408-21	1
DELL 03/24/1998 150790244	3
DELL 03/24/1998 150790012	3
DELL 03/11/1998 148995731	3
DELL 09/01/2000 425402633	8
DELL 09/01/2000 NDNE	6
DELL 09/05/2000 422587378	7
DELL 09/25/2000 413030180	8
DELL 08/17/2000 NDNE LISTED	5
DELL 08/16/2000 417850799	16
DELL 08/28/2000 422393223	12
DELL 08/16/2001 NONE LISTED	3
DELL 03/11/1998 148995178	3
DELL 03/04/1998 NONE LISTED	4
DELL 02/27/1998 147216493	2
DELL 02/23/1998 TECH SPEC	8
DELL 02/18/1998 NONE LISTED	1
CDWVG 08/26/2002 GP64080	12
DELL 02/18/1998 TECH SPEC	3
NOKIA 02/12/1998 NDNE LISTED	1
DELL 02/10/1998 NDNE LISTED	8
DELL 02/10/1998 142559731	2
NOKIA 02/09/1998 142559731	2
DELL 01/30/1998 142560408	2
NOKIA 01/30/1998 142560408	1
DELL 10/07/1997 FAX	3
NOKIA 11/13/1997 131884637	1
DELL 10/24/1997 131884629	4
DELL 08/16/2000 NONE LISTED	23
DELL 08/08/2000 413029794	11
COMPUTER DISCOUNT WAREHOUSE 06/25/1997 5803373-00	4
CHARTER COMMUNICATIONS 11/28/2001 WORK ORDER	7
CHOICE TECHNICAL SERVICES 12/20/2000 SV1450	4
CLEVELAND WIRE & ELECTRONICS 10/24/2001 22792	12
DELL 08/03/2000 411512486	6
BLUEBIRD 01/01/2000 ODOC TRAINING SYLLABUS	19
BLUEBIRD 08/21/2000 PURCHASE ORDER REQUEST	1
BLUEBIRD 12/13/2001 INV0000000024027	11
BLUEBIRD 07/31/2000 EQPT LADING INVENTORY LIST	1
BLUEBIRD 07/31/2000 4456	1
BLUEBIRD 08/03/2000 4478	1
BLUEBIRD 08/09/2000 4497	2
DELL 03/20/1998 150790236	7
DELL 03/20/1998 150791127	5
DELL 03/20/1998 150790509	2
DELL 03/20/1998 150790509 - 1	2
DELL 03/20/1998 150790509 - 2	2
DELL 03/24/1998 150790004	6
DELL 03/11/1998 148995160	7
DELL 03/10/1998 148995723	6
BLUEBIRD 08/09/2000 4497 - 1	5
BLUEBIRD 08/31/2000 4584,4675	2
BLUEBIRD 09/15/2000 4739	3
BLUEBIRD 09/15/2000 4738	3
AMTEK 09/15/2002 0058507-IN	11
AMTEK 06/04/1997 SERVICE MAINTENANCE	13
AMTEK 06/15/1999 1148890-IN	1
AMTEK 04/15/1999 0040489-IN	1
DELL 02/26/1998 147216485	16
DELL 02/12/1998 145214698	6
DELL 01/30/1998 142560390	8
DELL 12/13/2001 714091311	4
DELL 12/09/2001 714091329	2
DELL 12/05/2001 697813228	8
DELL 11/29/2001 697496594	7
DELL 11/28/2001 697813210	10
AMTEK 03/15/1999 0048281-IN	1
AMTEK 02/15/1999 0048069-IN	1
AMTEK 01/15/1999 0047869-IN	1
AMTEK 07/22/1998 0046321-IN	17
DELL 07/21/2000 405244971	8
DELL 07/20/2000 404515348	6
DELL 07/19/2000 403883853	7
DELL 07/10/2000 399370923	5
DELL 11/28/2001 698535085	7
DELL 11/26/2001 PACKING SUP	2
DELL 11/20/2001 698535077	9
DELL 10/25/2001 679057257	6
DELL 11/05/2001 687905539	12
DELL 09/06/2001 NONE LISTED	14
BLUEBIRD 10/15/2002 THANK YOU LETTER	1
CALCOM ELECTRIC SUPPLY 04/01/1997 487006201, 487021701	1
LOMAC 05/22/2002 12060	1
LOMAC 05/29/2002 12074	16
LOMAC 05/10/2002 12034	6
LOMAC 03/29/2002 11928	8
LOMAC 04/25/2002 11994	8
LOMAC 11/30/2001 11646	3
LOMAC 11/15/2001 11583	8
LOMAC 04/18/2002 11987	28
LOMAC 10/25/2001 11535	10
DELL 07/10/2001 NONE LISTED	3
DELL 06/08/2000 NONE LISTED	1
DELL 06/14/2000 385616107	2
DELL 05/11/2000 NONE LISTED	3
DELL 05/30/2000 378304166	3
DELL 05/30/2001 378304166	5
DELL 08/22/2000 377724281	5
DELL 05/22/2000 377724281	5
BMD STOCK WAREHOUSE 01/04/1999 KEYBOARD	2
8MC STOCK WAREHOUSE 10/19/1999 KEYBOARD	9
BOOKMARK EXPRESS 08/08/2000 PAPERPORT UPGRADE	8
BOXWARE, INC. 08/06/1999 0817804-IN	2
BUY.COM 04/07/2003 15849807	9
BUY.COM 08/29/2001 11510263	3
CMPEXPRESS.COM, INC 07/30/1998 PACKING LIST	3
LOMAC 04/15/2002 11980	10
LOMAC 06/27/2001 11263	8
INTL THOMSON PUBLISHING 03/30/1999 2404433850	4
INTERNET SOFTWARE OUTLET 08/05/1997 N/A	8
INTEL 06/06/1994 N/A	3
INTEL 02/22/1999 06242629	5
INTEL 02/01/1999 N/A	2
INTEL 05/28/1998 N/A	3
DELL 08/10/2000 415378058M	3
DELL 08/23/2000 421445768M	3
DELL 05/21/2000 376968772	1
CDWVG 08/07/2001 EF26576	10
CDWVG 07/18/2001 EC22476	11
CDWVG 07/18/2001 EC41510	10
CDWVG 06/20/2001 DY43175	16
CDWVG 06/20/2001 DY43175 - 1	11

COMPUTER MARKET PLACE 04/27/1998 NONE LISTED	9
CMPEXPRESS.COM 08/13/1998 NONE LISTED	9
CMPEXPRESS 07/02/1998 NONE LISTED	3
CMPEXPRESS 02/20/1998 NONE LISTED	3
AUTODESK 07/27/1998 NONE LISTED	2
AVP 10/10/2000 INV0011192	14
INTEL 11/21/1997 N/A	2
INTEL 12/02/0197 N/A	1
PUBLIC WORKS 952-6204 06/29/2000	1
PUBLIC WORKS 952-0133 05/06/2000	1
PUBLIC WORKS 246-9046 02/16/1999	1
PUBLIC WORKS 952-0170 08/08/2000	2
PUBLIC WORKS 952-6212 01/25/1999	2
PUBLIC WORKS 952-6233 07/02/1998	2
CDWG 06/20/2001 DY43665	9
CDWG 06/20/2001 DY44006	11
CDWG 06/12/2001 DX08336	11
CDWG 05/25/2001 DU77958	18
CDWG 05/24/2001 DU65546	10
CDWG 05/23/2001 DU40631	10
CDWG 05/09/2001 DS40982	12
CDWG 05/09/2001 DS36346	12
BANCTEC 10/03/2000 90271151	9
BELKIN 11/21/2000 PACKING SLIP	1
COMPUTER DISCOUNT WAREHOUSE 11/09/2000 CT46331, CR81823	3
COMPUTER DISCOUNT WAREHOUSE 10/30/2000 CR81823	11
COMPUTER DISCOUNT WAREHOUSE 10/30/2000 CR81823 - 1	2
COMPUTER DISCOUNT WAREHOUSE 10/11/2000 CP42703	1
COMPUTER DISCOUNT WAREHOUSE 09/27/2000 CN55731	10
CDWG 05/08/2001 DS27370	10
CDWG 05/07/2001 DS02965	12
DELL 04/27/2000 367706819	12
CDWG 05/02/2001 DR50317	10
COMPUCOM 01/01/1997 MULTIPLE ACCT SHIPPING REPORT	9
COMPUCOM 04/29/1997 BAY NETWORKS	1
COMPUCOM 04/01/1997 MULTIPLE ACCT SHIPPING REPORT	7
PUBLIC WORKS 269-1294 05/17/1996	4
PUBLIC WORKS 952-6410 10/27/1997	7
PUBLIC WORKS 952-6233 06/23/1997	2
PUBLIC WORKS 952-6197 06/25/1997	3
PUBLIC WORKS 952-6199 06/13/1997	2
PUBLIC WORKS 955-5200 11/01/2001	7
PUBLIC WORKS 955-5128 12/13/2000	3
PUBLIC WORKS 955-5204 06/15/2000	5
COMPUTER DISCOUNT WAREHOUSE 11/03/2000 NONE LISTED	3
COMPUTER DISCOUNT WAREHOUSE 10/13/2000 CP75155	10
CERRITOS COLLEGE 10/16/2000 729316	4
BAY NETWORKS 05/09/1997 PACKING LIST	1
COMPUCOM 05/19/1997 SHIPPER FORM	2
COMPUCOM 05/09/1997 PACKING SLIP	1
COMPUCOM 04/29/1997 82035199	2
COMPUCOM 02/06/1997 15115	3
CDWG 04/30/2001 DR01081	10
CDWG 04/24/2001 DQ29867	10
CDWG 04/05/2001 DN65188	9
CDWG 03/28/2001 DM38814	13
CDWG 03/27/2001 DM26680	13
CDWG 03/14/2001 DK52079	5
CDWG 03/08/2001 DJ56627	8
PUBLIC WORKS 955-1820 04/29/2000	2
PUBLIC WORKS 955-5204 04/11/2000	3
PUBLIC WORKS 955-1820 01/28/2000	8
PUBLIC WORKS 241-9959 12/17/2000	9
PUBLIC WORKS 955-5194 05/24/1999	4
PUBLIC WORKS 955-5202 04/08/1999	7
PUBLIC WORKS 955-5202 04/15/1998	7
PUBLIC WORKS 5204 10/25/1995	4
COMPUCOM 04/28/1997 PACKING SLIP	1
COMPUCOM 04/24/1997 82030985	2
COMPUCOM 04/24/1997 90163061	2
COMPUCOM 04/08/1997 PACKING SLIP	2
COMPUCOM 04/22/1997 82025010	4
COMPUCOM 03/07/1997 PACKING SLIP	2
COMPUCOM / EDC MEMPHIS / LEC&C 04/19/1997 SHIPPING TICKET	3
PUBLIC WORKS 09/15/1995	4
PUBLIC WORKS 08/22/1995	6
PUBLIC WORKS 955-5192 07/14/1995	4
COMMUNITY SERVICES 952-6223 12/06/1996	6
COMMUNITY SERVICES 952-5042 12/05/1996	5
COMMUNITY SERVICES 952-6229 11/20/1997	10
COMMUNITY SERVICES 08/17/2001	7
COMMUNITY SERVICES 951-3815 08/21/2001	4
CDWG 03/05/2001 DI99177	12
CDWG 03/05/2001 DI94997	11
CDWG 03/05/2001 DI90045	7
DELL 04/27/2001 367706819	6
DELL 04/27/2000 367338126	12
DELL 04/27/2000 367338126 - 1	6
DELL 04/20/2000 364463323	11
DELL 04/17/2000 361229545	14
COMMUNITY SERVICES 246-6611 07/25/2001	3
COMMUNITY SERVICES 245-1410 12/18/2000	3
COMMUNITY SERVICES 243-8027 01/27/2000	4
COMMUNITY SERVICES 951-3822 09/16/1999	3
COMMUNITY SERVICES 09/16/1999	5
COMMUNITY SERVICES 243-4164 05/24/1999	5
COMMUNITY SERVICES 246-3661 12/17/1998	5
COMPUCOM 04/18/1997 SERVER ITEMS / NETWORK ITEM	2
COMPUCOM 04/17/1997 82018760	1
COMPUCOM 04/08/1997 PACKING SLIP - 1	2
COMPUCOM 04/14/1997 PACKING SLIP	2
COMPUCOM 04/15/1997 CARTON PACKING SLIP	1
COMPUCOM 04/15/1997 PACKING SLIP	2
AMTEK 01/01/2001 HOLIDAY SCHEDULE	1
COMMUNITY SERVICES 246-1239 12/15/1998	5
COMMUNITY SERVICES 956-6323 08/19/1998	3
COMMUNITY SERVICES 951-3822 06/15/1998	13
COMMUNITY SERVICES 955-5288 06/15/1998	13
COMMUNITY SERVICES 241-0321 06/15/1998	3
COMMUNITY SERVICES 241-3062 06/15/1998	7
COMMUNITY SERVICES 243-9835 04/16/1998	3
AMTEK 07/20/2001 MAINTENANCE CONTRACT UPDATE	6
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AMTEK 07/19/2000 CUSTOMER CONTRACT DETAIL REPORT	3
AMTEK 06/19/2002 HARDWARE MAINT AGREEMENT	2
AMTEK 08/11/2000 0052218-IN	1
AMTEK 07/14/2000 0052001-IN	1
AMTEK 07/14/2000 MONTHLY SERVICE FEE	2
DELL 04/04/2000 343616058	13
DELL 04/04/2001 NONE LISTED	7
DELL 03/16/2000 348656190	11
CDWG 03/02/2001 DI83818	7
COMPUCOM 04/30/1998 82895763	17

COMPUCOM 05/07/1998 PACKING SLIP	9
COMPUCOM 03/09/1998 PACKING SLIP	2
COMMUNITY SERVICES 955-5293 06/18/1997	5
COMMUNITY SERVICES 181-4043 03/03/1997	4
COMMUNITY SERVICES 955-5285 01/24/1997	4
COMMUNITY SERVICES 241-0729 12/02/1996	14
COMMUNITY SERVICES 245-9844 12/04/1996	4
COMMUNITY SERVICES 11/14/1996	6
COMMUNITY SERVICES 245-6467 08/09/1996	4
AMTEK 07/19/2000 MAINTENANCE CONTRACT UPDATE	2
AMTEK 07/01/2000 HARDWARE MAINTENANCE AGREEMENT	2
AMTEK 07/01/2000 HARDWARE MAINTENANCE AGREEMENT - 1	2
AMTEK 07/01/2000 CUSTOMER CONTRACT DETAIL REPORT	4
AMTEK 07/05/2000 HARDWARE MAINTENANCE QUOTATION	1
AMTEK 06/15/2000 0051801-IN	2
AMTEK 09/25/2000 H501185-IN	9
COMPUCOM 03/12/1990 PACKING SUP	1
COMPUCOM 03/12/1998 PACKING SUP	1
COMPUCOM 03/05/1998 NETSRV	4
COMPUCOM 08/19/1997 ACCTS RECEIVABLE REPORT	3
COMPUCOM 10/24/1997 0116671	15
COMPUCOM 07/29/1997 ACCTS RECEIVABLE REPORT	3
COMPUCOM 07/14/1997 ACCTS RECEIVABLE REPORT	2
AMTEK 09/14/2000 NONE USTED	1
AMTEK 08/31/2000 NONE LISTED	1
AMTEK 07/20/2000 SERVICE ORDER REPORT	1
AMTEK 07/20/2000 ENGINEER COMMENTS	1
CDWG 10/08/2002 GK79715	11
CDWG 10/01/2002 GW44648	11
CDWG 08/01/2002 GL19055	13
CDWG 08/01/2002 GL19267	9
COMPUCOM 07/29/1997 ACCT RECEIVABLE REPORT	2
CDWG 03/01/2001 DI53587	10
CDWG 02/27/2001 DI23082	7
CDWG 02/26/2001 DI02432	7
CDWG 02/22/2001 DI60167	16
CDWG 01/31/2001 DE27218	8
CDWG 01/22/2001 DC79847	10
CDWG 01/08/2001 DA80812	10
CDWG 07/24/2002 GJ78451	11
CDWG 07/24/2002 GJ80875	11
CDWG 07/24/2002 GJ79367	10
CDWG 07/17/2002 GI61886	14
CDWG 07/18/2002 GI66151	11
CDWG 07/10/2002 GH34267	8
CDWG 07/10/2002 GH31057	9
CDWG 04/19/2002 FU15222	27
DELL 03/21/2000 348656208	3
DELL 03/16/2000 NONE USTED	6
DELL 02/20/2000 337759666	11
DELL 02/19/2001 NONE LISTED	6
DELL 01/19/2000 322819921	7
DELL 01/19/2001 NONE USTED	6
DELL 11/21/2000 NONE LISTED	3
DELL 11/21/2001 NONE LISTED	3
CDWG 06/14/2002 GD16773	11
CDWG 06/24/2002 GE70899	9
CDWG 06/28/2002 GF73291	10
CDWG 06/11/2002 GC61563	16
CDWG 06/05/2002 GS51874	14
2164	1
2165	1
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2167	1
2168	1
DELL 11/20/2000 466063542	13
DELL 11/20/2000 NONE USTED	3
DELL 11/20/2001 NONE USTED	3
DELL 11/20/2000 NONE LISTED - 1	3
DELL 11/20/2001 NONE USTED - 1	3
DELL 08/10/2000 412571143	18
DELL 07/31/2000 NONE LISTED	6
DELL 11/21/2000 466063559	8
COMMUNITY SERVICES 241-9900 07/26/1996	5
THE PRINTER WORKS 10/13/2003 649692	13
THE PRINTER WORKS 10/22/2003 651666	9
PROPERTY AUTOMATION SOFTWARE COR 11/07/2002 242875	11
PTL ELECTRIC 04/11/2002 6932	2
PANASONIC 09/22/2003 3092200047	12
PRO-SHOPKEEPER INC. 06/12/2003 N/A	13
PETERMAN LUMBER, INC. 03/08/2002 0045355	10
RECWARE BY ACTIVE.COM 08/25/2002 RC000016121	8
RECWARE BY ACTIVE.COM 01/31/2002 IN0000000001075	7
RECWARE BY ACTIVE.COM 11/30/2001 IN0000000001034	5
PEOPLESOF USA, INC. 05/06/2003 USA0048586	11
PEOPLESOF USA, INC. 07/30/2003 6396	2
NCR DOCUMENT SERVICES 10/08/1999 9910081	1
2169	1
2170	1
2171	1
2172	1
2173	1
2174	1
2175	1
2176	1
2177	1
2178	1
2029	1
2030	1
1980	1
1886	1
1941	1
1942	1
1944	1
1945	1
1946	1
1947	1
1881	1
1870	1
1871	1
1872	1
2007	1
DELL 10/26/2001 DIENDOF LAPTOP	1
DELL 10/25/2001 679057257 - 1	10
DELL 10/24/2001 679309476	11
DELL 09/23/2001 656063179	4
DELL 10/07/2001 656063187	6
DELL 10/01/2001 PACKING SUP	2
DELL 09/23/2001 656062908	9
NEXTEL 10/08/1999 N/A	8
HIGH DESERT COMMUNICATIONS 11/14/2003 N/A	10
POUCE 760-964-0653 07/26/2001	13
CITY MANAGER 760-964-0286 02/15/2001	20

FINANCE 760-964-6269 07/11/2001	4
BUILDING 760-963-0651 01/14/2002	4
COMMUNITY SERVICES 760-964-2215 05/21/2001	9
DELL 09/19/2001 641880034	8
DELL 09/17/2001 641115670	3
DELL 09/11/2001 PACKING SUP	2
DELL 09/07/2001 641115647	11
DELL 08/30/2001 641880026	13
DELL 08/24/2001 638146340	7
DELL 07/06/2001 603913518	10
DELL 08/21/2001 633185681	11
INFORMATION SERVICES 760-963-5048 01/01/2000	1
FIRE 760-954-3892 10/20/2000	11
COMMUNITY SERVICES 760-954-9705 05/23/2001	14
BUILDING 760-963-1190 01/16/2002	7
CTY MANAGER 760-964-9462 01/29/2001	24
BUILDING 760-963-9686 01/15/2002	3
POUCE 760-964-6318 11/17/2000	8
PUBUC WORKS 760-964-5451 07/11/2001	5
BUILDING 760-964-4249 01/18/2002	5
FIRE 760-964-1279 08/23/2002	2
INFORMATION SERVICES 760-954-7230 01/01/2000	1
PUBUC WORKS 760-900-1120 06/06/2002	3
BUILDING 760-964-7932 01/03/2001	7
POLICE 760-964-2780 04/03/2001	8
1873	1
1854	1
1741	1
CDWG 06/20/2001 OY41943	11
COMPUCDM 06/30/1997 ORDER PACKING UST	1
DELL 01/27/2003 NONE USTED	1
DELL 10/27/2002 139718473	16
DELL 12/05/2000 474599818	3
DELL 12/05/2000 474609492	3
DELL 08/16/2001 BATTERY RECALL LETTER	1
CDWG 06/05/2002 G867205	8
COMPUCOM 04/11/1997 NONE LISTED	1
AMTEX 01/17/2000 119670	1
COMPUSA 09/05/1997 PACKING UST	1
COMPUTER DISCOUNT WAREHOUSE 09/22/1997 PACKING LIST	2
COMPUTER DISCOUNT WAREHOUSE 03/06/1997 PACKING UST	1
12/14/1999 Y2K STATUS UPDATE	1
11/17/1999 LOMAC - RESEARCH UPDATE	1
11/17/1999 PHOTOMAPPER SOFTWARE, AERIAL ORTHO PHOTO MAPS	1
11/17/1999 AERIAL ORTHO PHOTO MAPS, PHOTOMAPPER SOFTWARE QUOTE	1
11/17/1999 ASSESSOR INVOICE RETURN	1
11/9/1999 DEMO VERSION PHOTOMAPPER SOFTWARE	1
4/17/2002 NEW TELEPHONE SYSTEM	4
DELL 04/30/2001 566556965	22
BUY.COM 06/27/2001 11160424	7
BUY.COM 03/10/2003 15627730	9
BUY.COM 07/22/2001 ACCOUNT SUMMARY	1
BUY.COM 02/06/2001 CHECKOUT CONFIRMATION	1
BUY.COM 07/02/2001 BILLING ADDRESS	2
COMPUTER DISCOUNT WAREHOUSE 10/23/1997 6583723	5
BUILDING 760-963-9699 01/11/2002	5
COMMUNITY SERVICES 760-954-1591 04/27/2002	5
CDWG 08/14/2003 JF27570 - 1	6
CDWG 08/14/2003 JF42225	7
CDWG 08/20/2003 JG96684	6
CDWG 08/20/2003 JG98626 - 1	9
CDWG 08/25/2003 JI65501	10
CDWG 08/25/2003 JI53352	10
CDWG 04/22/2002 N/A - 14	2
CDWG 04/22/2002 N/A - 15	2
CDWG 04/22/2002 N/A - 16	2
CDWG 04/22/2002 N/A - 17	2
CDWG 04/22/2002 N/A - 18	2
CDWG 04/22/2002 N/A - 19	2
CDWG 04/22/2002 N/A - 20	2
CDWG 04/22/2002 N/A - 21	2
2189	1
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2191	1
2192	1
DELL 12/15/2000 484457361	2
2163	1
12/8/1993 REQUEST FOR TEMPORARY RENTAL OF COMPUTER - 1	1
10/22/1993 PROPOSED PROJECT-CUP-79-93	1
10/22/1993 CUP-84-93, CUP-85-93, CUP-86-93	1
2186	1
FIRE 955-1098 01/27/1995	3
2193	1
2194	1
2195	1
2196	1
2158	1
2159	1
2160	1
2161	1
AIRPORT 246-6115 02/25/1998	4
COMPUTER DISCOUNT WAREHOUSE 02/24/1997 PACKING LIST	2
COMPUTER DISCOUNT WAREHOUSE 12/28/2000 CV43868	10
COMPUTER DISCOUNT WAREHOUSE 12/20/2000 CY87875	9
COMPUTER DISCOUNT WAREHOUSE 12/14/2000 CY08906	11
COMPUTER DISCOUNT WAREHOUSE 11/20/2000 CU72222	16
COMPUTER DISCOUNT WAREHOUSE 11/09/2000 CT41197	10
AIRPORT 246-4345 12/05/1997	2
AIRPORT 246-6485 10/10/1997	4
AIRPORT 246-6064 09/23/1997	20
AIRPORT 246-5750 07/08/1997	3
AIRPORT 05/05/5997	3
AIRPORT 05/21/1997	8
AIRPORT 246-7506 05/06/1997	1
AIRPORT 246-5125, 04/25/1997	5
DELL 12/05/2000 474609872	12
DELL 12/22/1999 314625500	9
DELL 11/25/1999 2159099	1
DELL 11/15/1999 298098252	3
1706	1
DELL 11/10/1999 298098245	15
BLUEBIRD 09/19/2000 4751	8
1995	1
1996	1
AIRPORT 246-5750, 04/21/1997	7
COMMUNITY SERVICES 246-3552 12/23/1996	2
AIRPORT 10/28/1996	2
COMMUNITY SERVICES 952-3034 10/22/1996	6
COMMUNITY SERVICES 246-3362 10/08/1996	5
AIRPORT 246-6990 10/23/1996	4
AIRPORT 246-3647, 05/30/1996	7
AIRPORT 246-7870 05/06/1996	4

CDWG 02/06/2001 PURCHASE ORDER REQUEST	2
CDWG 09/27/2000 NONE LISTED	1
CDWG 09/07/2000 SALES PITCH LETTER	1
CDWG 06/24/1999 SALES PITCH LETTER	5
COMPUTER DISCOUNT WAREHOUSE 08/07/1998 8535406	5
COMPUTER DISCOUNT WAREHOUSE 06/03/1998 8068601	5
1997	1
1998	1
1999	1
2000	1
2001	1
2002	1
BUY.COM 09/03/1998 275355	6
2003	1
2004	1
CMPEXPRESS 02/26/1998 NDNE LISTED	5
COMPAQ 06/18/2002 MAIL IN REPAIR	5
8/11/1999 AUTOCAD SERVER	3
11/9/1999 THANK YOU CHAMBER OF COMMERCE MIXER	1
10/13/1999 REQUEST TO CREATE ELECTRONIC AGENDAS	2
8/20/1999 IS STAFFING RQRMENTS FY 1999/00	1
7/19/1999 PURCHASING SUPERVISOR COMPUTER	1
6/14/1999 PRINTER SWITCH BOX	1
BUY.COM 02/11/2002 12522295	9
AIRPORT 246-7879 04/18/1996	5
AIRPORT 246-6479 04/03/1996	10
AIRPORT 246-6644 03/26/1996	4
AIRPORT 246-7718 04/01/1996	4
AIRPORT 246-3108 03/29/1996	5
AIRPORT 246-6064 03/14/1996	10
AIRPORT 246-7506 03/05/1996	11
AIRPORT 246-6479 01/30/1996	3
COMPAQ 11/02/2001 ER35124	7
DELL 10/12/1999 287096143	13
DELL 10/04/1999 283201507	17
DELL 09/28/1999 004501787-001	7
DELL 09/10/1999 272018837	11
DELL 09/08/1999 273868564	16
DELL 09/01/1999 LEASE	11
DELL 07/30/1999 260582010	2
BUY.COM 02/05/2002 12491805	10
BUY.COM 01/30/2002 12457783	10
COMDEX 11/11/2000 NONE LISTED	12
COMPAQ 06/20/2002 REPAIR LETTER	2
COMPUSA 08/29/1997 PROPOSAL	11
COMPUSA 09/26/1997 TRAINING SCHEDULE	4
COMPUSA 09/05/1997 PACKING LIST - 1	2
COMPUSA 09/05/1997 PAST DUE NOTICE	1
DELL 11/09/2000 NONE LISTED	6
DELL 06/30/1999 253038970	2
CMPEXPRESS 02/02/1998 NONE LISTED	1
DELL 07/25/1999 259595429	9
DELL 07/14/1999 254163579	6
DELL 07/13/1999 254988883	14
DELL 07/06/1999 253013809	13
DELL 06/07/1999 244518825	5
COMPUTER DISCOUNT WAREHOUSE 02/19/1998 PACKING LIST	2
COMPUTER DISCOUNT WAREHOUSE 02/12/1998 NONE LISTED	2
AMTEK 12/06/1999 118609	1
AMTEK 12/06/1999 118608	1
AMTEK 11/01/1999 118210	1
AMTEK 04/30/1999 116820	1
AMTEK 08/11/1999 117534	1
AMTEK 04/30/1999 116819	1
DELL 06/04/1999 244518817	4
DELL 05/25/1999 238111371	5
DELL 05/14/1999 238112239	4
DELL 05/19/1999 238109854	3
DELL 05/12/1999 238109839	2
DELL 04/07/1999 ACCT SUMMARY	2
DELL 04/06/1999 228241741	14
DELL 02/12/1999 215506726	4
DELL 12/15/1998 198687055	4
DELL 12/11/1998 199617994	9
DELL 12/09/1998 198687048	4
DELL 12/03/1998 INVOICE SUMMARY	1
DELL 11/24/1998 INVOICE SUMMARY	2
DELL 11/16/1998 193577541	8
12/05/1997 KERNEL STACK INPAGE ERROR	2
12/03/1997 CHANGE THE YEAR IN EDITOR FOR STABILITY PAY	2
AIRPORT 246-4242 12/27/1995	8
AIRPORT 246-4620 11/03/1995	6
AIRPORT 246-3635 08/30/1995	4
AIRPORT 246-5969 06/21/1995	9
FIRE 10/07/1993	6
COMMUNITY SERVICES 952-6220 08/24/2001	1
COMMUNITY SERVICES 952-0149 01/01/2000	1
COMMUNITY SERVICES 952-6208 07/10/2001	1
12/03/1997 REPGAF DID NOT PRINT REPORT	3
12/01/1997 INQH-TRANSACTION HISTORY MISSING FROM REPORT	6
11/24/1997 FOUND DUPLICATE	5
11/21/1997 CHANGE OF ADMIN PASSWORD ON NETWORKED PC'S	2
11/20/1997 SET-UP LAPTOP TO RETRIEVE/SEND EMAIL WHEN AWAY FROM OFFICE	2
11/14/1997 CAN FILES BE LINKED BETWEEN PC'S	2
AMTEK 04/29/1999 116813	1
AMTEK 04/29/1999 116812	1
AMTEK 04/29/1998 113658	1
AMTEK 03/11/1998 113169	2
AMTEK 12/19/1997 112377	1
AMTEK 12/12/1997 112226	1
AMTEK 06/24/1997 109...6	1
AMTEK 06/20/1997 109...6	1
11/14/1997 NEW MAIL NOTIFICATION ISN'T NOTIFYING UPON RECEIPT	3
11/05/1997 JOB DUMPED DUE TO RPG ERROR	5
11/07/1997 INCOMPLETE TRANSFER OF DATA FROM P.R REGISTER	10
10/28/1997 PRINT BUSINESS LICENSE RENEWALS	2
11/03/1997 EMPLOYEE #280 HAS VEHICLE ALLOWANCE INCLUDED IN SALARY	4
11/03/1997 PLEASE CORRECT TYPO	6
COMPUTER DISCOUNT WAREHOUSE 10/06/1997 6458908	2
COMPUTER DISCOUNT WAREHOUSE 10/01/1997 6410197	5
COMPUTER DISCOUNT WAREHOUSE 09/22/1997 6361277-00	3
COMPUTER DISCOUNT WAREHOUSE 09/17/1997 6332526	2
DELL 01/05/2001 NONE LISTED	3
DELL 01/05/2002 NONE LISTED	3
DELL 05/10/2001 572338085	10
CDWG 08/27/2003 JJ49690 - 1	6
CDWG 09/08/2003 JMS7849	10
CDWG 09/12/2003 JO42389	7
CDWG 09/19/2003 JR15889	6
CDWG 09/24/2003 JT20259	8
CDWG 09/24/2003 JT11923	8

CDWG 10/07/2003 JY44162 - 2	11
CDWG 10/13/2003 KA28700 - 1	8
CDWG 10/16/2003 KC06992 - 1	9
CDWG 10/20/2003 KD07778	10
CDWG 11/03/2003 KI13155	8
CDWG 11/04/2003 KI70451	10
CDWG 11/21/2003 KP69323	8
CDWG 11/25/2003 KO90765	7
CDWG 12/01/2003 KS10348	8
CDWG 04/22/2002 N/A - 22	2
CDWG 04/22/2002 N/A - 23	2
CDWG 04/22/2002 N/A - 24	2
DELL 01/07/2005 N/A	3
DELL 01/07/2005 N/A - 1	7
LINKSYS 05/11/2000 N/A	1
EASTMAN KODAK SVC & SUPT 09/09/2002 N/A	2
DELL 04/01/2003 N/A	2
COMMUNITY SERVICES 952-6196 03/13/2001	1
COMMUNITY SERVICES 952-6223 01/08/2001	1
COMMUNITY SERVICES 952-6229 01/10/2001	1
COMMUNITY SERVICES 952-0158 01/01/2000	1
COMMUNITY SERVICES 952-6213 06/30/2000	1
COMMUNITY SERVICES 952-0158 06/26/2000	1
COMMUNITY SERVICES 952-0137 08/01/2001	2
COMMUNITY SERVICES 952-0145 04/03/2001	2
COMMUNITY SERVICES 952-6196 06/28/2000	2
COMMUNITY SERVICES 952-6229 08/16/2000	2
COMMUNITY SERVICES 952-0137 06/26/2000	2
COMMUNITY SERVICES 245-1822 09/16/1999	1
COMMUNITY SERVICES 952-6224 11/01/1996	1
COMMUNITY SERVICES 952-6217 06/27/2000	1
AT&T WIRELESS SERVICES 12/14/2000 N/A	3
AT&T WIRELESS SERVICES 10/19/2000 N/A	2
DELL 08/31/2000 N/A	4
AT&T WIRELESS SERVICES 08/06/2002 N/A	3
DELL 05/28/1998 N/A	2
DELL 05/20/1998 N/A	2
DELL 10/11/2000 N/A	1
CISCO 07/16/2002 N/A	3
CDWG 07/11/2003 IR12186	2
CDWG 01/27/2003 HQ84640	18
COWG 01/28/2003 HR22015	2
CDWG 01/29/2003 HR35027	3
CDWG 01/30/2003 HR71064	8
CDWG 01/30/2003 HR71064 - 1	10
CDWG 02/05/2003 HS79136 - 1	9
CDWG 02/05/2003 HS79139	10
CISCO 08/27/2002 N/A	4
CISCO 08/26/2002 N/A	4
DELL 08/09/2000 N/A	7
DELL 12/15/1999 N/A	2
DELL 09/08/1999 N/A	2
PRACTICAL PERIPHERALS, INC. 04/20/1993 N/A	1
PRACTICAL PERIPHERALS, INC. 02/24/1994 N/A	1
METROCALL INC. 03/13/2003 N/A	2
CDWG 09/09/2004 0A52398	3
VISIONEER CORP 10/10/2002 N/A	2
CDWG 03/25/2002 FP70653 - 4	5
METROCALL 10/08/2003 N/A	3
METROCALL 04/16/2003 N/A	2
DELL 11/17/2000 444476519	2
VISIONEER 02/26/2004 N/A	3
CISCO SYSTEMS 08/26/2002 N/A	3
DELL 05/03/2001 569689235	1
DELL 05/03/2001 569685712	14
DELL 05/04/2001 569692098	1
DELL 05/02/2001 567523196	10
DELL 05/01/2001 567528005	10
DELL 04/25/2001 PACKING SLIP	2
DELL 04/13/2001 557834868	9
BUY.COM 06/14/2001 11072256	10
BUY.COM 06/14/2001 11068801	11
BUY.COM 05/23/2001 10925912	14
BUY.COM 04/27/2001 BILLING STATEMENT	4
BUY.COM 05/15/2001 10874049	11
BUY.COM 05/08/2001 10814595	14
BUY.COM 05/07/2001 10808448	15
BUY.COM 04/11/2001 10647200	10
BUY.COM 03/14/2001 10463806	7
CDWG 02/12/2003 HU18120	9
CDWG 02/13/2003 HU46332	7
CDWG 02/25/2003 HW47680	8
CDWG 03/04/2003 HX88060 - 1	7
COWG 07/24/2003 IY84833	8
CDWG 03/07/2003 HY45782 - 1	8
CDWG 03/12/2003 HZ34055 - 1	7
CDWG 03/13/2003 HZ61369	11
CISCO SYSTEMS 08/26/2002 N/A - 1	4
METROCALL 04/29/2003 N/A	3
METROCALL 12/05/2001 N/A	2
METROCALL 10/05/2001 N/A	2
METROCALL 08/08/2001 N/A	2
METROCALL 05/09/2001 N/A	2
METROCALL 04/12/2001 N/A	2
FORTUNE PLASTIC & METAL/APC 07/06/2004 N/A	1
CDWG 03/17/2003 IA25390	8
COWG 03/26/2003 IC4434	8
CDWG 03/26/2003 IC04352 - 1	7
CDWG 04/04/2003 ID76954	8
CDWG 04/17/2003 IG16466	7
CDWG 04/24/2003 IH34226	9
COWG 04/24/2003 IH27645	6
CDWG 04/24/2003 IH32792	6
CDWG 04/29/2003 IH92168 - 1	8
CDWG 06/18/2003 IR12186	11
AT&T WIRELESS 04/25/2003 1629027	5
AT&T WIRELESS 11/14/2003 N/A	4
AT&T WIRELESS 11/14/2003 N/A - 1	4
COSTAL LOGIC, INC. 04/23/2003 1012	8
COGNITECH, INC. 06/17/2003 1399	8
COGNITECH, INC. 02/26/2003 1369	9
PEOPLESDF, INC. 05/17/2001 N/A	1
TRILLIUM INDUSTRIES 10/04/2001 N/A	1
VIEWSONIC CORP 01/25/2002 N/A	1
TRILLIUM INDUSTRIES 02/04/2002 N/A	1
VIEWSONIC CORP 02/21/2002 N/A	1
VIEWSONIC CORP 03/26/2002 N/A	1
COMPUCOM SYSTEMS 02/03/1997 N/A	4
DELL 10/28/1998 N/A	4
DELL 05/06/1998 N/A	2
CISCO SYSTEMS 06/11/2002 N/A	3
SYSTEM INNOVATORS 08/07/2003 N/A	3
MICROSOFT SELECT 01/09/2002 N/A	6

MICROSOFT 02/05/1993 N/A	3
MICROSOFT SELECT 12/20/2001 N/A	6
MICROSOFT LICENSING, GP 10/22/2004 N/A	11
MICROSOFT LICENSING, GP 10/22/2004 N/A - 1	10
ACER 08/29/1998 N/A	1
VIEWSONIC 10/09/2003 N/A	1
ELEMENT K PRESS DISTRIBUTION 02/26/2001 N/A	1
SIGNAL/NEXTEL 07/05/2005 N/A	4
REC WARE 12/13/2001 N/A	1
PEOPLESOF 10/14/2004 USA0116207	1
PEOPLESOF 09/30/2004 USA0114049	1
CANON USA 07/06/2003 N/A	4
CANON USA 05/07/2002 N/A	3
CIMAWARE 04/27/2004 N/A	6
CHOICE TECHNICAL SERVICES INC. 11/14/2003 0005115-IN	8
BUY.COM 03/10/2003 N/A	4
BUY.COM 12/12/2003 2003438	6
BUY.COM 08/25/2003 2003370	6
BUY.COM 12/01/2003 71660	8
AMERICAN PUBLIC WORKS ASSOCIATIO 03/13/2003 N/A	10
HP 07/12/2003 71F7517	11
THE ACTIVE NETWORK 08/31/2003 INV0002352	2
THE ACTIVE NETWORK 06/26/2003 INV0002352	6
CRYSTAL DECISIONS 04/02/2003 USPO011990	8
AMTEK 07/02/2003 0063493-IN	8
ALLCOM USA, INC. 06/12/2003 0306462647	55
ALLCOM USA, INC. 05/07/2003 0305302647	51
ALLCOM USA, INC. 04/14/2003 0304202647	55
ALLCOM USA, INC. 03/19/2003 0303102647	20
ALLCOM USA, INC. 10/20/2002 N/A	14
ALLCOM USA, INC. 02/11/2003 0302002647	5
ALLCOM USA, INC. 09/08/2003 20196	47
ALLCOM USA, INC. 10/06/2003 222726	60
BUY.COM 02/22/2001 10307182	6
BUY.COM 02/20/2001 10293300	6
BUY.COM 02/14/2001 10242305	5
BUY.COM 01/31/2001 10122082	5
BUY.COM 01/22/2001 10036429	6
BUY.COM 01/11/2001 9934714	7
BUY.COM 12/14/2000 9617054	10
BUY.COM 12/14/2000 9619935	10
BUY.COM 12/07/2000 9480553	9
3COM 03/10/1998 NOVEVEAU	2
ACCENT BUSINESS FORMS 05/05/1997 17623	1
ACCO BRANDS/KENSINGTON 05/26/1998 PICKING SHEET	1
ACER 09/23/1998 ADPT 90-264V	3
ACER 04/08/1997 PACKING UST	1
ACER 03/19/1997 PACKING LIST	1
ACER 02/12/1997 NONE LISTED	2
10/17/1997 UPGRADE NORTHGATE VILLAGE APARTMENTS PC TO WINDOWS 95	3
10/16/1997 CLEAN KEYBOARD	2
10/24/1997 SPACE BAR NOT WORKING PROPERLY, INSTALL NEW KEYBOARD	2
10/28/1997 CHECK FRAN MARTINEZ SCHEDULE+	2
10/28/1997 HP LASER JET IV PRINTING STREAKS	2
10/28/1997 LASER JET II PRINTER PICKING UP MORE THAN ONE SHEET	2
COMPUSA 06/05/1997 PACKING UST	4
COMPUTER QUICK 02/06/1998 ORDER PACKING LIST	1
COMPUVEST 09/07/2001 SI-139436	12
COSTCO 08/16/2000 PURCHASE REQUISITION	1
CRYSTAL DECISIONS 08/14/2002 603127845	9
CRYSTAL DECISIONS 08/13/2002 603127618	9
DAKTRONICS, INC 08/13/2002 217064	2
DAKTRONICS, INC 04/25/2002 216650	16
4/11/1994 XEROX 1090 CODES	2
4/16/1999 REQUEST TO ADD TO BID LIST	2
5/19/1997 ASSISTANT TO CIS	1
2/6/1997 TRAINING, AMTEK, DOG LICENSE OUTPUT, PRINTER REPAIR,	1
2/3/1997 FIRE EXECUTRAIN, FIRE LAPTOP, BADGES, ACER NOTEBOOK	1
1/23/1997 CANON PRINTERS, WORKSHOP, MACWORLD, FOXPRO	1
1/21/1997 TAX BOARD DISKS, NUTPLUS UTILITIES, OICONIX PRINTER,	1
1/26/1999 REPLACEMENT PRINTER FOR SIGN SHOP	1
4/5/1999 INFORMATION TECH PROJECTS FUNDING	1
11/19/1996 DROP COUNT, PC BATTERY, LAPTOP,	1
11/15/1996 AMT CABLE, FIRE PC, TRAINING	1
1/6/1997 AMT TO MES, ANIMAL CONTROL REGISTER, HOOK PC & PRINTER,	1
AMTEK 06/12/1997 109...2	1
AMTEK 05/22/1997 109367	1
AMTEK 01/08/1997 107393	1
AMTEK 12/10/1996 107048	1
AMTEK 10/18/1996 106116	1
AMTEK 10/08/1996 105983	1
AMTEK 09/05/1996 105555	1
AMTEK 07/03/1996 104835	1
ALLCOM USA, INC. 11/01/2003 28078	51
ALLCOM USA, INC. 11/06/2003 25353	65
ALLCOM USA, INC. 01/06/2003 33681	51
ALLCOM USA, INC. 08/11/2003 14211	70
ALLCOM USA, INC. 07/14/2003 0307502647	62
ADVANCED MICRO TECH 10/20/1994 N/A	1
ADVANCED MICRO TECH 10/21/1994 N/A	1
MICROSOFT 04/26/2004 N/A	1
MICROSOFT 04/26/2004 N/A - 1	1
CLAIFORNIA OVERNIGHT 01/09/2004 N/A	1
DAILY PRESS 12/03/2004 N/A	1
DAILY PRESS 09/03/2004 N/A	1
BUSINESS OBJECTS 09/30/2004 N/A	1
PRECISION IMAGES 06/20/1990 N/A	1
WALKER RICHER & QUINN, INC. 02/20/1993 N/A	1
COMMUNITY SERVICES 952-6201 02/22/2000	1
COMMUNITY SERVICES 952-6001 01/31/2000	1
COMMUNITY SERVICES 952-5157 01/25/2000	1
COMMUNITY SERVICES 952-6220 12/02/1997	1
COMMUNITY SERVICES 952-6217 10/24/1997	4
COMMUNITY SERVICES 952-6219 01/05/1998	2
COMMUNITY SERVICES 952-6001 06/10/1998	7
BMS COMPUTERS 11/29/1993 N/A	1
LOMAC INFORMATION SYSTEMS, INC. 12/14/1993 N/A	1
PRACTICAL PERIPHERALS 02/24/1994 N/A - 1	1
PREMIERPRO SUPPORT 06/28/2004 N/A	1
PROPERTY AUTOMATION SOFTWARE 01/24/2002 237319	15
NEXTEL 11/09/2002 N/A	6
NEXTEL 12/09/2002 N/A	6
NEXTEL 07/07/2003 N/A	6
NEXTEL 06/09/2003 N/A	5
NEXTEL 03/01/2004 N/A	5
JOHN WILLIAMS SERVICES 07/29/2004 0012	3
VERIZON 06/24/2004 N/A	3
VERIZON 04/19/2004 C600010863008R89316	4
UNITED STATES POSTAL SERVICE 07/29/2004 N/A	4
TIMF WARNFR TEL FROM DR/26/2003 N/A	24

SERVICE WEST 09/02/2004 1	3
DEPARTMENT OF HOMELAND SECURITY, 09/30/2004 N/A	12
ROGER'S SYSTEMS SPECIALIST 06/09/2004 45875	5
PEOPLESOF 11/30/1999 N/A	4
MICROSOFT 02/23/2004 N/A	4
MICROSOFT 03/24/2004 N/A	7
MICROSOFT 07/26/2004 N/A	5
COMMUNITY SERVICES 243-9950 03/20/1996	4
COMMUNITY SERVICES 243-9947 07/14/1995	2
COMMUNITY SERVICES 955-5267 06/15/1995	4
COMMUNITY SERVICES 956-6323 03/16/1995	3
COMMUNITY SERVICES 955-5292 02/11/1994	2
COMMUNITY SERVICES 245-2714 07/13/1994	1
COMMUNITY SERVICES 5293 01/24/1994	4
ADVANCED MICRO TECH 10/20/1994 N/A - 1	1
ADVANCED MICRO TECH 10/20/1994 N/A - 2	1
LOMAC INFORMATION SYSTEMS, INC. 10/18/1994 N/A	2
LOMAC INFORMATION SYSTEMS, INC. 10/19/1994 N/A	5
LOMAC INFORMATION SYSTEMS, INC. 10/18/1994 N/A - 1	4
ADVANCED MICRO TECHNOLOGIES 08/31/1995 N/A	7
CNET SHOPPER.COM 06/29/1999 N/A	2
COMMUNITY SERVICES 5428 01/25/1994	4
COMMUNITY SERVICES 01/06/1993	3
COMMUNITY SERVICES 952-0130 01/11/2002	4
COMMUNITY SERVICES 952-6201 06/28/2000	1
COMMUNITY SERVICES 952-6200 12/17/1998	1
COMMUNITY SERVICES 952-6208 07/25/2000	1
COMMUNITY SERVICES 952-5157 07/26/2000	1
NETWORK SOFTWARE ASSOCIATES, INC 06/30/1999 N/A	2
CNET SHOPPER.COM 06/29/1999 N/A - 1	2
NATIONAL DATA MUX 09/13/1999 N/A	2
NATIONAL DATA MUX 06/29/1999 N/A	2
SEARCH4U.ORG 09/10/1999 N/A	2
CVIS 07/13/1999 N/A	2
CDWG 07/15/1999 N/A	1
PC CONNECTION, INC. 07/15/1999 N/A	4
COMPUCOM SYSTEMS 07/14/1999 N/A	5
SAFE NET 09/14/1999 N/A	1
CVIS 07/13/1999 N/A - 1	1
CVIS 07/13/1999 N/A - 2	1
SOURCE GRAPHICS 07/13/1999 N/A	7
CVIS 07/13/1999 N/A - 3	18
PEOPLE SOFT 06/25/2001 305140	11
GRANITE DIGITAL 05/13/1998 040953	3
COMMUNITY SERVICES 952-6201 06/28/2000 - 1	1
COMMUNITY SERVICES 952-6217 06/27/2000 - 1	1
COMMUNITY SERVICES 952-6213 01/01/2000	1
COMMUNITY SERVICES 952-6215 01/18/2001	1
COMMUNITY SERVICES 952-6200 12/05/2000	1
COMMUNITY SERVICES 12/19/2000	1
COMMUNITY SERVICES 952-0149 04/23/2001	1
COMMUNITY SERVICES 952-6221 07/02/2001	1
COMMUNITY SERVICES 952-0153 06/30/2000	2
COMMUNITY SERVICES 952-6200 04/16/1998	7
COMMUNITY SERVICES 952-6207 10/16/1997	5
COMMUNITY SERVICES 952-5042 07/19/1996	3
COMMUNITY SERVICES 955-5257 06/28/2001	4
COMMUNITY SERVICES 955-3854 05/24/2001	13
1/6/1997 FIRE PC,	1
1/3/1997 STATE WAGE TAX DISK, COUNTY PC, HOOK ERRORS	1
12/18/1996 HOLIDAY LUNCHEON	1
12/17/1996 STREAM, BACKUP	1
12/16/1996 BACKUP PROBLEM, FIRE COUNTY PC, PRINT PROBLEM NUTPLUS	1
12/19/1996 UPGRADING LOTUS 123,	1
12/9/1996 AMT HP4+, CANON PRINTER BLDG, TECH PLAN, MONITOR,	1
DELL 01/07/2003 201183093 - 1	14
DELL 11/08/2002 153081170 - 1	11
DELL 11/07/2002 N/A	1
DELL 10/30/2002 N/A	1
DELL 10/15/2002 N/A	1
DELL 10/08/2002 121638564	15
DELL 09/29/2002 114785315 - 3	14
DELL 09/27/2002 921659090 - 1	17
DELL 09/20/2002 108672271 - 1	15
DELL 08/23/2002 908980238 - 2	17
GEOGRAPHIC DATA & MGMT SOLUTIONS 09/05/2001 G07420	9
GEOGRAPHIC DATA & MGMT SOLUTIONS 08/14/2002 GD7702	8
GEOGRAPHIC DATA & MGMT SOLUTIONS 11/10/1998 GD6421	4
GEOGRAPHIC DATA & MGMT SOLUTIONS 08/24/2001 GD7420	1
GEOGRAPHIC DATA & MGMT SOLUTIONS 01/16/2002 N/A	23
11/13/1996 TECH MASTER PLAN MTG, AMT CABLE, HR PC,	1
DAMEWARE 08/07/2001 010807015	10
DATA COMM WAREHOUSE 10/27/1997 PROOF OF PURCHASE	4
DATA COMM WAREHOUSE 08/29/1997 NONE LISTED	2
DATA COMM WAREHOUSE 05/21/1997 NONE LISTED	4
DATA COMM WAREHOUSE 12/15/1997 026414912	4
DATA COMM WAREHOUSE 11/03/1997 023692536	4
DESERT STATIONERS 01/27/2002 SERVICE CALL REPORT	2
DIAMOND AIRE 04/18/2002 5818	18
DIETERICH POST 10/04/2000 532854	10
OIRECTRON.COM 03/10/2001 31529	5
OIRECTRON.COM 05/15/2001 ORDER CONFIRMATION	11
DIRECTRON.COM 05/15/2001 32542	8
OIRECTRON.COM 05/08/2001 32426	11
ACER 12/11/1996 6121832	1
ACER 10/29/1996 6104590	3
ACER 11/26/1996 NONE LISTED	1
ACER 11/20/1996 NONE LISTED	3
ACER 04/11/1997 NONE LISTED	7
DELL 04/30/2001 566556973	3
OELL 04/27/2001 564817062	3
DELL 12/08/2000 478812704	1
OELL 04/25/2001 564817054	20
DELL 04/11/2001 555686732	13
DELL 04/09/2001 554402420	16
DELL 03/20/2001 541268645	9
DELL 03/19/2001 541568264	12
DELL 03/20/2001 541268892	9
DELL 05/09/2001 535860720	12
DELL 02/26/2001 523855799	8
DELL 02/22/2001 523855781	9
OELL 02/19/2001 523377919	9
OELL 02/13/2001 520806035	8
OELL 02/09/2001 519162259	9
DELL 01/24/2001 507150985	12
DELL 01/26/2001 509010948	11
DELL 01/26/2001 PACKING SLIP	2
DELL 01/24/2001 507150951	11
10/22/1997 INSTALL TAPE BACKUP UNITS	2
10/22/1997 PRINT THE BUSINESS LICENSE PUBUC LIST	2
10/22/1997 AREA CODE 619 COMING UP INSTEAD OF 760	3
10/10/1997 CLEAR BUSINESS LICENSE NUMBERS	7

10/16/1997 INSTALL INTERNET ACCESS ON GEDRGIA GRAHAM'S PC	2
10/15/1997 FIRE NEEDS A CANON BJC-4200 COLD R PRINTER	2
10/15/1997 OLD PC AN'T HOLD ANY MORE INFO	2
10/10/1997 INSTALL INTERNET DN RUTH'S PC	2
10/14/1997 PANASONIC PRINTER PAPER JAM	3
10/10/1997 CHANGE OF SCHEDULE	2
10/10/1997 PAPER JAM ON HP SERIES II	5
10/06/1997 EF JUNE 97 DID NOT COME BACK	17
09/30/1997 PRINT 2 COPIES OF BUSINESS LICENSE PUBLIC LIST	3
09/25/1997 MO REG J08 CAME BACK PRTS	5
09/24/1997 TROUBLESHOOT/REPAIR MONICA'S PC DRIVER	6
09/22/1997 GET COMPUTER TO PRINT OUT FINAL NOTICES	3
09/18/1997 CHUCK BUQUET'S PC WON'T BOOT	2
09/17/1997 UNABLE TO USE TEMPLATES IN PAGEMAKER 6/5	2
COMPUCOM 04/03/1997 81963505	1
COMPUCOM 04/03/1997 81971205	1
COMPUCOM 04/02/1997 81990151	2
COMPUCOM 03/28/1997 81960088	1
COMPUCOM 03/13/1997 81916613	1
COMPUCOM 03/13/1997 81936438	1
COMPUCOM 03/13/1997 81919740	1
COMPUCOM 03/13/1997 81936438 - 1	1
COMPUCOM 03/10/1997 81942956	2
COMPUCOM 04/02/1997 RMA INSTRUCTIONS	4
CANON USA 09/12/2001 LEASE	14
CANON USA 03/03/2000 CAN004291	3
CAZCOM INC. 10/29/2001 18906	8
WARRANTY CERTIFICATES 10/01/1996 X8M67179, X8M65954, X8M65957	22
CDWG 03/13/2001 THANK YOU LETTER	1
IKON 12/17/2003 N/A	2
DESERT STATIONERS 10/13/2004 N/A	7
DAVIS 11/04/2004 927597	6
DAILY PRESS 09/16/2004 30438045	2
DIGITAL MAP PRDDUCTS 05/31/2004 N/A	4
DLT SOLUTIONS INC. 07/31/2004 201388	12
CDW-G 01/31/2005 QR65793	8
BEST BUY 12/02/2004 N/A	7
ACCELA 07/16/2004 2005M204	3
LOMAC 10/24/1994 N/A	4
LOMAC 08/12/1994 N/A	3
LOMAC 09/27/1994 N/A	4
FUTURE COMPUTING SOLUTIONS INC. 04/18/2002 N/A	1
AT&T WIRELESS SERVICES 02/20/2004 UNKNOWN	1
METROCALL 12/02/2003 UNKNOWN	1
METROCALL 09/29/2003 UNKNOWN	1
METROCALL 08/03/2004 UNKNOWN	1
TRANSFER OF FUNDS IN BUDGET 10/20/2005 N/A	1
TRANSFER OF FUNDS IN BUDGET 08/24/2004 N/A	1
TRANSFER OF FUNDS IN BUDGET 07/14/2004 N/A	1
REQUEST TO INVOICE 09/27/2000 N/A	1
REQUEST FOR TRANSFER OF FUNDS 11/14/2002 N/A	1
REQUEST FOR TRANSFER OF FUNDS 09/24/2002 N/A	1
REQUEST FOR TRANSFER OF FUNDS 09/24/2002 N/A - 1	1
REQUEST FOR TRANSFER OF FUNDS 08/23/2002 N/A	1
PLCA 2ND ANNUAL CONFERENCE 12/03/2002 N/A	3
REQUEST FOR ACCOUNT NUMBERS 11/29/2001 N/A	2
REQUEST FOR ACCOUNT NUMBERS 09/05/2001 N/A	2
REQUEST FOR ACCOUNT NUMBERS 09/10/2001 N/A	2
REQUEST FOR ACCOUNT NUMBERS 09/10/2001 N/A - 1	2
DIRECTRDN.COM 03/10/2001 31530	15
DIRECTRDN.COM 03/06/2001 31414	12
DIGITAL MAP 11/27/2002 2366	14
DIGITAL RIVER, INC. 03/12/2003 5H104679939772 - 1	10
DELL 07/12/2002 878162296	9
DELL 07/09/2002 874769144	11
DELL 08/02/2002 PACKING SLIP	2
DELL 07/12/2002 PACKING SLIP	2
COMPUTERLAND 04/01/1992 ARIA25-080100	4
COMPUTERLAND 03/16/1992 ARIA25-078377	10
GRANITE DIGITAL 07/26/2000 057298	6
GRANITE DIGITAL 08/31/1998 40963	1
DELL 08/04/1999 263035925	3
DELL 07/27/1999 260554464	2
GLOBAL WIRELESS 07/24/2001 003446	17
CDWG 12/05/2002 H141354	18
CDWG 12/23/2002 HL58338	3
CDWG 12/23/2002 HL58338 - 1	2
CDWG 12/03/2002 HH73503	14
CDWG 12/11/2002 HJ48939	16
CDWG 12/23/2002 HL53202	13
DELL 08/10/1999 N/A	9
DELL 06/05/1998 163155286	2
DELL 09/24/1998 184088637	2
DELL 12/15/1998 201681293	2
DELL 12/15/1998 201718061	2
DELL 06/16/2000 UNKNOWN	2
DELL 05/28/1998 16088774	1
DELL 04/10/1998 11-51555-21	1
ALLCOM 05/01/2004 A002647-CA	2
ROGERS SYSTEMS MAY 5 2000	2
DELL 01/17/2001 PACKING SLIP	3
DELL 01/15/2001 500992862	11
DELL 01/12/2001 498069541	11
DELL 01/11/2001 499058352	25
DELL 01/11/2001 499061091	12
DELL 01/05/2001 495174278	9
DELL 01/16/2003 206120173	16
DELL 04/21/2003 PACKING SLIP	2
DELL 04/16/2003 325288042	10
DELL 04/23/2003 327618931	11
BUY.COM 08/29/2001 11510276	12
BUY.COM 08/27/2001 11499906	8
BUY.COM 08/24/2001 11488135	13
BUY.COM 08/22/2001 11477465	4
BUY.COM 08/16/2001 11444577	10
BUY.COM 08/07/2001 11389966	8
DELL 06/24/2002 865773758	3
DELL 04/05/2002 790572408	19
DELL 07/02/2002 867015943	8
DELL 07/01/2002 867017709	10
DELL 05/24/2002 845388636	22
DELL 10/01/1998 184288637	2
DELL 06/06/2002 852395078	11
DELL 05/16/2002 837324326	16
DELL 04/07/2002 803996446	35
DELL 05/13/2002 836627117	15
DELL 05/02/2002 828250035	12
DELL 04/29/2002 825292469	16
DELL 04/17/2002 816037162	17
DELL 04/05/2002 804227627	12
DELL 04/05/2002 804112001	11
DELL 02/28/2000 816711	6

CDWG 04/04/2004 MB10539	14
COWG 04/01/2004 LZ43392	10
CDWG 04/09/2004 MC79908	10
CDWG 02/11/2004 LG32479	11
CDWG 02/11/2004 LG29025	8
CDWG 02/11/2004 LF94988	6
CDWG 03/05/2004 LP49507	11
COMMUNITY SERVICES 955-3850 01/30/2001	3
COMMUNITY SERVICES 09/08/2000	2
COMMUNITY SERVICES 07/18/2000	2
COMMUNITY SERVICES 09/07/2000	2
COMMUNITY SERVICES 5255, 5257 11/02/1999	4
COMMUNITY SERVICES 5269 09/13/1999	3
COMMUNITY SERVICES 5257, 5269 04/01/1999	4
COMMUNITY SERVICES 241-0321 03/01/1999	2
COMMUNITY SERVICES 245-1410 03/18/1999	4
COMMUNITY SERVICES 5257, 5263 01/28/1999	8
COMMUNITY SERVICES 245-1822 02/01/1999	4
COMMUNITY SERVICES 955-5255 09/10/1998	3
COMMUNITY SERVICES 955-5257 07/14/1998	3
COMMUNITY SERVICES 955-5255 06/15/1998	4
COWG 03/05/2004 LP38912	11
COWG 02/26/2004 LM05283	10
CDWG 02/26/2004 LM05291	10
CDWG 08/08/2003 JD61953	9
CDWG 02/04/2004 LP50307	13
CDWG 02/04/2004 LP50312	18
CDWG 02/05/2004 LP78473	9
CDWG 02/05/2004 LQ04809	8
CDWG 03/13/2004 LS66925	11
COWG 02/18/2004 LU74681	9
CDWG 02/18/2004 LU82572	10
CDWG 02/18/2004 LU84967	11
CDWG 02/19/2004 LV30050	8
COWG 02/25/2004 LX46038	13
CDWG 12/16/2003 KYS1627	7
COWG 12/26/2003 LBS3037 - 1	8
09/21/1997 PUT SALES TAX INFO IN SPREAD-SHEET FORMAT	2
09/12/1997 PRINTER NOT PRINTING	3
09/16/1997 COMPUTER SLOW TO START UP AND PRINT, MAKING NOISES	2
09/12/1997 SET GARY AND FRANK UP AS SEPERATE USERS	3
09/11/1997 INSTALL REAL MODEM ON JEAN BRACY'S PC	2
09/12/1997 FRAPHCIS FILE FOR CITY LOGO DOES NOT APPEAR	2
SOFTCHOICE CORPORATION 01/23/2001 N/A	10
REQUEST FOR TRANSFER OF FUNDS 08/14/2002 N/A	3
OFFICE OF ASSESSOR 09/27/2000 97943	3
CITY OF ADELANTO 09/27/2000 N/A	4
SPECTRUM COMMUNICATIONS 11/10/2004 N/A	2
REQUEST FOR ACCOUNT NUMBERS 05/07/2003 N/A	8
CDW-G 05/07/2002 TW97505	0
DELL 03/21/2002 PACKING SLIP	2
DELL 03/19/2002 781612593	11
DELL 03/19/2002 790589345	15
DELL 03/18/2002 PACKING SLIP	2
DELL 03/18/2002 PACKING SLIP - 1	2
DELL 03/04/2002 780273595	20
DELL 02/13/2002 769319898	18
DELL 02/14/2002 76932836	17
DELL 02/13/2002 PACKING SLIP	2
N/A 760-900-1120 06/22/2005	10
N/A 559-9274 06/20/2005	9
N/A 06/20/2005	8
N/A 08/29/2005	3
N/A 08/28/2005	13
N/A 06/06/2005	7
N/A 06/24/2005	7
N/A 07/12/2005	6
N/A 08/08/2005	7
N/A 08/08/2005 - 1	7
N/A 08/11/2005	6
N/A 08/11/2005 - 1	6
N/A 08/17/2005	6
N/A 08/18/2005	5
N/A 08/19/2005	6
N/A 08/24/2005	4
N/A 08/29/2005 - 1	7
N/A 08/29/2005 - 2	7
N/A 09/02/2005	5
N/A 09/01/2005	6
N/A 08/19/2005 - 1	5
N/A 08/04/2005	6
N/A 08/02/2005	6
N/A 559-5663 08/02/2005	6
N/A 275-7599 08/29/2005	6
N/A 08/24/2005 - 1	5
N/A 559-4672 08/18/2005	9
N/A 559-6230 08/11/2005	8
N/A 559-6647 08/11/2005	6
N/A 559-9363 07/12/2005	8
CDWG 01/14/2002 FD52489 - 1	9
COWG 11/08/2002 HD66670 - 1	11
COWG 11/07/2002	1
CDWG 12/10/2002 - 1	1
COWG 02/04/2002 FH29123 - 1	11
COW-G 05/09/2002 FY94351	0
N/A 06/27/2000	10
N/A 12/14/2000	2
N/A 11/14/2000	3
N/A 07/25/2000	3
N/A 09/08/2000	5
N/A 05/17/1999	3
N/A 10/12/1999	4
N/A 11/18/1999	3
INFORMATION SERVICES 10/31/2000	32
COMMUNITY SERVICES 955-5262 03/19/1998	4
COMMUNITY SERVICES 955-5263 10/21/1997	7
COMMUNITY SERVICES 955-5259 07/11/1997	2
COMMUNITY SERVICES 5257, 5263 11/15/1996	4
COMMUNITY SERVICES 5259 09/29/1995	4
COMMUNITY SERVICES 243-7243 03/16/1995	4
COMMUNITY SERVICES 245-8264 09/12/1994	4
COMMUNITY SERVICES 5262, 5263 07/19/1994	4
COMMUNITY SERVICES 955-5283 04/11/1994	4
COMMUNITY SERVICES 245-1410 03/24/1994	25
COMMUNITY SERVICES 955-5270 11/17/1993	6
COMMUNITY SERVICES 5271 10/18/1993	2
COMMUNITY SERVICES 243-4164 10/25/1993	3
COMMUNITY SERVICES 951-3810 10/18/1993	2
CDWG 10/25/2000 5199342	2
APC 06/21/2001 NONE LISTED	1
APC 02/05/2002 NONE LISTED	2
APC 02/11/2002 NONE LISTED	2

APW WRIGHT-LINE 08/09/2001 3436803	15
APW WRIGHT LINE 01/14/2002 3448905	9
AST 05/05/1997 NONE LISTED	2
COMMUNITY SERVICES 955-5264 03/23/1993	6
FINANCE 02/01/1999	1
FINANCE 955-5000 05/12/2000	1
FINANCE 952-6232 07/09/1996	1
FINANCE 952-6232 01/12/1999	1
FINANCE 01/17/2001	1
FINANCE 888-789-3128 12/18/2000	1
FINANCE 02/07/2000	1
INFORMATION SERVICES 02/25/1999	4
N/A 08/12/1999	2
N/A 11/19/1999	2
N/A 08/12/1999 - 1	4
N/A 07/13/1999	3
N/A 12/06/2000	4
PUBLIC WORKS 760-952-0133 08/01/2003	5
FINANCE 760-952-6199 05/28/2003	2
COMMUNITY SERVICES 760-952-5186 05/30/2003	4
CDWG 04/14/2004 MP64797	8
CDWG 04/07/2004 MN13849	12
CDWG 04/08/2004 MN61926	9
COWG 04/07/2004 MN13141	8
COWG 04/28/2004 MU51995	13
CDWG 04/19/2004 MR29281	12
CDWG 04/20/2004 MR53796	7
CDWG 04/21/2004 MS20860	7
CDWG 03/19/2004 MG33639	7
CDWG 03/31/2004 MK63996	7
CDWG 03/16/2004 ME91771	6
CDWG 03/22/2004 MH08429	11
CDWG 03/19/2004 MG43599	6
CDWG 03/19/2004 MG36202	7
CDWG 03/25/2004 M149216	12
CDWG 03/01/2004 LZ00983	14
FINANCE 07/13/1999	1
FINANCE 952-5021 08/25/1998	2
FINANCE 952-6250 08/25/1998	2
FINANCE 12/02/1998	2
FINANCE 11/17/1998	2
FINANCE 952-5021 10/19/1998	2
FINANCE 10/01/1998	2
FINANCE 08/27/1998	6
FINANCE 952-5021 05/27/1998	8
ACOUSTICAL MATERIAL SERVICES 05/27/2004 195872-00	6
ALLTECH 05/17/2004 10150	1
BEACH WIRE & CABLE 03/09/2004 238821	1
ALLCOM 02/06/2004 42228	55
ALLCOM 04/05/2004 53918	82
ALLCOM 03/06/2004 48024	66
BECO MANUFACTURING CORPORATION 04/08/2004 44451	9
AST 05/15/1998 NONE LISTED	1
AST 04/03/1998 NONE LISTED	1
AST 12/17/1997 NONE LISTED	3
AST 10/07/1997 NONE LISTED	1
AST 10/03/1997 NONE LISTED	3
AST 10/03/1997 NONE LISTED - 1	3
BUY.COM 10/19/2001	10
BUY.COM 11/08/2000 - 2	13
COMMUNITY SERVICES 760-952-6208 09/03/2002	5
COMMUNITY SERVICES 760-952-6215 12/24/2002	3
COMMUNITY SERVICES 760-952-5186 02/27/2003	5
COMMUNITY SERVICES 760-952-6226 06/26/2003	3
COMMUNITY SERVICES 760-952-0153 12/18/2002	2
COMMUNITY SERVICES 760-952-6201 01/06/2003	3
COMMUNITY SERVICES 760-952-6230 01/27/2003	3
BUY.COM 11/08/2000 - 3	14
BUY.COM 11/08/2000 - 4	14
BUY.COM 12/05/2000	16
BUY.COM 08/24/2001	14
BUY.COM 10/03/2000 - 1	2
BUY.COM 11/08/2000 - 5	3
BUY.COM 10/11/2001	1
BUY.COM 02/20/2001	8
BUY.COM 09/18/2001	1
BUY.COM 08/06/2001 11383725	10
BUY.COM 08/01/2001 11356589	10
BUY.COM 08/23/2001 11297619	9
BUY.COM 08/18/2001 11274596	11
BUY.COM 08/16/2001 11258424	9
BEST BUY 04/19/2003 4-4780178	5
BEST BUY 04/11/1997 624967176	3
BEST BUY 08/09/2000 PURCHASE REQUISITION	1
BEST SOURCE 01/17/2002 PURCHASE REQUISITION	1
BEST SOURCE 12/13/2001 PURCHASE REQUISITION	3
BEST SOURCE 01/07/2001 PURCHASE REQUISITION	1
BLUEBIRD 10/23/2002 INV0000000028662	10
BLUEBIRD 06/01/2001 ADDRESS CHANGE	2
BLUEBIRD 10/10/2001 CUSTOMER SURVEY	5
BLUEBIRD 09/27/2001 LETTER OF INTENT	7
FINANCE 952-6250 04/15/1997	7
FINANCE 05/01/1997	3
FINANCE 952-6250 03/27/1997	2
FINANCE 07/29/1996	2
FINANCE 952-6250 07/10/1996	2
FINANCE 245-1788 10/17/2001	3
FINANCE 955-5070 08/27/2001	4
FINANCE 955-5037 05/02/2000	3
FINANCE 955-5585 04/07/2000	2
FINANCE 955-5070 10/04/1999	5
FINANCE 955-5058 10/20/1999	3
FINANCE 5082, 5083, 09/13/1999	5
FINANCE 955-5085 07/29/1999	4
FINANCE 955-5099 03/29/1999	2
FINANCE 9180 03/24/1999	3
FINANCE 05/03/1999	4
BBR SURVEYING INSTRUMENTS CO. 03/24/2004 82360	10
CHOICE TECHNICAL SERVICES INC. 04/20/2004 0001558-IN	8
DAMEWARE DEVELOPMENT 05/18/2004 54824	7
DELL 05/30/2004 A06789654	12
DELL 05/27/2004 NONE	2
DELL 05/27/2004 A04866899	9
DELL 05/27/2004 744672099	11
DELL 05/21/2004 755641835	7
DELL 05/07/2004 745261512	6
DELL 05/07/2004 NONE	1
DELL 05/07/2004 744672149	7
DELL 04/22/2004 727234693	7
DELL 04/22/2004 718590673	14
DELL 04/21/2004 727234586	10
DELL 04/18/2004 717814728	14
DELL 04/16/2004 717814728	13

DELL 04/01/2004 698632685	9
DELL 04/01/2004 698436897	7
DELL 04/01/2004 698631646	8
DELL 04/01/2004 705133586	4
DELL 04/01/2004 698414944	8
DELL 03/25/2004 697268409	11
09/10/1997 PLEASE CHANGE TEXT ON FINAL NOTICE	4
09/09/1997 ACCOUNTS BECOME VACANT, COMPUTER DROPS THE SEWER UNIT INFO	4
09/04/1997 SCIA PR REGISTER HAS 2 ENTRIES PER EMPLOYEE	6
09/04/1997 FINALBK AND CLOSEBK MISSING FROM MOST RECENT EF REPORT	2
09/04/1997 DOWNLOAD CURRENT DEPT. OF TREASURY'S LISTING OF APPROVED SURETIES	2
09/03/1997 HP CONNECTION FOR SUSAN ROBINSON	2
09/03/1997 REPAIR/UPGRADE OF SPRINKLER SYSTEM COMPUTER	2
09/03/1997 RPG ERROR	3
09/03/1997 RPG ERROR - 1	3
08/29/1997 PRINT BUSINESS LICENSE PUBLIC LIST	2
09/02/1997 PRINTER HAD SPASMS	2
09/02/1997 ORDER 2 US ROBOTICS COURIER V. EVERYTHING 56K X2 INTERNAL MODEMS	4
CDWG 03/11/2002 FH29123	4
CDWG 03/19/2002	1
CDWG 03/22/2002	1
CDWG 03/22/2002 FP41239 - 1	9
CDWG 03/27/2002 FQ27297	12
CDWG 04/06/2002 FR93270	13
CDWG 03/22/2002 FP40615	1
CDWG 04/02/2002 FQ94167 - 1	13
CDWG 05/17/2002	1
CDWG 05/08/2002 FX20217 - 1	9
CDWG 05/23/2002 FZ65065 - 1	15
CDWG 06/24/2002 GF70899	9
CDWG 07/24/2002	2
CDWG 07/24/2002 GJ79367 - 1	10
CDWG 08/12/2002	1
CDWG 08/12/2002 GN29187	11
CDWG 09/03/2002 GQ93917, GN29187	14
COMMUNITY SERVICES 760-952-6201 02/20/2003	2
COMMUNITY SERVICES 760-952-2508 08/20/2002	6
COMMUNITY SERVICES 760-952-0130 06/20/2002	5
COMMUNITY SERVICES 760-952-6223 07/02/2002	3
REDEVELOPMENT AGENCY 760-954-1357 09/10/2002	6
N/A 760-952-0149 08/16/2001	2
N/A 06/07/2001	4
N/A 760-952-5263 04/20/2001	4
N/A 760-952-0146 04/12/2001	2
N/A 760-952-5186 02/05/2001	2
N/A 01/09/2001	1
INFORMATION SERVICES 963-6813 01/02/2000	3
INFORMATION SERVICES 954-7706 11/06/2000	1
FIRE 954-4349 12/12/2000	3
BUILDING 12/18/2000	4
FIRE 954-6172 12/18/2000	3
CITY MANAGER 12/21/2000	2
INFORMATION SERVICES 963-6914 12/20/2000	4
N/A 954-8027 01/23/2001	5
INFORMATION SERVICES 963-6914 02/06/2001	4
PUBLIC WORKS 03/01/2001	4
N/A 954-8027 01/23/2001 - 1	7
FIRE 954-6172 03/09/2001	4
BUY.COM 07/11/2001	1
ULTIMATE INTERNET ACCESS 05/01/2000 MS1435	2
N/A 03/01/2000 CDR INVOICE	1
N/A 03/01/2000 CDR INVOICE - 1	1
N/A 03/01/2000 CDR INVOICE - 2	1
N/A 03/21/2000 COLOR COPIES INVOICE	1
DLT SOLUTIONS, INC. 01/30/2003 162356	12
DLT SOLUTIONS, INC. 12/09/2002 159305	14
BUY.COM 10/03/2000 - 2	13
DELL 04/04/2000 343616058 - 1	2
DELL 09/10/1999 272018837 - 1	2
DELL 09/12/1999 273868570	1
DELL 10/07/2001 656063187 - 1	6
DELL 07/17/2001	9
DELL 09/23/2001 656062908 - 1	9
DELL 09/23/2001 656063179 - 1	4
DELL 02/14/2002 769326836	16
DELL 02/25/2002 769326844	5
DELL 02/25/2002 769318619	16
DELL 02/15/2002 769318601	14
DELL 02/13/2002 769319898 - 1	6
DELL 07/25/2002 880771365, 880771373	12
DELL 07/25/2002 880771365,	10
DELL 07/29/2002 892064924, 892065699	17
BLUEBIRD 03/12/2001 LICENSED SOFTWARE OPTIONS	2
CMPEXPRESS 06/09/1998 ORDER PACKING LIST	1
COMPAQ 03/07/2002 EJ46229	6
COMPUSA 09/10/1997 FAX	1
COMPUTERWORLD 02/16/2002 12112376798	1
SENSORSOFT 04/28/2003 2422	20
DIGITAL RIVER, INC. 03/12/2003 SH104679939772	10
FINANCE 245-1788 01/19/1999	2
COMMUNITY SERVICES 243-7592 09/16/1998	7
FINANCE 956-2628 09/08/1998	5
FINANCE 243-9447 08/10/1998	6
FINANCE 5089 07/01/1998	2
COMMUNITY SERVICES 955-1850 06/05/1998	4
FINANCE 955-5099 06/10/1998	3
FINANCE 5087 03/31/1998	5
FINANCE 955-9419 02/24/1998	7
FINANCE 955-5092 03/26/1998	4
FINANCE 955-5075 02/26/1998	6
FINANCE 955-8659 02/06/1998	9
FINANCE 955-5057 03/04/1998	3
FINANCE 955-5058 01/16/1998	3
FINANCE 5067, 5066, 01/09/1998	3
FINANCE 5082 12/15/1997	3
08/29/1997 LASER JET PRINTER TO BE REPOSITIONED	1
09/03/1997 HP SERIES II JAMS	1
09/04/1997 UNABLE TO ACCESS WORD PERFECT	1
09/05/1997 INSTALL 14.4 MODEM	1
09/12/1997 INSTALL GRAPHIC PROGRAM	1
09/11/1997 UNABLE TO LOCATE ACCESS FILES	1
09/11/1997 FAXPORT IS NOT RECEIVING FAXES	1
09/12/1997 ORDER 16MB NON-EDO 72 PIN MEMORY	1
09/17/1997 PRINTER NEEDS NEW DRUM	1
09/15/1997 INSTALL HUO MAPTITUDE	1
09/23/1997 TRANSFER PERS PROGRAM	1
09/23/1997 PC IS BOOTING REAL SLOW AND FREEZES	1
09/23/1997 CMOS BATTERY DYING	1
09/09/1997 INSTALL FAXPORT AND INTERNET	1

FIRE 963-7308 04/26/2001	3
FIRE 954-3892 04/26/2001	1
COMMUNITY SERVICES 963-4343 05/23/2001	2
PUBLIC WORKS 964-8982 06/07/2001	5
POLICE 964-2780 07/11/2001	1
POLICE 964-0473 07/11/2001	3
POLICE 963-4779 07/19/2001	4
DELL 08/02/2002 892064452, 892066325, 892064924,	19
DELL 10/05/2000 442297495 - 1	5
DELL 07/20/2000 N/A	3
DELL 01/24/2001 507150951 - 1	11
DELL 01/24/2001 507150985 - 1	12
DELL 02/19/2001 523377919 - 1	9
DELL 07/19/2001 612195396 - 1	10
DELL 09/30/2001 641880026	13
EXPRESS COMPUTER SYSTEMS 03/10/2003 IN002D50	9
SOFTWARE HOUSE INTERNATIONAL 02/11/2003 C3FCA	7
DELL 11/13/2002 159684514	14
DELL 11/21/2000 466671294	10
DELL 11/21/2000 466671294 - 1	3
DELL 11/21/2000 466671294 - 2	3
DELL 11/14/2000 VOID	6
DELL 11/10/2000 461934630	9
DELL 03/22/2004 688711291	16
DELL 03/29/2004 698632172	6
DELL 03/25/2004 694700148	10
DELL 03/23/2004 693660897	7
DELL 03/21/2004 688477455	13
DELL 03/19/2004 688701052	16
DELL 03/10/2004 678868283	10
DELL 03/07/2004 669759509	14
N/A 954-8027 07/19/2001	4
HUMAN RESOURCES 964-2215 07/30/2001	3
POLICE 900-0483 08/08/2001	3
FINANCE 954-7601 07/30/2001	2
COMMUNITY SERVICES 900-0484 08/10/2001	3
PUBLIC WORKS 964-2610 11/01/2001	3
PUBLIC WORKS 954-7996 11/01/2001	3
REDEVELOPMENT AGENCY 954-9559 10/10/2001	2
N/A 954-2955 12/18/2001	2
N/A 964-0286 08/22/2001	2
POLICE 964-0473 08/22/2001	3
PUBLIC WORKS 954-4410 09/13/2001	2
N/A 964-5451,6269 07/10/2001	3
COMMUNITY SERVICES 954-3015,7881 08/09/2001	2
FINANCE 954-7601 07/17/2001	2
FINANCE 954-7622 09/13/2001	2
11/5/1996 MDNITOR, POLICE CDROM, AMT PRINTER, FIRE PC	1
11/5/1996 AWARDS CERTIFICATE PRDGRAM,	1
10/31/1996 PLOTTER MEMORY, PC CABUNG, POLICE DRUM,	1
10/24/1996 POLICE CDROM, FAX MODEM,	1
10/29/1996 BLDG PLOTTER MEMORY, HP II,	1
10/25/1996 BLDG PLOTTER MEMORY, POLICE CDROM,	1
10/28/1996 CDROM, CLOCKS RESET	1
DELL 03/03/2004 670084319	10
DELL 03/01/2004 667102306	7
DELL 02/23/2004 652732307	13
DELL 02/22/2004 654550400	15
DELL 02/19/2004 654536672	11
DELL 02/19/2004 652723140	10
DELL 02/17/2004 647980888	10
DELL 02/15/2004 647936997	11
DELL 09/19/2001 641880034 - 1	7
DELL 01/29/2002 754687127 - 1	12
DELL 01/30/2002 754687119 - 1	12
DELL 05/16/2002 837324326 - 1	16
DELL 09/20/2002 108672271, 108672289, 108671828	15
DELL 06/30/2000 411512486	6
DELL 07/31/2000 N/A	1
DELL 01/12/2001 498069541 - 1	10
DELL 12/13/2001 714091311 - 1	4
DELL 12/14/2001 718972763 - 1	12
DELL 02/13/2001 520806035 - 1	8
DELL 02/22/2001 523855781 - 1	9
DELL 02/26/2001 523855799 - 1	8
DELL 05/05/2001 N/A	2
DELL 09/17/2001 641115670 - 1	3
DELL 09/07/2001 641115647 - 1	11
DLT SOLUTIONS, INC. 10/16/2002 156655	18
DLT SOLUTIONS, INC. 09/30/2002 155570	13
DLT SOLUTIONS, INC. 09/21/2000 116561	5
DLT SOLUTIONS 02/05/2001 LETTER / LARGE FORMAT PLOTTERS	1
DWS ELECTRONICS 01/14/2000 7-823-43022	4
DWS ELECTRONICS, INC. 06/02/1999 RMA	8
E3VISIONS 06/03/2001 1239678519	8
EARTHINK 04/20/2002 86567057	4
EASTMAN KODAK COMPANY 12/07/2000 318FA2988	18
EGGHEAD.COM 12/13/2000 ACCOUNT FORM	4
ERGONOMIC FURNITURE HOME.COM 03/08/2001 5750	16
CDWG 05/23/2002	1
CDWG 05/15/2002 FY39933, FP67576	12
CDWG 05/15/2002 FY32194 - 1	1
CDWG 05/15/2002 FY32234 - 1	1
CDWG 04/25/2002 FV04556	9
CDWG 06/17/2002	1
CDWG 06/24/2002	1
CDWG 06/04/2002	1
CDWG 06/05/2002 G867205 - 1	8
CDWG 05/23/2002 F277252 - 1	9
CDWG 07/10/2002 GH31057 - 1	10
CDWG 06/28/2002 GF73291 - 1	10
CDWG 06/24/2002 GF70899 - 1	9
CDWG 07/17/2002	1
CDWG 07/17/2002 GI66151	11
CDWG 08/09/2002 GM83431 - 1	10
CDWG 08/12/2002 GN29167	11
CDWG 06/13/2002 GN31840	9
CDWG 09/03/2002 G093917, GN29187	14
CDWG 08/27/2002 GP95922 - 1	13
10/12/1996 HP REPLENISHMENT KITS, BLDG LAPTOP BATTERIES, FAX MODEM	1
10/22/1996 AMT POWER SUPPLY, MONITOR,	1
10/18/1996 PRINT HEAD RUGGED WRITER,	1
10/15/1996 WORDPERFECT, PRINTER, HP IIIP	1
10/14/1996 PC BACKUP, LAPTOP BATTERIES, MEMORY PARITY ERROR,	1
10/10/1996 AMT SERVICE PRINTERS, HP 5N BLDG DEPT,	1
09/09/1997 INSTALL FAXPORT AND INTERNET - 1	1
09/09/1997 INSTALL FAXPORT AND INTERNET - 2	1
09/09/1997 INSTALL FAXPORT	1
09/09/1997 INSTALL FAXPORT - 1	1
09/24/1997 INTERNET ACCESS	1
09/25/1997 INSTALL ICB0 REPORT	1
09/24/1997 INK CARTRIDGE DOCUMENT-DANACONIC LASER PRINTER	1

09/09/1997 INSTALL INTERNET - 1	1
09/09/1997 INSTALL INTERNET - 2	1
09/09/1997 INSTALL INTERNET - 3	1
09/30/1997 UPGRADE PCANYWHERE 32, VERSION 8.0	1
09/29/1997 TUTDR ON AUTO TEXT	1
09/29/1997 RELOCATE PRINTERS	1
CDWG 08/24/2001 EL22182	12
CDWG 10/24/2002 HA93214 - 1	14
CDWG 05/13/2002 FX80945 - 1	10
CDWG 05/28/2002 GA16673, FZ80071	8
CDWG 07/24/2002 GJ78451 - 1	12
CDWG 11/20/2000 CU72222	16
CDWG 12/14/2000 CY08906	11
CDWG 03/28/2001 DM38814 - 1	13
CDWG 05/09/2001 DS36346 - 1	12
CDWG 08/D1/2001 EE40447	9
DELL 02/06/2002 753121714	7
DELL 01/16/2002 PACKING SLIP	2
DELL 01/13/2002 758740286	12
DELL 01/29/2002 754687127	12
DELL 01/30/2002 754687119	12
DELL 01/25/2002 753118728	8
FINANCE 5057, 5081, 11/03/1997	4
FINANCE 955-5081 10/13/1997	3
FINANCE 955-5058 09/23/1997	3
FINANCE 5056, 5060 12/05/1996	4
FINANCE 5086 07/29/1996	6
FINANCE 955-5099 07/22/1996	6
FINANCE 261-4430 11/22/1995	6
FINANCE 955-5093 07/31/1995	3
FINANCE 955-5057 07/20/1995	4
FINANCE 5086, 5060 07/10/1995	5
FINANCE 955-5042 02/22/1995	4
FINANCE 955-5000 03/14/1995	12
FINANCE 955-5060 02/13/1995	4
FINANCE 5062 5060 11/07/1994	1
FINANCE 5058, 5060 10/25/1994	3
FINANCE 5258, 5083 10/12/1994	6
FINANCE 5062 10/06/1994	4
FINANCE 3806 09/16/1994	7
FINANCE 5096 06/06/1994	3
FINANCE 5657, 5092 06/29/1994	4
FINANCE 5083 06/14/1994	2
FINANCE 245-4805 05/16/1994	3
FINANCE 5069 02/25/1994	2
FINANCE 10/21/1993	1
DELL 10/26/2000 453741027	11
DELL 10/23/2000 431090612	12
DELL 10/24/2000 444476519	7
DELL 10/24/2000 444476519 - 1	13
DELL 10/10/2000 444660922	15
DELL 10/10/2000 444476501	13
DELL 10/09/2000 PACKING SLIP	2
DELL 10/06/2000 430573600	10
DELL 09/27/2002 921659090, 921660650, 921661435,	17
DELL 01/25/2002 753118728 - 1	8
DELL 02/06/2002 753121714 - 1	7
DELL 05/23/2002 845388636	19
DELL 05/28/2002 845388644, 845388636,	21
DELL 10/10/2000 444660930	9
DELL 10/10/2000 444660922 - 1	10
DELL 04/25/2003 332893131	10
DELL 02/17/2003 238268792	21
DELL 03/17/2003 296683858	10
DELL 01/07/2003 201183093	14
DELL 02/11/2003 230498223	37
DELL 02/13/2003 PACKING SLIP	2
DELL 02/17/2003 239587505	17
DELL 02/13/2003 236197068	10
DELL 01/27/2003 226723261	11
DELL 02/20/2003 246535281	9
DELL 03/19/2003 296588065	9
DELL 04/16/2003 PACKING SLIP	2
DELL 04/08/2003 318117166	10
DELL 11/08/2002 153081170	11
DELL 11/07/2002 PACKING SLIP	2
DELL 10/30/2002 PACKING SLIP	2
DELL 10/15/2002 PACKING SLIP	2
DELL 10/07/2002 121638564	15
DELL 09/29/2002 114785315	14
DELL 09/27/2002 921659090	18
DELL 09/20/2002 108672271	15
DELL 08/23/2002 908980238	17
2033	3
1856	3
2185	1
1733	1
1594	1
1542	1
1543	1
1544	1
1545	1
1547	1
1518	1
1524	1
1506	1
1507	1
1508	1
DELL 02/03/2004 634825278	6
DELL 01/25/2004 618927548	11
DELL 01/12/2004 601894018	11
DELL 01/18/2004 609988903	12
DELL 01/18/2004 601823330	8
DELL 01/16/2004 612069618	7
DELL 01/12/2004 601882575	14
DELL 01/12/2004 601809636	12
10/9/1996 AMTEK,	1
10/8/1996 FIRE PRINTER, WP 6.1, AMTEK	1
10/7/1996 AMT, POLICE LAPTOP MOUSE,	1
10/4/1996 POLICE LAPTOP BATTERY, HR PC,	1
10/3/1996 AMT, CDROM, REPLACE BATTERY, HR PC, FAX SOFTWARE,	1
10/2/1996 HP IIIP, HP SN, PANASDNIC 4420 ENGR PRINTER	1
9/26/1996 HP PRINTER, 286 PC,	1
9/27/1996 LAPTOP SURPLUS, HP4+,	1
1/1/2000 MOUSE BALL, 8 DRIVE FOLDER	1
9/24/1996 HP LJ BLDG, BATTERY, HP TIME	1
9/25/1996 FIRE PRINTER, BATTERIES, SURPLUS DRIVES, LOTUS 123	1
9/19/1996 OZONE FILTER, HOOK PC BATTERY, 8EEPER BATTS,	1
9/17/1996 HOOK PC, OZONE FILTER, LYNAE MONITOR, AMTEK,	1
09/29/1997 DOGEND:	1
09/26/1997 ADD FAXPORT	1
10/03/1997 INSTALL LATEST VERSION OF REFLECTIONS	1
10/03/1997 INSTALL AIRTOF AND 14	1

10/06/1997 MEETING TO DISCUSS NEEDS OF FIRE PREVENTION, INCREASE TRAINING	1
10/13/1997 NEW HARD DRIVE FOR TRAINING CENTER	1
10/09/1997 PRINT FADING	1
10/16/1997 RELOCATE PC, MOVE PRINTER	1
10/16/1997 MEMORY MAY BE BAC, NEED TO CHECK	1
10/14/1997 REMOVE JEAN BRACY FROM NETWORK, CONFIGURE PC	1
09/04/1997 UPGRADE LICENSE FOR OFFICE PRO 7.0/WIN95-BOOKSHELF	1
10/27/1997 BOARD OF EQUALIZATION DISK	1
10/27/1997 CLEAN/REPLACE STICKING KEYBOARD	1
DELL 01/08/2002 PACKING SLIP	2
DELL 01/03/2002 PACKING SLIP	2
DELL 01/03/2002 PACKING SLIP - 1	2
DELL 07/08/2002 CLASS ACTION	6
DELL 07/08/2002 CLASS ACTION - 1	6
CDWVG 12/21/2001 FA76882	11
CDWVG 12/20/2001 FA61667	18
CDWVG 12/19/2001 FA27264	10
1490	1
1431	1
1486	1
1391	1
1379	1
1347	1
1416	1
1338	1
1198	1
0977	1
1428	1
1429	1
FINANCE 09/29/1993	21
FINANCE 5079 08/19/1993	2
FINANCE 5075 07/09/1993	3
FINANCE 5079, 5063 03/04/1993	3
FINANCE 245-6732 06/18/1993	1
FINANCE 07/12/1993	1
FINANCE 07/12/1993 - 1	1
FINANCE 08/31/1993	1
FINANCE 5063, 5075 08/24/1993	1
9/11/1996 HOOK PC, OUTFENCE, HP PRINTER	1
9/10/1996 POLICE HOOKUP, KEYBOARD, BLDG PC, ENGR DRIVER,	1
9/5/1996 AMTEK, HP DATA CART, OZONE FILTER,	1
8/5/1996 HP4+ JAMS, SIDEKICK FIRE PC, BLDG PLOTTER	1
11/2/1995 COMPUTER VIRUS	1
8/21/1995 UPGRADE OF HP3000 SYSTEM SOFTWARE	1
6/2/1995 RETURN REPAIR OF TOWER SN 9020855, RMA 202582	1
5/31/1995 WINDOWS FOR WORKGROUPS, SOFTWARE AND MANUAL	1
5/30/1995 WINDOWS FOR WORKGROUPS, SOFTWARE AND MANUAL	1
5/22/1995 WINDOWS FOR WORKGROUPS, SOFTWARE AND MANUAL	1
5/5/1995 EQUIPMENT (COMPUTER) RETURN AND REPAIR	1
5/5/1995 EVENTS OF WEEK ENDING 5-7-95	1
3/7/1995 CITY EMPLOYEE IDE CARD CHANGES	1
1430	1
1439	1
1396	1
1397	1
1398	1
1383	1
1385	1
1386	1
1387	1
1389	1
1390	1
1392	1
FINANCE 11/10/1993	1
FINANCE 5083 11/06/1997	1
REDEVELOPMENT AGENCY 952-6202 12/17/2001	2
REDEVELOPMENT AGENCY 952-6256 10/02/2001	2
REDEVELOPMENT AGENCY 952-0116 01/10/2000	2
REDEVELOPMENT AGENCY 952-0134 12/04/2000	4
REDEVELOPMENT AGENCY 952-6202 10/06/2000	2
REDEVELOPMENT AGENCY 952-6229 03/01/2000	2
REDEVELOPMENT AGENCY 952-0116 09/15/1999	2
REDEVELOPMENT AGENCY 962-2425 04/07/1997	7
REDEVELOPMENT AGENCY 952-5382 12/19/1996	2
REDEVELOPMENT AGENCY 955-5033 12/05/2001	4
REDEVELOPMENT AGENCY 5030, 5031 10/16/2001	7
REDEVELOPMENT AGENCY 04/11/2001	2
CDWVG 05/23/2002 FZ77252	9
CDWVG 05/23/2002 FZ65065	15
CDWVG 05/28/2002 GA16673	8
CDWVG 05/20/2002 FY94361	11
CDWVG 05/08/2002 FX20217	10
CDWVG 05/07/2002 FW97605	14
CDWVG 05/07/2002 FW94785	12
CDWVG 12/21/2001 FA81525	3
CDWVG 05/13/2002 FX80945	10
CDWVG 05/15/2002 FY32194	13
CDWVG 05/15/2002 FY32234	13
CDWVG 04/25/2002 FV00439	20
CDWVG 04/25/2002 FV04558	9
CDWVG 04/12/2002 FS94908	9
CDWVG 04/09/2002 FS18862	10
CDWVG 04/08/2002 FR93270	13
1/1/2000 ASSET TAG INVENTORY LISTING	3
2/13/1995 IDE CONTROLLER CARD REPLACEMENT	2
3/3/1998 FAXPORT ADMINISTRATION	1
12/10/1997 BACKUP FOR NETWORKED PC'S DURING THE HOLIDAYS	1
10/1/1997 INTERNET ACCESS GUIDELINES	1
10/11/1999 PEOPLESOFTECH SUPPORT SERVICES	1
6/21/1999 PARCEL LISTINGS FOR SPECIAL ASSIGNMENTS	1
1/12/2000 ADDITION OF NETWORK USER, ADELE MOSHER	1
1/12/2000 AUDITOR'S REQUEST	1
1/12/2000 IS TECHNICIAN II VACANCY	1
1/11/2000 REQUEST TO INVOICE HIGH DESERT COMMUNICATIONS ADJUSTMENT	1
8/28/2000 VEO PRESENTATION	1
7/27/1995 KEYBOARD ERROR	1
11/14/1995 PUBLIC WORKS COMPUTER UPGRADE	1
10/23/1997 DOG REGISTER LISTS	1
10/23/1997 AGE OF DOGS NEED TO BE UPDATED	1
12/15/1997 INSTALL MODEM	1
10/31/1997 PICK UP ROLLER	1
11/03/1997 REMOVE AND RELOAD EXCHANGE/SCHEDULE+	1
11/04/1997 SCHEDULE + PROBLEMS	1
10/06/1997 ORDER UPS FOR KASSIE	1
11/05/1997 PC AT THE PD IS DEAD	1
10/29/1997 CASH RECEIPT PRINTER IS MALFUNCTIONING	1
11/07/1997 NEW DRUM FOR 4450 LAN 1	1
11/10/1997 COST OF UPGRAD 486 W/8MB RAM TO 32MB RAM, LARGER HD, ACCESS 97, WIN 95	1
11/03/1997 PRINT 2 COPIES OF BUSINESS LICENSE PUBLIC LIST	1
11/11/1997 1 FAN HARD DRIVE STATION 311 PC	1

DELL 01/04/2004 589365346	11
OELL 01/15/2003 215146581	1
DELL 01/21/2004 618176136	1
OELL 02/12/2004 646586595	1
DELL 03/10/2004 679495417	1
OELL 03/09/2004 676961809	1
DLT SOLUTIONS, INC. 02/25/2004 189950	10
CDWG 04/02/2002 F094167	13
CDWG 04/02/2002 F094735	8
CDWG 04/01/2002 F082587	9
COWG 03/25/2002 FP70653	9
COWG 03/25/2002 FP67576	9
COWG 03/22/2002 FP41239	11
DELL 08/15/2001 621369180	11
DELL 08/06/2001 PACKING SLIP	2
DLT SOLUTIONS, INC. 06/03/2004 197380	17
OLT SOLUTIONS, INC. 04/19/2004 193752	9
DESERT WIRELESS/EXCNX INTERNET 05/07/2004 NONE	1
DGS 06/01/2004 410661	1
OICK BUCK 04/07/2004 3125282	8
EXPRESS COMPUTER SYSTEMS 01/28/2004 IN008621	24
FIRE INFORMATION SUPPORT SERVICE 04/06/2004 434	7
CDWG 12/12/2001 E207435	10
CDWG 12/04/2001 EX62348	9
CDWG 11/13/2001 EU38448	12
CDWG 11/05/2001 ES97406	12
CDWG 10/24/2001 ER35124	10
COWG 10/15/2001 EP91099	15
CDWG 10/08/2001 EO74650	11
COWG 09/19/2001 EL68588	12
CDWG 09/17/2001 EL33625	14
COWG 09/10/2001 EK44420	19
COWG 08/29/2001 E182169	12
CDWG 09/04/2001 EJ46229	4
CDWG 08/24/2001 E100453	14
CDWG 08/24/2001 E112182	11
COWG 09/04/2001 EJ46229 - 1	10
BUY.COM 09/17/2000	11
BUY.COM 09/17/2000 - 1	11
BUY.COM 01/30/2002	11
BUY.COM 02/19/2002	10
BUY.COM 08/10/2000	13
BUY.COM 06/14/2001	12
BUY.COM 10/18/2000	12
BUY.COM 10/09/2000 8535808, 7859038	14
BUY.COM 10/18/2000 - 1	2
BUY.COM 09/25/2000 8516040, 7621055	7
G/M BUSINESS INTERIORS 04/30/2004 0034736-IN	11
GRAYBAR 05/17/2004 1542200224	41
HP 04/16/2004 35794380	11
HI-DESERT COMMUNICATIONS 03/20/2004 19638	7
HI-DESERT COMMUNICATIONS 06/15/2004 2004071	10
HI-DESERT COMMUNICATIONS 06/10/2004 2004069	9
HI-DESERT COMMUNICATIONS 05/14/2004 2004018	12
1393	1
1394	1
1395	1
1382	1
1375	1
1376	1
1377	1
1380	1
1381	1
1367	1
1368	1
1370	1
HI-DESERT COMMUNICATIONS 05/14/2004 2004019	4
HI-DESERT COMMUNICATIONS 05/04/2004 63048	11
HI-DESERT COMMUNICATIONS 03/24/2004 63040	5
HI-DESERT COMMUNICATIONS 03/24/2004 63041	8
HI-DESERT COMMUNICATIONS 04/08/2004 63044	5
HI-DESERT COMMUNICATIONS 05/27/2004 2004066	6
HI-DESERT COMMUNICATIONS 05/27/2004 2004055	6
BUY.COM 11/08/2000	11
BUY.COM 11/08/2000 - 1	12
BUY.COM 12/07/2000	10
BUY.COM 03/02/2000 - 3	1
BUY.COM 03/21/2000 - 1	1
BUY.COM 04/11/2000 5238052, 4940626	1
BUY.COM 06/14/2000 - 4	1
BUY.COM 06/06/2000 - 1	6
BUY.COM 08/01/2000 PACKING SLIP	1
BUY.COM 08/29/2000 - 1	4
BUY.COM 08/15/2000	1
BUY.COM 08/02/2000	15
BUY.COM 09/19/2000 8362558, 7469980	8
BUY.COM 09/12/2000 8260566, 7318749	6
BUY.COM 09/05/2000	2
BUY.COM 09/26/2000 - 2	3
BUY.COM 09/26/2000 - 3	1
BUY.COM 09/01/2000 8158570, 7144683	4
BUY.COM 10/31/2001	10
BUY.COM 10/08/2001	9
BUY.COM 10/23/2001	9
BUY.COM 01/31/2001	7
BUY.COM 11/06/2001	9
BUY.COM 11/27/2001	10
BUY.COM 11/15/2001	10
BUY.COM 11/12/2001	10
BUY.COM 12/04/2001	12
BUY.COM 02/14/2001 - 1	2
BUY.COM 04/11/2001	13
BUY.COM 05/15/2001 - 1	1
BUY.COM 05/08/2001 - 1	16
BUY.COM 05/15/2001 - 2	14
BUY.COM 06/27/2001	7
BUY.COM 06/14/2001 - 1	11
BUY.COM 07/23/2001	11
HI-DESERT COMMUNICATIONS 03/24/2004 63039	6
HI-DESERT COMMUNICATIONS 03/24/2004 63042	11
HI-DESERT COMMUNICATIONS 05/01/2004 63047	6
HI-DESERT COMMUNICATIONS 03/16/2004 63038	13
HI-DESERT COMMUNICATIONS 05/19/2004 2004054	6
HI-DESERT COMMUNICATIONS 04/27/2004 63045	6
HI-DESERT COMMUNICATIONS 04/27/2004 63046	10
BUY.COM 07/16/2001	10
BUY.COM 08/08/2001	9
BUY.COM 08/06/2001	11
BUY.COM 08/27/2001	10
BUY.COM 08/02/2001	1
BUY.COM 08/22/2001	2
BUY.COM 08/16/2001	12
BUY.COM 08/01/2001	11

DELL 08/06/2001 PACKING SLIP - 1	2
DELL 08/03/2001 611243866	14
DELL 08/02/2001 621369172	10
DELL 08/01/2001 PACKING SLIP	2
DELL 07/31/2001 620325258	10
DELL 07/19/2001 612195396	11
DELL 07/17/2001 610503526	8
DELL 07/13/2001 607089133	5
DELL 07/06/2001 599142338	14
DELL 07/12/2001 607089125	10
DELL 06/29/2001 599142320	12
DELL 06/29/2001 599403680	11
DELL 06/28/2001 597297555	1
DELL 06/28/2001 597298785	9
DELL 06/28/2001 597297555 - 1	10
DELL 01/05/2001 495174278 - 1	9
DELL 12/20/2001 726151285	2
DELL 12/28/2001 726149628	9
DELL 05/13/2004 N/A	1
DELL 03/21/2001 N/A	3
DELL 12/28/2001 726149628 - 1	9
DELL 04/30/2001 566556973 - 1	3
DELL 04/30/2001 566556965 - 1	22
DELL 04/27/2001 564817062 - 1	3
BUY.COM 09/26/2001 - 1	10
BUY.COM 09/12/2001 - 1	9
BUY.COM 02/19/2002 - 1	9
BUY.COM 02/05/2002	11
BUY.COM 02/11/2002	1
BUY.COM 03/19/2002 - 1	7
BUY.COM 07/10/2002	13
DELL 11/06/2002 153081170	11
DELL 04/04/2002 807940358	9
3/12/2001 CAPITAL AND EQPT REQUESTS BY DEPT 00-01	1
9/30/1997 NEW MONTHLY JOURNAL ENTRY: TECH MASTER PLAN	1
9/1/1999 PURCHASE OF CANON DIGITAL SCANNER & CANON PRINTER	1
7/26/1995 SB COUNTY FIRE PREVENTION OFFICERS MTG 11-17-95	1
8/30/1995 COMPUTER PROGRAMMING	1
10/24/1995 ACCESS TO DESERT COMM CAD COMPUTER	1
REDEVELOPMENT AGENCY 955-5032 06/11/2001	3
REDEVELOPMENT AGENCY 955-3851 04/17/2001	9
REDEVELOPMENT AGENCY 243-1894 03/15/2001	6
REDEVELOPMENT AGENCY 955-5030 03/20/2001	3
REDEVELOPMENT AGENCY 01/12/2000	2
REDEVELOPMENT AGENCY 952-3725 10/27/1999	4
REDEVELOPMENT AGENCY 955-5033 05/20/1999	4
REDEVELOPMENT AGENCY 955-6112 04/28/1998	3
REDEVELOPMENT AGENCY 5031, 5030 08/04/1997	2
REDEVELOPMENT AGENCY 955-5040 02/26/1997	2
REDEVELOPMENT AGENCY 261-1002 10/12/1995	4
REDEVELOPMENT AGENCY 955-5041 02/10/1995	2
REDEVELOPMENT AGENCY 5040 05/24/1993	2
REDEVELOPMENT AGENCY 5032, 5030, 04/06/1998	1
11/07/1997 PRINT CURRENT BUSINESS LICENSE MAILING LABLES	1
11/10/1997 PRINT BUSINESS LICENSE ALPHA REGISTER	1
11/14/1997 REPLACE KEYBOARD	1
11/24/1997 SHARE FILE	1
11/25/1997 INSTALL FAXPORT	1
11/25/1997 INSTALL FAXPORT - 1	1
11/25/1997 INSTALL FAXPORT - 2	1
11/25/1997 RPG ERROR	1
12/10/1997 JOB #10644 DID NOT COMPLETE	1
12/17/1997 SHARE C DRIVE FILES	1
12/12/1997 CHECK PRDGRAM	1
12/18/1997 REPLACE PRINTER	1
01/05/1998 LASER JET II PRINTER MAKING LACK MARK	1
01/07/1998 REPAIR PRINTER	1
01/13/1999 DRIVE ERRDR	1
1371	1
1373	1
1326	1
1348	1
1349	1
1350	1
1352	1
1353	1
1354	1
1355	1
1363	1
1364	1
DELL 04/26/2001 564817054	21
DELL 04/11/2001 555686732 - 1	13
DELL 05/31/2001 N/A	3
DELL 05/24/2001 578899734 - 1	9
DELL 05/24/2001 578899759 - 1	3
DELL 06/03/2001 569685712	14
DELL 05/15/2001 575277801 - 1	2
DELL 05/16/2001 575274931 - 1	21
DELL 06/05/2001 583354873 - 1	2
DELL 06/05/2001 583354865 - 1	10
DELL 06/28/2001 597298785 - 1	9
DELL 06/25/2001 590884912 - 1	8
DELL 06/28/2001 597298785 - 2	9
DELL 06/17/2001 590884904 - 1	10
DELL 06/20/2001 592864177 - 1	5
DELL 06/19/2001 592864169 - 1	9
HI-DESERT COMMUNICATIONS 01/08/2004 62983	13
HI-DESERT COMMUNICATIONS 01/08/2004 62984	4
HI-DESERT COMMUNICATIONS 01/13/2004 62987	7
HI-DESERT COMMUNICATIONS 01/13/2004 62989	7
HI-DESERT COMMUNICATIONS 01/14/2004 62990	5
HI-DESERT COMMUNICATIONS 03/31/2004 63043	14
HI-DESERT COMMUNICATIONS 03/31/2004 63043 - 1	9
1366	1
1221	1
1255	1
1347	3
1356	2
1488	2
1523	2
1533	2
1374	2
1510	2
1521	2
N/A	1
1/18/1996 STATION 311 COMPUTER	1
1/16/1996 HYDRANT PROGRAM BY CHRIS STATHIS	1
12/2/2000 HEAT BLOWING IN COMPUTER ROOM	1
4/12/1995 FIRE DEPT COMPUTER EVALUATIONS	1
4/18/1995 RETURNED ITEMS	1
2/6/1995 BLOWN COMPUTER IN PLANNING	1
11/20/1995 COMPUTER UPGRADES	2
HI-DESERT COMMUNICATIONS 03/10/2004 63037	7

HI-DESERT COMMUNICATIONS 01/08/2004 62985	12
HI-DESERT COMMUNICATIONS 01/13/2004 62988	5
HI-DESERT COMMUNICATIONS 01/27/2004 62993	5
HI-DESERT COMMUNICATIONS 01/27/2004 62992	8
HI-DESERT COMMUNICATIONS 01/27/2004 62994	14
OELL 04/17/2002 816037162 - 1	8
DELL 04/03/2002 N/A	1
DELL 04/05/2002 804112001 - 1	11
OELL 04/07/2002 803996446 - 1	30
DELL 04/05/2002 804227627 - 1	12
DELL 05/13/2002 836627117 - 1	10
DELL 07/02/2002 867015943 - 1	7
DELL 07/01/2002 867017709 - 1	10
DELL 08/16/2002 907701775 - 1	10
OELL 06/29/2000 422393231	1
OELL 08/26/2000 422393223	11
DELL 08/10/2000 N/A	1
DELL 06/06/2002 852395078 - 1	11
DELL 07/09/2002 874769144 - 1	12
DELL 07/07/2002 870215530 - 1	12
DELL 10/24/2001 679309476 - 1	11
OELL 11/10/2000 461934630 - 1	8
OELL 12/05/2000 474609872 - 1	10
OELL 05/30/2000 378304166 - 1	3
DELL 06/27/2000 N/A	1
DELL 08/24/2000 N/A	4
DELL 08/10/2000 412571143 - 1	11
DELL 09/13/2000 430573600 - 1	9
DELL 08/10/2000 412571143 - 2	12
OELL 01/15/2001 500992862 - 1	10
DELL 04/24/2001 N/A	1
DELL 05/15/2001 574140232 - 1	11
DELL 05/03/2001 569685712 - 1	16
OELL 05/23/2001 578911950 - 1	16
OELL 06/11/2001 589166925 - 1	12
DELL 06/11/2001 589166917 - 1	3
DELL 11/19/2002 159684514	14
DELL 06/14/2001 587296906 - 1	3
DELL 06/11/2001 587296898 - 1	10
DELL 05/21/2000 376968772 - 1	3
COMPUCOM 04/08/1997 PACKING SLIP - 2	2
COMPUCOM 04/09/1999 83287764	9
COMPUCOM 04/03/1997 81998646	1
COMPUCOM 03/07/1997 PACKING SLIP - 1	2
COMPUCOM 04/02/1997 90158244	1
DELL 03/19/2002 790589345 - 1	14
DELL 03/20/2002 790585749 - 1	16
DELL 04/25/2002 N/A	1
DELL 04/29/2002 825292469 - 1	13
DELL 06/02/2002 861235828	3
DELL 06/20/2002 861235810 - 1	17
DELL 08/23/2002 908980238 - 1	19
DELL 08/29/2000 N/A - 1	5
COMPUCOM 04/02/1997 90158274	1
COMPUCOM 04/02/1997 90158267	1
COMPUCOM 04/02/1997 PACKING SLIP	2
COMPUCOM 04/02/1997 PACKING SLIP - 1	1
COMPUCOM 03/31/1997 40683262	8
COMPUCOM 03/24/1997 PACKING SLIP	6
COMPUCOM 03/20/1997 NONE LISTED	3
COMPUCOM 03/07/1997 PACKING SLIP - 2	2
COMPUCOM 03/14/1997 PACKING SLIP	4
COMPUCOM 03/13/1997 NONE LISTED	2
COMPUCOM 03/06/1997 PACKING SLIP	3
COMPUCOM 03/03/1997 PACKING SLIP	3
COMPUCOM 03/03/1997 PACKING SLIP - 1	2
COMPUCOM 03/06/1997 NONE LISTED	1
COMPUCOM 03/03/1997 PACKING SLIP - 2	3
DELL 09/01/2000 425402633 - 1	7
DELL 12/09/2001 714091329 - 1	2
DELL 09/23/2002 112374302 - 1	15
OELL 09/15/2002 103076304 - 1	18
COV SUPPLY 10/02/2000 STOCK REQ FORM	1
LOWRY 12/02/2000 2A2334	4
DESERT STATIONERS 10/02/2000 N/A	2
COV SUPPLY 11/03/2000 N/A	1
N/A - 1	1
N/A - 2	1
N/A	1
N/A	1
N/A	1
N/A - 1	1
N/A - 2	1
N/A - 3	1
N/A - 4	1
N/A - 1	1
N/A	1
DELL 12/12/2002 PACKING SLIP	2
N/A	1
2214	2
2215	3
2216	2
2217	2
2218	2
2219	3
8UY.COM 12/05/2000 9436528	14
2220	2
2221	2
01/12/1998 DOG END 3 PART PAPER	1
01/08/1998 LAN 2 PRINTER NEEOS NEW DRUM	1
01/12/1998 SERVER IS DOWN	1
01/08/1998 CHECK SCHEDULE+ AMKE A MEETING	1
01/08/1998 PRINT BUSINESS LICENSE RENEWALS	1
01/20/1998 NEED LABELS FOR SANITATION BILLING	1
01/14/1998 BACKUP ISN'T WORKING	1
01/21/1998 ERROR ON SCREEN	1
01/21/1998 SCHEDULE + AND EMAIL	1
01/30/1998 APPLICATION ERROR	1
02/04/1998 PROVIDE 3 COPIES OF BUSINESS LICENSE PUBLIC LIST	1
02/12/1998 ACCESS COULD NOT REAO DISK, INTERNAL FRIVE FAILURE	1
02/20/1998 PAXPORT 6.0	1
11/25/1997 PRINT 2 COPIES OF BUSINESS LICENSE PUBLIC LIST	2
09/18/1999 ERRONEOUS ACCT NUMBER	6
03/28/1998 CHANGE USER PASSWOR	1
03/22/1997 LIST OF CONFIGURATION TASKS	2
03/23/1997 LIST OF CONFIGURATION TASKS	2
03/23/1997 LIST OF CONFIGURATION TASKS - 1	2
03/23/1997 LIST OF CONFIGURATION TASKS - 2	2
03/22/1997 LIST OF CONFIGURATION TASKS	2
2222	2
2223	3
2228	3
???	?

BUY.COM 11/06/2000 9026035	3
BUY.COM 11/08/2000 9056400	15
2231	3
2232	3
2233	4
2234	4
REDEVELOPMENT AGENCY 962-2425 06/25/1997	1
REDEVELOPMENT AGENCY 952-6229 08/26/2000	1
PUBLIC WORKS 09/15/1999	1
PUBLIC WORKS 01/01/2000	1
PUBLIC WORKS 952-6199 01/28/2000	1
PUBLIC WORKS 952-6195 12/07/2000	1
PUBLIC WORKS 952-6202 07/15/1999	1
PUBLIC WORKS 952-6199 07/30/2001	3
PUBLIC WORKS 952-6198 02/12/1999	4
PUBLIC WORKS 952-6199 01/25/1999	2
PUBLIC WORKS 952-6197 02/09/1999	2
PUBLIC WORKS 952-6195 04/15/1998	4
PUBLIC WORKS 952-6199 02/03/1998	6
PUBLIC WORKS 955-5191 09/23/1999	3
PUBLIC WORKS 955-5193 09/02/1999	7
PUBLIC WORKS 955-5089 09/01/1999	6
COMPUCOM 03/03/1997 B1950993	1
COMPUCOM 02/07/1997 PACKING SLIP	2
COMPUCOM 02/26/1997 NONE LISTED	2
COMPUCOM 02/26/1997 B1944590	1
COMPUCOM 02/07/1997 PACKING SLIP - 1	2
DELL 06/21/2001 PACKING SLIP	2
CDWG 02/25/2002 FK84797	11
COMPUCOM 02/07/1997 PACKING SUP - 2	2
PUBLIC WORKS 955-8552 06/09/1999	5
PUBLIC WORKS 241-0968 06/07/1999	2
PUBLIC WORKS 955-1181 04/29/1999	4
PUBLIC WORKS 12/21/1998	22
PUBLIC WORKS 955-5218 09/24/1998	6
PUBLIC WORKS 955-5200 06/03/1998	7
PUBLIC WORKS 241-0968 04/29/1998	4
PUBLIC WORKS 955-5209 02/04/1998	4
BUY.COM 11/08/2000 9056400 - 1	15
BUY.COM 11/08/2000 9055713	14
2235	4
2236	2
2237	2
2238	2
2239	2
2266	2
2267	2
2268	2
2269	2
1/7/1997 CMO PRINT DRIVER, EPSON TO RIO SORENSON	2
2/13/1995 IDE CONTROLLER CARD REPLACEMENTS	2
9/4/1996 RESTORE FILES, RENEE'S BATTERY,	1
9/3/1996 PRINT DRIVER, HP DATA CARTRIDGES, KEYBOARD, FIRE PC,	1
8/30/1996 HP 5- PRINTING SYSTEM, POWER SHUTDOWN	1
8/28/1996 LASER CONTROL, FIRE PC, POLICE PRINTER,	1
8/26/1996 PRINTER BLDG DEPT, HR LOTUS	1
8/23/1996 HP PLOTTER MEMORY,	1
8/22/1996 VITA PC, MCCOLLUM PC, AMT, HPLJ4 DRIVER	1
8/20/1996 EDISON, OVERHEAD PROJECTOR	1
8/8/1996 LINE CONDITIONER, FIRE PC, CONNER EXEC PROGRAM,	1
8/6/1996 FIRE PC, CS PC, CMO CITY LINK,	1
4/8/1999 LARTA CITY WEB SITES NEEDS ASSESSMENT SURVEY	3
2270	3
2271	2
2272	2
2273	2
2274	2
BUY.COM 11/08/2000 9055994	9
BUY.COM 11/08/2000 9056249	8
2275	3
2276	3
2277	3
2278	3
HI-DESERT COMMUNICATIONS 01/27/2004 62994 - 1	11
HI-DESERT COMMUNICATIONS 02/02/2004 62995	7
HI-DESERT COMMUNICATIONS 02/04/2004 62996	6
HI-DESERT COMMUNICATIONS 02/24/2004 63001	10
HI-DESERT COMMUNICATIONS 02/24/2004 63002	8
HI-DESERT COMMUNICATIONS 02/24/2004 83000	12
HI-DESERT COMMUNICATIONS 02/24/2004 62999	11
PUBLIC WORKS 5209, 5210 12/04/1997	4
PUBLIC WORKS 955-5198 11/18/1997	5
PUBLIC WORKS 10/22/1997	4
PUBLIC WORKS 955-5217 05/01/1997	4
PUBLIC WORKS 5207, 5206, 05/30/1996	4
PUBLIC WORKS 5675 04/19/1996	6
PUBLIC WORKS 955-2772 04/26/1996	3
PUBLIC WORKS 955-5193 03/12/1996	8
AST 08/25/1997 NONE LISTED	2
BUY.COM 07/10/2002 13363752	15
BUY.COM 05/08/2002 11510263	12
BUY.COM 03/19/2002 12748212	6
BUY.COM 02/19/2002 12587925	9
BUY.COM 02/19/2002 12587947	8
AST 08/25/1997 NONE LISTED - 1	3
AST 08/15/1997 NONE LISTED	2
HI-DESERT COMMUNICATIONS 02/25/2004 63004	11
HI-DESERT COMMUNICATIONS 02/25/2004 63003	7
HI-DESERT COMMUNICATIONS 02/25/2004 63005	12
HI-DESERT COMMUNICATIONS 02/25/2004 63006	16
HI-DESERT COMMUNICATIONS 02/26/2004 63009	7
HI-DESERT COMMUNICATIONS 02/26/2004 63008	7
INTERSTAR TECHNOLOGIES INC. 04/02/2004 NONE	2
2279	2
2280	2
2283	2
2544	3
2618	3
DELL 12/11/2002 PACKING SLIP	2
DELL 11/13/2002 PACKING SLIP	2
2617	3
2625	3
2212	2
2199	2
03/22/1997 LIST OF CONFIGURATION TASKS - 1	3
03/22/1997 LIST OF CONFIGURATION TASKS - 2	2
03/23/1997 LIST OF CONFIGURATION TASKS	2
03/23/1997 LIST OF CONFIGURATION TASKS - 1	2
03/22/1997 LIST OF CONFIGURATION TASKS - 3	2
03/22/1997 LIST OF CONFIGURATION TASKS - 4	2
03/23/1997 LIST OF CONFIGURATION TASKS - 2	2
3/9/1999 COMPUTER PURCHASES	13
1/17/2000 CHA GRANT TECH FIVE C1101EV	2

11/1/1998 STERLINE COMPUTERS	2
9/1/1997 NEW ADDRESS	4
11/21/1996 FIRE PC-PRINTER, AMT BATTERY, AMT INVOICE, POLICE WP ERROR	2
1/1/2000 FILE TRANSFER	2
03/22/1997 LIST OF CONFIGURATION TASKS	2
03/22/1997 LIST OF CONFIGURATION TASKS - 1	2
03/22/1997 LIST OF CONFIGURATION TASKS - 2	2
03/22/1997 LIST OF CONFIGURATION TASKS - 3	2
03/22/1997 LIST OF CONFIGURATION TASKS - 4	2
03/22/1997 LIST OF CONFIGURATION TASKS	2
03/22/1997 LIST OF CONFIGURATION TASKS - 1	2
COV SUPPLY 11/21/2000 N/A	1
DESERT STATIONERS 11/09/2000 N/A	1
DESERT STATIONERS 11/21/2000 N/A	1
DESERT STATIONERS 11/21/2000 N/A - 1	1
COV SUPPLY 11/21/2000 N/A - 1	1
DESERT STATIONERS 11/03/2000 N/A	1
BLUY.COM 11/08/2000 N/A	8
DESERT STATIONERS 11/03/2000 N/A - 1	2
COV SUPPLY 11/03/2000 N/A - 1	1
DESERT STATIONERS 11/03/2000 N/A - 2	2
STAPLES 05/31/2000 N/A	1
STAPLES 05/31/2000 N/A - 1	1
STAPLES 05/31/2000 N/A - 2	1
OFFICEDEPOT 05/10/2000 N/A	1
QUILL 07/28/2000 N/A	1
N/A 08/09/2000 N/A	1
COV SUPPLY 08/17/2000 N/A	1
COV SUPPLY 08/28/2000 N/A	1
N/A 08/01/2000 N/A	1
N/A 08/17/2000 N/A	1
DESERT STATIONERS 08/28/2000 N/A	1
N/A 08/07/2000 N/A	1
OFFICE DEPOT 09/25/2000 N/A	1
COV SUPPLY 09/05/2000 N/A	1
COV SUPPLY 09/05/2000 N/A - 1	1
N/A 09/06/2000 N/A	2
APW WRIGHT-LINE 01/14/2002 3448905	9
AT&T 03/27/2002 ACCT 52880721	5
AT&T 04/01/2002 4050263	3
AT&T 03/27/2002 N/A	4
AT&T 07/22/2002 N/A	1
AT&T 07/22/2002 ACCT 13253457	1
2200	2
2179	2
2180	2
2181	2
2151	2
2152	2
2153	2
2154	3
2155	3
2156	3
2157	2
2142	2
AST 07/29/1997 PACKING SUP	5
AST 03/14/1997 NONE LISTED	2
ATTACHMATE CORPORATION 08/25/1997 PACKING LIST	2
AUTOODESK 08/21/1998 9003582661	1
AUTOODESK 08/21/1998 9003582660	2
AUTOODESK 07/28/1998 NONE LISTED	9
CDWG 09/19/2001 EL68588 - 1	9
CDWG 08/01/2001 EE40447 - 1	10
2143	3
2144	3
2145	3
2146	3
2417	2
DELL 08/18/2002 905752929	17
OELL 07/25/2002 880771365	12
2148	2
2149	2
2150	2
2114	3
PUBLIC WORKS 6527, 02/13/1996	5
PUBLIC WORKS 5205, 12/07/1994	4
PUBLIC WORKS 5216, 5206 08/29/1994	2
PUBLIC WORKS 5206 05/27/1994	3
PUBLIC WORKS 5214, 5207, 03/07/1994	4
PUBLIC WORKS 5217, 5219, 08/26/1993	4
PUBLIC WORKS 955-1008 06/25/1993	2
CITY MANAGER 955-5025 10/10/1995	1
CDWG 10/08/2001 E074650 - 1	11
CDWG 11/13/2001 EU38448 - 1	11
CDWG 12/20/2001 FA61667 - 1	14
CDWG 12/21/2001 FA81525 - 1	3
CDWG 03/21/2002	1
CDWG 04/25/2002 - 1	2
CDWG 04/25/2002 FV00439 - 1	19
CDWG 06/05/2002 G851874 - 1	15
CITY MANAGER 08/16/1996	1
CITY MANAGER 08/01/1996	1
CITY MANAGER 5915, 5188, 05/18/2001	1
CITY MANAGER 952-0129 05/11/1999	1
CITY MANAGER 952-0129 12/18/1998	5
CITY MANAGER 952-5382 02/27/1998	3
CITY MANAGER 5188, 3251, 04/17/2001	4
CITY MANAGER 955-5150 02/22/2001	2
CITY MANAGER 955-5177 09/05/2000	3
CITY MANAGER 955-5150 06/02/2000	4
CITY MANAGER 955-5026 05/25/2000	2
CITY MANAGER 955-3251 03/08/2000	6
CITY MANAGER 955-8615 02/24/2000	5
CITY MANAGER 955-7579 02/15/2000	2
CITY MANAGER 955-5039 02/17/2000	7
CITY MANAGER 5028, 5035 01/27/2000	15
CITY MANAGER 5030, 5031 01/27/2000	8
CITY MANAGER 955-5038 10/11/1999	5
CITY MANAGER 5034 05/26/1999	3
CITY MANAGER 955-5035 07/08/1998	3
CITY MANAGER 955-5025 06/15/1998	4
CITY MANAGER 955-5296, 04/14/1998	4
CITY MANAGER 955-5039 03/26/1998	6
CITY MANAGER 5033, 5027 01/15/1997	6
2115	3
2116	3
2117	3
2118	3
DELL 07/07/2002 870215530	12
2119	3
2120	3
2129	2

2131	3
2132	3
10/19/2001 PEPPI PROPERTY/OIC & BOLLER & MACHINERY PROGRAM	54
1/1/2000 MANAGING WASTE CATHODE RAY TUBES	18
8/20/2001 SCLA TELEPHONE AND COMPUTER SYSTEM	2
7/24/2003 JITTERY MONITOR PROBLEM	5
6/18/2001 PUBLIC RECORDS REQUEST - AFSCME, AFL-CIO	20
5/30/2001 TIDEMARK UPLOADS TO PEOPLESOF	1
4/9/2001 SURPLUS SALE 00/01	8
INTERSTAR 04/16/2004 IS-3364	7
INTERSTAR 04/08/2004 IS-3347	11
HI-DESERT COMMUNICATIONS 02/03/2004 NONE	9
HI-DESERT COMMUNICATIONS 04/05/2004 NONE	9
HI-DESERT COMMUNICATIONS 05/27/2004 NONE	10
HI-DESERT COMMUNICATIONS 05/27/2004 NONE - 1	10
HI-DESERT COMMUNICATIONS 03/02/2004 NONE	10
3/21/2001 SPECIAL ASSESSMENTS TO THE TAX ROLLS	15
3/28/1996 SPECIAL ASSESSMENTS TO THE TAX ROLLS	12
7/20/1999 PURCHASE OF COMPUTERS AND OTHER OFFICE EQPT - ADMIN POLICY	3
8/18/1997 HANDHELD PERSONAL COMPUTERS	2
6/22/1994 MANAGEMENT INFORMATION SYSTEMS (COMPUTERS)	2
2/15/2001 SECURITY ASSESSMENT: ANNA VBS/SST VIRUS	2
11/1/2000 DUPLICATE LICENSE NUMBER	3
8/3/2000 VEO PRESENTATION	4
4/11/2000 NETWORK USAGE REPORT FOR MARCH 2000	3
3/14/2000 CITY COUNCIL TECH ISSUE RE LAPTOPS VS FLAT PANEL SCREENS	3
2/8/2000 NETWORK USERS E-MAIL & INTERNET USE POLICIES	2
12/3/1999 ISDN LINE CHARGES	4
11/24/1999 REQ FOR COMPUTER PURCHASE - MITCHELL-ON-DEMAND	1
10/22/1999 LETTER OF RECOMMENDATION LAURIE OLSON	1
10/21/1999 REQUEST TO UTILIZE CITY SURPLUS EQUIPMENT	1
10/11/1999 COV GENERATED MAP	6
6/18/1999 DISPOSITION OF PEOPLESOF A/P, PAYROLL INTRFC TO GL	2
6/3/1999 DECOMMISSIONED PRINTER TO BE DECLARED SURPLUS	3
5/28/1999 TECHNOLOGY MASTER PLAN STATUS REPORT	4
VERIZON 01/10/2002 AS71657, CH31706	1
QWEST 05/09/2003 050903A57194652	2
QWEST 05/09/2003 050903A54961803	2
CISCO 02/04/2003 UNKNOWN	15
VISIONEER CORP 11/05/2002 UNKNOWN	3
VISIONEER CORP 12/10/2002 UNKNOWN	1
VIEWSONIC CORP 02/21/2002 UNKNOWN	2
VIEWSONIC CORP 08/06/2002 UNKNOWN	2
2133	3
2134	3
2135	2
2136	3
2137	2
2138	2
2139	3
2140	3
2141	3
2103	3
2104	3
2105	3
03/22/1997 LIST OF CONFIGURATION TASKS - 2	2
03/22/1997 LIST OF CONFIGURATION TASKS - 3	3
03/22/1997 LIST OF CONFIGURATION TASKS	2
03/22/1997 LIST OF CONFIGURATION TASKS - 5	2
03/22/1997 LIST OF CONFIGURATION TASKS - 1	2
03/22/1997 LIST OF CONFIGURATION TASKS	2
03/22/1997 LIST OF CONFIGURATION TASKS - 1	2
03/22/1997 LIST OF CONFIGURATION TASKS - 1	2
03/22/1997 LIST OF CONFIGURATION TASKS - 2	2
03/22/1997 LIST OF CONFIGURATION TASKS - 3	2
04/16/2003 INSTALL TRACK LIGHTING	1
03/07/2003 CLEAN CHRIS'S OFFICE	1
02/25/2003 MOUNT WHITEBOARDS	1
03/07/2003 HANG SIGN AT BACK DOOR	1
CITY MANAGER 243-2467 09/06/1996	4
CITY MANAGER 06/11/1996	7
CITY MANAGER 5043, 5044 05/25/1995	4
CITY MANAGER 261-1125 04/24/1995	3
CITY MANAGER 5069, 5042, 02/22/1995	4
CITY MANAGER 5029, 5028 10/11/1994	3
CITY MANAGER 06/18/2001	20
CITY MANAGER 04/24/1995	3
AIRPORT 246-6115 03/22/1999	1
AIRPORT 10/12/1999	1
AIRPORT 01/31/2000	1
AIRPORT 05/17/2001	1
AIRPORT 05/29/2001	1
AIRPORT 952-0120 07/27/1999	1
AIRPORT 952-6206 05/16/2000	1
AIRPORT 952-0133 01/31/2000	3
AIRPORT 246-3458 11/01/2001	4
COMMUNITY SERVICES 955-3854 12/05/2001	3
AIRPORT 246-9666 10/25/2001	B
AIRPORT 246-5668 08/21/2001	13
AIRPORT 246-6115 08/02/2001	6
AIRPORT 05/18/2001	2
AIRPORT 05/21/2001	6
AIRPORT 05/18/2001 - 1	2
AIRPORT 246-7989 05/01/2001	5
3/2/1999 COMPUTER PURCHASES	12
6/22/1998 PAYROLL DIRECT DEPOSIT	4
6/29/2001 UPDATE OF SCE'S ROTATING OUTAGE COMMUNICATIONS	5
3/10/2000 AERIAL MAP	2
3/1/2001 PHOTO MAPPER UPGRADE	1
7/24/2002 PHOTOMAPPER	1
8/23/2002 AIR PHOTO USA	1
10/25/2000 ADOBE ACROBAT LICENSES	1
10/30/2000 WHO HANDLES BELKIN	1
10/30/2000 UPDATE ON BELKIN ORDER	1
11/3/2000 NEED QUOTE	1
11/8/2000 QUOTE PLEASE	1
11/10/2000 ORDER CONFIRMATION	1
12/20/2000 ADOBE ACROBAT ORDER	1
9/7/2000 CDW CAPABILITIES	1
9/27/2000 PROCESSING PO	1
2106	3
2107	3
2108	3
2109	3
2110	3
2111	3
N/A	2
2112	2
2113	3
2123	3
2124	2

CDWG 10/08/2002 GX86066 - 1	14
CDWG 10/17/2002 G281994	11
CDWG 12/05/2002 HI41354, HI23161, HF73810	18
CDWG 09/04/2001 E46229 - 2	8
CDWG 12/04/2001 EX62348 - 1	9
CDWG 05/14/2002 GD16773	12
CDWG 06/13/2002	1
CDWG 07/15/2002	1
CDWG 07/17/2002 GIS1686, CI17689	14
CDWG 06/01/2002 GI19267	9
CDWG 12/23/2002	1
CDWG 12/11/2002 HJ42814 - 1	9
AIR PHOTO USA 03/24/2000 001380	1
AIRPHOTOUSA 03/07/2001 001815	9
BUY.COM 01/04/2000	3
BUY.COM 01/11/2000	3
AT&T 07/08/2002 SHIPPING CARTON	4
AT&T 07/22/2002 ACCT 13252457	2
AT&T 08/16/2002 ACCT 54990700	1
AT&T 09/16/2002 ACCT 54990700	2
CELLULARACCESSORY.COM 06/16/2003 N/A	2
ABOVE BOARD ELECTRONICS 07/23/2001 N/A	3
BEST BUY 09/11/2001 N/A	1
BEST BUY.COM 05/02/2002 N/A	2
BEST BUY 10/20/2003 N/A	5
BEST BUY 04/18/2003 4-4780178	5
BEST BUY 04/09/2003 N/A	2
BEST BUY 04/05/2003 N/A	3
OFFICE MAX 10/15/2001 N/A	1
COV SUPPLY 01/22/2001 N/A	1
SPARKLETTTS 01/17/2001 N/A	1
N/A 01/22/2001 N/A	1
VIEWSONIC CORP 12/10/2002 UNKNOWN	1
VIEWSONIC CORP 01/25/2002 UNKNOWN	2
VIEWSONIC CORP 08/06/2002 UNKNOWN - 1	2
VIEWSONIC CORP 02/21/2002 UNKNOWN - 1	2
VIEWSONIC CORP 10/05/2001 UNKNOWN	1
SEAGATE TECHNOLOGY 05/27/2003 UNKNOWN	5
METROCALL 05/01/2002 25488622	3
QUILL 01/16/2001 N/A	1
COV SUPPLY 01/08/2001 N/A	1
N/A 01/09/2001 N/A	1
PERFECT FORM BUSINESS SERVICES 01/16/2001 N/A	1
COV SUPPLY 11/15/2001 N/A	1
COV SUPPLY 11/16/2001 N/A	1
COV SUPPLY 11/05/2001 N/A	1
DESERT STATIONERS 12/06/2001 N/A	1
METROCALL 07/01/2002 25731738	3
METROCALL 07/01/2002 25614089	6
METROCALL 11/01/2002 26170867	7
LOWES 03/25/2002 27637	1
COMPUTERLAND 10/16/1992 ARIA25-078378	5
NETOBJECTS 06/18/2002 ARIA25-078378	8
MICROSOFT PRODUCT SUPPORT SERVIC 09/18/2003 UNKNOWN	1
DESERT STATIONERS 12/06/2001 N/A - 1	1
OFFICE DEPOT 02/23/2001 N/A	1
COV SUPPLY 03/07/2001 N/A	1
COV SUPPLY 03/12/2001 N/A	1
COV SUPPLY 04/30/2001 N/A	1
COV SUPPLY 04/26/2001 N/A	1
DESERT STATIONERS 04/25/2001 N/A	1
N/A 04/25/2001 N/A	1
DESERT STATIONERS 04/10/2001 N/A	1
COV SUPPLY 05/03/2001 N/A	1
COV SUPPLY 05/31/2001 N/A	1
COV SUPPLY 06/06/2001 N/A	1
OFFICE DEPOT 06/21/2001 N/A	1
OFFICE DEPOT 06/14/2001 N/A	1
COV SUPPLY 05/31/2001 N/A - 1	1
OFFICEMAX 06/18/2001 N/A	1
COV SUPPLY 08/15/2001 N/A	1
COV SUPPLY 08/02/2001 N/A	1
OFFICE MAX 08/30/2001 N/A	1
COV SUPPLY 10/29/2002 N/A	1
OFFICE DEPOT 10/29/2002 N/A	2
COV SUPPLY 10/29/2002 N/A - 1	1
COV SUPPLY 01/11/2002 N/A	1
N/A 01/17/2002 N/A	1
2090	3
2091	3
2092	3
2093	3
2094	3
2095	2
DELL 09/03/2002 922002233	14
2096	3
2097	3
2098	3
2099	3
AIRPORT 246-8023 05/14/2001	7
AIRPORT 246-1216 05/15/2001	9
AIRPORT 973-6488 02/28/2001	6
AIRPORT 246-6115 02/05/2001	2
COMMUNITY SERVICES 246-6409 10/12/2000	3
AIRPORT 246-4945 09/22/1999	4
AIRPORT 246-4776 09/14/2000	5
AIRPORT 02/07/2000	2
11/29/2001 COOKIES LINK	1
2/9/2001 PRINTER QUOTE	1
4/4/2001 NEEA A QUOTE	1
5/24/2001 EPSON PRINTER	1
7/16/2001 HIGH DESERT YOUTH CENTER	1
4/24/2001 NEEA NEW MONITOR	1
12/20/2001 TELECONFERENCING COST	8
4/25/2001 VERIZON SERVICE	2
12/31/2000 VERIZON BROCHURE	2
7/16/2001 PAY TELEPHONE AGREEMENT	2
3/20/1997 NEW AREA CODE 760	5
10/22/1996 GTE INVOLVEMENT W/SCIA	3
6/25/1996 PAGERS COMPARISON PRICE LIST	9
8/6/1993 TELEPHONE SURVEY	1
1/1/2000 BUSINESS CARD SCHOEN	1
4/30/2001 SHREODER IS DEAD	1
AIRPORT 246-4868 12/02/1999	6
AIRPORT 246-4894 11/10/1999	7
AIRPORT 246-3516 09/28/1999	4
AIRPORT 246-3078 08/10/1999	18
AIRPORT 246-1239 08/16/1999	4
AIRPORT 243-8027 07/26/1999	4
AIRPORT 246-3534 07/13/1999	3
AIRPORT 246-1869 08/02/1999	27
1/1/2000 SIMS BUSINESS CARD	1
6/3/2002 DAILY PRESS DELIVERY REQUEST	1

3/19/2002 INFO FROM ROB	1
12/2/2000 CREDIT APPLICATION	5
11/13/2000 ADOBE QUOTE	2
12/16/1998 NEW RATES	2
9/26/1995 NEW PHONE NUMBER	1
4/20/1994 NEW ADDRESS	1
7/17/1993 HP SUPPORT UNE	1
1/1/1994 HP 3000 PROVIDER	2
1/1/2000 AT BUS/FLOPPY DISK CONTROLLER INSTALLATION GUIDE	5
12/17/2002 POCKETNET BASIC SERVICE	1
6/24/2002 CITY CELL PHONE PLAN	1
8/14/2002 DOUGS CABLE	2
8/27/2002 CELL PHONE BILL	3
10/22/2002 AT&T WS CELL PHONES	2
7/13/2001 UPCOMING CONFERENCE	1
6/25/2001 INSTALLATION INSTRUCTIONS	2
3/20/2001 PRODUCT ACTIVATION	2
3/26/1993 REQUEST FOR QUOTE/UPGRADE RECREATION PROGRAMS	4
7/1/1998 INVOICE 94254	4
7/1/1998 INVOICE 94254 - 1	9
2100	3
2101	3
2102	3
2074	2
2075	3
2076	3
2077	3
2078	3
2079	3
2080	3
2081	3
2082	3
DELL 11/20/2000 466063542 - 1	13
DELL 11/21/2000 466063559 - 1	7
DELL 12/05/2000 474599818 - 1	3
DELL 08/29/2000 N/A	5
OELL 09/06/2000 425401544	1
DELL 09/01/2000 425401536 - 1	2
DELL 09/01/2000 425401536, 425401544	11
OELL 09/01/2000 PACKING SLIP	2
7/29/1998 TRAINING VIDEOS	1
1/1/2000 BROCHURES	51
12/10/1998 CMAS AWARD	2
11/17/1997 PHONE NUMBER	2
8/29/1997 QUOTES	2
8/29/1997 PRICING	2
11/19/1999 MSCOMM MONTHLY BILLINGS & WHERE THEY GO	1
6/16/2000 AGREEMENT FOR FRAME RELAY T-1	2
8/16/2000 STATUS OF AGREEMENT	9
3/1/2002 VIP VOLUME LICENSE ACCT SUMMARY	2
1/24/2000 CUSTOMER SERVICE REQUEST - NETWORKS INC	1
3/3/1998 AT&T CALLING CARDS	11
4/15/1997 GTE CALLING CARDS	4
3/6/1996 CONTEL CALLING CARDS	5
1/1/1996 CALLING CARD NUMBERS	1
DELL 01/11/2001 499058352 - 1	23
DELL 11/20/2001 698535077 - 1	9
DELL 11/28/2001 697813210 - 1	10
DELL 11/28/2001 698535085 - 1	7
DELL 11/29/2001 697496594 - 1	7
DELL 12/05/2001 697813228 - 1	8
DELL 05/01/2001 567528005 - 1	10
DELL 07/12/2001 607089125 - 1	10
03/10/2003 BLINKING BULB	1
03/04/2003 HANG WHITEBOARDS	1
03/07/2003 DRILL HOLES	1
03/10/2003 HANG CUPBOARDS ABOVE DESK	1
03/04/2003 WOMEN'S TOILET IS RUNNING	1
02/20/2003 INSTALL HANGING TOWEL DISPENSER & SOAP DISPENSER	1
02/25/2003 COMMUNICATIONS BOX BROKE	1
07/08/2002 RELOCATE JOHN MENDIOLA	1
07/09/2002 CITY COUNCIL WORKSHOP POWERPOINT PROJECTOR SETUP & ASSISTANCE	1
03/12/2002 INSTALLATION	1
03/12/2002 INSTALLATION OF COMPUTERS	1
02/21/2002 RELOCATION OF COMPUTER & PHONE LINES	1
11/13/2001 CREATE PROGRAM	1
11/13/2001 CREATE PROGRAM - 1	1
2083	3
2084	3
2085	2
2086	3
2087	2
2068	3
2068 - 1	3
BUY.COM 10/13/2000 8516040	2
ACER 04/23/1998 6124806	10
2069	2
2070	2
COV SUPPLY 01/17/2002 N/A	1
COV SUPPLY 12/16/2002 N/A	1
N/A 12/16/2002 N/A	1
N/A 12/16/2002 N/A - 1	1
COV SUPPLY 12/17/2002 N/A	1
COV SUPPLY 12/17/2002 N/A - 1	1
COV SUPPLY 02/19/2002 N/A	1
COSTCO 02/22/2002 N/A	1
OFFICE DEPOT 02/11/2001 N/A	2
OFFICE DEPOT 02/11/2002 N/A	1
OFFICE DEPOT 04/23/2002 N/A	1
OFFICE DEPOT 04/23/2002 N/A - 1	1
COV SUPPLY 04/16/2002 N/A	1
COV SUPPLY 04/16/2002 N/A - 1	1
N/A 01/17/2002 N/A - 1	1
COV SUPPLY 05/22/2002 N/A	1
BEST BUY 05/13/2003 UNKNOWN	1
BEST BUY 12/02/2003 UNKNOWN	1
VISAGE SERVICES INC. 04/04/2003 1	13
AMERICATEL CORP 07/02/2003 522699	2
METROCALL 07/10/2000 UNKNOWN	4
VICTOR VALLEY COMPUTER SERVICES 09/16/1992 UNKNOWN	2
COMPSOURCE 01/10/1997 UNKNOWN	1
IRE, INC. 09/14/1999 UNKNOWN	1
ADVANCED MICRO TECHNOLOGY 11/03/1994 12016	1
ADVANCED MICRO TECHNOLOGY 11/03/1994 UNKNOWN	1
SPECIFIC DESIGN, INC. 11/29/1994 UNKNOWN	1
VICTOR VALLEY COMPUTER SERVICES 03/21/1994 N/A	9
VICTOR VALLEY COMPUTER SERVICES 04/25/1994 N/A	3
ACER COMPUTER SYSTEM 11/15/1996 N/A	2
CALIFORNIA STATE COMPUTER STORE 11/01/1996 N/A	2
CALIFORNIA STATE COMPUTER STORE 11/01/1996 N/A - 1	2
CALIFORNIA STATE COMPUTER STORE 12/24/1996 N/A	1
CALIFORNIA STATE COMPUTER STORE 11/27/1996 N/A	1

ACER COMPUTER SYSTEM 11/05/1996 N/A	2
1/1/1994 PROBLEM/USER LIST	4
3/3/1995 SYSLINK COMPUTER FAILURE	6
1/1/1994 SYSLINK PERSONAL COMPUTER PURCHASE LIST	2
12/6/1995 SYSLINK AGREEMENT/BID SUPPORT SERVICES	3
2/28/1995 COMPUTER SYSTEM HARDWARE RECALL SYSLINK	9
2/7/2002 954-7996	1
9/11/2000 ACCESSORIES PAGE	1
8/31/2000 NIGHT PHONE REPLACEMENT	1
8/31/2000 REPLACEMENT PHONE FOR PW	1
8/28/2000 CELL PHONE ISSUE VINCE GARCIA	1
8/31/2000 NIGHT PHONE REPLACEMENT - 1	1
6/30/2000 STAND BY PHONE	1
8/29/2000 STANDBY PHONE	6
6/1/1994 COMPUTER PURCHASE	1
6/24/1994 OUTSTANDING SERVICE REQUESTS	2
4/6/1994 COMPUTERS/INSTALLATIONS 94/95	17
3/23/1995 COMPUTERS/INSTALLATIONS 94/95	3
2/28/2000 ORDER HP830C FOR TRAFFIC POLICE	1
4/13/2000 CORRECT CASH RECEIPTS	6
10/4/2000 BUSINESS LICENSE DATABASE	2
7/24/2000 MAILING LABELS	2
6/21/2000 BUSINESS LICENSE REPORT ERRORS	3
2070 - 1	2
2071	2
2072	2
2073	3
2031	3
BUY.COM 01/14/1999 565317	3
2032	2
2033	2
2034	2
2035	3
2036	3
DELL 08/15/2001 621369180 - 1	10
DELL 08/02/2001 621369172 - 1	10
DELL 03/19/2002 781612593 - 1	11
DELL 04/05/2002 790572408 - 1	19
DELL 05/30/2002 868839242	11
DELL 07/12/2002 878162296 - 1	9
MAIN RESOURCE, INC 07/20/2000 339786	2
MAIN RESOURCE, INC 07/19/2000 N/A	3
OFFICE DEPOT 05/22/2002 N/A	1
CDSTCD 05/22/2002 N/A	1
BEST BUY.COM 05/02/2002 N/A - 1	2
COV SUPPLY 06/27/2002 N/A	1
OFFICE DEPOT 06/20/2002 N/A	2
OFFICE DEPOT 06/20/2002 N/A - 1	1
OFFICE DEPOT 06/20/2002 N/A - 2	2
OFFICE DEPOT 06/18/2002 N/A	1
MAIN RESOURCE, INC. 07/19/2000 N/A	5
MAIN RESOURCE, INC 06/13/2000 N/A	3
MAIN RESOURCE, INC. 06/13/2000 N/A	3
DELL 07/19/2000 N/A	6
DELL 07/28/2000 N/A	1
DELL 08/08/2000 413029794 - 1	10
DELL 09/11/2000 431661578	22
DELL 09/14/2000 431660885 - 1	14
5/25/2000 HP SEWER ASSESSMENTS ERRORS	5
11/18/1999 NEW BILLING CODES	1
3/2/2000 MAILING LABELS FOR SANITATION ACCOUNTS	1
3/2/2000 TPLS PROGRAMMING CHANGES REQUESTED	3
8/9/2000 PRTL/C PROGRAMMING CHANGES REQUESTED	5
12/7/1999 BSCVVC PROGRAMMING CHANGES	69
6/28/1996 HP TERMINAL SWAPPED	3
DELL 04/13/2001 557834868 - 1	8
DELL 06/11/2001 589034529 - 1	11
DELL 10/27/2002 139718473, 139717491	16
DELL 07/29/2002 892071978 - 1	15
DELL 10/06/2000 444476501	20
DELL 12/06/2000 474609492	3
DELL 07/10/1000 399370923	6
DELL 07/31/2000 N/A - 1	1
OFFICE DEPOT 06/18/2002 N/A - 1	1
COV SUPPLY 07/23/2001 N/A	1
N/A 07/23/2001 N/A	1
OFFICE DEPOT 07/23/2001 N/A	1
N/A 07/11/2001 N/A	1
N/A 07/11/2001 N/A - 1	1
COV SUPPLY 07/22/2002 N/A	1
COV SUPPLY 07/22/2002 N/A - 1	1
DELL 09/25/2000 413030180 - 1	1
DELL 10/22/2001 N/A	1
DELL 01/11/2001 499061091 - 1	11
DELL 01/26/2001 509010948 - 1	11
DELL 11/06/2001 687905539	11
DELL 02/08/2001 519162259	9
DELL 06/20/2001 584426712 - 1	18
DELL 06/20/2001 583109384 - 2	28
DELL 10/07/2002 121638564 - 1	16
DELL 01/31/2002 758740286	11
DELL 03/04/2002 780273595 - 1	19
DELL 04/29/2002 N/A	9
DELL 05/02/2002 828250035 - 1	11
COMPUCOM 02/24/1997 81940802	3
COMPUCOM 02/24/1997 81940802 - 1	2
COMPUCOM 02/07/1997 PACKING SLIP - 3	4
COMPUCOM 02/14/1997 NONE LISTED	1
COMPUCOM 02/12/1997 NONE LISTED	1
COMPUCOM 02/03/1997 PACKING SLIP	2
COMPUCOM 02/04/1997 NONE LISTED	2
COMPUCOM 02/04/1997 NONE LISTED - 1	3
COMPUCOM 01/23/1997 NONE LISTED	2
COMPUCOM 01/23/1997 NONE LISTED - 1	2
COV SUPPLY 08/13/2002 N/A	1
COV SUPPLY 08/09/2002 N/A	1
COV SUPPLY 08/13/2002 N/A - 1	1
OFFICE DEPOT 09/25/2000 N/A - 1	1
COV SUPPLY 09/25/2002 N/A	1
OFFICE DEPOT 10/29/2002 N/A - 1	2
OFFICE DEPOT 10/27/2003 N/A	1
OFFICE DEPOT 10/02/2003 N/A	1
2037	2
2038	2
2039	2
2040	2
2041	2
2042	3
2043	3
2044	2
2045	2
2046	2
2047	2

AIRPORT 246-4242 06/08/1999	7
AIRPORT 02/12/1999	2
COMMUNITY SERVICES 246-7254 04/27/1999	4
COMMUNITY SERVICES 246-3362 04/27/1999	5
COMMUNITY SERVICES 246-3534 02/10/1999	5
AIRPORT 246-3108 03/09/1999	4
AIRPORT 246-8258 11/19/1998	2
AIRPORT 246-4242 10/28/1998	9
PUBLIC WORKS 241-0206 06/24/1993	1
PUBLIC WORKS 08/03/1993	1
PUBLIC WORKS 08/03/1993 - 1	1
PUBLIC WORKS 01/28/1994	1
PUBLIC WORKS 5220 12/03/1993	1
PUBLIC WORKS 01/20/1995	1
PUBLIC WORKS 241-0206 07/11/1996	1
PUBLIC WORKS 952-6218 08/10/1998	2
PUBLIC WORKS 241-0206 08/06/1998	3
PUBLIC WORKS 955-5219 05/01/1998	3
PUBLIC WORKS 5191, 5217 02/09/1998	9
PUBLIC WORKS 01/23/1997	8
PUBLIC WORKS 955-5219 10/08/1996	4
PUBLIC WORKS 955-5220 10/20/1995	3
PUBLIC WORKS 955-5191 02/16/1995	6
PUBLIC WORKS 241-0206 01/05/1995	4
PUBLIC WORKS 5190 09/27/1994	4
PUBLIC WORKS 955-5219 04/14/1994	2
PUBLIC WORKS 955-5219 04/14/1994 - 1	6
PUBLIC WORKS 955-5220 12/01/1993	4
PUBLIC WORKS 10/05/1993	3
PUBLIC WORKS 08/25/1993	4
PUBLIC WORKS 955-5220 08/11/1993	2
PUBLIC WORKS 955-5218 07/27/1993	2
2049	2
2050	2
1527	3
1527 - 1	2
CES COMPANY 11/16/2000 2023693	6
1528	2
2051	3
2052	3
2053	3
2054	3
2055	3
07/01/1999 INSTALL ELECTRICAL OUTLET	1
07/01/1999 MOVE PC'S	1
12/09/2002 RELOCATION & INSTALLATION OF PHONES, PC'S, PRINTERS, FAXES & OTHER EQUIPMENT	1
02/19/2003 PLACE LOCK ON DIRECTOR OF IS DOOR	1
09/05/2002 INSTALL ZIP PROGRAM	1
09/25/2002 COVER, HIDE, OR REMOVE WIRES	1
11/30/2001 CODE FOR RESIDENTIAL POST CARD PROGRAM	3
2056	2
2057	3
2058	2
2059	3
2060	3
2061	3
2062	3
2063	3
2064	3
2065	3
2066	3
2067	3
01/06/2004 ESTABLISH E-MAIL	4
01/07/2004 ESTABLISH E-MAIL-MARIBEL CASTELLANOS	4
01/22/2003 COMMERCIAL 2003 RATE INCREASE	3
01/22/2003 COMMERCIAL 2003 RATE INCREASE - 1	4
04/17/2002 CHECK/REPLACE FLUORESCENT BULB	2
02/25/2003 HOLE FOR DATA DROP	2
07/24/2002 RELOCATION OF COMPUTERS	3
SYSTEM INNOVATORS, INC. 01/30/2003 UNKNOWN	14
NEXTEL 01/05/2004 924276022-018	281
NEXTEL 02/05/2004 924276022-019	287
NEXTEL 03/05/2004 924276022-020	292
NEXTEL 05/05/2004 924276022-022	318
NEXTEL 04/05/2004 924276022-021	296
NEXTEL 06/05/2004 924276022-023	376
06/18/2002 ADDITIONAL COMMUNICATION DROP	3
04/15/2002 PRINTED LETTERS	2
11/08/1999 NEW BILLING CODE	2
11/17/1999 REGISTER SUMMARY DOES NOT SHOW ADJUSTMENTS FOR AB 939 RECYCLING FEES	7
01/01/2000 UNKNOWN	2
01/01/2000 UNKNOWN - 1	2
01/01/2000 UNKNOWN - 2	3
01/01/2000 UNKNOWN - 3	2
01/01/2000 UNKNOWN - 4	2
01/01/2000 UNKNOWN - 5	2
03/23/1997 UNKNOWN	2
03/23/1997 UNKNOWN - 1	2
03/23/1997 UNKNOWN - 2	2
03/23/1997 UNKNOWN - 3	2
03/23/1997 UNKNOWN - 4	2
03/22/1997 UNKNOWN	2
03/22/1997 UNKNOWN - 1	2
03/23/1997 UNKNOWN - 5	2
02/23/1994 VGA CARD NEEDED REPLACED	6
07/01/1994 MICROSOFT DIAGNOSTICS	10
07/22/1994 MICROSOFT DIAGNOSTICS	17
07/20/1994 MICROSOFT DIAGNOSTICS	9
07/19/1994 MICROSOFT DIAGNOSTICS	8
07/19/1994 MICROSOFT DIAGNOSTICS - 1	8
06/03/1994 MICROSOFT DIAGNOSTICS	8
12/15/2003 CHANGE EXISTING USER ACCOUNT	1
11/13/2003 REPLACE EMAIL ACCESS	1
09/08/2003 CREATE NEW ACCOUNT	1
12/16/2003 CREATE NEW ACCOUNT	2
11/12/2004 NEW TELEPHONE FOR CLERK TYPIST	2
01/09/2004 COMPUTER & PHONE	2
08/13/2003 CREATE NEW ACCOUNT	2
01/06/2004 CREATE NEW ACCOUNT	2
09/17/2003 CREATE NEW ACCOUNT	2
11/19/2003 LOG-IN NAMES-4 SENIOR REC LEADERS	4
09/18/2003 CREATE NETWORK USER ACCOUNT	3
12/15/2003 CREATE NEW ACCOUNT	2
10/03/2003 CREATE NEW ACCOUNT	2
2/28/1997 HP BROCHURES - GENERAL 1999	22
5/5/1999 MICROSOFT INTERVIEW	2
5/21/1999 ELIMINATION OF SELECT ROLL OVER MODEL	1
5/9/2001 PRODUCT LIST MAY 2001 LICENSING KITS	5
11/19/1997 TECHNET SUBSCRIPTION	7
7/24/2001 HP3000 SYSTEMS CONVERSION	1
7/24/2001 HP3000 SYSTEMS CONVERSION	1

3/9/2001 PROPOSAL TO CONVERT HP3000 SYSTEMS TO LATTICE	18
3/9/2001 DATA SHEETS	9
6/27/1994 PAYROLL - ADD A THIRD CITY PAID HEALTH INS OPTION	1
7/11/1994 CONFIRM CHANGES TO PAYROLL PROGRAM	1
6/28/1994 COMPUTER CLEAN UP	2
7/6/1994 NOTICE TO PROCEED - PAYROLL CHANGES	5
PUBLIC WORKS 5216, 5217 01/11/1993	5
PUBLIC WORKS 06/15/1993	8
PUBLIC WORKS 241-0206 07/30/1993	4
PUBLIC WORKS 955-5219 06/21/1993	6
FIRE 06/05/2000	15
INFORMATION SERVICES 09/13/2000	16
INFORMATION SERVICES 243-9735, 03/26/2001	3
INFORMATION SERVICES 04/05/2001	2
COMMUNITY SERVICES 11/15/2000	2
INFORMATION SERVICES 02/21/2001	2
INFORMATION SERVICES 243-6040 10/27/1999	2
INFORMATION SERVICES 888-U-RECYCLE 09/02/1998	2
INFORMATION SERVICES 241-5263 07/09/1998	3
INFORMATION SERVICES 243-6036 02/04/1998	7
INFORMATION SERVICES 888-8-RECYCLE 08/30/2000	5
INFORMATION SERVICES 04/14/1997	3
COMMUNITY SERVICES 245-4860 02/13/1997	4
INFORMATION SERVICES 261-4430 01/09/1997	4
HUMAN RESOURCES 09/03/1996	2
INFORMATION SERVICES 241-9957 09/03/1996	2
INFORMATION SERVICES 955-5200 06/03/1996	3
COMMUNITY SERVICES 955-5255 05/23/1996	4
2008	2
2021	3
2022	3
2024	2
2025	2
2026	3
2027	3
2028	2
2005	3
2006	3
1987	3
1989	2
COMPUCOM 01/10/1997 NONE LISTED	2
COMPUCOM 12/06/1996 NONE LISTED	1
COMPUCOM 01/01/1997 AST MANHATTAN SERVERS	1
COMPUCOM 01/01/1997 ASSORTED NETWORKING GEAR	2
COMPUCOM 01/01/1997 SUMMARY OF PROJECT COSTS PHASE 1	1
COMPUCOM 01/01/1997 RMA'S	1
COMPUCOM 02/20/1997 QUALITY ASSURANCE FORM	36
COMPUCOM 04/24/1997 81940802	13
COMPUCOM 04/29/1997 81971205	1
COMPUCOM 04/24/1997 RMA LIST	2
COMPUCOM 04/14/1997 81958149	1
COMPUCOM 04/14/1997 81965234	1
COMPUCOM 05/09/1997 NONE LISTED	1
COMPUCOM 04/11/1997 81942956, 81919740, 81916613,	3
CDWG 02/22/2002 FK47341	8
CDWG 02/11/2002 F156397	13
CDWG 02/08/2002 F122604	10
CDWG 02/04/2002 FH29123	12
CDWG 01/24/2002 FF42168	9
CDWG 01/14/2002 FDS2489	10
BUY.COM 12/04/2001 12047939	9
BUY.COM 11/27/2001 11982067	9
BUY.COM 11/15/2001 11903060	9
OFFICE DEPOT 01/06/2003 N/A	1
OFFICE DEPOT 01/30/2003 N/A	2
N/A 01/30/2003 N/A	2
OFFICE DEPOT 01/28/2003 N/A	1
OFFICE DEPOT 01/28/2003 N/A - 1	1
OFFICE DEPOT 01/28/2003 N/A - 2	1
N/A 01/28/2003 N/A	1
N/A 01/23/2003 N/A	1
COSTCO 01/21/2003 N/A	1
COV SUPPLY 01/10/2003 N/A	1
COV SUPPLY 11/17/2003 N/A	1
OFFICE DEPOT 12/08/2003 N/A	1
COV SUPPLY 12/16/2003 N/A	1
COV SUPPLY 12/16/2003 N/A - 1	1
COV SUPPLY 12/15/2003 N/A	1
OFFICE DEPOT 12/11/2003 N/A	1
5/17/1994 CASHIER RECEIPTS PROGRAM CHANGES	9
6/17/1994 PROGRAMMING PROBLEM SICKLEAVE PAYBACK	1
3/21/1994 MEETING REQUEST/CHRIS STATIS	1
6/27/1994 COMPUTER UPGRADE	1
6/27/1994 PROBLEM PANASONIC PRINTER	1
6/24/1994 LIMITED NUMBER OF FUNO NUMBERS AVAILABLE	1
2/8/1994 PRINTER PURCHASE REQ	2
INFORMATION SERVICES 05/17/1996	3
INFORMATION SERVICES 245-3217 05/21/1996	4
POLICE 241-2073 04/23/1996	3
INFORMATION SERVICES 06/13/1996	2
INFORMATION SERVICES 241-9957 03/12/1996	4
AIRPORT 246-6644 03/19/1996	7
INFORMATION SERVICES 241-5263 03/07/1996	4
INFORMATION SERVICES 08/15/1995	3
INFORMATION SERVICES 955-7585 06/16/1995	4
INFORMATION SERVICES 955-5225 03/29/1996	5
INFORMATION SERVICES 11/14/1994	4
INFORMATION SERVICES 5039 09/20/1993	3
INFORMATION SERVICES 04/04/1995	2
INFORMATION SERVICES 245-1410 11/01/1993	1
10/03/2003 CREATE NEW ACCOUNT - 1	2
10/03/2003 CREATE NEW ACCOUNT	2
10/03/2003 CREATE NEW ACCOUNT - 1	2
08/21/2003 CREATE NEW ACCOUNT	2
11/24/2003 CREATE NEW ACCOUNT	4
11/19/2003 LOG-IN NAMES	3
11/19/2003 LOG-IN NAMES - 1	3
11/19/2003 LOG-IN NAMES - 2	3
BUY.COM 11/12/2001 11878833	10
BUY.COM 11/06/2001 11847893	8
BUY.COM 10/31/2001 11820148	9
BUY.COM 09/17/2001 ADDRESS CHANGE	1
BUY.COM 10/23/2001 11782146	8
BUY.COM 10/19/2001 11765582	9
BUY.COM 10/08/2001 11705221	8
BUY.COM 09/26/2001 11649123	10
08/26/2003 CREATE NEW ACCOUNT	2
09/10/2003 CREATE NEW ACCOUNT	2
06/09/2003 TEMPORARY NETWORK USER	3
12/11/2003 CREATE NEW ACCOUNT	2
08/13/2003 CREATE NEW ACCOUNT	2
09/09/2003 CREATE NEW ACCOUNT	2
06/27/2003 CREATE NEW ACCOUNT	2

01/21/2004 CREATE NEW ACCOUNT	3
01/20/2004 CREATE NEW ACCOUNT	2
08/13/2003 CREATE NEW ACCOUNT	2
08/13/2003 CREATE NEW ACCOUNT - 1	2
08/13/2003 CREATE NEW ACCOUNT - 2	2
05/13/1994 UPGRADE TO 386 DX	1
05/17/1994 NEED ASSISTANCE IN RECONFIGURING PORTS OF COMPUTER	1
05/23/1994 BACK-UP CHERYL'S H.O.	1
06/17/1994 BACK UP PROBLEMS WITH FIRE TECH INFO	1
06/17/1994 UPGRADE OF 3 COMPUTERS	1
06/17/1994 UPGRADE IBM XT (FIRE DEPTS TRADE IN)	1
06/17/1994 UPGRADE TO 386 PER DISCUSSIONS	1
05/25/1994 PRINTER REPAIR	1
02/21/2002 INSTALL PHONE/COMPUTER LINE	1
FIRE 07/30/1993	3
INFORMATION SERVICES 955-6206 02/26/1993	8
INFORMATION SERVICES 09/06/1996	8
PUBLIC WORKS 08/23/1996	1
INFORMATION SERVICES 08/26/1993	1
INFORMATION SERVICES 11/03/1993	1
INFORMATION SERVICES 11/15/1994	1
INFORMATION SERVICES 08/27/1996	1
NEXTEL 07/05/2004 924276022-024	407
NEXTEL 08/05/2004 924276022-025	413
COMPUTERLAND 03/27/1992 N/A	4
VICTOR VALLEY COMPUTER SERVICES 08/01/2002 1984	6
VICTOR VALLEY COMPUTER SERVICE 02/03/2003 1989, 1988, 1990	6
VERIZON 04/25/2003 N/A	1
ULTIMATE INTERNET ACCESS 01/07/2004 MS1435	3
1991	2
1992	4
1966	2
1967	3
1968	3
1969	2
1884	3
1885	6
1874	3
1855	2
1859	3
1743	2
OFFICE DEPOT 12/01/2003 N/A	1
COSTCO 12/01/2003 N/A	1
OFFICE DEPOT 02/05/2003 N/A	1
OFFICE DEPOT 02/05/2003 N/A - 1	1
N/A 02/20/2003 N/A	1
N/A 02/12/2003 N/A	4
OFFICE DEPOT 01/28/2003 N/A - 3	1
COSTCO 03/03/2003 N/A	1
ULTIMATE INTERNET ACCESS 11/28/2003 N/A	7
ULTIMATE INTERNET ACCESS 09/28/2003 N/A	6
VERIZON 04/07/2003 N/A	3
VERIZON 04/25/2003 N/A - 1	3
VERIZON 04/28/2003 760QL2-5530	3
VERIZON 04/28/2003 760QL2-5510	3
VERIZON 04/28/2003 760 243-6300	23
VERIZON 02/25/2003 760 956-2628	20
COSTCO 03/24/2003 N/A	1
COSTCO 03/24/2003 N/A - 1	1
OFFICE DEPOT 03/13/2003 N/A	1
OFFICE DEPOT 03/13/2003 N/A - 1	1
N/A 03/11/2003 N/A	1
N/A 03/11/2003 N/A - 1	1
HI DESERT COMMUNICATIONS 04/08/2003 0005-03	8
COV SUPPLY 04/08/2003 N/A	1
2/28/1994 HOOK CC - RECREATION REPORTS	6
7/6/1994 NOTICE TO PROCEED 940176-179	2
6/28/1994 PERSONNEL ACTION FORMS FOR COLA	4
6/28/1994 DIF QUESTION FROM ADAIR	4
7/5/1994 RESPONSE TO PREVIOUS ISSUES	2
6/30/1994 YVONNE BUSH COMPUTER UPGRADE	1
3/31/1993 VACATION/SICK LEAVE DATA SHEETS	19
11/17/2001 PROGRAMMING REQUEST	10
10/26/1999 PRINTOUT	2
7/3/1997 OOMAIN - NAME CONSORTIUM, INC	1
7/2/1997 DOMAIN	1
4/27/1997 DNS SUPPORT	1
4/26/1997 ROUTER CHANGES	1
4/26/1997 ROUTER CHANGES - 1	2
6/24/1996 DOMAIN REGISTRATION FOR CL.VICTORVILLE	3
OFFICE DEPOT 04/08/2003 N/A	1
OFFICE DEPOT 04/08/2003 N/A - 1	1
OFFICE DEPOT 04/24/2003 N/A	1
COV SUPPLY 04/24/2003 N/A	1
OFFICE DEPOT 04/24/2003 N/A - 1	1
CLOSET-MASTERS.COM 04/21/2003 N/A	6
OFFICE DEPOT 05/30/2003 N/A	1
HI DESERT COMMUNICATIONS 05/19/2003 0025-03	1
OFFICE DEPOT 05/06/2003 N/A	1
COV SUPPLY 05/06/2003 N/A	1
OFFICE DEPOT 05/06/2003 N/A - 1	1
COV SUPPLY 05/30/2003 N/A	1
COSTCO 05/12/2003 N/A	1
COSTCO 05/12/2003 N/A - 1	1
N/A 06/03/2003 N/A	1
COV SUPPLY 06/18/2003 N/A	1
VERIZON 06/19/2002 760 QL-2-5507	7
VERIZON 06/19/2002 760 QL-2-5287	7
VERIZON 04/28/2003 760 QGO-3100	3
VERIZON 04/19/2003 760 QL2-5287	3
VERIZON 04/19/2003 760 QL2-5507	3
VERIZON 04/28/2002 760 QL2-5510	2
VERIZON 03/07/2002 760 QL0-3793	3
VERIZON 02/07/2002 C60001086300CH37562	10
1744	2
1745	2
1747	2
1826	2
1852	2
1734	4
1740	2
1599	2
1591	2
1549	2
1548	2
1525	2
OFFICE DEPOT 06/10/2003 N/A	1
COV SUPPLY 07/28/2003 N/A	1
N/A 07/28/2003 N/A	1
OFFICE DEPOT 07/28/2003 N/A	1
OFFICE DEPOT 07/23/2003 N/A	1
COSTCO 07/11/2003 N/A	1

COSTCO 09/29/2003 N/A	1
VERIZON 02/08/2002 C60001086300CH38297	7
VERIZON 08/01/2002 760 QG2-7601	2
JOHN WILLIAMS SERVICES 09/23/2003 0004	2
OFFICE OF ASSESSOR, SB COUNTY 10/01/2001 98532	1
VICTOR VALLEY COMPUTER SERVICE 01/01/2002 1974	18
VICTOR VALLEY COMPUTER SERVICE 12/20/2001 1976	1
CLOSET-MASTERS.COM 05/24/2004 N/A	10
BANK OF AMERICA 05/27/2004 N/A	18
BEST BUY 09/03/2003 N/A	3
SYSLINK COMPUTER CORP. 09/30/1994 N/A	1
SYSLINK COMPUTER CORP. 10/19/1994 N/A	1
SYSLINK COMPUTER CORP. 09/30/1994 N/A - 1	1
SYSLINK COMPUTER CORP. 09/30/1994 N/A - 2	1
SYSLINK COMPUTER CORP. 06/23/1994 N/A	1
SYSLINK COMPUTER CORP. 11/15/1994 305623	2
SYSLINK COMPUTER CORP. 11/10/1994 305622	2
SYSLINK COMPUTER CORP. 11/04/1994 305370	2
SYSLINK COMPUTER CORP. 11/04/1994 305367	10
SYSLINK COMPUTER CORP. 02/09/1995 N/A	3
SYSLINK COMPUTER CORP. 03/09/1995 307097	5
SYSLINK COMPUTER CORP. 03/15/1995 307283	6
03/12/2002 COMPUTER WIRING NEEDS TO BE INSTALLED	1
08/12/1993 SANITATION ACCTS NEED TO BE MANUALLY ADJUSTED	3
08/19/1993 TRASH BILLS ARE STILL PRINTING OFF	4
02/27/2002 GARGAN'S OFFICE	1
06/08/1999 SUBMITTAL OF FISCAL YEAR 1998-1999 INVOICES	1
03/08/2004 CANCEL SERVICE PAGER	1
12/23/2003 PAGERS FOR E. ONTIVEROS & S. BANUELOS	2
03/10/2004 PAGERS	3
03/15/2004 PAGER 952-6199	2
06/21/2004 REPLACE PAGER	2
04/19/2004 PAGER NOT RECEIVING	4
03/01/2004 CANCEL PAGER	2
07/12/2004 BEEPER NOT WORKING	4
07/13/2004 PAGER	3
03/11/1996 PROGRAMMING:GBILL	4
BUY.COM 09/26/2001 11649117	9
BUY.COM 09/17/2001 11599296	10
BUY.COM 09/12/2001 11578743	12
BUY.COM 09/12/2001 11578723	8
BUY.COM 09/07/2001 11558538	9
BUY.COM 09/07/2001 11558461	11
DELL 05/31/2002 845388107, 845388099	11
OELL 05/28/2002 845388099	10
OELL 08/18/2002 905752929, 905752937, 90573703	19
DELL 09/29/2002 114785315 - 1	14
OELL 09/29/2002 114785315 - 2	13
OELL 08/16/2000 N/A	7
DELL 08/16/2000 417850799 - 1	1
DELL 10/25/2001 679057257 - 2	9
DELL 05/01/2001 N/A	8
DELL 06/29/2001 599403680 - 1	11
1511	2
1512	2
1513	2
1514	2
1515	2
1516	2
1491	2
1495	2
1496	2
1497	2
1501	2
1502	2
INFORMATION SERVICES 10/16/1996	1
COMMUNITY SERVICES 11/22/1996	1
FIRE 01/21/1997	1
INFORMATION SERVICES 01/27/1997	1
INFORMATION SERVICES 955-6208 11/07/1997	1
INFORMATION SERVICES 243-9768 02/27/1997	1
INFORMATION SERVICES 243-9835 05/29/2001	1
5/6/1997 CITY DOMAIN MAIL	2
7/3/1997 PROVIDER IS WWW.ISI.EDU/US-DOMAIN	2
7/2/1997 DOMAIN NAME SERVICE DISCONNECTED	3
7/3/1997 DNS & WHOIS SEARCH	3
7/3/1997 WEB BASED DOMAIN NAME REG FORM	4
7/3/1997 US DOMAIN TEMPLATE	4
11/1/1997 CMAS INTEGRATED COMPUTER TECHNOLOGY 1999	68
INFORMATION SERVICES 241-9834 04/14/2001	1
INFORMATION SERVICES 04/16/2001	1
PUBLIC WORKS 760-954-7822 10/30/2000	3
COMMUNITY SERVICES 760-963-8879 02/09/2001	3
PUBLIC WORKS 760-954-4410 09/06/2001	16
FIRE 760-954-4346 04/26/2001	5
POLICE 760-900-0483 07/23/2001	6
POLICE 760-954-7540 01/30/2001	4
COMMUNITY SERVICES 760-963-1419 04/24/2001	6
HUMAN RESOURCES 760-964-0100 11/19/2001	2
CITY MANAGER 760-964-2214 11/06/2001	24
COMMUNITY SERVICES 760-954-7881 07/30/2001	7
COMMUNITY SERVICES 760-964-5146 04/13/2000	2
PUBLIC WORKS 760-963-4437 09/19/2001	2
CITY MANAGER 760-964-9461 12/15/2000	7
COMMUNITY SERVICES 760-964-3754 03/20/2001	5
AIRPORT 760-964-8404 05/07/2002	13
INFORMATION SERVICES 760-963-6813 10/15/2001	21
COMMUNITY SERVICES 760-900-8875 08/23/2002	2
ENGINEERING 760-963-4582 05/03/2002	8
FINANCE 760-963-7866 08/02/2001	6
0489	2
1365	3
1421	2
1261	2
1216	3
1212	3
1211	3
0906	4
N/A - 2	3
N/A	2
N/A - 5	2
N/A - 6	2
SYSLINK COMPUTER CORP. 11/23/1994 305624	3
SYSLINK COMPUTER CORP. 11/22/1994 305608	4
SYSLINK COMPUTER CORP. 11/04/1995 305369	2
SYSLINK COMPUTER CORP. 12/06/1994 305784	4
PLCA SECOND ANNUAL CONFERENCE 11/14/2002 N/A	6
HYATT REGENCY 11/05/2002 N/A	8
MISAC 10/15/2002 N/A	6
DESERT STATIONERS 09/24/2003 N/A	1
COV SUPPLY 09/11/2003 N/A	1
CDWG 11/29/2000 CR81823	10
CDWG 10/13/2000 CP75155	9

CDWG 12/21/2001 FA76882 - 2	8
CDWG 04/24/2001 OQ29887 - 2	9
CDWG 05/07/2001 DS02965 - 2	11
CDWG 06/20/2001 DY44006 - 2	10
CDWG 06/20/2001 DY43665 - 2	8
CDWG 06/18/2001 N/A	1
CDWG 08/29/2001 EI82169	10
CDWG 11/19/2002 HF29916 - 1	7
CDWG 11/08/2002 HD66670 - 3	11
CDWG 12/05/2002 HI41354, HI23161, HF73810 - 1	18
CDWG 03/25/2002 FP67576 - 2	9
DELL 06/29/2001 599142320 - 1	12
DELL 07/31/2001 620325258 - 1	11
DELL 07/06/2001 599142338 - 1	14
OELL 08/21/2001 633185681 - 1	10
DELL 08/03/2001 611243886	13
DELL 09/18/2002 109317744, 103960077, 103961562	23
DELL 10/26/2000 453741027 - 1	12
DELL 10/10/2000 444476501 - 1	3
PLCA 11/14/2002 N/A	4
PLCA 11/15/2002 N/A	3
TIDEMARK CONFERENCE 10/10/2002 N/A	2
TIDEMARK CONFERENCE 05/07/2001 N/A	35
TIDEMARK CONFERENCE 08/09/2002 N/A	21
CANDLEWOOD SUITES 02/06/2001 N/A	3
PLEASANTONCANDLEWOOD SUITES D2/06/2001 N/A	1
ACCOMMODATION TRAVEL STATION 02/21/2001 N/A	7
DELL 03/19/2001 541268264	12
DELL 03/20/2001 541268645 - 1	9
DELL 03/20/2001 541268892 - 1	9
DELL 11/07/2000 N/A	2
DELL 11/21/2000 466671294 - 3	10
DELL 12/05/2000 474599818 - 2	3
DELL 03/14/2000 348285685	2
OELL 04/17/2001 N/A	3
ACCOMMODATION TRAVEL STATION 03/13/2000 N/A	6
ACCOMMODATION TRAVEL STATION 02/D1/2001 N/A	4
SOUTHWEST AIRLINES 09/02/2003 N/A	1
AMERICAN AIRLINES 08/12/2003 N/A	1
PEOPLESOF USER CONFERENCE 02/19/2004 N/A	3
PEOPLESOF USER CONFERENCE 02/19/2004 N/A - 1	3
PEOPLESOF USER CONFERENCE 02/19/2004 N/A - 2	3
GOLDEN NUGGET 02/19/2004 N/A	2
TIDEMARK CONFERENCE 07/01/2003 N/A	36
HYATT REGENCY 11/07/2004 N/A	31
INN AT MORRO BAY 08/18/2004 N/A	4
SAN LOIS OBISPO COUNTY 08/09/2004 N/A	5
CIPUG 09/26/2004 N/A	53
ONTARIO CONVENTION CENTER 06/26/2003 N/A	1
CASH PURCHASES 10/01/2003 N/A	1
SAN MATEO CITY EMPLOYEES FEDERAL 01/26/2004 N/A	1
REIMBURSEMENT 05/12/2004 N/A	4
MISAC 07/12/2003 N/A	4
SPL USER GROUP 05/02/2004 N/A	19
GTC 05/13/2004 N/A	37
PEOPLESOF LEADERSHIP SUMMIT 05/17/2004 N/A	13
HEUG CONFERENCE 03/08/2004 N/A	19
HEUG CONFERENCE 03/08/2004 N/A - 1	23
CDWG 03/25/2002 FP70653 - 3	9
CDWG 04/08/2002 FR93270 - 1	13
CDWG 04/02/2002 FQ94735 - 2	8
CDWG 04/01/2002 FQ82587 - 2	9
CDWG 04/02/2002 FQ94167, FQ27297, FP53284	13
CDWG 04/25/2002 FV04556 - 1	9
CDWG 04/09/2002 FS18862 - 2	10
CDWG 05/15/2002 FY32234 - 2	1
MISAC-GETTING IT TOGETHER 10/25/2003 N/A	33
CIPTUG 10/06/2003 N/A	56
WESTIN HOTELS & RESORTS 11/24/2003 N/A	65
SUMMERFIELD SUITE, BY WYNNDHAM 04/22/2005 N/A	5
SOFTCHOICE 04/10/2000 N/A	4
TIG 08/04/2000 665414	9
STATE & LOCAL GOVERNMENT 11/18/2004 N/A	19
GEAC PUBLIC SAFETY 03/23/1999 84-COF90311-0P	15
COLORGRAPHIC COMMUNICATIONS 11/11/1999 117801	10
APPLE VALLEY FIRE PROTECTION 10/12/1999 N/A	4
LOMAC INFORMATION SYSTEMS, INC. 11/10/1999 N/A	1
COMPUCOM 11/15/1999 83836259	6
TUITION REIMBURSEMENT 08/07/1990 N/A	5
TUITION REIMBURSEMENT 03/29/1993 N/A	7
CDWG 05/15/2002 FY32194 - 2	1
CDWG 05/15/2002 FY39933	12
CDWG 05/15/2002 FY39931	11
CDWG 06/05/2002 GB67205 - 2	8
CDWG 05/23/2002 FZ77252 - 2	9
CDWG 07/10/2002 GH31057 - 2	9
CDWG 07/17/2002 GI66151 - 1	11
CDWG 06/24/2002 GF70899 - 2	9
CDWG 06/28/2002 GF73291 - 2	10
CDWG 06/13/2002 GN31840 - 1	9
CDWG 08/12/2002 GN29187 - 1	11
CDWG 08/09/2002 GM83431 - 2	9
CDWG 09/03/2002 GQ93917, GP64867, GN29187	14
CDWG 10/16/2003 KC06392	8
CDWG 10/13/2003 KA28700	8
CDWG 10/07/2003 JY44162	11
PANASONIC 12/10/1993 PR039541	1
PANASONIC 12/22/1993 N/A	1
TUITION REIMBURSEMENT 03/07/1994 N/A	1
TUITION REIMBURSEMENT 09/20/1993 N/A	1
TUITION REIMBURSEMENT 02/11/1994 IO086212	1
TUITION REIMBURSEMENT 06/25/1993 N/A	1
TUITION REIMBURSEMENT 03/29/1993 N/A - 1	1
TUITION REIMBURSEMENT 08/07/1992 N/A	1
TUITION REIMBURSEMENT 06/25/1993 N/A - 1	1
TUITION REIMBURSEMENT 03/05/1993 IO019851	1
TUITION REIMBURSEMENT 05/17/1993 IO026442	1
BOOKSTORE ATRIUM 06/29/1993 N/A	1
TUITION REIMBURSEMENT 06/29/1993 N/A	1
VERTEX BUSINESS INTERIORS 09/04/2002 N/A	2
CDWG 10/07/2003 JY44162 - 1	11
CDWG 10/06/2003 JX57350	6
CDWG 11/25/2003 KQ90765	7
CDWG 12/26/2003 LB53037	8
CDWG 02/05/2003 H579136	9
CDWG 03/07/2003 HY45782	8
CDWG 03/04/2003 HX88060	7
CDWG 03/26/2003 IC04352	7
CDWG 03/12/2003 HZ34055	7
CDWG 05/07/2003 U54796	8
CDWG 04/29/2003 IH92168	8
CDWG 05/27/2003 IM63114	6
CDWG 05/12/2003 IX19993	8

CDWG 06/26/2003 IS69407	8
CDWG 06/25/2003 IS44208	5
N/A - 7	2
0904	2
0847	2
0484	2
0758	2
1327	2
N/A - 8	1
N/A	2
N/A - 1	2
1542 - 1	2
N/A	2
COWG 07/16/2003 IW41361	6
CDWG 07/14/2003 IVS8394	7
CDWG 08/27/2003 JJ49690	6
CDWG 08/20/2003 JG98626	9
CDWG 08/14/2003 JF27570	6
CLEVELAND WIRE & ELECTRONICS 10/24/2001 22792 - 1	10
COSTCO 08/15/2001 N/A	2
COSTCO 02/22/2002 N/A - 1	1
03/23/1995 PROGRAMMING: TC	5
12/05/1994 REVIEW DATA REPORTS	9
10/04/1994 COMMAND FOR PRINTING REGISTER	1
09/21/1994 PROGRAMMING: INQO (93-94)	5
01/26/1996 CORRECTION OF DATE	12
04/23/2002 PHONE SYSTEM	1
04/23/2002 5682	1
04/23/2002 VOICEMAIL	1
N/A - 1	2
N/A	2
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1594 - 1	2
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1347 - 1	1
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8UY.COM 10/20/1999 CREATE ACCOUNT INFO	1
COSTCO 12/12/2002 N/A	1
COSTCO 01/21/2003 N/A - 1	1
COSTCO 07/11/2003 N/A - 1	1
COSTCO/BEST 8UY/OTHER 08/28/2003 N/A	2
DAILY PRESS 07/22/2002 848955	3
DAILY PRESS 06/05/2003 N/A	1
ROGERS SYSTEMS SPECIALIST 01/20/1999 31543	6
ROGERS SYSTEMS SPECIALIST 01/12/1999 31290	4
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N/A - 2	1
N/A - 3	1
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1459	1
1455	1
1509	2
N/A - 3	1
ROGERS SYSTEMS SPECIALIST 12/21/1998 30524	4
ROGERS SYSTEMS SPECIALIST 11/09/1998 29253	5
ROGERS SYSTEMS SPECIALIST 10/05/1998 28278	6
ROGERS SYSTEMS SPECIALIST 10/06/1998 28199	4
ROGERS SYSTEMS SPECIALIST 07/13/1998 25702	3
ROGERS SYSTEMS SPECIALIST 07/15/1998 25802	2
ROGERS SYSTEMS SPECIALIST 05/21/1998 24347	3
6/1/2001 QUARTERLY UPDATE	34
6/1/2001 TECHNET UPDATE	2
3/28/2001 TECHNET UPDATE	2
9/1/2001 TECHNET UPDATE	2
9/5/2000 SUBSCRIPTION TECHNET	2
8/24/1995 1995 HELPDESK LOG	4
1/1/1996 HELPDESK LOG JAN, FEB, MAR 1996	3
4/1/1996 HELPDESK LOG - APR, MAY, JUNE 1996	5
ROGERS SYSTEMS SPECIALIST 05/12/1998 24108	3
ROGERS SYSTEMS SPECIALIST 06/07/1999 36693	1
ROGERS SYSTEMS SPECIALIST 06/03/1999 36673	1
ROGERS SYSTEMS SPECIALIST 07/14/1998 25799	1
RADIOHACK 12/12/2002 N/A	2
RADIOHACK 03/08/2001 338270	12
RADIOHACK 08/01/2000 722132	3
RADIOHACK 03/01/2001 N/A	3
ESO 12/02/2001 N/A	3
QUILL 03/02/1998 N/A	3
QTEK 08/08/1997 N/A	15
PTL ELECTRIC 01/15/2001 6567	1
PTL ELECTRIC 11/06/2000 6542	1
PTL ELECTRIC 11/03/2000 6502	1
PTL ELECTRIC 06/23/2000 6400	1
PTL ELECTRIC 06/23/2000 6400 - 1	1
PROVANTAGE 12/10/1997 822477	5
PRESENTATION SYSTEMS 06/17/1997 N/A	1
PHOTDEX CORP 09/17/1998 80420	4
PC ZONE/MAC ZONE 05/27/1997 R15313	4
MAC ZONE 05/18/1997 N/A	4
PC ZONE 09/18/1997 271255501014	7
PC ZONE 05/21/1997 16661500101	5
PC ZONE 05/08/1998 5651511-0101	3
PC ZONE 12/06/1996 DA961711	3
PC ZONE 03/06/1998 025376591	3
PC ZONE 02/09/1998 025376591	3
PC ZONE 05/28/1997 168767301018	4
PC ZONE 03/09/1998 N/A	2
PC ZONE 02/27/1998 N/A	2
PC ZONE 03/13/1998 N/A	2
PC ZONE 02/04/1998 430915001019	2
PCS COMPLEAT INC 02/13/1997 000352609	3
PC MALL 10/06/1999 P53658370101	4
PC MALL 07/28/1999 P51162170101	4
PC MALL 10/28/1997 N/A	2
PC CONNECTION 01/10/2000 N/A	6
SYSUNK 11/22/1994 305608	14
SYSUNK 11/23/1994 305624	22
COMMUNITY SERVICES 760-963-5833 06/04/2001	7
CITY MANAGER 760-964-8982 01/24/2002	11
PLANNING 760-963-8321 08/09/2001	7
BUILDING 760-954-8027 01/08/2001	12
CITY MANAGER 760-954-4219 12/21/2000	19
PUBLIC WORKS 760-954-8092 10/17/2000	9
COMMUNITY SERVICES 760-954-3015 07/30/2001	7
VERTEX BUSINESS INTERIORS 08/03/2002 N/A	6
VICTOR VALLEY COMPUTER SERVICES 03/11/1996 N/A	1

DELL 06/16/2004 N/A	1
JACQUELINE STATHIS 05/13/2003 N/A	1
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DELL 05/11/2005 N/A	1
APC 01/28/2003 N/A	1
SUPER PC MEMORY 10/07/1997 5169	5
SUPER PC MEMORY 07/07/1999 233760	7
SUPER PC MEMORY 04/16/1999 226784	4
SUPER PC MEMORY 12/07/1998 217045	6
SUPER PC 09/29/1997 N/A	7
SQRIIBE TECHNOLOGIES 07/07/1997 N/A	1
SOFTCHOICE CDRPORATION 08/27/2001 N/A	8
SPRINT BUSINESS SOLUTIONS CENTER 05/08/2000 N/A	11
SOLUTIONS 4 SURE 06/26/2000 8000616853V1, 800616863V2	21
SOLUTIONS 4 SURE 04/12/2000 80048071V1	2
SOLUTIONS 4 SURE 06/15/2000 800611599V1	1
SDFTCHOICE 09/04/2001 353787	13
SOFTCHOICE 04/23/2001 317872	9
SOFTCHOICE 08/30/2000 252932	10
SOFTCHOICE 07/03/2000 239351	8
SOFTCHOICE 01/31/2001 295525	1
SOFTCHOICE 06/21/2001 335277	7
SOFTCHOICE 06/20/2001 335617	12
SOFTCHOICE 06/26/2001 336998	10
SOFTCHOICE 08/16/2001 349849	10
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SOFTCHOICE 02/21/2001 298939	10
SOFTCHOICE 01/31/2001 294700	13
SOFTCHOICE 01/31/2001 292465	6
SOFTCHOICE 01/31/2001 292288	6
SOFTCHOICE 03/20/2001 307499	2
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SOFTCHOICE 08/28/2000 252163	8
SOFTCHOICE 07/03/0200 241587	6
INFINITY MICRO COMPUTER INC 08/16/2000 27152	5
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0093	1
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2209	1
2210	1
2211	1
2182	1
2183	1
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DELL 09/18/2002 109317744	23
DELL 08/16/2002 907701775	11
DELL 09/15/2002 103076304	16
DELL 09/25/2002 PACKING SUP	2
DELL 09/16/2002 PACKING SUP	2
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DELL 08/02/2002 892064452	20
DELL 05/31/2002 845388107	11
DELL 06/20/2002 861235810	18
DELL 06/30/2002 868839242	11
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ARCHITECTURAL-340-47665819 02/02/2006	1
MAP-340-47843518 02/02/2006	1
MAP-340-47360008 02/02/2006	1
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INOCULATEIT 07/31/2002	2
CITYGIS2, CENTERLINE DATA, USGS, 11/18/2002	6
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FINANCE 955-5079 03/26/2002 - 1	4
FINANCE 955-5073 03/26/2002	4
FINANCE 955-5088 03/26/2002	3
FINANCE 955-5081 03/26/2002 - 1	7
PUBLIC WORKS 246-4776 03/26/2002	3
AIRPORT 246-0688 03/26/2002	20
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BUILDING 760-964-1447 01/03/2001	7
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FINANCE 760-963-7673 08/02/2001	11
POLICE 760-963-4779 10/10/2001	9
FINANCE 760-954-7601 07/11/2001	7
PUBLIC WORKS 760-954-9252 10/17/2000	9
PUBLIC WORKS 760-964-2610 06/26/2001	8
ENGINEERING 760-963-7937 07/08/2002	2
BUILDING 760-963-0977 06/28/2001	7
INFORMATION SERVICES 760-963-6914 11/06/2001	12
PUBLIC WORKS 760-954-4649 05/31/2002	16
BUILDING 760-964-2707 10/15/2001	3
COMMUNITY SERVICES 760-963-4343 04/23/2001	25
POLICE 760-964-4491 07/11/2001	17
BUILDING 760-963-9587 01/14/2002	4
PUBLIC WORKS 760-900-0484 07/23/2001	2
REDEVELOPMENT AGENCY 760-954-4666 10/22/2001	20
BUILDING 760-964-1393 01/16/2002	3
FINANCE 760-954-7622 01/11/2002	18
COMMUNITY SERVICES 760-963-1558 05/02/2001	13
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CITY MANAGER 39800112852274 10/29/1997	2
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CITY MANAGER 39800112888576 10/27/1997	3
PLANNING 61995551303050 03/12/1996	4
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04/23/2002 ISSUES	1
04/23/2002 TELEPHONE ISSUES	2
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09/26/2002 NEEDED LINE - 1	5
09/26/2002 SINGLE LINE INSTALLED	2
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AUTODESK, INC. 06/07/2005 N/A	1
MICROSOFT 06/24/2005 N/A	1
CITY OF VICTORVILLE 03/29/2005 N/A	1
CITY OF VICTORVILLE DE DES PROPS N/A	1

VICTOR VALLEY COMPUTER SERVICE 12/20/2001 1976 - 1	1
POUCE 241-1015 03/26/2002	29
FIRE 955-5225 03/26/2002	23
PUBLIC WORKS 03/26/2002	1
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N/A 01/01/1900 - 3	6
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N/A 01/01/1900 - 4	2
FIRE 245-8107 06/18/1999	6
FIRE 955-8252 05/12/1999	3
VICTOR VALLEY COMPUTER SERVICE 12/10/2001 1973	1
VICTOR VALLEY COMPUTER SERVICE 12/10/2001 1972	1
VICTOR VALLEY COMPUTER SERVICE 12/13/2001 1974	1
JOHN WILLIAMS SERVICES 09/23/2003 0004 - 1	1
JOHN WILLIAMS SERVICES 10/13/2003 N/A	1
OFFICE OF ASSESSOR, 58 COUNTY 10/01/2001 98532 - 1	1
VCS 01/01/2002 N/A	1
7/1/1996 HELPDISK LOG - JUL, AUG, SEP 1996	15
10/1/1996 HELPDISK LOG - OCT, NOV, DEC 1996	18
1/1/1997 HELPDISK LOG - JAN, FEB, MAR 1997	13
4/1/1997 HELPDISK LOG - APR, MAY, JUN 1997	14
7/1/1997 HELPDISK LOG - JUL, AUG, SEP 1997	12
10/1/1997 HELPDISK LOG - OCT, NOV, DEC 1997	8
1/1/1998 HELPDISK LOG - 1998	5
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POUCE 61924129117636 03/12/1996	3
POUCE 76024129115563 05/28/1997	2
INFORMATION SERVICES 76024661158325 05/30/1997 - 1	3
BUILDING 61995551005151 04/04/1996	3
ENGINEERING 61995551555115 03/14/1997	2
FIRE 76095552252525 04/17/1997	4
11/13/1995 REQUEST FOR ADDITION OF RECEIPT	3
1/2/1997 DELETE FAP #267, 1009	1
1/2/1997 DATA SHEET 12372 KIRKWOOD OR	1
10/1/1996 DELETE FAP #563 - 15168 LA PAZ DRIVE	1
9/25/2000 METER READ REQUEST	7
3/22/2001 METER READ ENTRY FORM	1
11/13/2001 TECHNET SUBSCRIPTION RENEWAL	2
CITY MANAGER 61995550255225 04/12/1996	5
HUMAN RESOURCES 61995550454545 03/11/1996	1
ENGINEERING 8681206621 03/10/1998	1
CITY MANAGER 76095550255225 04/22/1997	1
CITY MANAGER 61995550255225 04/12/1996 - 1	1
PUBLIC WORKS 954-7996 12/06/2001	4
PUBLIC WORKS STANDBY PHONE 03/25/2002	3
PUBLIC WORKS STANDBY PHONE 03/25/2002 - 1	4
PUBLIC WORKS STANDBY PHONE 03/18/2002	2
COMMUNITY SERVICES 760-900-8875 03/15/2002	4
PUBLIC WORKS STANDBY PHONE 03/12/2002	2
PUBLIC WORKS STANDBY PHONE 03/15/2002	1
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PUBLIC WORKS STANDBY PHONE 01/01/2000	3
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FINANCE 760-963-6813 01/01/2000	3
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FINANCE 760-964-5451 04/26/2000	1
FINANCE 12/01/2000	1
FINANCE 10/31/2000	1
FINANCE 11/01/2000	3
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INFORMATION SERVICES 10/03/1990	1
FINANCE 619-245-3411 10/01/1990	1
FINANCE 619-241-7370 06/27/1990	1
FINANCE 619-245-5311 02/08/1991	1
FINANCE 619-245-5551 07/24/1991	1
FINANCE 619-245-3411 09/05/1991	1
FINANCE 619-245-4860 08/07/1991	1
FINANCE 619-245-6469 10/10/1991	1
FINANCE 619-241-6365 11/05/1991	1
FINANCE 619-245-3411 03/19/1988	1
FINANCE 619-245-5311 01/21/1988	1
FINANCE 619-245-5551 01/20/1988	1
FINANCE 619-245-5551 08/05/1988	1
HUMAN COMPUTER 01/03/2001 20604	1
HUMAN COMPUTER 04/26/1999 N/A	2
HUMAN COMPUTER 04/21/1999 N/A	1
HUMAN COMPUTER 10/05/1998 8623	1
HUMAN COMPUTER 06/05/1998 N/A	1
HUMAN COMPUTER 10/13/1997 4242	1
HUMAN COMPUTER 03/14/1997 2641	3
HEWLETT PACKARD 04/19/1995 2403K2086	7
COMMUNITY SERVICES 619-245-4860 07/12/1989	1
FINANCE 619-245-3411 08/30/1988	1
FINANCE 619-245-5311 01/18/1990	1
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FINANCE 619-245-3411 08/13/1990	1
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COMMUNITY SERVICES 619-245-5551 08/09/1989	1
VERIZON 06/19/2002 N/A	1
VERIZON 04/28/2002 N/A	1
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VERIZON 03/07/2002 N/A	1
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VERIZON 06/07/2002 N/A	1
MICROSOFT 04/23/2005 N/A	1
DELL 04/26/2005 N/A	1
OFFICE DEPOT 03/02/2005 N/A	1
FIRE 01/22/1999	6
FIRE 241-1846 07/15/1997	6
CDWG 07/18/2001 EC41510 - 1	12
CDWG 07/20/2001 EC70853	4
CDWG 09/10/2001 EK44420 - 1	11
CDWG 10/08/2002 GX79715 - 1	10
CDWG 10/29/2002 HB68285 - 1	11
CDWG 10/08/2002	1
CITY OF VICTORVILLE 03/07/2005 N/A	1
PTL ELECTRIC 05/10/2004 7561	1
PTL ELECTRIC 04/19/2004 7525	1
ALLCOM 12/05/2004 N/A	1
RADIOHACK 06/10/2004 550206	1
BEST BUY 09/03/2003 N/A - 1	1
BEST BUY 09/03/2003 N/A - 2	1
PTL ELECTRIC 05/20/2004 7569	1
CDWG 10/08/2002 - 1	1
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CDWG 01/08/2001 DA80812 - 1	9
CDWG 11/05/2001 ES97406 - 1	11
CDWG 12/11/2001	1

CDWG 12/12/2001 EZ07435 - 1	9
CDWG 05/24/2001 0U65546 - 1	9
CDWG 12/11/2002 HJ30868 - 1	10
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XEROX CAPITAL SERVICES, LLC 09/16/2002 090971751	1
CDWG 12/20/2000 CY87875	9
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CORECAL ENGLISH, OFFICE XP 09/16/2002	1
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COMMUNITY SERVICES 04/25/1990	1
FIRE 619-241-7370 05/28/1993	1
FINANCE 619-245-7756 07/19/1994	1
FINANCE 01/10/1992	1
FINANCE 619-243-9954 02/26/1992	1
FIRE 245-5311 02/18/1992	1
COMMUNITY SERVICES 245-6467 02/18/1992	1
FINANCE 245-2714 02/14/1992	1
HEWLETT PACKARD 04/19/1995 2431K2076	7
HEWLETT PACKARD 08/14/1994 N/A	2
HEWLETT PACKARD 05/16/1994 2403K2085	7
HEWLETT PACKARD 05/16/1994 2431K2075	7
HEWLETT PACKARD 07/09/1993 2403K2084	4
HEWLETT PACKARD 07/09/1993 2431K2074	4
HEWLETT PACKARD 07/14/1992 243101484	6
FIRE 245-7370 02/19/1992	1
FINANCE 619-955-5000 02/14/1992	1
FINANCE 619-245-3411 01/13/1992	1
FIRE 191-1260 03/03/1992	1
COMMUNITY SERVICES 245-4860 02/14/1992	1
FINANCE 02/19/1993	1
FIRE 619-241-7370 10/22/1992	1
FIRE 619-245-7756 08/11/1992	1
HEWLETT PACKARD 07/14/1992 243101485	6
HEWLETT PACKARD 07/06/1992 2403190579	10
HEWLETT PACKARD 07/06/1992 2403190579 - 1	7
HEWLETT PACKARD 07/06/1992 2431K2072	9
HEWLETT PACKARD 01/01/2000 HP H5354A	6
HEWLETT PACKARD 01/01/2000 HP H5351A	6
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09/05/2002 TELEPHONE	3
06/11/2003 PUSH-BUTTON DOOR KNOB/MOTION DETECTOR/DOOR RETURN	2
11/19/2003 REMODEL OF FRONT OFFICE	2
02/24/2000 PROGRAMMING	2
03/22/2000 OPERATIONS	1
09/13/1994 VERIFICATION OF DATA	5
01/26/2000 PROGRAMMING	7
NETWORK INFRASTRUCTURE CORP 03/12/2002	13
HEWLETT PACKARD 01/01/2000 HP SUPPORTLINE	6
COMPUTERLAND 03/16/1992 AR9A25-078378	11
MICROSOFT SELECT 03/19/2001 PACKING SLIP	1
MICROSOFT SELECT 01/26/2001 PACKING SLIP	1
MICROSOFT SELECT 01/26/2001 PACKING SLIP - 1	1
MICROSOFT 07/01/2000 RELEASE NOTES FOR MS CD-ROM KIT	1
MICROSOFT 07/01/2000 JULY UPDATE KIT ALL	2
FIRE 191-1269 02/28/1992	1
FIRE 110-0153 02/13/1992	1
FINANCE 245-3411 02/07/1992	1
FINANCE 955-5100 03/10/1992	1
FINANCE 955-5000 05/27/1992	1
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FINANCE 0340842 12/19/2000	1
FINANCE 760-952-0133 12/21/2000	1
HEWLETT-PACKARD COMPANY 09/03/1991	6
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SELECTRON TECHNOLOGIES, INC. 01/01/2002	4
IKON 11/20/2003	2
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8/30/2001 UPS LABEL	5
8/1/1995 UPDATE MANUAL	71
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5/27/1999 AUTHENTICATION LICENSE NUMBER	1
MICROSOFT SELECT 03/14/2001 PACKING SLIP	2
TECH DATA CORPORATION 06/21/2002 D140719	2
SYSINCT 10/24/2001 0011603-IN	8
SYSINCT 06/13/2001 0011116-IN	14
MICROSOFT TECHNET 12/17/1997 N/A	9
MICROSOFT TECHNET 10/15/1998 N/A	6
MICROSOFT TECHNET 10/19/1999 N/A	3
5/27/1999 README.TXT	3
8/11/1997 LAN MAIL SMTP SERVER	3
2/9/1999 UNPAID BALANCE	3
1/15/2002 CANCEL CELL PHONE NUMBER	2
1/15/1997 BBS INSTRUCTIONS	1
6/7/1993 JUSTIFICATION OF HP SERVICE CONTRACT RENEWAL	1
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10/1/1996 COMMERCIAL SANITATION RATE CHANGES	4
CISCO SECURE PIX FIREWALL 01/01/2000	16
CISCO SYSTEMS, INC. 01/28/2003	4
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ACTIVE NETWORK INC-RECWARE OIV 01/30/2002	5
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CIVIL DESIGN-340-47360198 02/02/2006	1
CIVIL DESIGN-340-47360225 02/02/2006	1
ARCHITECTURAL-340-45057536 02/02/2006	1
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BLUEBIRD 11/01/2000 BLUEBIRD ACQUIRED BY OPEN TEXT	1
BUY.COM 10/24/2000 8695808	13
BUY.COM 09/19/2000 8432728	11
MICROSOFT TECHNET 05/27/1999 N/A	1
VICTOR VALLEY COMPUTER SERVICES 10/04/1999 1917	1
VICTOR VALLEY COMPUTER SERVICE 12/01/2001 1971, 1969	13
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VICTOR VALLEY COMPUTER SERVICE 12/17/1992 N/A	1
VICTOR VALLEY COMPUTER SERVICE 06/16/1993 N/A	1
VICTOR VALLEY COMPUTER SERVICES 12/15/1992 1147	3
VICTOR VALLEY COMPUTER SERVICES 02/28/1994 N/A	3
MICROWAREHOUSE 08/27/1997 N/A	9
WEATHER SYSTEMS COMPANY 08/23/1999 N/A	41
PAD AM 11/11/1998 359383,357624	11
X10 10/06/2000 578043	8
ADVANTAGE LASER PRODUCTS, INC. 06/15/1998 110974	1
FINANCE 436289 07/27/2000	1
FINANCE 436289 06/28/2000	1
FINANCE 436289 05/16/2000	1
FINANCE 436289 01/26/2000	1
FINANCE 760-952-6001 01/28/2000	1
FINANCE 12/22/1999	1
FINANCE 10/19/1999	1
FINANCE 436289 08/25/1999	1
HOW IS THE NUMBER DERIVED	1
FOR COMMERCIAL LABELS	1
PEOPLESOF PAYROLL TAX UPDATE 998-G TAX UPDATE NOTES	69
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PEOPLESOF PAYROLL TAX UPDATE 998-E TAX UPDATE NOTES	30
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ADVANTAGE LASER PRODUCTS, INC. 05/04/1995 N/A	1
ADVANTAGE LASER PRODUCTS, INC. 07/07/1999 110974	1
ADVANTAGE LASER PRODUCTS, INC. 07/09/1999 111228	10
ADVANTAGE LASER PRODUCTS 06/15/1998 94254	9
CDWG 09/30/1997 N/A	1
BOXWARE INC 08/06/1999 0817804	6
K LOG 05/27/1998 9802158	2
KEYSTONE 04/29/1999 N/A	1
KEYSTONE 04/06/1999 30022987	3
KEYSTONE 07/14/1998 1156269	2
KEYSTONE 10/09/1998 1164323	6
KEYSTONE 06/17/1998 N/A	4
KEYSTONE 12/04/1997 1132281	5
KEYSTONE 05/07/1997 1107848	5
MACMILLAN PUBLISHING USA 03/29/1997 17-96-3145	2
MACMILLAN PUBLISHING USA 04/01/1997 17967946	1
MACMILLAN PUBLISHING USA 03/11/1997 17879670	1
KNOWLEDGE NET 10/23/2000 N/A	10
KNOWLEDGE NET 10/06/2000 N/A	7
LOMAC INFORMATION SYSTEMS, INC. 10/07/1998 8422	2
LOMAC INFORMATION SYSTEMS, INC. 11/18/1998 186736	2
LOMAC INFORMATION SYSTEMS, INC. 10/12/1998 8256	5
LOMAC INFORMATION SYSTEMS, INC. 09/05/1998 1413	5
LOMAC INFORMATION SYSTEMS, INC. 06/22/1998 7913	2
LOMAC 06/23/1998 SROW7933	1
LOMAC 05/18/1998 7804	3
LOMAC 04/10/1998 4680	1
LOMAC 04/21/1998 7718	1
LOMAC 04/02/1998 980471	1
LOMAC 04/01/1998 N/A	1
LOMAC 03/31/1998 N/A	1
LOMAC 03/20/1998 N/A	1
LOMAC 03/05/1998 N/A	3
LOMAC 03/31/1998 7656	2
LOMAC 09/11/1997 6771	2
LOMAC 03/13/1997 N/A	2
LOMAC 01/22/1997 N/A	2
LOMAC 01/25/2000 N/A	1
LOWRY 12/06/2001 429377	9
LOWRY 09/11/2001 419274	8
LOWRY 11/02/2000 382334	7
MCKESSON WATER PRODUCTS 09/28/2000 5952333-64	10
SYSLINK COMPUTER CORP. 10/06/1994 N/A	1
TECH DATA 02/26/1998 C351476	2
TIGERDIRECT, INC. 05/01/1997 N/A	9
MOTOROLA 03/22/2002 N/A	2
MOTOROLA 03/28/2002 N/A	2
PUBLIC WORKS 11/20/2003	1
INFORMATION SERVICES 760-952-5139 07/16/2003	1
INFORMATION SERVICES 760-952-6208 11/25/2002	1
INFORMATION SERVICES 760-952-6194 01/23/2003	1
FINANCE 436289 02/20/2002	1
COMMUNITY SERVICES 952-6208 09/24/2002	1
COMMUNITY SERVICES 07/26/2002	1
PTL ELECTRIC 05/27/2004 7576	1
PAULSON PAINT INC. 06/02/2004 64732	1
ALLCOM 01/05/2005 N/A	1
CITY OF VICTORVILLE 01/19/2005 N/A	1
VCS 08/01/2002 1984	1
AMTEK 12/01/2004 0065004-IN	1
VCS 02/03/2003 1989, 1988, 1990	1
VICTOR VALLEY COMPUTER SERVICES 01/10/2003 1988	1
BUY.COM 10/20/2000 8612920	9
BUY.COM 10/18/2000 8775441	10
BUY.COM 10/14/2000 8517473	12

BUY.COM 10/04/2000 8362558	12
BUY.COM 09/27/2000 8260566	11
BUY.COM 09/26/2000 8241585	12
BUY.COM 09/16/2000 8157230	9
VICTOR VALLEY COMPUTER SERVICES 01/31/2003 1989	1
VERIZON 02/27/2002 C60001086300CH37562	1
ULTIMATE INTERNET ACCESS 11/28/2003 MS1435	1
ULTIMATE INTERNET ACCESS 09/28/2003 MS1435	1
ULTIMATE INTERNET ACCESS 10/28/2003 MS1435	1
ULTIMATE INTERNET ACCESS 09/23/2003 MS1435	1
ULTIMATE INTERNET ACCESS 09/28/2003 MS1435 - 1	1
BUY.COM 09/16/2000 8158570	9
BUY.COM 08/10/2000 7904915	11
BUY.COM 08/02/2000 7774279	9
BUY.COM 07/24/2000 7662682	9
BUY.COM 06/14/2000 6038425	2
BUY.COM 06/13/2000 6026604	1
BUY.COM 06/07/2000 5965832	1
BUY.COM 05/30/2000 5800441	3
11/21/1995 QUESTIONS REGARDING SANITATION REGISTER TOTALS	3
10/5/1995 HISTORY REVENUE/EXPENDITURE PROJECT	2
10/11/1995 COMMERCIAL TRASH ACCOUNTS	1
8/5/1994 FINANCIAL REPORTS RELATING TO REVENUES	3
10/2/1997 CAT UCENSING PROGRAM	2
7/9/1993 CHANGES ON SANITATION BILL	2
11/6/1996 PAYROLL DISTRIBUTION PROBLEMS	1
FINANCE 436289 12/19/2001	1
FINANCE 760-952-6220 08/21/2001	1
FINANCE 760-952-6215 01/18/2001	1
FINANCE 11/20/2001	1
FINANCE 760-952-5263 04/04/2001	1
AIRPORT 07/08/1999	1
AIRPORT 07/08/1999 - 1	1
AIRPORT 955-5217 07/08/1999	1
MOTOROLA 12/12/2000 N/A	5
MOTOROLA 03/25/2001 N/A	3
MOTOROLA 12/20/2000 N/A	5
MOBILEPLANET 09/24/1997 N/A	6
NCR DOCUMENT SERVICES 09/16/1999 N/A	1
NCR DOCUMENT SERVICES 02/19/1998 N/A	3
NATIONAL TONER TECHNOLOGY 11/30/2000 00011015	10
NEUTRON, INC. 02/23/1998 779089	1
9/24/1996 HP ATTENTION REQUESTS	1
12/26/1996 CITY PAYROLL	1
12/26/1996 CITY PAYROLL - 1	1
12/23/1996 PAYROLL END OF THE YEAR/BEGINNING OF THE YEAR	1
1/26/1998 DOG LICENSE RENEWAL	1
9/15/1997 PAYROLL PART TIME EMPLOYEES ALTERNATE RETIREMENT PLAN	1
8/12/1992 HP3000 ATTENTION REQUEST	1
PEOPLESOF PAYROLL TAX UPDATE 998-8 TAX UPDATE NOTES	50
CALIFORNIA STATE FIRE MARSHAL'S CFIRS PROGRAM	118
ARCHIVE INVENTORY	1
ARCHIVE INVENTORY - 1	1
ARCHIVE INVENTORY - 2	1
ARCHIVE INVENTORY - 3	1
ARCHIVE INVENTORY - 4	1
ARCHIVE INVENTORY - 5	1
3/5/1997 RELOCATION OF TELEPHONES, FAX MACHINE, COMPUTERS, & PRINTERS	1
5/12/1997 OCCUPANCY INSPECTIONS	1
3/13/1997 NUTPLUS FILES	1
7/14/1997 ACCESS TO REFLECTIONS PROGRAM-CLERK TYPIST MARY HILL	1
5/13/1996 COMPUTER PROGRAMMING REQUEST	1
8/15/1996 NOTICE TO REMOVE OR ABATE	1
1/1/1986 NOTICE TO REMOVE OR ABATE	1
FINANCE 11/18/1999	1
FINANCE 13252457 03/07/2000	1
FINANCE 04/04/2001	1
FINANCE 760-952-6503 12/03/1999	2
INFORMATION SERVICES 06/24/2003	10
INFORMATION SERVICES 06/24/2003 - 1	8
INFORMATION SERVICES 06/24/2002	6
INFORMATION SERVICES 760-955-5069 08/25/2003	6
7/18/1995 FIRE HYDRANT COMPUTER PROGRAM	1
5/2/1997 FIRE HYDRANT COMPUTER PROGRAM	1
11/24/1997 HAZ-MAT COMPUTER PROGRAMMING	1
12/1/1995 COMPUTER COMMITTEE MEETING	1
8/11/1995 COMPUTER	1
7/18/1995 COMPUTER HP ACCESS	1
7/13/1995 KEYBOARD	1
3/29/1996 COMPUTER PURCHASE	1
INFORMATION SERVICES 06/11/2003	8
INFORMATION SERVICES 07/24/2002	2
INFORMATION SERVICES 08/01/2002	6
INFORMATION SERVICES 01/01/2002	6
INFORMATION SERVICES 760-246-6115 05/21/2003	5
PUBLIC WORKS 05/22/2002	3
INFORMATION SERVICES 760-843-8414 01/18/2003	2
10/30/1997 HAZARD ABATEMENT PROGRAM UPGRADE	1
10/18/1996 COMPUTER/PRINTER INTERCONNECT	1
1/1/1986 NOTICE TO REMOVE OR ABATE - 1	1
12/7/1994 FIRE HYDRANT COMPUTER PROGRAM	1
2/23/1995 FIRE HYDRANT COMPUTER PROGRAM	1
12/14/1992 ASSESSMENT OF DISTRICT SOFTWARE PROPOSAL	1
8/4/1992 PRICING ON 140 MEGABYTE DISKS	1
COMMUNITY SERVICES 760-243-1936 03/12/2003	8
FINANCE 760-246-3255 02/07/2002	5
FINANCE 08/08/1989	5
FINANCE 619-245-4860 06/27/1990	6
COMMUNITY SERVICES 05/08/1990	2
FINANCE 01/30/1991	2
CITY MANAGER 760-955-3859 03/13/2002	7
AIRPORT 05/17/2002	4
COMMUNITY SERVICES 760-655-3860 06/18/2002	4
COMMUNITY SERVICES 760-955-5288 05/30/2002	5
FINANCE 08/07/1998	38
FINANCE 04/20/1999	4
FINANCE 619-245-7756 06/17/1993	3
FINANCE 619-241-7370 05/28/1993	2
FINANCE 01/08/1992	6
FINANCE 03/11/1992	6
FINANCE 01/13/1992	4
FINANCE 955-5089 02/10/1992	4
FINANCE 619-245-7756 06/05/1991	2
FINANCE 04/16/1991	3
FINANCE 05/19/1992	11
FINANCE 01/09/2001	7
FINANCE 760-952-6221 12/19/2000	3
FINANCE 760-952-6229 08/16/2000	4
ULTIMATE INTERNET ACCESS 09/28/2003 MS1435 - 2	1
ULTIMATE INTERNET ACCESS 09/23/2003 MS1435 - 1	1

ULTIMATE INTERNET ACCESS 08/12/2003 MS1435	1
ULTIMATE INTERNET ACCESS 08/28/2003 MS1435	1
ULTIMATE INTERNET ACCESS 11/26/2003 MS1435	1
ULTIMATE INTERNET ACCESS 11/28/2003 MS1435 - 1	1
FINANCE 08/28/2000	4
FINANCE 760-952-0170 08/08/2000	4
FINANCE 06/28/2000	2
FINANCE 06/30/2000	2
FINANCE 06/27/2000	2
FINANCE 07/10/2000	2
FINANCE 07/14/2000	2
FINANCE 02/28/2000	2
FINANCE 11/27/2001	18
ULTIMATE INTERNET ACCESS 12/28/2003 MS1435	1
MGM GRAND HOTEL 05/05/2004 N/A	1
LOWE'S 06/01/2004 N/A	1
CITY OF VICTORVILLE 04/11/2005 N/A	1
CLOSET-MASTER.COM 05/24/2004 N/A	1
CLOSET-MASTER INC 06/03/2004 N/A	1
MICROSOFT 05/25/2005 N/A	1
VICTOR VALLEY COMPUTER SERVICES 02/03/2003 1990	1
BUY.COM 05/18/2000 5721046	3
BUY.COM 04/17/2000 5300387	6
BUY.COM 03/20/2000 4882094	2
BUY.COM 03/14/2000 4794751	5
BUY.COM 11/08/2000 9055713 - 1	14
COMPU.COM 01/01/1998 MULTIPLE ACCT SHIPPING REPORT	5
INOCULATET 08/02/2002	2
COMMUNITY SERVICES 245-5551 02/08/1999	1
MICROSOFT 12/21/2004 N/A	1
REXEL CALCON 05/17/2004 489302701	1
REXEL CALCON 04/19/2004 489217101	1
H & E 06/01/2004 N/A	1
EARTHUNK 09/20/2004 192327594	1
EARTHUNK 09/20/2004 188308722	1
VICTOR VALLEY COMPUTER SERVICES 07/31/2002 1984	1
CALIFORNIA STATE COMPUTER STORE 02/11/1997 N/A	1
COMMUNITY SERVICES 955-5280 02/08/1999	1
COMMUNITY SERVICES 955-5282 02/08/1999	1
COMMUNITY SERVICES 246-6611 02/08/1999	1
AIRPORT 246-3362 02/08/1999	1
COMMUNITY SERVICES 955-5255 02/08/1999	1
N/A 955-5255 02/08/1999	1
HUMAN RESOURCES 955-5045 02/08/1999	1
HUMAN RESOURCES 955-5045 02/08/1999 - 1	1
FIRE 241-7370 02/08/1999	1
COMMUNITY SERVICES 245-4459 02/08/1999	1
FIRE 955-5251 02/08/1999	1
FIRE 245-7756 02/08/1999	1
FIRE 955-5252 02/08/1999	1
N/A 955-5241 02/08/1999	1
N/A 955-5241 02/08/1999 - 1	1
WILUAM SCOTSMAN 04/13/2004 41378721	1
COMPUTERLAND 03/07/2002 N/A	1
COMPUTERLAND 03/27/1992 N/A - 1	1
MICROSOFT 01/04/2005 N/A	1
PEOPLESOFT 07/10/2002 USA0007248	1
XEROX 03/19/2003 N/A	1
PEOPLESOFT 07/10/2002 USA0007247	1
OELL 08/27/2003 N/A	1
AT&T WIRELESS 09/29/2004 N/A	4
MGM GRANO HOTEL & CASINO 05/19/2004 N/A	6
DOUBLETREE HOTEL 04/06/2004 N/A	7
CLOSET-MASTER.COM 05/24/2004 N/A - 1	3
DOUBLETREE HOTEL 05/27/2004 N/A	3
ULTIMATE INTERNET ACCESS 01/07/2003 N/A	2
VERIZON 03/28/2003 N/A	9
VERIZON 04/28/2003 N/A	12
VERIZON 04/28/2003 N/A - 1	3
VERIZON 04/28/2003 N/A - 2	3
VERIZON 04/25/2003 N/A - 2	3
VERIZON 04/07/2003 N/A - 1	3
VERIZON 06/19/2002 N/A - 1	6
VERIZON 04/22/2003 N/A	8
VERIZON 01/25/2002 N/A	6
VERIZON 02/25/2003 N/A	4
VERIZON 04/19/2003 N/A	3
VERIZON 04/19/2003 N/A - 1	3
VERIZON 04/28/2003 N/A - 3	3
VERIZON 06/19/2002 N/A - 2	7
FEDEX 09/03/2003 N/A	2
SPECTRUM COMMUNICATIONS 06/19/2004 0001354-IN	13
SPECTRUM COMMUNICATIONS 04/14/2004 0001224-IN	9
SPECTRUM COMMUNICATIONS 03/31/2004 0001204-IN	5
LOMAC INFORMATION SYSTEMS, INC. 05/28/2004 13612	6
LOMAC INFORMATION SYSTEMS, INC. 04/23/2004 13560	11
OUTBACK 06/15/2004 05	4
OUTBACK 03/15/2004 04	4
OUTBACK 03/15/2004 06	4
OUTBACK 03/15/2004 07	5
NEUTRON, INC. 09/29/1998 0707713B	15
OFFICE OF ASSESSOR, 58C 04/30/2001 98304	1
OFFICE OF ASSESSOR, 58C 10/10/2000 98043	1
OFFICE OF ASSESSOR, 58C 07/02/2002 N/A	2
OFFICE OF ASSESSOR, 58C 08/21/2000 97943	2
PAULSON PAINT INC. 05/10/2002 43349	1
MICRO WAREHOUSE 12/11/1997 N/A	3
ARCHIVE INVENTORY - 6	8
ARCHIVE INVENTORY - 7	10
ARCHIVE INVENTORY - 8	4
ARCHIVE INVENTORY - 9	4
ARCHIVE INVENTORY - 10	7
ARCHIVE INVENTORY - 11	3
ARCHIVE INVENTORY - 12	6
ARCHIVE INVENTORY - 13	5
ARCHIVE INVENTORY - 14	6
MICRO WAREHOUSE 12/17/1997 N/A	1
MICRO WAREHOUSE 10/13/1997 N/A	1
MICRO WAREHOUSE 10/16/1997 N/A	4
MICRO WAREHOUSE 10/10/1997 N/A	2
MICRO WAREHOUSE 10/07/1997 N/A	3
MICROWAREHOUSE 12/16/1997 N/A	1
MICROSOFT PRESS 11/24/1994 N/A	4
DGS STATE OF CALIFORNIA 04/13/2001 N/A	63
BACKPACK	83
PS USAGE QUESTIONNAIRE	26
PS USAGE QUESTIONNAIRE - 1	36
PS USAGE QUESTIONNAIRE - 2	52
PS USAGE QUESTIONNAIRE - 3	77
PS USAGE QUESTIONNAIRE - 4	60
PS USAGE QUESTIONNAIRE - 5	14
PS USAGE QUESTIONNAIRE - 6	36
2/21/1995 FIRE DEPARTMENT-FIRE HYDRANT MAINTNANCE SYSTEM	1

11/20/1992 C.A.D. REPLACEMENT	1
5/6/1996 INSTALLATION OF INTEGRATED NOISE MODEL (INM) SOFTWARE	1
12/9/1997 INTERNET CONNECTION	1
8/25/1999 CRT FOR SO CAL LOGISTICS AIRPORT	1
9/7/1999 US CUSTOMS CONNECTION TO SCLA	1
PS USAGE QUESTIONNAIRE - 7	29
PS USAGE QUESTIONNAIRE - 8	35
PS USAGE QUESTIONNAIRE - 9	14
SOLUTIONS MANUAL	31
SOLUTIONS MANUAL	8
SOLUTIONS MANUAL	17
SOLUTIONS MANUAL - 1	5
SOLUTIONS MANUAL	30
SOLUTIONS MANUAL - 1	37
FIRE 245-5312 02/08/1999	1
FIRE 245-5312 02/08/1999 - 1	1
N/A 245-3217 02/19/1997	1
FINANCE 955-5055 02/08/1999	1
FINANCE 955-5055 02/08/1999 - 1	1
FINANCE 955-5055 02/08/1999 - 2	1
ENGINEERING 955-5155 02/08/1999	1
ENGINEERING 955-5155 02/08/1999 - 1	1
BUILDING 955-5100 02/08/1999	1
BUILDING 955-5100 02/08/1999 - 1	1
N/A 955-1820 02/08/1999	1
CDWG 02/25/2002 FK84797 - 2	1
CDWG 04/12/2002 F594908 - 1	9
CDWG 07/24/2002 GJ80875 - 1	11
CDWG 11/01/2002	1
CDWG 08/20/2001 OY43175	11
CDWG 10/08/2002 GX86561, GU98170	21
CDWG 10/21/2002	1
CDWG 10/24/2002 HA83036 - 1	12
CDWG 10/24/2002	1
CDWG 09/17/2002 GW03250	10
CDWG 02/22/2002 FK47341 - 1	7
CDWG 04/01/2002 FQ82587 - 1	9
CDWG 04/01/2002	1
CDWG 04/25/2002	1
CDWG 05/07/2002 FW94785 - 1	11
CDWG 08/09/2002 GM83603 - 1	12
COWG 09/11/2002	1
CDWG 09/12/2002 G582447 - 1	13
CDWG 08/28/2002 GQ24862, GU98170	14
CDWG 08/28/2002 PACKING LIST	1
CDWG 09/30/2002	1
DOCUMENTS FOR SIGNATURE	8
CANNOT RESOLVE CIRCULAR REFERENCES	3
LOGGING ON	2
HP SUPPORTLINE USER GUIDE	49
COMPUTER ROOM INVENTORY	1
CHANGING THE LINE PRINTER RIBBON	1
PARTIAL SYSTEM BACKUP	1
TO DELETE SANITATION ACCOUNTS	1
PROCEDURES FOR PLACING A PROGRAM INTO PRODUCTION	1
TO MODIFY BUILDING PERMITS TO EXCLUDE STORM DRAIN FEE	1
INSTRUCTIONS FOR DOING A MANUAL BACKUP	1
INSTALLATION FILES FOR PROGRAM	2
1997 VERSION T18-4 FORMAT	9
OEMANO FOR CORRECTED MAGNETIC MEDIA OR HARD COPY WAGE DETAIL	3
HP 3000-SYSTEM OPERATOR DAILY ROUTINE	3
MICROSOFT SELECT 03/29/1999 N/A	1
MICROSOFT SELECT 02/10/1999 N/A	1
MICROSOFT SELECT 12/04/1998 N/A	1
PEOPLE SOFT 12/20/1999 228715	2
ULTIMATE INTERNET ACCESS 07/16/2002 N/A	10
ULTIMATE INTERNET ACCESS 09/09/2000 N/A	4
ULTIMATE INTERNET ACCESS 07/17/2001 N/A	14
FINANCE 04/22/2002	3
FINANCE UNKNOWN 01/01/1900	2
FINANCE UNKNOWN 04/01/2000	2
N/A 955-5100 07/17/1996	1
BUILDING 955-5102 07/18/1995	1
BUILDING 955-5105 07/18/1995	1
BUILDING 955-5105 07/14/1995	1
BUILDING 955-5108 07/17/1995	1
ULTIMATE INTERNET ACCESS 11/01/2000 N/A	1
ULTIMATE INTERNET ACCESS 09/01/2000 N/A	1
ULTIMATE INTERNET ACCESS 08/01/2000 N/A	2
ULTIMATE INTERNET ACCESS 07/01/2000 N/A	4
ULTIMATE INTERNET ACCESS 08/21/2000 N/A	2
ULTIMATE INTERNET ACCESS 05/01/2000 N/A	2
ULTIMATE INTERNET ACCESS 05/01/2000 N/A - 1	1
ULTIMATE INTERNET ACCESS 07/01/2002 N/A	5
VAL.COM 12/13/1996 90877, 75362	3
VERITAS 07/12/2001 N/A	1
VERITAS 11/28/2000 N/A	5
VERITAS 07/10/2000 N/A	1
VERITAS 07/26/2001 N/A	1
SYSLINK COMPUTER CORP 10/10/1994 304941	3
AT&T WIRELESS SERVICES 09/21/2000 N/A	2
AT&T WIRELESS SERVICES 09/27/2000 ATTS59647	2
NIC 03/25/2002 N/A	1
TRIPP LITE 07/02/1993 594609	31
VICTOR VALLEY COMPUTER SERVICES 08/25/2000 N/A	2
VICTOR VALLEY CDMPUTER SERVICE 10/01/2000 N/A	4
ADVANCED MICRO TECHNOLOGIES 07/22/1996 3451	2
ADVANCED MICRO TECHNOLOGIES 06/28/1996 3391	1
OUTBACK 05/03/2004 13	2
OUTBACK 04/30/2004 12	7
LOMAC INFORMATION SYSTEMS, INC. 04/28/2004 13569	7
MICRO FOCUS 05/30/2003 96103829	8
MICRO FOCUS 04/19/2004 96109606	11
MICRO FOCUS 11/12/2003 41476	4
AIR PHOTO USA 06/22/2004 005812	6
CDWG 02/28/2004 RC45200	8
BUILDING 955-5113 07/18/1995	1
BUILDING 955-5101 07/18/1995	1
CITY MANAGER 955-5025 07/17/1995	1
N/A 955-1681 07/18/1995	1
N/A 955-5028 07/18/1995	1
N/A 955-5029 07/18/1995	1
N/A 955-5026 07/18/1995	1
N/A 955-5030 07/18/1995	1
CDWG 10/10/2002 GY41861, GY26399, GV08529, GV367	25
CDWG 09/27/2000 CN55731	2
CDWG 03/05/2001 D199177 - 1	12
CDWG 05/16/2001 N/A	1
CDWG 05/23/2001 DU40631 - 1	12
CDWG 05/25/2001 DU77958, OW11113, DT65603	16
CDWG 10/21/2002 HA14786 - 1	13

ADVANCED MICRO TECHNOLOGIES 04/24/1996 3204	1
ADVANCED MICRO TECHNOLOGIES 12/19/1995 2815	1
ADVANCED MICRO TECHNOLOGIES 12/22/1995 2828	1
ADVANCED MICRO TECHNOLOGIES 12/19/1995 2814	1
ADVANCED MICRO TECHNOLOGIES 12/20/1995 2818	1
ADVANCED MICRO TECHNOLOGIES 02/21/1996 3033	1
ADVANCED MICRO TECHNOLOGIES 12/28/1995 2849	1
REDEVELOPMENT AGENCY 955-5032 07/18/1995	1
REDEVELOPMENT AGENCY 955-5033 07/18/1995	1
N/A 955-3851 07/18/1995	1
CITY MANAGER 955-5031 07/17/1995	1
CITY MANAGER 955-5034 07/17/1995	1
N/A 955-5035 07/18/1995	1
CITY MANAGER 955-5036 07/17/1995	1
CITY MANAGER 955-5188 07/18/1995	1
8/25/1999 CRT FOR SO CAL LOGISTICS AIRPORT - 1	1
9/14/1999 REQUEST	1
9/14/1999 NDNE	1
4/23/1997 VVTA COMPUTERS	1
7/1/1997 USED COMPUTER FOR WESTWINDS GOLF COURSE IRRIGATION SYSTEM	1
6/30/1997 ACCOUNTING OF NEW NON-RESIDENT FEE	1
3/3/1997 TRANSFER OF NUTPLUS PROGRAM	1
ADVANCED MICRO TECHNOLOGIES 01/29/1996 2917	1
ADVANCED MICRO TECHNOLOGIES 06/24/1996 3377	1
HEWLETT PACKARD 03/04/1996 3961244515	1
SYSLINK COMPUTER CORP 01/10/1996 304943	1
XEROX CORP 02/01/2001 N/A	1
MICROAGE COMPUTER CENTER 08/29/1999 2656	2
MICROAGE COMPUTER CENTER 05/10/1999 N/A	2
ENGINEERING 955-5155 07/17/1995	1
ENGINEERING 955-5157 07/18/1995	1
N/A 955-5158 07/18/1995	1
FINANCE 955-5055 07/17/1995	1
FINANCE 955-5060 07/18/1995	1
FINANCE 955-5080 07/18/1995	1
FINANCE 955-5087 07/18/1995	1
FINANCE 955-5087 07/18/1995 - 1	1
OUTBACK 03/12/2005 15	2
OUTBACK 03/12/2005 14	2
BAY REPROGRAPHIC 03/25/2005 80889	1
CDWG 03/08/2005 RF66519	7
JOHN WILLIAMS SERVICES 06/10/2004 0011	4
JOHN WILLIAMS SERVICES 07/28/2003 0002	3
WILSON WINDOWWARE, INC. 06/01/2004 06040015	4
WILLIAMS SCOTSMAN 04/13/2004 41378721	2
FIRE 955-5225 07/17/1995	1
FIRE 955-5226 07/18/1995	1
FIRE 955-5227 07/18/1995	1
FIRE 955-5228 07/17/1995	1
FIRE 955-5231 07/18/1995	1
FIRE 955-5236 07/18/1995	1
FIRE 955-5241 07/18/1995	1
FIRE 955-5243 07/18/1995	1
VIZIFLEX SEELS, INC. 05/13/2004 4172	7
VIEWSONIC 08/16/2004 N/A	4
SOURCE GRAPHICS 06/09/2004 9544	6
SPL WORLDGROUP, INC. 03/22/2004 N/A	4
SPECTRUM COMMUNICATIONS 06/30/2004 0001477-IN	7
VIDEO WARE INC. 05/26/2003 38413	6
OFFICE OF ASSESSOR, 58 COUNTY 06/14/2004 99893	5
SURVEYORS SERVICE COMPANY 07/14/2004 10623	9
SKILLCHECK 07/12/2004 24222	7
SOURCE GRAPHICS 05/17/2004 9269	11
SPECTRUM COMMUNICATIONS 06/28/2004 0001461-IN	10
SPECTRUM COMMUNICATIONS 06/24/2004 0001458-IN	5
SPECTRUM COMMUNICATIONS 06/30/2004 0001478-IN	9
SPECTRUM COMMUNICATIONS 06/30/2004 0001479-IN	6
MICROAGE COMPUTER CENTER 10/05/1999 N/A	2
H & E 04/01/2002 N/A	2
H & E 05/06/2002 N/A	3
MERANT 03/20/2000 750329-20054959	1
MERANT 03/29/1999 1020396	4
MERISEL AMERICAS, INC 12/09/1997 11-74522-11	1
MICROAGE COMPUTER CENTERS 10/07/1999 12665	1
MICROAGE COMPUTER CENTERS 05/12/1999 11907	1
CISCO SELECTRON GLOBAL SERVICES 07/02/2004 UNKNOWN	4
THE ACTIVE NETWORK 09/30/2004 INV0004048	3
AUTODESK INC 09/08/2004 1-253983	3
BLUE STAR TRAINING & SOFTWARE, 06/28/2004 JUL04304286	6
BEKIN LOGISTICS, INC. 07/28/2004 12021467	2
HI-DESERT COMMUNICATIONS 10/20/2004 23489	9
EARTHUNK 10/20/2004 196271515	2
12/8/1993 REQUEST FOR TEMPORARY RENTAL OF COMPUTER	1
10/22/1993 PROPOSED PROJECT-CONDITIONAL USE PERMIT CUP-79-93	1
10/22/1993 CONDITIONAL USE PERMITS CUP-84-93, CUP-85-93, & CUP-86-93	1
10/27/1993 INSTALLED TELEPHONE JACK	1
10/25/1993 REPAIR ON PLOTTER	1
11/17/1993 COMPUTER UPGRAD	1
11/9/1993 REPAIR OF PRINTER	1
GDMS 03/05/2004 N/A	6
GDMS 07/08/2004 GD8219	5
GRAPHIC ENTERPRISES INC. 08/27/2004 558817	8
H & E 04/27/2004 38646	2
H & E 04/28/2004 39143	2
RADISHACK 03/29/2004 N/A	5
RITZ CAMERA 10/01/2002 N/A	6
ROGER'S SYSTEMS SPECIALIST 03/30/2004 43968	10
N/A 03/01/2000 COLOR COPY BILLING	5
CDWG 11/09/2000 CT41197	9
CDWG 11/08/2000	1
COWG 11/08/2000 - 1	1
COWG 10/24/2001 ER35124 - 1	9
CDWG 03/01/2001	1
CDWG 03/06/2001 D194997	10
CDWG 12/10/2002 - 2	2
CDWG 08/23/2001	1
12/27/1993 PRICE QUOTES OF PRINTER	1
1/3/1994 PURCHASE VGA MONITOR	1
12/15/1997 RECOMMENDATION FOR PUBLIC WORKS PRINTING	1
12/1/1993 SERVICE DEALER FOR H.P. PLOTTERS	1
7/10/1992 MEETING: CFIRS SOFTWARE	1
5/19/1997 REQUEST TO HOLD INFORMATION MEETING	1
5/20/1993 STANDARDIZED COMPUTER SOFTWARE-SETUP	1
CDWG 08/01/2001	1
COWG 08/24/2001 E100453 - 1	13
COWG 08/07/2001 EF26576 - 1	9
CDWG 08/07/2001	1
CDWG 10/01/2002	1
CDWG 10/10/2002 GY38808 - 1	10
CDWG 10/10/2002 GY38355 - 1	12
CDWG 10/10/2002 GY44448	11

QUICKCOGO SOFTWARE 03/01/2004 N/A	8
CANON BUSINESS SOLUTIONS SERVICE 02/02/2004 N/A	2
CELLULAR ACCESSORY.COM 06/17/2003 SI-137187	3
CANON BUSINESS SOLUTIONS 06/10/2004 A6859146	5
ROGER'S SYSTEMS SPECIALIST 11/30/2004 50394	10
LOMAC INFORMATION SYSTEMS, INC. 06/30/2004 13783	8
LEWIS & LEWIS ENT 06/08/2004 786565	11
CDWG 10/10/2002 - 1	1
CDWG 01/30/2002	1
CDWG 02/08/2002 F122604 - 1	9
CDWG 07/10/2002 GH34267 - 1	8
CDWG 08/13/2002 GN32694	9
CDWG 08/14/2002 GN54117, GN14773, GM89568	14
CDWG 08/09/2002	1
CDWG 08/12/2002 - 1	1
SELECTRON TECHNOLOGIES, INC. 06/08/2004 1199	16
CIFTUG 08/17/2004 1747	2
CDWG 07/23/2004 106743	9
BEST BUY 12/09/2004 10280404102073	6
SPECTRUM COMMUNICATIONS 10/25/2004 0001803-IN	3
BEST BUY 12/20/2004 12080400404615	5
APPLIED BUSINESS SOFTWARE, INC. 07/30/2004 016845	10
CDWG 09/03/2002 GR02107 - 1	14
CDWG 09/03/2002	1
CDWG 06/12/2001 OX08336 - 1	9
CDWG 02/25/2002 FK84797 - 1	10
BUY.COM 06/07/2000 - 1	2
BUY.COM 07/28/2000	1
BUY.COM 10/21/1999	1
BUY.COM 12/07/1999	3
BUY.COM 12/12/1999	3
ALLCOM 11/05/2004 AD02647-CA	68
PRO ACOUSTICS, LLP 05/28/2004 500	13
PACIFIC BLUE MICRO 03/18/2004 129393	25
SELECTRON TECHNOLOGIES, INC. 03/24/2004 1067	16
SERVICE WEST 08/20/2004 200557-15-SL	5
MICRO FOCUS 10/25/2004 96112667	15
NETOBJECTS 08/10/2004 N/A	11
N/A 955-5245 07/18/1995	1
FIRE 955-5246 07/18/1995	1
FIRE 955-5247 07/18/1995	1
N/A 955-5232 07/17/1995	1
HUMAN RESOURCES 955-5045 07/17/1995	1
HUMAN RESOURCES 955-5046 07/18/1995	1
HUMAN RESOURCES 955-5048 07/18/1995	1
HUMAN RESOURCES 955-5051 07/18/1995	1
MICRO FOCUS 06/17/1998 1014214	4
MICRO SOLUTIONS, INC. 06/29/1998 N/A	4
MICRODYNE COMPUTERS, INC. 11/26/1997 22724	1
MICROSHACK/RMA DEPT 02/17/1998 N/A	1
MICROSHACK CORPORATION 02/09/1998 9801390	4
MICROSHACK CORPORATION 02/24/1998 9801986	1
MICROSOFT 12/23/1997 N/A	16
BUY.COM 09/26/2001	10
BUY.COM 10/03/2000	3
BUY.COM 12/14/2000	13
BUY.COM 05/16/2000 - 1	3
BUY.COM 09/26/2000	10
BUY.COM 01/11/2001	9
BUY.COM 01/18/2001	10
BUY.COM 07/18/2001	12
BUY.COM 08/29/2001	13
BUY.COM 08/29/2001 - 1	10
BUY.COM 09/07/2001	12
BUY.COM 09/12/2001	12
BUY.COM 09/26/2000 - 1	13
BUY.COM 02/22/2001	9
BUY.COM 02/14/2001	5
BUY.COM 03/14/2001	7
BUY.COM 05/15/2001	11
BUY.COM 05/23/2001	13
SELECTRON TECHNOLOGIES, INC. 06/25/2004 1224	6
PERSITS SOFTWARE INC. 03/05/2004 12629	11
PERSITS SOFTWARE INC. 02/12/2004 12617	8
HEWLETT-PACKARD 08/05/2004 7035827	8
OELL 06/11/2004 N/A	4
PEOPLE SOFT 06/15/2004 USA0096888	8
PEOPLE SOFT 11/25/2003 USA0072640	12
12/9/1993 4.2% FOR NON-VFSU SAFETY MEMBERS	1
7/26/1996 HP ATTENTION REQUESTS	1
3/7/1997 WORO	1
8/20/1996 DMV ACCESS	1
12/18/1996 PRICE QUOTE FOR SDLC ADAPTER, IBM PC	1
11/3/1997 COMPUTER WORK STATION CONFIGURATION	1
11/10/1994 FRED PRYOR SEMINARS	1
TIME WARNER TELECOM 12/01/2004 N/A	2
ROGER'S SYSTEMS SPECIALIST 05/06/2004 45042	5
THE REGISTRATION NETWORK 07/15/2004 N/A	7
RHINOSOFT.COM 08/23/2004 N/A	16
PRO-SHOPKEEPER INC. 06/01/2004 N/A	3
DELL 05/09/2005 N/A	4
FEDEX 06/09/2005 N/A	3
DELL 03/25/2005 D92992773	12
MICROSOFT 09/28/1999 N/A	1
MICROSOFT 07/02/2000 N/A	1
MICROSOFT 02/09/2000 N/A	1
HEWLETT PACKARD COMPANY 12/17/1997 N/A	1
HEWLETT PACKARD COMPANY 04/22/2003 33812784	16
HEWLETT PACKARD COMPANY 05/31/1994 N/A	6
HEWLETT PACKARD COMPANY 11/06/1992 N/A	6
10/3/1997 FL FOR PUBUC SECTOR	1
8/27/1997 PART TIME EMPLOYEES-ALTERNATIVE RETIREMENT PROGRAM	1
1/12/1998 IMPLEMENTATION OF FURLOUGH AND PART TIME EMPLOYEE'S PERS CONVERSION	1
3/10/1997 FILES NOT TRANSFERRED	1
4/25/1997 EMPLOYEE BREAKS	1
11/23/1998 PAYROLL SCHEDULE FOR PAY PERIOD ENDING DECEMBER 25 1998	1
OELL 01/06/2005 N/A	3
COWG 01/21/2005 QN95082	7
PACIFIC BLUE MICRO 11/15/2004 132786	7
CDWG 10/20/2004 PG31326	10
DELL 12/28/2004 C67345830	8
DELL 10/27/2004 879894352	11
CDWG 08/04/2004 OD66313	13
CDWG 12/15/2004 Q858063	10
HUMAN RESOURCES 955-5047 07/18/1995	1
HUMAN RESOURCES 955-5049 07/18/1995	1
INFORMATION SERVICES 955-5069 07/18/1995	1
N/A 955-3854 07/18/1995	1
COMMUNITY SERVICES 955-5255 07/17/1995	1
N/A 955-5255 07/17/1995	1

N/A 955-5257 07/17/1995	1
CDWG 12/16/2004 Q855538	10
CDWG 11/30/2004 PV09932	2
CDWG 12/16/2004 Q884346	11
CDWG 11/24/2004 PT77936	2
CDWG 12/08/2004 PY51493	7
BMS COMPUTERS 01/19/1994 N/A	1
NORCO COMPUTER SYSTEMS, INC. 01/10/1994 N/A	1
BMS COMPUTERS 01/09/1992 N/A	1
BUY.COM 05/08/2001	15
BUY.COM 03/19/2002	6
BUY.COM 07/24/2000	9
BUY.COM 06/14/2000 - 3	1
BUY.COM 04/26/2000	10
BUY.COM 09/01/2000 8157230, 7144964	5
BUY.COM 09/19/2000	11
BUY.COM 09/19/2000 - 1	4
ERGOTRON 11/06/2002 SALES PITCH	7
BMS COMPUTERS 01/07/1993 N/A	1
BMS COMPUTERS 01/07/1993 N/A - 1	1
HEWLETT PACKARD 03/08/1995 N/A	5
HEWLETT PACKARD 03/08/1995 N/A - 1	5
CALIFORNIA STATE COMPUTER STORE 02/11/1997 N/A - 1	1
CALIFORNIA STATE COMPUTER STORE 02/11/1997 N/A - 2	1
UNKNOWN 08/22/1991 N/A	1
ERGOTRON 05/09/2001 172656	7
ERGOTRON 03/28/2001 169...3	8
ERGOTRON 03/01/2001 168227	15
ERGOTRON 03/15/2001 169081	8
EXABYTE 09/24/1997 PACKING LIST	1
EXABYTE CORPORATION 02/09/1999 SHIPPING ORDER	1
EXABYTE 04/29/1998 PACKING LIST	5
EXABYTE 01/25/1999 ADVANCE EXCHANGE FAX SHEET	3
EXECUTIVE SOFTWARE 07/17/2001 INV0032521	9
FELLOWES 10/09/1998 PAPER SHREDDER	8
FEDEX 07/25/2002 4-290-64858	3
FEDEX 02/15/1999 4-772-58026	1
G & M BUSINESS INTERIORS 03/05/2003 0029929-IN	10
BUY.COM 01/13/2000	3
BUY.COM 01/10/2000	1
BUY.COM 01/25/2000	1
UNKNOWN 09/17/1991 N/A	1
UNKNOWN 10/27/1993 N/A	1
UNKNOWN 10/21/1993 N/A	1
WALKER, RICHER & QUINN 02/24/1994 N/A	1
UNKNOWN 02/10/1993 N/A	1
VVCS 11/04/1993 N/A	1
B.C.S 04/18/1994 N/A	1
I.T.E.I 10/14/1994 N/A	1
INFO. TECHNOLOGY & ED. CENTER 10/14/1994 N/A	1
UNKNOWN 11/09/1989 N/A	1
QUILL 03/02/1998 N/A - 1	1
UNKNOWN 01/26/1998 N/A	1
UNKNOWN 11/26/1990 N/A	1
OFFICE MAX 08/30/2001 N/A - 1	1
BEST SOURCE 07/23/2001 N/A	1
COSTCO 10/04/2001 N/A	1
BUY.COM 01/10/2000 - 1	2
BUY.COM 07/11/2001 - 1	2
BUY.COM 09/12/2000	1
BUY.COM 09/08/2000	1
BUY.COM 02/01/2000	2
BUY.COM 08/29/2000	3
BUY.COM 02/03/2000	3
BUY.COM 02/17/2000	3
BUY.COM 03/30/2000	2
OFFICE DEPOT 06/21/2001 N/A - 1	1
COSTCO 07/11/2001 N/A	1
BEST SOURCE 07/11/2001 N/A	1
OFFICE DEPOT 06/14/2001 N/A - 1	1
BEST SOURCE 01/22/2001 N/A	1
DESERT STATIONERS 04/25/2001 N/A - 1	1
UNKNOWN 08/09/2000 N/A	1
UNKNOWN 08/07/2000 990275	1
HEWLETT PACKARD COMPANY 06/07/1999 N/A	4
HEWLETT PACKARD COMPANY 03/25/1999 N/A	3
GLOBAL COMPUTING, INC. 12/17/1997 11-89624-11	3
GLOBAL COMPUTING, INC. 12/15/1997 N/A	8
TECHNICAL SERVICES & LOGISTICS 10/19/2000 N/A	2
TECH5MITH 12/06/2000 1015778	13
TECH WAVE INC. 01/15/1999 53126	6
DESERT STATIONERS 10/02/2000 N/A - 1	1
UNKNOWN 09/06/2000 N/A	1
DESERT STATIONERS 08/28/2000 N/A - 1	1
DESERT STATIONERS 11/09/2000 N/A - 1	1
QUILL 07/28/2000 990272	1
UNKNOWN 08/07/2000 990274	1
UNKNOWN 07/17/2000 N/A	1
STOCK 04/19/2000 N/A	1
4/23/1996 COMPUTER PROGRAMMING	1
11/4/1994 COMPUTER UPGRADE	1
8/7/1996 COMPUTER UPGRADE	1
1/18/1991 JETSTREAM SOFTWARE	1
12/12/1990 JETSTREAM SOFTWARE	1
1/22/1991 JETSTREAM SOFTWARE	1
2/1/1991 EXCHANGE OF COMPLAINT SYSTEM PACKAGE FOR CODE ENFORCEMENT PACKAGE	1
TIGERDIRECT, INC. 10/15/1997 N/A	2
TECHNOLOGY INTEGRATION GROUP 10/30/2000 N/A	14
TECHNOLOGY INTEGRATION GROUP 08/04/2000 665414	4
ROGER'S SYSTEMS SPECIALIST, INC. 12/12/2001 15225	14
ROGER'S SYSTEMS SPECIALIST, INC. 08/13/2001 91066	8
ROGER'S SYSTEMS SPECIALIST, INC. 03/15/2001 62680	10
BUY.COM 03/02/2000 - 2	1
BUY.COM 03/21/2000	2
BUY.COM 04/24/2000	3
BUY.COM 04/11/2000	1
BUY.COM 04/13/2000 - 1	1
BUY.COM 04/10/2000 - 1	1
BUY.COM 04/10/2000 - 2	2
BUY.COM 05/24/2000	3
BUY.COM 05/15/2000	2
BUY.COM 05/16/2000	2
BUY.COM 05/18/2000	3
BUY.COM 05/24/2000 - 1	5
BUY.COM 05/11/2000	3
BUY.COM 06/14/2000	2
BUY.COM 06/14/2000 - 1	1
BUY.COM 06/06/2000	1
BUY.COM 06/14/2000 - 2	2
BUY.COM 06/13/2000	3
BUY.COM 06/07/2000	2
G & M BUSINESS INTERIORS 03/05/2003 0029929-IN	7

BUY.COM 12/22/1999 3761640	1
BUY.COM 12/22/1999	2
BUY.COM 12/14/1999	2
BUY.COM 12/14/1999 3589126	1
MICROWAREHUSE 03/01/2000	1
BUY.COM 03/29/2000	1
BUY.COM 03/02/2000	2
BUY.COM 03/02/2000 - 1	2
BUY.COM 05/19/1997	1
BUY.COM 05/19/1997 - 1	1
BUY.COM 05/29/1997	1
BUY.COM 05/29/1997 - 1	1
SOFTCHOICE 05/29/1997	1
BUY.COM 05/29/1997 - 2	1
SOLUTIONS4SURE 05/29/1997	1
BUY.COM 04/13/2000	1
BUY.COM 04/10/2000	1
ULTIMATE INTERNET ACCESS 03/01/2000 MS1435	2
POLICE 243-8027 02/08/1999	1
COMMUNITY SERVICES 955-5221 02/08/1999	1
N/A 955-3850 02/02/2001	1
INFORMATION SERVICES 955-5062 02/02/2001	1
5/8/1991 JETSTREAM SOFTWARE	1
5/24/1991 CORDES JETSTREAM SOFTWARE SYSTEM	1
7/1/1997 REQUEST FOR TRANSFER OF FILES	1
4/28/1997 COMPUTER UPGRADE OF RISK MANAGERS OFFICE	1
3/10/1997 MR. COX'S COMPUTER	1
2/18/1997 MICROSOFT ACCESS	1
2/18/1997 REPLACEMENT OF HARD DRIVE FOR TAMI BUCKNER'S COMPUTER	1
10/21/1997 RENTAL APPLICATION SOFTWARE PROGRAM	1
12/18/1995 USE OF PRINTER BY TAMI BUCKNER AND JOANN ARROYO	1
5/20/1996 CITY OF VICTORVILLE-KEY CITY OF THE HIGH DESERT	1
7/1/1998 NEW PERS RATES	1
7/6/1990 QUOTES	1
10/6/1997 RESTORE FILES	1
12/12/1996 386 COMPUTER-WORLD MAINTENANCE OFFICE	1
1/5/1996 COMPUTER NETWORK FOR AUTOMATED DESIGN SECTION	1
3/18/1997 ADDITIONAL TELEPHONE SERVICE FOR VVTA OFFICE	1
11/1/1995 ADDITIONAL MEMORY ADDED TO LASER JETIV	1
7/31/1995 ADA COMPUTER IS DOWN	1
7/14/1995 COMPUTER PURCHASE	1
4/12/1995 TEST FILE CORRECTIONS QUARTERLY WAGE DISKETTE	1
2/6/2003 CHANGE NOTIFICATION	1
7/24/2003 MISSING INVOICES-CUSTOMER #4501787	9
2/21/2003 EMPLOYEE PROTECTION LINE REPORT	2
9/2/2003 MONITOR ACCESS, ERGONOMICS & SPACE UTILIZATION	1
3/26/2003 CITY OF VICTORVILLE SCHEDULE OF VALUES	10
4/10/2002 REBATES	2
4/1/2003 LICENSING	4
4/1/2003 MICROSOFT OFFICE XP	4
1/14/2002 CMAS CONTRACT	2
10/2/2003 FEDEX	1
2/24/2003 IVR SYSTEM	1
11/1/2002 TIME & MATERIALS HOURLY PRICE CHANGE	1
1/16/2002 IVR SYSTEM	12
4/16/2002 BONUS MINUTES PROMOTION	1
8/31/2000 CA RENTAL TAX	2
2/3/2000 UPGRADE PAGER	3
11/29/2001 SEXEMPTION/RESALE CERTIFICATE	4
10/9/2001 OCTOBER BILLING	3
9/7/2001 SEPTEMBER BILLING	3
8/16/2001 ACCT# 270-436289	4
4/6/2001 APRIL 2001 STATEMENT	4
1/8/2001 FRANK KELLY	7
1/8/2001 ACCT#270-436289	4
UNKNOWN 04/17/2000 N/A	1
UNKNOWN 08/01/2000 N/A	1
HOME DEPOT/HOME BASE 03/21/2000 N/A	1
UNKNOWN 03/29/2000 N/A	1
STOCK 02/14/2000 N/A	1
OFFICE DEPOT 07/23/2001 N/A - 1	1
OFFICE DEPOT 01/23/2001 N/A	1
OFFICE DEPOT 02/23/2001 N/A - 1	1
COMMUNITY SERVICES 955-5270 07/18/1995	1
COMMUNITY SERVICES 955-5271 07/18/1995	1
N/A 955-5280 07/18/1995	1
N/A 955-5281 07/18/1995	1
N/A 951-3802 07/18/1995	1
N/A 951-3811 07/17/1995	1
N/A 951-3812 07/17/1995	1
N/A 951-3813 07/18/1995	1
PERFECT FORM BUSINESS SERVICES 01/16/2001 N/A - 1	1
MT WILBUR INC. GRAPHICS 02/21/2001 N/A	1
DESERT STATIONERS 04/10/2001 N/A - 1	1
QUILL 01/16/2001 N/A - 1	1
UNKNOWN 12/20/1999 N/A	1
DESERT STATIONERS 12/14/1999 N/A	1
BUY.COM 03/20/2000 N/A	1
CHOICE TECHNICAL SERVICES 09/27/2000 N/A	1
8/21/2000 AUGUST BILLING	4
8/21/2000 JULY INVOICE	4
3/13/2002 SOFTWARE & DOCUMENTS	3
4/8/2002 CHANGE ORDER REQUEST	2
3/13/2002 SOFTWARE & DOCUMENTS - 1	1
3/18/2002 EQUIPMENT	1
3/11/2002 LETTER OF AGENCY	1
10/16/2002 DESTROYED MEDIA AGREEMENT	4
HEWLETT-PACKARD 07/06/1992 N/A	1
HEWLETT-PACKARD 07/06/1992 N/A - 1	1
ADVANCED MICRO TECHNOLOGY 06/09/1995 N/A	1
HEWLETT-PACKARD 07/06/1992 N/A - 2	1
JOHN WILLIAMS SERVICES 04/18/2004 0010	1
COMPLE ENERGY SERVICES 04/30/2004 1-745-04894	1
AMTEK 08/11/2000 0052218-IN - 1	1
N/A 911-9240 03/29/2000	1
N/A 246-8796 02/08/1999	1
COMMUNITY SERVICES 241-0321 02/09/1999	1
N/A 245-1410 02/08/1999	1
FIRE 245-6486 02/09/1999	1
N/A 245-6755 02/19/1997	1
N/A 245-6909 02/19/1997	1
AIRPORT 246-3534 02/25/1999	1
AIRPORT 246-4894 02/25/1999	1
AIRPORT 246-6356 02/25/1999	1
AIRPORT 246-7306 06/06/1997	1
AIRPORT 246-8214 02/08/1999	1
AIRPORT 246-8023 07/21/1998	1
AIRPORT 246-3698 02/08/1999	1
AIRPORT 246-4765 02/08/1999	1
N/A 241-2509 02/26/1997	2
INFORMATION SERVICES 952-6241 06/11/2003	7
FINANCE 10/20/2001	11

N/A 04/09/2001	13
N/A 04/25/2001	2
ADVANCED MICRO TECHNOLOGIES 12/29/1997 4546	2
ADVANCED MICRO TECHNOLOGIES 03/10/1997 NONE LISTED	1
ADVANCED MICRO TECHNOLOGIES 03/25/1998 NONE LISTED	1
ADVANCED MICRO TECHNOLOGIES 05/20/1997 NONE LISTED	2
ADVANCED MICRO TECHNOLOGIES 05/09/1997 NONE LISTED	7
ADVANCED MICRO TECHNOLOGIES 08/05/1996 3486	1
ADVANCED MICRO TECHNOLOGIES 04/21/1997 NONE LISTED	5
ADVANCED MICRO TECHNOLOGIES 12/23/1994 2307	3
ADVANCED MICRO TECHNOLOGIES 01/01/1994 CLOSED	56
10/9/2001 NEW SUPPORT POLICY	1
10/9/2001 NEW SUPPORT POLICY - 1	1
7/30/2001 UNPAID INVOICES	1
7/17/2001 BUSINESS SOFTWARE	2
9/6/2001 COURSE SESSION ENROLLMENT	6
9/15/1998 REGISTRATION	4
8/20/2001 PREPARATION/EXECUTION/COMMUNICATION	3
8/20/2001 HRMS EAPPLICATIONS PROGRAM	1
ROGER'S SYSTEMS SPECIALIST, INC. 10/30/2000 56314	16
ROGER'S SYSTEMS SPECIALIST, INC. 10/30/2000 56314 - 1	2
ROGER'S SYSTEMS SPECIALIST, INC. 08/14/2000 53137	5
ROGER'S SYSTEMS SPECIALIST, INC. 06/29/2000 51339	2
SCHMIDT COMPUTERS 08/10/1999 99-27	1
SCHMIDT COMPUTERS 03/28/1999 99-11	1
N/A 951-3815 07/18/1995	1
N/A 951-3816 07/18/1995	1
N/A 951-3817 07/17/1995	1
N/A 951-3818 07/17/1995	1
N/A 951-3819 07/17/1995	1
N/A 955-5130 07/17/1995	1
PLANNING 955-5132 07/18/1995	1
PLANNING 955-5135 07/18/1995	1
ADVANCED VISUALS & COMPU, INC 06/13/2001 IN-14973	17
ADVANCED MICRO TECHNOLOGIES 03/03/1997 NONE LISTED	1
ADVANTAGE LASER PRODUCTS 08/08/2000 131369	5
AIRPHOTO USA 07/25/2002 003119	7
AIRPHOTO USA 03/07/2001 001815	9
ALLSOP 12/02/1998 379022	10
CDWG 04/05/2001 DN65188 - 1	9
SCHMIDT COMPUTERS 01/28/1999 99-7	2
SCHMIDT COMPUTERS 07/11/1999 99-18	2
SCHMIDT COMPUTERS 08/10/1999 99-27 - 1	1
SCHMIDT COMPUTERS 05/23/1999 99-20	2
LANSOURCE TECHNOLOGIES INC. 08/31/1999 990828-09	19
LOMAC INFORMATION SYSTEMS 04/14/1998 N/A	1
VIEWSONIC 05/24/2001 N/A	8
THE ORANGE COUNTY REGISTER 07/30/2000 019571450001	1
MANPOWER 04/25/2000 291621	1
BUY.COM 04/24/2000 N/A	1
BUY.COM 04/10/2000 N/A	1
JOBS AVAILABLE INC. 01/31/2000 003196	1
BMS CDMPTERS 03/09/1992 00163	1
AMTEK 01/03/2005 0065233-IN	1
MSCOMM 07/16/1999 15093	1
WANG 07/24/1990 N/A	35
WANG 07/12/1999 N/A	20
WANG 07/06/2000 N/A	25
WANG 02/26/1998 N/A	7
WEST GROUP 09/20/1997 N/A	3
WEST LAW 09/15/1998 30564	6
WILSON WINDOW WARE, INC. 04/14/1999 04990327	5
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N/A 955-5200 07/17/1995	1
PUBLIC WORKS 955-5201 07/18/1995	1
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N/A 241-3203 07/18/1995	1
N/A 241-2763 07/18/1995	1
PUBLIC WORKS 955-5202 07/18/1995	1
PUBLIC WORKS 955-5203 07/18/1995	1
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CDWG 10/21/2002 HA09744 - 1	13
CDWG 03/25/2002 FP70653 - 1	9
CDWG 08/12/2002 N/A	1
CDWG 10/12/2000 CP75155	10
CDWG 10/09/2000 N/A	1
CDWG 10/30/2000 CR81823	11
CDWG 09/12/2000 N/A	1
CDWG 09/12/2000 N/A - 1	1
CDWG 12/21/2001 FA76882 - 1	9
CDWG 12/19/2001 FA27264 - 1	10
CDWG 04/24/2001 DQ29867 - 1	10
CDWG 05/07/2001 DS02965 - 1	11
CDWG 06/20/2001 DY43665 - 1	8
CDWG 06/20/2001 DY44006 - 1	10
PEOPLESOFT 04/17/1997 101932	1
PEOPLESOFT 04/17/1997 101932 - 1	1
PEOPLESOFT 04/17/1997 101932 - 2	1
PEOPLESOFT 04/17/1997 101931	1
WALKER RICHER & QUINN, INC. 02/28/1994 0050163644	1
BANK OF AMERICA 05/27/2002 N/A	1
BINION MICRO SYSTEMS 05/28/1990 N/A	1
8/20/2001 HRMS EAPPLICATIONS PROGRAM - 1	1
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1/4/1996 RFP FOR A TECHNOLOGY MASTER PLAN	2
10/2/1995 REQUEST FOR PROPOSAL FOR FINANCIAL SYSTEM	2
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HP BASICLINE SOFTWARE SUPPORT SERVICE FOR HP 3000 COMPUTER SYSTEMS	4
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CDWG 06/20/2001	1
CDWG 08/29/2001 EL82169	11
CDWG 11/19/2002 HF29915	8
CDWG 11/27/2002	1
CDWG 11/20/2002	1
CDWG 11/08/2002 HD66670 - 2	11
CDWG 12/05/2002 HF73810,	18
CDWG 03/25/2002 FP67576 - 1	10
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3/22/1997 CDFIGURATION OF AST COMPUTER	1
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9/1/1999 PURCHASE OF CANON M5-500 DIGITAL MICROFILM SCANNER & PRINTER	1
AT&T 12/27/2001 ACCT#47433149	99
AT&T 12/21/2001 ACCT#49046535	9
AT&T 12/22/2001 ACCT#13252457	147
AT&T 01/21/2002 ACCT#49046535	11
SEAGATE SOFTWARE, INC. 09/13/2000 603058948	13
SMARTCERTIFY DIRECT 06/21/2001 394230	11
HEWLETT PACKARD 12/17/1997 PACKING LIST	2
PUBLIC WORKS 955-5204 07/18/1995	1
PUBLIC WORKS 955-5216 07/18/1995	1
PUBLIC WORKS 955-5198 07/18/1995	1
PUBLIC WORKS 955-5205 07/17/1995	1
N/A 955-5206 07/18/1995	1
PUBLIC WORKS 955-5207 07/18/1995	1
FINANCE 955-5089 09/28/1999	1
PUBLIC WORKS 955-5208 09/28/1999	1
CDWG 04/09/2002 F518862 - 1	11
CDWG 04/18/2002	1
CDWG 04/02/2002 FQ94735 - 1	8
CDWG 05/15/2002 FY39931, FV04556,	11
HEWLETT PACKARD 03/04/1999 PACKING LIST	2
HEWLETT PACKARD 03/28/1998 PACKING LIST	1
HEWLETT PACKARD 05/27/1998 74P4046	2
HEWLETT PACKARD 05/27/1998 74L4719	2
HP DIRECT 08/10/1998 N/A	1
HEWLETT PACKARD 08/13/1998 7A55004	7
HEWLETT PACKARD 03/24/2000 G144391	8
6/18/1999 DEPOSITION OF PEOPLESOF	2
3/9/1999 YEAR 2000 CONTRACT COMPLIANCE	2
1/3/1997 ESTIMATED COST OF MICROCOMPUTERS	11
11/5/1996 PROGRESS REPORT-PHASE I	10
11/13/1996 REQUEST FOR PURCHASE FROM MANUFACTURER	2
11/25/1996 LAPTOP COMPUTER PURCHASES	1
12/20/1996 NOTEBOOK COMPUTER DELIVERY	3
HEWLETT PACKARD 10/06/2000 N/A	4
KEY TRONIC CORPORATION 10/21/1997 N/A	1
K-ELECTRONICS, INC. 06/27/1998 N/A	2
K-ELECTRONICS, INC. 05/06/1998 N/A	3
K-ELECTRONICS, INC. 06/16/1998 N/A	2
K-ELECTRONICS, INC. 04/21/1998 N/A	2
GRAYBAR 06/07/1998 159-446595	1
12/20/1996 NOTEBOOK COMPUTER DELIVERY - 1	3
5/23/1996 WHILE YOU WERE AWAY	2
4/16/2002 DISCONNECTED LINE	2
7/24/2002 TELECOMMUNICATION NEEDS	2
7/24/2002 TELECOMMUNICATION NEEDS - 1	2
7/25/2002 TELECOMMUNICATION NEEDS	2
7/25/2002 TELECOMMUNICATION NEEDS - 1	2
7/25/2002 TELECOMMUNICATION NEEDS - 2	2
7/23/2002 TELECOMMUNICATION NEEDS	2
7/23/2002 TELECOMMUNICATION NEEDS - 1	2
3/31/2003 ATT & T LONG DISTANCE	7
12/19/2002 DISCONNECTS	3
4/4/2003 REMOTE CALL FORWARDING	1
3/13/2003 DISCONNECT	2
5/17/2002 EARLIER QUESTIONS	1
GRAYBAR 02/27/1998 159-436946	1
GRAYBAR 02/27/1998 159-436945	1
HALL RESEARCH TECHNOLOGIES, INC. 02/15/2001 7492	12
HALL RESEARCH TECHNOLOGIES, INC. 03/22/2001 7623	9
HALL RESEARCH TECHNOLOGIES, INC. 04/30/2001 7769	7
HALL RESEARCH TECHNOLOGIES, INC. 05/02/2001 7786	7
HALL RESEARCH TECHNOLOGIES, INC. 05/15/2001 7836	7
CDWG 07/20/2001 DY43665	1
DESERT STATIONERS 12/22/1999 N/A	1
OFFICE OF ASSESSOR, 58 COUNTY 07/02/2001 98383	1
DELL 10/24/2000 444476519 - 2	1
VALLEY COMMUNICATIONS, INC. 03/05/1997 32356	1
VALCOM 11/01/1994 73292	1
THE HOME DEPOT 05/13/2004 N/A	1
GRAYBAR 08/28/2002 1590598840	21
PROJECTION DIRECT 07/17/2001 177523	11
PROJECTION DIRECT 11/15/2000 159062	10
PRIMEDIA 01/01/1996 N/A	1
DELL 06/15/2003 375974913	9
DELL 06/13/2003 375240323, 375240679, 385644654	12
DELL 06/12/2003 375994267, 368028891	15
PUBLIC WORKS 955-5209 09/28/1999	1
PUBLIC WORKS 955-5210 09/28/1999	1
PUBLIC WORKS 955-5215 09/28/1999	1
PUBLIC WORKS 955-5215 09/28/1999 - 1	1
PUBLIC WORKS 955-5217 09/28/1999	1
AIRPORT 246-8546 08/12/1999	1
AIRPORT 246-6306 08/12/1999	1
AIRPORT 246-1866 08/12/1999	1
TIME WARNER TELECOM 01/01/2005 N/A	1
JEC INTEGRATION SYSTEMS 03/13/1998 N/A	1
CHOICE TECHNICAL SERVICES 11/03/2000 1154	1
GRANITE 05/22/1998 N/A	1
ENTRE COMPUTER CENTER-COLTON 08/04/1992 N/A	1
ENTRE COMPUTER CENTER-COLTON 08/04/1992 N/A - 1	1
VALLEY COMMUNICATIONS 03/04/1997 N/A	1
7/8/2002 CUSTOMER SURVEY	1
10/28/2002 NEED FOR A MEETING	1
7/14/2003 TELECOMMUNICATION NEEDS	1
8/18/2003 COMPOSITE BILLING	1
5/27/2003 AUTHORIZATION	1
3/28/1990 NEW TELEPHONE SYSTEM-HOOK COMMUNITY CENTER	1
2/23/2002 ACCOUNT PAST DUE	1
7/24/2002 TELECOMMUNICATION NEEDS - 2	2
DELL 06/11/2003 375631059	7
DELL 06/11/2003 375635126	7
DELL 06/10/2003 373176396	7
DELL 05/15/2003 350107042, 385644175, 350107174	12
DELL 05/15/2003 336444097, 336444105, 385644548	12
DELL 04/30/2003 335692266	10
DELL 04/29/2003 336438586	13
DELL 04/29/2003 36111753, 336111886, 385644316	13
AIRPORT 246-1865 08/12/1999	1
AIRPORT 246-0688 08/12/1999	1
AIRPORT 246-3516 08/12/1999	1
AIRPORT 246-4085 08/12/1999	1
AIRPORT 246-4242 08/12/1999	1
AIRPORT 246-6115 08/12/1999	1
FINANCE 955-5089 09/28/1999 - 1	1
N/A 955-5207 09/28/1999	1
DELL 03/26/2003 303173919, 303174032, 307790007	13
DELL 03/13/2003 262471635, 262472203, 262471924	13
DELL 03/13/2003 262471635, 262472203, 262471924	13

DELL 06/12/2003 375058196, 375058477, 389859035	11
OELL 08/14/2003 436660428	7
OELL 07/17/2003 436233846, 436233911	15
7/24/2002 TELECOMMUNICATION NEEDS - 3	2
10/31/2002 TELECOMMUNICATION NEEDS	2
12/18/2003 VERITAS VIP ANNUAL POINTS EXPIRATION	2
6/27/2003 TELECOMMUNICATION NEEDS	2
11/7/2003 VERITAS SOFTWARE SUPPORT RENEWALS	2
10/28/1996 ACER PRODUCT LINE	2
10/28/1996 CREDIT LINE	3
DELL 08/17/2003 436217963, 436218086	10
DELL 08/28/2003 447490369, 44790484	14
DELL 09/07/2003 457194869, 457195122	12
OELL 11/24/2003 538920654, 538920886	11
OELL 12/09/2003 566821931	9
OELL 12/09/2003 562551532	12
DELL 12/14/2003 566805686, 566805900	11
N/A 955-5216 09/28/1999	1
N/A 241-0734 09/28/1999	1
N/A 955-5132 09/28/1999	1
N/A 951-3810 09/28/1999	1
N/A 09/28/1999	1
N/A 955-5080 09/28/1999	1
N/A 955-5060 09/28/1999	1
N/A 955-5188 09/28/1999	1
N/A 955-5035 09/28/1999	1
8EST ACCESS SYSTEMS 10/30/2003 N/A	1
CITY OF VICTORVILLE 03/22/1999 N/A	2
CITY OF VICTORVILLE 05/22/2002 N/A	1
CITY OF VICTORVILLE 07/22/2002 N/A	1
CITY OF VICTORVILLE 05/02/2002 N/A	1
CITY OF VICTORVILLE 08/09/2002 N/A	1
CITY OF VICTORVILLE 09/25/2002 N/A	1
10/22/1996 FEEDBACK	5
10/22/1996 MAKE PAYMENT	2
10/7/1996 GSA QUOTE#97OTCC1966	6
3/20/2002 GRANT FUNGION	5
8/6/2001 PEOPLESFT HRMS PROPOSAL	4
11/13/2003 HCEO POLICY COMMITTEE	3
2/27/1996 INTERNET ACCESS	3
2/27/2002 MAINTENANCE PLAN RENEW	2
CITY OF VICTORVILLE 03/07/2003 N/A	1
CITY OF VICTORVILLE 11/15/2001 N/A	1
CITY OF VICTORVILLE 04/24/2003 N/A	1
CITY OF VICTORVILLE 12/13/2001 N/A	1
CITY OF VICTORVILLE 12/06/2001 N/A	1
CITY OF VICTORVILLE 04/16/2002 N/A	1
CHOICE TECHNICAL SERVICES 09/22/2000 N/A	1
10/23/2002 COAX SVGA VIDEO CABLE	2
2/1/2003 VIP VOLUME LICENSE ACCOUNT SUMMARY	2
10/19/2003 TRAINER	3
12/1/2001 UNKNOWN	2
9/25/2002 QUESTION	3
9/5/2000 MERGER	2
11/1/2000 VERIZON ADVANCED DATA INC.	1
10/17/2000 VOICE MAIL/DISTINCTIVE RING	4
N/A 955-5028 09/28/1999	1
N/A 955-1681 09/28/1999	1
CITY MANAGER 246-3635 02/19/1997	2
AIRPORT 246-3647 02/26/1997	2
AIRPORT 246-6479 02/19/1997	2
AIRPORT 246-6633 02/18/1997	3
AIRPORT 246-7718 02/26/1997	2
CITY MANAGER 955-5025 02/08/1999	2
OELL 12/31/2003 589358697, 589358903	11
DELL 12/17/2003 575152583	6
OELL 12/11/2003 562562190, 562562240	11
OELL 11/10/2003 375184588	12
OELL 11/04/2003 521776527	10
DELL 10/09/2003 495510498	7
DELL 10/01/2003 488558025	7
OELL 09/17/2003 469205943, 469205992	13
CITY OF VICTORVILLE 02/19/2002 N/A	1
CITY OF VICTORVILLE 02/25/2002 N/A	1
CITY OF VICTORVILLE 01/11/2002 N/A	1
CITY OF VICTORVILLE 01/17/2002 N/A	1
CITY OF VICTORVILLE 01/22/2001 N/A	1
CITY OF VICTORVILLE 02/23/2001 N/A	1
CITY OF VICTORVILLE 01/31/2001 N/A	1
7/31/2000 EMERGING TELECOMMUNICATIONS	10
1/14/2002 ANNUNCI	1
7/22/2002 8.4 SUPPLY CHAIN MANAGEMENT	1
5/16/2003 HUMAN CAPITAL MANAGEMENT	1
5/27/2003 SYBASE	1
6/23/2003 PEOPLE TOOLS UPGRADE PROGRAM	1
6/12/2003 ACQUISITION OF J.D. EDWARDS	1
6/6/2003 PLANS TO ACQUIRE J.D. EDWARDS	1
CITY OF VICTORVILLE 03/07/2001 N/A	1
CITY OF VICTORVILLE 03/12/2001 N/A	1
CITY OF VICTORVILLE 04/10/2001 N/A	1
CITY OF VICTORVILLE 01/04/2005 N/A	1
CITY OF VICTORVILLE 09/05/2000 N/A	1
CITY OF VICTORVILLE 01/08/2001 N/A	1
CITY OF VICTORVILLE 05/21/2001 N/A	1
DELL 09/14/2003 465932904, 465932961, 465933639	12
OELL 08/21/2003 436255070, 436255187	8
OELL 08/17/2003 436334958, 436665302, 436335013,	17
OELL 08/17/2003 436225974, 436226055	13
DELL 08/13/2003 436698584, 238266366, 248632490	17
DELL 08/13/2003 436695440, 230503022, 230503048	19
DELL 08/14/2003 438052442	8
OELL 08/12/2003 434252707, 412623309	10
OELL 08/01/2003 422938655, 422939026, 422938713	12
OELL 07/30/2003 421391955	7
DELL 07/25/2003 417113850, 374971100, 374970821	14
DELL 07/10/2003 401959599	7
DELL 07/03/2003 391636835, 391636850	9
OELL 06/27/2003 389369191, 414964354	9
FIRE 955-5225 02/08/1999	2
N/A 245-2763 02/19/1997	2
FIRE 245-5311 02/19/1997	4
COMMUNITY SERVICES 955-5270 02/08/1999	2
AIRPORT 246-3690 02/18/1997	2
POLICE 241-2911 02/08/1999	4
PUBLIC WORKS 955-5200 02/08/1999	2
PUBLIC WORKS 955-2772 02/08/1999	3
12/22/2000 7.5 FINANCIALS FOR EDUCATION & GOVERNMENT SERVICE PACK	1
11/3/2000 PEOPLETOLS 7.60 MINOR RELEASE	1
12/20/2000 APPLICATIONS UPDATES & FIXES REPORT	1
5/28/2002 PEOPLESFT 8 CRM	2
6/23/2003 PEOPLE SOFT HRMS UPGRADE	2
6/23/2003 PEOPLESFT HRMS UPGRADE	2

AIRPORT 246-6115 02/08/1999	2
FIRE 955-2772 02/24/1997	2
FIRE 12/31/1998	2
COMMUNITY SERVICES 181-0211 02/24/1997	2
N/A 181-0213 02/24/1997	2
COMMUNITY SERVICES 181-0303 02/24/1997	2
FIRE 181-1031 02/24/1997	2
N/A 181-1050 02/24/1997	2
CITY OF VICTORVILLE 05/03/2001 N/A	1
CITY OF VICTORVILLE 04/30/2001 N/A	1
CITY OF VICTORVILLE 04/26/2001 N/A	1
CITY OF VICTORVILLE 06/06/2001 N/A	1
CITY OF VICTORVILLE 05/31/2001 N/A	1
CITY OF VICTORVILLE 10/02/2001 N/A	1
CITY OF VICTORVILLE 08/02/2001 N/A	1
DELL 06/26/2003 390270362, 373866897	9
DELL 06/23/2003 384368412, 398572934, 384368495	13
DELL 06/23/2003 375987402, 375987469	11
DELL 06/17/2003 350607074, 350607116	14
DELL 06/06/2003 379246177	6
DELL 06/06/2003 321912199	1
DELL 03/03/2003 257704396	1
CITY OF VICTORVILLE 11/16/2001 N/A	1
CITY OF VICTORVILLE 11/05/2001 N/A	1
CITY OF VICTORVILLE 10/31/2001 N/A	1
CITY OF VICTORVILLE 10/08/2001 N/A	1
CITY OF VICTORVILLE 08/15/2001 N/A	1
CITY OF VICTORVILLE 07/23/2001 N/A	1
CITY OF VICTORVILLE 11/06/2000 N/A	1
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4/14/1994 VACATION/SICK LEAVE	1
7/18/1997 PAYROLL FOR SAFETY UNIT EMPLOYEES	2
11/26/2002 LONG DISTANCE SERVICE	5
10/1/1996 COMMERCIAL SANITATION RATE CHANGES	4
7/23/1997 BENEFITS AND COST INFORMATION	2
CITY OF VICTORVILLE 11/03/2000 N/A	1
CITY OF VICTORVILLE 08/28/2000 N/A	1
CITY OF VICTORVILLE 10/02/2000 N/A	1
CITY OF VICTORVILLE 08/17/2000 N/A	1
BANK OF AMERICA 02/21/2001 N/A	1
LOS TORITOS MEXICAN 03/13/2001 N/A	1
COMPUTER TECHNICAL SERVICES, IN 04/10/1997 J33377	1
OELL 03/03/2003 257502394	1
CISCO SYSTEMS 04/30/2003 TS-153300-01	5
DELL 01/16/2003 206120173, 206120181	16
OELL 01/27/2003 226723261 - 1	10
OELL 02/11/2003 230498223,230497803,230499387	37
OELL 02/13/2003 240993601	1
OELL 02/13/2003 236197068 - 1	10
N/A 181-1060 02/24/1997	2
N/A 181-1073 02/24/1997	2
N/A 181-1090 02/24/1997	2
FIRE 181-1139 02/24/1997	3
FIRE 181-1149 02/24/1997	3
FIRE 191-1269 02/24/1997	2
INFORMATION SERVICES 955-5042 02/08/1999	2
N/A 955-5001 02/08/1999	3
1/28/1997 BENEFITS AND COST INFORMATION	2
5/7/1996 DELAYED REPORTS OF WORKER'S COMPENSATION INJURIES	2
3/5/1994 MONTHLY FINANCIAL REPORTS	2
3/21/1994 RE: LETTER 8/5	1
12/26/1996 CITY PAYROLL-1996/1997	2
7/9/1993 SANITATION BILL	2
10/2/1997 CAT LICENSING PROGRAM - 1	2
REDEVELOPMENT AGENCY 241-8151 02/19/1997	2
INFORMATION SERVICES 241-9957 02/27/1997	2
INFORMATION SERVICES 243-9735 02/27/1997	2
N/A 243-9756 02/27/1997	2
COMMUNITY SERVICES 243-9768 02/27/1997	2
COMMUNITY SERVICES 243-9835 02/27/1997	2
COMMUNITY SERVICES 243-9927 02/27/1997	2
9/24/1996 REQUEST #970102	1
11/6/1996 PAYROLL DISTRIBUTION PROBLEMS - 1	1
10/5/1995 HISTORY REVENUE/EXPENDITURE PROJECT - 1	1
9/28/1995 HISTORY PROJECT	1
10/11/1995 COMMERCIAL TASH ACCOUNTS	1
11/21/1995 QUESTIONS REGARDING SANITATION REGISTER TOTALS - 1	1
6/7/1993 JUSTIFICATION OF HP SERVICE CONTRACT RENEWAL - 1	1
COMMUNITY SERVICES 243-9947 02/27/1997	2
COMMUNITY SERVICES 243-9950 02/27/1997	2
COMMUNITY SERVICES 243-9955 02/27/1997	2
COMMUNITY SERVICES 243-9956 02/27/1997	2
COMMUNITY SERVICES 243-9967 02/27/1997	2
REDEVELOPMENT AGENCY 243-9970 02/27/1997	2
AIRPORT 246-9889 02/27/1997	2
6/30/1997 WORK STATUS/KATHY - 1	1
12/23/1996 PAYROLL END OF THE YEAR/BEGINNING OF THE YEAR - 1	1
1/26/1998 PAYROLL END OF THE YEAR/BEGINNING OF THE YEAR	1
9/15/1997 PAYROLL PART TIME EMPLOYEES ALTERNATE RETIREMENT PLAN - 1	1
3/5/1997 RELOCATION OF TELEPHONES, ETC.	1
5/12/1997 OCCUPANCY INSPECTIONS - 1	1
3/13/1997 NUTPLUS FILES - 1	1
7/14/1997 ACCESS TO REFLECTIONS PROGRAM	1
5/13/1996 COMPUTER PROGRAMMING REQUEST	1
8/15/1996 NOTICE TO REMOVE OR ABATE - 1	1
7/18/1995 FIRE HYDRANT COMPUTER PROGRAM - 1	1
5/2/1997 COMPUTER HYDRANT PROGRAM	1
11/24/1997 HAZ-MAT COMPUTER PROGRAMMING - 1	1
DELL 02/17/2003 239589505,239587513	17
DELL 02/20/2003 246535281 - 1	8
DELL 02/17/2003 238268792,318522555,328908463	21
DELL 03/17/2003 293383858,296683957,307780735	10
DELL 03/19/2003 296588065,296588123	9
DELL 04/16/2003 326871069	1
DELL 04/08/2003 318117166 - 1	9
INFORMATIONWEEK 01/24/2003 N/A	1
DESERT STATIONERS 10/22/1999 933360	1
EMBASSY SUITES HOTEL 03/27/2000 N/A	1
CONTEL OF CALIFORNIA, INC. 01/14/1992 N/A	1
NETOBJECTS 08/05/1999 N/A	1
MUSKA & LIPMAN PUBLISHING 01/13/2000 N/A	1
SHOPPING.COM 10/26/1998 N/A	1
DELL 04/16/2003 325288042 - 1	10
DELL 04/21/2003 330374480	1
OELL 04/23/2003 327618931,327619012	10
OELL 04/25/2003 332893131 - 1	10
OELL 12/08/2003 N/A	2
DELL 11/13/2003 532872166	1
OELL 11/19/2003 39935366	5
OELL 12/21/2003 573811792	6
12/1/1996 CALAGUITES COMMITTEE MEETING - 1	1

7/18/1995 COMPUTER HP ACCESS - 1	1
7/13/1995 KEYBOARD - 1	1
3/29/1996 COMPUTER PURCHASE - 1	1
10/30/1997 HAZARD ABATEMENT PROGRAM UPGRADE - 1	1
10/18/1996 COMPUTER/PRINTER INTERCONNECT - 1	1
1/1/2001 NOTICE TO REMOVE OR ABATE	1
12/7/1994 FIRE HYDRANT COMPUTER PROGRAM - 1	1
2/23/1995 FIRE HYDRANT COMPUTER PROGRAM - 1	1
12/14/1992 ASSESSMENT OF DISTRICT SOFTWARE PROPOSAL - 1	1
8/4/1992 PRICE DN DISKS	1
2/21/1995 FIRE DEPARTMENT-FIRE HYDRANT MAINTENANCE SYSTEM - 1	1
11/6/1992 COMPUTER NETWORK - 1	1
AIRPORT 246-9975 02/27/1997	2
AIRPORT 246-9803 02/27/1997	2
AIRPORT 246-9813 02/27/1997	2
ENGINEERING 243-6264 02/19/1997	2
ENGINEERING 245-2552 02/19/1997	2
AIRPORT 246-7870 02/26/1997	2
ENGINEERING 951-0848 02/26/1997	2
N/A 951-2137 02/08/1999	1
11/20/1992 C.A.D. REPLACEMENT TERMINALS	1
5/6/1996 INSTALLATION OF INTEGRATED NOISE MODEL SOFTWARE	1
12/9/1997 INTERNET CONNECTION - 1	1
8/25/1999 CRT FOR SO. CAL. LOGISTICS AIRPORT	1
9/7/1999 US CUSTOMS CONNECTION TO SCLA - 1	1
8/25/1999 CRT FOR SO CAL LOGISTICS AIRPORT - 2	1
9/14/1999 PER YOUR REQUESTQ	1
TRIPP LITE 06/21/1993 N/A	1
PRACTICAL PERIPHERALS 02/24/1994 N/A	1
TRIPP LITE 06/21/1993 N/A - 1	1
TRIPP LITE 06/10/1993 N/A	1
DELL 02/04/2005 N/A	1
DELL 05/02/2005 N/A	1
DELL 01/19/2005 N/A	1
DELL 10/19/2004 N/A	1
N/A 951-2143 02/08/1999	1
N/A 951-5252 02/08/1999	1
N/A 951-7884 02/08/1999	1
N/A 951-0524 11/22/1995	1
N/A 245-2924 02/19/1997	1
N/A 241-0968 02/08/1999	1
N/A 243-0651 02/08/1999	1
N/A 243-6201 02/08/1999	1
DELL 07/31/2003 N/A	3
DELL 01/22/2003 15177442663	2
XEROX 07/01/2004 003459835	2
SENSORSOFT 04/08/2003 2422	20
SHESHUNDOFF INFORMATION SERVICES 08/20/2001 9602389	4
SOFTCHOICE 09/17/2001 355847	11
OFFICE OF ASSESSOR, SBC 01/02/2002 98656	1
CITY OF VICTORVILLE 01/02/2002 020084	1
DELL 09/22/2004 N/A	1
DELL 08/23/2004 N/A	1
DELL 08/16/2004 N/A	1
DELL 08/19/2004 N/A	1
DELL 07/30/2004 N/A	1
DELL 07/22/2004 N/A	1
INGRAM COMPUTER INC. 03/30/1989 N/A	1
CDWG 04/28/2004 N/A	1
8UY.COM 11/30/1999 N/A	1
SBC DATACOMM 06/10/2002 276-076620	34
DGS 05/01/2003 396565	2
DIGIBUY 01/27/2003 N/A	6
DIGITALGIFTSTORE.COM 02/19/2003 N/A	5
EVERYTHINGHOME.COM 01/16/2003 N/A	7
REGNET 04/23/2003 613560	6
EXPRESS COMPUTER SYSTEMS 11/17/2003 IN007293	11
EXPRESS COMPUTER SYSTEMS 08/12/2003 IN005162	11
9/14/1999 NONE - 1	1
4/23/1997 VITA COMPUTERS - 1	1
7/1/1997 USED COMPUTER FOR WESTWINDS GOLF COURSE IRRIGATION SYSTEM - 1	1
6/30/1997 ACCOUNTING OF NEW NON-RESIDENT FEE - 1	1
3/3/1997 TRANSFER OF NUTPLUS PROGRAM - 1	1
REDEVELOPMENT AGENCY 243-1894 02/08/1999	1
FIRE 245-1901 02/08/1999	1
FIRE 245-1918 02/08/1999	1
N/A 245-6646 02/08/1999	1
PLANNING 245-8250 02/08/1999	1
FINANCE 955-5078 02/08/1999	1
N/A 242-3087 02/08/1999	1
N/A 243-7592 02/08/1999	1
EXPRESS COMPUTER SYSTEMS 03/10/2003 IN002050 - 1	9
SPECTRUM COMMUNICATIONS 06/24/2003 0000373-IN	5
SPECTRUM COMMUNICATIONS 06/24/2003 0000374-IN	5
SPECTRUM COMMUNICATIONS 08/06/2003 00080603-IN	11
SPECTRUM COMMUNICATIONS 02/29/2004 0001091-IN	5
SPECTRUM COMMUNICATIONS 02/29/2004 9008533	1
DELL 08/25/2004 N/A	1
DELL 08/25/2004 N/A - 1	1
DELL 03/14/2005 N/A	1
SOFTWARE HOUSE INTERNATIONAL 03/24/2005 N/A	1
ACTIVE COMMUNITY SOLUTIONS 06/08/2005 N/A	1
PEOOPLESOFT INC. 02/04/2000 N/A	1
CDWG 09/23/2004 N/A	1
SOFTCHOICE CORPORATION 09/23/2004 N/A	1
INFORMATION SERVICES 246-9046 02/08/1999	1
PUBUC WORKS 952-3765 02/08/1999	1
INFORMATION SERVICES 955-8659 02/08/1999	1
N/A 955-8669 02/08/1999	1
INFORMATION SERVICES 956-2628 02/08/1999	1
FINANCE 241-5361 02/08/1999	1
INFORMATION SERVICES 955-5042 02/08/1999 - 1	1
SPECTRUM COMMUNICATIONS 07/29/2002 0013152-IN	10
SPECTRUM COMMUNICATIONS 08/19/2002 0013259-IN	21
SPECTRUM COMMUNICATIONS 08/30/2002 0013381-IN	8
SPECTRUM COMMUNICATIONS 09/27/2002 0013549-IN	10
SPECTRUM COMMUNICATIONS 07/29/2002 0013549-IN	8
SPECTRUM COMMUNICATIONS 07/29/2002 0013153-IN	9
DELL 09/23/2004 N/A	1
SOFTWARE HOUSE INTERNATIONAL 09/23/2004 N/A	1
WPC DISKS & TM CHG. 02/27/1992 N/A	1
WPC DISKS & TM CHG. 03/02/1992 N/A	1
MICROSOFT SELECT 08/20/2001 N/A	1
MICROSOFT SELECT 04/02/1999 N/A	1
MICROSOFT SELECT 05/11/2001 N/A	1
INFORMATION SERVICES 245-5491 02/08/1999	1
FINANCE 245-1788 02/08/1999	1
AIRPORT 952-3034 02/08/1999	1
REDEVELOPMENT AGENCY 952-3725 02/08/1999	1
BUILDING 245-1063 02/08/1999	1
N/A 955-5795 02/08/1999	1

FIRE 181-1061 02/24/1997	1
MICROSOFT SELECT 05/11/2001 N/A - 1	1
MICROSOFT SELECT 11/21/2001 N/A	1
SOFTWARE HOUSE INTERNATIONAL 05/08/2002 N/A	1
MICROSOFT SELECT 02/20/2002 N/A	1
MICROSOFT SELECT 04/25/2001 N/A	1
MICROSOFT SELECT 04/23/2001 N/A	1
DELL 08/06/2002 N/A	1
FIRE 181-1071 02/24/1997	1
FIRE 181-1051 02/24/1997	1
FIRE 181-1041 02/24/1997	1
N/A 241-6365 02/08/1999	1
POUCE 241-5133 02/08/1999	1
POUCE 241-4847 02/08/1999	1
POUCE 955-5503 02/08/1999	1
POUCE 261-2222 02/08/1999	1
OELL 08/06/2002 N/A - 1	1
SOFTWARE HOUSE INTERNATIONAL 08/08/2002 N/A	1
SOFTWARE HOUSE INTERNATIONAL 08/25/2003 N/A	1
SOFTCHOICE INC. 06/24/2003 N/A	1
MICROSOFT SELECT 11/11/1998 N/A	1
SOFTCHOICE CORPORATION 11/22/2004 N/A	1
CDWG 11/23/2004 N/A	1
SPECTRUM COMMUNICATIONS 07/31/2002 0013191-IN	7
SPECTRUM COMMUNICATIONS 04/12/2002 0012717-IN	10
SOFTWARE HOUSE INTERNATIONAL, IN 10/17/2003 23A50	10
SOFTWARE HOUSE INTERNATIONAL, IN 09/24/2003 1A044	10
SOFTWARE HOUSE INTERNATIONAL, IN 08/22/2003 0CC35	8
SOFTWARE HOUSE INTERNATIONAL, IN 06/30/2003 F9788	5
SOFTWARE HOUSE INTERNATIONAL, IN 06/26/2003 F7C08	6
SOFTWARE HOUSE INTERNATIONAL, IN 05/29/2003 EC80A	6
SOFTWARE HOUSE INTERNATIONAL, IN 04/22/2003 0E4E0	8
SOFTWARE HOUSE INTERNATIONAL, IN 02/11/2003 C3FCA	7
SOFTWARE HOUSE INTERNATIONAL 03/12/2003 CE023	8
SOFTWARE HOUSE INTERNATIONAL 12/18/2003 30A06	6
PLANNING 955-5130 02/08/1999	1
N/A 955-5130 02/08/1999	1
COMMUNITY SERVICES 955-5293 02/08/1999	1
COMMUNITY SERVICES 955-5288 02/08/1999	1
COMMUNITY SERVICES 245-1822 02/08/1999	1
COMMUNITY SERVICES 245-6467 02/08/1999	1
COMMUNITY SERVICES 956-6323 02/08/1999	1
SOFTWARE HOUSE INTERNATIONAL 12/18/2003 3DADS	7
SOFTWARE HOUSE INTERNATIONAL 12/26/2003 4077E	5
SOFTWARE HOUSE INTERNATIONAL 12/26/2003 4077F	7
SOFTWARE HOUSE INTERNATIONAL 12/26/2003 40781	7
SOFTWARE HOUSE INTERNATIONAL 12/26/2003 40778	7
SOFTWARE HOUSE INTERNATIONAL 12/16/2003 40778	8
SOFTWARE HOUSE INTERNATIONAL 11/22/2004 N/A	1
DELL 01/21/2005 N/A	1
SOFTWARE HOUSE INTERNATIONAL 02/22/2005 N/A	1
8EACH WIRE AND CABLE 03/08/2004 N/A	1
XEROX 09/08/1999 N/A	1
DELL 07/27/1999 N/A	1
DELL 11/13/2002 N/A	1
DELL 12/11/2002 N/A	1
COMMUNITY SERVICES 951-3802 02/08/1999	1
N/A 951-3813 02/08/1999	1
COMMUNITY SERVICES 245-1841 02/08/1999	1
COMMUNITY SERVICES 955-6001 02/08/1999	1
N/A 963-6914 07/12/2005	5
N/A 559-5901 07/19/2005	6
N/A 559-4623 07/20/2005	9
N/A 559-5908 07/21/2005	6
SOFTWARE HOUSE INTERNATIONAL 12/26/2003 3CA4A	4
SOFTWARE HOUSE INTERNATIONAL 04/26/2002 605ED	9
SOFTWARE HOUSE INTERNATIONAL 04/24/2002 5ECP9	8
SOFTWARE HOUSE INTERNATIONAL 11/27/2002 AC885	12
SOFTWARE HOUSE INTERNATIONAL 11/23/2001 2CE77	13
SOFTWARE HOUSE INTERNATIONAL 11/23/2001 2D28F	8
DELL 12/12/2002 N/A	1
PEOPLETOOLS 12/12/2002 N/A	1
PEOPLETOOLS 05/17/2001 N/A	1
PEOPLETOOLS 05/17/2001 N/A - 1	1
DELL 06/04/1998 11-26458-11	1
SOFTWARE HOUSE INTERNATIONAL 08/15/2003 N/A	1
MICROSOFT SELECT 04/03/1999 N/A	1
MICROSOFT SELECT 04/18/1999 N/A	1
N/A 559-5907 07/21/2005	7
N/A 559-9272 06/27/2005	7
N/A 559-9032 06/28/2005	7
N/A 559-5776 06/20/2005	14
N/A 559-5626 06/20/2005	6
N/A 578-7570 06/20/2005	6
N/A 559-3306 06/20/2005	9
N/A 963-5048 06/06/2005	7
SOFTWARE HOUSE INTERNATIONAL 10/30/2001 25008	7
SOFTWARE HOUSE INTERNATIONAL 08/27/2003 0E491	5
ROGER'S SYSTEMS SPECIALIST 02/06/2003 31671	8
ROGER'S SYSTEMS SPECIALIST 06/02/2003 35161	5
ROGER'S SYSTEMS SPECIALIST 04/24/2003 34054	5
ROGER'S SYSTEMS SPECIALIST 03/27/2003 33174	11
ROGER'S SYSTEMS SPECIALIST 11/01/2002 28489	11
PEOPLESOFT 12/17/1999 N/A	1
PEOPLESOFT 12/13/1999 N/A	1
REXEL CALCON 10/22/2004 N/A	1
VIEW SONIC 08/24/2004 N/A	1
ACER 12/11/1996 N/A	1
BUY.COM 01/14/2000 N/A	1
ACER 12/04/1996 N/A	1
DATASTUDY 06/23/1999 JR142002	2
N/A 559-5634 06/24/2005	6
INFORMATION SERVICES 04/06/2001	2
INFORMATION SERVICES 02/22/2002	4
INFORMATION SERVICES 01/30/2002	3
INFORMATION SERVICES 11/07/2001	9
INFORMATION SERVICES 08/06/2001	8
INFORMATION SERVICES 10/22/2001	9
INFORMATION SERVICES 08/06/2001 - 1	8
ROGER'S SYSTEMS SPECIALIST 09/16/2002 26720	7
ROGER'S SYSTEMS SPECIALIST 06/11/2002 23083	5
ROGER'S SYSTEMS SPECIALIST 04/25/2002 21216	11
ROGER'S SYSTEMS SPECIALIST 04/08/2002 20316	9
SELECTRON TECHNOLOGIES, INC. 07/31/2003 838	7
SELECTRON TECHNOLOGIES, INC. 12/18/2002 564	8
MICRO FOCUS 10/04/2002 96099228	9
INFORMATION SERVICES 07/02/2001	8
INFORMATION SERVICES 06/13/2001	7
INFORMATION SERVICES 04/03/2001	8
INFORMATION SERVICES 03/22/2001	8
INFORMATION SERVICES 01/18/2001	6
INFORMATION SERVICES 11/01/2000	5
INFORMATION SERVICES 760-055-3858 01/28/2000	2

THE PRINTER WORKS 04/08/2004 694508	8
THE PRINTER WORKS 05/20/2004 705293	10
THE PRINTER WORKS 03/19/2004 689295	7
SYSTEM INNOVATORS 05/01/2004 4726	6
SAFARI BOOKS ONLINE, LLC 04/19/2004 N/A	6
JOHN WILLIAMS SERVICES 03/30/2004 0009	3
MICRO FOCUS 12/13/2001 96093335	11
MICROTRONICS COMPUTER CENTER 02/18/2003 4544	5
MICROTRONICS COMPUTER CENTER 03/18/2003 4545	5
MICROTRONICS COMPUTER CENTER 04/28/2003 4615	5
MICROTRONICS COMPUTER CENTER 04/19/2002 4150	16
NIC 06/26/2002 105393	27
HI DESERT COMMUNICATIONS 08/09/2003 924276022-012	6
PUBLIC WORKS 955-5200 01/25/2002	3
AIRPORT 559-6822 12/23/2003	7
REDEVELOPMENT AGENCY 955-4823 01/29/2004	7
MULTI-OPARTMENTS 01/01/2006	2
ROBINSON JUAN 07/26/2004	2
ROBERTS JON 12/21/1999	1
GREEN LINDA 09/22/1999	1
CLAUSI JEANETTE 09/30/1999	1
JOHN WILLIAMS SERVICES 02/13/2004 0007	3
JOHN WILLIAMS SERVICES 01/06/2004 0005	2
BUY.COM 08/02/2000 N/A	8
RADIOSHACK.COM 08/02/2000 723152	3
BUY.COM 04/13/2000 N/A	4
BUY.COM 04/10/2000 N/A - 1	2
BUY.COM 03/30/2000 N/A	4
MICRO WAREHOUSE 03/22/2000 P35612990001	4
UNKNOWN VARIABLE 09/22/1999	1
SERIO JOHN 09/20/1999	1
HALTER MONICA 09/16/1999	1
WILKISON BETHANY 08/24/1999	1
TUTTERROW BARAK 08/05/1999	1
GUTIERREZ VANESSA 08/23/1999	1
PEREZ JESSICA 08/13/1999	1
HANSON LARS 08/10/1999	1
HI DESERT COMMUNICATIONS 08/09/2003 924276022-012 - 1	7
NEXTEL 08/09/2003 924276022-012	9
NEXTEL 10/15/2002 324276022-002	5
NEXTEL 03/09/2003 924276022-007	4
NEXTEL 04/09/2003 924276022-008	4
NEXTEL 05/09/2003 924276022-009	3
NETWORK COMPUTING 05/03/2003 N/A	1
BUY.COM 03/21/2000 N/A	5
BUY.COM 02/11/2000 N/A	2
DISPLAY AD 02/09/2000 N/A	3
NETWORK, INC. 02/08/2000 0802425	2
SAN BERNARDINO COUNTY SUN 01/01/2000 0001483340	2
INTERNET NEIGHBORHOOD 01/26/2000 948927803	5
KNOWARE INC 01/26/2000 N/A	2
BUY.COM 01/10/2000 N/A	3
BRUTON BRAD 08/03/1999	1
PEGG DENISE 07/27/1999	1
ROBERTS CLAUDIA 07/19/1999	1
JANISSE RICHARD 07/14/1999	1
BEAN DAVE 07/01/1999	1
TORRES REBECCA 06/07/1999	1
OLSEN ADRIANA 06/03/1999	1
KILPATRICK LYNNE 06/01/1999	1
NEW HORIZONS 11/18/2002 1211851	9
NEW HORIZONS 12/11/2002 1243741	6
NETWORK SOLUTIONS 07/11/2003 N/A	5
ONTRACK 01/16/2002 0223913	24
OUTBACK 09/24/2003 190	4
OUTBACK 08/28/2003 188	4
PCNATION 06/04/2002 P02386830101	10
PC MALL 02/21/2002 P79787810101	11
GAYED EZZ ED 05/24/1999	1
KUROWSKI HEATHER 05/18/1999	1
HORTON MARCIE 05/17/1999	1
ZEMAN JOSHUA 05/13/1999	1
GUTIERREZ VANESSA 05/10/1999	1
PEREA LISA 05/04/1999	1
CASTAGNOLA STEVE 04/28/1999	1
MARTIN JOHN 04/28/1999	1
BUY.COM 01/04/2000 N/A	8
AT&T WIRELESS 11/22/2004 N/A	2
AT&T WIRELESS 11/30/2004 N/A	7
AT&T WIRELESS 12/29/2004 N/A	12
CDWG 08/19/2004 N/A	7
TECH CONFERENCES, INC. 06/25/2004 N/A	4
MANDLAY BAY RESORT 06/28/2004 N/A	5
SOFTCHOICE CORPORATION 10/22/2004 N/A	2
PEERNET INC. 06/21/2002 PEER1699	9
PEOPLE SOFT 04/25/2002 345819	14
PEOPLE SOFT 04/25/2002 345819 - 1	1
PEOPLESOF USA, INC. 10/03/2001 319111	1
PEOPLE SOFT 01/10/2000 N/A	1
PEOPLE SOFT USA, INC. 03/21/2001 N/A	1
PEOPLE SOFT USA, INC. 03/21/2001 N/A - 1	1
SAULNIER RICHARD 04/28/1999	1
WHITRIGHT TIM 05/20/1999	1
KUHLMANN EULEMA 03/29/1999	1
BURGESS TIMOTHY 02/24/1999	1
RIOTOC JORGE 02/16/1999	1
HORNE JEAN 02/16/1999	1
HORNE JEAN 02/16/1999 - 1	1
STATHIS CHRISTOPHER 02/11/1999	1
DELL 10/29/2003 50944817	15
EARTHUNK 11/20/2004 200158731	2
MICRO FOCUS 11/22/2004 36007679	2
OFFICE OF ASSESSOR, SB COUNTY 10/08/2004 100352	5
TIME WARNER TELECOM 01/01/2005 N/A - 1	4
OUTBACK 01/03/2005 01	6
COWG 02/07/2005 QU49975	2
PEOPLESOF 04/15/2004 USA0088852	2
DIAZ CYNTHIA 02/09/1999	2
SHIPP MARY 02/09/1999	2
PIWASKI ROSE 01/20/1998	1
SCHOEN TERESA 01/15/1998	1
VAN PROYEN MONICA 01/15/1998	1
MILLENOER FRANCENE 01/15/1998	1
BUGH KAREN 12/01/1997	1
WALLS KIM 10/06/1997	1
PEOPLESOF USA, INC. 02/21/2001 N/A	2
PEOPLESOF USA, INC. 01/11/2000 N/A	20
PROJECTION DIRECT 02/22/2002 192439	12
THE PRINTER WORKS 01/13/2003 N/A	11
THE PRINTER WORKS 09/10/2003 642244	8
HIGH DESERT COMMUNICATIONS 11/14/2003 N/A - 1	4
HIGH DESERT COMMUNICATIONS 05/19/2003 0024-03	14
THE PRINTER WORKS 11/01/2004 6422227	16

ESRI 11/02/2004 91016673	21
EXPENSE REIMBURSEMENT 11/02/2004 N/A	6
CDWIG 12/08/2004 PY58125	4
UNKNOWN 03/19/2001 N/A	2
TECHNOLOGY EXPO 02/28/2001 N/A	13
VERIZON 08/28/2003 N/A	9
PANKHANA RAJ 10/06/1997	1
WHITE CATHY 01/28/1998	1
HALE COLLEEN 01/01/1998	1
SMITH & SORESENSEN LOWELL & ROD 04/14/1998	1
BROOKS ANCI 12/07/1998	1
VALENZUELA YOLANDA 12/03/1998	1
OHAEMERS KIM 12/01/1998	1
VALENZUELA YOLANDA 11/10/1998	1
HIGH DESERT COMMUNICATIONS 01/24/2003 N/A	1
HIGH DESERT COMMUNICATIONS 12/03/2002 0045-02	4
HIGH DESERT COMMUNICATIONS 11/18/2002 N/A	8
HI DESERT COMMUNICATIONS 04/10/2003 0018-03	13
HI DESERT COMMUNICATIONS 08/04/2003 0066-03	5
HI DESERT COMMUNICATIONS 08/22/2003 62803	9
HI DESERT COMMUNICATIONS 10/28/2003 62938	8
GEIGER MARY ANN 11/04/1998	1
BISHOP ART 10/20/1998	1
RUDOLPH RANDALL 07/18/1998	1
WINSTON MARLENE 07/01/1998	1
SCHOTT LYNNAE 06/25/1998	1
GUERRA BERNADETTE 06/25/1998	1
GUERRA BERNADETTE 05/12/1998	1
CRUZ VANESSA 04/10/1998	1
HI DESERT COMMUNICATIONS 11/20/2003 62944	9
HI DESERT COMMUNICATIONS 11/20/2003 62942	6
HI DESERT COMMUNICATIONS 11/20/2003 62954	23
HI DESERT COMMUNICATIONS 11/20/2003 62943	7
HI DESERT COMMUNICATIONS 12/05/2003 62958	2
HI DESERT COMMUNICATIONS 12/09/2003 62973	6
HI DESERT COMMUNICATIONS 12/11/2003 62974	5
VISIONEER.COM 06/12/2003 N/A	9
DELL 02/18/2004 N/A	5
BEST BUY 05/26/2004 N/A	4
CIPITUG 10/27/2003 N/A	9
CELL PHONE ACCESSORIES.COM 06/27/2003 N/A	8
WESTEK PRESENTATION SYSTEMS 06/19/1997 N/A	7
SUPPORT NET 06/11/1999 N/A	2
DESERT STATIONERS 02/22/1999 N/A	3
REAM OEBBIE 04/10/1998	1
EARHART-KLUCK LISA 11/23/1998	1
CARL TAUBER 02/09/1999	1
ELLIS TERRY 01/19/1999	1
HULSE DARIN 01/13/1999	1
ROGERS JUOY 01/27/1998	2
COON GREG 01/29/1998	2
SPRINGER TINA 02/12/1998	2
LEE & CULBERTSON BILL & KENNY 04/28/1998	1
HI DESERT COMMUNICATIONS 10/27/2003 62937	7
HI DESERT COMMUNICATIONS 06/17/2003 0052-03	4
HI DESERT COMMUNICATIONS 12/17/2002 01292	8
HI DESERT COMMUNICATIONS 10/20/2003 62936	7
HI DESERT COMMUNICATIONS 09/17/2003 62924	9
HI DESERT COMMUNICATIONS 08/05/2003 N/A	4
HI DESERT COMMUNICATIONS 10/01/2003 62932	8
UNKNOWN PSAICOE 09/12/1997	1
HOOK JEANNETTE 09/12/1997	1
MARTINE ROBERT 09/23/1997	1
BRACY JEAN 10/14/1997	1
SAMSON BEN 10/17/1997	1
POWELL LEONOR 10/17/1997	1
ALFARO HERBERT 11/03/1997	1
LIJDAHL STAN 03/22/2000	1
ACCESS MICRO 08/30/1999 N/A	4
CDWIG 09/25/1999 AS72646	3
ROGER'S SYSTEMS SPECIALIST 10/05/1999 41399	8
EXECUTRAIN 11/16/1999 N/A	3
PEOPLESOF 03/31/1998 N/A	2
SCHMIDT COMPUTERS 11/22/1999 N/A	2
BUY.COM 11/24/1999 N/A	3
BUY.COM 12/07/1999 N/A	2
HI DESERT COMMUNICATIONS 08/08/2003 N/A	8
HI DESERT COMMUNICATIONS 09/17/2003 62923	7
HI DESERT COMMUNICATIONS 08/04/2003 0067-03	3
HI DESERT COMMUNICATIONS 09/09/2003 62922	4
HI DESERT COMMUNICATIONS 10/01/2003 62933	4
HI DESERT COMMUNICATIONS 10/01/2003 62934	5
HI DESERT COMMUNICATIONS 09/23/2003 62931	4
WHITRIGHT TIM 03/22/2000	1
SZARZYNSKI MICHAEL 03/22/2000	1
LEMOINE DONNA 06/21/2000	1
LEMOINE DONNA 07/31/2000	1
MILLER MARK 08/03/2000	1
ESCOBAR SOPHIE 07/31/2000	1
HALTER-SANTANA MONICA 07/05/2000	1
JAMES SARAH 07/12/2000	1
BUY.COM 12/06/1999 N/A	6
BUY.COM 12/21/1999 N/A	4
PEOPLESOF 04/06/2000 N/A	7
SOFTWARE HOUSE INTERNATIONAL 09/24/2003 N/A	12
SOFTWARE HOUSE INTERNATIONAL 11/08/2002 N/A	6
AT&T 08/25/2002 N/A	6
AT&T 03/25/2003 N/A	14
CLEARLINK, INC. 01/22/2004 N/A	2
CLAUSI JEANETTE 11/06/2000	1
SEAGONDOLLAR VERONICA 03/22/2000	1
TORRES REBECCA 03/22/2000	1
WALLS KIM 03/22/2000	1
ECHOLS RAY 03/22/2000	1
CHISOLM MARTHA 03/22/2000	1
HIGGINS LORI 03/22/2000	1
OLSEN ADRIANA 03/22/2000	1
HI DESERT COMMUNICATIONS 10/01/2003 62932 - 1	5
HI DESERT COMMUNICATIONS 09/08/2003 62920	5
HI DESERT COMMUNICATIONS 09/08/2003 62914	6
HI DESERT COMMUNICATIONS 09/08/2003 62913	5
HI DESERT COMMUNICATIONS 03/14/2003 0090-02	13
HI DESERT COMMUNICATIONS 04/10/2003 0014-03	13
HI DESERT COMMUNICATIONS 04/08/2003 0006-03 - 1	8
DELL 01/07/2004 N/A	6
DELL 01/05/2004 N/A	3
GET HEADSETS 04/27/2002 N/A	9
AT&T WIRELESS ACCESSORIES 03/19/2002 N/A	4
TRIPP LITE 06/18/1993 N/A	2
MICROWAREHOUSE 10/13/1997 A8197332	2
DELL 08/31/1999 N/A	2
THRIFTY REALTY CO 01/27/1998 N/A	2
PANKHANA RAJ 02/27/2000	1

ALLEE KIMBERLY 05/02/2000	1
TICE ROSEMARY 08/25/2000	1
HAINES SANDRA 11/30/2000	1
SALAM ANTHONY 04/21/2000	1
COLLINS KRISTOPHER 04/21/2000	1
COLLINS KRISTOPHER 04/21/2000 - 1	1
HI DESERT COMMUNICATIONS 05/19/2003 0025-03 - 1	1
HI DESERT COMMUNICATIONS 04/10/2003 0017-03	4
HI DESERT COMMUNICATIONS 04/10/2003 0015-03	5
HI DESERT COMMUNICATIONS 04/10/2003 0018-03 - 1	10
HI DESERT COMMUNICATIONS 04/10/2003 0014-03 - 1	6
HI DESERT COMMUNICATIONS 04/10/2003 0016-03	5
BEST BUY 10/08/1996 N/A	5
COMPUTER RESOURCES 03/30/1989 257	6
DATASTUDY INC. 06/23/1999 JR142002	13
DATASTUDY INC. 03/15/1999 JR142001	4
COMPUCOM SYSTEMS 01/22/1997 N/A	2
PEOPLESOF 12/11/2000 N/A	2
PEOPLESOF 01/19/2001 N/A	2
PEOPLESOF 03/21/2001 N/A	2
HI DESERT COMMUNICATIONS 04/10/2003 0015-03 - 1	5
HI DESERT COMMUNICATIONS 11/01/2003 18497	8
HI DESERT COMMUNICATIONS 11/01/2003 18496	7
HI DESERT ALARM & FIRE SPRINKLER 12/12/2003 N/A	7
HEWLETT-PACKARD COMPANY 09/18/2003 732130,73U2906	14
GRAYBAR 11/03/2003 1542041754	13
GRAYBAR 02/04/2003 1541787568	10
SALAM ANTHONY 07/19/2000	1
GARLAND SHEILA 07/19/2000	1
ORELLANA CHRISTINA 09/20/2000	1
MILES GREGORY 01/03/2000	1
ARMSTRONG DANA 06/19/2000	1
FISHER HARRIETTE 07/06/2000	1
CHREST TRACY 07/11/2000	1
CHREST TRACY 07/18/2000	1
PEOPLESOF 03/29/2001 292527	2
MACWAREHOUSE 05/28/1997 N/A	5
PEOPLESOF 03/15/1999 190036	11
VERIZON 04/28/2002 N/A - 1	3
VERIZON 04/01/2002 N/A	4
VERIZON 03/25/2002 N/A	3
COMPUCOM SYSTEMS 02/19/1997 N/A	8
COMPUCOM SYSTEMS 02/11/1997 N/A	2
F.S. SYSTEMS 09/06/2002 N/A	20
F.S. SYSTEMS 11/25/2003 VICUPGR	2
LOMAC INFORMATION SERVICES 06/24/2003 12958	4
LOMAC INFORMATION SERVICES 09/15/2003 13127	4
LOMAC INFORMATION SERVICES 08/22/2003 13074	3
LOMAC INFORMATION SERVICES 03/25/2004 13500	5
LOMAC INFORMATION SERVICES 04/11/2003 12812	2
DERRYBERRY KIM 09/21/2000	1
OODSON MARGIE 10/02/2000	1
WILKINSON RUTH 10/30/2000	1
COOPER ALETHIA 11/13/2000	1
ROSENBERG PAT 11/27/2000	1
CALDERON CELESTE 11/29/2000	1
ROSENBERG PAT 12/12/2000	1
ALLEN TOM 01/19/2000	1
SOFTWARE HOUSE INTERNATIONAL 02/17/2003 N/A	5
SOFTWARE HOUSE INTERNATIONAL 12/06/2002 N/A	4
SOFTWARE HOUSE INTERNATIONAL 11/20/2003 N/A	8
SOFTCHOICE CORPORATION 07/04/2002 N/A	5
SOFTWARE HOUSE INTERNATIONAL 04/06/2002 N/A	4
MICROSOFT SELECT 12/10/2001 N/A	4
MICROSOFT SELECT 07/09/2001 N/A	6
LOMAC INFORMATION SERVICES 12/13/2002 12567	4
LOMAC INFORMATION SYSTEMS 11/29/2002 12535	7
LOMAC INFORMATION SYSTEMS 11/08/2002 12499	6
LOMAC INFORMATION SYSTEMS 08/19/2002 12277	7
LOMAC INFORMATION SERVICES 01/31/2003 12678	3
LOMAC INFORMATION SERVICES 02/28/2003 12718	5
LOMAC INFORMATION SERVICES 02/28/2003 12715	5
MOSHER ADELE 01/18/2000	1
BURKE DAVID 04/05/2000	1
MONTAGUE DAN 04/06/2000	1
MANNING LEE 04/26/2000	1
HIGGINS COLLEEN 04/26/2000	1
WASSERMAN TRACY 04/26/2000	1
HIGGINS COLLEEN 07/19/2000	1
COUNTER BUILDING 10/25/2000	1
MICROSOFT SELECT 07/09/2001 N/A - 1	6
MICROSOFT SELECT 06/08/2001 N/A	8
MICROSOFT SELECT 06/08/2001 N/A - 1	8
MICROSOFT SELECT 09/24/1998 N/A	2
MICROSOFT SELECT 10/08/1998 N/A	2
SOFTWARE HOUSE INTERNATIONAL 03/09/2002 N/A	4
MICROSOFT SELECT 10/09/2001 N/A	8
LOMAC INFORMATION SERVICES 12/13/2002 12565	11
LOMAC INFORMATION SERVICES 12/13/2002 12566	5
LOMAC INFORMATION SERVICES 12/31/2002 12608	6
LOMAC INFORMATION SERVICES 07/23/2002 12211	7
LOMAC INFORMATION SERVICES 07/31/2002 12250	10
KNOWLEDGENET 05/28/2003 QMF2R0000022	7
KNOWLEDGENET 06/03/2003 QMF2R0000034	7
NEC TECHNOLOGIES, INC. 10/22/1992 N/A	2
NEC TECHNOLOGIES, INC. 11/25/1992 N/A	6
GTE 03/16/1999 N/A	2
PEOPLESOF 12/13/1999 N/A - 1	2
PEOPLESOF 12/13/1999 N/A - 2	2
SPECTRUM COMMUNICATIONS CABLING 04/21/2005 N/A	5
DELL 04/22/1998 155766603	2
DELL 06/21/2004 N/A	2
KNOWLEDGENET 10/22/2003 QYTON0002072	7
KNOWLEDGENET 09/30/2003 QYTON0002051	7
JASC SOFTWARE, INC. 04/10/2003 N/A	3
JASC SOFTWARE, INC. 04/10/2003 N/A - 1	3
JASC SOFTWARE, INC. 06/27/2001 467352	11
INTERSTAR 04/17/2003 IS-2517	7
IKON 12/18/2003 N/A	2
VIZCARRA DIANA 11/13/2000	1
FORMAN RANDY 02/02/2000	1
GERBITZ PAM 07/10/2000	1
JENKINS TIM 10/05/2000	1
SCOTT SANOI 12/20/2000	1
BERG JEFF 03/22/2000	1
BISHOP ART 03/22/2000	1
GILLIAM BERNIE 03/22/2000	1
PINTO D 03/22/2000	1
DELL 06/22/2004 N/A	2
UNKNOWN 04/25/2001 N/A	2
OFFICE DEPOT 06/18/2001 N/A	3
CANDLEWOOD SUITES 07/19/2001 N/A	5
COMPANY INCORPORATED	2

IN HOUSE 08/07/2000 N/A	2
AIR PHOTO USA 08/23/2000 N/A	4
IKON 12/11/2002 178232-00	36
IKON 07/31/2002 TS-168264-00	9
IKON 07/31/2002 TS-164423-00	11
IKON 07/16/2002 TS-164304-00	10
IKON 05/31/2002 TS-163206-00	9
IKON 05/15/2002 56302A	1
IKON 01/24/2002 N/A	1
IKON 02/07/2003 782320	2
DESERT STATIONERS 11/03/2000 N/A - 3	2
DESERT STATIONERS 11/21/2000 N/A - 2	2
CITY OF VICTORVILLE 11/21/2000 N/A	1
FIFTH GENERATION SYSTEMS, INC. 12/23/1991 N/A	2
OFFICE OF ASSESSOR, SB COUNTY 07/18/2001 N/A	2
MUNIMETRIX, INC. 01/04/1991 N/A	5
COMPAS DATA SYSTEMS 04/18/1991 N/A	6
SAULNIER RICHARD 03/22/2000	1
SHULER T. 03/22/2000	1
HILL MARY 07/20/2000	1
AMATA TONI 07202000	1
NEBEL REGIS 10/18/2000	1
JANISSE ADAM 10/18/2000	1
GALLARDO JORGE 10/18/2000	1
SOLIS SEAN 10/18/2000	1
ALEXJ JEFF 10/18/2000	1
LOTUS DEVELOPMENT CORP. 08/06/1991 N/A	10
MOJAVE DESERT AIR QUALITY 08/01/2001 N/A	3
APPLE VALLEY FIRE DISTRICT 08/01/2001 N/A	3
PEOPLESOF, INC. 03/30/2001 N/A	9
INT MEDIA GROUP 09/10/2001 N/A	10
DELL 09/29/1998 N/A	8
DELL 09/29/1998 N/A - 1	2
DELL 12/01/1998 N/A	4
IKON 03/19/2002 TS-152214-01	12
HYPERLINK TECHNOLOGIES, INC. 11/07/2003 0339539-IN	15
HI DESERT COMMUNICATIONS 04/10/2003 0016-03 - 1	5
HI DESERT COMMUNICATIONS 03/14/2003 0089-02	6
HI DESERT COMMUNICATIONS 03/18/2003 0093-02	6
HI DESERT COMMUNICATIONS 03/18/2003 0091-02	12
HI DESERT COMMUNICATIONS 03/18/2003 0092-02	6
HI DESERT COMMUNICATIONS 03/18/2003 0094-02	5
HI DESERT COMMUNICATIONS 03/18/2003 0095-02	4
HI DESERT COMMUNICATIONS 04/07/2003 0005-03	6
HI DESERT COMMUNICATIONS 03/18/2003 0094-02 - 1	6
HI DESERT COMMUNICATIONS 02/06/2003 0074-02	6
HI DESERT COMMUNICATIONS 01/16/2003 0056-02	5
MAINE COMPUTER GROUP 03/26/2003 11187	11
WELLS BRIAN 10/18/2000	1
BROCKERT ROBERT 10/18/2000	1
JENKS MIKE 11/30/2000	3
PERATT JAMES 08/03/2000	4
CHENEY RICHARD 12/01/2003	4
SYONOR WASHINGTON 12/16/2003	3
WILSON DAWN 10/03/2003	2
CUMMINGS ROSE 02/03/2005	2
PEOPLESOF 11/30/2004 USA0122528	1
PEOPLESOF 04/25/2001 N/A	2
PEOPLESOF 05/17/2001 N/A	3
PEOPLESOF 01/07/2000 N/A	3
VERIZON 03/20/2002 C60001086300CH38297	1
MICROSOFT 11/15/1998 N/A	1
ACER 12/23/1996 6124806	1
ACER 12/04/1996 6120555	1
MANPOWER 04/30/2002 311905	2
MANPOWER 04/23/2002 311769	2
MCMAHAN BUSINESS INTERIORS 04/29/2002 67584	12
MCMASTER-CARR 04/08/2002 53789576	1
MCMASTER-CARR 03/15/2002 52908633	13
VAN DYKE SOFTWARE 02/21/2002 83328-21022002	5
ACCELA 05/12/2003 IN80090M3	3
HANNA COLLETTE 03/15/2004	4
HOLLAND KELLEY 01/28/2004	4
CLOVER TONY 01/06/2004	4
CASTELL MARIBEL 01/07/2004	4
GARIBAY ANGELA 01/13/2004	3
ONTIVEROS SOPHIA 08/13/2003	4
LUCIA SAM 01/06/2004	3
WEBB BILL 09/18/2003	4
ACER 12/11/1996 6121832 - 1	1
MICROTRONICS COMPUTER CENTER 02/26/2003 4544	1
VERIZON 08/01/2002 N/A	2
FEDEX 07/01/2005 3-906-87071	5
HI-DESERT COMMUNICATION 09/29/2004 23421	6
MUNICIPAL INFORMATION SYSTEMS 10/18/1999 N/A	2
MISAC 09/13/2000 N/A	4
MISAC 08/13/1996 N/A	4
ROBERTS JONATHAN L. 04/05/2004	5
RICE ORHETA 02/14/2005	2
CUBIT LEISHAN 10/12/2004	2
HARRIS MONICA 01/15/2004	5
SOLIS JENNY 09/17/2003	4
CARUTH CHUCK 10/01/2003	4
MULLINS DENNIS 10/01/2003	4
GONZALES LUPE (GUADALUPE) 11/14/2003	2
TIDEMARK SOLUTIONS 07/18/2002 03118	3
TIDEMARK SOLUTIONS 07/16/2001 02579	19
TRAFFICWARE 08/12/2003 5555	6
SYSTEM INNOVATORS, INC. 06/27/2003 4404	36
XEROX CAPITAL SERVICES, LLC 08/25/2003 097489440	6
XEROX CAPITAL SERVICES, LLC 05/08/2003 095411733	11
XEROX CAPITAL SERVICES, LLC 09/16/2002 090971751 - 1	15
MISAC 08/26/1998 N/A	5
CLOSET-MASTER.COM 05/20/2004 N/A	5
BUY.COM 09/12/2001 N/A	7
GRANITE DIGITAL 06/30/1998 042092	4
DELL 08/04/1999 263035925 - 1	2
DELL 07/27/1999 260548706	2
DELL 04/23/1998 156320038	2
DELL 04/06/1998 153341375	8
PATTERSON-HIZA PAMELA 12/12/2003	2
CHAVEZ ERMEUNOA 12/12/2003	3
MORGAN GLYNNIS 01/15/2004	4
CERVANTES VERONICA 01/15/2004	4
FRANKLIN KURTIS 01/15/2004	4
SWEANEY DAVID 11/12/2003	5
WILLIAMSON DAVID 10/04/2004	2
MASSEY NICOLE C. 02/08/2005	2
XEROX CAPITAL SERVICES, LLC 09/04/2002 090873711	14
XEROX CAPITAL SERVICES, LLC 10/02/2002 091454757	12
PEOPLE SOFT 11/30/2001 327127	1
PEOPLE SOFT 07/10/2002 USA0007249	1
PEOPLE SOFT 06/28/2002 USA0005177	1

PEOPLE SOFT 06/27/2002 USA0003197	7
EWING MICHELLE 02/09/2005	2
SMITH MICHELLE 02/08/2005	2
CINTRON FABIOLA A. 02/08/2005	2
ROMO SHEENA M. 02/08/2005	2
BROWN LILY 08/12/2003	4
BOYLE TERRY 10/03/2003	4
STAPP ELYANA 10/03/2003	4
MCDUGAL JESSICA 09/05/2003	4
CIZAN KIM 09/05/2003	2
BARTON ROBERT 08/26/2003	4
MYERS ROBERT 08/12/2003	4
PINEDO MARC 08/12/2003	4
BRACKIN CLIFF 08/12/2003	4
SCANLON SUSAN 01/15/2004	3
CARROLL PATSY 01/20/2004	4
JUSTMAN DEBBIE 06/04/2003	5
MIKE FISHER 12/03/2001 N/A	3
FEDEX 12/21/2001 4-056-53184	2
MICK FISHER 12/17/2001 N/A	2
MICK FISHER 01/31/2002 N/A	2
MICK FISHER 01/11/2002 N/A	2
AT&T 08/25/2002 243-6300	136
AT&T 09/25/2002 243-6300	158
AT&T 06/07/2002 243-6300	7
CDWG 06/25/2003 IS44208 - 1	6
CDWG 06/26/2003 IS69407 - 1	8
CDWG 06/30/2003 IT24928	6
CDWG 07/25/2003 I243325	5
SANCHEZ TERESA 09/19/2003	4
LEWIS JEFF 09/08/2003	4
STROWGER DONNA 08/13/2003	4
MONTELEONE TERRI 03/22/2004	2
MILLER MARK H. 12/11/2003	3
RAMSEY MARYAM 02/07/2005	2
IREVINO JOSEFINA 06/09/2003	4
CASWELL VANCE 01/24/2005	2
BANK OF AMERICA 04/19/1999 N/A	2
BANK OF AMERICA 06/04/2002 N/A	4
BANK OF AMERICA 05/10/2002 N/A	4
BANK OF AMERICA 05/10/2002 N/A - 1	4
BANK OF AMERICA 05/10/2002 N/A - 2	4
BANK OF AMERICA 05/12/2002 N/A	4
AT&T 12/26/2000 954-4219	4
BUY.COM 08/25/2003 N/A	4
SANCHEZ PEGGY 03/04/2004	1
SUSMAN MELODEE 02/11/2004	1
TREVINO JOSEFINA 03/17/2004	1
SOLIS JENNIE 03/17/2004	1
LACKEY SHERRI 03/05/2004	1
BRESHEARS CAROL 05/03/2004	1
BARAKAT HOMAYOUN 06/02/2004	1
HOUCK HIRAM 02/18/2004	1
AT&T 02/26/2001 954-7622	2
DELL 11/06/1998 193048733	2
DELL 10/22/1998 189802432	2
CDWG 04/22/2002 N/A	2
CDWG 04/22/2002 N/A - 1	2
CDWG 04/22/2002 N/A - 2	2
CDWG 04/22/2002 N/A - 3	2
CDWG 04/22/2002 N/A - 4	2
WILSON JENELE 01/27/2004	1
SCANLON SUSAN 02/10/2004	1
MARTIN MAGGIE 03/24/2004	1
MARTINEZ FRANK 03/23/2004	1
MORENO RENE 03/22/2004	1
COUGHLIN SHANNON 04/01/2004	1
DICCOLLA DONNA 04/30/2004	1
DURAN JORGE 02/24/2004	1
CDWG 04/22/2002 N/A - 5	2
CDWG 04/22/2002 N/A - 6	2
CDWG 04/22/2002 N/A - 7	2
CDWG 04/22/2002 N/A - 8	2
CDWG 04/22/2002 N/A - 9	2
CDWG 04/22/2002 N/A - 10	2
CDWG 04/22/2002 N/A - 11	2
CDWG 04/22/2002 N/A - 12	2
WILLIAMSON DAVID 02/18/2004	1
CARUTH CHUCK 03/25/2004	1
ASSUMMA MITCH 03/25/2004	1
CRYDERMAN ALISHA 06/15/2004	1
CARPENTER JACK 02/23/2004	1
TAYLOR KEITH 02/23/2004	1
WISEMAN DENISE 03/25/2004	1
GAGE MARK 03/25/2004	1
TISTHAMMER MICHEAL ANN 05/27/2004	1
WEISS MELINDA 04/19/2004	1
WASHINGTON SYONOR 09/21/2004	1
GERBITZ PAMELA 11/24/2004	1
MINDARD MICHELLE 11/22/2004	1
STANFORD LINDA 11/22/2004	1
JESSE MCKINLEY 02/07/2000	1
HILL DONALD 09/01/1999	1
CDWG 04/22/2002 N/A - 13	2
10/27/1993 TELEPHONE JACK-FINANCE COUNTER	1
10/25/1993 PLOTTER	1
11/17/1993 COMPUTER UPGRADE	1
11/9/1993 PRINTER REPAIR	1
12/27/1993 PRICE QUOTES-REPLACEMENT PRINTERS	1
1/3/1994 VGA MONITOR	1
12/15/1997 RECOMMENDATION FOR PUBLIC WORKS PRINTING - 1	1
GARCIA VINCE 08/04/1999	1
RODRIGUEZ LOUIE 08/04/1999	1
ZIEGLER JACK 08/04/1999	1
ANDREOLI LYNETT 03/02/2004	1
MAYO PATRICK 01/05/2005	1
GERBITZ PAM 11/29/2004	1
PRUITT CHERYL 10/09/2003	1
LOYD NYEKA 11/15/2004	1
DUBASIK JOHN 11/30/2004	1
ROBERTS JONATHAN 11/30/2004	1
PURITT CHERYL 11/30/2004	1
HALLIN CHARLENE 11/10/2004	1
INGRAO PATTI 11/30/2004	1
BORCHERT CHRIS 11/30/2004	1
WEBB BILL 11/30/2004	1
WEBB SCOTT 12/22/2004	1
JAUREGUI ALEX 01/27/2005	1
GUMARANG ROMEO 01/27/2005	1
BEAMON CHRISTOPHER 01/31/2005	1
KYAUN LINDA 02/04/2005	1
ROBERTS JONATHAN L. 02/16/2005	1
DUNHAM KIMBERLY 01/19/2005	1

WASSERMAN BECKY 11/17/2004	1
12/1/1993 HP SERVICE FOR PLOTTER	1
7/10/1992 MEETING RE: CPHS SOFTWARE	1
5/19/1997 REQUEST TO HOLD INFORMATION MEETING	1
5/20/1993 STANDARDIZED COMPUTER SOFTWARE-SETUP - 1	1
12/9/1993 4.2K FOR NON-VFSU SAFETY MEMBERS - 1	1
7/26/1996 HP ATTENTION REQUESTS - 1	1
3/7/1997 WORD-WORDPERFECT	1
KILPATRICK LYNNAE 11/16/2004	1
TICE ROSEMARY 10/21/2004	1
TAMISIN PATRICIA 10/18/2004	1
MORGAN GLYNNIS 10/13/2004	1
JENSEN ERIC 10/13/2004	1
CARROLL COURTNEY 10/06/2004	1
YOUNG GERALD 10/18/2004	1
COLEMAN DAVIO 11/01/2004	1
OLAGUES LORRAINE 07/24/2003	1
MCNEIL OALIA 07/24/2003	1
ZIEGLER JACK 11/12/2004	1
REYES REY 11/12/2004	1
PETERSON JUDY 01/12/2005	1
HGYNES OAN 01/12/2005	1
ATEEG SYED 01/12/2005	1
MILLER MARK H. 01/12/2005	1
SALAM ANTHONY 01/12/2005	1
ROBERTS JUDY LYNN 01/10/2005	1
LOPEZ MARIO 02/14/2005	1
ALVARADO TRISHA 01/19/2005	1
CUNDIFF JOSEPH 07/29/2004	1
THOMAS TANYA 06/26/2003	1
HAGGARDO JOSEPH 06/26/2003	1
BALLOU LATHRESIA 12/04/2004	1
HEREDIA SANDRA 03/07/2005	1
HEREDIA SANDRA 02/11/2004	1
CONCHAS BRENOA 02/08/2005	1
HARPER-WOODS CANDACE 02/04/2005	1
YASENOVSKY UZ 02/17/2005	1
PERATT JAMES 09/13/2004	1
GUFFEY JAMES 09/13/2004	1
REECE JONATHAN 09/13/2004	1
8/20/1996 DMV ACCESS - 1	1
12/18/1996 PRICE QUOTE	1
11/3/1997 COMPUTER WORK STATION CONFIGURATION - 1	1
11/10/1997 EXCEL SEMINAR	1
10/3/1997 RE: FL FOR PUBLIC SECTOR	1
8/27/1997 PART TIME EMPLOYEES-ALTERNATIVE RETIREMENT PROGRAM - 1	1
1/12/1998 IMPLEMENT OF FURLOUGH & PART TIME EMPLOYEE'S PERS CONVERSION	1
OUZTS MICHAEL 12/02/2004	1
NEBEL REGIS 12/13/2004	1
MARTIN JOHN 12/13/2004	1
MARTIN JOHN 01/24/2005	1
JANISSE ADAM 12/13/2004	1
JANISSE ADAM 12/13/2004 - 1	1
SANCHEZ TERESA 01/16/2004	1
JUSTMAN DEBBIE 08/09/2004	1
3/10/1997 FILES NOT TRANSFERRED - 1	1
4/25/1997 EMPLOYEE BREAKS - 1	1
11/23/1998 PAYROLL SCHEDULE FOR PAY PERIOD ENDING DECEMBER, 25TH 1998	1
4/23/1996 COMPUTER PROGRAMMING - 1	1
11/4/1994 COMPUTER UPGRADE - 1	1
8/7/1996 COMPUTER UPGRADE - 1	1
1/18/1991 JETSTREAM SOFTWARE - 1	1
CARMODY STACY 08/09/2004	1
CARROLL PATSY 07/29/2004	1
WALWORTH SAMANTHA 11/23/2004	1
CARROLL PATSY 11/23/2004	1
HENDERSON KIM 01/21/2005	1
WALWORTH SAMANTHA 02/01/2005	1
ELLS ALLEN 02/01/2005	1
BUSH YVONNE 02/02/2005	1
SANCHEZ TERESA 02/09/2005	1
ELLS ALLEN 02/15/2005	1
CHAVEZ ERMELINDA 02/15/2005	1
MILLER BRUCE 02/21/2005	1
WRIGHT CHRISTINA 02/19/2005	1
TACKETT MIKE 10/18/2004	1
WAGDY ANWAR 09/30/2004	1
CALLISTER PHILLIP 01/10/2005	1
PETERSON JUDY 10/19/2004	1
STROWGER DONNA 09/19/2003	1
JENKINS GEORGE 02/22/2005	1
WILLIAMS SHANNON 02/07/2005	1
BRACAMONTES USA 01/03/2005	1
RANEY STEVE 10/04/2004	1
CALDERON BERNIE 10/04/2004	1
COOPER STEVE 10/04/2004	1
12/12/1990 JETSTREAM SOFTWARE - 1	1
1/22/1991 JETSTREAM SOFTWARE - 1	1
2/1/1991 EXCHANGE OF PROGRAMS	1
5/8/1991 JETSTREAM SOFTWARE - 1	1
5/24/1991 CORDES JETSTREAM SOFTWARE SYSTEM - 1	1
7/1/1997 REQUEST FOR TRANSFER OF FILES - 1	1
4/28/1997 COMPUTER UPGRADE OF RISK MANAGERS OFFICE - 1	1
3/10/1997 MR. COX'S COMPUTER - 1	1
2/18/1997 MICROSOFT ACCESS - 1	1
11/13/1995 REPLACEMENT OF HARO DRIVE FOR TAMI BUCKNER'S COMPUTER	1
10/21/1997 RENTAL APPLICATION SOFTWARE PROGRAM - 1	1
1/1/1996 WEB SITE DEVELOPMENT CONTRACT	1
12/18/1995 USE OF PRINTER BY TAMI BUCKNER & JOANN ARROYO	1
BOWEN ROBERT 02/12/2004	1
HARSTAO DOUGLAS 01/29/2004	1
WOLTERS MARCIE 01/19/2005	1
FLORES JOE 08/04/1999	1
ROBERTSON DOUGLAS 08/12/2002	1
BUSH YVONNE 07/01/2002	1
DORAN MARCIE 08/01/2002	1
DE BORTNOWSKY ANDRE 04/17/2002	1
GREEN CHARLIE 04/17/2002	1
LOYD NYEKA 07/02/2002	1
SCOTT SANORA 02/07/2000	1
KEEGAN JOY 04/07/2002	1
LEWIS ROBERT 02/24/2003	1
STRONG VERNON 01/27/2003	1
REYNOLDS ANNA 05/05/2003	1
BEHRSE ELAINE 11/06/2002	1
HERNANDEZ RENE 11/04/2002	1
8ECERRA ELIZABETH 11/01/2002	1
ATEEQ SYED 11/14/2002	1
ST. LOUIS LINDA 11/12/2002	1

COLLINS JULIANA 11/12/2002	1
ARMSTRONG DANA 11/12/2002	1
MCCLELLAN MAURA 11/06/2002	1
BARREAU SHIRLEY 09/06/2000	1
MOORE MARY 07/24/2002	1
FRANKLIN KURTIS 01/15/2004 - 1	1
SWEANEY DAVID 11/12/2003 - 1	1
RAMSEY MARYAM 02/07/2005 - 1	1
RAMSEY MARYAM 01/11/2005	1
TREVINO JOSEFINA 06/09/2003	1
MONTELEONE TERRI 03/22/2004 - 1	1
5/20/1996 HDREDA	1
7/1/1998 NEW PERS RATES - 1	1
7/6/1990 QUOTE	1
10/6/1997 FILES THAT NEED TO BE RESTORED	1
12/12/1996 386 COMPUTER-WORLD MAINTENANCE OFFICE - 1	1
1/5/1996 COMPUTER NEWORK FOR AUTOMATED DESIGN SECTION 1	1
3/18/1997 ADDITIONAL TELEPHONE SERVICE FOR VVTA OFFICE - 1	1
MONTELEONE TERRI 03/25/2004	1
MILLER MARK H. 12/11/2003 - 1	1
CARROLL PATSY 01/24/2004	1
SCANLON SUSAN 01/15/2004 - 1	1
QUARLES MARCUS 07/21/2004	1
JILES MICHAEL 07/27/2004	1
WOLTERS MARCIE 01/19/2005 - 1	1
REYNOLDS ANNA 04/04/2003	1
3/18/1997 ADDITIONAL MEMORY ADDED	1
7/31/1995 ADA COMPUTER IS DOWN - 1	1
7/14/1995 COMPUTER PURCHASE - 1	1
4/12/1995 QUARTERLY WAGE DISKETTE	1
7/1/1999 GUIDELINE FOR PURCHASING EQUIPMENT	4
8/4/1997 VVTA COMPUTER SYSTEMS	2
1/20/1995 MAGNETIC MEDIA REPORTING	3
ONTIVEROS EDWARD 02/19/2003	1
CALLISTER PHILLIP 01/10/2005 - 1	1
PETERSON JUDY 10/19/2004 - 1	1
STROWGER DONNA 09/19/2003 - 1	1
JENKINS GEORGE 02/24/2004	1
WILLIAMS SHANNON 02/07/2005 - 1	1
BRACAMONTES USA 01/03/2005 - 1	1
RANEY STEVE 10/04/2004 - 1	1
CALDERON BERNIE 10/04/2004 - 1	1
COOPER STEVE 10/04/2004 - 1	1
BOWEN ROBERT 02/12/2004 - 1	1
HARSTAD DOUGLAS 01/29/2004 - 1	1
CIZAN KIM 09/05/2003 - 1	1
MORGAN GLYNNIS D1/15/2004 - 1	1
CERVANTES VERONICA D1/15/2004 - 1	1
JUSTMAN DEBBIE 08/09/2004 - 1	1
CARMODY STACY 08/09/2004 - 1	1
CARROLL PATSY 07/29/2004 - 1	1
WALWORTH SAMANTHA 11/23/2004 - 1	1
CARROLL PATSY 11/23/2004 - 1	1
HENDERSON KIM 01/21/2005 - 1	1
WALWORTH SAMANTHA 02/01/2005 - 1	1
ELLS ALLEN 02/01/2005 - 1	1
BUSH YVONNE 02/02/2005 - 1	1
3/25/1996 GTE DUATS TERMINAL PROGRAM	1
11/9/1999 SUMMARY OF NOVEMBER F17 MEETING	64
2/27/1996 INTERNET ACCESS - 1	3
1/23/1996 INTERNET HOSTING	3
4/2/1996 INTERNET ACCESS AND PRESENCE	2
5/10/1996 WEB SITE DEVELOPMENT	4
10/27/1995 WEB SITE INFORMATION	52
SANCHEZ TERESA 02/09/2005 - 1	1
ELLS ALLEN 02/15/2005 - 1	1
CHAVEZ ERMELINDA 02/15/2005 - 1	1
MILLER BRUCE 01/24/2005	1
WRIGHT CHRISTINA 01/20/2005	1
TACKETT MIKE 10/18/2004 - 1	1
HAGGARD JOSEPH 06/26/2003 - 1	1
BALLOU LATHRESIA 12/04/2004 - 1	1
HEREDIA SANDRA 03/07/2005 - 1	1
HEREDIA SANDRA 02/11/2004 - 1	1
CONCHAS BRENDA 02/08/2005 - 1	1
HARPER-WOODS CANDACE 02/04/2005 - 1	1
VASENOVSKY LIZ 02/17/2005 - 1	1
PERATT JAMES 09/13/2004 - 1	1
GUFFEY JAMES 09/13/2004 - 1	1
REECE JONATHAN 09/13/2004 - 1	1
OLIZTS MICHAEL 12/02/2004 - 1	1
NEBEL REGIS 12/13/2004 - 1	1
MARTIN JOHN 12/13/2004 - 1	1
MARTIN JOHN 01/24/2005 - 1	1
SANCHEZ TERESA 01/16/2004 - 1	1
COLEMAN DAVID 11/01/2004 - 1	1
OLAGUES LORRAINE 07/24/2003 - 1	1
MCNEIL DALIA 07/24/2003 - 1	1
5/9/1990 JETSTREAM PROGRAM	6
9/23/1997 ACT 3.0 SOFTWARE	3
2/27/1997 COMPUTER PROGRAMMING	2
3/26/1996 PURCHASE OF MONARCH SOFTWARE	3
12/17/1991 INSTALLATION OF COMPLY FOR DEBBIE REAM	4
6/3/1996 ISDN DEDICATED TELEPHONE UNE-ENGINEERING DEPARTMENT	11
6/22/1994 MANAGEMENT INFORMATION SYSTEMS	3
ZIEGLER JACK 11/12/2004 - 1	1
REYES REY 11/12/2004 - 1	1
PETERSON JUDY 01/12/2005 - 1	1
JGYNES DAN 01/12/2005	1
ATEEQ SYED 01/12/2005	1
MILLER MARK H. 01/12/2005 - 1	1
SALAM ANTHONY 01/12/2005 - 1	1
ROBERTS JUOY 01/10/2005	1
7/18/1997 CONNECTION OF SCIA TO THE CITY OF VICTORVILLE PRIVATE NETWORK	3
1/13/1998 BENEFITS AND COST INFORMATION	2
10/5/1995 VVTA HP ACCESS	2
11/20/1997 VOLUNTEER	2
6/26/1996 COST ESTIMATE	2
6/27/1996 BENEFITS AND COST INFORMATION	2
6/20/1996 ACTION MINUTES-JUNE 18, 1996 CITY COUNCIL MEETING	4
LOPEZ MARIO 02/14/2005 - 1	1
LITTLE TRISHA 01/19/2005	1
CUNDIFF JOSEPH 07/29/2004 - 1	1
THOMAS TANYA 06/26/2003 - 1	1
JAUREGUI ALEX D1/27/2005 - 1	1
GUMARANG ROMEO 01/27/2005 - 1	1
BEAMON CHRISTOPHER 01/31/2005 - 1	1
KYAUN LINDA 02/04/2005 - 1	1
ROBERTS JONATHAN L. 02/16/2005 - 1	1
OUNHAM KIMBERLY 01/19/2005 - 1	1
CUBIT LEISHAN 01/31/2005 - 1	1

KILPATRICK LYNAE 11/16/2004 - 1	1
TICE ROSEMARY 10/21/2004 - 1	1
TAMISIN PATRICIA 10/18/2004 - 1	1
MORGAN GLYNNIS 10/13/2004 - 1	1
JENSEN ERIC 10/13/2004 - 1	1
CARROLL COURTNEY 10/06/2004 - 1	1
YOUNG GERALD 10/18/2004 - 1	1
RODRIGUEZ LOUIE 10/04/1999	1
ZIEGLER & FLORES JACK & JOE 08/04/1999	1
ANDREOLI LYNETT 03/02/2004 - 1	1
MAYO PATRICK 01/05/2005 - 1	1
GERBITZ PAM 11/29/2004 - 1	1
6/6/1994 SALES TAX DATA UPLOAD	10
6/9/1992 COMPUTER MAINTENANCE	2
3/27/1992 COMPUTER SYSTEM UPGRADES	3
1/27/1994 POWER SUPPLY FAILURE	3
10/25/1993 FIRE DEPARTMENT P.C.S	4
8/18/1997 AIR CONDITIONING UNIT FOR DATA CENTER	2
1/7/1998 COMPUTER PURCHASE	2
PRUITT CHERYL 10/09/2003 - 1	1
LOYD NYEKA 11/15/2004 - 1	1
DUBASIK JOHN 11/30/2004 - 1	1
ROBERTS JONATHAN 11/30/2004 - 1	1
PRUITT CHERYL 11/30/2004	1
HALLIN CHARLENE 11/10/2004 - 1	1
INGRAO PATTI 11/30/2004 - 1	1
BORCHERT CHRIS 11/30/2004 - 1	1
12/20/1994 WASTEWATER INDUSTRIAL PRETREATMENT PROGRAM	4
10/13/1994 ADDITION OF CLUBHOUSE REGISTRATION TO THE COMPUTER SYSTEM	12
9/20/1999 TRACKING NUMBER	2
5/2/1996 RAM UPGRADE	2
11/20/1992 C.A.D. REPLACEMENT TERMINALS - 1	3
7/8/1992 LINKING REMOTE FACILITIES	3
8/5/1992 QUOTES TO UPGRADE DISK DRIVE ON MAINFRAME	6
WEBB BIL 11/30/2004	1
WEBB SCOTT 12/22/2004 - 1	1
ASSUMMA MITCH 03/25/2004 - 1	1
CRYDERMAN ALISHA 03/15/2004	1
CARPENTER JACK 02/23/2004 - 1	1
TAYLOR KEITH 02/23/2004 - 1	1
WISEMAN DENISE 03/25/2004 - 1	1
GAGE MARK 03/29/2004	1
TISTHAMMER MICHAEL ANN 05/27/2004 - 1	1
WEISS MELINDA 04/19/2004 - 1	1
WASHINGTON SYDNOR 09/21/2004 - 1	1
GERBITZ PAMELA 11/24/2004 - 1	1
TEUEZ MELISSA 11/22/2004	1
STANFORD UNDA 11/22/2004 - 1	1
JESSE MCKINLEY 02/07/2000 - 1	1
HILL DONALD 09/01/1999 - 1	1
6/8/1992 CONSORTIUM CHARTER MEMBERSHIP, GOVTECH SUPPORT	6
6/10/1991 HARD COPY OF PURCHASE AGREEMENT FIRETECH SOFTWARE SYSTEMS	12
12/28/1992 SUNPRO FIRE SERVICE SOFTWARE	2
7/25/1995 RESOLUTION NO. 95-66	6
11/15/1995 HAZARD ABATEMENT PROGRAM REQUEST	2
9/25/1997 COMPUTER PROGRAM TRAINING	3
GARCIA VINCE 08/04/1999 - 1	1
SOLIS JENNIE 03/17/2004 - 1	1
LACKEY SHERRI 03/05/2004 - 1	1
BRESHEARS CARDL 05/03/2004 - 1	1
BARAKAT HOMAYOUN 06/02/2004 - 1	1
HOUICK HIRAM 02/18/2004 - 1	1
WILSON JENELE 01/27/2004 - 1	1
SCANLON SUSAN 02/10/2004 - 1	1
12/4/1995 REQUEST FOR PURCHASING SERVICES	4
12/19/1995 UPGRADE OF R.F.P.A. COMPUTER AIDED DISPATCH SYSTEM	5
9/29/1997 COMPUTER NEEDS	2
10/9/1997 ACCESS TRAINING FOR THE FIRE DEPARTMENT	2
9/23/1997 COMPUTER WORKSTATION FOR FIRE PREVENTION	1
4/2/1996 REPAIR/REPLACEMENT OF MARY HILL'S PRINTER	2
MARTIN MAGGIE 03/24/2004 - 1	1
MARTINEZ FRANK 02/29/2004	1
MORENO RENE 03/22/2004 - 1	1
COUGHLIN SHANNON 04/01/2004 - 1	1
DICIOLLA DONNA 04/30/2004 - 1	1
DURAN JORGE 02/24/2004 - 1	1
WILLIAMSON DAVID 02/18/2004 - 1	1
CARUTH CHUCK 03/25/2004 - 1	1
SCHNEIDER BRIAN 03/16/2004	1
BROTHERS SUSAN 03/16/2004	1
GARIBAY ANGELA 02/20/2004	1
ANDREOLI LYNETT 02/18/2004	1
RICE ORHETA 02/14/2005 - 1	1
RICE ORHETA 02/14/2005 - 2	1
WEBB BILL 09/18/2003 - 1	1
CHAVEZ ERMEUNDA 12/12/2003 - 1	1
5/26/1994 PROPERTY TAX ASSESSMENT SCHEDULE	2
4/18/1990 COMPUTER PROGRAMMING	2
1/14/1993 RECOMMENDATIONS ON CHANGES TO RECREATION SYSTEM	2
6/24/1998 REVISED PERSONNEL CODING ALLOCATIONS FOR FY 1998-99	17
3/23/1995 QUOTE	2
7/18/1994 BENEFITS AND COST INFORMATION	2
1/3/1995 BILLING FOR COBRA HEALTH, DENTAL, VISION	2
PATTERSON-HIZA PAMELA 12/12/2003 - 1	1
GONZALES LUPE (GUADALUPE) 11/14/2003 - 1	1
CASWELL VANCE 01/24/2005 - 1	1
CASWELL VANCE 01/24/2005 - 2	1
SANCHEZ PEGGY 03/04/2004 - 1	1
SUSMAN MELODEE 02/11/2004 - 1	1
TREVINO JOSEFINA 03/17/2004 - 1	1
HANNA COLLETTE 03/15/2004 - 1	1
12/13/1994 PAYROLL REPORTS FOR CARETAKER-GAF8	3
7/21/1995 PAYROLL AND ACCOUNTS PAYABLE FOR CARETAKER	2
6/7/1996 EMPLOYER CODE #0663	18
9/23/1997 INTERNET ACCESS POLICY	6
11/14/1997 FURLOUGH DAYS	5
4/10/1996 ACCESS PROJECT-SAN BERNARDINO ACCESS COORDINATING COMMITTEE	85
9/9/1994 COMPUTER UPDATE INFORMATION/DESKTOP PUBUSHING	1
ATMORE ROSHAWNA 02/12/2004	1
WASHINGTON SYONOR 12/16/2003	1
WILSON QAWN 10/03/2003 - 1	1
RACHMAN BRIAN 07/29/2003	1
MONTELEONE TERRI 03/15/2004	1
HOLLAND KELLEY 01/28/2004 - 1	1
UNKNOWN UNKNOWN 01/13/2004	1
ONTIVEROS SOPHIA 08/13/2003 - 1	1
10/21/1994 COMPUTER UPDATE INFORMATION/DESKTOP PUBUSHING	1
10/23/1996 TRAINING SESSION FOR HP	1
6/16/1995 COMPUTER EQUIPMENT	1
8/4/1993 FALSE ALARMS	1

4/4/1993 AUTHORIZATION FOR HEWLETT-PACKARD SUPPORT TO EXPIRE	8
9/9/1994 COMPUTER UPDATE INFORMATION/DESKTOP PUBLISHING - 1	2
GARIBAY ANGELA 01/13/2004 - 1	1
CINTRON FABIOLA 02/28/2005	1
ONTIVEROS SOPHIA 08/13/2003 - 2	1
LUCIA SAM 01/06/2004 - 1	1
HARRIS MONICA 01/15/2004 - 1	1
ROBERTS JONATHAN L. 04/05/2004 - 1	1
COX KIMBERLY 06/17/2002	2
CARPENTER JACK 06/11/2002	3
10/3/1995 SALES TAX RECORDS	6
12/26/1996 CITY PAYROLL-1996/1997 - 1	43
4/4/1993 SUTHORIZATION HEWLETT-PACKARD SUPPORT TO EXPIRE	8
5/28/1996 HAZARD ABATEMENT PERFORMED-STATEMENT	4
6/1/1992 PROBLEMS W/ CURRENT & FUTURE TECHNICAL SUPPORT FOR MICROPLAN'S GOVERNMENT TECH	28
5/30/1991 GTS FIRETECH SOFTWARE SYSTEM	10
FOSTER SHONDALON 06/16/2002	2
CARMODY STACY 07/15/2002	3
MEIS CARRIE 07/11/2002	3
MUNDELL LEIAH 06/27/2002	2
BARREAU SHIRLEY 07/03/2002	2
MCDUGALL JOSEPH 07/01/2002	4
PEREA MICHELLE 05/13/2002	7
MONCADA DANNY 07/08/2002	3
LAWSON CHRIS 08/27/2002	3
JUNE W. SCOTT 09/01/2002	3
RABOIN MIKE 09/01/2002	3
REYNOLDS DEANDRE 08/26/2002	3
HEREOIA SANDRA 09/04/2002	4
HERNANDEZ MARILEE 08/29/2002	3
JOHNSON JASMINE 07/11/2002	2
SABORI CINDY 08/19/2002	3
CANNON MARIA 08/19/2002	3
WORSHAM JIM 08/19/2002	3
HIGGINS LORI 08/13/2002	3
HIZA-PATTERSON PAM 09/10/2002	3
SCHNEIDER BRIAN 09/11/2002	3
ANOERSON MIKE 09/06/2002	3
JEFFERY CHRIS 09/09/2002	3
PRESCOTT STEVEN 08/05/2002	4
KELLY M'KAYLA 04/28/2003	2
HOLLAND KELLEY 09/03/2002	3
MARIN LESYENIA 05/05/2003	3
BALLOU LATHRESIA 11/27/2003	2
BRACELLY ROBBY 07/11/2003	3
BURGESS CHRISTINA 10/14/2002	7
FREDSTI SEAN 09/25/2002	3
ATMORE ROSHAWNA 12/13/2002	4
7/8/1999 PRIVATE LINE CIRCUIT INFO	4
7/21/1999 HP REBATE PROGRAM	13
7/14/1999 PLOTTER FOR AIRPORT	3
9/14/1999 ORDER OF CODEX 3500	1
8/25/1999 CRT FOR SO CAL LOGISTICS AIRPORT - 3	1
9/21/1999 3270 CONFIG INFO	2
5/22/2001 PURCHASE ORDER REVISION	4
GONZALEZ LUPE 12/03/2002	5
MYERS ROBERT 08/12/2003 - 1	2
LEWIS JEFF 09/08/2003 - 1	2
STROWGER DONNA 08/13/2003 - 1	2
SANCHEZ TERESA 09/19/2003 - 1	2
BARTON ROBERT 08/26/2003 - 1	2
MCDUGAL JESSICA 09/05/2003 - 1	2
JANISSE ADAM 12/13/2004 - 2	2
CHENEY RICHARD 12/01/2003 - 1	2
CUMMINGS ROSE 02/03/2005 - 1	2
SOLIS JENNY 09/17/2003 - 1	2
CUBIT LEISHAN 10/14/2004	2
WILLIAMSON OAVID 10/04/2004 - 1	2
MASSEY NICOLE 02/08/2005	2
EWING MICHELLE 02/09/2005 - 1	2
SMITH MICHELLE 02/08/2005 - 1	2
CINTRON FABIOLA A. 02/08/2005 - 1	2
ROMO SHEENA M. 02/08/2005 - 1	2
MULLINS DENNIS 10/01/2003 - 1	2
CARUTH CHUCK 10/01/2003 - 1	2
STEPP ELYANA 10/01/2003	2
BOYLE TERRY 10/01/2003	2
BROWN LILY 08/12/2003 - 1	2
JUSTMAN DEBBIE 06/04/2003 - 1	2
BRACKIN CLIFF 06/12/2003	2
PINEDO MARC 08/12/2003 - 1	2
ALFARO HERBERT A. 04/21/2000	1
ALLEN TOM 04/25/2000	1
AMATA TONI 04/21/2000	1
ANDERSON PAMELA 04/25/2000	1
ARMSTRONG OANA 05/01/2000	1
BAKER BEN 04/21/2000	1
2/14/2001 LATEST TECHNOLOGY	5
1/9/2001 SEMINAR REGISTRATION	4
8/16/2000 PAPERLESS ORDER PROCESS WITH DELL	1
10/25/1999 STATEMENT OF ACCOUNT	2
8/15/2001 PROPOSAL FOR SOFTWARE TRAINING	6
11/15/2000 MAPPING & CAD SOFTWARE	4
11/16/2001 CONFIDENTIALITY AND NON-DISCLOSURE AGREEMENT	2
BECKER JOHN 04/20/2000	1
BEVILACQUA ANTHONY J. 04/21/2000	1
BRIANT MYRNA 04/25/2000	1
BURKE OAVID 05/01/2000	1
CAMPBELL WAYNE 05/01/2000	1
CARLILE DEL 04/21/2000	1
CHISOLM MARTHA 04/28/2000	1
UNKNOWN UNKNOWN 04/21/2000	1
COY MICHAEL 04/21/2000	1
CULBENTSON KENNY 04/24/2000	1
DENNIS MARLA 04/26/2000	1
DHAENERS KIM 04/24/2000	1
FLORES CYNTHIA 05/01/2000	1
FIZSIMMONS RALPH 04/21/2000	1
FOREMAN RANDY 04/21/2000	1
GAIGER OONNA 04/26/2000	1
GARLANO SHEILA D. 04/24/2000	1
GATES ED 04/21/2000	1
GECKLE GARY L. 05/01/2000	1
HIGGINS COLLEEN 04/21/2000	1
HILL MARY 04/24/2000	1
KELLEY KAREN 04/26/2000	1
KUHLMANN EULEMA 04/26/2000	1
LARSON CHIS 04/24/2000	1
12/23/1999 NETWORK INFRASTRUCTURE'S CALIFORNIA MULTIPLE AWARD SHCHEDULE (CMAS)	143
4/1/1993 SPECIAL ASSESSMENTS TO THE TAX ROLLS	10

8/24/1994 PROGRAM DEVELOPMENT FOR BUILDING DEPT.	5
9/20/1994 VERIFY JE'S: PBOOKS	4
8/9/1994 INCREASE RAM	1
LEE WILLIAM E. 04/21/2000	1
LEEF DAVID 04/20/2000	1
LONG GARY R. 04/21/2000	1
MANNING LEE 04/27/2000	1
MARTINEZ FRANK 04/25/2000	1
MCGLADE JOHN 04/21/2000	1
MCGOWAN CHERYL 04/26/2000	1
MENDIOLA JOHN V. 04/25/2000	1
5/21/1999 INSTALLATION OF PEOPLESOFT	1
5/21/1999 NEW PC ROLLOUT	1
5/21/1999 NEW PC ROLLOUT - 1	1
5/21/1999 NEW PC ROLLOUT - 2	1
5/21/1999 NEW PC ROLLOUT - 3	1
5/21/1999 NEW PC ROLLOUT - 4	1
5/21/1999 NEW PC ROLLOUT - 5	1
10/30/1998 PROJECT DELIVERY SERVICE	1
MILES GREGORY J. 04/21/2000	1
MILLENDER FRANCENE 04/25/2000	1
MONTELEONE TERRI 04/25/2000	1
MORSE BENEE 04/21/2000	1
MOSHER AOELE 05/01/2000	1
PARKS MARLENE 04/21/2000	1
P GEORGE 04/24/2000	1
PETERSEN KEITH 04/20/2000	1
PETERSEN ROGER S. 04/20/2000	1
ROBERTS CLAUDIA 04/25/2000	1
ST. LOUIS LINDA 04/25/2000	1
SCHOEN TERESA 04/26/2000	1
SCHULTZ KAY 05/01/2000	1
SMITH KATHY 05/01/2000	1
VILLARREAL CONNIE 05/01/2000	1
WADAGNOLO GEORGE E. 05/02/2000	1
WAGNER STEPHEN 04/26/2000	1
WASSERMAN TRACY 04/20/2000	1
WHITE JAMES M. 04/24/2000	1
WILKINSON RUTH 04/25/2000	1
WILSON HELEN 04/21/2000	1
WORLEY GEORGE 04/21/2000	1
YORK ART 04/20/2000	1
ZOMAN JOSHUA 04/21/2000	1
2/23/1999 PREPARATION FOR YEAR 2000	1
2/20/1999 YEAR 2000 COMPLIANCE	1
5/10/1999 EVALUATION OF YEAR 2000 READINESS	1
12/14/1999 Y2K STATUS UPDATE - 1	1
10/22/1999 SCCP	1
10/23/1998 YEAR 2000 COMPUANCE STATUS	1
3/29/1999 YEAR 2000 COMPLIANCE STATUS	1
UNKNOWN UNKNOWN 04/20/2000	1
BEDARD REBECCA 04/25/2000	2
ROBINSON JUAN 07/23/2004	2
BRUTON BRAO 12/08/1999	1
GREEN LINDA 12/02/1999	1
WILKISON BETHANY 12/02/1999	1
RIVERA DIANA 12/01/1999	1
NELSON CORIE 11/23/1999	1
2/17/1999 YEAR 2000 COMPLIANCE	1
3/9/1999 YEAR 2000 COMPLIANCE	1
8/5/1999 YEAR 2000 COMPLIANCE	1
12/9/1993 BAR CODING DATA ENTRY	1
3/16/1994 BAR CODES FOR CITY BILLINGS	1
12/16/1993 BAR CODES FOR CITY BILLINGS	1
1/27/1993 MAN-LINK NETWORK-RECENT PROBLEMS	1
BARNES G 10/21/1997	1
NEWMAN DAVE 11/18/1999	1
TAN SITHA 11/18/1999	1
MARTINEZ JESSE 11/18/1999	1
BLANCHARD TRENT 11/01/1999	1
GILES MELISSA 10/28/1999	1
SHIPP MARY 02/01/1999	1
LONG GARY 10/20/1999	1
PORTER DIANA 10/20/1999	1
MURTUZA SYED 10/19/1999	1
HORNE JEAN 10/19/1999	1
FISHER LINDA 10/19/1999	1
RAMIREZ DIANA 10/19/1999	1
WILDER SONYA 10/14/1999	1
WASSERMAN T 10/13/1999	1
YASENOVSKY L2 10/14/1999	1
SHIPP MARY 02/01/1999 - 1	1
2/10/1994 COMPUTER HARDWARE PROBLEMS	1
12/17/1993 HARD DRIVE	1
8/19/1993 COMPUTER UPGRADE	1
1/31/1994 RETURN OF COMPUTER	1
3/7/1994 PROTOCOL	1
11/9/1993 MONITOR NOT REPAIRABLE	1
7/10/1996 LAURA FROM THE WARNER GROUP	1
7/1/1996 WARNER GROUP PRESENTATION	1
DIAZ CYNTHIA 02/01/1999	1
10/30/2002 REMOVAL OF OLD COMPUTER EQUIP.	1
08/25/1995 PROGRAMMING	1
07/27/2000 PROGRAMMING	5
04/24/2000 OPERATIONS	4
03/10/2000 OPERATIONS	1
02/29/2000 REPAIR	1
01/01/1991 NEED COMMAND TO DELETE OLD ENROLLERS	5
4/23/1996 TECHNOLOGY MASTER PLAN-PROJECT STATUS MEETING	1
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WRITTEN COMMUNICATIONS

CITY COUNCIL MEETING OF: December 1, 2009

UPDATED PAGES TO RETENTION SCHEDULE

RECOMMENDATION: That the City Council approve the Revised Retention Schedule

____ Yes/\$ Amt.: _____
Finance Director Review & Approval

DISCUSSION:

On May 20, 2008, the City Council approved the City Clerks Association of California Local Government Records Retention Guidelines by Minute Action. At this time, staff is recommending that the Council approve Resolution 09-101 formally approving the retention schedule and the revisions thereto.

Currently staff maintains Tapes, Audio/Video 2 years. The Human Resources Department has an approved Resolution for their specific documents which are all included in the State of California City Clerks Retention Schedule. Approval of this Resolution 09-101 and superseding Resolution 06-178 will bring the City in compliance of having only one Retention Schedule that is used City-wide. Revisions are as follows:

Page No.	Item Description	Approved	Recommended/Actual
C-23	Tapes, Audio/Video	CU+3 mos	2 years

LS/Is
Attachments May 20, 2008 staff report
Resolution 06-178

CITY OF VICTORVILLE



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14343 Civic Drive
P.O. Box 5001
Victorville, California 92393-5001

May 5, 2008

AGENDA ITEM

CITY COUNCIL MEETING OF: May 20, 2008

SUBMITTED BY:
Prepared By

Carolee Bates, City Clerk
Loraine Stevens, Records Mgmt.
Coordinator

DATE 05/20/2008

SUBJECT:

ADOPTION OF CITY CLERKS' ASSOCIATION OF CALIFORNIA
LOCAL GOVERNMENT RECORDS RETENTION GUIDELINES

RECOMMENDATION:

That the City Council adopt the City Clerks Retention Guidelines

FISCAL IMPACT:
Budget Amount:
Budget Acct. No.

None

Finance Department Use Only
Additional Appropriation

_____ No

_____ Yes/\$ Amt.: _____

Finance Director Review & Approval _____

DISCUSSION:

Currently the City of Victorville does not have an established, Council approved Document Retention Schedule for use City-wide by all Departments. Presently the City is using this City Clerk's Association Records Retention Schedule for the purposes of records retention and complying with public records requests.

In order to continue to maintain compliance with the Public Records Act (PRA) Government Code Section 6250 et seq, and to maintain that all Departments follow the same retention regulations, the Records Division is recommending that Council officially approve the City Clerk's Association of California Local Government Records Retention Guidelines.

Records Management's primary concern is the efficient, effective and economical management of information. The guiding principles of Records Management is to insure that information is available when and where it is needed, in an organized and efficient manner. Once records have fulfilled their administrative, fiscal or legal function they should be disposed of as soon as possible in accordance with their Records Retention Schedule. A properly completed schedule provides an agency with the legal authority to dispose of records entrusted to its care. Approval of this Records Retention Schedule will spell out the normal course of business of how the agency handles and disposes of its records in accordance with the law.

LS/lis
Attachments

RESOLUTION NO. 06-178

**A RESOLUTION OF THE CITY COUNCIL OF
THE CITY OF VICTORVILLE ADOPTING THE RECORDS
RETENTION SCHEDULE AND GIVING
APPROVAL AND AUTHORIZATION
TO DESTROY CERTAIN RECORDS OF THE
HUMAN RESOURCES DEPARTMENT**

WHEREAS, it has been determined that certain City records under the charge of the following City department are no longer required for public or private purposes:

Human Resources Department

and

WHEREAS, it has been determined that destruction of the above-mentioned materials is necessary to conserve storage space and reduce staff time, expense, and confusion in handling and informing the public; and

WHEREAS, Section 34090 of the Government Code of the State of California authorizes the head of a City department to destroy any City records and document which are over two years old under his or her charge, without making a copy thereof, after the same are no longer required, upon the approval of the City Council by Resolution and the written consent of the City Attorney; and

WHEREAS, said records have been approved for destruction by the City Attorney.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF VICTORVILLE DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. That approval is hereby granted to adopt the Retention Schedule of the Human Resources Department, Exhibit "A" attached hereto and made a part hereof.

SECTION 2. That approval and authorization is hereby granted to destroy those records described as Exhibit "B" attached hereto and made a part hereof.

SECTION 2. That the City Clerk shall certify to the adoption of this Resolution and thenceforth and thereafter the same shall be in full force and effect.

PASSED, APPROVED AND ADOPTED this 17th day of October, 2006.



MAYOR OF THE CITY OF VICTORVILLE

ATTEST:



CITY CLERK

APPROVED AS TO FORM:



ASSISTANT CITY ATTORNEY

I, CAROLEE BATES, City Clerk of the City of Victorville and ex-officio Clerk to the City Council of said City, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution No. 06-178 which was adopted at a meeting held on the 17th day of October 2006, by the following roll call vote, to wit:

AYES: Councilmembers Caldwell, Hunter and Rothschild

NOES: None

ABSENT: Councilmembers Almond and Cabriaes

ABSTAIN: None



CITY CLERK OF THE CITY OF VICTORVILLE

RESOLUTION NO. 09-101

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF VICTORVILLE ADOPTING THE STATE OF CALIFORNIA CITY CLERK'S ASSOCIATION LOCAL GOVERNMENT RECORDS RETENTION GUIDELINES AND SUPERSEDING CITY COUNCIL RESOLUTION 06-178

WHEREAS, in order to maintain compliance with the Public Records Act (PRA) Government Code Section 6250 et seq; and

WHEREAS, in order to maintain that all City Departments follow the same retention regulations, the Records Division is recommending that Council officially approve the City Clerk's Association of California Local Government Records Retention Guidelines; and

WHEREAS, Records Management's primary concern is the efficient, effective and economical management of information. The guiding principles of Records Management is to insure that information is available when and where it is needed, in an organized and efficient manner. Once records have fulfilled their administrative, fiscal or legal function they should be disposed of as soon as possible in accordance with their Records Retention Schedule; and

WHEREAS, a properly completed schedule provides an agency with the legal authority to dispose of records entrusted to its care; and

WHEREAS, approval of this Records Retention Schedule will spell out the normal course of business of how the agency handles and disposes of its records in accordance with the law.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF VICTORVILLE DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. That approval is hereby granted to adopt, by Resolution 09-101, the State of California City Clerks Association Local Government Records Retention Guidelines, Exhibit "A" attached hereto and made a part hereof, and City Council Resolution 06-178

Section 2. That the City Clerk shall certify to the adoption of this Resolution and thenceforth and thereafter the same shall be in full force and effect.

PASSED, APPROVED AND ADOPTED THIS 1st day of December 2009.

MAYOR OF THE CITY OF VICTORVILLE

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

ASSISTANT CITY ATTORNEY

I, CAROLEE BATES, City Clerk of the City of Victorville and ex-officio Clerk to the City Council of said City, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution No. 09-101 which was adopted at a meeting held on the 1st day of December 2009, by the following roll call vote, to wit:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____



SECRETARY OF STATE

LOCAL GOVERNMENT

RECORDS MANAGEMENT GUIDELINES

SECRETARY OF STATE BRUCE MCPHERSON

ARCHIVES AND MUSEUM DIVISION
RECORDS MANAGEMENT

(916) 653-4398

FEBRUARY 2006

LOCAL GOVERNMENT RECORDS RETENTION GUIDELINES

**August 1999
City Clerks' Association of California
California State Archives 2002 Version**

CITY COUNCIL MEETING
JUNE 3, 2008

MINUTE ORDER

WRITTEN COMMUNICATION ITEM NO. 14
PRESENTATION OF REQUEST FOR APPROVAL OF CITY CLERKS' ASSOCIATION
OF CALIFORNIA LOCAL GOVERNMENT RECORDS RETENTION GUIDELINES

It was moved by Mayor Pro Tem Almond, seconded by Councilmember Hunter to approve the City Clerk's Association of California Local Government Records Retention Guidelines; motion carried unanimously.

I, Carolee Bates, City Clerk of the City of Victorville, do hereby certify that this document is a true and correct copy of an excerpt from the unofficial minutes of the meeting of the City Council of the City of Victorville on June 3, 2008, the original of which is on file in the City Clerk's office.

Dated: June 5, 2008

Attest:



CITY CLERK
CITY OF VICTORVILLE



LOCAL GOVERNMENT RECORDS RETENTION GUIDELINES

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Disclaimer

Local Government Retention Schedule Guidelines

The guidelines as enclosed have been endorsed by resolution of the General Assembly of the League of California Cities, and by the City Clerks Association of California. They represent extensive research as to the *minimum legal requirements* for the retention of local government records and do not reflect the administrative, operational, financial or historical needs of the jurisdiction. It is strongly recommended that cities consult with legal counsel when formulating their retention schedules so as to best meet their particular needs.

The committee's research was as complete as possible and reviewed by many legal officers but may not include every record series pertinent to local government. The guidelines are just that and are fluid, very much subject to additions and updates which will be coordinated through the office of the State Archivist under the Secretary of State.

Reference to retention periods, unless otherwise indicated, refers to the current year plus the years shown. For example, Cu + 2 refers to the Current year plus two, or 1998 plus years 1997 and 1996.

RECORDS RETENTION CLASSIFICATIONS – CITY GOVERNMENT**August 1999****ADMINISTRATION** *yellow*

Audit
Community Services
Elections
General Subject
Grants
Human Resources
Information Services
Legal/Legislative
Municipal Clerk
Policies & Procedures
Public Information
Public Financing Authority
Risk Management

DEVELOPMENT *TERRA COTTA*

Administration
Building
Code Enforcement
Engineering
Environmental Quality
Housing
Municipal Facilities
Planning
Property
Redevelopment

FINANCE *lime*

Accounting
Administrative Services
Fixed Assets
License
Payroll
Purchasing
Reports
Treasurer

PUBLIC SAFETY *purple*

Animal Control*
Emergency Management
Fire Safety
 Administration
 Personnel
 Property
 Reports
Hazardous Materials
Health & Welfare
Law Enforcement
 Administration
 Investigations
 Patrol
 Services

PUBLIC WORKS *BLUE*

Parks
Sanitation/Solid Waste/
 Wastewater
Streets/Alleys
Utilities
Water

TRANSPORTATION *ORANGE*

Administration
Airport
Ground Transportation
Harbor

*Anticipate will be addressed by County Officials

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LEGEND

Records Retention

AC = Active
AU = Audit
CU = Current Year
E = Election
P = Permanent
T = Termination

AD = Adoption
CL = Closed/Completion
DOB = Date of Birth
L = Life
S = Supersede

CITATIONS

B&P – Business and Professions

H&S – Health & Safety

CAC – California Administrative Code

**HUD – Housing and Urban
Development**

CCP – Code of Civil Procedure

**OSHA – Occupational Safety & Health
Act**

CCR – Code of California Regulations

PC – Penal Code

**CEQA – California Environmental
Quality Act**

**POST – Police Officers Standards
Training**

CFR – Code of Federal Regulations

UFC – Uniform Fire Code

EC – Election Code

USC – United States Code

**FMLA – Family & Medical Leave Act,
1993**

WIC – Welfare & Institutions Code

GC – Government Code

ADMINISTRATION

Record Series	Retention	Citation	Descriptor
AUDIT			
Annual Financial Report	CL + 2	GC34090	Independent auditor analysis
Bonds	CL + 10	GC34090; CCP 337.5	Final bond documentation
Budget	P	GC34090	Annual operating budget approved by Legislative Body
Budget Operating (copies)	S	GC34090	Departmental Reference
Hearing or Review	AU + 2	GC34090; OMB A-128	Documentation created and or received in connection with an audit hearing or review
Reports	AU + 4	GC34090; OMB A-128	Internal and/or external
Reviews, Internal/External Periodic	CU	GC34090; GC6250	Daily, weekly, monthly, quarterly or other summary, review, evaluation, log, list, statistics, except a report
COMMUNITY SERVICES			
Libraries	CU + 2	GC 34090	Books, art, gifts, donations, exhibits, theatre, music, special events, etc.
Plaques	P		Historic value
Sports Organization	S + 2		
ELECTIONS			
Affidavit Index	CL + 5	EC 17001	
Applications, Absentee Ballots and Envelopes	E + .5	EC 17505; EC 17302	From date of election
Assisted, Challenged Voters List	E + .5	EC 17304	From date of election
Ballots	E + .5	EC 17302	From date of election; ballots submitted to precincts/City Clerk that were not used - unless contested (EC 17302(c)) retention by court order
Ballots Prop. 218 (Assessment Districts)	P	California Constitution Art. XIII	Property related fees (Assessment Ballot proceeding)
Calendar	E + 2	GC 34090	
Canvass	P	GC 22932; EC 17130; EC 2653	Notifications and Publication of Election; Records used to compile final election results, including tally sheets, voting machine tabulation, detailed breakdown of results; special election results
Certificates of Election	T + 4	GC 81009(a) (d)	Certificates of election; Original reports and statements
Charter Amendments/ Measures	P	GC34458-60; GC34090	Chapter designations by Secretary of State following adoption of voters

ADMINISTRATION (CONTINUED)

Record Series	Retention	Citation	Descriptor
Fair Political Practices			
Administration/ Campaign Statements and Conflict of Interest	CU + 5		FPPC Opinions
Campaign disclosure, Elected	P	GC81009(b) (g)	FPPC Filings
Campaign disclosure, Not Elected	E + 5	GC81009(b)	FPPC Filings
Campaign disclosure - Unsuccessful (all other committees)	E + 7	GC81009	FPPC Filings
Candidate Statements	E + 4		Sample ballot retained permanently.
History	P	GC 34090	History of elections, sample ballots, certificates of destruction, other resolutions re: elections
Statement of economic interest - Elected Officials	T + 7	GC 81009(e)	FPPC Filings
Statement of economic interest - Not Elected	E + 5	GC 81009(b)	FPPC Filings
Lobbyist Registration	P	EC 81009(b)	Statements
Maps, Precincts/Voter Information	E + 2	GC 34090; EC 17501; EC 17301	
Nomination Papers Successful Unsuccessful	E + 4 E + 2	EC 17100 GC 81009(b)	
Notifications and Publications	E + 2	GC 34090	Proof of publication or posting, certification and listing of notice of posting; copy of newspaper notice and certification of offices to be voted for at forthcoming election
Oaths of Office	T + 6	GC34090; 29 USC 1113	Elected Officials
Petitions	.75	EC 17200, 17400; GC 7253.5; EC 14700 + GC 3756:8	From date of filing or election; Initiative, referendum, recall, Charter Amendments

ADMINISTRATION (CONTINUED)

Record Series	Retention	Citation	Descriptor
Precinct Records	E + .5	EC 17503	From date of election: Precinct official material; declaration of intention, precinct board member applications, orders appointing members of precinct boards and designating polling places Includes notice of appointment of office and record of service
Roster (Of Voters)	E + 5	EC 17300	From date of election; Initiative, referendum recall, general municipal election, Charter Amendments
Voter Affidavits	CL + 5	EC 17000	
Voter Registration Signature Copy	CU + 5	EC 17000	Fire, special or school district
GENERAL SUBJECT			
Administration	P	GC 34090	
Biographies	CU + 2	GC34090	
Classifications and Appointments	P	GC 34090; GC 12946; 29 CFR 516.6(2); 29 CFR 1602.4	Includes supplemental Personnel records. Wage rate tables 2 years.
Correspondence/ Originating Department	CU + 2	GC34090(d)	If not attached to agreement or project file
Goals & Objectives	CU + 2	GC34090	Departmental goals & objectives
Policies & Procedures, Departmental	S + 5	GC34090(d)	Retain while current
Promotional Marketing			
External	CU + 7		
Internal	2		
Reports			
Departmental	CU + 2	GC34090	Special/or final summary, review or evaluation
Staff	CU + 2	GC34090	Non-agenda related, includes supporting documentation
Special Projects	CU + 2	GC34090	
Support Services	CU + 2	GC34090	Reproduction; printing; postal/mailing services, other internal resources
Travel Records	CU + 2	GC34090	
GRANTS			
Community Development Block Grant and Urban Development	T + 4	GC34090; 24 CFR 570.502 24 CFR85.42*	Applications, reports, contracts, supporting documents; *OMB Cir. A-102, A-110, A-128
Federal and State	CL + 5	GC34090	Refer to grant application close-out procedure
Financial Records	CL + 5	GC34090	Refer to grant application close-out procedure
Unsuccessful	CL + 2	GC34090	Applications not entitled

ADMINISTRATION (CONTINUED)

Record Series	Retention	Citation	Descriptor
HUMAN RESOURCES			
Benefit Plan Claims	P	GC6250 et seq; OMB A-129 29 CFR 1602.30; 32; Lab Rel Sec 1174*	May include dental, disability, education, health, life and vision including dependent care and Employee Assistance *29 CFR 1637.3; 29 USC 1027; 29 CFR 1627.3; 29 USC 1113
Benefit Plan Enrollment, Denied	CL + 4	GC34090; OMB A-128	
Bond, Personnel Fidelity	T + 2	GC34090	Employee Fidelity Bonds
Employee Handbook	S + 2	GC 34090	General employee information including benefit plans
Employee Programs	CL + 2	GC 34090; GC 12946	Includes EAP and Recognition
Employee Rights General Employees Safety (Police)	T + 2 T + 5	GC12946; 29 CFR 1602; 29 USC 211 (e); 203(m); 207(g)	May include Arbitration, grievances, union requests, sexual harassment and Civil Rights, complaints, disciplinary actions
Hourly Employees	T + 6	GC12946; GC34090*	*29 CFR 1627.3, Labor Relations Section 1174
Immigrant		Immigration Reform/Control Act 1986 Pub. L 99-603	I-9's
Medical Leave	CL + 30	FMLA 1993 US OSHA; 29 CFR ; 1910.20*	May include Family leave; certifications; tests; W-4's; *29 CFR 1602.30.32; 49 CFR 193-9;
Motor Vehicle Pulls (DMV)	CL + 7	GC12946, *	*CA 91009; 8 USC 1324 (a)
Negotiation	P	29 USC Sections 211(c), 203(m), 207(g)	Notes, notebooks, correspondence, contracts, and Memorandums of Agreements

ADMINISTRATION (CONTINUED)

Record Series	Retention	Citation	Descriptor
Non-Safety Employees	T + 3	Reference: 29 CFR 1627.3; CCR Sec 1174; 29 CFR 1602.30.32; GC6250 et seq; 29 CFR; GC 12946, 34090*	Non-safety employees may include: Release Authorizations; Certifications; Reassignments; outside employment; commendations disciplinary actions; terminations; Oaths of Office; evaluations-pre-employee medicals; fingerprints; identification cards (ID=s) *1607.4; 29 CFR 655.202; 29 CFR 516.6 et seq; 45 CFR 1068.6(a)
Personnel Records (copies)	CU + 2	GC34090; GC6250	Attendance; evaluations; drafts; worksheets; postings
PERS, Social Security, SSI	P	29 CFR 1627.3(2); GC 12946, 34090	EEOC/ADEA
Recruitment	CL + 3	Reference: GC12946; GC6250 et seq; 29 CFR 1602 et seq 29 CFR 1607; 29CFR 1627.3	Applications, resumes, alternate lists/logs, indices; ethnicity disclosures; examination materials; examination answer sheets, job bulletins; eligibility; electronic database
Reports	CU + 2	GC34090	Employee statistics, benefit activity; liability loss
Safety Employees	T + 5	Reference: 29 CFR 1627.3; CCR Sec 1174; 29 CFR 1607.4; *	Police, fire, emergency employees may include; Release Authorizations; Certifications Reassignments; outside employment; commendations disciplinary actions; terminations; Oaths of Office; evaluations-pre employee medicals *29 CFR 1602.30.32; 29 CFR 655.202; 29 CFR 516.6 et seq; 45 CFR 1068.6(a)
Surveys and Studies	CU + 2	GC 12946, 34090; 29 CFR 516.6(2); 29 CFR 1602.14	Includes classification, wage rates
Training Records Non-Safety	CU + 7	GC6250 et seq	Employee applications, volunteer program training, class training materials, internships;
Personnel (by name)	T + 7	GC34090	Paperwork documenting officers internal and external training
Safety	CU + 2	GC34090	Certifications/designations
Vehicle Mileage Reimbursement Rates	S + 2	GC 34090	Annual mileage reimbursement rates

ADMINISTRATION (CONTINUED)

Record Series	Retention	Citation	Descriptor
INFORMATION SERVICES			
Internet, World Wide Web	S + 2	GC34090	Management/Policies and supporting documentation
Inventory, Information Systems	S + 2	GC34090	Hardware/Software Inventory logs; systems manuals
Network Information Systems (LAN/WAN)	CU + 4	GC34090; CCP 337.2; 343	Configuration maps and plans
Program Files and Directories	CU + 2 CU + (2 mos.) CU + 1 CU + .5	GC34090; GC34090.7	Annual backup Daily backup Monthly backup Weekly backup
Tapes Information Systems	CU + 2	GC34090	System Generation
LEGAL/ LEGISLATIVE			
Agendas	CU + 2	GC34090	Original agendas and special meeting notices, including certificates of posting, original summaries, original communications and action agendas for Council, Boards and Commissions
Agenda Reports (Master, Subject Files)	CU + 2	GC34090 (d)	Documentation received, created and/or submitted to Council
Appeals, Civil	CU + 3	CCP 583.320(a)(3); GC 34090	
Applications, Boards, Commissions, Committees	CL + 2	GC34090	Not selected
Applications, Boards, Commissions, Committees	T + 5	GC34090; GC40801	Selected
Articles of Incorporation	P	GC34090; CCP 337.2	
Case Log	CL + 7	CCP 337.2; 343	From Close of cases listed; Chronological listing of cases
Case Records - (High Profile)	P	GC6254	Significant cases which have importance/or set legal precedence. Includes logs, complaints, police reports, court orders, motions, notes, briefs
Case Records	CO + 7	42 USC s1983	Includes logs, complaints, police reports, court orders, motions, notes, briefs, closing statements (unless minors - 3 years after attaining 18)
Contracts and Agreements Excl. Capital Improvement	T + 5	CCP 337.2, 343; B&P7042.5; *	Includes leases, equipment, services or supplies *PU7685; 48 CFR:2; GC53066
Incl. Capital Improvement	P	2.08.110;*	Construction *GC37090a; 4004; H&S 19850
Index, Attorney Case	L	GC6254	Including notations on activities related to case

ADMINISTRATION (CONTINUED)

Record Series	Retention	Citation	Descriptor
Legal Advertising	CU + 4	CCP 343, 349 et seq.; GC 911.2; GC 34090	Includes public notices, legal publications
Logs, Attorney Service Request	CU + 2	GC34090	Service request, summaries of monthly requests
Minutes	P	GC34090(d) ; GC36814; GC40801	Official minutes and hearing proceedings of governing body or board, commission or committee
Notices, Meeting	CU + 2	GC 34090.7, 54960.1(c)(1)	Special meetings
Opinions	S + 2	GC34090; GC6254	Confidential
Ordinances	P	GC34090(d) 40806	Charter amendments; municipal code
Petitions	CU + 1	GC50115; GC6253	Submitted to legislative bodies
Resolutions	P	GC34090(d) 40801	Legislative actions
Tapes, Audio/Video	2 yrs	GC 34090.7	When used for minute preparation and may have historical value.
MUNICIPAL CLERK			
Assessment Districts	P	GC 34090	Original documentation
Inventory, Records	CU + 2	GC34090; 80 OPS Atty. Gen. 106	Inventory of non-current or inactive records holdings and location, indices. Tapes may be recycled.
Municipal Code	P	GC 34090	Supplements included
Public Records Request	CL + 2	GC 34090	
Records Management	CL + 2	GC34090	Document includes retrieval, transfers - inactive
Records Management Disposition Certification	P	GC34090	Documentation of final disposition or records
Records Retention Schedules	S + 4	CCP 343	
POLICIES/ PROCEDURES			
General Administrative	S + 2	GC34090; 40801	All city policies and procedures
Policy, Council/ Proclamations	S + 2	GC34090	Policies, directives rendered by Council not assigned a resolution or ordinance number
PUBLIC FINANCING AUTHORITY			
Administration	P	GC 34090	

ADMINISTRATION (CONTINUED)

Record Series	Retention	Citation	Descriptor
Financial Records	P	GC 34090, 40802, 53901	
Management Reports	2	GC 34090	
PUBLIC INFORMATION			
Brochures, publications, newsletter, bulletins	S + 2	GC 34090	
Calendar, City	CU + 2	GC 34090	
Media Relations	CU + 2	GC 34090	Includes cable, newspaper, radio, message boards, presentations.
RISK MANAGEMENT			
Accident Reports - City Assets	CL + 7	29 CFR 1904.2; 29;* CFR 1904.6	Reports and related records * CFR 1904.6
Bonds, Insurance	P	CCP 337.2; 343	Bonds and insurance policies insuring city property and other assets
Claims, Damage	CL + 5	GC34090; GC25105.5	Paid/Denied
Incident Reports	CL + 7	29 CFR 1904.2; 29 CFR 1904.6	Theft, arson, vandalism, property damage or similar occurrence (excluding fire/law enforcement)
Insurance, ACCEL JT Powers Agreement	P	GC34090	(Authority California Cities Excess Liability Insurance) B Accreditation/ MOU=s/agreement/agendas
Insurance, Certificates	P	GC34090	Insurance certificates filed separately from contracts, includes insurance filed by licensees
Insurance, Liability/Property	P	GC34090	May include liability, property, Certificates of Participation, deferred, use of facilities
Insurance, Workers Compensation	P	GC6410; 29 CFR 1910.20	Indemnity; PERS - working files - originals with Administrator
Photographs, Negatives, Film	CL + 2	GC34090	
Risk Management Reports	CL + 5	OMB 1220- 0029; 29 CFR1904.4; GC 34090	Federal OSHA Forms; Loss Analysis Report; Safety Reports ; Actuarial Studies
Workers Compensation	P	CCR 14311; 15400.2; CA Labor Code 110-139.6	Claim Files, Reports, Incidents (working files) originals filed with Administrator

DEVELOPMENT

Record Series	Retention	Citation	Descriptor
ADMINISTRATION			
Benchmark Data	CU + 2	GC34090d	Horizontal, vertical & control
Bids & Proposals (Unsuccessful)	CL + 2	GC34090d	
Bonds	CL + 10	CCP 337.5	Housing; Industrial Development
Development Security	CL + 2	GC34090	Documentation created and or received in connection with the performance of work/services for the city, or for parcel maps and subdivision work
Code Books	P	GC34090e	National Electrical Code, Uniform Building, Fire, Mechanical, Plumbing & Supplements
Contractor	CU + 2	GC34090d	Current listing
Correspondence	CU + 2	GC34090d	Working documentation
Development Conditions	L	GC34090	Mitigation measures; filed with case files
Development Agreements	P	CCP337, 337.1(a), 337.15; GC34090;4 8 CFR 4.703	Infrastructure contracts, franchises. Original maintained for 7 years.
Development Standards	P	GC34090a	Landscape mediums, parkway landscape development, public works construction
Drawings, Project Plan	CU + 2	GC34090d	Does not include those usually filed with case or project
Franchises	P	GC65864, 65869.5, 34090*	Including subdivision agreements, contracts for sale or purchase of property, cable, grant of easements and/pr involving construction of improvements *CCP 337.2, 343; AC16023
General Subject Files	CU + 2	GC34090d	Internal working files including correspondence
Grants, Community/Urban Development (includes CDBG)	CL + 4	24CFR 570.502(b) (3); 241CFR 85.42 & OMB Cir. A- 110, Attach. C; *	Project files, contracts, proposals, statements, reports, sub-recipient dockets, Environmental review, grant documents, applications, inventory, consolidated plan, etc. Includes Section 108 loan guarantee *OMB Cir. A-102 & 128, HUD regulations
Historic Preservation Inventory	2	GC34090d	Historic structures & landmarks
Incident Files	2	GC34090d	Emergency Call Outs
Land Uses, nonconforming	P	GC34090a	Building or site usage which does not conform to current standards
Logs	CU + 5		Logs, registers or similar records listing permits, certificates of occupancy issued; may include inspection, building activity, daily, plan check, utility

DEVELOPMENT(CONTINUED)

Record Series	Retention	Citation	Descriptor
Maps & Plats	P	GC34090a	Engineering & field notes and profiles; cross-section of roads, streets, right-of-way, bridges; may include annexations, parks, tracts, block, storm drains, water easements, bench marks, trees, grading, landfill, fire hydrants, base maps, etc.
Master Plans, Annual	S + 2	GC34090	Special or long range program plan for municipalities – coordination of services; strategic planning
Permits, Construction	P	GC34090a; H&S19850; 4003; 4004	Plans, building, signs, grading, encroachment, including blueprints and specifications
Permits, Other	CL + 2	GC34090d	Alterations, encroachment, excavations, road, street sidewalks & curb alterations, transportation, swimming pool drainage, temporary uses, etc.
Photographs	S + 2	GC34090d	Aerial photographs
Projects, Not Completed or Denied	CL + 2	GC34090d	Building, engineering, planning
Reports	CU + 2	GC34090	Activity, periodic
Seismic Retrofit Program	P	GC34090a	Includes Certificates of Compliance
Street Names and House Numbers	P	GC34090a	Street dedications, closings, address assignment/changes
Studies, Special Projects & Areas	CL + 2	GC34090d	Engineering, joint powers, noise, transportation
Surveys	P	GC34090a	Recording data and maps
BUILDING			
Blueprints, Specifications	CL + 2	GC34090d	Submitted by contractors with application for permit and builds for Certificate of Occupancy
Certificates	L	GC34090a	Compliance, elevation, occupancy which affect real property
Construction (Approved)	P	GC34090a; 4003; 4004; H&S 19850, 19853	New commercial and residential construction, tenant improvements room additions, spa, signs, block wall, remodel including security bonds
Inspection	CL + 2	GC34090d	Correspondence, fees, appeal requests, reports
Permits	P	GC34090a; H&S 19850; 4003;4004	Plans, building, signs, grading, encroachment permits
Signs (Temporary)	S + 2	GC34090d	Home occupations, off-premise signs
CODE ENFORCEMENT			
Abandoned Vehicles	CL + 2	GC34090d	
Case Files	CL + 2	GC34090d	Building, housing and mobile home code violation records including inspections; public nuisance rubbish and weed abatement, vehicle abatement, citations, massage parlor permits, general
Liens & Releases, Supporting Recorded	CL + 2 P	GC34090	Utilities, abatement, licenses

DEVELOPMENT(CONTINUED)

Record Series	Retention	Citation	Descriptor
Logs	CU + 2	GC34090d	Lien Recovery, citations, complaints
Regulations	S + 2	GC34090d	Includes rules
Reports, Federal and State	P	GC34090a	Code enforcement statistics; may contain records affecting title to real property or liens thereon
Violations, Building, Property & Zoning	CL + 2	GC34090d	Supporting code enforcement activity
ENGINEERING			
Capital Improvement Projects	CL + 10	CC337.15	Supporting documents including bidders list, specifications, reports, plans, work orders, schedules, etc.
Construction Tracking, Daily	P	CC337.15	Assesses value of real property
Drawings, Traffic Control Plan	P	GC34090a	Signs, signing & striping, road construction
Flood Control	CL + 2	GC34090d	Storm Drains
Special Districts	P	GC34090a	Supporting documents re: improvement, lighting, underground utility; bonds, taxes & construction
Street/Alley (Abandonment/ Vacation)	CL + 2	GC34090d	Relinquishment of rights and fee title
Traffic Signals	CL + 2	GC34090d	Counts, collisions, accidents
ENVIRONMENTAL QUALITY			
Air Quality (AQMD)	CU + 7	CCP 338(k); GC34090	Participants/voucher logs, Total Daily Mileage Survey (TDM); various local authorities; Commute Alternative
Asbestos	P	GC34090a	Documents abatement projects, public buildings
California Environmental Quality Act (CEQA)	P	GC34090a + CEQA Guidelines	Exemptions, Environmental Impact Report, Mitigation monitoring, negative declaration, notices of completion and determination, comments, statements of overriding considerations
Congestion Management	CU + 2	GC34090d	Ride sharing, trip reduction
Environmental Review	CL + 2	GC34090d	Correspondence, consultants, issues, conservation
Pest Control	CU + 2	GC34090d	Pesticide applications, inspections & sampling, documents
Soil	CL + 2	GC34090d	Analysis, construction recommendations
Soil Reports	P	GC34090d	Final Reports
HOUSING			
Bonds	CL + 4	CCP 337	Revenue Bond Documentation
Programs	CL + 3	24 CFR 570.502(b)(3); 24 CFR 85.42 & OMB Cir. A-110, #C	Includes comprehensive Housing Authority Strategy, Meeting Credit Certificate, Housing bond advisory, HOME, In-Lieu Housing Mitigation, Low/Moderate Housing, Rental Housing Assistance

DEVELOPMENT(CONTINUED)

Record Series	Retention	Citation	Descriptor
Redevelopment Budgets	P	GC 34090, 40802, 53901	Includes annual audit
Bond Issues	P	GC43900 et seq.	
MUNICIPAL FACILITY			
Capital Improvements, Construction	P	2.083110; GC34090a; 4004; H&S 19850; GC34090a	Contains records re: Planning, design, construction, conversion or modification of local government-owned facilities, structures & systems
Facility Rentals/Use	CU + 2	GC34090	Permits, contracts, diagrams, schedules, insurance binders
Maintenance & Operations	CU + 2	GC34090d	Service requests, invoices, supporting documentation; buildings, equipment, field engineering, public facilities including work orders and graffiti removal
PLANNING			
Case files, Planning and Zoning	P	GC34909a; H&S 19850; 4003;4004	Pertains to real property. May include blueprints, drawings, maps, plans, reports, evaluations, correspondence, uses, permits, variances, studies, appeals, compliance certificates, lot line adjustments or other planning-related matters brought before legislative body
Certificates	L	GC34090	Retain during life of structure
Flood Records	CU + 2	GC34090	
General Plan and Elements	P	GC34090	Includes sphere of influence
General Plan Amendments			
Approved	CL + 2	GC34090	
Denied	CU + 3	GC65103; *	* GC50110
Interpretations	CU + 2	GC34090	
Maps, Plans, Drawings, Exhibits, Photos	P	GC34090; H&S 19850; GC34090.7	Zoning, tentative subdivision, parcel, land use map, aerial photos, specific plans
PROPERTY			
Abandonment	P	GC34090a	Buildings, Condemnation, Demolition
Acquisition/Disposition	CL + 10	GC34090a; GC6254	Supporting documents re: sale, purchase, exchange, lease or rental of property by City
Annexation Case Files	P	GC34090a	Reports, agreements, public notices
Appraisals	CL + 2	GC34090; GC6254(h)	Exempt until final acquisition or contract agreement obtained
Deeds & Promissory Notes	P	GC34090a *	* 24 CFR 570.502(b)(3); 24 CFR 8.42 & OMB Circ. SA-110
Maps, City Boundary	P	GC34090d	Recorded maps, surveys, monuments
Lot Split Cases	P	GC34090	
Relocation Files	CL + 2	GC34090	e.g., Redevelopment

FINANCE

Record Series	Retention	Citation	Descriptor
ACCOUNTING			
Accounts Payable	AU + 4	GC34090	Invoices, check copies, supporting documents
Accounts Receivable	AU + 4	GC 34090	
Applications	CL + 2	GC34090	Utility connections, disconnects, registers, service
Assessment Districts	P	GC 34090	Collection information; Original documentation files with municipal clerk
Bank Reconciliation	AU + 5	GC34090; 26 CFR 16001-1	Statements, summaries for receipts, disbursements & reconciliation
Billing Records	AU + 2	GC34090	Customer name, service address, meter reading, usage, payments, applications/cancellations
Budget	AU + 2	GC 34090	
Budget adjustments, journal entries	AU + 2	GC34090	Account transfers
Checks	AU + 5	GC34090; CCP 337	Includes payroll, canceled & voided checks
Deposits, Receipts	AU + 4	GC 34090; CCP 337	Checks, coins, currency
Invoices	AU + 2	GC34090	Copies sent for fees owed, billing, related documents
Journals			
Utility Billing	CU + 2	GC34090	Billing including monthly activity
Ledger, General	P	GC34090; *	* CCP 337
Voucher	AU + 4	GC34090; CCP 337	Account postings with supporting documents
Taxes, Receivable	AU + 3	CCP338	
Warrant Register	AU + 2	GC 34090.7	
ADMINISTRATIVE SERVICES			
Budget Operating (copies)	S	GC34090	Departmental Reference
Budget, Proposed	CU + 2	GC34090	Presented to Council
Adopted	P	GC 34090	
FIXED ASSETS			
Inventory	AU + 4	GC34090; 26 CFR 301 65-1(F)	Reflects purchase date, cost, account number
Surplus Property			
Auction	AU + 2	GC34090	Listing of property
Disposal	AU + 4	GC34090; CCP 337	Sealed bid sales of equipment
Vehicle Ownership & Title	L	VC 9900 et seq.	Title transfers when vehicle sold
LICENSE			
Business	T + 4	GC34090; CCP 337	Paid & reports

FINANCE (CONTINUED)

Record Series	Retention	Citation	Descriptor
PAYROLL			
Adjustments	AU + 4	GC 34090 29 CFR 516.5 – 516.6	Audit purposes
Employee Time Sheets	AU + 6	GC34090; 29 CFR 516.2*	Signed by employee for audit & FEMA Reports *20 CFR 516.6(1); IRS Reg. 31.6001-1(e)(z); R&T 19530; LC 1174(d)
PERS Employee Deduction Reports	T + 4	GC34090; CAC 22- 1085-2	Record of deductions (<i>PERS Public Employee Retirement System</i>) *26CFR 31.6001-1; 29 CFR 516.5, 516.6, LC 1174(d)
Register	P	GC34090; GC37207	Labor costs by employee & program
Salary Records	T + 3	GC34090; 29 CFR 516.2	Deduction authorization, beneficiary designations, unemployment claims, garnishments
PURCHASING			
Bids, RFQ's, RFP's Successful Unsuccessful	AU + 4 AU + 5 CU + 2	GC34090; CCP 337; *	Requests for Qualifications; Requests for Proposals regarding goods and services * GC 25105-1; GC 34090
Requisitions			
Purchase Orders	AU + 4	GC34090; CCP 337	Original documents
Stores	CU + 2	GC34090	Completed forms for ordering
Vendor Register	P	GC34090	Alpha vendor listing of purchase orders, invoices, account numbers and check date
REPORTS			
Audits	P	GC 34090	
Deferred Compensation	T + 5	GC34090; 26 CFR 16001- 1*	Records of employee contributions and city payments *29 CFR 1627.3(2)
Federal and State Tax	AU + 4	GC34090; 29USC 436 *	Forms 1096, 1099, W-4's and W-2's *26 CFR 31.6001.1-4; IRS REG 31.6001-1(e)(2); R&T 19530; 29 CFR 516.5-516.6
Financial, Annual	AU + 7	GC 34090.7	
Investment Transactions	P	GC34090; CCP 337; GC 53607	Summary of transactions, inventory & earnings report
Labor Distribution	AU + 2	GC34090	Costs by employee & program
Meter Reading	CU + 2	GC34090	
State Controller	P	GC34090	Controller may destroy after 5 years
Utility Rebates	CU + 2	GC34090	
TREASURER			
Bank Statements	AU + 2	FC 3368, 30210; GC 43900 et seq.	Financing authority

FINANCE (CONTINUED)

Record Series	Retention	Citation	Descriptor
Bonds			
Account Statements	CL + 10	GC34090; CCP 337.5	Monthly statement of transactions.
Administration	CL + 10	GC34090; CCP 337.5	Supporting documents
Bonds and Coupons	CL + 2	GC34090; 53921	Paid/canceled

PUBLIC SAFETY

Record Series	Retention	Citation	Descriptor
EMERGENCY MANAGEMENT			
Mutual Aid, Strategic Plans	S + 2	GC34090	
FIRE SAFETY			
ADMINISTRATION			
Books, Fire Code	S + 3	GC34090.7 CCP 340.5	Include OPS manuals
General Orders, Policies/Procedures	S + 2		
Inspections, Fire Prevention	CL + 3	UFC 103.34	Alarm/sprinkler systems, prevention efforts
Investigations, Evidence Arson	P	PC 799	Support prosecution resulting in homicide
Investigations, Evidence Arson	CL + 6	PC 800	Great bodily harm, inhabited structure or property
Journals, Fire Station	CU + 2	GC34090	Activities, personnel, engine company
Permits, Uniform Fire Code	CL + 2	GC34090	
PERSONNEL			
Exposure	T + 30	29 CFR 1910.1020	Sampling results, collection methodology, background
Exposure	T + 1	29 CFR 1910.1020	Laboratory reports and worksheets
Medical	T + 30	29 CFR 1910.1020	
Medical	T + 2	29 CFR 1910.1020; *	Employees less than one year *GC34090
Training	T + 2	GC34090	Certifications/designations
PROPERTY			
Apparatus/Vehicle	CU + 2	GC34090 CCP 340.5 *	Repair and Maintenance *8 CAL Code Reg. 3203 (b) (1)
Inventory, Equipment & Supplies	CU + 2	GC34090	
Logs, Fire Equipment/Gear	CU + 2	GC34090	
REPORTS			
Incident	CL + 3	GC34090 CCP338 *	Dispatch and daily logs *CCP 340.5
Field, Non-fire and Logs	CU + 2	GC34090	
Fire, Non-arson and Logs	CU + 2	GC34090	

PUBLIC SAFETY (CONTINUED)

Record Series	Retention	Citation	Descriptor
Investigations, Evidence Arson	CL + 3	PC 801; UFC 104.32	Structure
Weed Abatement	CL + 2	GC34090	Reports, assessments, resolutions, documentation
HAZARDOUS MATERIALS			
Hazardous Waste Disposal	CU + 10	CAL OSHA; 40 CFR 122.21	Documentation re handling and disposal of hazardous waste
Permits, Hazardous Materials Storage	CU + 2	GC34090	Departments consistently recommend permanent retention of environmentally sensitive materials.
Programs, Household Hazardous Waste	S + 2	GC34090	
Training Materials	S + 2	Cal Code *	Standards and Administration *Reg. 3204(d), et seq.
Underground Storage Tank Compliance Maintenance & Operation.	P CU + 2	GC34090a GC34090	Documents re: storage Location, installation, removal, remediation
LAW ENFORCEMENT ADMINISTRATION			
Accounting/Cash Reconciliation	CU + 2	GC34090	
Alarm Records	CU + 2	GC34090	
Claim Files	CL + 6	PC 832.5	Claim copy, correspondence, photographs, supporting documents relative to incidents involving the Police Department filed by citizens
Department Manual	S		Changes to manual are recorded in the General Orders (permanent)
Equipment Communication	T + 2	GC34090	Retained until termination of equipment use; Manuals, instructions, procedures
Inventory	S + 2	GC34090	Listing of equipment assigned to division, to whom it is assigned
Reports Activity	CU + 2	GC34090	Weekly/monthly/quarterly/ annual activity/statistical reports by division. Retain only one form for retention period
Chemical Emissions	CU + 2	GC34090	
Survey Response Files	CU + 2	GC34090	Surveys, responses, correspondence with other agencies requesting statistical data
INVESTIGATIONS			
Administrative/Internal	CL + 5	PC 832.5 EVC 1045 GC 12946 PC 801.5; 803(c) VC 2547	Initiated by citizens complaints or internally initiated; includes complaint, reports, findings

PUBLIC SAFETY (CONTINUED)

Record Series	Retention	Citation	Descriptor
Asset Forfeiture	CL + 2	GC34090	
Investigations/ Proceedings Case File			
Notifications	CU + 2	GC34090	To legal property owner prior to case filing that property is subject to asset forfeiture proceedings. If case is filed, notification becomes part of forfeiture case file.
Case Books, Investigative	CL + 2	GC34090	Retained by division until a case is suspended/closed; transfer to Records Division to be filed with associated Daily Report (DR) file
Case Files Homicide Investigator's File	P	PC 799	
Narcotics (No arrest, Narcotics Cases)	CL + 2	GC34090	Retained by division until no longer useful for investigative purposes
Officer Involved Shootings	CL + 25	GC34090	
Court Daily Schedule	CU + 1	GC34090.7	Printouts of daily court scheduling
Sign-In Logs	CU + 2	GC34090	Logs officers' names, time in/out for court appearances
Tracking System Records	CU + 2	GC34090	Database records subpoena number, officer name, case number, defendant name, district attorney name, court information disposition
Evidence, Disposition Forms			Attach to duplicate Property Report, file w/DR in Records Division
Fingerprint Applicants Files	T + 2	GC34090	Paperwork authorizing fingerprinting and background checks for city employment applicants and business license applicants
Inked/Palm Cards	AC + 20		Persons booked into detention facility; (Copies distributed to county, state, federal agencies)
Records Latents		Approp. PC Section	1) Retain for applicable case statute of limitation; 2) or until evidence in case is destroyed; Hard copy and digitized
Suspect, Adult/Juvenile	CL	Law Enforcement Management Guide by POST	Adults/juveniles suspected of a crime, taken for comparison. Destroy after original purpose achieved
Guns, Dealers Record of Sale	CU + 6	PC 12070	Applicants, Monthly Gun Audits, Applications Denied, Stolen (DOJ File)
Informant Files	T + 10		Legal notifications, identification information, payment information, activities information

PUBLIC SAFETY (CONTINUED)

Record Series	Retention	Citation	Descriptor
Record Series	Retention	Citation	Descriptor
Jail	CU + 6	GC34090	Daily report of staffing, bookings/releases, transfers, transportation
Daily Logs			
Inmate Record			Dependent on facility's classification; see Laws and Guidelines for Local Detention Facilities by Board of Corrections (State of California)
Inspection Files	CL + 6		Inspections by various agencies
Surveys	CL + 2	GC34090	Prepared quarterly, forwarded to State Board of Corrections
Licenses	CU + 2	GC34090	
Bicycle			
Bingo, Mace	CU + 2	GC34090	
Business	T + 1	GC34090	
License Review Board			
Administrative Files			
Duplicate (Pink),	CU + 2	GC34090	Original to licensee, Blue duplicate to DOJ; Pink duplicate retained by agency; renewals issued annually by local agency
Secondhand Dealer,			
Pawn Brokers			
Logs	S		
Auto Theft			
Case	CU + 1		
Assignment			
Daily Activity	CU + 2	GC34090	
Officer	CU + 2	GC34090	Daily activity of incidents not reported by use of official report
Report Summary	CU + 2	GC34090	Report numbers, type, names, dates retained for research value
Investigative (Pre-Arrest)	CL + 10	GC34090	Retained by division until cases are suspended and closed
Juvenile Detention	CU + 2	GC34090	Logs document juvenile processing per CYA
Property Control	CU + 2	GC34090	Logs items coming into and going out of property room
Rap Sheet	CL + 2	GC34090	Requests for criminal history
Subpoena	CU + 2	GC34090	Subpoenas received/served daily
Pawn Slips/Tickets	CU + 3	B & P 21628	
Photographs			Crime Scene, Registrant/Applicant, Photo file, Accident. Retain according to practical and functional association.
Daily Report (Negatives)	T	GC34090	Assigned DR number, retained as form of evidence, destroyed at same time evidence for associated case is destroyed
Inmates (Negatives)	CU + 20		By Prisoner number

PUBLIC SAFETY (CONTINUED)

Record Series	Retention	Citation	Descriptor
Registration Files, Arson, Sex and Narcotics	Life of registrant within jurisdiction		Fingerprint Card, photo, information also forwarded to DOJ
Arrest/Conviction H&S Section 11357 (b), (c), (d), (e) or H&S Section 11360 (b) violations (Occurring after January 1, 1996)	2 (Mandatory destruction from date of conviction or date of arrest with no conviction)	H&S 11361.5	Applicable to convictions occurring after January 1, 1996 or arrests not followed by a conviction occurring after January 1, 1996; Exception: H&S 11357(e), the record shall be retained until a juvenile offender attains the age of 18 years, then destroyed pursuant to 11361.5
Arrest/Conviction H&S Section 11357(b), (c), (d), (e) or H&S Section 11360 (b) violations (Occurring before January 1, 1996)	Man-datory Destruction (Upon notice from Department of Justice)	H&S 11361.5 (c)	Applicable to convictions occurring prior to January 1, 1996 or arrests not followed by a conviction occurring prior to January 1, 1996 for violations of H&S Code 11357, 11364, 11365 and 11550
Crime Felony Crimes With Or Without Arrests	See descriptor	PC 800 PC 801	Prosecution for an offense punishable by imprisonment in state prison for eight years or more must commence within 6 years after offense commission. Commencement of prosecution defined in PC 804. Exception: See PC 803 - Tolling/Extension of time periods; Appeals process and "Three Strikes" also considerations in assigning retention.
Misdemeanor/ Infractions	CL + 2	GC34090	No arrests, identifiable property or missing persons (See: Note 1)
Supplemental Felony Capital Crimes, Crimes Punishable by Death, Life Imprisonment	P	PC 799	No statutory limitation for prosecution. Includes Murder, kidnapping for ransom, treason, procuring execution by perjury, train wrecking, assault with a deadly weapon by a life-term prisoner, bombing resulting in death or bodily injury, making defective war materials that cause death
Destruction Guns	P		
Narcotics	P		
Disposition of Arrest/Court Action			Retention determined by action taken; i.e., recordable arrest or detention (released no arrest)
False Alarm (Duplicate)	CU + 2	GC34090	
Non-Criminal Occurrences	CU + 2	GC34090	Injured or sick persons; missing persons where person has been returned; traffic collision reports not used as the basis for criminal charges

PUBLIC SAFETY (CONTINUED)

Record Series	Retention	Citation	Descriptor
Property Original	Until case is adjudicated/ disposition determined		Copy retained in records case file; Refer to Managing Property in Law Enforcement Agencies (By POST)
Range Inventory	S + 2	GC34090	Quarterly reports of inventories of weapons and ammunition held by Department Range
Reports	CU + 2	GC34090	Arrest & Citation Register; Arson Offenses; Crimes Against Senior Citizens; Death in Custody; Domestic Violence; FBI Include Return A/Supp; Hate Crime Incidents; Homicide Reports, Supp.; Officers Killed or Assaulted; Original to FBI - DOJ; Uniform Crime Reports
Statistical (Crime Analysis)	CU + 2	GC34090	Internally generated information using activity logs, citizen calls, current and past crime statistic reports, finance dept expenditure and budget records; citations, crime reports, accident reports, permits, receipts. Reports created for variety of purposes including increases/decreases in criminal activity; officer workload, deployment, time usage
Statistical (UCR), Uniform Crime Reports Mandatory to DOJ (LEIC); FBI Include Return A/Supplement; Supplementary Homicide Report; Law Enforcement Officers Killed or Assaulted; Monthly Return of Arson Offenses Known to Law Enforcement; Number of Violent Crimes Committed Against Senior Citizens; Monthly Report of Domestic violence Related Calls for Assistance; Monthly Arrest and Citation Register; Monthly Hate Crimes Incidents; Death In Custody Reporting.	CU + 2	GC34090	Originals sent to FBI, DOJ
Research Project Files	CL + 2	GC34090	May include request forms, background materials, staff reports, final project reports and supporting data

PUBLIC SAFETY (CONTINUED)

Record Series	Retention	Citation	Descriptor
Sealed Adult Found Factually Innocent	Manda-tory Destruction Upon and Pursuant to Court Order	PC 851.8	General provision: Upon petition, records of agency must be sealed and destroyed in accordance with the provisions set by court record; exceptions.
Juvenile	Manda-tory Destruction upon and pursuant to court order	WIC 826 (a) & (b) WIC 781 (a)	Upon petition, local laws enforcement records within WIC 826(b) may be destroyed as ordered by the court, if related probation and juvenile court records have been destroyed by the probation officer. Records involving arrests, detention and/or petitioning juvenile before juvenile court
Subpoenas (Duplicate)	CU + 2	GC34090	
Tapes Audio, Telephone and Radio Communications	CU + 180 days	GC34090.6	Exception: Recordings used as evidence in a criminal prosecution or claim filed or litigation or potential claims and litigation shall be preserved for 100 days after conclusion of the court action
Surveillance/Security Video (Jail)	CU + 13 mos.	GC34090.6	
Use of Force Supervisory Review Files	CU + 2	GC34090	Includes review forms, arrest report copies, logs
Warrants Felony	Recall after 10 years. Excep-tion: Murder/ Escape		Recommended by the California Law Enforcement Warrant Officer's Association
Misdemeanor Criminal Served	Recall after 5 years		Recommended by the California Law Enforcement Warrant Officer's Association
Unserved (Local)	CU		Includes Warrant Service Information Card, alpha index card
	Until served, recalled or purged		
PATROL			
Cards Dispatch	CU + 2	GC34090	
Field Interview	CL + 2	GC34090	
Citations 11357(e), Juvenile	CL + 2	11361.5 H&S	
11357b H&S, 11357c H&S, 11360b H&S Violations	CL + 2	11361.5 H&S*	*CA Admin Code, Chapter 1, Title II, Sec. 708
Cite and Release	CL + 2	GC34090	

PUBLIC SAFETY (CONTINUED)

Record Series	Retention	Citation	Descriptor
California Vehicle Code Infractions (Duplicates)	CU + 90 days	GC34090	Original is forwarded to court.
Parking/Traffic, Duplicates	CU + 2	GC34090.7	Originals are forwarded to court after agency processing; includes citations electronically created
Transmittals	CU + 2	GC34090	Listing of citations forwarded to court, filed for reference
Equipment Radio Logs (Communication)	CU + 2	GC34090	Documents problems, malfunctions, resolution to provide equipment performance history
General Orders	P		
Patrol Requests (Correspondence)	CU + 2	GC34090	From citizens for patrol presence
Radar Calibration Records	T + 2	GC34090	Documentation of Radar instruments retained during use/ownership
Reports Accident	CL + 2	GC34090	Non-Jury
Traffic Collision Fatalities	P		
Vehicle Assignment Reports	S		Record of assignments
Down Reports	CU + 1		Printouts reporting which vehicles are down for repair, maintenance, etc.
Repossession/Private Impounds	CU + 2	GC34090	
Service Schedules	S	GC34090	
Vests, Bulletproof Letters	CU + 2	GC34090	Authorization to purchase
Warrants Parking	Recall after 1 year		Recommended by the California Law Enforcement Warrant Officer's Association
Traffic	Recall after 5 years		Recommended by the California Law Enforcement Warrant Officer's Association
Weapons, Database	P		Departmentally-owned weapons, personal weapons, alternate weapons, secondary handguns; produces inventory reports
SERVICES			
Chemicals/Film Inventories	S		
Equipment Inventory/Sign-out Cards- Photo Lab	T		
Operations Files - Photo Lab	T		Retain until equipment no longer owned/used by department; Manuals, instructions, procedures for use/operations of photographic equipment

PUBLIC SAFETY (CONTINUED)

Record Series	Retention	Citation	Descriptor
Grievance Files	CL + 2	GC34090	Grievance filed by employees, supporting documentation
Investigations, Background	CL + 2	GC34090	Non hired
Background Hired	P		Include original reports re: PC 832.5 investigations
Parades & Special Events File	CL + 2	GC34090	Reports, memos, correspondence, scripts, supplier information, assignments, deployments, supporting documentation
Permits Alcoholic Beverage Control License	L + 2	GC34090	Approval process
Concealed Weapons	CL + 2	GC34090	
Photographs Personnel	S + 2	GC34090	
Negative Log	CU + 2	GC34090	
Negatives, Misc.	CU + 2	GC34090	Not case-related (Public relations, promotions, events, ceremonies, staff photos)
Press Releases	CU + 2	GC34090	
Press, Video Programs (Community Relations)	CU + 2	GC34090	Collection of videos of programs and events; outside press coverage of department
Property Files	CU + 2	GC34090	Original reports and supplemental documentation (Lost, Found, Safekeeping)
Property, Pawn Broker/Secondhand	CU + 2	GC34090	Sales, slips. Dealer required to file duplicate with agency
Reports Dealer of Gun Sales, Duplicate	CU + 6 mos.	GC34090.7	Original maintained by DOJ. Dealer required to file duplicate with agency
Restraining Orders, Emergency Protective Orders, Temporary Restraining Orders, Legal Stipulations, Orders After Hearing	CU (See descriptor)		Destroy after law enforcement actions described in PC 273.5, 273.6, 646.9, 12028.5, 13700 and Family Code Sections 6380-6383 are fulfilled and effective date of restraining order has expired.
Rosters (Divisional)	S + 2	GC34090	Personnel assigned to division.
Schedules Daily	CU + 2	GC34090	Schedules of Officers on duty
Watch Assignment/ Timekeeping Records	CU + 2	GC34090	
Speaker Requests	CU + 2	GC34090	Community and business requests for public appearances, speakers
Tests, Densitometer Results (Photo Lab)	T + 2	GC34090	Daily tests of development chemicals/processes for quality control.

PUBLIC SAFETY (CONTINUED)

Record Series	Retention	Citation	Descriptor
Training Bulletins	P		
Event Files	CU + 2	GC34090	Correspondence, brochures, promotional materials, info on speakers, guests, supporting documents
Lesson Plans, Range	CL + 15		Scope, content, time period of courses
Personnel (by name)	T + 7	GC34090	Paperwork documenting officers' internal and external training
Schedules, Range	CU + 2	GC34090	Daily, weekly, monthly schedules of training events at range
Volunteer Card Files	T + 2	GC34090	Volunteers' identification, contact information

Note 1: The destruction of felony, misdemeanor and infraction Crime/Supplemental Reports is permitted providing:

- 1. They do not relate to an unadjudicated arrest except for H&S 11357 or H&S 11360 violations;**
- 2. They do not relate to unserved warrants;**
- 3. They do not involve identifiable items which have not been recovered;**
- 4. They do not relate to PC 290, PC 457.1, or H&S 11590 registrants;**
- 5. They do not relate to violations listed in PC Sections 799 and 800;**
- 6. The cases are not presently involved in either a civil or criminal litigation.**

PUBLIC WORKS

Record Series	Retention	Citation	Descriptor
PARKS			
Agendas, Board	CU + 2	GC34090	
Grants (refer to Admin.)			
Inventory, Equipment	AU + 2	GC34090	Warranties, purchase orders
Landscape	CU + 2	GC34090	Drawings, contracts, complaints, specifications, photos, reports
Maintenance/ Operations	C + 2	GC34090	Includes work orders, inspection, repairs, cleaning, reports, complaints
Maps	P	GC34090	Irrigation, plot plans
Minutes, Board	P	GC34090	
Photographs	S + 2	GC34090	
Plans, Proposed	CU + 2	GC34090	Future plans, new sites, expansions
Policies and Procedures	S + 2	GC34090	Includes rules and regulations
Railroad Right-of-way	CL + 3	36 CFR 64.11	Land acquisitions, correspondence, improvements, statutory records
Reports			
Accident	CL + 2	GC34090	Patrons, employees
Others	CL + 2	GC34090	
Studies	CL + 2	GC34090	Future sites, expansions
Resolutions, Board	P	GC34090	
Schedules, Class & Events	CU + 2	GC34090	Enrollment, liability releases, evaluations, attendance, flyers
SANITATION/ SOLID WASTE/ WASTEWATER			
Collections/Landfill	CU + 2	GC34090	Daily records, usage
Facilities	CU + 2	GC34090	Correspondence, maps, patron list
History, Sanitation	P	GC34090	Where City-owned
Incineration Plants, Sludge	CU + 2	40 CFR 61.54	Sludge, sampling, charging rate to measure mercury content
Incinerator Operations, Treatment Plant	CU + 2	40 CFR 60.153	Gas flow through wet scrubbing, oxygen content of exhaust gas, sludge rate, temperatures, fuel flow, total solids and volatile solids
Maintenance and Operations	CU + 2	GC34090	Includes work orders, inspection, repairs, cleaning, reports, complaints
Maps, Septic Tank	P	GC34090	Location maps
Rates	CU + 2	GC34090	
Recycling Programs	S + 2	GC34090	
Regulations	S + 2	GC34090	Includes legislation
Reports			
Studies	CL + 2	GC34090	
Tonnage	CU + 2	GC34090	

PUBLIC WORKS (CONTINUES)

Record Series	Retention	Citation	Descriptor
STREETS/ALLEYS			
Abandonment/ Vacations	P	GC34090	
Closures	P	GC34090	
Easements, Dedications, Rights-of- Way	P	GC34090	
Field Books	P	GC34090	
Grants (see Admin.)			
Intersection Records	CU + 2	GC34090	Includes correspondence, volume counts, accident history
Inventory, Traffic Control Device	S + 2	GC34090	Signs, lights
Landscaping	CU + 2	GC34090	Plants, tree maintenance, work orders
Lighting	CU + 2	GC34090	Maintenance, work orders
Maintenance/ Operations	CU + 2	GC34090	Includes work orders, inspection, repairs, cleaning, reports, complaints, signals, striping
Maps	P	GC34090	Fire hydrants, lighting districts, wheel chair ramps, storm drains, streets, sidewalks, sewers
Master Plans	CU + 2	GC34090	Copies
Parking			
Lots	CU + 2	GC34090	
Regulations	S + 2	GC34090	
Reports/Studies	CL + 2	GC34090	
Permits			
Encroachment	P	GC34090	
Improvement	CL + 2	GC34090	May include curbs, sidewalks; Applications for excavation, fill, alterations
Oversize Load	CL + 2	GC34090	
Parking	CL + 2	GC34090	Residential
Paving	CL + 2	GC34090	
Use (Temporary)	CU + 2	GC34090	Includes Special Events
Photographs	S + 2	GC34090	Includes aerials
Plans, Capital Improvement, Projects	P	GC34090	Streets, curbs, gutters, sidewalks, storm drains
Policies and Procedures	S + 2	GC34090	Includes rules, regulations, standards
Naming and numbering	P	GC34090	

PUBLIC WORKS (CONTINUES)

Record Series	Retention	Citation	Descriptor
Speed Limits	S + 2	GC34090	
Programs			
Federal Aid Urban	CL +	23 CFR 633 (a) & (c)	
Traffic Safety	S + 2	GC34090	Drivers Education, Pedestrian Safety, Bicycle Lanes
Reports			
Bridges & Overpasses	L	GC34090	Life of structure
Inspection	CU + 2	GC34090	Includes intersection, sidewalks. Bridges and Overpasses, keep life of structure
Studies	CL + 2	GC34090	Traffic volume, accident history, requests, statistics, drawings supporting traffic devices
Traffic Count	CL + 2	GC34090	Evaluation of traffic volume
Vehicle Accident	CL + 2	GC34090	
Routes, School Bus & Truck	S + 2	GC34090	Truck routes, access ramps, rest areas
Signage	L + 2	GC34090	Log books, index register cards, inventory lists, records of traffic signs
Traffic Signals	L		Logs, drawings, wiring diagrams, codes, circuit numbers, installation records, testing and maintenance.
Weigh Scales	S + 2	GC34090	
UTILITIES			
Facilities	T + 2	GC34090	If city owned
Gas & Electric Rates	S + 2	GC34090	
Underground	P	GC34090	GC4003, GC4004; H&S 19850
WATER			
Billing/Customer Records	CU + 2	GC34090	Billings, correspondence, complaints
Connection Records	P	GC34090	Maps, water line connections
Flood Control			
Drainage Facilities	P	GC34090	Includes dams, lakes, basins, creeks
Flood Zones	P	GC34090	Includes flood maps
Insurance Programs	S + 2	GC34090	Includes copies of policies, rules, programs

PUBLIC WORKS (CONTINUES)

Record Series	Retention	Citation	Descriptor
Policies/ Procedures	S + 2	GC34090	Rules and Regulations
Reports/ Studies	CL + 2	GC34090	
Grants (see Admin.)			
Inventory, Equipment	CU + 2	GC34090	
Locations	P	GC34090	Mains, valves, hydrants, wells
Maintenance and Operations	CU + 2	GC34090	Includes work orders, inspection, repairs, cleaning, reports, complaints
Service	CU + 2	GC34090	Includes work orders, entry cards, manholes, service to property owners
Well & Pumping	CU + 2	GC34090	Times operational, power used and quantity
Maps	P	GC34090	Line location; easements
Master Plans	CU + 2	GC34090	Copies
Meter Operations	CU + 2	GC34090	Reader reports, orders, tests Maintenance Reports
Permits			
National Pollutant Discharge Elimination System NPDES)	P	40 CFR 122.28	Municipalities of 100,000/more, compliance with Clean Water Act re: pollutants
Others	CU + 2	GC34090	May depend on terms of state or federal agency
Policies and Procedures	S + 2	GC34090	Includes rules and regulations
Rates	S + 2	GC34090	
Reclamation	CU + 5	40 CFR 122.41	Daily operations including sewage flow, grit removal, chlorine usage, lab analysis results, etc.
Reports			
Conservation	CU + 2	GC34090	
Consumption	CU + 2	GC34090	
Corrosion Control	CU + 12	40 CFR 141.91	Compliance documentation
Discharge Monitoring	CU + 5	40 CFR 122.41	Average amount of pollution discharged into waters of municipality.
Drinking Water Corrections	CU + 10	40 CFR 141.33	
Hydrograph	P	GC34090	Daily flow of streams
Lead Service Line	CU + 12	40 CFR 141.91	Compliance documentation

PUBLIC WORKS (CONTINUES)

Record Series	Retention	Citation	Descriptor
Public Education	CU + 12	40 CFR 141.91	Compliance documentation
Quality Parameters	CU + 12	40 CFR 141.91	Compliance documentation
Sanitary Surveys	CU + 10	40 CFR 141.33	Statistics, reports, correspondence
Source Water	CU + 12	40 CFR 141.91	Compliance documentation, e.g. lead & copper
State Certification	CU + 12	40 CFR 141.91	Compliance documentation
Variances, Water System	CU + 5	40 CFR 141.33	
Well Level	CU + 2	GC34090	
Sources	CU + 2	GC34090	May include wells, rivers, lakes, districts
Surveyor Field Notes	P	GC34090	Notes preparatory to maps of water installations
Surveys, Water System Sanitary	CU + 10	40 CFR 141.33	Statistics, reports, correspondence
Tests			
Bacteriological Analysis	CU + 5	40 CFR 141.33	Compliance records include location, date, method and results; corrections, analysis of bacterial content
Chemical Analysis	CU + 10	40 CFR 141.33	Compliance records include location, date, method used and results; corrections, analysis of chemical content
Quality	CU + 12	40 CFR 141.91	Compliance documentation including sampling data, analysis, reports, surveys, documents, evaluation, schedules, valves, etc.
Valve Main Records	P	GC34090	
Violations, Drinking Water	CU + 3	40 CFR 141.33	Retention applies to each violation

TRANSPORTATION

Record Series	Retention	Citation	Descriptor
ADMINISTRATION			
Agreements	T + 4	CCP 337	Including concessionaire, slip rental, facility storage
Applications Aircraft Storage Parking Slip Rentals	T + 2	GC34090	Payment invoices, inventory listings, billing correspondence and other related documents
Special Events	CU + 2	GC34090	Permits, correspondence, related documents re use of rights of way
Fueling	AU + 3	CCP 337	Meter readings, fuel consumption reports, invoices, receipts and records pertaining to refueling operations
Hazardous Waste Disposal	CU + 10	CAL OSHA; 40 CFR 122.21	Documentation re: the handling and disposal of hazardous waste
Inventory, Equipment Parts & Supplies	L + 2		Includes vehicles, aircraft, vessels and related documents re repairs
Inventory, Vehicle Ownership and Title	L + 2		Owners manual, warranty documents, Department of Motor Vehicle title and registration, and related documents
Licenses, Permits	CU + 2		Forms, related documentation re: licenses and permits required by federal and state agencies
Maintenance/ Operations	L + 2	GC34090	Related to requests for service and work orders for fuel, vehicle and equipment maintenance and repairs
Report, Accident (Copies)	CU + 2	GC34090	Memos and working documents
Vehicle Assignment	CU + 2	GC34090	Log books, request forms, lists
AIRPORT			
Airport Certification	P	14 CFR 139.207b & 171.13- 171.213	Federal Aviation Administration (FAA) required manuals
Airport Noise Monitoring and Complaint	CU + 10		Correspondence, studies, memos, reports, log books, documents related to assessment of noise levels at airports and resolution of complaints
Inspection, Runway	CU + 10		Maintenance including inspection reports, work orders and related records
Inspection, Safety Self	CU + 2	CFR 139.327	Safety inspection and related document include reviews and analysis of all aspects of airport operation
Maintenance, FAA	P	14 CFR 171.13 - 171.213	Forms and reports required by FAA including Forms FAA-198, -418, -6030-1, -6790-4

TRANSPORTATION (CONTINUED)

Record Series	Retention	Citation	Descriptor
Reports			
Accident and Incident (Aircraft)	CL + 8		Accidents, injuries, property damages, general conditions re pilot and aircraft
Airport Operational (Regulatory)	P		Annual and special reports to federal and state regulatory agencies.
Airport Operational (Administrative)	CU + 2		Logs, statistical summaries; administrative records
NOTAM (Notice to Airmen)	CU + 3		Reports re: conditions affecting airport maintenance/operations
GROUND TRANSPORTATION			
Auto for Hire	T + 4	GC34090	License, permits for Taxicabs, shuttles, etc
HARBOR			
Registers, Transient Vessel Reservation	AU + 3		Reservation applications, receipts, and index registers relating to boats in transit, temporarily moored
Slip Rental Index	CU + 5		Annual and periodic reports of slip renters
Slip Rental Permits	CL + 2		Applications, statement of rental conditions, vessel inspection check sheets, copy of DMV registration, boat owner information, and other documents re: dock slip spaces
Slip Rental Waiting List	CU + 2		

LOCAL GOVERNMENT RECORDS MANAGEMENT

GUIDELINES

California Government Records Management Program

2-1000

Background

2-1010

In 1968 the Legislature passed the California Public Records Act (PRA) (Government Code, Section 6250 et seq.) which is modeled after the federal Freedom of Information Act and details what government information is, and is not, available to the public. In general, all records are open to the public except 28 specific exemption categories listed in PRA, Section 6254. The PRA applies to all records, in whatever form, maintained by either state or local public agencies.

In 1978 the Information Practices Act (IPA) (California Civil Code, Section 1798 et seq.) became effective to protect personal privacy rights for individuals. The IPA is modeled after the Federal Privacy Act of 1974 and supercedes portions of the PRA. It does not apply to local public agencies except under voluntary contractual agreements.

The State Records Management Act (Government Code, Section 14740-14774) requires the Director of the Department of General Services (DGS) to establish and administer the state's records management program. The program applies "... to the creation, utilization, maintenance, retention, preservation, and disposal of state records." DGS administers the program through the State Administrative Manual (SAM), Chapter 1600 and the California Acquisition Manual (CAM).

SAM and CAM require every state agency to establish Records Retention Schedules which, when approved, become the legal authority for the agency to dispose of official public records. Retention schedules are the key element in effective records management programs for both government and private industry. State agencies must revise and update their schedules every five years or whenever a change occurs that impacts the keeping or disposing of agency records. The Records Management Act, SAM and CAM do not apply to local public agencies.

Since, with the exception of the PRA, legislation and directives establishing the state Records Management Program **do not** apply to local government, county and/or city government agencies do not have a standardized program of accountability for their treatment of public records. Nor does local government have standard retention periods for various record categories other than certain record types identified in government codes that mandate specific local programs. To alleviate this situation the 1999 legislature added Section 12236 to the Government Code, which states in Section 12236 (a) "The Secretary of State shall establish the Local Government Records

Program to be administered by the State Archives to establish guidelines for local government retention and to provide archival support to local agencies in this state.”

These guidelines are an initial attempt to provide some standards and structure to the local government records management effort. Other attempts at standardization include the California City Clerks Association’s 1998 list of common local government records and recommended retention periods. The goal of the State Archives in compliance with GC 12236 is to consolidate information resources and provide local government with a single source for archival and records management support and guidance.

Authority

2-1020

- California Public Records Act (Government Code, Section 6250 et seq.)
- Government Code, Section 12236

Definitions

2-1030

- **Active Records** – As a measure of activity for records that are referred to at least once a month per cubic foot of records. Also – As a retention period for a Perpetual Record that remains “active” until some event occurs to change its status, at which time it has fulfilled its function. (See also **Perpetual Record**)
- **Administrative Records** – Records commonly found in all offices and typically retained only for short time periods – less than five years. Examples include subject, chronological, budget, and policy files.
- **Archival Records** - Records with enduring value because they reflect significant historical events, document the history and development of an agency, or provide valuable research data.
- **Discovery** – The pretrial disclosure of pertinent facts or documents by one or both parties to a civil action or proceeding. Anything requested during discovery must be disclosed if it exists – even non-records and records that should have been destroyed earlier. Discovery effectively freezes selected holdings until released by opposing attorney or the court.
- **Local Government** – Government Code, Section 6252 states: “‘Local Agency’ includes a county; city, whether general law or chartered; city and county; school district; municipal corporation; district; political subdivision; or any board, commission or agency thereof; other local public agency; or nonprofit entities that are legislative bodies of a local agency pursuant to subdivisions (c) and (d) of Government Code, Section 54952.”

- **Non-Records** - Material not usually included within the definition of records, such as unofficial copies of documents kept only for convenience or reference, working papers, appointment logs, stocks of publications and processed documents, and library or museum material intended solely for reference or exhibition. Also, documents such as rough notes, calculations or drafts assembled or created and used in the preparation or analysis of other documents. (See also **Discovery**)
- **Permanent Records** – Records that are required in perpetuity, usually identified by statute or other written guidance. Examples include original birth certificates, death certificates, Spanish land grants, etc.
- **Perpetual Records** – Records retained for an indefinite period of time and then stored or destroyed after some event takes place. Examples include office personnel files which are kept until a person leaves the office, policy files kept until the policy is changed, contract files kept until the contract terminates, etc.
- **Program Records** - Records that relate to the primary function of the agency in response to its daily mission. Examples include lien files, recorders files, election files, probate records, medical records, etc.
- **Public Records** - Any information relating to the conduct of the public's business prepared, owned, used, or retained by any state or local agency regardless of physical form or characteristics.
- **Records** - All papers, maps, exhibits, magnetic or paper tapes, photographic films and prints, punched cards, and other documents produced, received, owned or used by an agency, regardless of physical form or characteristics.
- **Records Retention Schedule** - A list of all records produced or maintained by an agency and the actions taken with regards to those records. A retention schedule is an agency's legal authority to receive, create, retain, and dispose of official public records. It assists the agency by documenting which records require office or temporary storage, which records have historic or research value, and which records should be destroyed because they no longer have any administrative, fiscal, or legal value. In the event of litigation, courts accept a retention schedule as establishing an agency's "normal course of doing business".
- **Retention Period** – The length of time a record must be retained to fulfill its administrative, fiscal and/or legal function. Then a record should be disposed of as soon as possible in accordance with an approved Records Retention Schedule.

Records Management

2-2000

Principles

2-2010

According to Government Code, Section 14740, California's Records Management Program is designed to "...apply efficient and economical management methods to the creation, utilization, maintenance, retention, preservation, and disposal of state records". Effective Records Management ensures that records are kept **only** as long as they have some administrative, fiscal, or legal value.

When records no longer fulfill the value for which they were created, they should be destroyed unless they also have some historic or research significance. If that is the case the records should be preserved by an appropriate historical agency. Staff members should realize that an effective records management program is not only cost effective, it will also make their jobs easier. They should also know that records retained beyond their value "just in case" only extend the agency's legal liability in the event of adverse litigation.

These principles apply to all levels of government.

Inventory

2-2020

The first step in records management is a records inventory. Agencies need to know what records they have, where the records are kept, the volume, and how the records are used. This information is essential for developing a Records Retention Schedule to document the agencies normal course of doing business.

The Records Inventory Worksheet, state form STD 70, is available to assist agencies in gathering information needed in a records management program. Regardless of the form used, the following information should be obtained during any inventory of agency records:

- **Record Series** - A record series is a group of similar records arranged under a single filing system or kept together as a unit. They deal with a particular subject (budget, personnel, etc.), result from the same activity (arrest reports, property assessments, etc.), or have a special form (blueprints, maps, etc.). The title of each record series should be as accurate as possible, since future references to the records will be by the record series name. Avoid vague titles such as "Corporate Papers", "Official Documents", or "Vital Correspondence".
- **Media** – Determine the media for each record series such as paper, microfilm, etc. Also note if the same record exists in several medium.

- **Years covered** – Determine the period of years covered by each record series. (Example: 1994-98).
- **Activity Level** - The amount of activity involving a record determines where the record should be stored. Active records need to be readily available and are generally stored in the office because they are accessed frequently. Inactive records that are still needed but only accessed occasionally should be warehoused in low cost storage.
- **Volume** – Note the volume of each record series by the cubic feet of space they occupy. This number is a spot count and should represent only those records on hand at the time of inventory. A typical file drawer or archive box contains approximately one cubic foot of actual records. Folders, separators, tab cards, etc. are not considered part of a record.

Appraisal and Scheduling

2-2030

After the inventory, sound records management requires a realistic appraisal of records in relation to their period of usefulness and their value to the agency that owns them. The appraisal will:

- Establish reasonable retention periods.
- Identify records that can be destroyed immediately.
- Identify records that should be transferred to low cost storage.
- Identify vital and/or confidential records.
- Identify records with historic and/or research value.
- Determine the method of disposition.

Once records are inventoried, determine the immediate and future usefulness of the records. In general, records should be retained only as long as they serve the immediate administrative, legal and/or fiscal purposes for which they were created. When records no longer serve these purposes, they should be disposed of or preserved for archival purposes, whichever is appropriate.

Records with administrative value are created to help accomplish the functions for which an agency is responsible and have administrative value only as long as they assist the agency in performing current or future work. Their administrative use is exhausted when the transactions to which they relate are complete and from that point on they lose value rapidly.

Records with legal value contain evidence of legally enforceable rights or obligations of the agency. Examples are records that provide the basis for action, such as legal decisions and opinions; fiscal documents representing agreements, such as leases, titles and contracts; and records of action in particular cases, such as claim papers and legal dockets.

Fiscal records pertain to the financial transactions of the agency, such as budgets, ledgers, allotments, payrolls and vouchers. After some records have served a basic administrative function, they may still have sufficient fiscal value to justify additional retention to protect the agency against court action and/or audits.

Some records will also have enduring value because they reflect significant historical events or document the history and development of an agency. Others contain accumulated data that can be useful for both scientific and genealogical research. At the local level historical societies and/or public libraries may be able to assess this potential value for the agency.

The final step in appraising records is determining their retention period. Keeping records, either in offices or storage areas, is very expensive and the actual or potential value of the records must be weighed against the cost. Most managers tend to keep records too long “just in case” and unwittingly extend the agency liability for as long as the records exist. Except for perpetual records, most administrative records should only be kept two or three years and certainly not more than five. Program records (unique and representative of the function of the office) are typically large files and kept for longer periods of time. Attachment A contains recommended retention periods for common administrative records maintained by several state agencies.

Questions to ask are how serious would it be if a particular record 5 or 10 years from now were unavailable? What are the chances of it being needed? Are the consequences serious enough to justify keeping a large volume of records for long periods of time at considerable cost? Is the information available anywhere else? What would it cost to reconstruct the record if necessary? Answering these questions will lead to a more realistic approach to the problem of determining how long records should be kept.

Establishing retention periods may also involve negotiation with the people who use the records. They should be encouraged to look realistically at their need for the records. Don't accept the answer that ‘the records are used all the time and therefore must be kept permanently’. “Permanent” retention is very expensive, rarely necessary, and usually must be justified by a specific written requirement such as a statute, legal opinion, government code, etc. The State assumes “permanent” to mean 500 years! Will your records really have any value 500 years from now?

Once retention periods have been established for all records, a Records Retention Schedule can be developed. The schedule formalizes the retention and disposition of the agency's records and establishes the agency's “normal course of doing business”.

Retention Schedules**2-2040**

A properly prepared and approved Records Retention Schedule is an agency's legal authority to do whatever needs to be done with records and documents entrusted to the agency's care. It certifies the life, care, and disposition of all agency records. If subpoenaed records have been destroyed, agency schedules (AND EVIDENCE OF COMPLIANCE WITH THOSE SCHEDULES) will defend the agency's actions. However, to prove there was no adverse intent when records were destroyed, schedules must be specific and consistently used. Adverse intent (to keep records out of court) is both a civil and criminal offense.

The state uses two forms to create Records Retention Schedules: the Records Retention Schedule Approval Request, STD Form 72 (pdf); and the Records Retention Schedule, STD Form 73 (pdf). The Form 72 contains signature elements from the agency involved, the Records Manager, the approval authority, and an archival review. The Form 73 is the schedule itself and contains an agency description or mission statement plus the listing of all agency records. Both of these forms are for state agencies but could easily be adapted/modified for use by local government.

Use of these or similar forms help an agency ensure their schedule contains all the elements necessary to withstand legal scrutiny. The signatures of the program manager (record custodian) and agency Records Manager attest to the completeness and accuracy of the information on the schedule. The approval authority should be the government body having administrative authority over the agency. For local government this authority could be the County Board of Supervisors, County Administration, Mayor's Office, City Administrator or similar government functions. Archival review at the local level could be from a county or city historical society, historical museum, library, or similar organization.

In state government schedules are considered current for five years unless amended sooner due to a significant change in an agency's record keeping practices. A change of mission, added functions, new programs, etc. would all trigger an amendment to an existing schedule. Regardless of any amendments, a new schedule must be prepared and approved after five years to ensure the schedule accurately and completely reflects the agency's records holdings and disposition. Renewing schedules more frequently is always an option, and is required in some states. Local government agencies should adopt whatever cycle is most practical within their jurisdiction.

Physical location, complexity, and activity levels of records are some of the factors to consider when determining how many schedules are needed to support an agency's records management program. Small agencies housed in one facility with narrowly focused missions may only need one schedule for the entire agency. Larger, more complex agencies may need many schedules to efficiently and effectively document the varied records maintained by the agency. For example, County Health Services in a large populous county would probably require separate schedules for Children's Services, Mental Health, Health Promotion, Elder Care Services, etc. On the other

hand, a small county Health Services Agency might use a single schedule and list record series in groups under each different agency function.

Disposition of Records

2-2050

Once records have fulfilled their administrative, fiscal, or legal function they should be disposed of as soon as possible in accordance with their Records Retention Schedule. A properly completed schedule provides an agency with the legal authority to dispose of records entrusted to its care. Disposition may include sending appropriate records to an archival facility, recycling unneeded records, and/or destroying unneeded confidential records. Remember, in the event of litigation the court will want to know what the agency does in the normal course of doing business. Your Records Retention Schedule spells out the normal course of business for how your agency handles and disposes of its records.

In general, most agencies keep records well beyond the record's administrative, fiscal, or legal value "just in case" the records may be desired for future purposes. That is one of the worst reasons to retain records because excess records over-burden staff, slow response times to public requests, and extend the agency's legal liability. A court can not demand an agency produce documents that have been destroyed in accordance with accepted and documented (your retention schedule) industry practices.

Summary

2-2060

Records Management's primary concern is the efficient, effective and economical management of information. The guiding principle of Records Management is to insure that information is available when and where it is needed, in an organized and efficient manner, and in a well-maintained environment. Records Management is more than retention schedules and the disposition of records; records management also encompasses all the record-keeping requirements that allow an organization to establish and maintain control over information flow and administrative operations. Records Management seeks to control and manage records through the entirety of their life cycle, from their creation to their final disposition.

In today's litigious society Records Management is more important than ever but unfortunately is still overlooked and under-funded at all levels of government. In court an astute attorney can discredit an agency in the eyes of a judge or jury by attacking the way the agency handles its records. The fact that the records may refute or support a particular position is obscured by the attack on how the agency accounts for and handles those records. The agency's legal position in the litigation may be influenced by how well or how poorly they comply with accepted records management practices.

A sound records management program doesn't cost – it pays. It pays by improving customer service, increasing staff efficiency, allocating scarce resources, and providing

a legal foundation for how an agency conducts its daily mission. It helps identify and justify opportunities for new technology. Microfilm, optical disk, optical character recognition, workflow, e-mail, bar code, and other related technologies cannot be adequately evaluated and cost justified without a good records management program. Other benefits of effective records management include:

- Space Savings
- Reduced expenditures for new filing equipment
- Increased efficiency in information retrieval
- Compliance with legal, administrative, and fiscal retention requirements
- Identification and protection of vital records
- Control over creation of new records
- Identification of records with research value
- Identification of records with historical value

Acknowledgement

2-2070

The California State Archives would like to acknowledge the League of California Cities and the City Clerks Association of California for their major contribution to these guidelines. Attachment C represents several years of effort by the League and the Association to provide standard retention periods for record series common to most city jurisdictions. Attachment D – County Records Retention Guidelines has been permanently removed.

Please forward comments and/or corrections to these retention periods to the California State Archives.

For assistance in developing a Records Management Program or to comment on this web site please contact:

*Renee Vincent-Finch
Local Government Records Coordinator
Secretary of State
Archives and Museum Division
1020 O Street
Sacramento, CA 95814
(916) 653-4398, Fax (916) 653-7363
rfinch@ss.ca.gov*

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INTENTIONALLY**



City of Victorville

14343 Civic Drive
P.O. Box 5001
Victorville, California 92392-5001

PHONE 760.955.5000
FAX 760.955.5199
vville@ci.victorville.ca.us
http://ci.victorville.ca.us

AGENDA ITEM **WRITTEN COMMUNICATION OR CONSENT CALENDAR**

CITY COUNCIL MEETING OF: December 1, 2009

SUBMITTED BY: Amer Jakher, Director of Public Works *AK* DATE: November 18, 2009

SUBJECT: **Approval to Re-power Paint Striper Vehicle #31232 with New Tier 3 Requirements.**

RECOMMENDATION: that the City Council approve funding in the amount of \$25,451.25 for compliance with engine pm emissions requirements

FISCAL IMPACT: \$25,451.25

Budget Amount: \$25,451.25

Budget Account No. 521004-40515-70453-00000-5211

—Finance Dept. Use Only—
Additional Appropriation:

+++
+---+ No *am*
+++

+++ Yes/\$Amount: _____ Finance Director
Review &
Approval *[Signature]*

DISCUSSION:

On May 20, 2009, Mojave Desert Air Quality Management District conducted an inspection of fleet related off road vehicles that did not meet Tier 3 engine pm emissions requirements for the California Air Resources Board (CARB). The findings from the inspection indicated that all Tier 1-4 standards will have to be phased in from 1996-2015. Please see attached regulatory compliance schedule.

The Public Works Department Fleet Maintenance Division is required to meet compliance standards by December 31, 2009, with the repowering of paint striper #31232 with new Tier 3 compliance requirements.

LR:moh:pg

PURCHASE ORDER REQUEST

DATE		REQUESTED BY Louie Rodriguez, Public Works Manager DO NOT PLACE ORDER UNTIL YOU RECEIVE P.O. NO.						VENDOR NO.	
VENDOR NAME Cal Pacific							SHIP TO City of Victorville, Public Works Department		
MAILING ADDRESS 1939 Deere Ave.							STREET ADDRESS 14177 McArt Road		
CITY, STATE, ZIP CODE Irvine, CA 92606							CITY, STATE, ZIP CODE Victorville, CA 92392		
DATE REQUIRED				CONFIRMING YES <input type="checkbox"/> NO <input type="checkbox"/>		Budget Check: Requesting Dept. <input type="checkbox"/> Finance Dept. <input type="checkbox"/>		Retention Project: City held <input type="checkbox"/> Escrow held <input type="checkbox"/> (include retention coding in account field below)	
SPEED CODE OR ACCOUNT	FUND	ORG	PROGRAM	SUBCLASS	AMOUNT OR %	QUANTITY	DESCRIPTION	UNIT PRICE	PRICE
521004	40515	70453	0000	5211	100	1	Tier 3 QSB 80 BPH@220mp	\$19,100.00	\$19,100.00
							Electronic Controls/Eng wiring harness		
							Hardware/Lic/Insight		
							Repower Striper Unit 31232		
						1	Labor & Misc	\$4,680.00	\$4,680.00
								Shipping	
								Subtotal	\$23,780.00
								TAX	\$1,671.25
								TOTAL	\$25,451.25
TO BE USED FOR 1998 Mitsubishi Paint Striper #31232									
IF THIS IS A CONFIRMING PURCHASE REQUEST, PLEASE EXPLAIN									
DEPARTMENT HEAD APPROVAL							ASSISTANT DIRECTOR OF FINANCE APPROVAL		

BIDS RECEIVED

PLEASE SHOW THREE BIDS FOR EACH ITEM

NO	SUPPLIER #1 NAME <u>RDO Equipment</u>	SUPPLIER #2 NAME <u>Cummins Cal Pacific</u>	SUPPLIER #3 NAME _____
1	29,642.90	25,451.25	
2			
3			
4			
5			
6			

NOTES:



RDO Equipment Co.
20 Iowa Avenue
Riverside, CA 92507

Service Manager: RV.Service@rdoequipment.com
General Manager: RV.GenMgr@rdoequipment.com
www.rdoequipment.com

Phone: 951-778-3700 • Fax: 951-778-3746

Ship to:
CITY OF VICTORVILLE
PO BOX 5001
VICTORVILLE CA 923935001

Invoice to:
CITY OF VICTORVILLE
PO BOX 5001
VICTORVILLE CA 923935001

Branch RV - RIVERSIDE, CA		
Date 10/20/2009	Time 9:32:17 (O)	Page 1
Account No. 5000030	Phone No. 7609555000	Estimate No. 004196
Ship Via		Purchase Order OP08-635
		Salesperson JGQ

* ESTIMATE EXPIRY DATE: 10/30/2009

SERVICE ESTIMATE

Stock #: CUSTSTK MISCELLANEOUS ? MS #: CUST. STOCK
Make: JD Model: 4045 F
Is to have the following work done by 10/30/2009 (Estimated)

STRIPER REPOWER
REPLACE CUMMINS WITH JOHN DEERE 4045 TIER 3 ENGINE. ENGINE
EQUIPPED WITH LOW OIL, LOW COOLANT, LOW AND HIGH PRESSURE
SHUTDOWN SWITCHES, ALL EXTERNAL CONTROLS AND
GAUGES. COMPLETELY ENCLOSED RADIATOR.

NOTICE: PRICES ARE ONLY AN ESTIMATE AND ARE SUBJECT TO
CHANGE IF ADDITIONAL PARTS OR LABOR ARE REQUIRED DURING THE
REPAIR. IF FURTHER ITEMS ARE NEEDED YOU WILL BE NOTIFIED
BEFORE ANY EXTRA WORK IN ADDITION TO THIS ESTIMATE IS
PERFORMED. THIS ESTIMATE DOES NOT INCLUDE ANY UNDISCLOSED
ADDITIONAL REPAIRS THAT MAY NOT BE DISCOVERED UNTIL
TEARDOWN OF THE MACHINE WHICH MAY RESULT IN THE REQUIREMENT
OF EXTRA PARTS AND LABOR FROM THE ITEMS LISTED ABOVE.
FREIGHT CHARGES ARE SUBJECT TO CHANGE AS THEY ARE
INCURRED. *****

Part#	Description	Qty	Price	Amount
OUTPT	4045	1	19513.28	19513.28
OUTPT	HARNESS EXT.	1	812.50	812.50
TY6390	15/40 5GAL	1	68.03	68.03
TY16036	ANTIFREEZE	2	28.28	56.56

MISCELLANEOUS CHARGES:	Description	Price	Amount
	COUPLER SYSTEM		
	SRV ACCESSORIES		

Parts: 20450.37
Labor: 5500.00

Stocked parts can be returned within 30 days with copy of invoice. Special order parts \$20.00 and up may be returned within 30 days with copy of invoice. 20% restock charge will apply to all special order parts. All sales are final on special order non-returnable parts. All parts must be new, uninstalled and in original packaging. No returns on electrical components. No refunds on freight charges.

SIGNATURE

TERMS AND CONDITIONS: All Invoices are due Net-20 days from the invoice date or in accordance with the terms of your account agreement. Please refer to your finance agreement for details. Page 366 of 406



RDO Equipment Co.
20 Iowa Avenue
Riverside, CA 92507

Service Manager: RV.Service@rdoequipment.com
General Manager: RV.GenMgr@rdoequipment.com
www.rdoequipment.com

Phone: 951-778-3700 • Fax: 951-778-3746

Ship to:
CITY OF VICTORVILLE
PO BOX 5001
VICTORVILLE CA 923935001

Invoice to:
CITY OF VICTORVILLE
PO BOX 5001
VICTORVILLE CA 923935001

Branch		RV - RIVERSIDE, CA	
Date	Time	Page	
10/20/2009	9:32:17 (O)	2	
Account No.	Phone No.	Estimate No.	
5000030	7609555000	004196	
Ship Via		Purchase Order	
		OP08-635	
		Salesperson	
		JGQ	

ESTIMATE EXPIRY DATE: 10/30/2009

SERVICE ESTIMATE

Miscellaneous: 1750.00
Tax: 1942.53
TOTAL: 29642.90

Authorization: _____

NOT A INVOICE



Stocked parts can be returned within 30 days with copy of invoice. Special order parts \$20.00 and up may be returned within 30 days with copy of invoice. 20% restock charge will apply to all special order parts. All sales are final on special order non-returnable parts. All parts must be new, uninstalled and in original packaging. No returns on electrical components. No refunds on freight charges.

SIGNATURE

TERMS AND CONDITIONS: All invoices are due Net-20 days from the invoice date or in accordance with the terms of your account agreement. Please refer to your finance agreement for details.



Engine Repower Quotation *

Date: 7/29/2009
Quote #: 09-029

Customer Information

Company Name City of Victorville
Contact Name Marquita Harper
Address 14343 Civic Dr.
City, State, Zip Victorville, CA
Phone 760 955 5203
Fax 760 055 5199
email moharper@ca.victorville.ca.us

Equipment Information

Make 1998 Mitsubishi Paint Striper # 21232
Model Paint Striper
Year 1998 Equipment # 31232
Engine Make Cummins Model 3.9
Engine Year 1998 HP 80
RPM 2500 Torque 201@1200
Est. Project Time (from receipt of PO) _____
Other _____

Qty	Item Description	Labor Rate	Total Labor	Materials	Total Materials
1	Tier III QSB 80BHP@2200rpm			\$ 16,100.00	\$ 16,100.00
	Enclosed Power Unit				
1	Electronic Controls/Engine Wiring Harness			\$ 1,692.31	\$ 1,692.31
1	Hardware/Licesing/Insight			\$ 1,307.69	\$ 1,307.69
	Engine is Tier III Compliant				
	Installation Labor		\$ 4,680.00		
					\$ -

Sub Totals Labor \$ 4,680.00 Materials \$ 19,100.00

Quotation Prepared by:

Levi Mohler
951 840 8440
Levi.Mohler@cummins.com

Sales Tax 8.75% \$ 1,671.25

Total Materials \$ 20,771.25

Total Labor \$ 4,680.00

Grand Total (per unit) \$ 25,451.25

Comments:

- Pricing is based on customer's original specifications, and scope of work. If the equipment or specifications change, Cummins Cal Pacific reserves the right to adjust pricing accordingly, or rescind this quote entirely.
- All engines quoted are certified for sale in California, unless otherwise specified. It is the purchaser's responsibility, and not Cummins Cal Pacific's, to ensure the engine's emissions comply with any regulations the purchaser may be subject to.
- All parts, materials and labor required for engine installation are included in this quotation.
- This quote is based on the installation taking place at one of Cummins Cal Pacific's facilities.
- Vehicle or equipment transportation is NOT included in this quote.



Date: 7/29/2009
Quote #: 09-029

Company Name City of Victorville

Additional Comments:

- Freight/Shipping – The cost of shipping engines, parts, and components is included in the cost of this quote.
- Any existing components/systems discovered to be inadequate (worn, broken, etc) during the build process will be billed to the customer on a time & materials basis. It is the customer's responsibility to make the vehicle/equipment available within 2 weeks of receipt of engine.
- Please request a separate quote for the assistance of our field service technicians for any services outside the scope of this quotation.
- Cummins base engine warranty only applies to the engine. Any 3rd party (non Cummins branded) components/parts are not covered under the Cummins engine warranty, are subject to the manufacturer's warranty, and may differ from the engine or other component's warranty coverage.
- This pricing is valid for 30 days from quote date. All purchase orders must reference this quote (by number).

Terms and Conditions:

- Payment terms are NET 30 Days, subject to Credit Terms contained in our Credit Application and this document. 1.5% per mo. will be charged on past due accounts.
 - Credit approval is subject to Cummins Cal Pacific, LLC.'s sole discretion. This quote in no way constitutes approval of credit.
 - Unless mutually agreed upon in writing, Cummins Cal Pacific, LLC will not accept purchase orders which:
 - a) specify delivery dates that are not subject to manufacturer's leadtimes, b) contain penalty clauses or liquidated damage clauses, c) require Cummins Cal Pacific, LLC. to indemnify and hold harmless the purchaser, unless the purchaser also agrees to indemnify and hold harmless Cummins Cal Pacific, LLC., d) require Cummins Cal Pacific, LLC. to pay any and all legal expenses for the purchaser in the event of a dispute.
 - Notwithstanding anything in this agreement or under law, buyer and seller agree that seller's only liability for any breach of this agreement (or any defect in any item of property sold by seller) shall be limited to the replacement of the defective part or replacement of the defective product; and buyer shall have no other right, claim or remedy against seller, including, but not limited to any right to recover consequential damages under any circumstance.
 - This quote may be modified and/or rescinded by Cummins Cal Pacific, LLC. at its sole discretion unless and until accepted on or after the quote date.
- Note: The Terms and conditions of this quotation govern over any conflict between this quotation and customer's purchase order or other document, made either prior or subsequent to this quotation. If vehicles are not made available in a timely manner, CCP reserves the right to charge customer for materials purchased, at .5% of Purchase Order value.

Cummins Cal Pacific, LLC
1939 Daire Avenue
Irvine, California 92606
949 255 6000

www.CumminsCalPacific.com

Additional Comments / Payment Terms on Page 2

Branch Locations

Los Angeles	9620 Stewart & Gray Rd. Downey, CA 90241	666 864 4373
Los Angeles	1105 S. Greenwood Ave. Montebello, CA 90640	800 418 4373
Inland Empire	3061 S. Riverdale Ave. Bloomington, CA 92318	800 653 4373
San Diego	310 N. Johnson Ave. El Cajon, CA 92020	800 993 4373
Ventura	3558 Transport Street, Ventura, CA 93003	800 881 1159

Louie Rodriguez

From: Juan Robinson
Sent: Tuesday, November 10, 2009 10:14 AM
To: Louie Rodriguez
Subject: Account for striper mod

Louie,

Here is the account number to used for the striper modification.

521005 40515 70453 00000 52211 Vehicle Expense Traffic Signals Maintenance



Juan Robinson
Traffic Signal Maintenance Supervisor
Engineering Department
(760) 955-5209 (v)
(760) 269-0078 (f)

Proposed Non-certified In-Use Stationary Diesel Ag. Engine PM Emission Limits

Non-certified (Tier 0) Engine HP	Off-Road Engine Cert. Standard	Proposed ATCM Compliance
>50 - 99	Tier 3 or 4 Jan. 1, 2008	Dec. 31, 2011
100 -174	Tier 3 Jan. 1, 2007	Dec. 31, 2010
175 - 750	Tier 3 Jan. 1, 2006	Dec. 31, 2010
>750	Tier 4 Jan. 1, 2011	Dec. 31, 2014

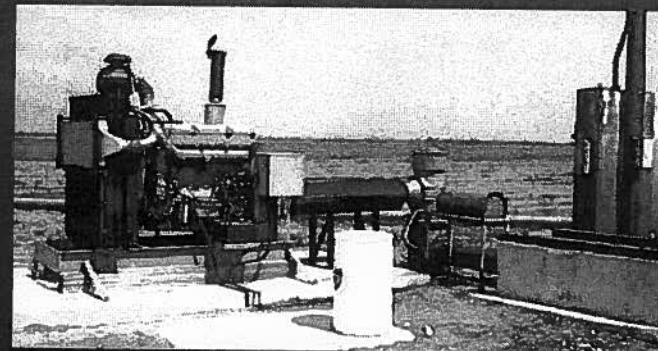
Proposed T1,T2-Certified In-Use Stationary Diesel Ag. Engine PM Emission Limits

Tier 1 or Tier 2 Certified Engine HP	Off-Road Engine Cert. Standard	Proposed ATCM Compliance
>50 - 174	Tier 4 Jan. 1, 2012	Dec. 31, 2015*
≥175	Tier 4 Jan. 1, 2011	Dec. 31, 2014*

* or 12 years after initial installation

Proposed Emission Limits for Other Pollutants

- Emission Limits for Other Pollutants (NO_x, NMHC+NO_x, HC, and CO)
- Based on Engine Model Year and HP, Required to Meet Off-Road Engine Certification Standard Tier 1-4 Levels



Examples of Requirements

- 1995 Tier 0 Engine, 200 Horsepower
 - ▶ By December 31, 2010, replace with electric motor, Tier 3 engine, or
 - ▶ Meet equivalent Tier 3 PM standard and Tier 1 standards for NOx and other pollutants
- 2005 Tier 2 Engine, 100 Horsepower
 - ▶ By December 31, 2017, replace with electric motor, Tier 4 engine, or
 - ▶ Meet equivalent Tier 4 PM standard and Tier 2 standards for NOx and other pollutants
- Engine Replacement Is the Expected Compliance Strategy



City of Victorville

14343 Civic Drive
P.O. Box 5001
Victorville, California 92392-5001

PHONE 760.955.5000
FAX 760.955.5199
vville@ci.victorville.ca.us
http://ci.victorville.ca.us

AGENDA ITEM **WRITTEN COMMUNICATION OR CONSENT CALENDAR**

CITY COUNCIL MEETING OF: December 1, 2009

SUBMITTED BY: Amer Jakher, Director of Public Works

DATE: November 18, 2009

SUBJECT: **Approval to Repower Two Vehicles with New Tier 3 Requirements: a Vacuum Truck (Vactor Truck #23219) and street sweeper #72394**

RECOMMENDATION: that the City Council approve funding in the amount of \$53,723.30 for compliance with engine pm emissions requirements

FISCAL IMPACT: \$53,723.30

Budget Amount: \$53,723.30

Budget Account No. 521009-10100-70150-
00000-52210 (50%)

521004-25100-10350-00000-52210 (50%)

—Finance Dept. Use Only—

Additional Appropriation:

+---+
+---+ No *am*

+---+

+---+ Yes/\$Amount: _____ Finance Director

Review &

Approval *ASD*

DISCUSSION:

On May 20, 2009, Mojave Desert Air Quality Management District conducted an inspection of fleet related off road vehicles that did not meet Tier 3 engine pm emissions requirements for the California Air Resources Board (CARB). The findings from the inspection indicated that all Tier 1-4 standards will have to be phased in from 1996-2015. Please see attached regulatory compliance schedule.

The Public Works Department Fleet Maintenance Division is required to meet compliance standards by December 31, 2009, with the repowering of the vacuum truck (Vactor truck), Model JD4045, and street sweeper Model 72394, with new Tier 3 compliance requirements.

LR:moh:pg

PURCHASE ORDER REQUEST

DATE		REQUESTED BY Louie Rodriguez, Public Works Manager DO NOT PLACE ORDER UNTIL YOU RECEIVE P.O. NO.						VENDOR NO.	
VENDOR NAME RDO Equipment							SHIP TO City of Victorville, Public Works Department		
MAILING ADDRESS 20 Iowa Avenue							STREET ADDRESS 14177 McArt Road		
CITY, STATE, ZIP CODE Riverside, CA 92507							CITY, STATE, ZIP CODE Victorville, CA 92392		
DATE REQUIRED			CONFIRMING YES <input type="checkbox"/> NO <input type="checkbox"/>		Budget Check: Requesting Dept. <input type="checkbox"/> Finance Dept. <input type="checkbox"/>			Retention Project: City held <input type="checkbox"/> Escrow held <input type="checkbox"/> (include retention coding in account field below)	
SPEED CODE OR ACCOUNT	FUND	ORG	PROGRAM	SUBCLASS	AMOUNT OR %	QUANTITY	DESCRIPTION	UNIT PRICE	PRICE
521004	10100	70150	0000	52210	50	2	4045HF285-12 HD 0/30	\$20,450.37	\$40,900.74
	25100	70350	0000	52210	50		Repower vacuum truck with new Tier 3 John Deere		
							Hardware/Lic/Insight		
							Vactor 23219 & Street Sweeper #72394		
						2	Labor & Misc	\$4,250.00	\$8,500.00
								Shipping	
								Subtotal	\$49,400.74
								TAX	\$4,322.56
								TOTAL	\$53,723.30
TO BE USED FOR 1998 Freight liner Vactor #23219 & Street Sweeper #72394									
IF THIS IS A CONFIRMING PURCHASE REQUEST, PLEASE EXPLAIN									
DEPARTMENT HEAD APPROVAL							ASSISTANT DIRECTOR OF FINANCE APPROVAL		

BIDS RECEIVED

PLEASE SHOW THREE BIDS FOR EACH ITEM

NO	SUPPLIER #1 NAME <u>RDO Equipment</u>	SUPPLIER #2 NAME <u>Cummins Cal Pacific</u>	SUPPLIER #3 NAME _____
1	20,450.37	31,411.51	
2			
3			
4			
5			
6			

NOTES:



RDO Equipment Co.
20 Iowa Avenue
Riverside, CA 92507

Service Manager: RV.Service@rdoequipment.com
General Manager: RV.GenMgr@rdoequipment.com
www.rdoequipment.com

Phone: 951-778-3700 • Fax: 951-778-3748

Ship to:
CITY OF VICTORVILLE
PO BOX 5001
VICTORVILLE CA 923935001

Invoice to:
CITY OF VICTORVILLE
PO BOX 5001
VICTORVILLE CA 923935001

Branch RV - RIVERSIDE, CA		
Date 10/20/2009	Time 9:30:56 (O)	Page 1
Account No. 5000030	Phone No. 7609555000	Estimate No. 004195
Ship Via		Purchase Order OP08-635
		Salesperson JGO

ESTIMATE EXPIRY DATE: 10/30/2009

SERVICE ESTIMATE

THIS WORK IS TO BE PERFORMED AT THE RDO FACILITY IN RIVERSIDE. SHOULD THE PATTERN OF THE COUPLER BE DIFFERENT A NEW ONE WILL BE REQUIRED .

23219
VACTOR

Stock #: CUSTSTK MISCELLANEOUS ? MS #: CUST. STOCK
Make: JD Model: 4045 F
Is to have the following work done by 10/30/2009 (Estimated)

4045HF285-125 HD 0/30
REPOWER VACUUM TRUCK WITH A NEW TIER 3 JOHN DEERE
ENGINE. EQUIPPED WITH LOW OIL, LOW COOLANT HIGH AND LOW OIL
PRESSURE SHUTDOWN SWITCHES. ENGINE HAS EXTERNAL THROTTLE
CONTROL AND RADIATOR GUARDING AND SHROUDING.

NOTICE: PRICES ARE ONLY AN ESTIMATE AND ARE SUBJECT TO
CHANGE IF ADDITIONAL PARTS OR LABOR ARE REQUIRED DURING THE
REPAIR. IF FURTHER ITEMS ARE NEEDED YOU WILL BE NOTIFIED
BEFORE ANY EXTRA WORK IN ADDITION TO THIS ESTIMATE IS
PERFORMED. THIS ESTIMATE DOES NOT INCLUDE ANY UNDISCLOSED
ADDITIONAL REPAIRS THAT MAY NOT BE DISCOVERED UNTIL
TEARDOWN OF THE MACHINE WHICH MAY RESULT IN THE REQUIREMENT
OF EXTRA PARTS AND LABOR FROM THE ITEMS LISTED ABOVE.
FREIGHT CHARGES ARE SUBJECT TO CHANGE AS THEY ARE INCURRED.

Part#	Description	Qty	Price	Amount
OUTPT	4045	1	19513.28	19513.28
OUTPT	HARNESS EXT.	1	812.50	812.50
TY6390	15/40 5GAL	1	68.03	68.03
TY16036	ANTIFREEZE	2	28.28	56.56

MISCELLANEOUS CHARGES:	Description	Price	Amount
	SRV ACCESSORIES		

Stocked parts can be returned within 30 days with copy of invoice. Special order parts \$20.00 and up may be returned within 30 days with copy of invoice. 20% restock charge will apply to all special order parts. All sales are final on special order non-returnable parts. All parts must be new, uninstalled and in original packaging. No returns on electrical components. No refunds on freight charges.

SIGNATURE

TERMS AND CONDITIONS: All invoices are due Net-20 days from the invoice date or in accordance with the terms of your account agreement. Please refer to your finance agreement for details. Page 378 of 406



RDO Equipment Co.
20 Iowa Avenue
Riverside, CA 92507

Service Manager: RV.Service@rdoequipment.com
General Manager: RV.GenMgr@rdoequipment.com
www.rdoequipment.com

Phone: 951-778-3700 • Fax: 951-778-3746

Ship to:
CITY OF VICTORVILLE
PO BOX 5001
VICTORVILLE CA 923935001

Invoice to:
CITY OF VICTORVILLE
PO BOX 5001
VICTORVILLE CA 923935001

Branch RV - RIVERSIDE, CA		
Date 10/20/2009	Time 9:30:56 (O)	Page 2
Account No. 5000030	Phone No. 7609555000	Estimate No. 004195
Ship Via		Purchase Order OP08-635
		Salesperson JGQ

ESTIMATE EXPIRY DATE: 10/30/2009

SERVICE ESTIMATE

Authorization: _____

Parts: 20450.37
Labor: 4000.00
Miscellaneous: 250.00
TOTAL: 24700.37

NOT



EQUIPMENT

Stocked parts can be returned within 30 days with copy of invoice. Special order parts \$20.00 and up may be returned within 30 days with copy of invoice. 20% restock charge will apply to all special order parts. All sales are final on special order non-returnable parts. All parts must be new, uninstalled and in original packaging. No returns on electrical components. No refunds on freight charges.

SIGNATURE _____

TERMS AND CONDITIONS: All invoices are due Net-20 days from the invoice date or in accordance with the terms of your account agreement. Please refer to your finance agreement for details. Page 379 of 406



Engine Repower Quotation

Date: **7/29/2009**
Quote #: **09-028**

Customer Information

Company Name City of Victorville
Contact Name Marquita Harper
Address 1434 Civic Dr.
City, State, Zip Victorville, CA
Phone 760 955 5203
Fax 760 055 5199
email moharper@ca.victorville.ca.us

Equipment Information

Make 1998 Freightliner Vactor #23219
Model Vactor
Year 1998 **Equipment #** 23219
Engine Make John Deere **Model** 4045T
Engine Year 1997 **HP** 102
RPM 2500 **Torque** _____
Est. Project Time (from receipt of PO) _____
Other _____

Qty	Item Description	Labor Rate	Total Labor	Materials	Total Materials
1	Tier 3 QSB 130BHP @2500RPM			\$ 17,815.71	\$ 17,815.71
1	Flywheel/housing			\$ 769.23	\$ 769.23
1	Electronic Controls/Engine Wiring Harness			\$ 1,692.31	\$ 1,692.31
	Engine is Tier III Compliant				
	Installation Labor		\$ 9,360.00		
1					
					\$ -
Sub Totals		Labor	\$ 9,360.00	Materials	\$ 20,277.25
			Sales Tax	8.75%	\$ 1,774.26
				Total Materials	\$ 22,051.51
				Total Labor	\$ 9,360.00
				Grand Total (per unit)	\$ 31,411.51

Quotation Prepared by:

Levi Mohler
951 840 8440
levi.mohler@cummins.com

Comments:

- Pricing is based on customer's original specifications, and scope of work. If the equipment or specifications change, Cummins Cal Pacific reserves the right to adjust pricing accordingly, or rescind this quote entirely.
- All engines quoted are certified for sale in California, unless otherwise specified. It is the purchaser's responsibility, and not Cummins Cal Pacific's, to ensure the engine's emissions comply with any regulations the purchaser may be subject to.
- All parts, materials and labor required for engine installation are included in this quotation.
- This quote is based on the installation taking place at one of Cummins Cal Pacific's facilities.
- Vehicle or equipment transportation is NOT included in this quote.

Additional Comments / Payment Terms on Page 2

Cummins Cal Pacific, LLC
1939 Daens Avenue
Irvine, California 92606
949 255 6000
www.CumminsCalPacific.com

Branch Locations
Los Angeles 9520 Stewart & Gray Rd. Downey, CA 90241 666 834 4373
Los Angeles 1105 S. Greenwood Ave. Montebello, CA 90640 800 418 4373
Inland Empire 9361 S. Riverdale Ave. Bloomington, CA 92316 800 653 4373
San Diego 910 N. Johnson Ave. El Cajon, CA 92020 800 993 4373
Ventura 3958 Transport Street, Ventura, CA 93003 800 881 1118



Date: 7/29/2009
Quote #: 09-028

Company Name City of Victorville

Additional Comments:

- Freight/Shipping – The cost of shipping engines, parts, and components is included in the cost of this quote.
- Any existing components/systems discovered to be inadequate (worn, broken, etc) during the build process will be billed to the customer on a time & materials basis. It is the customer's responsibility to make the vehicle/equipment available within 2 weeks of receipt of engine.
- Please request a separate quote for the assistance of our field service technicians for any services outside the scope of this quotation.
- Cummins base engine warranty only applies to the engine. Any 3rd party (non Cummins branded) components/parts are not covered under the Cummins engine warranty, are subject to the manufacturer's warranty, and may differ from the engine or other component's warranty coverage.
- This pricing is valid for 30 days from quote date. All purchase orders must reference this quote (by number).

Terms and Conditions:

- Payment terms are NET 30 Days, subject to Credit Terms contained in our Credit Application and this document. 1.5% per mo. will be charged on past due accounts.
 - Credit approval is subject to Cummins Cal Pacific, LLC's sole discretion. This quote in no way constitutes approval of credit.
 - Unless mutually agreed upon in writing, Cummins Cal Pacific, LLC will not accept purchase orders which:
 - a) specify delivery dates that are not subject to manufacturer's leadtimes, b) contain penalty clauses or liquidated damage clauses, c) require Cummins Cal Pacific, LLC. to indemnify and hold harmless the purchaser, unless the purchaser also agrees to indemnify and hold harmless Cummins Cal Pacific, LLC., d) require Cummins Cal Pacific, LLC. to pay any and all legal expenses for the purchaser in the event of a dispute.
 - Notwithstanding anything in this agreement or under law, buyer and seller agree that seller's only liability for any breach of this agreement (or any defect in any item of property sold by seller) shall be limited to the replacement of the defective part or replacement of the defective product; and buyer shall have no other right, claim or remedy against seller, including, but not limited to any right to recover consequential damages under any circumstance.
 - This quote may be modified and/or rescinded by Cummins Cal Pacific, LLC. at its sole discretion unless and until accepted on or after the quote date.
- Note: The Terms and conditions of this quotation govern over any conflict between this quotation and customer's purchase order or other document, made either prior or subsequent to this quotation. If vehicles are not made available in a timely manner, CCP reserves the right to charge customer for materials purchased, at .5% of Purchase Order value.

Additional Comments / Payment Terms on Page 2

Cummins Cal Pacific, LLC
1939 Daere Avenue
Irvine, California 92606
949 255 6000

www.CumminsCalPacific.com

Branch Locations		
Los Angeles	9520 Stewart & Gray Rd. Downey, CA 90241	666 834 4373
Los Angeles	1105 S. Greenwood Ave. Montebello, CA 90240	800 413 4273
Inland Empire	9351 S. Riverdale Ave. Bloomington, CA 92316	800 663 4373
San Diego	310 N. Johnson Ave. El Cajon, CA 92020	800 993 4373
Ventura	3359 Transport Street, Ventura, CA 93003	800 881 1159



RDO Equipment Co.
20 Iowa Avenue
Riverside, CA 92507

Service Manager: RV.Service@rdoequipment.com
General Manager: RV.GenMgr@rdoequipment.com
www.rdoequipment.com

Phone: 951-778-3700 • Fax: 951-778-3748

Ship to:
CITY OF VICTORVILLE
PO BOX 5001
VICTORVILLE CA 923935001

Invoice to:
CITY OF VICTORVILLE
PO BOX 5001
VICTORVILLE CA 923935001

Branch RV - RIVERSIDE, CA		
Date 10/20/2009	Time 9:30:56 (O)	Page 1
Account No. 5000030	Phone No. 7609555000	Estimate No. 004195
Ship Via		Purchase Order OP08-635
		Salesperson JGO

ESTIMATE EXPIRY DATE: 10/30/2009

SERVICE ESTIMATE

THIS WORK IS TO BE PERFORMED AT THE RDO FACILITY IN RIVERSIDE. SHOULD THE PATTERN OF THE COUPLER BE DIFFERENT A NEW ONE WILL BE REQUIRED.

Stock #: CUSTSTK MISCELLANEOUS ? MS #: CUST. STOCK
Make: JD Model: 4045 F
Is to have the following work done by 10/30/2009 (Estimated)

4045HF285-125 HD 0/30
REPOWER VACUUM TRUCK WITH A NEW TIER 3 JOHN DEERE
ENGINE. EQUIPPED WITH LOW OIL, LOW COOLANT HIGH AND LOW OIL
PRESSURE SHUTDOWN SWITCHES. ENGINE HAS EXTERNAL THROTTLE
CONTROL AND RADIATOR GUARDING AND SHROUding.

NOTICE: PRICES ARE ONLY AN ESTIMATE AND ARE SUBJECT TO
CHANGE IF ADDITIONAL PARTS OR LABOR ARE REQUIRED DURING THE
REPAIR. IF FURTHER ITEMS ARE NEEDED YOU WILL BE NOTIFIED
BEFORE ANY EXTRA WORK IN ADDITION TO THIS ESTIMATE IS
PERFORMED. THIS ESTIMATE DOES NOT INCLUDE ANY UNDISCLOSED
ADDITIONAL REPAIRS THAT MAY NOT BE DISCOVERED UNTIL
TEARDOWN OF THE MACHINE WHICH MAY RESULT IN THE REQUIREMENT
OF EXTRA PARTS AND LABOR FROM THE ITEMS LISTED ABOVE.
FREIGHT CHARGES ARE SUBJECT TO CHANGE AS THEY ARE INCURRED.

Part#	Description	Qty	Price	Amount
OUTPT	4045	1	19513.28	19513.28
OUTPT	HARNESS EXT.	1	812.50	812.50
TY6390	15/40 5GAL	1	68.03	68.03
TY16036	ANTIFREEZE	2	28.28	56.56

MISCELLANEOUS CHARGES:	Description	Price	Amount
	SRV ACCESSORIES		

Stocked parts can be returned within 30 days with copy of invoice. Special order parts \$20.00 and up may be returned within 30 days with copy of invoice. 20% restock charge will apply to all special order parts. All sales are final on special order non-returnable parts. All parts must be new, uninstalled and in original packaging. No returns on electrical components. No refunds on freight charges.

SIGNATURE

TERMS AND CONDITIONS: All invoices are due Net-20 days from the invoice date or in accordance with the terms of your account agreement. Please refer to your finance agreement for details.

Page 382 of 406



RDO Equipment Co.
20 Iowa Avenue
Riverside, CA 92507

Service Manager: RV.Service@rdoequipment.com
General Manager: RV.GenMgr@rdoequipment.com
www.rdoequipment.com

Phone: 951-778-3700 • Fax: 951-778-3746

Ship to:
CITY OF VICTORVILLE
PO BOX 5001
VICTORVILLE CA 923935001

Invoice to:
CITY OF VICTORVILLE
PO BOX 5001
VICTORVILLE CA 923935001

Branch RV - RIVERSIDE, CA		
Date 10/20/2009	Time 9:30:56 (O)	Page 2
Account No. 5000030	Phone No. 7609555000	Estimate No. 004195
Ship Via		Purchase Order OP08-635
		Salesperson JGQ

ESTIMATE EXPIRY DATE: 10/30/2009

SERVICE ESTIMATE

Parts: 20450.37
Labor: 4000.00
Miscellaneous: 250.00
TOTAL: 24700.37

Authorization: _____

NOT A BILL



EQUIPMENT

Stocked parts can be returned within 30 days with copy of invoice. Special order parts \$20.00 and up may be returned within 30 days with copy of invoice. 20% restock charge will apply to all special order parts. All sales are final on special order non-returnable parts. All parts must be new, uninstalled and in original packaging. No returns on electrical components. No refunds on freight charges.

SIGNATURE _____

TERMS AND CONDITIONS: All invoices are due Net-20 days from the invoice date or in accordance with the terms of your account agreement. Please refer to your finance agreement for details.

Page 383 of 406



Engine Repower Quotation

Date: 7/29/2000
Quote #: 09-030

Customer Information

Company Name City of Victorville
Contact Name Marquita Harper
Address 14343 Civic Dr.
City, State, Zip Victorville, CA
Phone 760 955 5199
Fax 760 955 5199
email moharper@ci.victirville.ca.us

Equipment Information

Make International
Model
Year 2000 Equipment # 72394
Engine Make John Deere Model Street Sweeper
Engine Year 1997 HP 102
RPM 2600 Torque
Est. Project Time (from receipt of PO)
Other

Qty	Item Description	Labor Rate	Total Labor	Materials	Total Materials
1	Tier 3 QSB 80BHP @ 2200 RPM			\$ 15,358.67	\$ 15,358.67
1	Flywheel/housing			\$ 3,000.00	\$ 3,000.00
1	Electronic Controls/Engine Wiring Harness			\$ 1,692.31	\$ 1,692.31
1	Custom Fabrication			\$ 650.00	\$ 650.00
	Installation Labor		\$ 9,945.00		
					\$ -

Sub Totals Labor \$ 9,945.00 Materials \$ 20,700.98

Sales Tax 8.75% \$ 1,811.34

Total Materials \$ 22,512.32

Total Labor \$ 9,945.00

Grand Total (per unit) \$ 32,457.32

Quotation Prepared by:

Levi Mohler

951 840 8440

levi.mohler@cummins.com

Comments:

- Pricing is based on customer's original specifications, and scope of work. If the equipment or specifications change, Cummins Cal Pacific reserves the right to adjust pricing accordingly, or rescind this quote entirely.
- All engines quoted are certified for sale in California, unless otherwise specified. It is the purchaser's responsibility, and not Cummins Cal Pacific's, to ensure the engine's emissions comply with any regulations the purchaser may be subject to.
- All parts, materials and labor required for engine installation are included in this quotation.
- This quote is based on the installation taking place at one of Cummins Cal Pacific's facilities.
- Vehicle or equipment transportation is NOT included in this quote.



Date: 7/29/2000

Quote #: 09-030

Company Name City of Victorville

Additional Comments:

- Freight/Shipping – The cost of shipping engines, parts, and components is included in the cost of this quote.
- Any existing components/systems discovered to be inadequate (worn, broken, etc) during the build process will be billed to the customer on a time & materials basis. It is the customer's responsibility to make the vehicle/equipment available within 2 weeks of receipt of engine.
- Please request a separate quote for the assistance of our field service technicians for any services outside the scope of this quotation.
- Cummins base engine warranty only applies to the engine. Any 3rd party (non Cummins branded) components/parts are not covered under the Cummins engine warranty, are subject to the manufacturer's warranty, and may differ from the engine or other component's warranty coverage.
- This pricing is valid for 30 days from quote date. All purchase orders must reference this quote (by number).

Terms and Conditions:

- Payment terms are NET 30 Days, subject to Credit Terms contained in our Credit Application and this document. 1.5% per mo. will be charged on past due accounts.
 - Credit approval is subject to Cummins Cal Pacific, LLC's sole discretion. This quote in no way constitutes approval of credit.
 - Unless mutually agreed upon in writing, Cummins Cal Pacific, LLC will not accept purchase orders which:
 - a) specify delivery dates that are not subject to manufacturer's leadtimes, b) contain penalty clauses or liquidated damage clauses, c) require Cummins Cal Pacific, LLC. to indemnify and hold harmless the purchaser, unless the purchaser also agrees to indemnify and hold harmless Cummins Cal Pacific, LLC., d) require Cummins Cal Pacific, LLC. to pay any and all legal expenses for the purchaser in the event of a dispute.
 - Notwithstanding anything in this agreement or under law, buyer and seller agree that seller's only liability for any breach of this agreement (or any defect in any item of property sold by seller) shall be limited to the replacement of the defective part or replacement of the defective product; and buyer shall have no other right, claim or remedy against seller, including, but not limited to any right to recover consequential damages under any circumstance.
 - This quote may be modified and/or rescinded by Cummins Cal Pacific, LLC. at its sole discretion unless and until accepted on or after the quote date.
- Note: The Terms and conditions of this quotation govern over any conflict between this quotation and customer's purchase order or other document, made either prior or subsequent to this quotation. If vehicles are not made available in a timely manner, CCP reserves the right to charge customer for materials purchased, at .5% of Purchase Order value.

Proposed Non-certified In-Use Stationary Diesel Ag. Engine PM Emission Limits

Non-certified (Tier 0) Engine HP	Off-Road Engine Cert. Standard	Proposed ATCM Compliance
>50 - 99	Tier 3 or 4 Jan. 1, 2008	Dec. 31, 2011
100 -174	Tier 3 Jan. 1, 2007	Dec. 31, 2010
175 - 750	Tier 3 Jan. 1, 2006	Dec. 31, 2010
>750	Tier 4 Jan. 1, 2011	Dec. 31, 2014

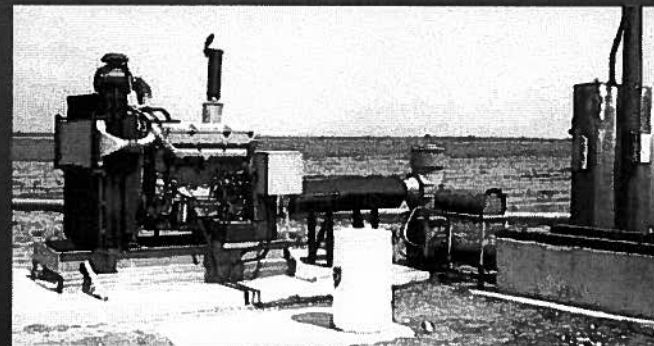
Proposed T1,T2-Certified In-Use Stationary Diesel Ag. Engine PM Emission Limits

Tier 1 or Tier 2 Certified Engine HP	Off-Road Engine Cert. Standard	Proposed ATCM Compliance
>50 - 174	Tier 4 Jan. 1, 2012	Dec. 31, 2015*
≥175	Tier 4 Jan. 1, 2011	Dec. 31, 2014*

* or 12 years after initial installation

Proposed Emission Limits for Other Pollutants

- Emission Limits for Other Pollutants (NO_x, NMHC+NO_x, HC, and CO)
- Based on Engine Model Year and HP, Required to Meet Off-Road Engine Certification Standard Tier 1-4 Levels

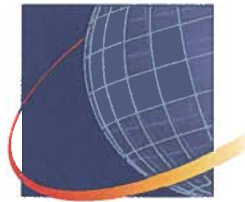


Examples of Requirements

- 1995 Tier 0 Engine, 200 Horsepower
 - ▶ By December 31, 2010, replace with electric motor, Tier 3 engine, or
 - ▶ Meet equivalent Tier 3 PM standard and Tier 1 standards for NOx and other pollutants
- 2005 Tier 2 Engine, 100 Horsepower
 - ▶ By December 31, 2017, replace with electric motor, Tier 4 engine, or
 - ▶ Meet equivalent Tier 4 PM standard and Tier 2 standards for NOx and other pollutants
- Engine Replacement Is the Expected Compliance Strategy

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VICTORVILLE
California

AGENDA ITEM

WRITTEN COMMUNICATION

CITY COUNCIL MEETING OF: December 1, 2009

SUBMITTED BY: Keith C. Metzler
Director of Economic Development

DATE: November 17, 2009

ATTACHED: None

SUBJECT: Authorization to execute a non-binding Memorandum of Understanding (MOU) allowing Greener Dawn, Inc. to apply to the State Commission's State Energy Program (SEP) for funding to augment the City's rehabilitation programs.

RECOMMENDATION: That the Honorable City Council
(1) Authorize the execution of the MOU authorizing Greener Dawn to partner with the City;
(2) Authorize Greener Dawn, Inc. to prepare and submit the State Commission's State Energy Program (SEP) grant application, and
(3) To authorize the Economic Development Director to execute all related documents for the SEP grant.

FISCAL IMPACT: None

Budget Amount:
Budget Acct. No.:

--Finance Department Use Only--
Additional Appropriation:

X No
___ Yes/\$ Amt.: \$

Finance Director Review and Approval _____

DISCUSSION: On November 12, 2009, there was a professional services agreement executed with Greener Dawn Inc., to perform energy audits for single family homes that were being acquired under the Neighborhood Stabilization Program (NSP). The purpose of the energy audits was to determine the current level of energy inefficiency and to include some of those improvements during rehabilitation. These audits would provide a pre and post testing that could also be use in marketing the property and helping the new homeowners save energy costs on a long term basis.

Discussions were made with Greener Dawn, Inc. and other communities to determine what could be done to address the energy efficiency at the time of rehabilitation. The bottom line was that all cities did not have additional funding to augment their programs for additional energy improvements as most of the funds were going to address health and safety. The discussions continued and Greener Dawn suggested that they could look into some State funding to assist the cities in augmenting their programs. As funding and staff resources were scarce, they agreed to look into funding opportunities and get together to discuss the needs of each community. They currently are talking to San Bernardino County, City of Highland, City of Upland, Town of Apple Valley, and the City of Hesperia. To date, they have received confirmations from the City of Ontario and the City of Colton.

This authorization for the Economic Development Director to execute the Memorandum of Understanding allowing Greener Dawn, Inc. to apply to the State Commission's State Energy Program (SEP) for funding to augment the City's rehabilitation programs is a requirement for the State grant. If successful, the City's share of approximately \$4,000,000 grant request would be \$400,000. This amount was determined based on an average cost to address energy efficiency items on a per project basis. This funding would be used to address the California Comprehensive Residential Building Retrofit Program under the City's Senior Home Repair Program (SHRP), Owner Occupied Rehabilitation (OOR) and the Neighborhood Stabilization Program Rehabilitation (NSP Rehabilitation).

Staff is requesting the following actions from Council:

- (1) Authorize the execution of the MOU authorizing Greener Dawn to partner with the City,
- (2) Authorize Greener Dawn, Inc. to prepare and submit the State Commission's State Energy Program (SEP) grant application, and
- (3) To authorize the Economic Development Director to execute all related documents for the SEP grant.

Staff remains available for any questions or comments.

Attachment: MOU
SEP Grant Summary

KCM/tnt

Memorandum of Understanding
between the
City of Victorville
and
Greener Dawn

This Memorandum of Understanding (MOU) represents a non-binding expression of intent between the Parties to apply for the California Comprehensive Residential Building Retrofit Program under the State Energy Program and work together in the design and implementation of a local home energy audit and retrofit program.

The program objective of the California Comprehensive Residential Building Retrofit Program is to create jobs and stimulate the economy through a comprehensive program to implement energy retrofits in existing residential buildings and create a foundation for a municipal financing (AB 811) program.

This MOU confirms that energy efficiency and green jobs is a regional priority for the City of Victorville, and the city will support activities which aim to assist in the development and implementation of a home energy audit and retrofit program. Greener Dawn and the City of Victorville will coordinate in designing a solution which improves the energy performance of the local housing market and generates green jobs. A successful application would mean additional funds to support and enhance existing housing programs to maximize the energy efficiency benefits and sustainability of the city's program.

The program will bring together regional groups of local governments, utilities, community colleges, national and state affordable housing programs, and private energy and building contracting experts to foster market transformation and create a foundation for a home energy retrofit industry. Cities with Neighborhood Stabilization Programs, Rehabilitation Grant and Loan Programs, Home Improvement Programs and Community Development Programs have an opportunity to participate and get an economic advantage.

Doug Donovan
Greener Dawn Residential
444 S. Cedros Ave.
Solana Beach, CA 92075
(858) 345-1548
Email: ddonovan@greenerdawn.com

City of Victorville
Victorville Redevelopment Agency
14343 Civic Dr.
Victorville, CA 92393
(760) 955-5105

Greener Dawn Residential

By: _____

Name: _____

Title: _____

City of Victorville

By: _____

Name: _____

Title: _____

III. Program Proposal Requirements

PROGRAM PROPOSAL REQUIREMENTS

Please describe the program you are proposing providing the following information in the order itemized below:

PROGRAM TITLE

Provide the title of the proposed program.

PROGRAM EXECUTIVE SUMMARY

Provide an Executive Summary (Attachment #11) of the proposed program not to exceed two pages in length. Explain the key proposed program concepts, strategies and approaches. Summarize how the proposed program responds to the goals and objectives of this RFP. Explain the team organizational structure and key partners. Summarize the major anticipated impacts from the proposed program such as jobs, energy savings, sustainability and market transformation.

A. PROGRAM DESIGN/EVALUATION CRITERIA

Explain how the proposed program will be delivered through a collaboration of a consortia of local governments, utilities, community colleges, national and state energy and affordable housing programs, and private and public energy and building contracting experts in a region of the state by responding to each of the following topics.

B. LEVERAGE FUNDING

Explain what resources and funding of all types will be actively used by the proposed program to supplement the requested ARRA SEP funding to maximize the effective delivery of all components of the program, and maximize the successful delivery of energy efficiency retrofits in the residential sector to accomplish the benefits described in the Goals and Objectives section (particularly those described in the Funding Leveraging and Sustainability sub-section). Explain the following:

- each type of resource or funding that will be used;
- how that resource/funding will directly contribute to the success of the proposed program;
- to what extent that resource/funding will be under the control of the proposed program and if the resource/funding is under the control of another entity, the extent to which that entity has committed to collaborate with the proposed program to insure that the resources/funding will be provided to support the proposed program, and the actions that the proposed program will take to insure the provision of the resource/funding;

III. PROGRAM PROPOSAL REQUIREMENTS CONTINUED

- what conditions will constrain the use of the resource/funding and how those conditions will be addressed by the proposed program to insure their use in support of the proposed program.

Explain how the leveraged funds reflect a commitment by all the partners to actively participate in the program and sustain the program benefits into the future. Explain how the leverage funding will be used to accomplish the program goals and to successfully execute the program design. Describe how the leveraged funds are commensurate with the benefits gained by the funding partners and their constituents. Identify the level of risk and other issues that may arise due to each source of leverage funding. Leveraged funds are further described in Section V. Explain each type and source of leveraged funds in the budget worksheets that call for leverage fund information. Provide detail on activities to achieve Leverage Funding in the proposed Scope of Work.

C. SUSTAINABILITY/LASTING CHANGES IN THE MARKET

Explain how the proposed program will accomplish DOE's SEP goal of strategic intervention that causes lasting changes in the market. Explain how the proposed program will jump start the effort to meet California's aggressive Energy Action Plan goals to achieve an average of 40% savings in existing California residences by 2020. Explain the extent to which the proposed program will establish an active Third Tier element, and how the proposed program actively transitions to expanded delivery of Third Tier services in a manner that will provide the capability to meet the state's goals for deep retrofits after the ARRA funds are no longer available. Explain the reasons for how and why the achievement of deep energy retrofits in residential buildings will continue to expand and accelerate after the funding is no longer available. Explain the extent to which and how the consortium that is funded through this proposed program will be sustainable after the ARRA funds are no longer available, and/or what post-contract entity(ies) will continue to actively pursue the sustainability of deep energy retrofits. Explain why the requested ARRA SEP funding makes a difference in enabling this sustainability to occur. Explain what barriers exist to the sustainability of deep energy retrofits in residential buildings and how the proposed program is designed to overcome those barriers. Provide detail on activities to achieve Sustainability/Lasting Changes in the Market in the proposed Scope of Work.

D. REGIONAL APPROACH

Explain the extent to which and how the proposed program pursues a regional approach to create a larger and more effective program. Explain and document commitments that have been made by organizations throughout the region that demonstrate that the proposed program will be pursued as a regional priority. Identify each organization that is participating in the proposed program and supporting the proposed program. Identify each governmental organization that has taken an official position of active involvement or support (provide

III. PROGRAM PROPOSAL REQUIREMENTS CONTINUED

documentation of that position). Identify all organizations who will be allocated ARRA SEP funding, either as the prime contractor or a subcontractor (note that all local governments who are expected to receive ARRA SEP funding will be required to provide Governing Board Documentation before agreements are signed as described later in V. Administration and Chapter I of the ARRA SEP Guidelines). Identify all organizations that have or will have a memorandum of understanding to actively coordinate with the proposed program but not receive ARRA SEP funds. If the prime contractor for the proposed program is not a regional governmental agency, thoroughly demonstrate that a high level of commitment is maintained by the governmental members of the consortia, including coordination with and leveraging of funding available to the local governments throughout the region and pursuit of the proposed program as a regional priority. Provide detail on activities to achieve the Regional Approach in the proposed Scope of Work.

E. QUALITY ASSURANCE

Explain how the proposed program will ensure and demonstrate the quality of installed energy improvements (both energy efficiency and onsite renewable generation when included in retrofit projects as allowable under the Third Tier). Explain what quality assurance procedures will be undertaken to maintain the cost-effectiveness, energy savings and reputation of the program. Explain how the proposed program will ensure that all field verification and diagnostic testing protocols established through the California Building Energy Efficiency Standards will be used to achieve quality installations for the measures that are covered by those protocols, and how the proposed program will ensure that the California Home Energy Rating System Program procedures and infrastructure (including HERS Providers and Raters) will be utilized. Explain how the proposed program will ensure that measures are installed by well qualified contractors, including training and certification consistent with Home Performance with Energy Star Guidelines. Explain how Third Tier services will be provided consistent with the California Home Energy Rating System Phase II Program. Provide detail on activities to achieve Quality Assurance in the proposed Scope of Work.

F. CONFORMANCE WITH CALIFORNIA LAW

Explain how the proposed program will ensure that installation of energy improvements will be completed in conformance with California law. Explain how the proposed program will ensure that building permits have been pulled for the work, and that contractors are in good standing with the Contractors State License Board. Explain how the proposed program will ensure that the California Building Energy Efficiency Standards requirements for alterations to existing buildings are met for each building project and will coordinate with HERS Providers and Raters to ensure that required field verification and diagnostic testing is completed. Explain how the proposed program will coordinate with HERS Providers and Raters to ensure that HERS Phase II procedures are

III. PROGRAM PROPOSAL REQUIREMENTS CONTINUED

followed for the Third Tier. Provide detail on activities to achieve Conformance with California law in the proposed Scope of Work.

G. COLLABORATION WITH NATIONAL AND STATE PROGRAMS

Explain how the proposed program will collaborate with national programs, including Home Performance with Energy Star, and programs administered by the U.S. Department of Housing and Urban Development, such as the Neighborhood Stabilization Program, Energy Efficient Mortgages, and other HUD financing and financial incentives programs.

Explain how collaboration with DOE and HUD programs will be accomplished and redundancy will be avoided. Explain how the proposed program will coordinate with HPwES program sponsors operating in the region, including how extensive whole-house energy performance training will be provided consistent with HPwES training and BPI certification goals.

Explain how the proposed program will collaborate with state programs, including programs administered by the CPUC, CSD and ARB. Explain how the proposed program will coordinate with the Green Jobs Training Program. Explain how the proposed program will ensure that participants are informed of available utility rebate and financing programs in the region.

Explain how the proposed program will establish close working relationships with the Residential Programs described in Section 5.1.2 of the CPUC Decision (Proposed Decision) Approving 2010 to 2012 Energy Efficiency Portfolios and Budgets, found at

http://docs.cpuc.ca.gov/PUBLISHED/AGENDA_DECISION/107378.htm Explain how the proposed program is designed to complement and expand on utility programs rather than duplicate or compete with them. Explain how Third Tier services will be coordinated with the Whole House Programs described in the Proposed Decision. Explain how First and Second Tier services will be coordinated with information, energy survey and single measure incentives programs described in the Proposed Decision.

Explain how the proposed program will advance the Energy Commission's goal for home energy ratings to be provided so that at the time of sale of residences, realtors, lenders, appraisers and potential buyers are informed about the relative energy efficiency of and the improvements that have been made to the property, including incorporation of HERS ratings into multiple listing services operating in the region.

Explain how the proposed program will be coordinated to the extent feasible with California weatherization programs administered by both CSD and the CPUC. Provide detail on activities to achieve collaboration with national and state programs in the proposed Scope of Work.

Provide detail on activities to achieve collaboration with national and state programs in the proposed Scope of Work.

III. PROGRAM PROPOSAL REQUIREMENTS CONTINUED

H. TARGETING ECONOMICALLY DISADVANTAGED AREAS

Explain the extent to which the proposed program is targeted to create jobs and enhance the economy in economically disadvantaged areas of the state that have been particularly impacted by California's housing and economic crisis. Explain how the proposed program will coordinate with and leverage affordable housing and neighborhood stabilization programs to bring not only the energy bill savings, but also the improved comfort, indoor air quality, and safer and quieter home environments resulting from deeper retrofits to under-served, economically disadvantaged populations. Economically disadvantaged areas are those that have unemployment rates that are higher than the statewide average, based on data from the Employment Development Department Labor Market Information Division, for the month of June 2009.⁵ Bidders shall compare the unemployment rates for the region covered by their proposed program compared to that of other areas of the state and the statewide average unemployment rate.

Unemployment rates for areas within a region may be considered if the proposal explains how the proposed program will place emphasis on those areas. Other characteristics of economically disadvantaged areas, such as high foreclosure rates and low income levels, may also be considered if explained in the proposal. Provide detail on activities to achieve targeting of economically disadvantaged areas in the proposed Scope of Work.

I. VERIFICATION OF ENERGY SAVINGS

Describe the data collection and computation methods required to calculate the energy savings and demand reductions from the residential retrofits resulting from the proposed program. Explain the activities that will be included in the proposed program to verify the actual energy savings and demand reductions due to the retrofits. Provide details on the approach planned to collect and store utility billing data for at least twelve months preceding and twelve months following a building retrofit project.

The Energy Commission will be separately evaluating the ARRA SEP Programs using contract resources. This separate program evaluation will include surveying a sample of retrofit program participants. The evaluations may be conducted via mail, phone and/or field surveys and may also require pre-retrofit and post-retrofit utility billing data. Describe the strategies included in the proposed program to encourage retrofit participants to cooperate with these ARRA SEP Program evaluations.

In order to conduct the M&E survey, the proposed program will need to collect specific information from each program participant making building retrofits. The required data collection will be specified at a later date, but this data is likely to

⁵ See Employment Development Department News Release No. 09-32, July 17, 2009, http://www.edd.ca.gov/About_EDD/pdf/urate200907.pdf

III. PROGRAM PROPOSAL REQUIREMENTS CONTINUED

include participant address and contact information, building square footage, retrofit measures installed, retrofit costs, funding provided by the program and separately by other leveraged funding by source, and expected or measured savings. Describe the planned approach to collect and organize the required M&E data from all program participants making building retrofits.

Provide detail on activities to achieve Verification of Energy Savings in the proposed Scope of Work.

J. PARTICIPANT RECRUITMENT AND COMMUNICATION

Explain how the proposed program will establish marketing, outreach, education and information strategies that will lead to successful recruitment of participants and will communicate the proposed program approaches so that participants will choose to make the energy efficiency improvements that are recommended for their residential buildings. Explain how the proposed program will communicate information regarding each Tier of the program and will encourage participants to move up to deeper Tier services. Explain how the proposed program will coordinate through the several organizations that are participating in the regional consortia to take maximum advantage of their access to potential participants and provide marketing, outreach, education and information about the proposed program by leveraging the combined information resources of those organizations. Explain what marketing, outreach, education and information methods will be used and how sub-sets of the population of potential participants will be targeted. Explain how the proposed program will coordinate with utility information services as a means of increasing program participation. Provide detail on activities to achieve Participant Recruitment and Communications in the proposed Scope of Work.

K. PROGRAM COST EFFECTIVENESS

Determine the cost effectiveness of the proposed program by converting the estimated energy savings of the program to source BTUs⁶ and dividing by the amount of requested ARRA SEP funds, showing the calculations. Compare to the DOE and ARRA goal of 10 million source Btus saved per \$1,000 of SEP money spent.

Explain why the requested funds are appropriate, relative to the goals and objectives of the proposed program. Justify the amount of requested funds based on the resultant value to the state such as the number and type of jobs created, energy savings, demand reductions and sustainable market change.

L. TEAM ORGANIZATIONAL STRUCTURE

Describe the organizational structure of the proposed program, and provide an organizational chart of the entire program team. Provide a short description of

⁶ Electric energy saved shall be converted to source Btus by multiplying kWh by 10,239 BTU/kWh

III. PROGRAM PROPOSAL REQUIREMENTS CONTINUED

each subcontractor and partner, and explain their specific role in the proposed program. Describe the relationship between the Bidder, subcontractors and partners. Summarize any history of working relationships between the team members, noting any significant success stories. Identify the location of the Bidder's, subcontractors' and partners' business locations and discuss methods of minimizing costs to the State. Identify a primary contact person for the proposed program. Describe any technical capabilities that would facilitate communicating with the Energy Commission and managing the program (e.g., web conferencing, web portal for document management and team collaboration).

M. WORKFORCE DEVELOPMENT AND JOB CREATION

Use the Council of Economic Advisers' Estimates of Job Creation (May 2009) from the American Recovery and Reinvestment Act of 2009, to provide a formula-based estimate of jobs created by the proposed program. Divide the total investment in the program by \$92,000 to estimate the number of direct jobs created. The total investment shall include ARRA SEP funding and all leveraged funds.

Describe each of the types of jobs expected to be created or retained by the proposed program. Provide an estimate of the number of direct jobs expected to be created based on the labor requirements for delivering each Tier of services, including but not limited to First Tier delivery services, Second Tier contractor services and HERS Provider and Rater field verification, and Third Tier HERS Provider and Rater rating services and contractor services, as well as the direct jobs required to deliver the Scope of Work, including but not limited to program marketing and participant recruitment, training of all persons involved in delivering services, and other job inducing program components.

Describe the proposed approach to providing training to all persons involved in delivering the services required by each Tier to implement the proposed program. Explain the coordination planned with the Green Jobs Training Program, utility training centers, HERS Providers and other regional workforce development efforts across the state to bring new workers into the energy efficiency workforce and provide new job skills to construction workers and contractors. Provide detail on activities to Workforce Development and Job Creation in the proposed Scope of Work.

N. ENERGY, PEAK DEMAND, AND GHG EMISSIONS REDUCTIONS

Document, explain and justify the estimates of electricity savings, natural gas savings and peak demand reductions expected from the proposed program. The Energy Commission will use California specific emission factors to calculate the greenhouse gas emission reductions expected from the energy savings estimates provided by the Bidder. The Bidder does not need to provide estimates of the GHG emission reductions from the proposed program, but must

III. PROGRAM PROPOSAL REQUIREMENTS CONTINUED

provide the estimates of electricity and natural gas savings necessary for the Energy Commission to calculate the GHG reductions.

O. TIME CRITICALITY

Demonstrate that the requested ARRA SEP funding will be expended to complete all planned energy retrofits by March 31, 2012. Document the proposed plans to monitor implementation progress so that program resources can be adjusted as necessary to achieve the proposed retrofit savings by the March 2012 deadline. Provide a schedule from start of contract (assume start date of January 1, 2010) to March 31, 2012, that delineates progress reports, Critical Program Reviews and other program milestones. Include information and/or evidence that support this schedule. Provide details that establish certainty that progress reports will be provided and Critical Program Reviews will be conducted so that resources can be fully disbursed or, if necessary, reallocated by September 30, 2010. Provide detail in the proposed Scope of Work that establishes certainty that progress reports will be provided and Critical Program Reviews will be conducted, including completion of the first Critical Program Review by June 30, 2010 or other date specified by the CCM so that resources can be reallocated by September 30, 2010, if necessary.

P. PROGRAM TRANSPARENCY AND REPORTING

Explain how the Bidder will comply with the transparency and reporting requirements of the Federal Government, State of California, Energy Commission, ARRA, and DOE for SEP programs. Provide details on how the Bidder will enforce these transparency and reporting requirements for sub recipients and vendors. Describe the proposed methods to collect project performance data, compute key project metrics, transfer data to the Energy Commission, and publish project results. Explain how the Bidder's methods are designed to be flexible enough to meet probable changes to known tracking and reporting requirements for ARRA SEP programs.

Describe the financial and accounting processes and procedures the Bidder will use to safeguard ARRA SEP funds from fraud, misuse and waste. Bidders that are awarded SEP funds must implement adequate financial and accounting processes and procedures to safeguard ARRA SEP from fraud, misuse and fraud. The Energy Commission is informed that it will likely be audited by both the State and DOE. As part of these audits an awarded bidder's contract may also be audited. Attachment 16 lists the elements of a program that could be considered as part of audit. This list is provided by way of example only and is NOT exhaustive of the elements or the type of information that could be considered as part of an audit.

Provide detail on activities to achieve Program Transparency and Reporting in the proposed Scope of Work.

III. PROGRAM PROPOSAL REQUIREMENTS CONTINUED

Q. PROGRAM TEAM QUALIFICATIONS AND EXPERIENCE

Document the proposed program team's qualifications for conducting a highly effective program that will be very effective in meeting the goals, objectives and strategies identified in this RFP, and performing the tasks described in the Scope of Work. Describe the nature and scope of prior work that is related to the goals, objectives, and strategies of this RFP and tasks in the Scope of Work. List all Bidder staff, Subcontractor staff and members of the consortia and partners who do not receive ARRA funding; and describe their roles in completing each task. List job classifications, relevant experience, education, academic degrees, and professional licenses of these staff and consortia members/partners. Provide a current resume for all team members. Identify the percentage of time each team member will be available throughout the contract. Describe their familiarity with the administration, management, and their technical expertise in meeting the goals, objectives and strategies of the RFP and performing pertinent tasks identified in the Scope of Work. Provide detail on the involvement of each team member in the proposed Scope of Work tasks and subtasks and the budget worksheets.

SCOPE OF WORK AND DELIVERABLES

Clearly lay out the plan to achieve the goals and objectives of the proposed program. Provide a scope of work that is logical and reasonably sequences tasks. Add subtasks to the Program Delivery Task with detailed lists of contractor activities that demonstrate a clear, appropriate and complete plan for achieving the objectives of the program. Include well-defined sets of intermediate and final deliverables within the subtasks. Describe how the subcontractors and program partners will be involved in each subtask. Clearly demonstrate how each aspect of the program design is integrated into the list of subtasks, contractor activities and deliverables. Identify and assess potential risks, and include plans for mitigating these risks.

Explain how the proposed program will provide all of the following:

- a. targeted information to actively and effectively recruit residential building owners to participate;
- b. training and support for the workforce that will be deployed to provide each tier of retrofits (collaborating with the ARRA SEP Green Jobs Training Program) to insure that a strong workforce;
- c. access to and facilitation of retrofit financing, through municipal financing programs, Energy Efficiency Conservation Block Grant EECBG funding, Department of Community Services and Development (CSD) or California Public Utilities Commission administered low-income weatherization programs, other U.S. Department of Housing and Urban Development (HUD) financing such as Energy Efficient Mortgages and other FHA and HUD financing, Energy Star financing, or other private or public source of financing, and fully utilize utility or local program energy and water rebates and incentives;

III. PROGRAM PROPOSAL REQUIREMENTS CONTINUED

- d. support of and active facilitation of and engagement in field verification consistent with the California Home Energy Rating System Program to insure quality installations and to monitor program results;
- e. co-funding of incentives to seed programs that will be self-sustaining after the term of the ARRA funding expires.

Explain how the proposed program will provide each of the three Tiers explained in the Goals and Objectives section:

- a. First Tier – explain how the proposed program will deliver First Tier services; if the proposed program will not conduct First Tier services, explain how this level of information will be provided in the region where the proposed program will operate and how the proposed program will coordinate with these First Tier services to insure that the recipients of those First Tier services are made aware of the Second Tier and Third Tier services that are provided by the proposed program;
- b. Second Tier – explain how the proposed program will deliver Second Tier services; if the proposed program will not conduct Second Tier services, explain how the proposed program will accomplish rapid start-up and delivery of retrofits recognizing the short time window that the ARRA funds are available, overcoming the more demanding training and program delivery needed by the Third Tier approach;
- c. Third Tier – explain the extent to which and how the proposed program will deliver Third Tier services; explain what strategies the proposed program will deploy to actively transition to expanded delivery of Third Tier services over the term of the contract.

Programs that are proposed to target multi-family buildings that may be outside the scope of HERS II and Home Performance with Energy Star shall explain how their proposed program will establish parallel and comparable energy audit and field verification approaches to conduct Third Tier level of services to achieve whole building energy efficiency opportunities unique to multi-family buildings.

Articulate the sequence of tasks, milestones, sub-tasks and deliverables necessary to conduct the proposed program activities and document progress and accomplishments. Include the following required tasks and deliverables in the Scope of Work for the proposed program. The bidder shall plan for the completion of these required tasks in the proposed program budget and schedule.

TASK 1: CONTRACT MANAGEMENT

A. Kickoff Meeting

The goal of this task is to establish the lines of communication and procedures for implementing this Agreement.

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AGENDA ITEM

COUNCIL REPORTS

CITY COUNCIL MEETING OF: DECEMBER 1, 2009

SUBMITTED BY: Carolee Bates
City Clerk

DATE: 11/19/09

SUBJECT: PRESENTATION OF REPORTS BY COUNCIL MEMBERS

RECOMMENDATIONS: N/A

FISCAL IMPACT: N/A

Budget Amount:
Budget Account No.:

DISCUSSION: In the event Councilmembers have matters on which they wish to report, or desire direction from Council, those matters may be discussed at this time.

--Finance Dept. Use Only--
Additional Appropriation:

_____ No
_____ Yes/\$Amount

Finance Director Review and
Approval _____

CB/dl

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