

City of Cerritos

Combined Financial Program

2022–2023





Cover photo: The Cerritos Library provides a beautiful evening background setting for the “Dolphins” sculpture at the Cerritos Civic Center.

**CITY OF CERRITOS
DIRECTORY OF ELECTED AND APPOINTED OFFICIALS**

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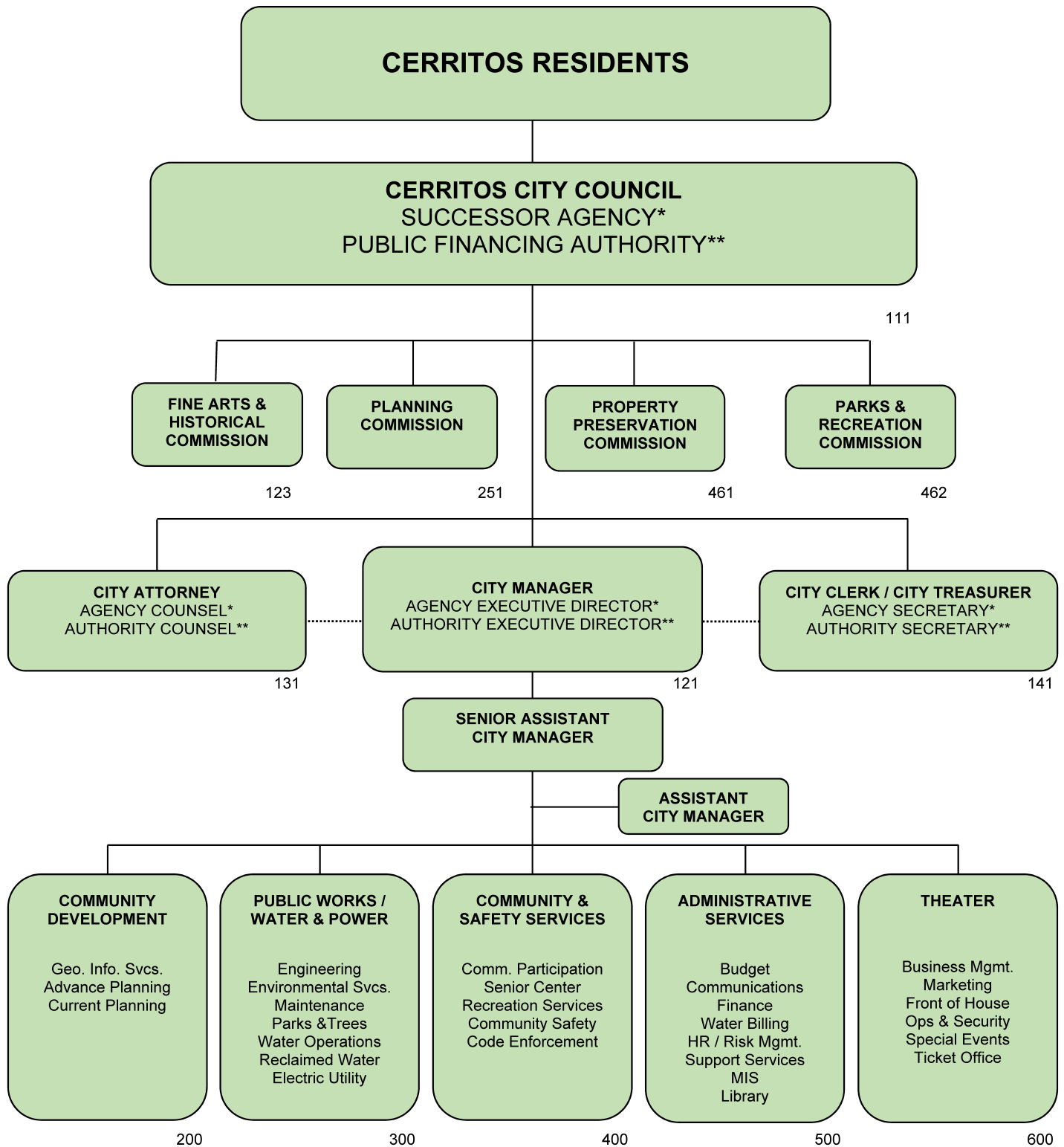
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CITY OF CERRITOS ORGANIZATIONAL CHART



*Denotes Titles of the Successor Agency to the Cerritos Redevelopment Agency

**Denotes Titles of the Cerritos Public Financing Authority

Note: The Cerritos Redevelopment Agency was dissolved on February 1, 2012 by order of the California Supreme Court on December 29, 2011 (California Redevelopment Association et al. v. Ana Matosantos). Accordingly, the Successor Agency to the Cerritos Redevelopment Agency ("Successor Agency") was formed to facilitate its dissolution in accordance with State law.

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CITY OF CERRITOSSM

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April 29, 2022

Honorable Mayor and Members of the City Council
Chair and Members of the Successor Agency
to the Cerritos Redevelopment Agency

Dear City Council and Agency Members:

It is a privilege to present the Preliminary City of Cerritos (City) Combined Financial Program (Budget) for the Fiscal Year (FY) 2022-23. The Budget is a \$121.8M one-year package of services, programs, and projects for the benefit of the Cerritos community. This extensive, detailed, and balanced Budget continues the City Council's priorities to protect General Fund reserves while restoring normal operational services in the wake of the COVID-19 pandemic and provides a \$14.7M Capital Improvement Program (CIP) of one-time expenses towards improving City assets and infrastructure.

A PERIOD OF RECOVERY

Two years ago, during the development of the FY 2020-21 Budget, the world was confronted with unprecedented challenges caused by the COVID-19 pandemic. Although the City was and remains fiscally strong, it was not insulated from the economic disruptions caused by pandemic shutdowns of several sales-tax-generating business sectors and City operations. Faced with the prospect of a rapidly deteriorating economy that threatened the City's primary revenues and fiscal position, the City Council acted swiftly to protect the community's funding reserves. Through strategic operational adjustments, the City achieved a budget reduction of \$7.5 million for the FY 2020-21 Budget, which were developed as a temporary measure and made with the optimism that a reopening and recovery period would commence in the first half of the same year.

The pandemic's impacts and economic challenges continued for longer than anticipated, well into FY 2021-2022, with the City's General Fund revenues bearing most of the burden. Despite sales tax losses in the consumer goods, restaurant, and hotel sectors, overall sales tax revenue continued its unforeseen growth over the past year. Additionally, the first half of FY 2021-22 was budgeted with reductions in expenditures through continued suspensions of City operations in facilities such as the Swim Center, Senior Center, Library, and Cerritos Center for the Performing Arts (CCPA).

Through the City Council's leadership and careful stewardship of the City's finances before and during the COVID-19 pandemic, Cerritos remains a premiere community in Southern California. In an effort to balance the budget as City revenues recover from these challenging times, the FY 2022-23 Budget works to restore City services and operations to pre-pandemic levels. The Budget includes substantial General Fund reserve growth, providing the City Council with additional financial security and the ability to respond to the needs of the community as deemed appropriate. These are particularly important factors when considering the Budget and programming of activity for the new fiscal year as the City anticipates a period of recovery ahead.

BUDGET OBJECTIVES AND HIGHLIGHTS

In consideration of the City Council's measured fiscal management of the community's financial resources, especially during the COVID-19 pandemic, the following Budget objectives were accomplished for FY 2022-23:

- Protect and maintain the General Fund reserves while working to restore all City services;
- Manage expenditures in personnel and operations to accommodate the reopening of City facilities;
- Manage the rising costs of law enforcement and public safety without reducing crime prevention; and,
- Address City infrastructure and capital maintenance needs through the CIP, utilizing non-General Fund resources such as grants and reimbursements whenever possible.

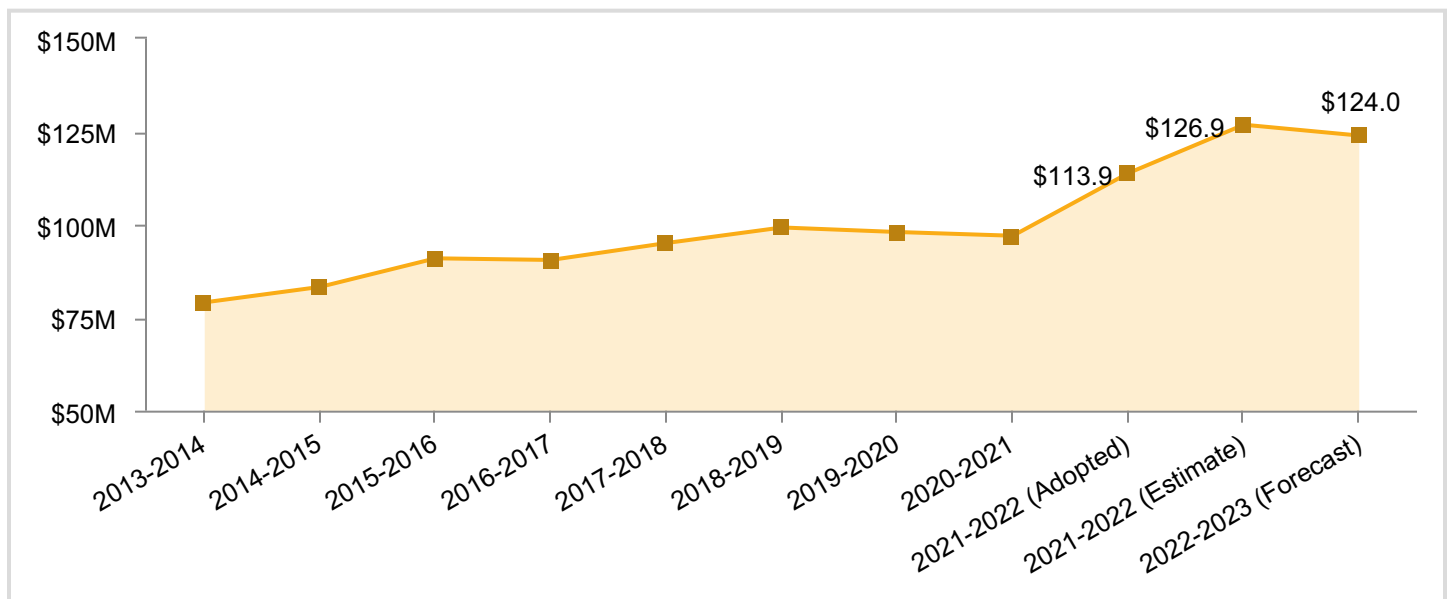
The City's projected total of all revenues is \$124.0M and expenditures is \$121.8M for all funds, resulting in a combined surplus of \$2.1M. The City's operations Budget has an estimated surplus of \$7.5M, where recurring revenues of \$113.3M are appropriated for ongoing personnel, operations and maintenance expenditures of \$105.8M. One-time capital equipment purchases of \$1.4M are funded by a General Fund transfer of \$1.2M and by the Water Fund for its enterprise related equipment of \$165.0K. The CIP section of the Budget is \$14.7M of one-time expenses for capital improvements and is funded through restricted and one-time revenues of \$10.6M, restricted reserves of \$2.5M, and General Fund transfers of \$1.6M.

Governmental funds are budgeted with a surplus of \$7.5M and spendable reserve growth of \$5.9M. The General Fund, which provides the City's main operating funds, is projected to increase by \$5M, ending FY 2022-23 with an estimated balance of \$84.5M. Enterprise Funds present a deficit position of \$(5.4)M with a projected decline in spendable reserves of \$200K after after all transfers and General Fund loans of \$1.8M.

REVENUE

The Budget forecasts \$124.0M in total City revenue for all funds in FY 2022-23, which is an increase of \$10.1 M, year-over-year. The surge in forecasted revenues is mainly due to projected growth in sales tax (\$7.6 million) along with various reimbursements for CIP projects throughout a variety of funds. Figure 1 illustrates the overall City revenue history and trends for the past ten years:

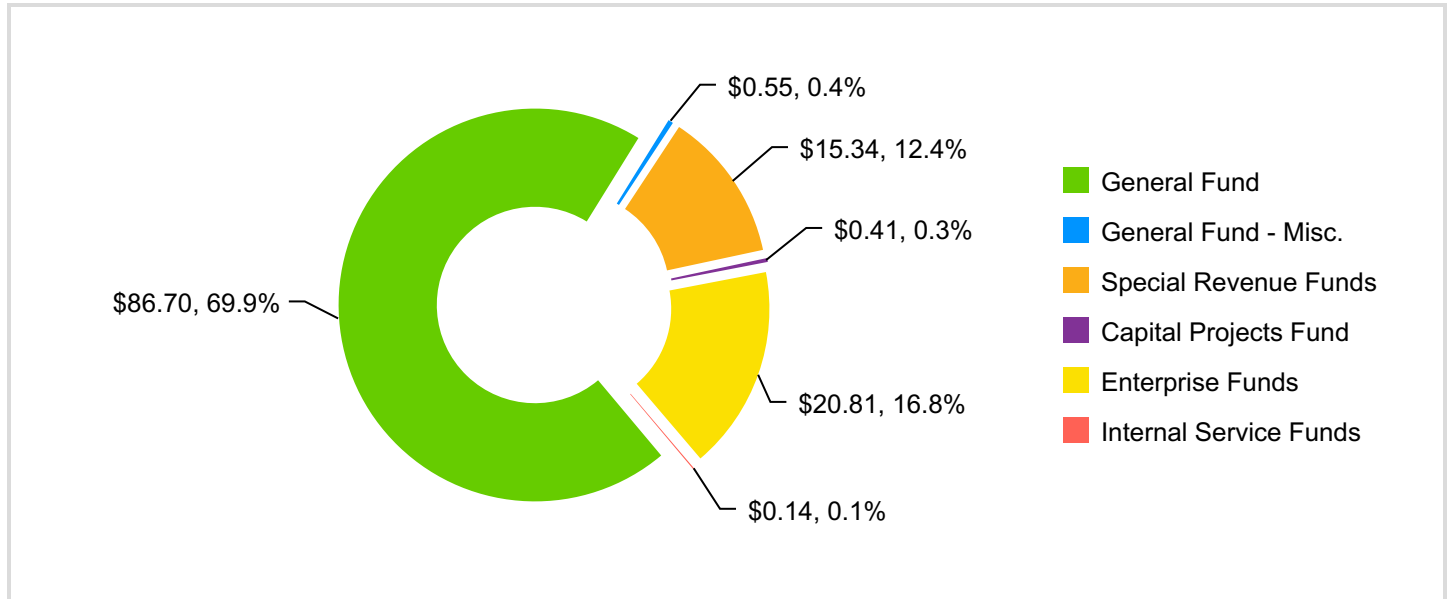
Figure 1
 Ten-Year City Revenue History and Forecast (in millions)



Sources: Cerritos ACFR for year-ending June 30, 2021 and Budget Data FY 2022-23

As with most municipal agencies, the City does not operate or fully evaluate its budget position solely on gross and combined amounts. Rather, the City operates and evaluates thirty-one (31) independent funds, each with their own bottom line, considerations, and distinctions. Although these funds do interact with each other, most of them are restricted or assigned for legal and/or specific uses and can be reviewed in the [Statements of Fund Balances and Reserves](#). Figure 2 shows the total City's revenue composition across the different fund classifications, broken down by amount and percentage:

Figure 2
 Total City Revenue Composition for FY 2022-23 (in millions and percentage)



Sources: Budget Data FY 2022-23

The City operates twenty-seven (27) government-type funds, which include the General Fund (and its miscellaneous fund components), Special Revenue funds, Capital Project fund, and Internal Service fund. These government-type funds comprise approximately 83% of the total revenue for the City in the Budget, funding the majority of the City's operation and capital outlay.

The four (4) Enterprise (business-type or proprietary) funds make up approximately 17% of the overall revenue stream and are intended to be self-supporting activities. However, the Water, Sewer, and Electric Utility activities have historically operated at an annual deficit, requiring a loan from the General Fund to subsidize their respective operations and capital outlay. Projected deficits in the Sewer Fund (\$895.8K) and Electric Utility Fund (\$928.1K) will result in an estimated combined loan of \$1.8M million from the General Fund by the end of FY 2022-23.

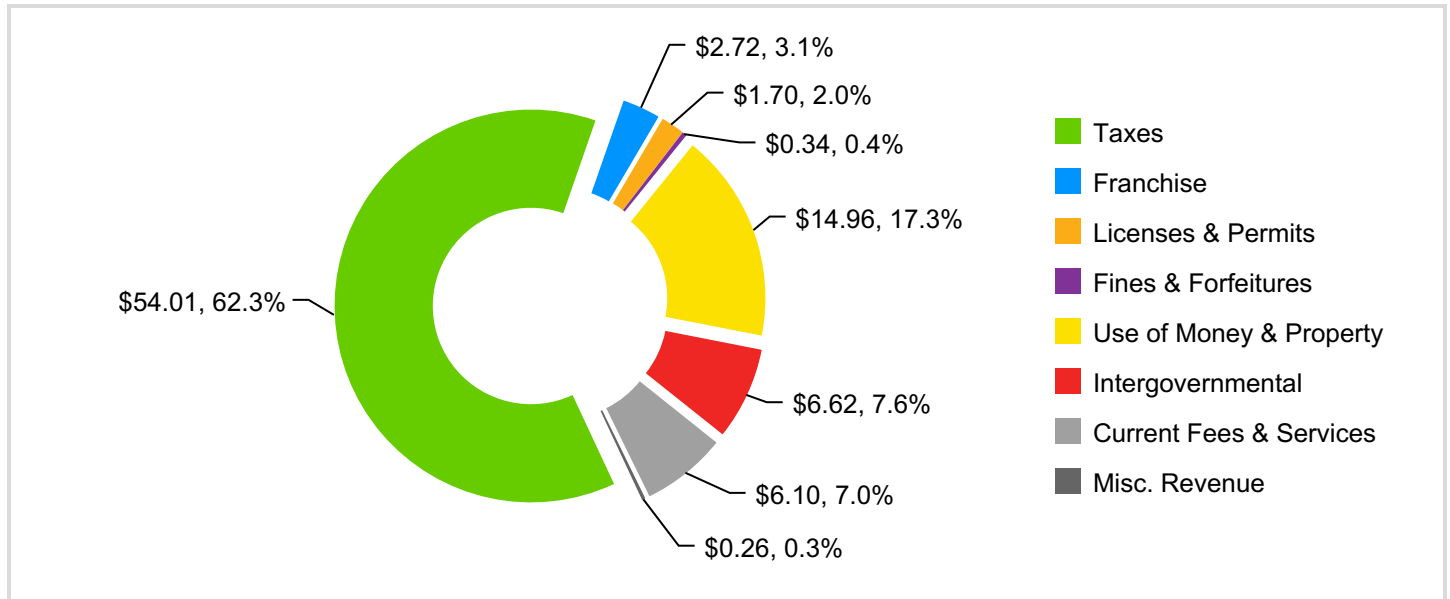
The City continues to generate most of its revenues within the General Fund. The largest share of General Fund revenues comes from Taxes (62%), which is where sales tax revenue is budgeted and collected. The Use of Money & Property category (17%) provides diversification in the City's revenue streams through a ground lease portfolio, which is projected at \$8.4M for FY 2022-23. The portfolio includes the properties at the Cerritos Towne Center, Lincoln Station, Moore Street, and the Kia and Jaguar/Land Rover dealerships in the Cerritos Auto Square.

Additionally, FY 2022-23 marks the first year of lease revenue (\$480K) collected on the recently rehabilitated City-owned property located at 12616 183rd Street. Rehabilitation of the property commenced in FY 2020-21 using several initial sources of funding, including insurance distributions of \$5.2M for previous building damages and \$1.1M from the sale of former Cerritos Astor Museum assets. Construction costs will also be offset by the building's tenant, Revolve Clothing, through a City Council approved long-term lease agreement with a gross potential of \$16M over twenty-five years. Further, the City will benefit from the ongoing sales tax revenues generated by this strong sales tax producing company.

Figure 3 illustrates the composition of General Fund revenues broken down by amount and percentage:

Figure 3

General Fund Composition for FY 2022-23 (in millions and percentage)

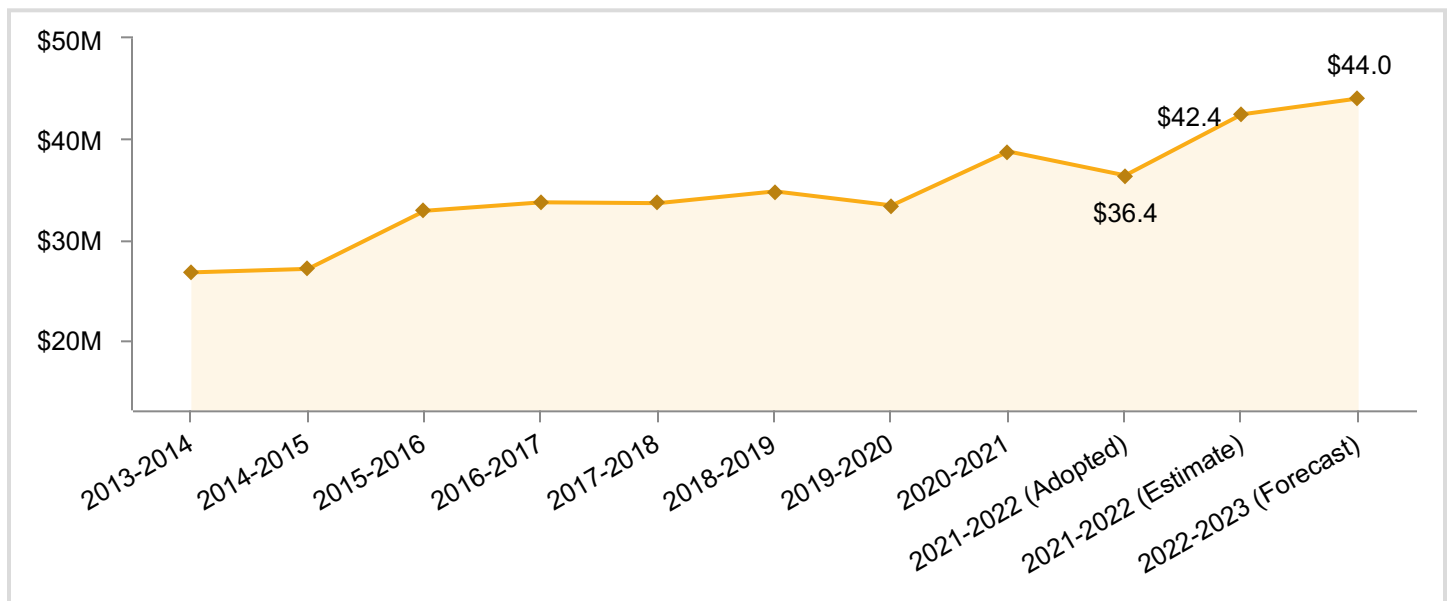


Sources: Budget Data FY 2022-23

The City's primary source of recurring revenue is sales tax, making up approximately one-third of its combined annual resources. Based on analysis from the City's sales tax consultant, the original FY 2021-22 forecast of \$36.4M projected unexpected growth as the City worked to recover from the pandemic-driven business closures that began in late FY 2019-20. Year-end estimates for FY 2021-22 include substantial gains with an updated forecast of \$42.4M, an increase of \$6 million. Economic outlooks indicate a slight deceleration and return to normal growth trends in FY 2022-23 and a Budget forecast of \$44.0M for this unrestricted and vital resource, as shown in Figure 4:

Figure 4

Ten-Year Sales Tax History and Forecast¹ (in millions)



Sources: Cerritos ACFR for year-ending June 30, 2021 and Budget Data FY 2022-23

¹ Sales Tax History includes Triple Flip Reimbursement

The [Revenue section](#) of the Budget provides for a detailed review of revenues received by the City beginning with a comprehensive summary page followed by line items organized by fund, classification, and accounting code.

OPERATING EXPENDITURES AND CAPITAL EQUIPMENT

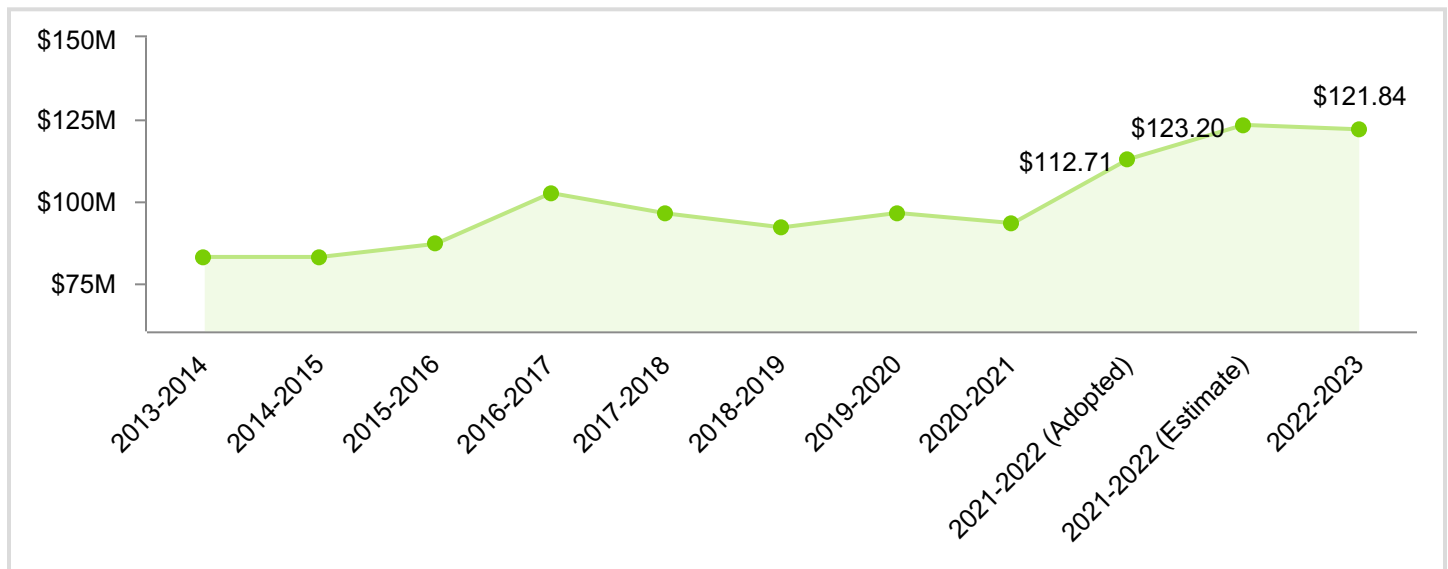
The FY 2022-23 Budget includes \$121.8M in expenditures for all City services, programs, and CIP, not including Successor Agency activity, which is an increase of \$9.1M year-over-year. The City's ongoing operating costs, which include personnel, operations, and maintenance, are allocated at \$105.8M and were developed by using the previous year's actual expenditures as a base, analyzing adjustments, and calculating current and projected service levels and programs. Overall, the operating budget provides an estimated \$7.5M surplus position², despite a \$13.0M year-over-year increase due to post-pandemic restorations in personnel and services, reopening of City facilities, increases in contract services, the addition of new positions in various departments, and cost of living adjustments (COLAs) of two percent (2%) for each of two consecutive fiscal years.

The Budget also includes capital equipment purchases of \$1.4M, which are detailed in the Property Control cost center (552). The City Council's previous Budget resolution directing the reimbursement of Equipment Replacement Fund reserves continues FY 2022-23 with a matching General Fund transfer of \$1.2M for related capital equipment purchases and maintenance in the Property Control cost center (552). Additionally, the Water Fund is charged directly for its enterprise related capital equipment expenses of \$165.0K.

Capital equipment purchases and maintenance in Property Control use Equipment Replacement Fund (ERF) revenues of \$140.8K and a portion of its reserves of \$10.5M when needed. In the absence of replenishments, the ERF is projected for depletion in ten to fifteen years, depending on assigned uses. In continuation of the City Council's direction from FY 2021-22, the Budget provides for a matching General Fund transfer of \$1.2M to maintain the ERF reserve levels through at least June 2023. Additional capital equipment is detailed in the Budget for replacement of Water Operations trucks for \$165.0K, which are expensed directly to the Water Fund.

The City's combined expenditures history and forecast, which includes equipment and CIP activity, are illustrated in Figure 6 for a comprehensive visual reference:

Figure 6
 Total Combined City Expenditure History and Forecast³ (in millions)



Sources: Cerritos ACFR for year-ending June 30, 2021 and Budget Data FY 2022-23

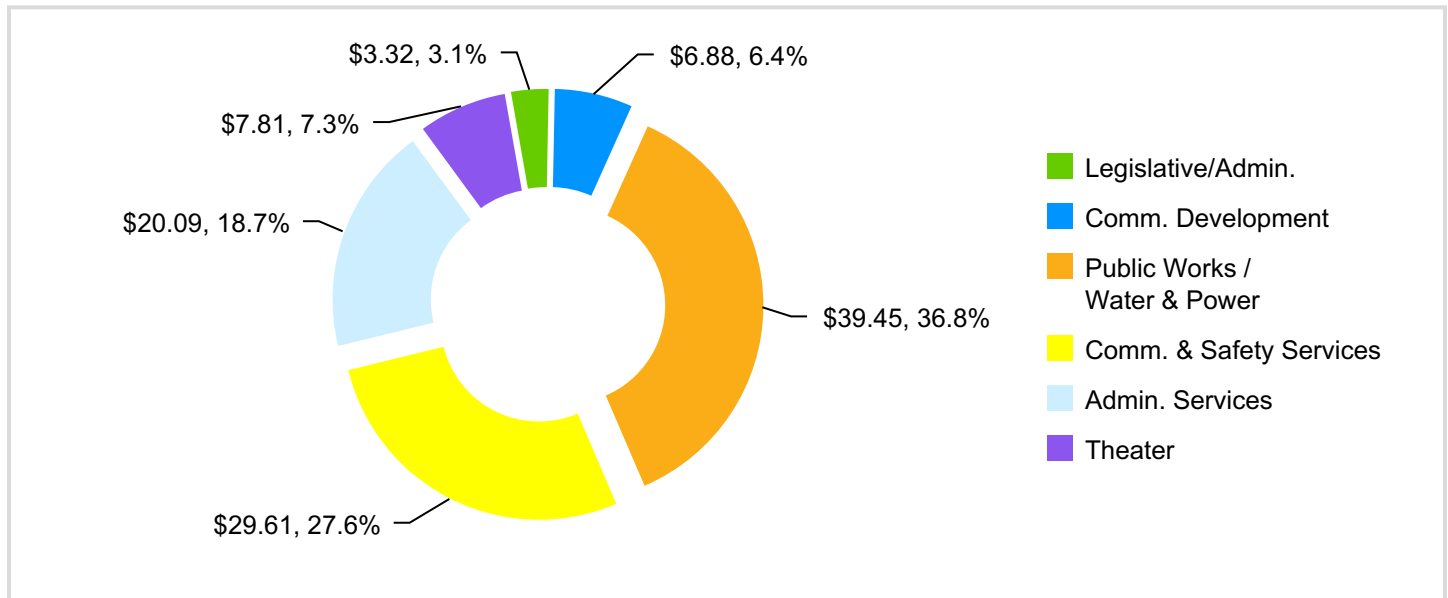
² Operating position is estimated by deducting capital outlay-related revenues and expenses from all funds, for general analysis.

³ Includes capital equipment and CIP projects.

Figure 7 illustrates the composition of operating and capital equipment expenditures by department budget amounts (in millions) and percentages in the overall Budget. This chart illustrates the emphasis on Community & Safety Services at 28%, which includes law enforcement services, along with Public Works / Water & Power at 37% for services such as maintenance of buildings, streets, trees, water operations, and the Electric Utility:

Figure 7

City Operating Expenditures and Capital Equipment Composition for FY 2022-23 (in millions and percentage)



Sources: Budget Data FY 2022-23

Significant changes in operations and maintenance items are highlighted in activity commentaries within the [Department Activity and Expenditures pages](#). Those programs reflecting notable changes from the previous Budget include the following:

Community Safety Division: The law enforcement contract with the L.A. County Sheriff's Department is the City's largest operational expenditure each year, claiming approximately 17% of the total operational budget. The agreement was carefully reviewed in an effort to identify any savings opportunities in this area. Contract service rate adjustments and the addition of a commercial truck enforcement (CTE) deputy and dedicated CTE vehicle resulted in a \$750K increase for [Police and Safety Services](#).

Department of Public Works / Water & Power: The City Council considered and approved a four-year contract for landscaping services in FY 2021-22, which resulted in additional expenditure projections of \$790K in the [Median and Parkways Maintenance cost center](#) for FY 2022-23.

Communications Division: The [Communications Division](#) will see a \$280K increase in costs associated with brochures, calendars, and postage expenses in support of the reopening of various City facilities and restoration of programming and services.

Theater Department: Unlike the previous fiscal year due to mandatory closure as a result of the COVID-19 pandemic, the [Theater Department](#) planned a full season of performances for FY 2022-23 and anticipated increases in facility rentals for special events such as weddings and community group gatherings. Consequently, Theater operations will experience an increase of approximately \$1.7M in department-wide expenditures supporting not only performance programming, but rental and City sponsored events as well.

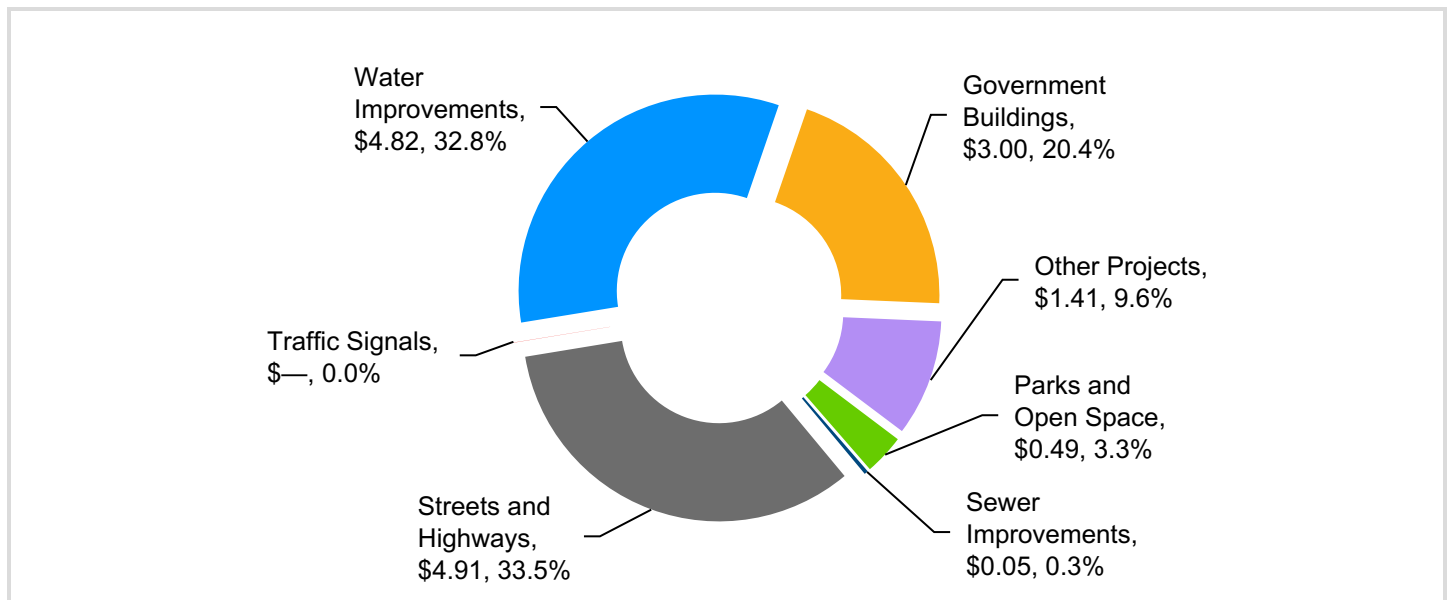
CAPITAL IMPROVEMENT PROGRAM (CIP)

The Budget includes CIP funding of \$14.7M for projects that are mainly focused on one-time improvements throughout the community. Efforts were made to identify and utilize one-time resources such as restricted and surplus revenues, fund balances, grants, reimbursements, and deferred revenue throughout the CIP to meet the objective of protecting unrestricted reserves wherever possible. As a result of these efforts, the CIP is funded through a combination of restricted and/or one-time revenues of \$10.6M, restricted reserves of \$2.5M, and General Fund transfers of \$1.6M, which can be reviewed in the [CIP fund source pages](#).

Figure 8 shows the composition of the CIP by Activity Classification, including amounts and percentages from the total program, with the top four priorities shown as Water Improvements (33%), Streets and Highways (34%), Government Buildings (20%), and Other Projects (9%):

Figure 8

Capital Improvement Program (CIP) Composition by Classification for FY 2022-23 (in millions and percentage)



Sources: Budget Data FY 2022-23

[Government Buildings](#) budgets \$3.0M funded through a combination of General Fund resources along with restricted revenues and reserves. The City was awarded the Shuttered Venue Operators Grant (SVOG) funding of approximately \$4.2M, which was received and used to offset direct Theater Department expenses in the General Fund in accordance with the grant's restrictions. The resulting savings of \$4.2M in General Fund operations were transferred to the [CCPA Endowment Fund](#) and reserved for CIP use, which is planned for use in FY 2022-23 on the CCPA Roof Replacement (\$1.5M, Project #12706) and Pro-Tower Safety Upgrades (\$250K, Project #23201). Measure "A" restricted reimbursements provide partial funding (\$235K) for the Cerritos Park East California Room Improvements (Project #23202), and General Fund transfers cover the remaining \$1M in various projects in the Government Buildings category.

The [Other Projects](#) classification includes the [Proposed Mixed-Use/Residential Infill Development](#) funding (\$1M, Project #21701) for the future development of affordable housing in the City of Cerritos, in accordance with State housing law. Specifically, the project encumbers an additional \$1M of the restricted [Housing Asset Fund](#) reserves. Consequently, the encumbrance will again appear as an expense in the fund balance for FY 2022-23, but will remain encumbered in the reserves until the project is completed, transferred, or canceled. The Residential Pine Tree Reforestation Program (Project #20702) continues and will be funded by Street Fund Reimbursements (\$380K) from Metro STPL and CRRSAA-HIP in FY 2022-23.

[Parks and Open Space](#) improvements include \$490K for various projects throughout the community, most of which will be funded by the Measure "A" reimbursements for the Heritage Park Island and Lake Improvements (\$250K, Project #23101), Heritage Park Play Island Equipment Replacement (\$100K, Project #23102), and Skate Park Refurbishment (\$75K, Project #23103).

[Sewer Improvements](#) include only the Rehabilitation / Replacement of Dewatering Stations project (\$50K, Project #19602) in FY 2022-23, which is utilizing restricted Measure "W" revenues.

The [Streets and Highways](#) activity allocates \$4.9M to various projects, of which \$4.7M originates from restricted and reimbursement funding. The remaining \$180K is covered through General Fund transfers. Classification highlights include Residential Street Rehabilitation (\$1.2M, Project #14088), Del Amo Blvd. Bridge Replacement (\$1.2M, Project #13715), Metro Intersection Hot Spots (\$1.5M, Project #19301), CDBG-Funded ADA Curb Ramps (\$300K, Project #20303), and Dumont Avenue Rehabilitation (\$550K, Project #23301).

The [Water Improvements](#) activity, which also includes Reclaimed Water improvements, has a combined budget of \$4.8M using deferred, enterprise, and restricted revenues. The C-5 Water Well project (Project #17197) utilizes \$1.8M in deferred revenue from a WRD legal settlement, and funding from Measure "W" covers the cost of the NPDES Implementation Program (\$115K, Project #17007), Groundwater Remediation at the Civic Center (\$150K, Project #17199), and the Regional Stormwater Capture Facility (\$2.2M, Project #22505). Water Fund and Reclaimed Water Fund revenues of \$530K cover the remaining projects in the Water Improvements classification.

The [American Rescue Plan Act](#) (ARPA) funding of approximately \$6.3 M was reassigned from direct CIP use to the General Fund through a transfer in FY 2021-22 and used to offset Police and Safety Services expenditures related to the Los Angeles Sheriff's Department contract in accordance with the U.S. Department of the Treasury final rule for use of these Federal funds. Consequently, any resulting savings in General Fund operations is made available for unrestricted use, including for one-time use on various projects listed throughout the CIP.

SUCCESSOR AGENCY TO THE CERRITOS REDEVELOPMENT AGENCY (SUCCESSOR AGENCY)

The agreement between the Successor Agency and the California State Department of Finance (DOF) provides a total of \$67 million in loan repayments upon completion of the payment schedule in 2028. For FY 2022-23, the settlement agreement provides a total of \$4.1M in principal loan repayment and \$445K in interest revenue to the City. Per the agreement, \$830K of the principal is restricted for the facilitation of affordable housing and as such, is deposited into the Housing Asset Fund.

In accordance with previous City Council direction, \$861K of the principal is budgeted as a transfer out of the General Fund to the [Electric Utility Fund](#) for annual debt service on the Magnolia Power Project bond. The projected reimbursement revenue for the Successor Agency is \$15.9M, which are funds set aside for the reimbursement of enforceable obligations of the former Cerritos Redevelopment Agency (CRA).

For historical perspective, the City negotiated with DOF to purchase all properties that were owned by the former CRA for a total of \$11M in the final agreement. When the payment was made in January 2017, the City acquired substantial assets in property that include all of the Cerritos Towne Center (89.2 acres), Lincoln Station (8.1 acres), Jaguar / Land Rover dealership (2 acres) and the Lamar / Kia dealership (4.5 acres). Additionally, the CCPA and the aforementioned property located at 12616 183rd Street were included on the list of assets acquired by the City.

The purchase also included acquisition of the former CRA portion of the ground rent, which has an estimated value of \$90 million through the year 2087. Further, an independent real estate consultant estimated the total value of the properties to be \$2.72 billion at the expiration of their current ground leases. The result of these negotiations strengthened the City's asset holdings and long-term financial security to ensure Cerritos remains a premiere community in Southern California for many years to come.

RESERVES

The City's reserves remain healthy, despite the multi-year fiscal challenges brought on by the COVID-19 pandemic. At the conclusion of FY 2022-23, and in consideration of the budget presented herein, it is estimated that the City's spendable reserves, less receivables, will be approximately \$129.5M (all funds). Of that, the General Fund estimated spendable reserves, less receivables, is projected to grow to \$84.5M, an increase of \$5M from last year's year-end estimate. As General Fund reserves are unrestricted, they are available for any purpose deemed appropriate by the City Council.

The balance of General Fund loans to the Enterprise Funds is projected to reach \$(49.6)M combined, by the end of FY 2022-23, as summarized below:

- \$(12.6)M (Sewer)
- \$(10.2)M (Water)
- \$(24.3)M (Electric Utility)
- \$(2.6)M (Electric Utility-Debt Service)

In consideration of the City's balanced operating budget position and substantial General Fund reserves, the City Council has the ability to modify its Budget priorities in order to meet the needs of the Cerritos community.

CONCLUSION

As the City anticipates a strong recovery from two years of COVID-19 pandemic-driven challenges, we look forward to restoring the hallmark programs and services of this great community. This Budget is crafted to achieve that goal, by ensuring that expenditures are below projected revenues and available resources at the time it was developed for review and consideration of the Cerritos City Council. Further, this Budget protects and grows General Fund reserves in order to provide the City Council with opportunities to respond appropriately to changing economic conditions, while continuing to provide both core and hallmark City services for the Cerritos community.

As the continuing and prevailing statement of the City's response to the COVID-19 pandemic crisis and the bright future ahead, the preparation of the Budget would simply not be possible without the wisdom and guidance of the City Council. Indeed, it is because of this strong leadership that the City remains financially secure with the ongoing ability to provide the Cerritos community with premiere public safety services, reliable infrastructure, and beautiful parks and facilities.

The willingness of the community to work towards the common goal of protecting the long-term interests of the City remains its most valuable asset. The leadership of the City Council, in concert with the community's commitment to sustaining the health and welfare of our great City, provides a strong foundation upon which the past, present, and future successes of Cerritos are built. It continues to be my great honor to serve as your City Manager with a spirit of anticipation for a better future as we move into a year of promise and success for the City of Cerritos.

Respectfully Submitted,



Art Gallucci
City Manager

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DEVELOPING A BUDGET

The budget is one of the most important annual considerations of the Cerritos City Council because it provides the framework for programs and services that affect the community directly. It incorporates the proposed operating activities for the upcoming fiscal year along with the City's five-year Capital Improvement Program (CIP). In a continuing era of limited financial resources, the budget process is the principal way in which the City develops plans to meet its requirements and match its goals using those resources. More importantly, it is the organization's best opportunity to review its operation and to evaluate carefully the effectiveness and success of its activities.

The Budget allocates resources on a program basis within all City departments utilizing line item control, based on work program objectives. The budget development and monitoring processes are year-round activities due to their significance and magnitude. These processes follow a similar sequence and format each fiscal year, as outlined below:

July: Implementation of the Adopted Budget

The Budget Office, under the Director of the Administrative Services Department, finalizes the budget documents for publication through print and digital media and implements the adopted budget within the City's financial systems.

August - October: Review and Refinement of the Budget Process

The Budget Office reviews and refines budget documents, policies, and procedures in preparation for the upcoming budget development process and monitors city-wide procurement efforts year-round to ensure policy compliance.

November - December: Preparation for the Annual Budget Process

The City Manager and the Budget Manager review budget information, priorities, and determine a budget calendar.

January - February: Mid-Year Review and New Fiscal Year Proposals

Each department prepares a detailed status report of the fiscal year-to-date and year-end estimates of expenditure and revenue projections in a Mid-Year review. Each department also prepares and submits proposals for the next fiscal year, including revenues and requests for operational expenditures, equipment, and CIP projects. Revenues are typically projected by the responsible project manager, division, or department director.

March: Preliminary Budget Analysis and Evaluation

Following the City Manager's review of year-end estimates and new proposals from all departments, Mid-Year budget adjustments and new fiscal year proposals are measured against the anticipated needs of the City and the accomplishments for the previous and current fiscal years. Priorities are evaluated for determining funding levels of various operations, equipment, and CIP, particularly within the context of projected revenues. The City Manager directs Mid-Year adjustments and a Preliminary Budget for the new fiscal year.

April: Preliminary Budget Document Preparation

After the City Manager determines a budget proposal that will provide adequate municipal services, necessary support operations, and a CIP in the most cost effective manner, the Budget Office begins document preparation of the Preliminary Budget along with an executive summary analysis for the City Manager's Budget Message. The Finance Division provides the Budget Office with fund allocations, transfers, and reserve estimates for the Preliminary Budget document and its executive summary.

May: Preliminary Budget Submittal to City Council

Under direction from the City Manager, the Budget Office prepares and presents a comprehensive budget proposal to the City Council in a study session format for consideration, discussion, and direction. After receiving instruction from the City Council, staff adjusts the proposed budget accordingly in preparation for its adoption and implementation.

June: Budget Adoption

A balanced preliminary budget is formally submitted to the City Council for adoption at a publicly noticed Budget Hearing at a Regular Meeting of the Cerritos City Council in accordance with the Cerritos Charter.

The process of developing a budget is complex and requires a significant commitment of time and thoughtful consideration. Its preparation and subsequent review and consideration by the City Council provide direction for the upcoming year's activities to meet the needs of the community in a fiscally responsible manner.

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City of Cerritos

Financial Program: 2022-2023

**Summary and Statements of
Fund Balances and Reserves**

-- ESTIMATED --
SUMMARY OF FUNDS AND ESTIMATED BALANCES
FISCAL YEAR 2022-2023

CITY GOVERNMENTAL FUNDS / INTERNAL SERVICE FUND	Beginning Balance	Revenues	Expenditures	Surplus/ (Shortfall)	Fund Transfer	Ending Balance	Loan/ (Receivable)	Estimated Balance
GENERAL FUNDS								
110 General Fund	171,154,434	86,703,738	(75,622,619)	11,081,119	(7,111,925)	175,123,628	(90,582,719)	84,540,909
112 CCPA Endowment Fund	12,250,715	215,082	—	215,082	(1,750,000)	10,715,797	—	10,715,797
113 Earthquake Fund	3,577,174	51,000	—	51,000	115,920	3,744,094	—	3,744,094
114 Business License Software Fund	158,357	31,000	—	31,000	—	189,357	—	189,357
115 Art in Public Places Fund	533,525	171,000	(120,000)	51,000	(30,000)	554,525	—	554,525
116 General Plan Update Fund	399,111	77,500	—	77,500	—	476,611	—	476,611
TOTAL GENERAL FUND	188,073,316	87,249,320	(75,742,619)	11,506,701	(8,776,005)	190,804,012	(90,582,719)	100,221,293
SPECIAL REVENUE FUNDS								
210 RMRA Fund	456,911	999,131	—	999,131	(1,000,000)	456,042	—	456,042
211 Street Improvement Fund	132,057	4,454,785	(4,088,702)	366,083	(360,083)	138,057	—	138,057
213 Drainage Fund	—	2,600	(17,074)	(14,474)	14,474	—	—	—
215 SB 821 Fund	—	25,000	—	25,000	(25,000)	—	—	—
216 AQMD Fund	606,577	64,000	(58,938)	5,063	—	611,639	—	611,639
217 Measure "R" Fund	59,433	760,590	(759,590)	1,000	—	60,433	—	60,433
218 Proposition "A" Fund	1,376,057	1,339,010	(1,000,000)	339,010	—	1,715,067	—	1,715,067
219 Proposition "C" Fund	424,764	1,027,790	(800,000)	227,790	—	652,554	—	652,554
220 Measure "M" Fund	—	867,370	(150,000)	717,370	(717,370)	—	—	—
231 Measure "A" Fund	—	660,000	—	660,000	(660,000)	—	—	—
232 Measure "W" Fund	322,743	3,149,500	—	3,149,500	(2,523,000)	949,243	—	949,243
241 AD#6 Fund	104,469	130,200	(100,000)	30,200	—	134,669	—	134,669
242 Los Coy. Lighting District Fund	—	98,600	(1,628,004)	(1,529,404)	1,529,404	—	—	—
262 Local Law Enforce. Grant Fund	—	—	—	—	—	—	—	—
264 COPS SB 3229 Grant Fund	—	110,000	—	110,000	(110,000)	—	—	—
266 Environmental Fund	—	86,170	—	86,170	(86,170)	—	—	—
269 American Rescue Plan Fund	—	—	—	—	—	—	—	—
280 City Housing Asset Fund	20,264,416	1,273,770	(80,000)	1,193,770	(1,000,000)	20,458,186	(10,240,955)	10,217,231
290 CDBG Fund	—	295,000	—	295,000	(295,000)	—	—	—
TOTAL SPECIAL REVENUE FUNDS	23,747,427	15,343,516	(8,682,308)	6,661,209	(5,232,745)	25,175,890	(10,240,955)	14,934,935
CAPITAL PROJECT FUND								
410 Mun. Improvement Fund	—	412,810	(9,809,280)	(9,396,470)	9,396,470	—	—	—
TOTAL CAPITAL PROJECT FUND	—	412,810	(9,809,280)	(9,396,470)	9,396,470	—	—	—
INTERNAL SERVICE FUND								
620 Equip. Replacement Fund	10,546,201	140,800	(1,369,330)	(1,228,530)	1,228,530	10,546,201	—	10,546,201
TOTAL INTERNAL SERVICE FUND	10,546,201	140,800	(1,369,330)	(1,228,530)	1,228,530	10,546,201	—	10,546,201
TOTAL CITY GOVERNMENTAL FUNDS / INTERNAL SERVICE FUND	222,366,944	103,146,446	(95,603,537)	7,542,910	(3,383,750)	226,526,103	(100,823,674)	125,702,429
CITY ENTERPRISE FUNDS								
214 Sewer Fund	—	96,450	(1,042,201)	(945,751)	50,000	(895,751)	895,751	—
510 Water Fund	2,643,190	14,094,530	(16,701,940)	(2,607,410)	2,473,000	2,508,780	—	2,508,780
550 Reclaimed Water Fund	1,362,412	1,081,500	(1,166,853)	(85,353)	—	1,277,059	—	1,277,059
570 Electric Utility Fund	—	5,535,501	(7,324,339)	(1,788,838)	860,750	(928,088)	928,088	—
TOTAL CITY ENTERPRISE FUNDS	4,005,602	20,807,981	(26,235,333)	(5,427,352)	3,383,750	1,962,000	1,823,839	3,785,839
GRAND TOTAL	226,372,546	123,954,427	(121,838,870)	2,115,558	—	228,488,103	(98,999,835)	129,488,268

The 'Summary of Fund and Estimated Balances' and subsequent 'Statements of Fund Balances and Reserves' are prepared by the Finance Division, with year-end Estimates reflecting updates to the Budget based on audited and published ACFR activity. The Estimated and Projected data may not include possible internal revisions to overhead calculations.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: GENERAL FUND
CODE: 110
TYPE: GENERAL FUND

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROJECTED
BEGINNING BALANCE (July 1)	155,707,439	157,224,567	159,828,526	165,980,340	171,154,434
REVENUES	72,504,295	70,296,690	81,314,818	86,727,050	86,703,738
TOTAL FUNDS AVAILABLE	228,211,734	227,521,257	241,143,344	252,707,390	257,858,172
EXPENDITURES					
Operating Expenditures:					
Legislative & Administrative	1,790,890	3,071,944	2,446,576	2,635,802	2,378,270
Community Development	4,002,842	5,142,559	4,778,460	4,862,306	4,940,038
Public Works	12,973,386	12,373,638	13,730,310	14,650,553	15,360,850
Community & Safety Services	25,233,008	23,598,336	26,065,622	26,731,013	29,612,547
Administrative Services	11,972,098	10,183,294	13,035,529	13,143,799	15,517,684
Performing Arts	6,932,283	2,019,584	4,869,450	4,789,272	7,813,230
Capital Outlay	442,881	54,744	—	—	—
Labor Contingency	—	—	—	—	—
TOTAL EXPENDITURES	63,347,388	56,444,099	64,925,947	66,812,745	75,622,619
TRANSFERS					
Other Sources and (Uses) of Funds					
CCPA Trust Fund	—	—	—	(4,200,000)	—
Earthquake Fund	(115,920)	(115,920)	(115,920)	(115,920)	(115,920)
Art in Public Places Fund	—	109,092	—	—	—
Street Improvement Fund	(2,734,456)	(2,379,105)	(2,256,074)	(3,943,436)	(2,864,197)
Los Coyotes Lighting Fund	(1,203,432)	(1,176,784)	(1,244,038)	(1,492,930)	(1,529,404)
AQMD Fund	—	—	—	—	—
Drainage Fund	(10,373)	(13,862)	(9,381)	(13,993)	(14,474)
Measure M Fund	200,000	—	—	(82,106)	(32,630)
Measure W Fund	—	—	(65,000)	—	—
COPS SB 3229 Fund	155,948	156,727	100,000	100,000	110,000
Housing Asset Fund	—	—	—	—	—
CDBG Fund	—	—	—	(448,764)	—
Electric Utility Fund	(859,131)	(858,819)	(858,820)	(857,850)	(860,750)
Environmental Fund	29,427	26,403	26,100	26,997	86,170
American Rescue Plan Fund	—	—	(6,271,600)	6,271,600	—
Equipment Replacement Fund	—	—	(872,600)	(916,165)	(1,228,530)
Municipal Improvement Fund	(3,101,842)	(844,549)	—	(9,042,644)	(662,190)
SB 821 Fund	—	—	—	(25,000)	—
TOTAL TRANSFERS	(7,639,779)	(5,096,817)	(11,567,333)	(14,740,211)	(7,111,925)
ENDING BALANCE (JUNE 30)	157,224,567	165,980,341	164,650,064	171,154,434	175,123,628
Successor Agency- Loan Revenues ⁴	—	—	(3,203,274)	(3,203,274)	(3,319,286)
Less Loan-Successor Agency	(45,560,123)	(43,322,739)	(40,608,027)	(40,608,027)	(37,644,531)
Less Loan-Long Term Note	—	—	—	—	—
Less Loan-Sewer Fund	(9,809,998)	(10,834,494)	(11,311,259)	(11,664,370)	(12,560,121)
Less Loan-Water Fund	(9,929,980)	(10,178,230)	(9,929,980)	(10,178,229)	(10,178,229)
Less Loan-Elec. Utility	(22,344,311)	(22,902,919)	(23,361,904)	(23,384,620)	(24,312,707)
Less Loan-Elec. Utility-Debt Service	(2,505,214)	(2,567,845)	(2,505,214)	(2,567,844)	(2,567,844)
GEN. FUND-EST. RESERVE	67,074,941	76,174,114	73,730,406	79,548,070	84,540,910

The General Fund is the primary governmental fund with unrestricted operating expenditures and revenues.

⁴ Budgets prior to FY 2021-22 calculated Successor Agency loan repayments as loan balance reductions only. This loan revenue offset allows for the principal repayment to show as revenue to facilitate understanding of changes in net fund balances and recognize cash inflows for planning purposes.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: CCPA ENDOWMENT FUND
CODE: 112
TYPE: GENERAL FUND

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROJECTED
BEGINNING BALANCE (July 1)	9,471,752	9,673,400	8,789,483	8,690,411	12,250,715
REVENUES	201,648	123,134	185,000	215,082	215,082
TOTAL FUNDS AVAILABLE	9,673,400	9,796,534	8,974,483	8,905,493	12,465,797
EXPENDITURES					
Arts Education Program Expense	—	—	—	—	—
CAPITAL PROJECTS:					
Government Buildings	—	—	—	—	—
TOTAL EXPENSES	—	—	—	—	—
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) General Fund	—	—	—	4,200,000	—
From/(To) Municipal Improvement Fund	—	(1,106,123)	(850,000)	(854,779)	(1,750,000)
TOTAL TRANSFERS	—	(1,106,123)	(850,000)	3,345,221	(1,750,000)
ENDING BALANCE-Arts Education	12,761	12,761	12,761	12,761	12,761
ENDING BALANCE-Improvements (SVOG)⁵	—	—	—	3,345,221	1,595,221
ENDING BALANCE-Trust Fund	9,660,640	8,677,651	8,111,723	8,892,733	9,107,815
ENDING BALANCE (June 30)	9,673,401	8,690,412	8,124,484	12,250,715	10,715,797

The CCPA Endowment Fund was established to receive donations and defray expenses related to Cerritos Center for the Performing Arts.

⁵ The Shuttered Venue Operators Grant (SVOG) funding of approximately \$4.2 M was received and used to offset direct Theater Department expenses in the General Fund from FY 2020-21 to FY 2021-22 in accordance with the grant's restrictions and expenditure deadlines. The resulting savings of \$4.2 M in General Fund operations were transferred to the CCPA Endowment Fund in FY 2021-22 and reserved for Capital Improvement Program use, such as the roof replacement at Cerritos Center for the Performing Arts.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: EARTHQUAKE PREPAREDNESS FUND
CODE: 113
TYPE: GENERAL FUND

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROJECTED
BEGINNING BALANCE (July 1)	3,102,365	3,273,213	3,434,132	3,416,254	3,577,174
REVENUES	54,928	27,122	45,000	45,000	51,000
TOTAL FUNDS AVAILABLE	3,157,293	3,300,335	3,479,132	3,461,254	3,628,174
TRANSFERS					
Other Sources and (Uses) of Funds					
Transfer from General Fund	115,920	115,920	115,920	115,920	115,920
TOTAL TRANSFERS	115,920	115,920	115,920	115,920	115,920
ENDING BALANCE (June 30)	3,273,213	3,416,255	3,595,052	3,577,174	3,744,094

The Earthquake Preparedness Fund provides a contingency fund in which the City makes annual contributions in lieu of earthquake insurance.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: BUSINESS LICENSE SOFTWARE FUND
CODE: 114
TYPE: GENERAL FUND

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROJECTED
BEGINNING BALANCE (July 1)	65,504	110,001	140,521	147,357	158,357
REVENUES	44,497	37,356	30,520	31,000	31,000
TOTAL FUNDS AVAILABLE	110,001	147,357	171,041	178,357	189,357
EXPENDITURES					
Operating Expenditures:					
Community Development	—	—	—	20,000	—
Administrative Services	—	—	—	—	—
TOTAL EXPENDITURES	—	—	—	20,000	—
ENDING BALANCE (June 30)	110,001	147,357	171,041	158,357	189,357

The Business License Software Update fund was established to provide funding for needed improvements to the City's business license software program. Funding for the update is derived from a dedicated fee that is part of the Business License application fee. The fee ranges from \$2.00 to \$20.00 depending on the type of business license and was implemented in 2017.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: ART IN PUBLIC PLACES FUND
CODE: 115
TYPE: GENERAL FUND

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROJECTED
BEGINNING BALANCE (July 1)	1,104,013	1,326,898	1,182,808	1,189,085	533,525
REVENUES	222,885	87,101	167,000	161,207	171,000
TOTAL FUNDS AVAILABLE	1,326,898	1,413,999	1,349,808	1,350,292	704,525
EXPENDITURES					
Operating Expenditures:					
Artwork Maintenance	—	88,409	120,000	161,767	120,000
Capital Projects:					
Other Expenses	—	—	—	—	—
Other Projects	—	—	—	—	—
TOTAL EXPENDITURES	—	88,409	120,000	161,767	120,000
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) Municipal Improvement Fund	—	(27,416)	(160,000)	(655,000)	(30,000)
From/(To) General Fund	—	(109,092)	—	—	—
TOTAL TRANSFERS	—	(136,508)	(160,000)	(655,000)	(30,000)
ENDING BALANCE (June 30)	1,326,898	1,189,082	1,069,808	533,525	554,525

The Art in Public Places Fund was established to implement the placement, installation, and maintenance of artwork at various public locations throughout the City.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: GENERAL PLAN UPDATE FUND
CODE: 116
TYPE: GENERAL FUND

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROJECTED
BEGINNING BALANCE (July 1)	184,190	253,532	331,036	321,611	399,111
REVENUES	69,342	68,075	77,500	77,500	77,500
TOTAL FUNDS AVAILABLE	253,532	321,607	408,536	399,111	476,611
EXPENDITURES					
Operating Expenditures:	—	—	—	—	—
TOTAL EXPENDITURES	—	—	—	—	—
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) General Fund	—	—	—	—	—
TOTAL TRANSFERS	—	—	—	—	—
ENDING BALANCE (June 30)	253,532	321,607	408,536	399,111	476,611

The General Plan Update fund was established to provide funding for the State-mandated General Plan Update. Funding for the update is derived from a 17.5% fee that is applied to City planning permit fees.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: RMRA FUND
CODE: 210
TYPE: SPECIAL REVENUE FUNDS

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROJECTED
BEGINNING BALANCE (July 1)	52,581	746,224	313,094	1,058,780	456,911
REVENUES	886,914	935,958	991,131	998,131	999,131
TOTAL FUNDS AVAILABLE	939,495	1,682,182	1,304,225	2,056,911	1,456,042
EXPENDITURES					
Capital Projects	—	—	—	—	—
TOTAL EXPENDITURES	—	—	—	—	—
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) Municipal Improvement Fund	(193,271)	(623,402)	(1,000,000)	(1,600,000)	(1,000,000)
From/(To) Street Fund	—	—	—	—	—
TOTAL TRANSFERS	(193,271)	(623,402)	(1,000,000)	(1,600,000)	(1,000,000)
ENDING BALANCE (June 30)	746,224	1,058,780	304,225	456,911	456,042

The Road Repair and Accountability Act (SB 1) was passed by the California legislature and approved by the Governor in 2017 to address California's significant funding shortfall to maintain and improve the state's transportation infrastructure network. SB 1 revenues are derived from taxes and fees that are distributed to local jurisdictions through an allocation formula. This restricted fund reflects the allocations to the City of Cerritos that are used to offset qualifying operational programs and projects in the Capital Improvement Program.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: STREET IMPROVEMENT FUND
CODE: 211
TYPE: SPECIAL REVENUE FUNDS

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROJECTED
BEGINNING BALANCE (July 1)	217,826	230,041	194,616	(470,589)	132,057
REVENUES	1,259,869	1,429,512	3,075,360	2,837,880	4,454,785
TOTAL FUNDS AVAILABLE	1,477,695	1,659,553	3,269,976	2,367,291	4,586,842
EXPENDITURES					
Operating Expenditures:					
Legislative & Administrative	174,198	167,893	177,734	191,957	178,704
Public Works	3,095,332	2,481,219	2,915,796	3,345,634	3,273,645
Administrative Services	565,348	522,338	566,424	540,079	636,353
Capital Projects:					
Streets and Highways	469,258	—	—	—	—
Traffic Signals	—	—	—	—	—
TOTAL EXPENDITURES	4,304,136	3,171,450	3,659,954	4,077,670	4,088,702
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) General Fund	2,734,456	2,379,105	2,256,074	3,943,436	2,864,197
From/(To) RMRA Fund	193,271	—	—	—	—
From/(To) Measure "M" Fund	200,000	—	—	—	—
From/(To) SB 821 Fund	—	—	—	—	—
From/(To) Prop "C" Fund	—	—	—	—	—
From/(To) CDBG Fund	(71,245)	71,245	—	—	—
From/(To) American Rescue Plan Fund	—	—	528,000	—	—
From/(To) Municipal Improvement Fund	—	(1,409,042)	(2,193,480)	(2,101,000)	(3,224,280)
From/(To) Reclaimed Water Fund	—	—	—	—	—
TOTAL TRANSFERS	3,056,482	1,041,308	590,594	1,842,436	(360,083)
ENDING BALANCE - Highway Users Tax	—	—	—	—	—
ENDING BALANCE - Trash Set-Aside	230,041	96,057	200,616	132,057	138,057
ENDING BALANCE (June 30)	230,041	(470,589)	200,616	132,057	138,057

The Street Improvement Fund is a restricted fund containing dedicated street-related revenues such as Surface Transportation Program - Local and Highway Users Tax. Funds are required to be used for street maintenance and improvement projects.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: DRAINAGE FUND
CODE: 213
TYPE: SPECIAL REVENUE FUNDS

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROJECTED
BEGINNING BALANCE (July 1)	—	—	—	—	—
REVENUES	3,298	2,486	6,000	1,300	2,600
TOTAL FUNDS AVAILABLE	3,298	2,486	6,000	1,300	2,600
EXPENDITURES					
Operating Expenditures:					
Legislative & Administrative	444	537	568	613	571
Public Works	11,785	14,141	13,002	12,953	14,468
Administrative Services	1,442	1,670	1,811	1,727	2,035
TOTAL EXPENDITURES	13,671	16,348	15,381	15,293	17,074
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) General Fund	10,373	13,862	9,381	13,993	14,474
TOTAL TRANSFERS	10,373	13,862	9,381	13,993	14,474
ENDING BALANCE (June 30)	—	—	—	—	—

The Drainage Fund includes drainage fee revenues, and is used to fund storm drain related expenditures.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: SB 821 FUND
CODE: 215
TYPE: SPECIAL REVENUE FUNDS

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROJECTED
BEGINNING BALANCE (July 1)	—	—	—	(25,000)	—
REVENUES	—	97,002	25,000	25,000	25,000
TOTAL FUNDS AVAILABLE	—	97,002	25,000	—	25,000
EXPENDITURES					
Operating Expenditures:					
Public Works	—	—	—	—	—
Community & Safety Services	—	—	—	—	—
Administrative Services	—	—	—	—	—
Capital Projects:	—	—	—	—	—
TOTAL EXPENDITURES	—	—	—	—	—
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) General Fund	—	—	—	25,000	—
From/(To) Municipal Improvement Fund	—	(122,002)	(25,000)	(25,000)	(25,000)
From/(To) Street Improvement Fund	—	—	—	—	—
TOTAL TRANSFERS	—	(122,002)	(25,000)	—	(25,000)
ENDING BALANCE (June 30)	—	(25,000)	—	—	—

TDA Article 3, or SB 821, the Bicycle and Pedestrian Facilities Program, is provided through the Transportation Development Act (TDA), funded through a ¼ cent of the general sales tax collected statewide. The SB 821 Fund is a restricted fund which receives revenue that is reserved for use on bicycle and pedestrian facilities. Eligible projects include sidewalks, bike paths, bike lanes, bike routes, and access ramps or curb cuts.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: AQMD FUND
CODE: 216
TYPE: SPECIAL REVENUE FUNDS

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROJECTED
BEGINNING BALANCE (July 1)	546,158	582,221	549,283	602,514	606,577
REVENUES	73,399	71,035	63,000	63,000	64,000
TOTAL FUNDS AVAILABLE	619,557	653,256	612,283	665,514	670,577
EXPENDITURES					
Operating Expenditures:					
Legislative & Administrative	—	—	—	—	—
Community Development	37,336	14,492	58,938	58,938	58,938
Public Works	—	—	—	—	—
Administrative Services	—	—	—	—	—
Capital Outlay:					
Vehicles	—	—	350,000	—	—
TOTAL EXPENDITURES	37,336	14,492	408,938	58,938	58,938
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) Municipal Improvement Fund	—	(36,250)	—	—	—
TOTAL TRANSFERS	—	(36,250)	—	—	—
ENDING BALANCE (June 30)	582,221	602,514	203,345	606,576	611,639

The AQMD Special Revenue Fund is a restricted fund which includes revenue received from the Air Quality Management District for air pollution mitigation efforts, such as transportation and ride-share programs and capital improvements.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: MEASURE "R" FUND
CODE: 217
TYPE: SPECIAL REVENUE FUNDS

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROJECTED
BEGINNING BALANCE (July 1)	—	58,167	—	58,433	59,433
REVENUES	604,197	636,421	665,020	666,020	760,590
TOTAL FUNDS AVAILABLE	604,197	694,588	665,020	724,453	820,023
EXPENDITURES					
Operating Expenditures:					
Legislative & Administrative	—	—	—	—	—
Public Works	546,030	636,155	665,020	665,020	759,590
Administrative Services	—	—	—	—	—
TOTAL EXPENDITURES	546,030	636,155	665,020	665,020	759,590
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) General Fund	—	—	—	—	—
TOTAL TRANSFERS	—	—	—	—	—
ENDING BALANCE (June 30)	58,167	58,433	—	59,433	60,433

Measure "R" was approved by the Los Angeles County electorate in 2008 to fund traffic relief and transportation upgrades. This fund reflects revenues received by the City of Cerritos that are used to offset direct program charges in the fund.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: PROPOSITION "A" FUND
CODE: 218
TYPE: SPECIAL REVENUE FUNDS

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROJECTED
BEGINNING BALANCE (July 1)	1,063,683	495,573	710,573	1,206,512	1,376,057
REVENUES	1,043,050	1,242,905	1,100,000	1,169,545	1,339,010
TOTAL FUNDS AVAILABLE	2,106,733	1,738,478	1,810,573	2,376,057	2,715,067
EXPENDITURES					
Operating Expenditures:					
Community Development	1,611,160	531,966	1,000,000	1,000,000	1,000,000
TOTAL EXPENDITURES	1,611,160	531,966	1,000,000	1,000,000	1,000,000
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) Prop C	—	—	—	—	—
TOTAL TRANSFERS	—	—	—	—	—
ENDING BALANCE (June 30)	495,573	1,206,512	810,573	1,376,057	1,715,067

The Proposition "A" Fund contains monies which are collected by Los Angeles County and earmarked for transportation-related projects. Twenty-five percent of all County-wide revenues are returned to cities for local transportation uses. Expenses attributed to transportation-related programming and projects are charged against this fund.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: PROPOSITION "C" FUND
CODE: 219
TYPE: SPECIAL REVENUE FUNDS

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROJECTED
BEGINNING BALANCE (July 1)	700,810	190,568	228,568	414,264	424,764
REVENUES	819,758	849,301	838,000	810,500	1,027,790
TOTAL FUNDS AVAILABLE	1,520,568	1,039,869	1,066,568	1,224,764	1,452,554
EXPENDITURES					
Operating Expenditures:					
Community Development	30,000	625,606	800,000	800,000	800,000
Capital Projects:					
Streets and Highways	1,300,000	—	—	—	—
TOTAL EXPENDITURES	1,330,000	625,606	800,000	800,000	800,000
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) Municipal Improvement Fund	—	—	—	—	—
From/(To) Street Improvement Fund	—	—	—	—	—
From/(To) Prop A	—	—	—	—	—
TOTAL TRANSFERS	—	—	—	—	—
ENDING BALANCE (June 30)	190,568	414,263	266,568	424,764	652,554

The Proposition "C" Fund contains the City's share of the one-half percent (1/2%) sales tax collected by Los Angeles County. Monies can be expended for bus system expansion projects, guideway system expansion projects, service quality and customer convenience projects, and mandated program projects. Expenses attributed to transportation-related programming and projects are charged against this fund.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: MEASURE "M" FUND
CODE: 220
TYPE: SPECIAL REVENUE FUNDS

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROJECTED
BEGINNING BALANCE (July 1)	49,045	408,646	457,608	408,283	—
REVENUES	687,751	726,371	753,611	759,611	867,370
TOTAL FUNDS AVAILABLE	736,796	1,135,017	1,211,219	1,167,894	867,370
EXPENDITURES					
Operating Expenditures:					
Legislative & Administrative	—	75,234	100,000	150,000	150,000
Public Works	—	773	—	—	—
Administrative Services	8,231	—	—	—	—
Capital Projects	119,919	—	—	—	—
TOTAL EXPENDITURES	128,150	76,007	100,000	150,000	150,000
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) Municipal Improvement Fund	—	(650,727)	(1,100,000)	(1,100,000)	(750,000)
From/(To) General Fund	(200,000)	—	—	82,106	32,630
From/(To) Street Fund	—	—	—	—	—
TOTAL TRANSFERS	(200,000)	(650,727)	(1,100,000)	(1,017,894)	(717,370)
ENDING BALANCE (June 30)	408,646	408,283	11,219	—	—

Measure "M" was approved by the Los Angeles County electorate in 2016 to provide funding for a variety of local and regional transportation infrastructure maintenance and improvements. Revenue is derived via a County-wide half cent sales tax and is distributed to local jurisdictions through an allocation formula. This restricted fund reflects the allocations to the City of Cerritos that are used to offset qualifying operational programs and projects in the Capital Improvement Program.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: MEASURE "A" FUND
CODE: 231
TYPE: SPECIAL REVENUE FUNDS

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROJECTED
BEGINNING BALANCE (July 1)	—	—	195,000	—	—
REVENUES	—	—	—	—	660,000
TOTAL FUNDS AVAILABLE	—	—	195,000	—	660,000
EXPENDITURES					
Operating Expenditures:					
Community Development	—	—	—	—	—
Administrative Services	—	—	—	—	—
Capital Projects:					
Parks and Open Spaces	—	—	—	—	—
TOTAL EXPENDITURES	—	—	—	—	—
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) Municipal Improvement Fund	—	—	—	—	(660,000)
TOTAL TRANSFERS	—	—	—	—	(660,000)
ENDING BALANCE (June 30)	—	—	195,000	—	—

Measure "A" was approved by the Los Angeles County electorate in 2016 to provide funding for a variety of local and regional park and open space improvements. Revenue is derived via a County-wide property tax increase of \$0.015 per square foot of building area. This fund reflects revenues received by the City of Cerritos that are reserved for the completion of improvement projects for the City's parks and open spaces.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: MEASURE "W" FUND
CODE: 232
TYPE: SPECIAL REVENUE FUNDS

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROJECTED
BEGINNING BALANCE (July 1)	—	—	85,000	306,243	322,743
REVENUES	—	965,858	2,880,800	1,141,500	3,149,500
TOTAL FUNDS AVAILABLE	—	965,858	2,965,800	1,447,743	3,472,243
EXPENDITURES					
Operating Expenditures:					
Community Development	—	—	—	—	—
Administrative Services	—	—	—	—	—
Capital Projects:					
Water Improvements	—	—	—	—	—
TOTAL EXPENDITURES	—	—	—	—	—
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) Sewer Fund	—	—	(50,000)	(50,000)	(50,000)
From/(To) Water Fund	—	(659,615)	(2,980,800)	(1,075,000)	(2,473,000)
From/(To) General Fund	—	—	65,000	—	—
TOTAL TRANSFERS	—	(659,615)	(2,965,800)	(1,125,000)	(2,523,000)
ENDING BALANCE (June 30)	—	306,243	—	322,743	949,243

Measure "W" was approved by the Los Angeles County electorate in 2018 for regional and municipal projects that improve water quality and help to increase regional water supply. Revenue is derived via a County-wide parcel tax increase of \$0.025 per square foot of impermeable space. This fund reflects revenues received by the City of Cerritos that are reserved for the completion of projects relating to water quality improvement.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: ASSESSMENT DISTRICT # 6 FUND
CODE: 241
TYPE: SPECIAL REVENUE FUNDS

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROJECTED
BEGINNING BALANCE (July 1)	17,737	19,814	19,964	79,319	104,469
REVENUES	102,077	159,505	100,150	125,150	130,200
TOTAL FUNDS AVAILABLE	119,814	179,319	120,114	204,469	234,669
EXPENDITURES					
Operating Expenditures:					
Legislative & Administrative	—	—	—	—	—
Community & Safety Services	—	—	—	—	—
Public Works	100,000	100,000	100,000	100,000	100,000
Administrative Services	—	—	—	—	—
TOTAL EXPENDITURES	100,000	100,000	100,000	100,000	100,000
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) General Fund	—	—	—	—	—
TOTAL TRANSFERS	—	—	—	—	—
ENDING BALANCE (June 30)	19,814	79,319	20,114	104,469	134,669

The AD #6 Maintenance District Fund contains revenues and maintenance expenditures related to the industrial area bounded by Bloomfield Avenue, 166th Street, Carmenita Road and the northern City limits. There are no restrictions on the use of these funds, which are used to offset City of Cerritos operational costs.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: LOS COYOTES LIGHTING DISTRICT
CODE: 242
TYPE: SPECIAL REVENUE FUNDS

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROJECTED
BEGINNING BALANCE (July 1)	—	—	—	—	—
REVENUES	98,612	98,612	98,600	98,600	98,600
TOTAL FUNDS AVAILABLE	98,612	98,612	98,600	98,600	98,600
EXPENDITURES					
Operating Expenditures:					
Legislative & Administrative	36,287	51,127	54,125	58,456	54,420
Public Works	1,147,988	1,065,203	1,116,022	1,368,605	1,379,797
Administrative Services	117,769	159,066	172,491	164,469	193,787
TOTAL EXPENDITURES	1,302,044	1,275,396	1,342,638	1,591,530	1,628,004
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) General Fund	1,203,432	1,176,784	1,244,038	1,492,930	1,529,404
TOTAL TRANSFERS	1,203,432	1,176,784	1,244,038	1,492,930	1,529,404
ENDING BALANCE (June 30)	—	—	—	—	—

The Los Coyotes Lighting and Landscaping District Fund is a restricted fund that recovers costs for street lighting and landscaping. Revenue is collected from Cerritos Towne Center tenants in accordance with contractual agreements.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: LOCAL LAW ENFORCEMENT BLOCK GRANT
CODE: 262
TYPE: SPECIAL REVENUE FUNDS

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROJECTED
BEGINNING BALANCE (July 1)	—	—	—	—	—
REVENUES	—	—	—	—	—
TOTAL FUNDS AVAILABLE	—	—	—	—	—
EXPENDITURES					
Operating Expenditures:					
Community & Safety Services	—	—	—	—	—
TOTAL EXPENDITURES	—	—	—	—	—
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) General Fund	—	—	—	—	—
From/(To) Municipal Improvement Fund	—	—	—	—	—
TOTAL TRANSFERS	—	—	—	—	—
ENDING BALANCE(June 30)	—	—	—	—	—

When utilized, this fund contains revenue from the Justice Assistance Grant, which enables local agencies to develop comprehensive approaches to eliminating crime and public nuisances. Revenues received are transferred to the General Fund to fund allowable expenditures, resulting in no expenditures being budgeted in the fund.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: COPS SB 3229 GRANT FUND
CODE: 264
TYPE: SPECIAL REVENUE FUNDS

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROJECTED
BEGINNING BALANCE (July 1)	—	—	—	—	—
REVENUES	155,948	156,727	100,000	100,000	110,000
TOTAL FUNDS AVAILABLE	155,948	156,727	100,000	100,000	110,000
EXPENDITURES					
Operating Expenditures:					
Public Works	—	—	—	—	—
Community & Safety Services	—	—	—	—	—
Administrative Services	—	—	—	—	—
TOTAL EXPENDITURES	—	—	—	—	—
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) General Fund	(155,948)	(156,727)	(100,000)	(100,000)	(110,000)
TOTAL TRANSFERS	(155,948)	(156,727)	(100,000)	(100,000)	(110,000)
ENDING BALANCE (June 30)	—	—	—	—	—

COPS SB 3229 Grant Fund was passed in 1996 to make grant funding available to cities and counties for law enforcement purposes. Available monies have been used to fund law enforcement personnel at the Los Cerritos Center through reimbursements to the General Fund.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: ENVIRONMENTAL FUND
CODE: 266
TYPE: SPECIAL REVENUE FUNDS

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROJECTED
BEGINNING BALANCE (July 1)	2,456	—	—	397	—
REVENUES	26,971	26,800	26,100	26,600	86,170
TOTAL FUNDS AVAILABLE	29,427	26,800	26,100	26,997	86,170
EXPENDITURES					
Operating Expenditures:					
Public Works	—	—	—	—	—
Community & Safety Services	—	—	—	—	—
Administrative Services	—	—	—	—	—
TOTAL EXPENDITURES	—	—	—	—	—
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) General Fund	(29,427)	(26,403)	(26,100)	(26,997)	(86,170)
TOTAL TRANSFERS	(29,427)	(26,403)	(26,100)	(26,997)	(86,170)
ENDING BALANCE (June 30)	—	397	—	—	—

This restricted fund includes revenues from environmentally-oriented grant programs and reimburses the General Fund for program related expenditures.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: AMERICAN RESCUE PLAN FUND
CODE: 269
TYPE: SPECIAL REVENUE FUNDS

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROJECTED
BEGINNING BALANCE (July 1)	—	—	—	—	—
REVENUES	—	—	—	6,271,600	—
TOTAL FUNDS AVAILABLE	—	—	—	6,271,600	—
EXPENDITURES					
Operating Expenditures:					
Public Works	—	—	—	—	—
Community & Safety Services	—	—	—	—	—
Administrative Services	—	—	—	—	—
TOTAL EXPENDITURES	—	—	—	—	—
TRANSFERS					
Other Sources and (Uses) of Funds ⁶					
From/(To) General Fund	—	—	6,271,600	(6,271,600)	—
From/(To) Street Improvement Fund	—	—	(528,000)	—	—
From/(To) Municipal Improvement Fund	—	—	(3,877,713)	—	—
TOTAL TRANSFERS	—	—	1,865,887	(6,271,600)	—
ENDING BALANCE (June 30)	—	—	1,865,887	—	—

As directed by the City Council in the FY 2021-22 Budget Resolution, this restricted fund was established to track emergency federal funding provided to the City by order of the American Rescue Plan Act of 2021 for the purposes of fiscal recovery from the COVID-19 pandemic. This fund reflects resources received by the City of Cerritos that are reserved for pandemic-driven revenue loss offsets.

⁶ The American Rescue Plan Act (ARPA) funding of approximately \$6.3 M will be completely received by June 30, 2022 and reassigned from Capital Improvement Program use to a General Fund transfer in FY 2021-22 to offset Police and Safety Services expenditures related to the Los Angeles Sheriff's Department contract in accordance with the U.S. Department of the Treasury final rule for use of these Federal funds. Any resulting savings in General Fund operations will be available for unrestricted use at the City Council's discretion.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: HOUSING ASSET FUND
CODE: 280
TYPE: SPECIAL REVENUE FUNDS

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROJECTED
BEGINNING BALANCE (July 1)	22,765,009	23,154,192	21,468,392	23,325,458	20,264,416
REVENUES	406,787	283,677	1,287,958	1,115,958	1,273,770
TOTAL FUNDS AVAILABLE	23,171,796	23,437,869	22,756,350	24,441,416	21,538,186
EXPENDITURES					
Operating Expenditures:					
Legislative & Administrative	—	28,131	20,000	20,000	20,000
Special Studies	—	77,888	75,000	147,000	50,000
Housing Services Programs	17,604	6,392	10,000	10,000	10,000
Senior Housing	—	—	—	—	—
TOTAL EXPENDITURES	17,604	112,411	105,000	177,000	80,000
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) Municipal Improvement	—	—	(4,000,000)	(4,000,000)	(1,000,000)
TOTAL TRANSFERS	—	—	(4,000,000)	(4,000,000)	(1,000,000)
ENDING BALANCE (June 30)					
	23,154,192	23,325,458	18,651,350	20,264,416	20,458,186
Successor Agency-Loan Revenues ⁷	—	—	800,818	800,818	829,822
Successor Agency Loan	11,390,031	10,830,685	10,152,007	10,152,007	9,411,133
CITY HOUSING ASSET FUND-EST. RESERVE	11,764,161	12,494,773	7,698,525	9,311,591	10,217,231
RESTRICTED RESERVES FOR PROJECTS:					
cp21701 - Proposed Mixed / Use Residential Infill Development	—	2,000,000	4,000,000	4,000,000	1,000,000
TOTAL RESTRICTED RESERVES	—	2,000,000	6,000,000	6,000,000	7,000,000

The Housing Asset Fund has been established to account for City transactions that were necessary during the dissolution of the former Cerritos Redevelopment Agency. The portion of the fund balance relating to the SERAF receivable is considered long term in nature and is not available for current expenditures.

⁷ Previous Budgets calculated the Successor Agency principal loan repayments as loan balance reductions only. This loan revenue offset allows for the principal repayment to show as revenue to facilitate understanding of changes in net fund balances and recognize cash inflows for planning purposes.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: COMMUNITY DEVELOPMENT BLOCK GRANT
CODE: 290
TYPE: SPECIAL REVENUE FUNDS

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROJECTED
BEGINNING BALANCE (July 1)	—	—	—	(448,764)	—
REVENUES	(3,108)	163,431	187,000	222,790	295,000
TOTAL FUNDS AVAILABLE	(3,108)	163,431	187,000	(225,974)	295,000
EXPENDITURES					
Capital Project					
Parks and Open Space	68,137	—	—	—	—
Government Buildings	—	—	—	—	—
Streets and Highways	—	—	—	—	—
TOTAL EXPENDITURES	68,137	—	—	—	—
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) General Fund	—	—	—	448,764	—
From/(To) Municipal Improvement	—	(540,950)	(187,000)	(222,790)	(295,000)
From/(To) Street Improvement Fund	71,245	(71,245)	—	—	—
TOTAL TRANSFERS	71,245	(612,195)	(187,000)	225,974	(295,000)
ENDING BALANCE (June 30)	—	(448,764)	—	—	—

The Community Development Block Grant Fund (CDBG) is a restricted fund that recovers costs for the removal of material and architectural barriers that restrict the mobility and accessibility of elderly or severely disabled persons to public facilities and improvements. Available monies are used for Americans with Disability Act (ADA) related improvements to playground equipment at City parks and other allowable improvement projects. CDBG is a federally funded reimbursement grant where expenditures must be incurred prior to the receipt of the revenues.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: MUNICIPAL IMPROVEMENT FUND
CODE: 410
TYPE: CAPITAL PROJECTS FUND

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROJECTED
BEGINNING BALANCE (July 1)	2,139,446	3,298,094	—	(192,849)	—
REVENUES	7,615	259,681	204,787	3,804,787	412,810
TOTAL FUNDS AVAILABLE	2,147,061	3,557,775	204,787	3,611,938	412,810
EXPENDITURES					
Capital Projects:					
Parks and Open Space	—	540,348	1,327,500	1,509,198	490,000
Government Buildings	177,263	5,034,785	3,642,000	12,262,163	2,995,000
Streets and Highways	—	2,792,907	4,118,480	4,356,790	4,913,480
Traffic Signals	—	353,312	100,000	180,000	—
Sewer Projects	—	—	—	—	—
Other Projects	1,348,980	389,732	4,410,000	4,905,000	1,410,800
Capital Outlay	424,568	—	—	—	—
TOTAL EXPENDITURES	1,950,811	9,111,084	13,597,980	23,213,151	9,809,280
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) General Fund	3,101,844	844,549	—	9,042,644	662,190
From/(To) Art in Public Places Fund	—	27,416	160,000	655,000	30,000
From/(To) CCPA Endowment Fund	—	1,106,123	850,000	854,779	1,750,000
From/(To) RMRA Fund	—	623,402	1,000,000	1,600,000	1,000,000
From/(To) Street Improvement Fund	—	1,409,042	2,193,480	2,101,000	3,224,280
From/(To) SB821	—	122,002	25,000	25,000	25,000
From/(To) Measure "A" Fund	—	—	—	—	660,000
From/(To) Measure "M" Fund	—	650,727	1,100,000	1,100,000	750,000
From/(To) Housing Asset Fund	—	—	4,000,000	4,000,000	1,000,000
From/(To) CDBG Fund	—	540,950	187,000	222,790	295,000
From/(To) AQMD Fund	—	36,250	—	—	—
From/(To) American Rescue Plan Fund	—	—	3,877,713	—	—
From/(To) Equipment Replacement Fund	—	—	—	—	—
TOTAL TRANSFERS	3,101,844	5,360,461	13,393,193	19,601,213	9,396,470
ENDING BALANCE (June 30)	3,298,094	(192,848)	—	—	—
RESTRICTED RESERVES FOR PROJECTS:					
cp18206 - 12616 183rd St. Building Restoration	1,102,146	—	—	—	—
cp10024 - Sports Complex Refurbishment	—	—	—	—	—
cp20201 - Swim/Fitness Center Rehabilitation	608,880	—	—	—	—
TOTAL RESTRICTED RESERVES	1,711,026	—	—	—	—

The Municipal Improvement Fund includes revenues, expenditures, and transfers associated with non-enterprise related Capital Improvement Program projects such as street, park, and government building improvements.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: SEWER FUND
CODE: 214
TYPE: ENTERPRISE FUNDS

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROJECTED
BEGINNING BALANCE (July 1)	—	(7,278)	—	—	—
REVENUES	80,895	96,850	95,740	93,950	96,450
TOTAL FUNDS AVAILABLE	80,895	89,572	95,740	93,950	96,450
EXPENSES					
Direct Operating Expenses:					
Water & Power	408,937	422,419	182,021	188,574	193,675
BALANCE BEFORE OVERHEAD EXPENSES	(328,042)	(332,847)	(86,281)	(94,624)	(97,225)
OVERHEAD EXPENSES					
Indirect Overhead Expenses:					
Legislative & Administrative	34,317	37,363	39,554	42,718	39,771
Public Works	461,268	496,626	480,145	519,145	613,745
Administrative Services	115,190	120,518	128,946	123,389	145,009
TOTAL OVERHEAD EXPENSES	610,775	654,507	648,645	685,252	798,525
Capital Project	15,232	37,141	100,000	100,000	50,000
TOTAL EXPENSES	1,034,944	1,114,067	930,666	973,826	1,042,200
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) Municipal Improvement Fund	—	—	—	—	—
From/(To) Measure "W"	—	—	50,000	50,000	50,000
From/(To) General Fund	946,771	1,024,495	784,926	829,876	895,750
TOTAL TRANSFERS	946,771	1,024,495	834,926	879,876	945,750
ENDING BALANCE (June 30)	(7,278)	—	—	—	—
LOAN OWED TO GENERAL FUND	9,809,998	10,834,494	11,311,259	11,664,370	12,560,121

The Sewer Fund is a restricted enterprise fund which holds revenues and expenses related to sewer maintenance and improvement projects. In accordance with City Council direction, monies advanced to the Sewer Fund by the General Fund that are not reimbursed at the fiscal year's end constitute a loan from the General Fund to be repaid at an interest rate of 2.5%.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: WATER FUND
CODE: 510
TYPE: ENTERPRISE FUNDS

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROJECTED
BEGINNING BALANCE (July 1)	8,729	1,444,068	3,159,440	2,609,086	2,643,190
REVENUES	12,372,672	12,206,972	12,783,200	12,535,925	14,094,530
TOTAL FUNDS AVAILABLE	12,381,401	13,651,040	15,942,640	15,145,011	16,737,720
EXPENSES					
Direct Operating Expenses:					
Water & Power	8,307,784	8,719,687	8,250,000	8,595,761	8,863,402
BALANCE BEFORE OVERHEAD EXPENSES	4,073,617	4,931,353	7,692,640	6,549,250	7,874,318
OVERHEAD EXPENSES					
Indirect Overhead Expenses:					
Legislative & Administrative	385,452	438,022	463,733	500,697	466,381
Public Works	669,703	678,505	747,930	755,315	797,120
Administrative Services	1,579,111	1,730,433	1,726,516	1,684,047	1,952,036
TOTAL OVERHEAD EXPENSES	2,634,266	2,846,960	2,938,179	2,940,059	3,215,537
Capital Projects:					
Water Improvements	237,478	383,171	3,890,800	2,041,000	4,623,000
TOTAL EXPENSES	11,179,528	11,949,818	15,078,979	13,576,820	16,701,939
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) General Fund	242,195	248,249	—	—	—
From/(To) Measure "W"	—	659,615	2,980,800	1,075,000	2,473,000
From/(To) Reclaimed Water	—	—	—	—	—
From/(To) Equipment Replacement Fund	—	—	—	—	—
TOTAL TRANSFERS	242,195	907,864	2,980,800	1,075,000	2,473,000
ENDING BALANCE (June 30)	1,444,068	2,609,086	3,844,461	2,643,191	2,508,781
LOAN OWED TO GENERAL FUND	9,929,980	10,178,229	9,929,980	10,178,229	10,178,229
RESTRICTED RESERVES FOR PROJECTS:					
cp17197 - C5 Water Well	2,227,130	2,227,130	1,927,130	1,821,130	—
TOTAL RESTRICTED RESERVES	2,227,130	2,227,130	1,927,130	1,821,130	—

The Water Fund is a restricted enterprise fund associated with the City's water enterprise. Projections for water revenues include consumption patterns and anticipated usage reductions associated with State-mandated legislation. In accordance with City Council direction, monies advanced to the Water Fund by the General Fund that are not reimbursed at the fiscal year's end constitute a loan from the General Fund to be repaid at an interest rate of 2.5%.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: RECLAIMED WATER FUND
CODE: 550
TYPE: ENTERPRISE FUNDS

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROJECTED
BEGINNING BALANCE (July 1)	1,580,973	1,708,328	1,756,663	1,850,512	1,362,412
REVENUES	1,056,083	1,217,089	1,091,550	1,072,050	1,081,500
TOTAL FUNDS AVAILABLE	2,637,056	2,925,417	2,848,213	2,922,562	2,443,912
EXPENSES					
Direct Operating Expenses:					
Water & Power	622,659	768,784	625,696	644,367	626,682
BALANCE BEFORE OVERHEAD EXPENSES	2,014,397	2,156,633	2,222,517	2,278,195	1,817,230
OVERHEAD EXPENSES					
Indirect Overhead Expenses:					
Legislative & Administrative	39,875	45,590	48,268	52,108	48,549
Public Works	62,177	63,116	69,947	70,450	74,713
Administrative Services	179,016	197,416	191,409	188,225	216,910
TOTAL OVERHEAD EXPENSES	281,068	306,122	309,624	310,783	340,172
Capital Projects:					
Water Improvements	25,000	—	655,000	605,000	200,000
TOTAL EXPENSES	928,727	1,074,906	1,590,320	1,560,150	1,166,854
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) General Fund	—	—	—	—	—
From/(To) Street Fund	—	—	—	—	—
From/(To) Water Fund	—	—	—	—	—
TOTAL TRANSFERS	—	—	—	—	—
ENDING BALANCE (June 30)	1,708,329	1,850,511	1,257,893	1,362,412	1,277,058

The Reclaimed Water Fund is a restricted fund that provides for the operation and improvements of the City's tertiary water system, which allows for the sale and use of reclaimed water to irrigate parks, medians, and other open spaces.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: ELECTRIC UTILITY FUND
CODE: 570
TYPE: ENTERPRISE FUNDS

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROJECTED
BEGINNING BALANCE (July 1)	356,003	130,300	—	318,910	—
REVENUES	5,096,401	4,782,924	5,527,501	5,535,501	5,535,501
TOTAL FUNDS AVAILABLE	5,452,404	4,913,224	5,527,501	5,854,411	5,535,501
EXPENSES					
Direct Operating Expenses:					
Water & Power	5,758,672	5,046,034	6,227,190	6,166,593	6,294,070
Magnolia Bonds 2003	859,131	858,819	858,820	857,850	860,750
TOTAL DIRECT OPERATING EXPENSES	6,617,803	5,904,853	7,086,010	7,024,443	7,154,820
BALANCE BEFORE OVERHEAD EXPENSES	(1,165,399)	(991,629)	(1,558,509)	(1,170,032)	(1,619,319)
OVERHEAD EXPENSES					
Indirect Overhead Expenses:					
Legislative & Administrative	—	—	—	—	—
Public Works	113,633	113,633	113,633	113,633	113,633
Administrative Services	55,885	55,885	55,887	55,886	55,886
TOTAL INDIRECT OVERHEAD EXPENSES	169,518	169,518	169,520	169,519	169,519
TOTAL EXPENSES	6,787,321	6,074,371	7,255,530	7,193,962	7,324,339
TRANSFERS					
From/(To) General Fund ⁸	859,131	858,819	858,820	857,850	860,750
Loan from General Fund	544,983	558,608	869,209	481,701	928,088
From General Fund - Debt Service	61,103	62,630	—	—	—
TOTAL TRANSFERS	1,465,217	1,480,057	1,728,029	1,339,551	1,788,838
ENDING BALANCE (June 30)	130,300	318,910	—	—	—
LOAN OWED TO GENERAL FUND	22,344,311	22,902,919	23,361,904	23,384,620	24,312,707
LOAN OWED TO GENERAL FUND- DEBT SERVICE	2,505,214	2,567,844	2,505,214	2,567,844	2,567,844

The City of Cerritos Electric Utility has been continuously serving electricity to customers within the City since 2005. The Electric Utility Fund is a restricted fund for utility-related activities. In accordance with City Council direction, monies advanced by the General Fund to the Electric Utility that are not reimbursed at the fiscal year's end constitute a loan from the General Fund to be repaid at an interest rate of 2.5%. The rate was reduced from 12% to 2.5% on the loan balance beginning with the Fiscal Year 2012-2013. Commencing in Fiscal Year 2013-2014, electric billing was outsourced, which significantly reduced staff time overhead charges. However, the Electric Utility still incurs some slight administrative staff time allocations from various City divisions.

⁸ The Electric Utility's debt service obligations related to the Magnolia Power Project will be funded through a portion of the proceeds the Successor Agency to the Cerritos Redevelopment Agency will receive as part of a recent settlement of outstanding litigation between the Successor Agency and the State Department of Finance.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: EQUIPMENT REPLACEMENT FUND
CODE: 620
TYPE: INTERNAL SERVICE FUNDS

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROJECTED
BEGINNING BALANCE (July 1)	11,443,766	10,830,777	10,760,741	10,546,200	10,546,201
REVENUES	167,089	75,388	140,800	140,800	140,800
TOTAL FUNDS AVAILABLE	11,610,855	10,906,165	10,901,541	10,687,000	10,687,001
EXPENSES					
Operating Expenditures:					
Legislative & Administrative	—	—	—	—	—
Public Works	—	—	—	—	—
Administrative Services	780,078	359,964	177,750	177,750	156,720
Capital Outlay	—	—	835,650	879,214	1,212,610
TOTAL EXPENSES	780,078	359,964	1,013,400	1,056,964	1,369,330
TOTAL TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) General Fund	—	—	872,600	916,165	1,228,530
From/(To) Municipal Improvement Fund	—	—	—	—	—
From/(To) Water Fund	—	—	—	—	—
From/(To) Reclaimed Water Fund	—	—	—	—	—
TOTAL TRANSFERS	—	—	872,600	916,165	1,228,530
ENDING BALANCE (June 30)	10,830,777	10,546,201	10,760,741	10,546,201	10,546,201

The Equipment Replacement Fund provides for the regular maintenance and replacement of the City's equipment and office equipment inventory.

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City of Cerritos
Financial Program: 2022-2023
Revenues

REVENUES

SUMMARY OF REVENUES BY FUND TYPE AND YEAR

CITY OF CERRITOS	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 FORECAST
General Fund	71,404,858	71,153,942	81,314,818	86,727,050	86,703,738
General Fund - Misc.	593,300	342,788	505,020	529,789	545,582
Special Revenue Funds	6,165,526	7,748,598	12,197,730	16,433,185	15,343,516
Capital Projects Funds	7,615	259,681	204,787	3,804,787	412,810
Enterprise Funds	18,606,052	18,303,836	19,497,991	19,237,426	20,807,981
Internal Service Funds	167,089	75,388	140,800	140,800	140,800
TOTAL CITY OF CERRITOS	96,944,440	97,884,233	113,861,146	126,873,037	123,954,427

REVENUES

FUND: General Fund
CODE: 110

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 FORECAST
TAXES					
40130 (000) Business License	1,113,565	1,142,379	1,100,000	1,100,000	1,200,000
40133 (000) Business License - Software	—	—	—	—	—
40135 (000) Business License - Tobacco Retail	4,200	250	500	1,000	1,000
40160 (141) Documentary Transfer Taxes	158,543	241,984	200,000	250,000	250,000
40180 (000) No-Low Property Tax	3,760,004	3,601,865	3,998,146	3,998,146	4,078,000
40230 (000) Sales Tax	33,382,068	38,748,343	36,367,816	42,438,481	44,027,108
40232 (000) Sales Tax Reimbursement	—	—	—	—	—
40245 (000) Pass Thru From CRA	395,570	385,370	400,000	460,000	420,000
40246 (000) ABX1 26 PTR Residual	1,873,325	2,631,253	2,000,000	2,200,000	2,000,000
40250 (000) Transient Occupancy Tax	1,023,825	924,051	554,000	1,000,000	1,000,000
41701 (000) General Tax Levy	1,067,167	1,028,747	1,000,000	1,030,000	1,030,000
41702 (000) General Tax Levy - AD#6	—	—	—	—	—
TOTAL TAXES	42,778,267	48,704,242	45,620,462	52,477,627	54,006,108
FRANCHISES					
40171 (141) Franchise - Utility	676,536	703,711	700,000	700,000	700,000
40172 (000) Franchise - Trash	1,229,025	1,449,314	1,422,000	1,664,320	1,515,000
40173 (141) Franchise - Cable	484,865	468,954	500,000	500,000	500,000
TOTAL FRANCHISES	2,390,426	2,621,979	2,622,000	2,864,320	2,715,000
LICENSES AND PERMITS					
41109 (211) Building Permits - City	340,308	336,808	400,000	400,000	400,000
41110 (211) Building Permits	1,285,686	986,092	1,100,000	1,100,000	1,100,000
41111 (211) General Plan Maintenance Fee	—	—	—	—	—
41115 (000) Green Building Permits Standards Fee	237	179	250	250	250
41120 (321) Excavation Permit	141,194	119,900	120,000	120,000	120,000
41123 (231) Occupancy Permit Processing	53,109	47,208	50,000	50,000	50,000
41125 (353) Tree Trimming Permit	25,142	28,092	28,000	28,000	28,000
TOTAL LICENSES & PERMITS	1,845,676	1,518,279	1,698,250	1,698,250	1,698,250
FINES & FORFEITURES					
41205 (451) Administrative Citations	10,246	1,980	2,000	2,000	2,000
41205 (452) Administrative Citations	—	—	—	—	—
41210 (451) Court Fines	33,842	85,996	35,000	35,000	20,000
41210 (452) Court Fines	2,797	—	—	—	—
41220 (451) Forfeitures & Seizures	—	—	—	—	—
41230 (451) Parking Bail / State	56,150	24,220	60,000	60,000	60,000
41240 (451) Parking Fines	178,498	77,920	170,000	170,000	190,000
41250 (451) Vehicle Fines	120,684	64,390	110,000	110,000	70,000
TOTAL FINES & FORFEITURES	402,217	254,506	377,000	377,000	342,000

REVENUES

FUND: General Fund (cont.)

CODE: 110

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 FORECAST
REV. FROM USE OF MONEY & PROP.					
41321 (000) Bldg & Ground Lease - Lincoln	544,240	544,240	544,240	544,240	544,240
41322 (000) Bldg & Ground Lease - Towne Center	4,958,956	5,040,831	5,129,315	5,214,015	5,217,015
41323 (000) Bldg & Ground Lease - Auto Storage	426,601	580,489	511,420	520,000	520,000
41324 (000) Bldg & Ground Lease - Others	100,613	84,350	72,000	86,640	86,640
41325 (000) Bldg & Ground Lease - Jaguar / Land Rover	280,404	303,020	319,170	319,170	319,170
41326 (000) Bldg & Ground Lease - NW Studebaker / 183	668,955	677,043	635,000	635,000	635,000
41327 (000) Bldg & Ground Lease - 12616 183rd St	—	—	—	415,000	480,450
41328 (000) Bldg & Ground Lease - 12880 Moore St	404,184	416,310	428,800	427,730	440,560
41329 (000) Bldg & Ground Lease - 17423 Studebaker Rd	116,174	127,256	130,000	131,900	131,900
41335 (000) Community Facilities District	10,294	10,290	10,800	10,800	10,800
41336 (000) Developer Mitigation - Aria	85,392	86,200	88,200	88,200	92,000
41340 (442) Concessions	—	—	—	—	—
41340 (621) Concessions	—	—	—	—	—
41350 (000) Interest Income	2,233,236	1,712,693	1,910,000	1,650,000	1,750,000
41350 (261) Interest Income	730,856	616,693	488,562	488,560	355,790
41354 (000) Gain or Loss on Sale of Investment	1,500	—	—	—	—
41360 (422) Rent - Facility	23,695	(60)	25,000	7,500	25,000
41360 (441) Rent - Facility	143,870	(4,164)	175,000	155,000	175,000
41360 (443) Rent - Facility	59,743	—	80,000	80,000	80,000
41360 (571) Rent - Facility	47,520	(1,480)	39,250	64,700	90,000
41360 (661) Rent - Facility	532,025	(28,363)	225,000	112,500	200,000
41361 (000) Rental Participation - Lincoln	6,765	24,350	24,000	24,000	25,000
41362 (000) Rental Participation - Towne Ctr (Vestar)	63,007	32,970	55,000	55,000	57,000
41364 (000) Rental Participation - Sheraton	353,891	207,616	180,000	200,000	200,000
41366 (000) Rental Participation - Towne Ctr (Tiarna)	—	24,486	—	24,486	24,486
41367 (000) Rental Participation - Towne Ctr (Arden)	—	—	—	—	—
41368 (000) Rental Participation - AT&T	88,692	119,362	120,000	120,000	120,000
41370 (000) Rent - Property	14,400	14,400	14,400	14,400	14,400
41382 (000) Site Improvement - Towne Center	50,232	50,232	20,230	50,230	50,230
41650 (000) Sale of Land	—	—	—	—	—
41699 (000) CRA Loan Repayment	—	—	3,203,274	3,203,274	3,319,286
TOTAL REV. FROM USE OF MONEY & PROP.	11,945,245	10,638,764	14,428,661	14,642,345	14,963,967

REVENUES

FUND: General Fund (cont.)
CODE: 110

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 FORECAST
INTERGOVERNMENTAL					
41452 (571) Grant - Library	—	—	2,060	—	3,000
41458 (571) Grant - Childhood Literacy Grant	—	—	—	—	—
41475 (311) Grants - Others	—	—	—	—	—
41475 (441) Grants - Others	—	—	—	—	—
41475 (561) Grants - Others	—	2,391	—	—	—
41475 (571) Grants - Others	—	13,000	—	—	—
41475 (661) Grants - Others	117,000	—	150,000	40,000	40,000
41479 (000) Motor Vehicle In Lieu - Reimbursement	5,944,583	5,865,906	6,313,000	6,313,000	6,500,000
41480 (000) Motor Vehicle In Lieu	—	—	26,000	55,000	35,000
41485 (000) SB90 State Mandated Reimbursement	7,895	(82)	2,500	5,000	2,500
41495 (000) Other Agency Contribution	—	617,283	6,271,600	4,200,000	—
41710 (000) Reimbursement - Administrative	—	—	—	—	—
41750 (000) Reimbursement - Staff Time	35,000	35,000	35,000	35,000	35,000
TOTAL INTERGOVERNMENTAL	6,104,478	6,533,498	12,800,160	10,648,000	6,615,500

REVENUES

FUND: General Fund (cont.)
CODE: 110

	2019-2020	2020-2021	2021-2022	2021-2022	2022-2023
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	FORECAST
CURRENT FEES & SERVICES					
41508 (000) Cal-Card Rebate	4,937	3,097	3,400	3,000	3,000
41511 (321) Checking & Inspection Fees	14,664	29,450	30,000	15,000	15,000
41512 (621) Credit Card Discount Fee	(104,544)	225	(63,000)	(63,000)	(150,000)
41513 (551) Coffee & Beverage Sales	3,272	1,066	2,000	2,000	2,000
41527 (442) Golf Course Revenues	499,689	265,974	475,000	525,000	500,000
41530 (621) Handling Fee	155,016	—	168,750	90,000	195,000
41531 (451) Gas / Fuel Sales	115,032	108,051	120,000	120,000	120,000
41532 (441) Fingerprinting Reimbursement	60	—	—	60	60
41532 (451) Fingerprinting Reimbursement	1,459	93	1,000	500	500
41534 (571) Library Fees & Fines	33,613	1,339	23,200	36,680	36,680
41535 (000) Film Shoot Revenue	—	—	—	—	—
41539 (422) Membership Fees	24,300	(34,339)	30,000	24,000	35,000
41539 (443) Membership Fees	32,355	(45,395)	40,000	40,000	35,000
41539 (571) Membership Fees	26,780	—	18,000	37,400	37,400
41547 (231) Planning & Zoning Fees	176,945	126,943	150,000	150,000	150,000
41549 (621) Program Advertising Revenue	—	—	—	—	—
41552 (422) Registration Fees	26,729	—	25,000	500	25,000
41552 (441) Registration Fees	313,406	10,096	200,000	125,000	150,000
41552 (442) Registration Fees	17,222	—	10,000	10,000	10,000
41552 (443) Registration Fees	159,124	(30)	216,000	216,000	100,000
41552 (571) Registration Fees	2,106	(5)	1,500	500	1,500
41554 (443) Recreational Swim Fees	80,358	(43)	100,000	100,000	75,000
41560 (421) Sponsored Events	375	—	400	—	600
41560 (441) Sponsored Events	21,373	20,475	7,100	—	7,100
41562 (321) Subdivision Fees	4,753	1,545	—	500	500
41563 (422) Subscription Fees	—	—	30	30	30
41564 (451) Sheriff Security Services	169,919	178,474	170,000	170,000	180,000
41565 (621) Ticket Sales - Box Office	3,778,122	—	1,798,950	1,920,000	4,500,000
41566 (621) Ticket Sales - Donated	796	—	(3,000)	(1,000)	(1,900)
41567 (661) Ticket Sales - Rental	93,781	28,733	70,000	70,000	55,000
41705 (000) Assessment - Auto Storage Maintenance	21,204	21,780	21,780	21,760	21,760
41707 (000) Business License - Certified ACC	705	1,587	700	700	700
41781 (531) Sheriff Cost Recovery	—	—	—	—	—
TOTAL CURRENT FEES & SERVICES	5,673,551	719,116	3,616,810	3,614,630	6,104,930

REVENUES

FUND: General Fund (cont.)

CODE: 110

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 FORECAST
MISCELLANEOUS REVENUES					
41502 (611) Artist Merchandise / Taxable	—	—	—	—	—
41502 (621) Artist Merchandise / Taxable	5,777	—	6,500	6,500	11,000
41502 (671) Artist Merchandise / Taxable	—	—	—	—	—
41506 (422) Boutique Sales	1,900	—	3,000	—	3,000
41506 (571) Boutique Sales	3,817	—	3,000	3,900	3,900
41506 (621) Boutique Sales	—	—	—	—	—
41506 (671) Boutique Sales	—	—	—	—	—
41514 (422) Consignment Sales	(224)	(177)	(500)	(200)	(500)
41515 (000) Cash Short / Over	(87)	—	—	—	—
41515 (211) Cash Short / Over	—	—	—	—	—
41515 (421) Cash Short / Over	—	—	—	—	—
41515 (422) Cash Short / Over	(4)	—	—	—	—
41515 (441) Cash Short / Over	1	—	—	—	—
41515 (442) Cash Short / Over	8	—	—	—	—
41515 (443) Cash Short / Over	17	—	—	—	—
41515 (451) Cash Short / Over	—	—	—	—	—
41515 (531) Cash Short / Over	(17)	—	—	—	—
41515 (571) Cash Short / Over	(62)	—	—	—	—
41515 (621) Cash Short / Over	—	—	—	—	—
41515 (671) Cash Short / Over	—	—	—	—	—
41517 (571) Debit Card Revenue	23,718	(705)	13,000	8,000	8,000
41518 (422) Donation	—	—	—	—	—
41518 (441) Donation	—	30,000	—	—	—
41537 (451) Safety Center Merchandise Sale	—	—	—	—	—
41538 (000) Maps & Publications	—	—	—	—	—
41538 (141) Maps & Publications	—	—	—	—	—
41538 (211) Maps & Publications	—	—	—	—	—
41538 (231) Maps & Publications	719	1,450	2,000	2,000	2,000
41538 (311) Maps & Publications	—	—	—	—	—
41538 (321) Maps & Publications	1,794	848	—	—	—
41538 (363) Maps & Publications	—	—	—	257	—
41538 (411) Maps & Publications	—	—	—	—	—
41538 (451) Maps & Publications	—	—	—	—	—
41538 (531) Maps & Publications	—	—	—	—	—
41538 (532) Maps & Publications	—	—	—	—	—
41555 (000) Returned Check Charge	160	65	75	75	75
41555 (441) Returned Check Charge	—	—	—	—	—
41555 (671) Returned Check Charge	—	—	—	—	—
41581 (000) Vendor Registration Fees	—	—	—	—	—
41581 (421) Vendor Registration Fees	—	—	—	—	—
41581 (422) Vendor Registration Fees	1,900	—	2,400	2,400	2,400
41605 (441) Anniversary Revenue	—	—	—	—	—
41631 (000) CDBG Fund Exchange	—	—	—	—	—
41631 (441) CDBG Fund Exchange	—	—	—	—	—
41635 (000) Legal Settlements	—	—	—	—	—
41660 (000) Sale of Surplus Property	—	—	—	—	—

REVENUES

FUND: General Fund (cont.)

CODE: 110

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 FORECAST
MISCELLANEOUS REVENUES (cont.)					
41660 (551) Sale of Surplus Property	15,381	2,869	5,000	6,500	10,000
41670 (442) Merchandise Sales	6,054	410	5,000	5,000	5,000
41670 (443) Merchandise Sales	742	—	1,500	500	1,500
41671 (422) Merchandise Sales / Non-Taxable	82	—	350	350	350
41671 (443) Merchandise Sales / Non-Taxable	2,569	—	2,500	1,500	2,500
41671 (571) Merchandise Sales / Non-Taxable	263	—	150	150	150
41671 (621) Merchandise Sales / Non-Taxable	—	—	—	—	—
41690 (000) Miscellaneous Revenue	5,163	3,593	15,000	38,275	15,000
41690 (141) Miscellaneous Revenue	7,235	732	1,000	500	500
41690 (311) Miscellaneous Revenue	—	—	—	—	—
41690 (422) Miscellaneous Revenue	1,372	—	1,500	1,500	1,500
41690 (441) Miscellaneous Revenue	—	—	—	—	—
41690 (442) Miscellaneous Revenue	(300)	—	—	—	—
41690 (443) Miscellaneous Revenue	1,150	—	—	—	—
41690 (451) Miscellaneous Revenue	—	—	—	—	—
41690 (531) Miscellaneous Revenue	—	—	—	—	—
41690 (532) Miscellaneous Revenue	—	—	—	—	—
41690 (571) Miscellaneous Revenue	—	—	—	—	—
41690 (621) Miscellaneous Revenue	—	—	—	—	—
41690 (671) Miscellaneous Revenue	—	—	—	—	—
41720 (000) Damage to City Property	—	—	—	—	—
41720 (141) Damage to City Property	—	—	—	—	—
41720 (531) Damage to City Property	77,365	102,322	35,000	97,573	50,000
41765 (000) Reimbursement - Other Expense	—	—	—	—	—
41765 (111) Reimbursement - Other Expense	—	—	—	—	—
41765 (121) Reimbursement - Other Expense	—	(10)	—	—	—
41765 (141) Reimbursement - Other Expense	2,120	—	—	—	—
41765 (211) Reimbursement - Other Expense	—	—	—	5,590	—
41765 (221) Reimbursement - Other Expense	—	—	—	—	—
41765 (231) Reimbursement - Other Expense	—	—	—	—	—
41765 (251) Reimbursement - Other Expense	—	—	—	—	—
41765 (321) Reimbursement - Other Expense	—	—	—	—	—
41765 (331) Reimbursement - Other Expense	—	—	—	75,500	—
41765 (341) Reimbursement - Other Expense	—	—	—	—	—
41765 (342) Reimbursement - Other Expense	—	—	—	—	—
41765 (343) Reimbursement - Other Expense	—	—	—	—	—
41765 (344) Reimbursement - Other Expense	—	—	—	—	—
41765 (352) Reimbursement - Other Expense	—	—	—	—	—
41765 (354) Reimbursement - Other Expense	—	—	—	—	—
41765 (362) Reimbursement - Other Expense	—	—	—	—	—
41765 (363) Reimbursement - Other Expense	—	—	—	—	—
41765 (365) Reimbursement - Other Expense	—	—	—	—	—
41765 (421) Reimbursement - Other Expense	1,394	3,486	2,500	1,000	3,600
41765 (422) Reimbursement - Other Expense	—	—	—	—	—
41765 (441) Reimbursement - Other Expense	—	—	—	—	—
41765 (443) Reimbursement - Other Expense	—	—	—	—	—

REVENUES

FUND: General Fund (cont.)

CODE: 110

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 FORECAST
MISCELLANEOUS REVENUES (cont.)					
41765 (451) Reimbursement - Other Expense	—	—	—	—	—
41765 (452) Reimbursement - Other Expense	—	—	—	—	—
41765 (521) Reimbursement - Other Expense	—	—	—	—	—
41765 (531) Reimbursement - Other Expense	—	—	—	—	—
41765 (532) Reimbursement - Other Expense	—	—	—	—	—
41765 (541) Reimbursement - Other Expense	—	—	—	138,008	138,008
41765 (551) Reimbursement - Other Expense	—	—	—	—	—
41765 (552) Reimbursement - Other Expense	—	—	—	—	—
41765 (561) Reimbursement - Other Expense	—	—	—	—	—
41765 (571) Reimbursement - Other Expense	—	—	—	—	—
41765 (611) Reimbursement - Other Expense	—	—	—	—	—
41765 (621) Reimbursement - Other Expense	—	18,675	—	—	—
41765 (631) Reimbursement - Other Expense	—	—	—	—	—
41765 (641) Reimbursement - Other Expense	—	—	—	—	—
41765 (651) Reimbursement - Other Expense	—	—	—	—	—
41765 (661) Reimbursement - Other Expense	104,991	—	52,500	10,000	—
41765 (671) Reimbursement - Other Expense	—	—	—	—	—
41790 (121) Legal Cost Reimbursement	—	—	—	—	—
41790 (362) Legal Cost Reimbursement	—	—	—	—	—
41790 (451) Legal Cost Reimbursement	—	—	—	—	—
41790 (452) Legal Cost Reimbursement	—	—	—	—	—
TOTAL MISCELLANEOUS REVENUES	264,998	163,558	151,475	404,878	257,983
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110 - GENERAL FUND TOTAL	71,404,858	71,153,942	81,314,818	86,727,050	86,703,738

REVENUES

General Fund - Misc.

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 FORECAST
112 CCPA ENDOWMENT FUND					
41350 (000) Interest Income	167,356	79,168	135,000	135,000	135,000
41475 (000) Grants - Others	—	—	—	—	—
41518 (000) Donation	34,135	43,883	50,000	80,000	80,000
41607 (000) Arts Education Program Revenue	83	—	—	—	—
41631 (000) CDBG Fund Exchange	—	—	—	—	—
41690 (000) Miscellaneous Revenue	74	82	—	82	82
TOTAL 112 CCPA ENDOWMENT FUND	201,648	123,133	185,000	215,082	215,082
113 EARTHQUAKE PREPAREDNESS					
41350 (000) Interest Income	54,928	27,122	45,000	45,000	51,000
TOTAL 113 EARTHQUAKE PREPAREDNESS	54,928	27,122	45,000	45,000	51,000
114 BUSINESS LICENSE SOFTWARE					
40133 (000) Business License - Software	42,961	36,288	30,000	30,000	30,000
41350 (000) Interest Income	1,536	1,068	520	1,000	1,000
TOTAL 114 BUSINESS LICENSE SOFTWARE	44,497	37,356	30,520	31,000	31,000
115 ART IN PUBLIC PLACES					
41350 (000) Interest Income	21,551	11,207	17,000	11,207	21,000
41518 (000) Donation	201,334	75,895	150,000	150,000	150,000
TOTAL 115 ART IN PUBLIC PLACES	222,885	87,102	167,000	161,207	171,000
116 GENERAL PLAN MAINTENANCE FEE					
41111 (211) General Plan Maintenance Fee	65,270	65,659	75,000	75,000	75,000
41350 (000) Interest Income	4,072	2,416	2,500	2,500	2,500
TOTAL 116 GENERAL PLAN MAINT. FEE	69,342	68,075	77,500	77,500	77,500
GENERAL FUND - MISC. TOTAL	593,300	342,788	505,020	529,789	545,582

REVENUES

Special Revenue Funds

		2019-2020	2020-2021	2021-2022	2021-2022	2022-2023
		ACTUAL	ACTUAL	BUDGET	ESTIMATED	FORECAST
210 ROAD MAINT. AND REHAB. ACT (RMRA)						
40203 (000)	Road Maintenance and Rehabilitation - (RMRA)	878,308	926,816	991,131	991,131	991,131
41350 (000)	Interest Income	8,606	9,142	—	7,000	8,000
TOTAL 210 RMRA FUND		886,914	935,958	991,131	998,131	999,131
211 STREET IMPROVEMENT FUND						
40174 (000)	Franchise - Trash Set Aside	84,000	84,000	84,000	84,000	84,000
40175 (000)	LA CMTA STPL Exchange	—	—	—	—	—
41350 (000)	Interest Income	—	—	—	—	—
41441 (000)	Hwy Users Tax - 2105	258,681	254,702	291,903	291,903	300,660
41442 (000)	Hwy Users Tax - 2106	151,508	147,577	167,032	167,032	172,050
41443 (000)	Hwy Users Tax - 2107	326,634	344,655	371,469	371,469	382,610
41444 (000)	Hwy Users Tax - 2107.5	7,500	6,000	7,500	7,500	7,725
41446 (000)	Hwy Users Tax - 2103	349,671	333,546	447,976	447,976	461,420
41460 (000)	American Recovery and Reinvestment Act-S	—	—	—	—	—
41475 (000)	Grants - Others	—	232,080	500,000	500,000	1,500,000
41495 (000)	Other Agency Contribution	24,865	26,951	1,165,480	968,000	1,546,320
41690 (000)	Miscellaneous Revenue	57,010	—	40,000	—	—
TOTAL 211 STREET IMPROVEMENT FUND		1,259,869	1,429,511	3,075,360	2,837,880	4,454,785
213 DRAINAGE FUND						
41350 (000)	Interest Income	—	—	—	—	—
41519 (321)	Drainage Fee	3,298	2,486	6,000	1,300	2,600
TOTAL 213 DRAINAGE FUND		3,298	2,486	6,000	1,300	2,600
215 SB821 FUND						
41350 (000)	Interest Income	—	—	—	—	—
41451 (411)	Grants - SB 821	—	—	25,000	25,000	25,000
TOTAL 215 SB821 FUND		—	—	25,000	25,000	25,000
216 AQMD FUND						
41350 (000)	Interest Income	9,693	4,883	8,000	8,000	9,000
41420 (000)	AQMD Revenue	63,706	66,152	55,000	55,000	55,000
41475 (000)	Grants - Others	—	—	—	—	—
TOTAL 216 AQMD FUND		73,399	71,035	63,000	63,000	64,000

REVENUES

Special Revenue Funds (Continued)

		2019-2020	2020-2021	2021-2022	2021-2022	2022-2023
		ACTUAL	ACTUAL	BUDGET	ESTIMATED	FORECAST
217 MEASURE "R" FUND						
40205 (000)	Measure "R" Tax	603,522	635,613	665,020	665,020	759,590
41350 (000)	Interest Income	676	808	—	1,000	1,000
TOTAL 217 MEASURE R FUND		604,198	636,421	665,020	666,020	760,590
218 PROPOSITION "A" FUND						
40210 (000)	Proposition "A" Tax	971,485	1,020,311	1,000,000	1,000,000	1,224,010
41350 (000)	Interest Income	14,281	8,429	10,000	10,000	15,000
41459 (000)	Grant-National Transit Database Program	—	202,095	90,000	152,045	90,000
41571 (221)	Transit Revenue - C.O.W.	57,285	11,024	—	7,500	10,000
41572 (221)	Transit Revenue - Dial-A-Ride	—	1,046	—	—	—
TOTAL 218 PROPOSITION A FUND		1,043,051	1,242,905	1,100,000	1,169,545	1,339,010
219 PROPOSITION "C" FUND						
40220 (000)	Proposition "C" Tax	805,849	846,311	800,000	800,000	1,012,790
41350 (000)	Interest Income	13,909	2,990	3,000	3,000	5,000
41475 (000)	Grants - Others	—	—	—	—	—
41571 (221)	Transit Revenue - C.O.W.	—	—	35,000	7,500	10,000
TOTAL 219 PROPOSITION C FUND		819,758	849,301	838,000	810,500	1,027,790
220 MEASURE "M" FUND						
40204 (000)	Measure "M" Tax	680,264	720,173	753,611	753,611	860,870
41350 (000)	Interest Income	7,487	6,198	—	6,000	6,500
TOTAL 220 MEASURE M FUND		687,751	726,371	753,611	759,611	867,370
231 MEASURE "A" FUND						
40206 (000)	Measure "A" Tax	—	—	—	—	660,000
41350 (000)	Interest Income	—	—	—	—	—
TOTAL 231 MEASURE A FUND		—	—	—	—	660,000
232 MEASURE "W" FUND						
40207 (000)	Measure "W" Tax	—	964,086	2,880,800	1,140,000	3,148,000
41350 (000)	Interest Income	—	1,772	—	1,500	1,500
TOTAL 232 MEASURE W FUND		—	965,858	2,880,800	1,141,500	3,149,500
241 AD #6 MAINTENANCE DISTRICT						
41350 (000)	Interest Income	186	204	150	150	200
41702 (000)	General Tax Levy - AD#6	101,892	159,301	100,000	125,000	130,000
TOTAL 241 AD #6 MAINTENANCE DISTRICT		102,078	159,505	100,150	125,150	130,200
242 LOS COYOTES LIGHTING DISTRICT						
41350 (000)	Interest Income	—	—	—	—	—
41703 (000)	Assessment - Landscape	98,612	98,612	98,600	98,600	98,600
TOTAL 242 LOS COYOTES LIGHTING DIST.		98,612	98,612	98,600	98,600	98,600

REVENUES

Special Revenue Funds (Continued)

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 FORECAST
262 LOCAL LAW ENFORCEMENT GRANT					
41350 (000) Interest Income	—	—	—	—	—
41475 (000) Grants - Others	—	—	—	—	—
TOTAL 262 LOC. LAW ENFORCE. GRANT	—	—	—	—	—
264 COPS SB 3229 GRANT FUND					
41350 (000) Interest Income	—	—	—	—	—
41475 (000) Grants - Others	155,948	156,727	100,000	100,000	110,000
TOTAL 264 COPS SB 3229 GRANT FUND	155,948	156,727	100,000	100,000	110,000
266 ENVIRONMENTAL FUND					
41350 (000) Interest Income	958	397	100	600	600
41475 (000) Grants - Others	26,013	26,403	26,000	26,000	85,570
TOTAL 266 OTHER GRANT	26,971	26,800	26,100	26,600	86,170
269 AMERICAN RESCUE PLAN FUND					
41495 (000) Other Agency Contribution	—	—	—	6,271,600	—
TOTAL 266 OTHER GRANT	—	—	—	6,271,600	—
280 HOUSING ASSET FUND					
41350 (000) Interest Income	199,970	101,264	185,000	165,000	175,000
41350 (261) Interest Income	182,714	154,173	122,140	122,140	88,948
41475 (211) Grants - Others	—	—	—	—	—
41650 (000) Sale of Land	—	—	180,000	—	180,000
41699 (000) CRA Loan Repayment	—	—	800,818	800,818	829,822
41745 (000) Reimbursement - Residential Loan	24,103	28,240	—	28,000	—
TOTAL 280 HOUSING	406,787	283,677	1,287,958	1,115,958	1,273,770
290 COMM. DEV. BLOCK GRANT FUND					
41465 (000) CDBG - Comm. Dev. Block Grant	(3,108)	163,431	187,000	222,790	295,000
TOTAL 290 C.D.B.G. FUND	(3,108)	163,431	187,000	222,790	295,000
SPECIAL REVENUE FUNDS TOTAL	6,165,526	7,748,598	12,197,730	16,433,185	15,343,516

REVENUES

Capital Projects Funds

	2019-2020	2020-2021	2021-2022	2021-2022	2022-2023
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	FORECAST
410 MUNICIPAL IMPROVEMENT FUND					
41323 (000) Bldg & Ground Lease - Auto Storage	—	(37,868)	—	—	—
41350 (000) Interest Income	—	—	—	—	—
41465 (000) CDBG - Comm. Dev. Block Grant	—	—	—	—	—
41475 (000) Grants - Others	6,581	296,773	204,477	204,477	412,500
41475 (441) Grants - Others	—	—	—	—	—
41545 (321) Park Fees	989	746	250	250	250
41546 (321) Parkway Tree Fees	45	30	60	60	60
41720 (000) Damage to City Property	—	—	—	3,600,000	—
TOTAL MUNICIPAL IMPROVEMENT FUND	7,615	259,681	204,787	3,804,787	412,810
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CAPITAL PROJECTS FUNDS TOTAL	7,615	259,681	204,787	3,804,787	412,810

REVENUES

Enterprise Funds

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 FORECAST
214 SEWER FUND					
41350 (000) Interest Income	(6,644)	(2,833)	—	(2,850)	(2,850)
41557 (321) Sewer Connection Fees	3,294	1,464	5,000	2,000	2,500
41558 (532) Sewer Maintenance Fees	84,469	98,478	90,900	95,000	97,000
41570 (532) Sewer - Uncollectible Accounts	(225)	(259)	(160)	(200)	(200)
41690 (000) Miscellaneous Revenue	—	—	—	—	—
TOTAL 214 SEWER FUND	80,894	96,850	95,740	93,950	96,450

510 WATER ENTERPRISE

41350 (000) Interest Income	57,579	37,196	—	20,000	25,000
41475 (000) Grants - Others	—	—	—	—	—
41524 (532) Fires Lines Service Fee	453,271	497,154	494,900	466,000	490,000
41533 (532) Late Charge	3,660	—	1,200	450	500
41555 (532) Returned Check Charge	660	1,330	800	1,180	1,200
41590 (532) Water - Uncollectible Accounts	(17,625)	(23,968)	(18,000)	(10,000)	(18,000)
41591 (362) Water Service Fees	2,745	1,220	2,000	1,700	2,000
41592 (532) Water Meter Sales	3,027	—	200	200	200
41593 (532) Water Sales - Regular	9,178,072	10,493,012	10,100,000	10,110,000	10,300,000
41594 (362) Water Sales - Construction	4,508	7,224	1,500	1,600	1,800
41595 (532) Water Sales - Wholesale	2,284,828	710,653	1,515,000	1,000,000	1,000,000
41596 (362) Water Rights	—	—	1,000	400	500
41597 (532) Water Sales - City of Cerritos	399,867	482,772	434,300	434,300	470,000
41635 (000) Legal Settlements	—	—	250,000	406,000	1,821,130
41660 (000) Sale of Surplus Property	—	—	—	—	—
41675 (364) Sale of Water Emergency Kits	2,080	380	300	200	200
41690 (000) Miscellaneous Revenue	—	—	—	—	—
41690 (532) Miscellaneous Revenue	—	—	—	—	—
41760 (000) Reimbursement - Other Agency	—	—	—	86,300	—
41790 (362) Legal Cost Reimbursement	—	—	—	17,595	—
TOTAL 510 WATER ENTERPRISE	12,372,672	12,206,973	12,783,200	12,535,925	14,094,530

550 RECLAIMED WATER

41350 (000) Interest Income	35,251	17,055	31,050	31,050	31,500
41475 (000) Grants - Others	—	—	—	—	—
41495 (000) Other Agency Contribution	—	—	—	—	—
41588 (366) Water Sales - Reclaimed - Regular	1,020,833	1,200,034	1,060,500	1,041,000	1,050,000
TOTAL 550 RECLAIMED WATER	1,056,084	1,217,089	1,091,550	1,072,050	1,081,500

REVENUES

Enterprise Funds (Continued)

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 FORECAST
570 ELECTRIC UTILITY FUND					
41350 (000) Interest Income	18,585	8,638	—	8,000	8,000
41425 (000) CARB-GHG Emission Reduction	—	—	—	—	—
41523 (000) Electric Sales for Resale	—	—	—	—	—
41525 (000) Electric Revenue - Regular	3,889,859	3,806,971	4,193,501	4,193,501	4,193,501
41526 (000) Electric Revenue - City	1,185,919	965,891	1,332,500	1,332,500	1,332,500
41531 (368) Gas / Fuel Sales	—	—	—	—	—
41645 (000) Rebates	—	—	—	—	—
41690 (000) Miscellaneous Revenue	2,039	1,424	1,500	1,500	1,500
41699 (000) CRA Loan Repayment	—	—	—	—	—
Total 570 Electric Utility Fund	5,096,402	4,782,924	5,527,501	5,535,501	5,535,501
ENTERPRISE FUNDS TOTAL	18,606,052	18,303,836	19,497,991	19,237,426	20,807,981

REVENUES

Internal Service Funds

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 FORECAST
620 EQUIPMENT REPLACEMENT FUND					
41350 (000) Interest Income	167,089	75,388	140,800	140,800	140,800
41370 (551) Rent - Property	—	—	—	—	—
41660 (000) Sale of Surplus Property	—	—	—	—	—
41690 (000) Miscellaneous Revenue	—	—	—	—	—
Total 620 Equipment Replacement Fund	167,089	75,388	140,800	140,800	140,800
<hr/>					
INTERNAL SERVICE FUNDS TOTAL	167,089	75,388	140,800	140,800	140,800
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TOTAL CITY OF CERRITOS	96,944,440	97,884,233	113,861,146	126,873,037	123,954,427

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City of Cerritos
Financial Program: 2022-2023
Expenditures Summary

EXPENDITURES SUMMARY

SUMMARY OF EXPENDITURES BY DEPARTMENT AND YEAR

CITY DEPARTMENTS	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROPOSED	2022-2023 APPROVED
Legislative & Administrative	2,780,510	2,996,424	3,330,557	3,632,352	3,316,667	—
Community Development	5,698,947	6,427,034	7,092,398	6,918,243	6,878,975	—
Public Works / Water & Power	33,186,667	32,540,598	36,215,532	38,216,220	39,446,141	—
Community & Safety Services	25,237,165	23,608,671	26,065,622	26,731,013	29,612,547	—
Administrative Services	15,500,347	13,591,181	16,892,412	16,958,585	20,089,030	—
Theater	6,932,308	2,107,993	4,869,450	4,789,272	7,813,230	—
Labor Contingency					—	
TOTAL CITY DEPARTMENTS	89,335,944	81,271,901	94,465,971	97,245,685	107,156,590	—
CAPITAL IMPROVEMENT PROGRAM (CIP)						
All Projects	6,839,375	9,844,059	18,243,780	25,959,151	14,682,280	—
TOTAL CIP	6,839,375	9,844,059	18,243,780	25,959,151	14,682,280	—
TOTAL EXPENDITURES	96,175,319	91,115,960	112,709,751	123,204,836	121,838,870	—

EXPENDITURES SUMMARY

SUMMARY OF EXPENDITURES BY CLASSIFICATION FOR FY 2022-2023

CITY DEPARTMENTS	PERSONNEL	OPERATIONS AND MAINTENANCE	CAPITAL OUTLAY	TOTAL EXPENDITURES
Legislative & Administrative	2,387,587	929,080	—	3,316,667
Community Development	3,239,525	3,639,450	—	6,878,975
Public Works / Water & Power	13,775,468	25,505,673	165,000	39,446,141
Community & Safety Services	9,931,909	19,680,638	—	29,612,547
Administrative Services	11,867,048	7,009,372	1,212,610	20,089,030
Theater	4,243,780	3,569,450	—	7,813,230
Labor Contingency	—			—
TOTAL CITY DEPARTMENTS	45,445,317	60,333,663	1,377,610	107,156,590
CAPITAL IMPROVEMENT ACTIVITIES				
Government Buildings			2,995,000	2,995,000
Other Projects			1,410,800	1,410,800
Parks and Open Space			490,000	490,000
Sewer Improvements			50,000	50,000
Streets and Highways			4,913,480	4,913,480
Traffic Signals			—	—
Water Improvements			4,823,000	4,823,000
TOTAL CIP			14,682,280	14,682,280
TOTAL EXPENDITURES	45,445,317	60,333,663	16,059,890	121,838,870

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City of Cerritos
Financial Program: 2022-2023
Departmental Activity & Expenditures Budget

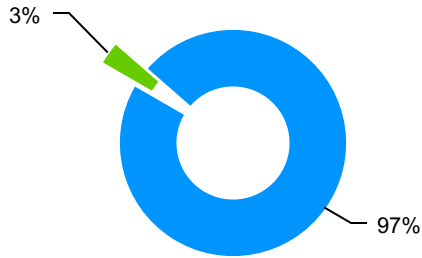
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**LEGISLATIVE
AND
ADMINISTRATIVE**

LEGISLATIVE AND ADMINISTRATIVE

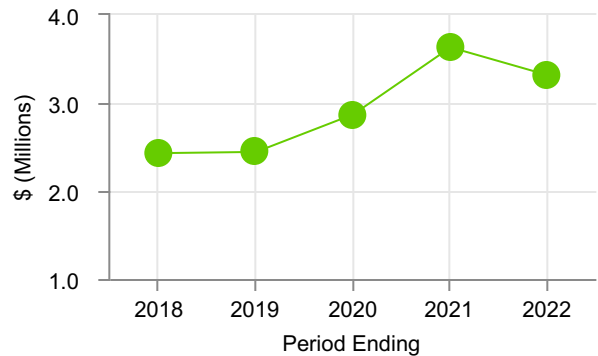
Graphical Budget Data

Percent of Operating Budget



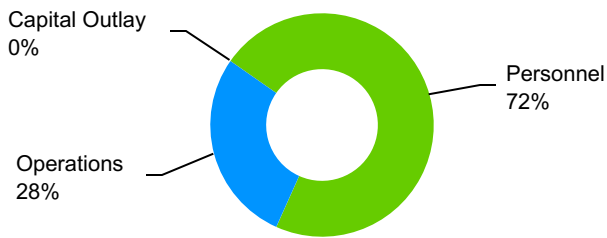
■ Legislative & Administrative
■ Other Departments

Budget History

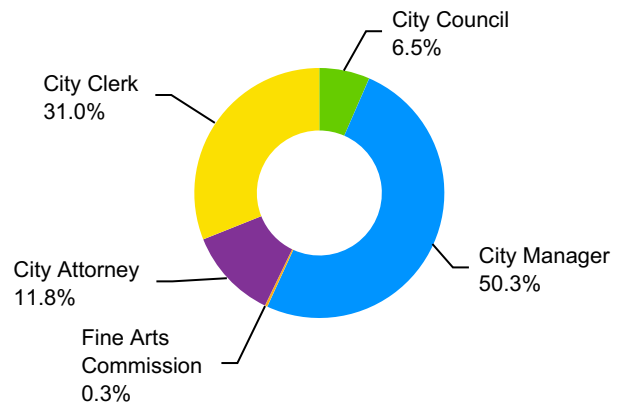


● Budget

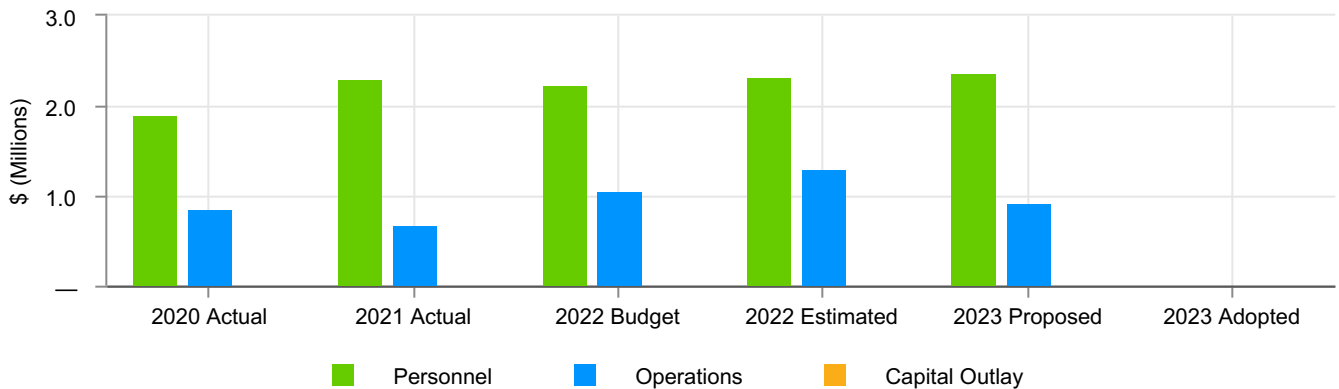
Department Budget Composition



Division Composition



Activity Summary



DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Legislative and Admin
ACTIVITY: City Council
CODE: 111

ACTIVITY SUMMARY

CLASSIFICATION	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROPOSED	2022-2023 APPROVED
Personnel Expense	192,322	209,871	169,720	169,720	169,720	—
Operations and Maintenance	105,822	98,425	50,750	50,750	47,000	—
Capital Outlay	—	—	—	—	—	—
TOTAL BUDGET	298,144	308,296	220,470	220,470	216,720	—

OVERVIEW COMMENTARY

As defined in Article IV of the City Charter, the City Council is composed of five members elected at large by the citizens of Cerritos to serve for four-year overlapping terms. As the City's policy making legislative body, the City Council is responsible to the residents of Cerritos for the implementation of all programs and services provided by the City. Annually, the City Council reorganizes, choosing one of its members to serve as Mayor and one of its members to serve as Mayor Pro Tem, both terms commencing in April and continuing for one year.

The City Council acts upon all legislative matters concerning the City by approving and adopting all ordinances, resolutions, contracts and other matters requiring overall policy decisions and leadership. The Council appoints the City Manager, the City Attorney and the City Clerk / City Treasurer as well as the various commissions, boards and citizen advisory committees which ensure broad-based citizen input into the affairs of the City.

In reaching policy decisions, the City Council reviews proposals designed to meet community needs and sustain demanded service levels, initiates new programs to upgrade existing services, determines the ability of the City to provide financing for the proposed budget as submitted by the City Manager and oversees the expenditure of all City funds throughout the fiscal year.

Regular City Council meetings are held in the Cerritos City Council Chambers on the second and fourth Thursday of each month. In addition, following public notice, the Council may hold special meetings as may from time to time be appropriate.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Legislative and Admin
ACTIVITY: City Council
CODE: 111

ACTIVITY OBJECTIVES

1. To provide overall legislative policy guidance and direction in the development of programs and services for the City.
2. To ensure that all municipal services are effectively delivered in the most efficient and economic manner possible.
3. To represent the needs, desires and demands of the citizens of Cerritos to the local, county, state and federal representatives.
4. To consider implementation of both short-term and long-range programs to guide the growth and development of the City physically, culturally, socially and economically.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Legislative and Admin

ACTIVITY: City Council

CODE: 111

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROPOSED	2022-2023 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	68,296	68,506	68,300	68,300	68,300	—
52400 Employee Benefits	124,026	141,365	101,420	101,420	101,420	—
TOTAL PERSONNEL EXPENSE	192,322	209,871	169,720	169,720	169,720	—
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	18,000	24,000	24,000	24,000	24,000	—
53020 Dues and Publications	57,731	56,253	—	—	—	—
53080 Travel and Meeting	17,548	3,828	20,000	20,000	20,000	—
61170 Electronic Information	—	11,941	—	—	—	—
63410 Program Expenses and Supplies	10,940	421	2,500	2,500	—	—
63520 Special Supplies	1,603	593	1,250	1,250	—	—
67060 Cellular Phone	—	1,389	3,000	3,000	3,000	—
TOTAL OPERATIONS AND MAINTENANCE	105,822	98,425	50,750	50,750	47,000	—
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	298,144	308,296	220,470	220,470	216,720	—

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DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Legislative and Admin
ACTIVITY: City Manager
CODE: 121

ACTIVITY OVERVIEW

CLASSIFICATION	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROPOSED	2022-2023 APPROVED
Personnel Expense	929,990	1,335,526	1,375,090	1,395,320	1,413,500	—
Operations and Maintenance	89,476	123,411	150,230	289,730	255,280	—
Capital Outlay	—	—	—	—	—	—
TOTAL BUDGET	1,019,466	1,458,937	1,525,320	1,685,050	1,668,780	—

OVERVIEW COMMENTARY

Pursuant to Article V of the City Charter, the City Manager serves as the City's chief administrative officer and is responsible for planning, organizing and directing the municipal activities with the exception of those activities specifically exempt by the Charter. This office prepares and submits the annual budget to the City Council and advises the Council on the financial conditions and needs of the City. The City Manager makes recommendations to the Council on the affairs of the City and ensures that all applicable ordinances and state laws are enforced. The City Manager attends all Council meetings and advises the Council on legislative and policy matters.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Legislative and Admin
ACTIVITY: City Manager
CODE: 121

ACTIVITY OBJECTIVES

1. To assist the City Council in its development of policy to address the needs and issues of the community by providing project costs and benefits for alternative policy decisions.
2. To encourage improvement and innovation in the quality, efficiency, delivery and effectiveness of municipal services.
3. To provide overall direction for the implementation of City Council policy through the centralization of authority and responsibility.
4. To keep the City Council apprised of pending state and federal legislation to enable effective input to elected representatives of Cerritos.
5. To keep the City Council fully informed of all aspects of municipal affairs and operations.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Professional Services to reflect the cost of consultant services to support the West Santa Ana Branch transportation project (61430). expense from the City Council budget to reflect City wide representation in professional organizations (53020).	+\$70,000
Program expense and supplies to reflect increased costs (63410).	+\$22,500

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Legislative and Admin
ACTIVITY: City Manager
CODE: 121

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROPOSED	2022-2023 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	456,332	656,697	647,910	667,350	652,910	—
51021 Overtime	1,315	761	1,000	1,000	1,000	—
52010 Regular Earnings - Part Time	—	—	—	—	22,300	—
52015 Special Project Earnings - Part Time	39,317	—	39,400	40,190	39,400	—
52400 Employee Benefits	433,026	678,068	686,780	686,780	697,890	—
TOTAL PERSONNEL	929,990	1,335,526	1,375,090	1,395,320	1,413,500	—
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	13,800	17,800	18,600	18,600	18,600	—
53020 Dues and Publications	—	349	60,350	60,350	69,650	—
53070 Reimbursed Mileage	—	—	150	150	150	—
53080 Travel and Meeting	744	9,621	8,000	10,000	10,000	—
61130 Delivery Service	—	—	100	100	100	—
61430 Professional Services	56,134	88,000	50,130	165,130	120,130	—
61580 Temporary Help	11,550	—	—	—	—	—
63410 Program Expenses and Supplies	5,261	4,431	5,500	28,000	28,000	—
63520 Special Supplies	550	1,597	5,000	5,000	6,250	—
67060 Cellular Phone	1,437	1,613	2,400	2,400	2,400	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	89,476	123,411	150,230	289,730	255,280	—
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	1,019,466	1,458,937	1,525,320	1,685,050	1,668,780	—

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DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Legislative and Admin
ACTIVITY: Fine Arts and Historical Commission
CODE: 123

ACTIVITY OVERVIEW

CLASSIFICATION	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROPOSED	2022-2023 APPROVED
Personnel Expense	4,306	—	6,480	4,680	6,480	—
Operations and Maintenance	240	—	4,000	1,500	4,000	—
Capital Outlay	—	—	—	—	—	—
TOTAL BUDGET	4,546	—	10,480	6,180	10,480	—

OVERVIEW COMMENTARY

The City Council adopted Resolution 2001-44 which provided for the organization and duties of the Fine Arts and Historical Commission. It is a five member Commission appointed by the Mayor and City Council to serve two-year terms.

The Commission is advisory to the City Council on matters of:

1. Administration of the Public Art Program relative to the selection, acquisition and placement of public art.
2. Programming and activities to enhance the artistic, historic and cultural experiences for the community.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Legislative and Admin
ACTIVITY: Fine Arts and Historical Commission
CODE: 123

ACTIVITY DESCRIPTION

1. To act in an advisory capacity to the City Council in matters pertaining to the acquisition and placement of public artwork throughout the community.
2. To promote and stimulate community interest and support in public art and cultural programs for the City.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Legislative and Admin
ACTIVITY: Fine Arts and Historical Commission
CODE: 123

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROPOSED	2022-2023 APPROVED
PERSONNEL EXPENSE						
52010 Regular Earnings - Part Time	4,000	—	6,000	4,200	6,000	—
52400 Employee Benefits	306	—	480	480	480	—
TOTAL PERSONNEL	4,306	—	6,480	4,680	6,480	—
OPERATIONS AND MAINTENANCE						
53020 Dues and Publications	—	—	500	300	500	—
53080 Travel and Meeting	90	—	2,000	—	2,000	—
61430 Professional Services	150	—	1,200	900	1,200	—
63520 Special Supplies	—	—	300	300	300	—
TOTAL OPERATIONS AND MAINTENANCE	240	—	4,000	1,500	4,000	—
ACTIVITY TOTAL	4,546	—	10,480	6,180	10,480	—

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DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Legislative and Admin
ACTIVITY: City Attorney
CODE: 131

ACTIVITY OVERVIEW

CLASSIFICATION	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROPOSED	2022-2023 APPROVED
Personnel Expense	212,211	119,204	—	—	—	—
Operations and Maintenance	296,189	307,193	391,200	391,200	391,200	—
Capital Outlay	—	—	—	—	—	—
TOTAL BUDGET	508,400	426,397	391,200	391,200	391,200	—

OVERVIEW COMMENTARY

As set forth in Article VI of the City Charter, the City Attorney is appointed by the City Council to serve as legal advisor to the City on all matters of law as these relate to the conduct of municipal affairs. The City Attorney advises the City Council, City Manager and all City officers, regularly attends City Council and Planning Commission meetings, reviews, approves or prepares ordinances and resolutions, and contracts, conducts legal negotiations, reviews legal documents for form and content, provides legal opinions and advice, and oversees actions and proceedings in which the City is a party.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Legislative and Admin
ACTIVITY: City Attorney
CODE: 131

ACTIVITY OBJECTIVES

1. To provide legal support and advice to the City Council, Planning Commission, other Boards and City officials in the form of research and compilation of legal opinions as requested and required.
2. To defend the City's official actions.
3. To review, approve or prepare all legal documents prior to submittal to the City Council or Planning Commission for legal completeness and content.
4. To review and enforce compliance, where applicable, with the provisions of the municipal code.
5. To inform the City Council, Planning Commission and staff of the legislative and other legal developments which may have an effect on the administration and operations of the City.
6. To oversee actions or proceedings in courts of competent jurisdiction on all legal matters in which the City is a party.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Legislative and Admin
ACTIVITY: City Attorney
CODE: 131

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROPOSED	2022-2023 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	146,015	73,565	—	—	—	—
52400 Employee Benefits	66,196	45,639	—	—	—	—
TOTAL PERSONNEL	212,211	119,204	—	—	—	—
OPERATIONS AND MAINTENANCE						
53020 Dues and Publications	—	—	600	600	600	—
53080 Travel and Meeting	—	250	600	600	600	—
61310 Legal Services	192,107	284,503	300,000	300,000	300,000	—
61315 Legal Services - Special Counsel	104,082	22,440	90,000	90,000	90,000	—
TOTAL OPERATIONS AND MAINTENANCE	296,189	307,193	391,200	391,200	391,200	—
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	508,400	426,397	391,200	391,200	391,200	—

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DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Legislative and Admin
ACTIVITY: City Clerk / City Treasurer
CODE: 141

ACTIVITY OVERVIEW

CLASSIFICATION	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROPOSED	2022-2023 APPROVED
Personnel Expense	576,699	653,517	703,487	757,152	797,887	—
Operations and Maintenance	373,255	149,277	479,600	572,300	231,600	—
Capital Outlay	—	—	—	—	—	—
TOTAL BUDGET	949,954	802,794	1,183,087	1,329,452	1,029,487	—

OVERVIEW COMMENTARY

Article VI of the City Charter and the statutes of the State of California prescribe the functions and duties of the Cerritos City Clerk / City Treasurer.

The City Clerk / City Treasurer is the local official for elections, local legislation, the California Public Records Act, the California Political Reform Act, and the Brown Act (open meeting laws). Before and after the City Council and other City legislative bodies take action, the City Clerk / City Treasurer ensures that the matters under consideration are in compliance with all federal, state and local statutes and regulations, ensures full transparency to the public, and affirms that all transactions are properly executed, recorded, and archived.

The Office of the City Clerk / City Treasurer is a service department upon which the City Council, all City departments, and the general public relies for timely and accurate information regarding the operations and legislative history of the City. The City Clerk / City Treasurer serves as the liaison between the public and City Council and provides various municipal services.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Legislative and Admin
ACTIVITY: City Clerk / City Treasurer
CODE: 141

ACTIVITY OBJECTIVES

Legislative Administration/Clerk of the Council

The Office of the City Clerk / City Treasurer prepares the Agenda for the City's various legislative bodies, verifies that required legal notices have been posted, distributed and published, and transacts and preserves the physical and electronic documentation required to enact Council policies, including official meeting minutes. The City Clerk / City Treasurer administers official Oaths of Office and serves as the Secretary for the Cerritos City Council, Successor Agency to the Cerritos Redevelopment Agency, the Public Financing Authority, and the Cuesta Villas Housing Authority.

Municipal Secretary

The Office of the City Clerk / City Treasurer serves as the focal point for official communication with the City as a legal entity. The City Clerk / City Treasurer receives claims, summons, and subpoenas, officiates at public bid proceedings, processes official appeals, and receives/distributes other official correspondence directed at the municipal corporation. The Office of the City Clerk / City Treasurer serves as a Notary Public for official City business.

Custodian of Official Records/Records Manager

The Office of the City Clerk / City Treasurer oversees the preservation and protection of the public record, including all actions taken by the City Council and other City legislative bodies, and preserves documents in the required media formats for effective archiving and retrieval. The Office of the City Clerk / City Treasurer receives and processes all requests for information under the California Public Records Act and the Federal Freedom of Information Act, assures the codification of the City's adopted Ordinances, and is the custodian of the official City Seal.

Elections Official

The Office of the City Clerk / City Treasurer administers federal, state and local procedures through which local government representatives are selected and the public can exercise its initiative, referendum, and recall rights. The Office of the City Clerk / City Treasurer manages the election process from pre-planning, candidate nominations, semi-official and official canvass, certification of election results and filing of final campaign disclosure documents.

Political Reform Act Filing Officer

The Office of the City Clerk / City Treasurer is mandated by the California Political Reform Act to perform specified duties related to campaign disclosures and statements of economic interests. This includes facilitating, maintaining, and updating the City's Conflict of Interest Code, providing public access to statements, compliance with filing schedules, reviewing filed statements for errors and omissions, and coordinating with the State Fair Political Practices Commission. Additionally, the Office of the City Clerk / City Treasurer facilitates and tracks compliance of required ethics training under California statute AB 1234.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Decrease in anticipated expenditures for Election Expense (61160).

-\$248,000

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Legislative and Admin
ACTIVITY: City Clerk / City Treasurer
CODE: 141

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROPOSED	2022-2023 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	295,477	312,395	308,050	336,072	372,610	—
51021 Overtime	4,875	5,701	7,947	7,947	7,947	—
52010 Regular Earnings - Part Time	5,831	10,559	33,000	18,633	—	—
52400 Employee Benefits	270,516	324,862	354,490	394,500	417,330	—
TOTAL PERSONNEL	576,699	653,517	703,487	757,152	797,887	—
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	4,800	4,800	4,800	4,800	4,800	—
53020 Dues and Publications	901	539	2,500	1,300	2,500	—
53070 Reimbursed Mileage	286	178	700	700	700	—
53080 Travel and Meeting	2,668	1,978	5,000	5,000	5,000	—
61080 Codification	1,410	1,343	4,000	2,600	4,000	—
61130 Delivery Service	161	—	500	500	500	—
61160 Election Expense	167,794	1,794	250,000	345,300	2,000	—
61320 Legal Advertising	57,735	36,576	40,000	40,000	40,000	—
61430 Professional Services	130,617	94,926	160,000	160,000	160,000	—
61460 Recordation Expense	181	246	1,500	1,500	1,500	—
61580 Temporary Help	—	—	—	—	—	—
63520 Special Supplies	6,102	6,297	10,000	10,000	10,000	—
67060 Cellular Phone	600	600	600	600	600	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	373,255	149,277	479,600	572,300	231,600	—
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	949,954	802,794	1,183,087	1,329,452	1,029,487	—

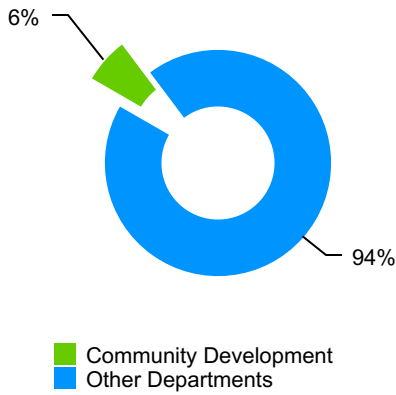
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COMMUNITY DEVELOPMENT

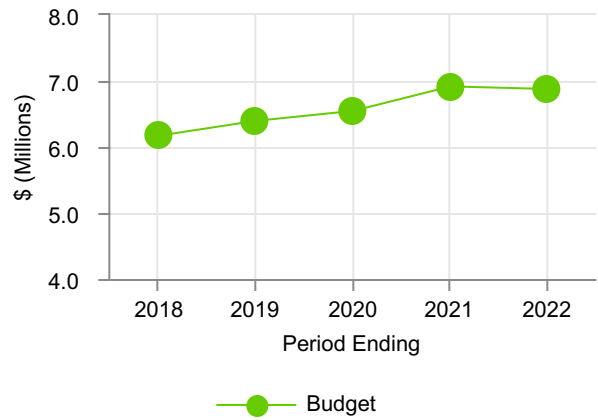
COMMUNITY DEVELOPMENT

Graphical Budget Data

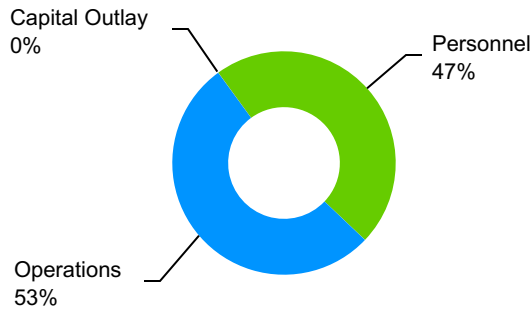
Percent of Operating Budget



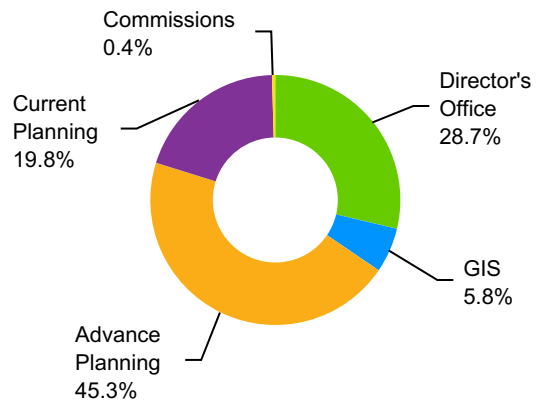
Budget History



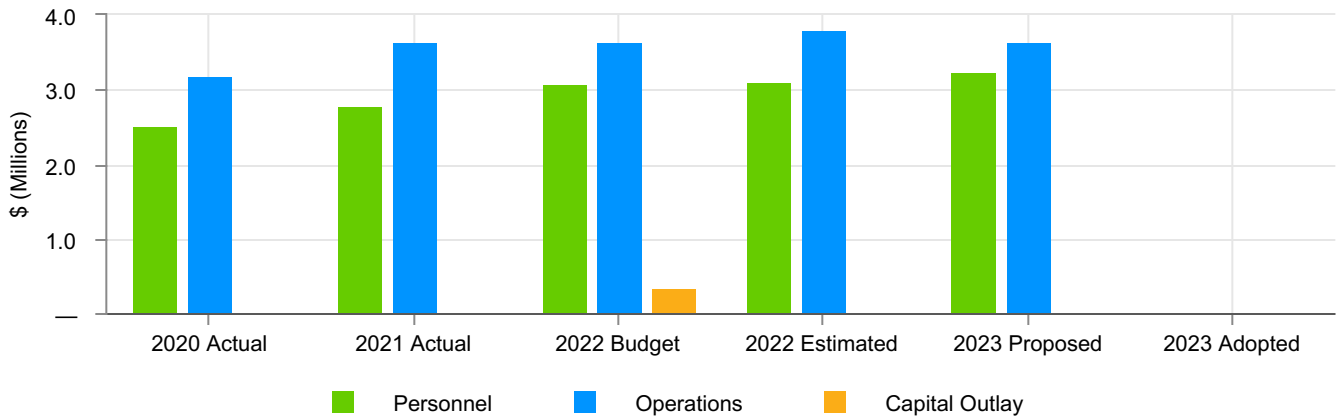
Department Budget Composition



Division Composition



Activity Summary



DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Community Development

CODE: 200

OVERVIEW COMMENTARY

The Department of Community Development is responsible for overseeing, administering, and implementing the City's planning, development, land use, business license, and building and safety programs. Organizationally, the Department incorporates the functions of several operating divisions which include the Office of the Director, the Advance Planning Team, the Current Planning Team, and Geographic Information Services (GIS).

Through the Department's Director, who is appointed by the City Manager to administer departmental operations, the Department of Community Development ensures that a sound and workable environmental protection program is designed and maintained for the City consistent with the high standards of environmental quality desired by, and for, the residents of Cerritos. In concert with the City Council and the Planning Commission, the staff of this Department is responsible for conducting an annual review of the City's General Plan so that Development Code Standards and Land Use Policies are continually updated based upon current planning principles and practices. Through this review process, the General Plan and Development Code provide for an orderly program of planning development within the City.

ACTIVITY SUMMARY

CLASSIFICATION	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROPOSED	2022-2023 APPROVED
Personnel Expense	2,510,816	2,786,932	3,098,448	3,111,293	3,239,525	—
Operations and Maintenance	3,188,131	3,640,102	3,638,950	3,806,950	3,639,450	—
Capital Outlay	—	—	355,000	—	—	—
TOTAL BUDGET	5,698,947	6,427,034	7,092,398	6,918,243	6,878,975	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community Development
ACTIVITY: Office of the Director
CODE: 211

ACTIVITY DESCRIPTION

The Office of the Director is responsible for the overall supervision of the Department of Community Development, including the Advance Planning/Economic Development, Current Planning, GIS and Building and Safety Divisions. The Office of the Director provides the required leadership and administrative support necessary to ensure the effective operation of all Divisions within the Department using a coordinated, team-based approach to the implementation of public policy relative to municipal urban and regional planning. Working in concert with the City’s elected and appointed officials and under the direction of the City Manager, the Office of the Director is responsible for directing and managing the City’s municipal planning function and preparing detailed analysis and recommendations for consideration by the Planning Commission and City Council/Successor Agency to ensure economic development through high-quality, environmentally responsible development throughout the City.

ACTIVITY OBJECTIVES

1. To provide administrative support, assistance and direction relative to Planning Commission agenda and report preparation, public hearing posting and mailing, material acquisition, budget control and special research projects.
2. To develop and maintain mechanisms whereby citizen input influences and directs planning policies within the community.
3. To oversee and monitor the ongoing development and maintenance of the Cerritos Auto Square, administer related contracts, manage all City-owned properties, and provide staff support to the City Council.
4. To oversee and monitor the development and construction process for all areas in the City.
5. Streamline and facilitate all phases of the development process for applicants.

ACTIVITY WORKLOAD STATISTICS	2020-2021	2021-2022	2022-2023
	ACTUAL	ESTIMATED	FORECASTED
Building permits issued	1,974	2,000	2,000
Building permits valuation	\$37,424,449	\$40,000,000	\$45,000,000
Planning Commission agenda items	14	30	30

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Reduction in Special Studies due to the anticipated completion of the State-mandated 2021-2029 Housing Element Update during FY 2021-2022, and due to the projected costs associated with State-mandated rezoning requirements for properties identified in the 2021-2029 Housing Element, to be paid for and funded by restricted housing funds Low and Moderate-Income Housing Asset Funds (61520). -\$25,000

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community Development
ACTIVITY: Office of the Director
CODE: 211

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROPOSED	2022-2023 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	201,002	352,069	360,036	363,582	376,580	—
51021 Overtime	—	—	—	—	—	—
52010 Regular Earnings - Part Time	—	—	—	—	—	—
52021 Overtime Earnings - Part Time	—	—	—	—	—	—
52400 Employee Benefits	199,964	392,053	403,240	403,240	421,770	—
TOTAL PERSONNEL	400,966	744,122	763,276	766,822	798,350	—
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	—	4,400	4,800	4,800	4,800	—
53020 Dues and Publications	1,481	1,581	2,200	2,200	2,200	—
53070 Reimbursed Mileage	302	62	400	200	400	—
53080 Travel and Meeting	376	139	1,000	1,000	1,000	—
61120 County Building and Safety Services	943,531	766,762	1,100,000	1,100,000	1,100,000	—
61131 Document Storage	—	—	—	—	—	—
61430 Professional Services	5,674	5,465	10,000	7,500	10,000	—
61520 Special Studies	—	77,888	75,000	147,000	50,000	—
61580 Temporary Help	4,719	—	—	10,000	—	—
63250 Office Supplies	1,429	1,334	1,500	1,500	1,500	—
63520 Special Supplies	—	—	—	—	—	—
67060 Cellular Phone	600	1,050	1,200	1,200	1,200	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	2,072	4,249	—	5,000	5,000	—
TOTAL OPERATIONS AND MAINTENANCE	960,184	862,930	1,196,100	1,280,400	1,176,100	—
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	5,000	—	—	—
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	5,000	—	—	—
ACTIVITY TOTAL	1,361,150	1,607,052	1,964,376	2,047,222	1,974,450	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community Development
ACTIVITY: Geographic Information Services
CODE: 212

ACTIVITY DESCRIPTION

1. Provide a high level of comprehensive GIS services to all City departments, Councils and Commissions, and ultimately, the public.
2. Oversee the continued development and implementation of the Cerritos Enterprise GIS System through the conversion of new and existing data into electronic geo-coded format and the development of appropriate GIS application software.
3. Provide professional assistance and cartographic services to all Cerritos GIS users and maximize the benefits, cost savings, and increased operational efficiencies of GIS within the City's work environment.
4. Coordinate the use of outside GIS services including system design, maintenance and conversion consultants.
5. Provide technical knowledge, implementation support and project management services to all City departments utilizing the Cerritos GIS system, with special emphasis on Community Development, Public Works and Community & Safety Services.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community Development
ACTIVITY: Geographic Information Services
CODE: 212

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROPOSED	2022-2023 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	99,725	99,345	132,336	133,324	174,675	—
52010 Regular Earnings - Part Time	—	—	—	—	—	—
52400 Employee Benefits	104,155	116,743	149,540	149,540	197,380	—
TOTAL PERSONNEL	203,880	216,088	281,876	282,864	372,055	—
OPERATIONS AND MAINTENANCE						
53070 Reimbursed Mileage	—	—	—	—	—	—
61170 Electronic Information	17,299	16,750	25,000	25,000	25,000	—
61430 Professional Services	—	—	1,000	1,000	1,000	—
63110 Computer Supplies	1,176	431	1,500	1,500	2,000	—
TOTAL OPERATIONS AND MAINTENANCE	18,475	17,181	27,500	27,500	28,000	—
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	222,355	233,269	309,376	310,364	400,055	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community Development
ACTIVITY: Advance Planning
CODE: 221

ACTIVITY DESCRIPTION

The Advance Planning/Economic Development Division is responsible for maintaining the City's General Plan, Development Code and Economic Development Strategic Plan, and for using these documents as a guideline for the development of programs which will meet the community's future needs. Preparation of environmental impact studies for proposed land use changes are conducted by the Advance Planning Team. The Advance Planning/Economic Development Division prepares special studies which address land use, economic, transportation, and other community related issues and concerns. The development and implementation of housing programs is conducted by the Advance Planning Team. Advance Planning is responsible for maintaining and updating the demographic and statistical data base for the City. The Advance Planning/Economic Development Division is responsible for the administration of public transportation programs, such as Dial-A-Ride and fixed-route transit, and the implementation of those programs. Advance Planning makes recommendations and prepares legislation aimed at alleviating and/or preventing future land use problems.

ACTIVITY OBJECTIVES

1. Review and update the City's General Plan, Development Code and Development Map.
2. Preparation and implementation of the City's Affordable Housing Program.
3. Facilitate the implementation of the Economic Development Strategic Plan.
4. Monitor legislation and programs at the local, regional, state and federal levels in order to determine their impact on the City's planning program and to make recommendations as to their adoption and implementation.
5. Prepare an analysis and inventory of residential, retail, commercial and industrial uses.
6. Identify and analyze community public transit needs and administrate Proposition "A" and Proposition "C" funded projects.
7. Manage the Cerritos Dial-A-Ride and Cerritos On Wheels (COW) fixed-route transit programs.
8. Prepare and maintain a computerized demographic data base and statistical profile.
9. Manage and coordinate the lease of City-owned properties.
10. Coordinate special projects between department divisions and other City department staff.

ACTIVITY WORKLOAD STATISTICS	2020-2021	2021-2022	2022-2023
	ACTUAL	ESTIMATED	FORECASTED
Fixed-Route Transit Ridership (COW)	15,810	26,000	25,000
Dial-A-Ride Ridership	10,150	14,000	15,000

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Professional Services due to anticipated costs associated with the Metro-proposed West Santa Ana Branch (WSAB) project (61430).	+\$10,000
Increase So. Cal. Edison ground rent (65132) for use by Cerritos Auto Square for inventory parking. This is a pass-through expense covered by participating auto dealers and recouped by the City.	+\$10,000
Reduction in Motor Vehicles (79060) using AQMD funds as new electric buses for Cerritos on Wheels transportation service will be purchased through a Federal grant program.	-\$350,000

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community Development
ACTIVITY: Advance Planning
CODE: 221

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROPOSED	2022-2023 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	320,144	325,460	327,076	330,352	320,756	—
52400 Employee Benefits	327,780	372,716	385,950	385,950	378,490	—
TOTAL PERSONNEL	647,924	698,176	713,026	716,302	699,246	—
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	3,600	3,600	3,600	3,600	3,600	—
53070 Reimbursed Mileage	230	8	400	200	400	—
61325 Housing Services Program	17,605	6,392	10,000	10,000	10,000	—
61430 Professional Services	17,008	—	—	70,000	10,000	—
63409 Transit Programs / Prop. "A"	1,611,160	531,966	1,000,000	1,000,000	1,000,000	—
63411 Community Programs	—	152	7,000	4,000	7,000	—
63412 Transit Programs / Prop. "C"	30,000	625,606	800,000	800,000	800,000	—
63413 Trip Reduction Program - AQMD	33,355	10,269	55,000	55,000	55,000	—
65132 Rent Building and Grounds	482,063	1,576,340	520,000	520,000	530,000	—
67060 Cellular Phone	600	600	600	600	600	—
TOTAL OPERATIONS AND MAINTENANCE	2,195,621	2,754,933	2,396,600	2,463,400	2,416,600	—
CAPITAL OUTLAY						
79010 Land	—	—	—	—	—	—
79050 Furniture Fixtures and Office	—	—	—	—	—	—
79060 Motor Vehicles	—	—	350,000	—	—	—
TOTAL CAPITAL OUTLAY	—	—	350,000	—	—	—
ACTIVITY TOTAL	2,843,545	3,453,109	3,459,626	3,179,702	3,115,846	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community Development
ACTIVITY: Current Planning
CODE: 231

ACTIVITY DESCRIPTION

Current Planning is responsible for administration of the Cerritos Municipal Code as it relates to development plans, subdivisions, tract and parcel maps, zone changes, conditional use permits, business licenses, and variances. The Division confers with and provides advice to architects, builders, contractors, engineers and the general public concerning the City's development policies and standards. The Division functions as project managers for major modifications including conceptual design review, report writing, Power Point preparation and presentation to the Planning Commission and City Council. The Division analyzes proposed development and ensures compliance with the City's zoning ordinance and General Plan. Responsibilities also include evaluating environmental impacts on proposed projects and preparation of California Environmental Quality Act (CEQA) documentation. Current Planning furnishes information regarding zoning and land use to public and private sectors as well as reviews and approves applications for all minor development modifications. Business License staff in the Current Planning Division is responsible for the collection of business license revenues, the intake and processing of new business license applications, and the annual renewal of existing licenses for Cerritos-based businesses, as well as contractors and service providers doing work in Cerritos. Business License staff also coordinates among City departments for the processing of film permit applications for commercial filming at City facilities.

ACTIVITY OBJECTIVES

1. To ensure that development in the community produces the maximum benefit to the City of Cerritos and its citizens.
2. To ensure that industrial and commercial uses and related developments will enhance the environmental quality and provide a stable economic base for the community.
3. Provide informed and helpful service to the residential and business communities, developers, associated City departments and other public agencies.
4. Improve data availability, administrative processes and record keeping through increased use of computer based systems.
5. Maintain an effective reciprocal feedback system between Advance Planning/Economic Development, Building & Safety and Current Planning divisions as well as other City departments.

ACTIVITY WORKLOAD STATISTICS	2020-2021	2021-2022	2022-2023
	ACTUAL	ESTIMATED	FORECASTED
Precise Plans	12	20	15
Conditional Use Permits	1	4	2
Administrative Approvals	2,600	2,900	3,000
Business Licenses Issued			
Local	250	270	280
Out of town	670	700	700
Renewals	2,500	2,800	3,200

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community Development
ACTIVITY: Current Planning
CODE: 231

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROPOSED	2022-2023 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	609,084	522,790	598,464	603,300	599,958	—
52010 Regular Earnings - Part Time	23,538	19,611	22,336	22,535	43,276	—
52400 Employee Benefits	603,702	586,145	700,030	700,030	707,200	—
TOTAL PERSONNEL	1,236,324	1,128,546	1,320,830	1,325,865	1,350,434	—
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	3,600	900	3,600	1,500	3,600	—
53020 Dues and Publications	—	—	—	—	—	—
53070 Reimbursed Mileage	324	146	1,000	500	1,000	—
61430 Professional Services	—	—	—	20,000	—	—
61520 Special Studies	—	—	—	—	—	—
63410 Program Expenses and Supplies	1,779	1,354	2,500	2,500	2,500	—
63520 Special Supplies	185	376	500	500	500	—
67060 Cellular Phone	1,200	750	1,200	1,200	1,200	—
TOTAL OPERATIONS AND MAINTENANCE	7,088	3,526	8,800	26,200	8,800	—
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	1,243,412	1,132,072	1,329,630	1,352,065	1,359,234	—

PLANNING COMMISSION

DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Community Development
ACTIVITY: Planning Commission
CODE: 251

OVERVIEW COMMENTARY

The powers, duties and responsibilities of the Planning Commission are set forth in Article VII of the City Charter, in Ordinance No. 175, and in the laws of the State of California. The Planning Commission consists of five members, appointed by the Mayor and City Council, to serve two-year, overlapping terms of office.

The Planning Commission sits as an advisory body to the City Council in establishing policies governing the growth and development of the City. The Commission is empowered to, and must, review all zoning applications and precise plans for development, conduct public hearings, and make final determinations on these in the form of recommendations to the City Council. The Planning Commission conducts public hearings and makes recommendations to the City Council on matters such as adoption of the City's General Plan, changes in the City's Development Code and Development Standards, Environmental Impact Reports, Subdivision and Parcel Map applications, Conditional Use Permits and various other types of development applications.

ACTIVITY SUMMARY

CLASSIFICATION	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROPOSED	2022-2023 APPROVED
Personnel Expense	16,339	—	19,440	19,440	19,440	—
Operations and Maintenance	5,559	1,532	9,950	9,450	9,950	—
Capital Outlay	—	—	—	—	—	—
TOTAL BUDGET	21,898	1,532	29,390	28,890	29,390	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community Development
ACTIVITY: Planning Commission
CODE: 251

ACTIVITY DESCRIPTION

1. To provide advice and assistance to the City Council in the establishment of policies governing land use and physical development in the City.
2. To review and forward recommendations to the City Council on all applications for private and public developments within the City.
3. To assess the potential economic, demographic and aesthetic impact of proposed plans for physical development within the City.
4. To annually review the City's General Plan and Development Code and to make appropriate recommendations to the City Council concerning any required changes in these land use policy documents.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community Development

ACTIVITY: Planning Commission

CODE: 251

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROPOSED	2022-2023 APPROVED
PERSONNEL EXPENSE						
52010 Regular Earnings - Part Time	15,000	—	18,000	18,000	18,000	—
52400 Employee Benefits	1,339	—	1,440	1,440	1,440	—
TOTAL PERSONNEL	16,339	—	19,440	19,440	19,440	—
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	2,500	—	3,000	3,000	3,000	—
53020 Dues and Publications	—	—	1,000	1,000	1,000	—
53080 Travel and Meeting	1,505	359	3,000	2,500	3,000	—
61580 Temporary Help	1,275	619	2,200	2,200	2,200	—
63520 Special Supplies	279	554	750	750	750	—
TOTAL OPERATIONS AND MAINTENANCE	5,559	1,532	9,950	9,450	9,950	—
ACTIVITY TOTAL	21,898	1,532	29,390	28,890	29,390	—

ECONOMIC DEVELOPMENT COMMISSION

DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Community Development
ACTIVITY: Economic Development Commission
CODE: 252

OVERVIEW COMMENTARY

On July 9, 2020, the Cerritos City Council adopted Ordinance No. 1033 dissolving the Economic Development Commission.

ACTIVITY SUMMARY

CLASSIFICATION	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROPOSED	2022-2023 APPROVED
Personnel Expense	5,383	—	—	—	—	—
Operations and Maintenance	1,204	—	—	—	—	—
Capital Outlay	—	—	—	—	—	—
TOTAL BUDGET	6,587	—	—	—	—	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community Development
ACTIVITY: Economic Development Commission
CODE: 252

ACTIVITY DESCRIPTION

On July 9, 2020, the Cerritos City Council adopted Ordinance No. 1033 dissolving the Economic Development Commission.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community Development
ACTIVITY: Economic Development Commission
CODE: 252

	2019-2020	2020-2021	2021-2022	2021-2022	2022-2023	2022-2023
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED
PERSONNEL EXPENSE						
52010 Regular Earnings - Part Time	5,000	—	—	—	—	—
52400 Employee Benefits	383	—	—	—	—	—
TOTAL PERSONNEL	5,383	—	—	—	—	—
OPERATIONS AND MAINTENANCE						
53070 Reimbursed Mileage	—	—	—	—	—	—
53080 Travel and Meeting	620	—	—	—	—	—
61430 Professional Services	—	—	—	—	—	—
61580 Temporary Help	300	—	—	—	—	—
63411 Community Programs	—	—	—	—	—	—
63520 Special Supplies	284	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	1,204	—	—	—	—	—
ACTIVITY TOTAL	6,587	—	—	—	—	—

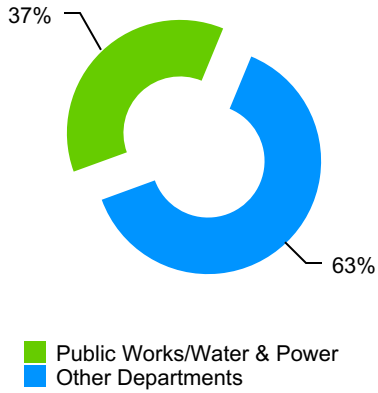
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PUBLIC WORKS / WATER & POWER

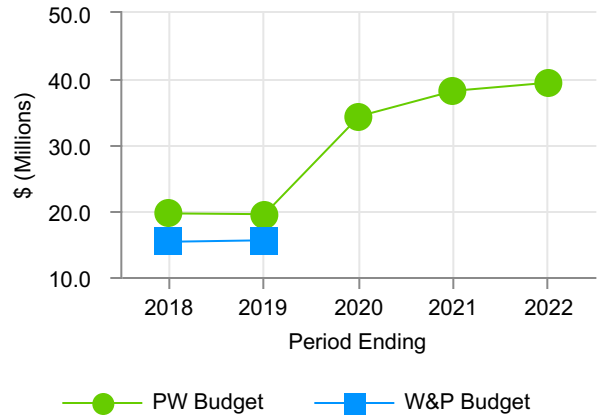
PUBLIC WORKS / WATER & POWER

Graphical Budget Data

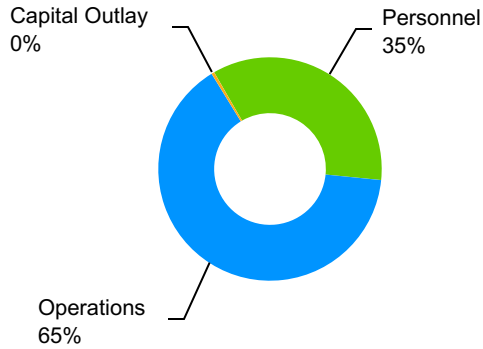
Percent of Operating Budget



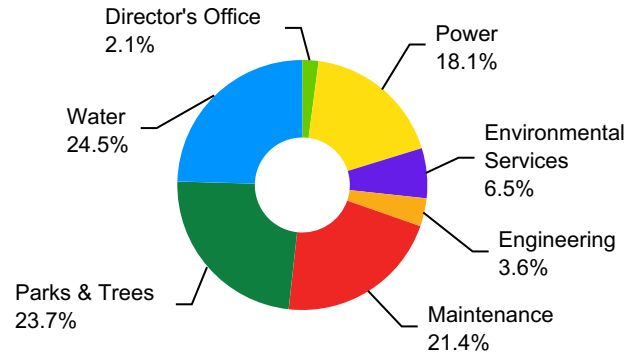
Budget History



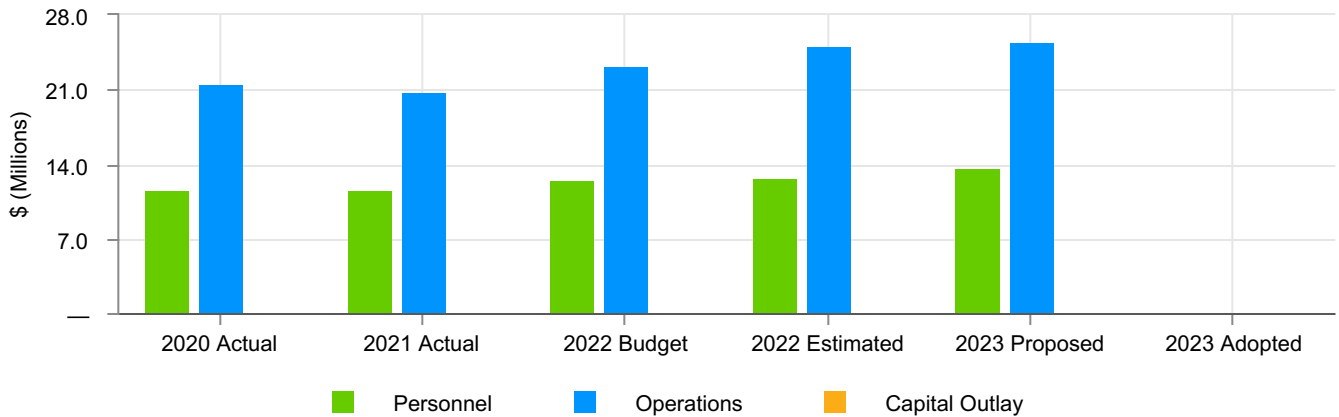
Department Budget Composition



Division Composition



Activity Summary



DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Public Works / Water & Power

CODE: 300

OVERVIEW COMMENTARY

The Department of Public Works / Water & Power⁹ is responsible for administering and implementing the Capital Improvement Program (CIP), providing maintenance services to City facilities, and managing the Water & Power utilities. The Department consists of six major divisions which include Engineering, Environmental Services, General Maintenance, Parks and Trees, Water, and the Electric Utility.

The Department of Public Works / Water & Power coordinates the planning, budgeting, design, contract administration and inspection of all Capital Improvement Projects. The Department also oversees the development of new water and energy projects, as well as the procurement of additional assets through contracts administration.

The Department of Public Works / Water & Power is vested with the responsibility of managing and maintaining a variety of municipal services and facilities including streets, safety lighting, traffic signals, street sweeping, refuse collection, storm drains, sewers, municipal buildings, vehicles and equipment, 21 neighborhood and community parks, public swim facility, municipal golf course, street trees, medians and parkways.

Together with other City departments, the Department of Public Works / Water & Power is responsible for reviewing proposed developments, reporting to the Planning Commission and City Council, implementing City standards, plan checking, inspection of private developments, and reviewing proposed developments regarding all water related issues.

The Department of Public Works / Water & Power is also responsible for managing and maintaining two multi-faceted services in the Cerritos Water Utility and the Cerritos Electric Utility. Organizationally, it incorporates the functions of several utility operating divisions, including Water Management, Water Production and Distribution, Water Operations (Potable), Water Operations (Reclaimed), Water Inspection, and the Operations Division of the Cerritos Electric Utility.

The Water Utility provides water to more than 16,000 residential and commercial accounts; emergency water service to the Fire Department; and recycled water to a majority of the public parks and arterial landscaping throughout the City. The Cerritos Electric Utility was created to provide reliable electricity to customers in the City of Cerritos. In order to provide electricity, the Department of Public Works / Water & Power participates in the Magnolia Power Project, under membership through the Southern California Public Power Authority, and interfaces with state and federal regulatory agencies such as the California Public Utilities Commission, the California Energy Commission, the California Independent System Operator and the Federal Energy Regulatory Commission.

ACTIVITY SUMMARY

CLASSIFICATION	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROPOSED	2022-2023 APPROVED
Personnel Expense	11,665,619	11,720,725	12,611,702	12,748,023	13,775,468	—
Operations and Maintenance	21,521,048	20,819,873	23,356,890	25,221,557	25,505,673	—
Capital Outlay	—	—	246,940	246,640	165,000	—
TOTAL BUDGET*	33,186,667	32,540,598	36,215,532	38,216,220	39,446,141	—

⁹ The Departments of Public Works and Water & Power were merged in Fiscal Year 2019-20

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works / Water & Power
ACTIVITY: Office of the Director
CODE: 311

ACTIVITY DESCRIPTION

The responsibilities of the Office of the Director include direct supervision, coordination and control of all departmental activities for the Engineering, Environmental Services, Maintenance, Parks and Trees, Water, and Electric Utility Divisions. The Director of Public Works / Water & Power is appointed by the City Manager and functions in a staff capacity to advise elected and appointed officers concerning the City's public works needs and requirements.

The Director of Public Works / Water & Power also serves as the General Manager for Water & Power. Staff assigned to the Director's office ensure that the administrative programs of the Department of Public Works / Water & Power are consistent with the City's policies and procedures.

This office is responsible for:

- (a) Administration of the City's Capital Improvement Program;
- (b) Administering contracts for both construction projects and maintenance programs;
- (c) Managing departmental programs and personnel;
- (d) Researching funding sources and securing grants;
- (e) Providing a variety of data and information vital for the City's decision-making process and policy formation to elected and appointed City officials;
- (f) Coordinating departmental programs and activities with other departments, government agencies, businesses and the general public.

ACTIVITY OBJECTIVES

1. To develop and achieve departmental goals through the establishment of effective and efficient systems, procedures and programs.
2. To constantly evaluate departmental programs, projects and reports in an effort to maximize productivity.
3. To increase the efficiency of the department's efforts in the areas of contract management, maintenance services and cost-benefit analysis.
4. Develop and implement new programs to meet community needs and legislative compliance.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works / Water & Power
ACTIVITY: Office of the Director
CODE: 311

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROPOSED	2022-2023 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	249,382	259,888	262,700	301,941	374,490	—
52010 Regular Earnings - Part Time	20,112	13,337	21,170	22,470	31,320	—
52021 Overtime Earnings - Part Time	—	—	—	—	—	—
52400 Employee Benefits	240,328	288,491	283,870	323,766	412,590	—
TOTAL PERSONNEL	509,822	561,716	567,740	648,177	818,400	—
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	4,800	4,800	4,800	4,800	4,800	—
53020 Dues and Publications	265	408	580	2,780	2,780	—
53070 Reimbursed Mileage	28	—	100	100	100	—
53080 Travel and Meeting	—	—	—	800	800	—
61430 Professional Services	—	—	—	33,892	—	—
61580 Temporary Help	—	—	—	68,330	—	—
63250 Office Supplies	300	75	200	200	200	—
63520 Special Supplies	—	—	—	—	—	—
67060 Cellular Phone	600	600	1,200	600	600	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	5,993	5,883	6,880	111,502	9,280	—
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	515,815	567,599	574,620	759,679	827,680	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works / Water & Power
ACTIVITY: Engineering
CODE: 321

ACTIVITY DESCRIPTION

The Engineering Division functions in a staff capacity within the Department of Public Works to supply basic engineering support to the City for activities such as the administration of public works projects, design of capital improvement projects, traffic engineering services, subdivision map review and plan checking, survey and inspection services and the performance of related technical tasks. The Deputy Director of Public Works also serves as the City Engineer. Personnel assigned to the Engineering Division coordinate and administer activities supplied to the City by private contractors for public works construction projects including street and bridge construction, traffic signal construction, sewer and storm drain installation and similar capital construction work. Engineering plan checking for both private and public construction is also a primary responsibility of the Engineering Division and NPDES.

ACTIVITY OBJECTIVES

1. Provide oversight for City engineering functions, including approval of engineering plans, survey documents, and subdivision maps;
2. Facilitate the safe movement of traffic through standardized design and construction of street improvements.
3. Reduce delay time and to increase traffic flow capacity of City arterial streets through continual upgrading and monitoring of traffic signal systems.
4. Provide for the safe movement of traffic on City streets by continual monitoring and upgrading of highway and street facilities.
5. Provide design and construction project management for capital improvements.
6. Provide plan checking and inspection for public improvements by private developers pursuant to current City standards.

ACTIVITY WORKLOAD STATISTICS	2020-2021 ACTUAL	2021-2022 ESTIMATED	2022-2023 FORECASTED
Permits issued	282	290	310
Grading plan checks processed	10	5	9
Parcel/tract maps, lot line adjustments processed & easements	1	5	5
Traffic studies	2	5	5
Designed projects in-house	8	10	12

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Professional Services reflects average yearly expenditures for previous years (61430). +\$100,000

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works / Water & Power
ACTIVITY: Engineering
CODE: 321

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROPOSED	2022-2023 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	376,794	365,878	447,630	470,732	576,330	—
51021 Overtime	123	—	3,721	3,721	3,721	—
52400 Employee Benefits	378,063	415,659	519,250	616,090	668,550	—
TOTAL PERSONNEL	754,980	781,537	970,601	1,090,543	1,248,601	—
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	4,500	3,600	3,600	7,200	7,200	—
53020 Dues and Publications	95	540	1,500	1,500	1,500	—
53070 Reimbursed Mileage	—	—	1,200	1,200	1,200	—
53080 Travel and Meeting	368	21	1,700	1,700	1,700	—
53090 Uniform and Shoes	623	712	750	750	750	—
53091 Vehicle Operations	1,640	1,484	2,700	2,700	2,700	—
61070 Checking and Inspection	25,982	25,642	30,000	30,000	30,000	—
61130 Delivery Service	—	—	500	500	500	—
61180 Engineering Services	—	304	1,000	1,000	1,000	—
61430 Professional Services	166,538	89,211	25,000	123,500	125,000	—
61520 Special Studies	2,225	15,712	7,250	7,250	7,250	—
63230 Maps and Publications	—	—	250	250	250	—
63250 Office Supplies	544	699	750	750	750	—
63520 Special Supplies	1,856	637	1,500	1,500	1,500	—
65176 Traffic Signal Camera Enforcement	—	—	—	—	—	—
67060 Cellular Phone	1,500	1,800	1,800	2,400	3,000	—
69200 CDBG - Staff Time Expense Reimbursement	—	—	—	—	—	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	205,871	140,362	79,500	182,200	184,300	—
CAPITAL OUTLAY						
79030 Improvements	—	—	—	—	—	—
79050 Furniture Fixtures and Office	—	—	—	—	—	—
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	960,851	921,899	1,050,101	1,272,743	1,432,901	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works / Water & Power
ACTIVITY: Environmental Services
CODE: 331

ACTIVITY DESCRIPTION

The Environmental Services Division is responsible for the City's refuse collection and street sweeping functions, and the custodial maintenance of all City facilities. The Division also administers the City's integrated waste management programs, which include source reduction, recycling, household hazardous waste and composting. The Division is also responsible for overseeing the City's compliance with the National Pollutant Discharge Elimination System (NPDES) permit requirements.

ACTIVITY OBJECTIVES

1. To maintain clean and sanitary conditions through all residential, industrial and commercial areas of the City through the provision of regularly scheduled refuse collection, a service supplied to the City under private contract.
2. To administer Citywide recycling programs required under State mandates.
3. To develop and distribute educational materials to City residents and businesses on waste management and other resource conservation programs. This includes recycling, household hazardous waste disposal, source reduction and used oil recycling.
4. To coordinate compliance with State and local enforcement agency regulations.
5. To prepare reporting documents for environmental program requirements for submittal to regulatory agencies.
6. Identify and procure funding from outside sources for Public Works programs and services.
7. To maintain sanitary and safe conditions on all residential and commercial streets through the provision of regularly scheduled street sweeping, supplied to the City through private contract.
8. To ensure that facilities remain in a neat and sanitary condition on a day-to-day basis.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Custodial Services reflects the re-establishment of custodial services provided at City facilities that were temporarily closed due to the COVID-19 pandemic (61110).	+\$235,450
Increase in Environmental Grant Expenditures reflects an anticipated grant from CalRecycle for SB 1383 implementation. (61191).	+\$59,130

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works / Water & Power
ACTIVITY: Environmental Services
CODE: 331

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROPOSED	2022-2023 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	600,856	535,830	570,390	499,454	491,170	—
51021 Overtime	7,589	1,884	6,000	6,000	6,000	—
52010 Regular Earnings - Part Time	82,256	276,084	196,170	95,570	40,980	—
52021 Overtime Earnings - Part Time	279	363	—	—	—	—
52400 Employee Benefits	686,359	809,071	787,890	731,331	622,180	—
TOTAL PERSONNEL	1,377,339	1,623,232	1,560,450	1,332,355	1,160,330	—
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	3,600	3,600	3,600	2,400	1,800	—
53020 Dues and Publications	—	—	500	500	500	—
53070 Reimbursed Mileage	565	49	1,200	1,200	1,200	—
53090 Uniform and Shoes	3,392	3,045	4,550	4,550	4,550	—
61110 Custodial Services	813,201	435,564	716,550	804,930	952,000	—
61191 Environmental Grant Expenditures	26,942	16,088	26,440	26,440	85,570	—
61250 Hazardous Waste Disposal	5,000	—	5,000	5,000	5,000	—
61360 Permit Fees	3,886	4,397	10,000	10,000	10,000	—
61430 Professional Services	225,009	114,889	95,000	170,500	100,000	—
61550 Special Waste	1,450	504	2,000	2,000	2,000	—
61560 Storm Water Management	116,427	63,722	100,000	100,000	100,000	—
63520 Special Supplies	136,020	91,345	120,000	120,000	120,000	—
63530 Small Tools	2,900	3,000	3,000	3,000	3,000	—
65131 Rent Other Equipment	—	—	1,200	1,200	1,200	—
65154 Street Sweeping	—	—	—	—	—	—
67040 Electricity	5,331	5,510	6,000	6,000	6,000	—
67060 Cellular Phone	1,200	1,200	1,200	1,000	900	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	1,344,923	742,913	1,096,240	1,258,720	1,393,720	—
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	2,722,262	2,366,145	2,656,690	2,591,075	2,554,050	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works / Water & Power
ACTIVITY: General Maintenance
CODE: 341

ACTIVITY DESCRIPTION

The purpose of this activity is to supervise and oversee all maintenance responsibilities within the City, except for those maintenance activities normally performed by the Parks, Environmental Services and Water Divisions. Included among the responsibilities of the General Maintenance activity are the administration of all maintenance service contracts (including the traffic signal maintenance contract, sewer and storm drain maintenance, graffiti removal and various contracts which the City has with the Los Angeles County Department of Public Works). Additional responsibilities assigned to General Maintenance include the overall maintenance of municipally owned structures and streets, sewers, storm drains and public rights-of-way.

ACTIVITY OBJECTIVES

1. To maintain clean and sanitary conditions through all residential, industrial and commercial areas of the City.
2. To maintain the public rights-of-way in a clean and sanitary manner through the provision of regularly scheduled clean up and weed abatement along unimproved rights-of-way.
3. To ensure the security of City streets after dark through the provision of street lighting.
4. Prevent flooding by ensuring maintenance of storm/sewer system.
5. Provide routine maintenance of sewer lines and protect the health of Cerritos residents through immediate response to emergency calls.

ACTIVITY WORKLOAD STATISTICS	2020-2021	2021-2022	2022-2023
	ACTUAL	ESTIMATED	FORECASTED
Sewer lines maintained (miles)	109.32	109.32	109.32
Sewer lift stations	6	6	6

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Sewer Maintenance to cover increased costs (65134).	+\$87,782
Increase in Storm Drain Maintenance to cover increased costs (65140).	+\$11,478
Increase in Street Lights – Maintenance to cover increased costs (65151).	+\$244,668

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works / Water & Power
ACTIVITY: General Maintenance
CODE: 341

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROPOSED	2022-2023 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	266,876	270,038	269,390	272,115	317,960	—
51021 Overtime	—	—	4,760	—	—	—
52010 Regular Earnings - Part Time	11,711	14,972	22,230	22,230	—	—
52400 Employee Benefits	272,029	317,694	318,270	318,270	368,830	—
TOTAL PERSONNEL	550,616	602,704	614,650	612,615	686,790	—
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	3,600	3,600	3,600	3,600	3,600	—
53020 Dues and Publications	338	325	342	342	360	—
53030 Education and Training	—	—	2,400	2,400	2,400	—
53070 Reimbursed Mileage	—	—	304	304	320	—
53080 Travel and Meeting	—	—	—	304	—	—
53090 Uniform and Shoes	777	654	1,270	1,270	1,270	—
53091 Vehicle Operations	3,557	3,573	9,357	9,850	9,850	—
61380 Printing	—	117	285	300	300	—
61430 Professional Services	5,326	5,595	5,937	5,937	6,250	—
61530 Soil Sterilization and Weed Abatement	5,480	2,012	5,510	5,510	5,800	—
63250 Office Supplies	3	—	114	114	120	—
63270 Photo Film and Processing	—	—	342	—	—	—
63410 Program Expenses and Supplies	120,268	64,506	51,205	52,135	51,205	—
63520 Special Supplies	264	14	342	342	360	—
63530 Small Tools	539	693	693	693	730	—
65015 Artwork Maintenance	—	88,789	120,000	161,767	120,000	—
65050 Equipment and Machinery Maintenance	113,358	107,532	113,050	113,050	113,050	—
65090 Off Street Maintenance	28,468	18,288	33,088	33,088	33,088	—
65134 Sewer Maintenance	277,459	295,485	286,368	306,368	374,150	—
65140 Storm Drain Maintenance	31,272	31,508	32,452	43,930	43,930	—
65151 Street Lights - Maintenance	1,040,409	941,213	981,032	1,225,700	1,225,700	—
67010 Water	40	48	—	50	60	—
67060 Cellular Phone	1,200	1,200	1,200	1,200	1,200	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	1,632,358	1,565,152	1,648,891	1,968,254	1,993,743	—
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
79060 Motor Vehicles	—	—	—	—	—	—
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	2,182,974	2,167,856	2,263,541	2,580,869	2,680,533	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works / Water & Power
ACTIVITY: General Maintenance - Street
CODE: 342

ACTIVITY DESCRIPTION

Funds are provided within the General Maintenance Division's Street Maintenance activity to undertake a variety of maintenance functions which include the resurfacing and sealing of all public streets and highways; bridge maintenance; traffic signal maintenance; pavement marking and striping; traffic and street name sign maintenance and replacement; storm sewer maintenance; emergency sanitary sewer services; curb, gutter and sidewalk maintenance; and the repair of storm damage throughout the City. These functions are performed under contracts issued to the County of Los Angeles and to various private firms.

ACTIVITY OBJECTIVES

1. To ensure that a comprehensive maintenance program is developed and implemented for municipally-owned facilities in the public rights-of-way.
2. To provide for traffic safety through the maintenance of safety devices and signs.
3. To forestall future capital expenditures through ongoing preventative street maintenance.
4. To ensure pedestrian safety through the maintenance of curbs, gutters and sidewalks.

ACTIVITY WORKLOAD STATISTICS	2020-2021 ACTUAL	2021-2022 ESTIMATED	2022-2023 FORECASTED
Miles of sidewalk maintained	242.16	242.16	242.16
Miles of curb and gutters maintained	256	256	256
Total street mileage maintained	136.33	136.33	136.33
Traffic signals maintained	90	91	91
Bridges maintained	16	16	16

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Traffic Signal Maintenance – City to cover increased costs (65172).	+\$39,912
Increase in Traffic Signal – Power to cover increased costs (65174).	+\$32,798

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works / Water & Power
ACTIVITY: General Maintenance - Street
CODE: 342

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROPOSED	2022-2023 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	—	—	56,130	56,712	62,610	—
51021 Overtime	—	—	1,059	1,059	1,059	—
52400 Employee Benefits	48	39	72,410	72,410	80,770	—
TOTAL PERSONNEL	48	39	129,599	130,181	144,439	—
OPERATIONS AND MAINTENANCE						
53020 Dues and Publications	—	—	114	114	120	—
53030 Education and Training	40	—	2,400	2,400	2,400	—
53070 Reimbursed Mileage	—	—	361	361	380	—
53090 Uniform and Shoes	649	584	730	730	730	—
53091 Vehicle Operations	2,602	3,156	4,968	4,968	5,230	—
61430 Professional Services	—	—	3,344	3,344	3,520	—
63520 Special Supplies	1,188	1,129	1,786	1,786	1,880	—
63530 Small Tools	325	301	332	332	350	—
65030 Bridge Maintenance	6,226	7,206	22,211	22,211	22,220	—
65070 Marking and Striping	378	4,342	43,054	43,054	43,000	—
65133 Roadside Maintenance	10,219	15,867	32,775	32,775	32,775	—
65153 Street Sign - Maintenance	2,937	5,859	5,899	5,899	6,210	—
65155 Street Maintenance - City	110,700	189,699	400,000	400,000	400,000	—
65156 Street Maintenance - County	26,015	24,681	25,460	35,460	25,500	—
65171 Traffic Signal Maintenance - State	18,628	16,994	15,542	15,542	16,360	—
65172 Traffic Signal Maintenance - City	208,216	341,933	185,088	371,961	225,000	—
65174 Traffic Signal - Power	146,000	148,772	132,202	162,000	165,000	—
65175 Traffic and Regulatory Signs	14,524	26,078	16,359	16,359	17,220	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	548,647	786,601	892,625	1,119,296	967,895	—
CAPITAL OUTLAY						
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	548,695	786,640	1,022,224	1,249,477	1,112,334	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works / Water & Power
ACTIVITY: General Maintenance - Vehicle
CODE: 343

ACTIVITY DESCRIPTION

The Vehicle Maintenance Division provides internal vehicle, equipment and field maintenance support for the City. The activities of this Division relate to maintenance, repair, modification and fabrication of multiple types of City equipment. Activities range from minor repairs to major overhauls. This division is also responsible for the inspection and monitoring of service from vendors to assure receipt of quality and economical service.

ACTIVITY OBJECTIVES

1. To extend the anticipated service life of all City-owned vehicles and equipment through routine and preventative maintenance.
2. To inspect, maintain, repair and overhaul all City equipment.
3. To provide centralized in-house maintenance support functions for all City departments.
4. To evaluate service vehicles, determine their service life and advise of replacement needs.

ACTIVITY WORKLOAD STATISTICS	2020-2021	2021-2022	2022-2023
	ACTUAL	ESTIMATED	FORECASTED
Passenger vehicles maintained	3	3	3
Light industrial vehicles maintained (1 ton or below)	56	56	56
Heavy industrial vehicles maintained (over 1 ton)	10	10	10
Tractors maintained	10	10	10
Miscellaneous small power equipment maintained	316	316	319

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works / Water & Power
ACTIVITY: General Maintenance - Vehicle
CODE: 343

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROPOSED	2022-2023 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	229,320	199,157	207,300	208,725	211,850	—
51021 Overtime	1,895	1,783	535	535	535	—
52400 Employee Benefits	242,665	237,114	250,830	250,830	256,340	—
TOTAL PERSONNEL	473,880	438,054	458,665	460,090	468,725	—
OPERATIONS AND MAINTENANCE						
53020 Dues and Publications	275	—	342	342	340	—
53030 Education and Training	—	—	2,400	2,400	2,400	—
53070 Reimbursed Mileage	—	—	171	171	170	—
53090 Uniform and Shoes	3,698	1,212	3,750	3,750	3,750	—
53091 Vehicle Operations	1,438	1,530	3,515	3,515	3,515	—
61340 Outside Services	13,983	48,113	27,968	32,768	34,240	—
63520 Special Supplies	74,851	89,192	77,102	81,902	85,960	—
63530 Small Tools	798	1,435	1,463	1,463	1,460	—
65131 Rent Other Equipment	—	456	456	456	450	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	95,043	141,938	117,167	126,767	132,285	—
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	568,923	579,992	575,832	586,857	601,010	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works / Water & Power
ACTIVITY: General Maintenance - Facility
CODE: 344

ACTIVITY DESCRIPTION

The Facility Maintenance section is responsible for the maintenance of all municipal structures including the Cerritos City Hall, the Cerritos Public Library, Cerritos Park East, Liberty Park, Heritage Park, Corporate Yard, Sports Complex, Cerritos Center for the Performing Arts, Senior Citizen Center, Sheriff Station and all other municipal structures.

ACTIVITY OBJECTIVES

1. To ensure that all facilities remain in a safe and useful condition on a day-to-day basis.
2. To supply non-custodial maintenance and rehabilitation services to the City in an effort to ensure the extended life of municipal structures.

ACTIVITY WORKLOAD STATISTICS	2020-2021 ACTUAL	2021-2022 ESTIMATED	2022-2023 FORECASTED
Building square footage maintained:			
City Hall	55,000	55,000	55,000
Cerritos Public Library	88,780	88,780	88,780
Cerritos Park East	20,000	20,000	20,000
Liberty Park	15,300	15,300	15,300
Heritage Park	2,000	2,000	2,000
Frontier Park	700	700	700
Westgate Park	800	800	800
Golf Course	2,475	2,475	2,475
Corporate Yard	25,000	25,000	25,000
Joe A. Gonsalves Park	600	600	600
Sports Complex	3,700	3,700	3,700
Cerritos Center for the Performing Arts	158,000	158,000	158,000
Senior Citizen Center	27,500	27,500	27,500
Cerritos Sheriff Station	81,000	81,000	81,000
TOTAL SQUARE FT	480,855	480,855	480,855

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Water expenditures to cover increase costs (67010).	+\$20,000
Increase in Electricity expenditures to cover increase costs (67040).	+\$86,474
Decrease in Telephone expenditures resulting from recent upgrades to the telephone system (67050).	-\$79,540

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works / Water & Power
ACTIVITY: General Maintenance - Facility
CODE: 344

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROPOSED	2022-2023 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	219,208	269,713	270,170	272,926	295,390	—
51021 Overtime	2,354	2,144	7,946	7,946	7,946	—
52400 Employee Benefits	224,543	324,870	329,610	329,610	360,380	—
TOTAL PERSONNEL	446,105	596,727	607,726	610,482	663,716	—
OPERATIONS AND MAINTENANCE						
53020 Dues and Publications	238	100	228	228	228	—
53030 Education and Training	—	—	2,400	2,400	2,400	—
53070 Reimbursed Mileage	—	—	361	361	361	—
53090 Uniform and Shoes	2,122	2,350	2,580	2,580	2,580	—
53091 Vehicle Operations	7,143	7,037	5,035	5,035	5,035	—
61340 Outside Services	6,632	6,597	6,878	6,878	6,878	—
61360 Permit Fees	3,455	3,437	3,116	3,116	3,116	—
61430 Professional Services	62,418	60,693	59,318	59,318	59,318	—
63520 Special Supplies	69,131	65,870	68,400	68,400	68,400	—
63530 Small Tools	1,374	1,319	1,320	1,320	1,320	—
65010 Air Conditioning Maintenance	238,054	206,845	171,779	171,779	171,779	—
65020 Building and Grounds	472,143	481,207	525,758	525,758	525,758	—
65110 Playground Equipment Maintenance	4,143	28,901	39,178	39,178	39,178	—
65131 Rent Other Equipment	525	912	912	912	912	—
65132 Rent Building and Grounds	—	—	779	779	779	—
67010 Water	67,508	81,573	61,655	81,655	81,655	—
67030 Natural Gas	55,344	50,773	77,843	77,843	77,843	—
67040 Electricity	1,503,284	1,266,394	1,643,006	1,643,006	1,729,480	—
67050 Telephone	166,558	158,361	259,540	180,000	180,000	—
67060 Cellular Phone	50	350	600	600	600	—
69120 Property Taxes	3,555	4,660	4,550	4,800	4,630	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	2,663,677	2,427,379	2,935,236	2,875,946	2,962,250	—
CAPITAL OUTLAY						
79010 Land	—	—	—	—	—	—
79050 Furniture Fixtures and Office	—	—	—	—	—	—
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	3,109,782	3,024,106	3,542,962	3,486,428	3,625,966	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works / Water & Power
ACTIVITY: General Maintenance - Swim Center
CODE: 345

ACTIVITY DESCRIPTION

The Swim Center Maintenance Division is responsible for the maintenance operations associated with the Cerritos Olympic Swim Center facility.

ACTIVITY OBJECTIVES

1. To ensure that the facility of 39,044 square feet remains in a neat and sanitary condition on a daily basis.
2. To ensure the programming of maximum leisure activities (swimming) through proper maintenance.
3. To supply non-custodial maintenance and rehabilitation services to the City in an effort to ensure the extended life of the municipal structure.
4. Guarantee water quality to meet Health Department standards.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Natural Gas expenditures to cover increased costs (67030).	+\$10,009
Increase in Electricity expenditures to cover increased costs (67040).	+\$45,460

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works / Water & Power
ACTIVITY: General Maintenance - Swim Center
CODE: 345

	2019-2020	2020-2021	2021-2022	2021-2022	2022-2023	2022-2023
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	48,741	—	—	—	—	—
51021 Overtime	1,948	—	535	—	—	—
52400 Employee Benefits	56,221	36	—	—	—	—
TOTAL PERSONNEL	106,910	36	535	—	—	—
OPERATIONS AND MAINTENANCE						
53020 Dues and Publications	75	—	114	114	120	—
53030 Education and Training	—	—	1,200	—	—	—
53070 Reimbursed Mileage	—	—	171	—	—	—
53090 Uniform and Shoes	584	—	630	—	—	—
53091 Vehicle Operations	2,316	1,634	1,786	1,786	1,880	—
61340 Outside Services	4,275	—	4,104	13,110	4,320	—
61360 Permit Fees	—	136	342	342	360	—
61430 Professional Services	14,523	7,308	14,193	48,000	19,000	—
63520 Special Supplies	22,400	1,891	25,080	25,080	26,400	—
63530 Small Tools	—	641	655	655	655	—
65010 Air Conditioning Maintenance	23,518	9,511	25,935	30,740	30,740	—
65020 Building and Grounds	58,671	51,382	53,485	95,710	58,290	—
65131 Rent Other Equipment	—	—	798	798	790	—
67010 Water	15,762	19,046	10,925	19,930	20,500	—
67030 Natural Gas	46,802	4,544	56,031	66,031	66,040	—
67040 Electricity	126,120	68,479	149,530	194,990	194,990	—
67050 Telephone	2,937	3,086	2,346	2,346	2,470	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	317,983	167,658	347,325	499,632	426,555	—
CAPITAL OUTLAY						
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	424,893	167,694	347,860	499,632	426,555	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works / Water & Power
ACTIVITY: Parks/Trees Management
CODE: 351

ACTIVITY DESCRIPTION

The Parks and Trees Management Division is responsible for the overall supervision, coordination and administrative control of the Parks Maintenance, Street Tree Maintenance, Median Maintenance and Golf Course Maintenance Programs. Examples of the duties performed include review of landscape design and specifications for various types of landscape projects undertaken throughout the City, review and approval of landscape and irrigation plans for public landscape projects, the performance of field inspections to ensure conformance with the City's landscape requirements and weed abatement of public rights-of-way.

ACTIVITY OBJECTIVES

1. To maintain the City's image of a park-like community and support the City's designation as a Tree City USA through the development of landscaping standards and specifications.
2. To coordinate the functional areas of responsibility

ACTIVITY WORKLOAD STATISTICS	2020-2021	2021-2022	2022-2023
	ACTUAL	ESTIMATED	FORECASTED
Public landscape projects completed	17	10	15
Private landscape projects reviewed and checked	9	10	10
Field inspections performed (approximate)	130	140	150

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works / Water & Power
ACTIVITY: Parks/Trees Management
CODE: 351

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROPOSED	2022-2023 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	124,467	123,991	123,530	124,768	128,510	—
52010 Regular Earnings - Part Time	26,899	27,078	29,110	6,720	—	—
52400 Employee Benefits	126,024	146,322	142,220	136,401	140,080	—
TOTAL PERSONNEL	277,390	297,391	294,860	267,889	268,590	—
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	3,600	3,600	3,600	3,600	3,600	—
53090 Uniform and Shoes	—	—	—	—	—	—
67060 Cellular Phone	600	600	600	600	600	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	4,200	4,200	4,200	4,200	4,200	—
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	281,590	301,591	299,060	272,089	272,790	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works / Water & Power
ACTIVITY: Parks/Trees Maintenance - Median and Parkway
CODE: 352

ACTIVITY DESCRIPTION

The Median and Parkway Maintenance Division provides landscape maintenance for center medians, arterial parkways and certain landscaped areas along the 91 and 605 Freeways. A portion of funds for Assessment District #6 will be derived from a special maintenance district. One half the cost of maintaining the Del Amo Boulevard and Valley View Avenue center medians and part of the Pioneer Boulevard center median will be paid for through joint agreements with the Cities of Lakewood, Buena Park and La Mirada. This Division also oversees the landscape maintenance of AD-6, ADP-2, the Cerritos Center for the Performing Arts and the Cerritos Senior Center at Pat Nixon Park.

ACTIVITY OBJECTIVES

1. To ensure aesthetic standards are achieved through the maintenance of all City arterial parkways, center medians and public open space areas.
2. To provide a continuing program of landscape replacement and renovation to ensure the lasting appearance of the City's public landscaped areas.
3. To facilitate an ongoing weed mitigation program along improved public rights-of-way for safety and aesthetic value.
4. Oversee the contract maintenance of the center medians, AD-6 landscape areas, arterial street parkways, ADP-2 landscape areas, freeway landscape areas, landscape areas adjacent to the Cerritos Center for the Performing Arts, and the Cerritos Senior Center at Pat Nixon Park.

ACTIVITY WORKLOAD STATISTICS	2020-2021	2021-2022	2022-2023
	ACTUAL	ESTIMATED	FORECASTED
Total approximate square feet of center street medians	1,000,000	1,000,000	1,000,000
Total approximate square feet of ADP-2 & AD-6 buffer landscape area	1,128,000	1,128,000	1,128,000
Total approximate square footage of sidewalk planters	972,163	972,163	972,163
Total square footage of freeway landscape	797,000	797,000	797,000

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Professional Services expenditures for approved four-year landscape maintenance contract (61430).	+\$792,646
Increase in Water expenditures based on actual use in prior years (67010).	+\$138,040

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works / Water & Power

ACTIVITY: Parks/Trees Maintenance - Median and Parkway

CODE: 352

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROPOSED	2022-2023 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	75,298	77,356	74,320	75,069	77,900	—
51021 Overtime	5,519	543	411	411	1,400	—
52400 Employee Benefits	83,341	93,614	88,440	88,440	92,710	—
TOTAL PERSONNEL	164,158	171,513	163,171	163,920	172,010	—
OPERATIONS AND MAINTENANCE						
53090 Uniform and Shoes	666	302	790	800	800	—
53091 Vehicle Operations	1,676	1,541	3,800	3,800	3,800	—
61340 Outside Services	9,839	6,783	6,870	6,870	6,870	—
61430 Professional Services	1,299,915	1,248,673	1,066,674	1,522,750	1,859,320	—
63520 Special Supplies	2,657	2,596	2,660	2,660	3,990	—
63530 Small Tools	144	150	150	150	225	—
67010 Water	355,500	423,121	336,960	450,000	475,000	—
67040 Electricity	22,903	25,312	39,600	43,000	45,000	—
67060 Cellular Phone	—	—	480	480	480	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
69970 Non-Cap Expenditures - Machinery	2,031	2,036	—	—	4,590	—
TOTAL OPERATIONS AND MAINTENANCE	1,695,331	1,710,514	1,457,984	2,030,510	2,400,075	—
CAPITAL OUTLAY						
79030 Improvements	—	—	—	—	—	—
79050 Furniture Fixtures and Office	—	—	—	—	—	—
79070 Machinery and Equipment	—	—	2,040	2,040	—	—
TOTAL CAPITAL OUTLAY	—	—	2,040	2,040	—	—
ACTIVITY TOTAL	1,859,489	1,882,027	1,623,195	2,196,470	2,572,085	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works / Water & Power
ACTIVITY: Parks/Trees Maintenance - Parkway Trees
CODE: 353

In 1999, the City of Cerritos was designated as a Tree City USA by the National Arbor Foundation. This designation was granted for the City's commitment to the preservation and maintenance of the approximately 28,000 trees located in the parks, arterial street parkways, center medians and public open spaces.

ACTIVITY DESCRIPTION

The Parkway Trees Division is responsible for planting, maintaining, repairing and replacing all trees located in City rights-of-way and in other public areas. Personnel assigned to this division are skilled in all aspects of tree care and urban forestry management.

ACTIVITY OBJECTIVES

1. To preserve municipal beautification efforts and support the City's designation as a Tree City USA through a comprehensive tree maintenance program.
2. To continually monitor the health of street and parkway trees and take steps necessary to ensure public safety and to prevent, when possible, tree related diseases.
3. To grow at the City nursery a portion of the special trees for public and street tree programs.
4. Oversee the contract trimming of all City-owned trees.
5. Provide assistance to the Cerritos Property Preservation Commission regarding implementation of the City's tree removal policy.

ACTIVITY WORKLOAD STATISTICS	2020-2021 ACTUAL	2021-2022 ESTIMATED	2022-2023 FORECASTED
New street trees planted by City	203	150	200
Street trees maintained	28,350	28,391	28,431
Street trees trimmed	6,435	6,500	8,000
Service calls made	1,107	1,200	1,200

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Professional Services expenditures per approved tree maintenance services contract for Fiscal-Year 2022-2023 (61430).	+\$41,169
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DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works / Water & Power
ACTIVITY: Parks/Trees Maintenance - Parkway Trees
CODE: 353

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROPOSED	2022-2023 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	450,515	434,101	507,500	511,483	530,690	—
51021 Overtime	17,210	12,501	6,302	6,302	6,302	—
52010 Regular Earnings - Part Time	—	—	—	—	—	—
52015 Special Project Earnings - Part Time	—	—	—	—	—	—
52400 Employee Benefits	507,047	538,257	624,230	624,230	652,750	—
TOTAL PERSONNEL	974,772	984,859	1,138,032	1,142,015	1,189,742	—
OPERATIONS AND MAINTENANCE						
53020 Dues and Publications	230	170	340	340	340	—
53070 Reimbursed Mileage	1,331	1,000	—	—	—	—
53080 Travel and Meeting	—	—	200	—	—	—
53090 Uniform and Shoes	4,630	3,975	5,500	5,500	6,400	—
53091 Vehicle Operations	18,117	15,179	21,500	23,000	23,000	—
61430 Professional Services	618,715	551,527	728,831	770,000	770,000	—
63280 Plant and Trees	16,213	9,895	10,900	10,900	10,900	—
63520 Special Supplies	11,663	11,912	10,840	10,840	10,840	—
63530 Small Tools	219	201	220	220	220	—
67010 Water	3,097	3,654	2,920	4,500	5,000	—
67060 Cellular Phone	613	619	960	960	960	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	674,828	598,132	782,211	826,260	827,660	—
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	1,649,600	1,582,991	1,920,243	1,968,275	2,017,402	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works / Water & Power
ACTIVITY: Parks/Trees Maintenance - Parks
CODE: 354

ACTIVITY DESCRIPTION

The Park Maintenance Division provides parks and grounds keeping services for the City-owned park and open space system. The City's park system consists of the Civic Center, Cerritos Park East, Heritage Park, Liberty Park, the Sports Complex, the Cerritos Corporate Yard, nineteen neighborhood parks and six community open space areas.

ACTIVITY OBJECTIVES

1. To ensure that public parks and open space areas are properly and attractively maintained for safe public enjoyment.
2. To maintain sports fields in safe and playable condition.
3. To repair damaged landscaped areas promptly and efficiently in order to encourage and provide for the constant use of public open-space lands.
4. To control weeds along improved rights-of-way as needed for safety and aesthetic value.

ACTIVITY WORKLOAD STATISTICS	2020-2021	2021-2022	2022-2023
	ACTUAL	ESTIMATED	FORECASTED
Total park and public acreage maintained includes:	213	213	213

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Special Supplies expenditures in response to industry cost adjustments for general parks related maintenance necessities (63520).			+\$51,725
Increase in Water expenditures based on actual use in previous years (67010).			+\$79,730

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works / Water & Power
ACTIVITY: Parks/Trees Maintenance - Parks
CODE: 354

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROPOSED	2022-2023 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	1,415,017	1,347,416	1,433,980	1,446,262	1,503,860	—
51021 Overtime	21,348	11,530	13,529	13,529	13,529	—
52010 Regular Earnings - Part Time	7,708	3,914	63,850	63,850	45,420	—
52021 Overtime Earnings - Part Time	—	—	—	—	—	—
52400 Employee Benefits	1,500,116	1,563,516	1,809,080	1,809,080	1,891,640	—
TOTAL PERSONNEL	2,944,189	2,926,376	3,320,439	3,332,721	3,454,449	—
OPERATIONS AND MAINTENANCE						
53020 Dues and Publications	1,200	180	4,280	4,280	4,280	—
53070 Reimbursed Mileage	—	—	—	—	—	—
53080 Travel and Meeting	179	—	600	600	600	—
53090 Uniform and Shoes	14,136	15,530	19,780	19,780	20,150	—
53091 Vehicle Operations	47,690	39,298	46,800	50,000	50,000	—
61340 Outside Services	—	951	1,500	1,500	2,250	—
61430 Professional Services	28,257	12,925	22,215	22,215	22,215	—
63520 Special Supplies	86,429	83,399	73,450	83,450	125,175	—
63530 Small Tools	877	862	1,600	1,600	2,400	—
65020 Building and Grounds	2,578	—	4,170	4,170	4,170	—
65131 Rent Other Equipment	—	—	950	950	950	—
67010 Water	145,820	172,659	120,270	195,000	200,000	—
67060 Cellular Phone	1,037	400	1,440	1,440	1,440	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
69970 Non-Cap Expenditures - Machinery	689	1,330	—	1,400	1,400	—
TOTAL OPERATIONS AND MAINTENANCE	328,892	327,534	297,055	386,385	435,030	—
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
79070 Machinery and Equipment	—	—	1,400	—	—	—
TOTAL CAPITAL OUTLAY	—	—	1,400	—	—	—
ACTIVITY TOTAL	3,273,081	3,253,910	3,618,894	3,719,106	3,889,479	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works / Water & Power
ACTIVITY: Parks/Trees Maintenance - Golf Course
CODE: 355

ACTIVITY DESCRIPTION

The Golf Course Maintenance Division is assigned the responsibility of maintaining a nine-hole executive golf course consisting of approximately 29 acres, which includes 15 sand traps, a 1.5 acre lake, a practice driving range, an 18-hole practice putting green and an 8,000 square foot turf nursery.

ACTIVITY OBJECTIVES

1. To ensure aesthetic standards of the golf course are maintained through proper landscape maintenance practices.
2. To accommodate quality golf course play and promote an enjoyable experience for all level of players.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Special Supplies expenditures in response to industry cost adjustments for general parks related maintenance necessities (63520).	+\$14,895
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DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works / Water & Power
ACTIVITY: Parks/Trees Maintenance - Golf Course
CODE: 355

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROPOSED	2022-2023 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	130,169	126,232	203,440	205,343	202,990	—
51021 Overtime	13,572	8,303	1,902	1,902	1,902	—
52400 Employee Benefits	155,217	159,289	250,230	250,230	249,690	—
TOTAL PERSONNEL	298,958	293,824	455,572	457,475	454,582	—
OPERATIONS AND MAINTENANCE						
53020 Dues and Publications	—	—	—	—	—	—
53070 Reimbursed Mileage	—	—	—	—	—	—
53080 Travel and Meeting	—	—	—	—	—	—
53090 Uniform and Shoes	1,752	223	2,360	2,360	2,400	—
53091 Vehicle Operations	—	—	7,200	7,200	7,200	—
61340 Outside Services	—	—	2,000	2,000	2,000	—
61430 Professional Services	1,240	1,136	3,870	3,870	3,870	—
63520 Special Supplies	34,874	23,161	29,790	29,790	44,685	—
63530 Small Tools	—	105	720	720	1,080	—
65010 Air Conditioning Maintenance	528	575	580	580	580	—
65020 Building and Grounds	3,527	7,693	3,791	3,800	3,800	—
67010 Water	21,339	24,900	35,780	35,780	35,780	—
67030 Natural Gas	1,031	1,207	1,800	1,800	1,800	—
67040 Electricity	32,179	31,657	33,120	35,000	37,000	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	96,470	90,657	121,011	122,900	140,195	—
CAPITAL OUTLAY						
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	395,428	384,481	576,583	580,375	594,777	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works / Water & Power
ACTIVITY: Water & Power Management
CODE: 361

ACTIVITY DESCRIPTION

The primary responsibility of this office is the coordination of the various divisions within the Cerritos Water Utility and the Cerritos Electric Utility¹⁰.

ACTIVITY OBJECTIVES

1. To provide professional expertise in the coordination of the two Cerritos utilities.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Reduction in anticipated expenditures in Professional Services (61430).

-\$68,330

¹⁰ This cost center closed during Fiscal Year 2021-22 due to the merger of the Departments of Public Works and Water & Power in Fiscal Year 2019-20.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works / Water & Power
ACTIVITY: Water & Power Management
CODE: 361

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROPOSED	2022-2023 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	191,884	—	—	—	—	—
52400 Employee Benefits	178,084	20	—	—	—	—
TOTAL PERSONNEL	369,968	20	—	—	—	—
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	4,800	—	—	—	—	—
53020 Dues and Publications	—	—	2,200	—	—	—
53080 Travel and Meeting	—	—	800	—	—	—
61430 Professional Services	—	3,386	68,330	—	—	—
67060 Cellular Phone	600	100	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	5,400	3,486	71,330	—	—	—
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	375,368	3,506	71,330	—	—	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works / Water & Power
ACTIVITY: Water Management
CODE: 362

ACTIVITY DESCRIPTION

The Water Superintendent is responsible for overall management and administration of the Water Division. Through this office, various water operating services which include Water Production and Distribution, Water Operations, Water Inspection and Water Quality Control are managed to assure efficient and effective operations. Also included is the overall management and administration of the City's Reclaimed Water System. The primary function of this office is to ensure system capabilities which always exceed system demands, to evaluate and advise City officers of water requirements and projected future costs, and to ensure an uninterrupted source of water supply that meets or exceeds all water quality standards.

ACTIVITY OBJECTIVES

1. To supervise implementation of water related Capital Projects.
2. To plan and coordinate all Water Division activities.
3. To evaluate and use the most cost effective operation of water facilities.
4. Purchase and lease additional water rights as they become available.
5. To sign up additional reclaimed water users.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

New account added to cost center for Legal Services related to water matters (61310).

+\$10,000

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works / Water & Power
ACTIVITY: Water Management
CODE: 362

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROPOSED	2022-2023 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	275,545	238,513	279,330	385,647	424,990	—
51021 Overtime	—	—	—	—	—	—
52010 Regular Earnings - Part Time	—	—	—	—	—	—
52400 Employee Benefits	280,884	252,169	318,440	435,082	484,490	—
TOTAL PERSONNEL	556,429	490,682	597,770	820,729	909,480	—
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	3,600	2,400	3,600	3,600	3,600	—
53020 Dues and Publications	35,537	25,515	36,200	36,200	36,200	—
53030 Education and Training	4,825	35	10,000	10,000	10,000	—
53070 Reimbursed Mileage	—	—	360	360	360	—
53080 Travel and Meeting	583	—	600	600	600	—
53090 Uniform and Shoes	321	548	950	2,050	950	—
53091 Vehicle Operations	—	—	500	500	500	—
61180 Engineering Services	—	—	500	500	500	—
61310 Legal Services	—	—	—	10,000	10,000	—
61430 Professional Services	22,347	53,293	25,000	35,000	25,000	—
61612 Water Master Assessment	53,217	52,729	65,550	65,550	65,550	—
63230 Maps and Publications	—	—	500	500	500	—
63250 Office Supplies	97	343	500	500	500	—
63520 Special Supplies	85	277	1,000	1,000	1,000	—
67060 Cellular Phone	1,800	1,550	2,400	2,400	2,400	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	122,412	136,690	147,660	168,760	157,660	—
CAPITAL OUTLAY						
79030 Improvements	—	—	—	—	—	—
79050 Furniture Fixtures and Office	—	—	500	—	—	—
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	500	—	—	—
ACTIVITY TOTAL	678,841	627,372	745,930	989,489	1,067,140	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works / Water & Power
ACTIVITY: Water Production and Distribution
CODE: 363

ACTIVITY DESCRIPTION

Within the Water Division, the Production and Distribution section is responsible for adequate delivery of treated water to water system consumers. Major functional areas of responsibility include: water reservoir and storage operations, pumping operations, water treatment to meet all health department standards, and operations of the related control system. Maintenance of all the major functional areas is also part of the activity. Production and Distribution is responsible for adequate water stored to supply normal and emergency operating conditions. The water operations telemetry system allows control of various water facilities from a central location. It also provides instantaneous data from all locations in the water system.

ACTIVITY OBJECTIVES

1. To accomplish repairs and maintenance whenever possible without outside assistance at lower cost to the City.
2. To ensure efficient operation of system pumps and motors.
3. To achieve maximum production of wells ensuring lower cost of water to consumers.
4. To ensure adequate reservoir levels so peak system demand and emergencies can be met.
5. To implement water treatment methods which meet all State and Federal Health Agency requirements.

ACTIVITY WORKLOAD STATISTICS	2020-2021	2021-2022	2022-2023
	ACTUAL	ESTIMATED	FORECASTED
Acre feet of water purchased (from MWD)	0	100	120
Acre feet of water rights pumped (from wells)	8,086	8,500	8,700
MWD water costs (\$ per acre foot)	\$1,302	\$1,334	\$1,369
Well pumping assessments (\$ per acre foot)	\$394	\$411	\$428

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Water Well Pumping Assessment expenditures to cover increase to the annual Groundwater Recharge Assessment (65213).	+\$125,000
Increase in Motor Vehicles (79060) expenditures for vehicle replacement (see property control details).	+\$115,000

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works / Water & Power
ACTIVITY: Water Production and Distribution
CODE: 363

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROPOSED	2022-2023 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	223,648	227,369	224,640	226,886	295,240	—
51021 Overtime	113,373	118,144	81,952	81,952	81,952	—
52400 Employee Benefits	281,557	305,336	267,320	267,320	351,340	—
TOTAL PERSONNEL	618,578	650,849	573,912	576,158	728,532	—
OPERATIONS AND MAINTENANCE						
53070 Reimbursed Mileage	—	27	2,300	2,300	2,300	—
53080 Travel and Meeting	—	—	2,400	2,400	2,400	—
53090 Uniform and Shoes	2,410	2,199	11,200	9,150	9,150	—
53091 Vehicle Operations	6,152	5,963	10,500	10,500	10,500	—
61340 Outside Services	113,497	93,237	143,300	103,300	143,300	—
61360 Permit Fees	33,321	25,888	47,360	47,360	47,360	—
61430 Professional Services	25,940	19,020	19,500	19,500	19,500	—
63520 Special Supplies	11,228	15,368	15,000	15,000	15,000	—
63530 Small Tools	707	555	830	2,830	2,830	—
65212 Water Production Equipment	49,334	247,573	80,410	78,410	78,410	—
65213 Water Well Pumping Assessment	2,649,553	3,088,963	3,013,000	3,335,000	3,138,000	—
67020 MWD Purchase	201,910	77,970	460,660	185,660	460,660	—
67030 Natural Gas	221,493	196,336	202,620	327,620	202,620	—
67040 Electricity	19,811	22,112	23,000	23,000	23,000	—
67050 Telephone	18,419	18,436	19,940	19,940	19,940	—
67060 Cellular Phone	—	—	400	400	400	—
67070 Power	478,427	523,996	468,480	468,480	468,480	—
69050 Leased Water Rights	706,299	660,049	744,500	769,500	744,500	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	4,538,501	4,997,692	5,265,400	5,420,350	5,388,350	—
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	1,000	—	—	—
79060 Motor Vehicles ¹¹	—	—	—	—	115,000	—
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	1,000	—	115,000	—
ACTIVITY TOTAL	5,157,079	5,648,541	5,840,312	5,996,508	6,231,882	—

¹¹ See [Property Control Capital Outlay Detail \(p. 213\)](#) for Motor Vehicle details.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works / Water & Power
ACTIVITY: Water Operations
CODE: 364

ACTIVITY DESCRIPTION

The Water Operations function is to maintain the water transmission pipelines, water mains, water service lines, valves, pressure regulators, air and vacuum release devices, fire hydrants, and water service meters. Personnel assigned to Water Operations perform installations, repairs and preventative maintenance to the water system, which includes a valve maintenance program, a flushing program and a meter change out program. This area of the Water Division is also responsible for reading all water meters in the City on a bimonthly basis and responding to requests from water customers regarding water consumption and checking for possible leaks.

ACTIVITY OBJECTIVES

1. To install, repair and perform good preventative maintenance ensuring added years of operation to the City water system.
2. To guarantee the uninterrupted delivery of water to consumers through a constant preventative maintenance and repair program.
3. To carry out a meter change out program, where older system meters will be replaced with new meters. Also, to adapt existing meters with remote reading technology.
4. To carry out an on-going flushing program to reduce sediment that builds up in the City's piping system.

ACTIVITY WORKLOAD STATISTICS	2020-2021	2021-2022	2022-2023
	ACTUAL	ESTIMATED	FORECASTED
Total number water services	15,754	15,762	15,767
Total number of fire services	299	302	305
Miles of water mains in service	183	183	184
Total fire hydrants in service	1,681	1,682	1,683
Water main, services & fire hydrant repairs	35	35	40
Water meters changed	467	485	515
High water bill complaints requiring field follow-up or meter testing	193	175	200

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Decrease in capital outlay Motor Vehicles (79060) due to reduction from prior year expenditures (see property control details).	-\$192,000
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DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works / Water & Power
ACTIVITY: Water Operations
CODE: 364

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROPOSED	2022-2023 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	323,729	332,761	330,600	333,907	401,044	—
51021 Overtime	102,500	103,066	18,422	18,422	18,422	—
52400 Employee Benefits	393,562	432,715	406,640	406,640	493,280	—
TOTAL PERSONNEL	819,791	868,542	755,662	758,969	912,746	—
OPERATIONS AND MAINTENANCE						
53070 Reimbursed Mileage	—	—	1,700	1,700	1,700	—
53080 Travel and Meeting	—	—	500	500	500	—
53090 Uniform and Shoes	4,233	4,735	8,990	8,990	8,990	—
53091 Vehicle Operations	18,389	16,670	18,000	18,000	18,000	—
61340 Outside Services	389,742	164,745	89,480	84,480	87,080	—
61430 Professional Services	13,835	18,706	16,600	16,600	16,600	—
63520 Special Supplies	5,664	9,462	8,460	8,460	8,460	—
63530 Small Tools	2,347	3,433	4,440	4,440	4,440	—
63675 Emergency Water Storage Supplies	1,851	—	2,000	2,000	2,000	—
63710 Water Meters	40,114	48,128	60,330	60,330	60,330	—
65020 Building and Grounds	—	—	700	700	700	—
65131 Rent Other Equipment	—	128	1,500	1,500	1,500	—
65210 Distribution Systems	40,800	67,622	54,500	54,500	54,500	—
65211 Water - Special Maintenance	15,119	17,435	18,350	18,350	18,350	—
67060 Cellular Phone	4,707	5,016	4,200	5,000	5,000	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
69970 Non-Cap Expenditures - Machinery	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	536,801	356,080	289,750	285,550	288,150	—
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
79060 Motor Vehicles ¹²	—	—	242,000	242,000	50,000	—
79070 Machinery and Equipment	—	—	—	2,600	—	—
TOTAL CAPITAL OUTLAY	—	—	242,000	244,600	50,000	—
ACTIVITY TOTAL	1,356,592	1,224,622	1,287,412	1,289,119	1,250,896	—

¹² See [Property Control Capital Outlay Detail \(p. 213\)](#) for Motor Vehicle details.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works / Water & Power
ACTIVITY: Water Inspection
CODE: 365

ACTIVITY DESCRIPTION

The Water Inspection activity has been established within the Water Division to ensure the continuing quality of water delivered to consumers through an on-going program of treatment and testing. Samples are taken at scheduled intervals throughout the year from specific locations within the water system on a selected basis to undergo professional laboratory testing including bacteriological content and chemical analysis. Personnel assigned to this section also provide cross-connection control through inspection of backflow prevention devices within the water system. Also included is the inspection of all newly constructed water lines, fire hydrants and water services and marking the location of water facilities as required by outside contractors.

ACTIVITY OBJECTIVES

1. To ensure that water quality within the distribution system is maintained in accordance with federal, state and county water quality standards and promptly respond to questions from the consumers regarding water quality.
2. To provide field inspection of all backflow prevention devices.
3. To conduct an on-going program of cross-connection control.
4. To inspect all newly constructed water facilities.
5. To respond to all water location requests from contractors.

ACTIVITY WORKLOAD STATISTICS	2020-2021	2021-2022	2022-2023
	ACTUAL	ESTIMATED	FORECASTED
Backflow devices testing notices sent to others	170	170	174
City-owned backflow devices tested	154	154	159
Cross-connection inspections performed	1	1	2
Bacteriological samples performed	1,128	1,150	1,150
Color, odor, turbidity tests performed	276	276	276
Chemical, radiological, gen. mineral samples	240	240	2
T.H.M. (Trihalomethane) samples)	64	64	64

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Water Treatment Services to cover increased water treatment chemical costs (61611).	+ \$25,000
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DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works / Water & Power

ACTIVITY: Water Inspection

CODE: 365

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROPOSED	2022-2023 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	89,055	88,955	85,344	86,197	88,796	—
52400 Employee Benefits	91,290	103,826	85,344	85,344	103,000	—
TOTAL PERSONNEL	180,345	192,781	170,688	171,541	191,796	—
OPERATIONS AND MAINTENANCE						
53020 Dues and Publications	445	—	1,150	1,150	1,150	—
53070 Reimbursed Mileage	—	—	240	240	240	—
53080 Travel and Meeting	—	—	200	200	200	—
53090 Uniform and Shoes	521	878	950	950	950	—
53091 Vehicle Operations	1,826	1,359	2,700	2,700	2,700	—
61350 Outside Processing	66,085	52,309	62,440	62,440	62,440	—
61611 Water Treatment Services	151,311	144,659	128,575	153,575	153,575	—
63520 Special Supplies	827	2,482	3,100	3,100	3,100	—
63530 Small Tools	—	66	200	200	200	—
65211 Water - Special Maintenance	29,427	21,856	25,000	25,000	25,000	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	250,442	223,609	224,555	249,555	249,555	—
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	430,787	416,390	395,243	421,096	441,351	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works / Water & Power
ACTIVITY: Reclaimed Water Operations
CODE: 366

ACTIVITY DESCRIPTION

The Reclaimed Water Operations account is responsible for ensuring adequate delivery of reclaimed water to reclaimed water system consumers.

ACTIVITY OBJECTIVES

1. To install, repair and perform good preventative maintenance ensuring added years of operation to the reclaimed water system.
2. To guarantee the uninterrupted supply of reclaimed water to consumers through a constant preventative maintenance and repair program.
3. To work in conjunction with the Los Angeles County Sanitation District to ensure that the water quality within the distribution system is maintained in accordance with federal, state and county water quality standards.
4. To connect privately owned landscape areas in the AD-6 area to reclaimed water.

ACTIVITY WORKLOAD STATISTICS	2020-2021	2021-2022	2022-2023
	ACTUAL	ESTIMATED	FORECASTED
Total acre feet of water produced	2,381	2,499	2,624
Total number of water services	262	262	262
Total miles of water main in service	28	28	29

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Decrease in Water Production Equipment expenditures based on prior year averages (65212). -\$32,000

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works / Water & Power
ACTIVITY: Reclaimed Water Operations
CODE: 366

	2019-2020	2020-2021	2021-2022	2021-2022	2022-2023	2022-2023
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED
PERSONNEL EXPENSE						
51021 Overtime	—	—	—	—	—	—
TOTAL PERSONNEL	—	—	—	—	—	—
OPERATIONS AND MAINTENANCE						
53080 Travel and Meeting	101	—	100	100	100	—
53091 Vehicle Operations	1,690	1,181	3,000	3,000	3,000	—
61340 Outside Services	69,830	333,648	4,000	44,000	4,000	—
61430 Professional Services	557	36,426	6,500	13,500	13,500	—
63520 Special Supplies	235	197	500	500	500	—
63530 Small Tools	102	135	400	400	400	—
63710 Water Meters	3,801	—	3,000	3,000	3,000	—
63720 Water Purchase	230,281	432,063	300,750	300,750	300,750	—
65020 Building and Grounds	—	—	300	300	300	—
65131 Rent Other Equipment	—	—	500	500	500	—
65132 Rent Building and Grounds	70,671	72,791	77,000	77,000	77,000	—
65210 Distribution Systems	2,738	641	—	—	—	—
65212 Water Production Equipment	104,888	424	105,000	73,000	73,000	—
67070 Power	214,353	85,961	216,440	216,440	216,440	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	699,247	963,467	717,490	732,490	692,490	—
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	699,247	963,467	717,490	732,490	692,490	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works / Water & Power
ACTIVITY: Electric Utility
CODE: 368

ACTIVITY DESCRIPTION

The Electric Utility Division was created to provide reliable electricity to customers in the City of Cerritos based on an “opt-in” model. The Electric Utility will provide an economically priced alternative to the prevailing electrical supplier. These goals are being accomplished through the implementation of a Community Aggregation program using the opportunities created by Assembly Bill 80 and other legislation.

ACTIVITY OBJECTIVES

By virtue of its ownership in the Magnolia Power Project, the City has become an active member in the Southern California Public Power Authority (SCPPA), a joint powers authority that acts as the financing agent for generation and transmission projects for the twelve municipally owned electric utilities in Southern California. The energy generated at the Magnolia plant, located in Burbank, is delivered to customers within the City of Cerritos. Southern California Edison, as the owner of the infrastructure, is obligated to provide delivery services to the customers contracting for electric service from the City. The Magnolia Power Plant is a long-term investment that will provide reliable and efficient power to the City for many years. Additionally, beginning October 2017 Cerritos Electric Utility (CEU) began receiving hydroelectric power from the Boulder Canyon Project (BCP), and in July 2023 will begin receiving solar power from the Daggett Solar Project. These power procurements will provide an optimum means to deal with consumer peak power demand.

ACTIVITY WORKLOAD STATISTICS	2020-2021	2021-2022	2022-2023
	ACTUAL	ESTIMATED	FORECASTED
Owned and Contracted Capacity (mW)	16.0	16.0	16.0
System Annual Peak (mW)	16.0	16.0	16.0
Energy Sales (MWh)	66,000	63,110	66,000
Number of Service Accounts	300	310	1,000
City Generated Solar Energy (kWh)	350,000	350,000	350,000
Boulder Canyon Project (BCP) (MWh)	5,100	5,100	5,100

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works / Water & Power

ACTIVITY: Electric Utility

CODE: 368

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROPOSED	2022-2023 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	122,707	109,680	109,260	69,908	108,460	—
52010 Regular Earnings - Part Time	—	—	—	19,210	57,630	—
52021 Overtime Earnings - Part Time	—	—	—	—	—	—
52400 Employee Benefits	118,634	130,163	122,370	83,045	136,450	—
TOTAL PERSONNEL	241,341	239,843	231,630	172,163	302,540	—
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	3,600	3,600	3,600	1,800	1,800	—
53020 Dues and Publications	3,806	3,806	5,500	5,500	5,500	—
53070 Reimbursed Mileage	—	—	—	—	—	—
53080 Travel and Meeting	96	—	100	100	100	—
61050 Bank Charges and Fees	7,668	7,785	12,000	12,000	12,000	—
61310 Legal Services	105,435	167,889	120,000	120,000	120,000	—
61430 Professional Services	12,075	7,559	25,000	25,000	25,000	—
63250 Office Supplies	185	500	1,000	1,000	1,000	—
63520 Special Supplies	2,450	5,086	5,500	5,500	5,500	—
67060 Cellular Phone	600	600	600	300	300	—
67085 Additional Energy Resources	—	16,402	200,000	200,000	200,000	—
67095 Magnolia Power Plant O & M	803,880	833,616	858,750	858,750	858,750	—
67101 Electric Transmission Scheduling Fee	350,427	350,910	350,400	350,400	350,400	—
67103 Power Scheduling Fee	49,441	48,200	72,000	72,000	72,000	—
67105 Transmission Losses	—	—	5,000	5,000	5,000	—
67110 Electric Special Assessment	—	—	50,000	50,000	50,000	—
67115 Reliability Service	—	—	65,000	65,000	65,000	—
67116 Cap and Trade / Green House Gas	285,920	300,240	320,000	320,000	320,000	—
67117 Renewable Portfolio	—	—	—	—	—	—
67118 Load Growth	—	—	—	—	—	—
67120 Fuel Expense	2,109,742	1,185,651	2,000,000	2,000,000	2,000,000	—
67121 Fuel Transportation	121,968	121,464	215,000	215,000	215,000	—
67131 Energy Resources WAPA	49,688	46,825	49,000	49,000	49,000	—
67132 Capacity WAPA	50,174	47,770	58,000	58,000	58,000	—
67133 LCRB Dam Fund	12,305	13,376	14,000	14,000	14,000	—
67134 LCR MSCP - Multi-Species Conservation Prog.	3,718	3,390	4,000	4,000	4,000	—
67135 BCP Capital Investment Repayment - Per Sch.	43,734	43,734	43,740	43,740	43,740	—
67146 Major Maintenance - Cap Impr (Reserves)	419,832	435,960	518,000	518,000	518,000	—
67147 Spare Parts - Cap Impr (Reserves)	24,000	36,000	56,480	56,480	56,480	—
67190 Billing Management	77,400	80,400	167,000	167,000	167,000	—
67191 General and Administrative	—	7,350	25,890	25,890	25,890	—
67193 Grid Management Charges	272,198	640,791	300,000	300,000	300,000	—
67194 Debt Service - Project B	768,000	852,000	858,820	858,820	858,820	—
67198 Regulatory Compliance	—	—	50,000	50,000	50,000	—
69013 Administrative Fees - SCPPA	175,687	169,022	175,000	175,000	175,000	—
69045 Interest Expense on Advances	—	—	225,000	225,000	225,000	—
TOTAL OPERATIONS AND MAINTENANCE	5,754,029	5,429,926	6,854,380	6,852,280	6,852,280	—
ACTIVITY TOTAL	5,995,370	5,669,769	7,086,010	7,024,443	7,154,820	—

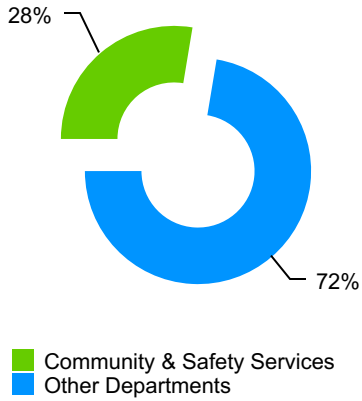
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COMMUNITY & SAFETY SERVICES

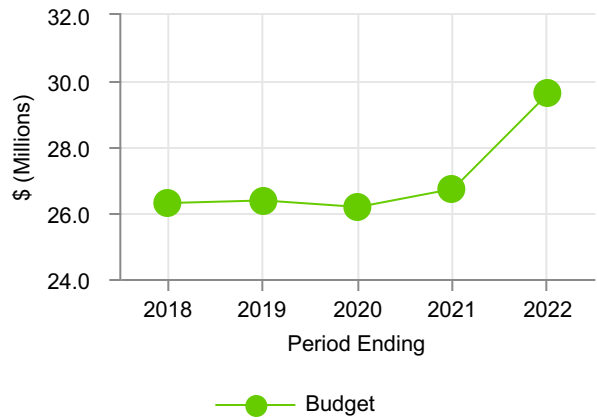
COMMUNITY & SAFETY SERVICES

Graphical Budget Data

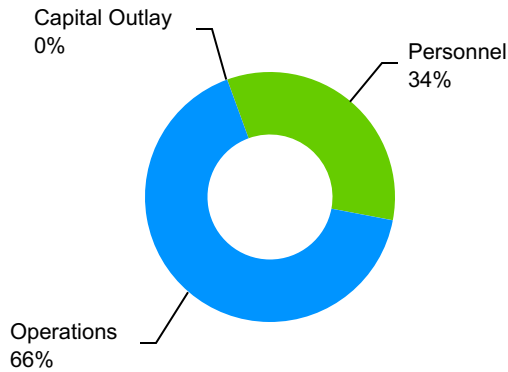
Percent of Operating Budget



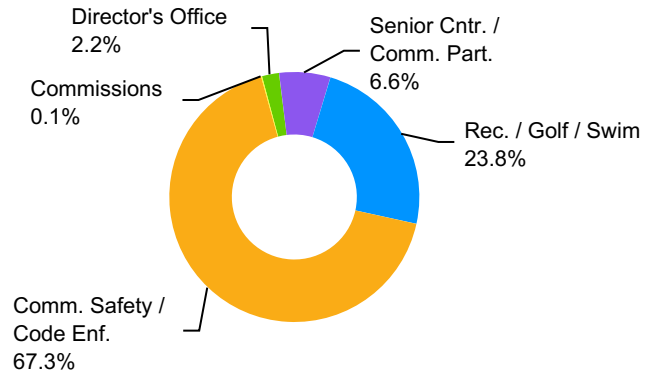
Budget History



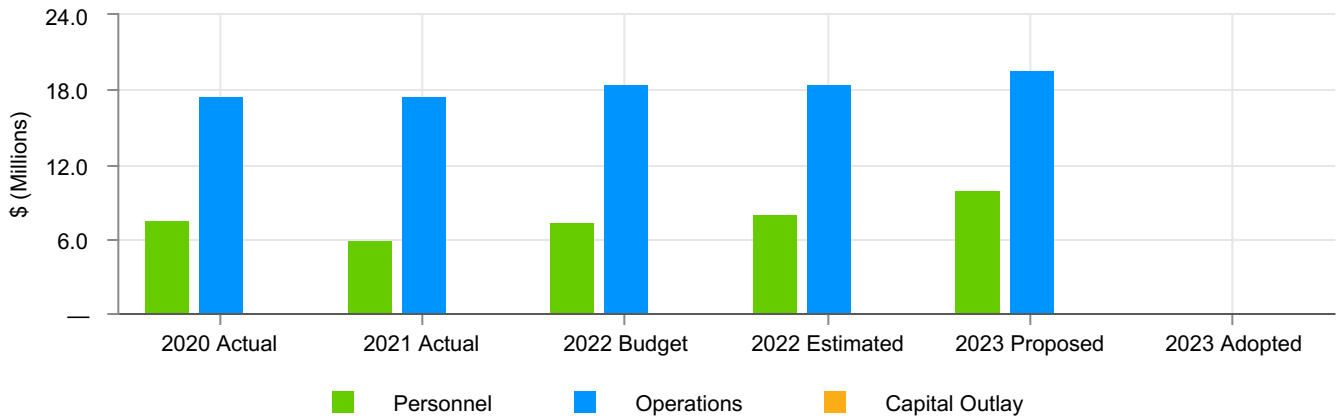
Department Breakdown



Division Breakdown



Activity Summary



DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Community & Safety Services

CODE: 400

OVERVIEW COMMENTARY

The Department of Community & Safety Services is responsible for providing the social, recreational, and public safety services of the City. The Department is divided into four operating divisions, which include the Office of the Director, Community Participation, Recreation Services, and Community Safety. The divisions provide direct staff services in the development and implementation of programs designed to enhance recreational and Social opportunities in Cerritos and to provide for the security of Cerritos residents.

Responsibilities of the Department include: (1) providing a balanced program of recreation and leisure services for the community; (2) administering the City's police, fire, and animal control contracts; (3) coordinating public and private agency programs made available to residents; (4) acting as a liaison between City officials and community groups; (5) researching, coordinating, and managing various types of grant programs to provide additional financial assistance to the City in meeting increased service demands; (6) ensuring the safety and security of Cerritos residents through a proactive "community policing" strategy; and (7) preserving the high quality of development in Cerritos through the efforts of the City's Code Enforcement Unit.

ACTIVITY SUMMARY

CLASSIFICATION	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROPOSED	2022-2023 APPROVED
Personnel Expense	7,647,508	5,989,892	7,438,002	8,109,276	9,931,909	—
Operations and Maintenance	17,589,657	17,608,109	18,586,620	18,580,737	19,680,638	—
Capital Outlay	—	10,670	41,000	41,000	—	—
TOTAL BUDGET	25,237,165	23,608,671	26,065,622	26,731,013	29,612,547	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community & Safety Services
ACTIVITY: Community & Safety Services
CODE: 411

ACTIVITY DESCRIPTION

The Office of the Director is responsible for the administration and management of the Department of Community & Safety Services, as well as administration of the department's grant-funded programs.

The Office of the Director is also responsible for managing various capital projects and the parksite acquisition and park development program of the City. The Director's office seeks out alternative program funding sources by researching and preparing appropriate state and federal grant applications.

ACTIVITY OBJECTIVES

1. To act as a liaison between the City of Cerritos and the Sheriff's management staff assigned to the Cerritos Sheriff's Station.
2. To provide administrative guidance and support to the operational divisions of the department.
3. To administer the City's parking enforcement programs.
4. To administer the City's property maintenance code enforcement programs.
5. To serve as the Secretary to the Property Preservation Commission and to the Community Safety Committee.
6. To act as Emergency Service Coordinator for the City of Cerritos and represent the City at all Disaster Management Area E meetings and functions.
7. To administer and manage the City's Community Emergency Response Team (CERT) program.
8. To provide assistance with the Los Angeles County Sheriff's Department Volunteers on Patrol program.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community & Safety Services
ACTIVITY: Community & Safety Services
CODE: 411

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROPOSED	2022-2023 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	281,192	315,949	294,770	300,674	306,690	—
52400 Employee Benefits	239,724	300,573	333,090	333,090	346,560	—
TOTAL PERSONNEL	520,916	616,522	627,860	633,764	653,250	—
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	3,600	3,600	3,600	3,600	3,600	—
53020 Dues and Publications	—	—	200	200	200	—
53070 Reimbursed Mileage	—	—	500	200	200	—
53080 Travel and Meeting	—	—	500	200	500	—
63520 Special Supplies	—	—	250	250	250	—
67060 Cellular Phone	600	600	1,200	1,200	1,200	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	4,200	4,200	6,250	5,650	5,950	—
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	525,116	620,722	634,110	639,414	659,200	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community & Safety Services
ACTIVITY: Community Participation
CODE: 421

ACTIVITY DESCRIPTION

The Community Participation Division of the Department of Community & Safety Services is a vital link between the City officials and the residents of Cerritos. Personnel assigned to this division advise Cerritos residents of the availability of services supplied by the City, other governmental agencies and various organizations. Technical staff assistance is provided to individuals and groups desiring to become involved in various types of City activities. This Division coordinates ceremonies and celebrations which recognize dignitaries and volunteers, commemorate ground breakings and dedicate new facilities. This Division also oversees the operation of the Senior Center.

ACTIVITY OBJECTIVES

1. To keep abreast of the changing programs and service needs and interests of the community.
2. To design and establish appropriate programs and services for residents of all ages.
3. To plan and execute awards and recognition programs and ceremonies for dignitaries, officials and volunteers.
4. To utilize all available resources to provide service, consumer information and referral to our community.
5. To develop, implement, supervise and evaluate programs and services to benefit the senior citizen population of our community.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Program Expenses and Supplies due to restoration of all community-wide event programming (63410).	+\$44,830
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DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community & Safety Services
ACTIVITY: Community Participation
CODE: 421

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROPOSED	2022-2023 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	142,087	66,199	65,160	131,325	153,900	—
51021 Overtime	528	243	1,028	1,028	1,000	—
52400 Employee Benefits	134,143	73,094	81,450	172,575	192,380	—
TOTAL PERSONNEL	276,758	139,536	147,638	304,928	347,280	—
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	1,800	—	3,600	3,600	3,600	—
53020 Dues and Publications	150	—	500	500	500	—
53070 Reimbursed Mileage	539	555	500	600	600	—
53080 Travel and Meeting	77	—	400	400	400	—
61340 Outside Services	—	—	600	600	600	—
61380 Printing	2,595	—	3,500	3,500	3,500	—
63130 Community Awards	2,855	612	3,200	3,200	3,000	—
63250 Office Supplies	117	163	1,500	1,500	1,500	—
63310 Postage	—	—	1,000	1,000	1,000	—
63410 Program Expenses and Supplies	22,584	2,945	24,000	41,700	68,826	—
63411 Community Programs	160,087	148,601	127,270	130,230	130,230	—
63520 Special Supplies	52	350	5,000	5,000	5,000	—
67060 Cellular Phone	300	—	600	600	600	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	191,156	153,226	171,670	192,430	219,356	—
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	467,914	292,762	319,308	497,358	566,636	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community & Safety Services
ACTIVITY: Senior Center
CODE: 422

ACTIVITY DESCRIPTION

This sub-division conducts all non-maintenance operations at the Cerritos Senior Center. Community Participation personnel are responsible for developing, implementing, supervising and evaluating programs and services for the area's aging population. Technical staff assistance is provided to individuals and groups desiring to become involved in center activities. Fostering wellness and independent living for seniors is accomplished through educational programs, fitness classes and utilization of the Center's fitness/wellness center.

ACTIVITY OBJECTIVES

1. To oversee and coordinate the development and operations of the Cerritos Senior Center.
2. To keep abreast of the changing needs and interests of the adult community.
3. To utilize all available resources to provide services, enrichment opportunities and referrals to the adult/senior population.
4. To develop, implement, supervise and evaluate all programs and services to benefit the aging population of our community.
5. To provide meeting/banquet facilities for residents and adult community groups.
6. To manage a senior center volunteer program and to manage a volunteer recognition program.
7. To foster positive intergenerational relationships and promote knowledge about people of all ages.
8. To maintain senior health and independence through fitness, wellness and educational programming.

ACTIVITY WORKLOAD STATISTICS¹³	2020-2021	2021-2022	2022-2023
	ACTUAL	ESTIMATED	FORECASTED
Co-Sponsored Classes	0	5,624	6,186
Senior Center Classes & Special Events	340	15,142	16,656
Fitness Center Attendance	0	21,422	23,564
Public Access Computer Usage	0	848	933
Congregate Meal (pick up) & Home Delivered Meals	90,610	60,132	66,145
Human Services Appointments (HICAP & HSA)	305	64	70
Senior Organization Attendance	0	9,776	10,754
Facility Reservation Attendance	0	2,767	3,044
Volunteer Hours	0	3,536	3,890

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Program Expense and Supplies due to restoration of services and fees associated with labor and event vendor costs (63410).	+\$17,700
Increase in Professional Services due to maintenance of Center aquarium and newsletter layout costs (61430).	+\$16,802

¹³ Statistics reflect COVID-19 reduction in services/rentals/reduced programming and special events during Fiscal Year 2020-21 and Fiscal Year 2021-22.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community & Safety Services

ACTIVITY: Senior Center

CODE: 422

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROPOSED	2022-2023 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	278,693	282,193	280,820	286,582	306,090	—
51021 Overtime	1,925	35	2,000	2,000	2,000	—
52010 Regular Earnings - Part Time	218,108	94,885	133,459	135,107	356,900	—
52021 Overtime Earnings - Part Time	137	—	1,650	1,650	1,650	—
52400 Employee Benefits	378,877	388,462	390,500	463,954	506,000	—
TOTAL PERSONNEL	877,740	765,575	808,429	889,293	1,172,640	—
OPERATIONS AND MAINTENANCE						
53020 Dues and Publications	—	—	140	140	—	—
53030 Education and Training	—	—	—	—	—	—
53070 Reimbursed Mileage	351	1,354	500	1,500	750	—
53080 Travel and Meeting	—	—	200	200	200	—
53090 Uniform and Shoes	67	1,665	2,200	2,200	2,200	—
61360 Permit Fees	—	—	500	500	500	—
61380 Printing	8,036	—	12,150	12,150	13,100	—
61430 Professional Services	37,435	3,966	60,100	60,100	76,902	—
63110 Computer Supplies	3,935	479	4,200	4,200	4,200	—
63130 Community Awards	178	—	300	300	300	—
63140 Inventory for Resale	2,410	—	3,500	3,500	3,500	—
63250 Office Supplies	2,545	2,043	3,560	3,560	5,060	—
63270 Photo Film and Processing	—	—	200	—	—	—
63310 Postage	1,735	240	2,050	2,050	2,050	—
63410 Program Expenses and Supplies	26,291	5,254	30,050	30,050	47,750	—
63411 Community Programs	58,241	49,780	51,790	56,790	56,790	—
63520 Special Supplies	3,842	1,865	3,560	3,560	4,560	—
67060 Cellular Phone	600	600	600	1,050	1,200	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	2,160	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	145,666	69,406	175,600	181,850	219,062	—
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	1,000	1,000	—	—
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	1,000	1,000	—	—
ACTIVITY TOTAL	1,023,406	834,981	985,029	1,072,143	1,391,702	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community & Safety Services
ACTIVITY: Recreation Services
CODE: 441

ACTIVITY DESCRIPTION

The Recreation Services Division of the Department of Community & Safety Services organizes and provides a variety of recreation activities for the Cerritos community. Personnel assigned to this Division plan, develop and administer a safe and comprehensive recreation program at the City's community centers and parks. Programs and activities for all ages are offered through this Division and include: arts, crafts, dance, music, excursions, special interest classes, special events, sports leagues, tennis lessons and adaptive recreation programs.

ACTIVITY OBJECTIVES

1. To ensure that activities are planned for residents of every age group and interest group in such a way that as many citizens as possible are involved in quality leisure activities.
2. To utilize all available resources by cooperating and interacting with other community organizations and agencies.
3. To strive for organizational efficiency and maximum cost effectiveness.
4. To keep current with the changing program needs and interests of the community by soliciting citizen input.
5. To monitor the changing developments within the recreation services field and apply where applicable.

ACTIVITY WORKLOAD STATISTICS	2020-2021 ACTUAL	2021-2022 ESTIMATED	2022-2023 FORECASTED
Participants in Division Programs	400	75,000	200,000
Drop-in Facility Usage	360,657	475,000	545,000
Facility Reservation Usage	36,112	150,000	200,000

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Resuming contract classes to pre-pandemic levels will result in an increase in anticipated expenditures for Professional Services (61430).	+\$113,720
Resuming Recreation programs and special events to pre-pandemic levels will result in an increase in anticipated expenditures for Program Expenses and Supplies (63410).	+\$87,000
Reduced usage of the Community Gymnasiums at Cerritos and Whitney High Schools will result in a decrease in anticipated expenditures for Rent Building and Grounds (65132).	-\$27,000

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community & Safety Services
ACTIVITY: Recreation Services
CODE: 441

	2019-2020	2020-2021	2021-2022	2021-2022	2022-2023	2022-2023
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	1,030,467	1,020,660	1,028,000	1,023,345	1,044,000	—
51021 Overtime	2,264	5,727	5,000	5,000	5,000	—
52010 Regular Earnings - Part Time	876,731	451,598	708,967	729,360	1,292,682	—
52021 Overtime Earnings - Part Time	1,246	372	—	—	—	—
52400 Employee Benefits	1,281,435	1,340,348	1,425,730	1,393,084	1,619,730	—
TOTAL PERSONNEL	3,192,143	2,818,705	3,167,697	3,150,789	3,961,412	—
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	3,600	3,600	3,600	3,600	3,600	—
53020 Dues and Publications	8,188	5,714	8,000	8,000	8,000	—
53070 Reimbursed Mileage	3,317	936	5,000	5,000	5,000	—
53080 Travel and Meeting	1,209	50	1,700	1,700	1,700	—
53090 Uniform and Shoes	14,223	98	16,000	16,000	16,000	—
53091 Vehicle Operations	565	90	1,300	1,300	1,300	—
61130 Delivery Service	—	—	—	—	—	—
61260 Insurance - General	986	—	2,000	2,000	2,000	—
61380 Printing	3,750	3,411	6,500	6,500	8,000	—
61430 Professional Services	273,146	102,295	174,000	174,000	287,720	—
61580 Temporary Help	23,934	3,550	25,000	13,400	26,750	—
63410 Program Expenses and Supplies	235,055	17,497	174,000	192,000	261,000	—
63411 Community Programs	4,110	—	3,000	1,000	3,000	—
63520 Special Supplies	7,636	2,320	20,000	20,000	25,000	—
65132 Rent Building and Grounds	128,762	93,906	137,000	110,200	110,000	—
67050 Telephone	883	1,221	2,000	2,000	2,000	—
67060 Cellular Phone	1,800	1,300	3,000	2,800	3,000	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	1,851	—	—	—	—
69970 Non-Cap Expenditures - Machinery	449	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	711,613	237,839	582,100	559,500	764,070	—
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
79070 Machinery and Equipment	—	10,670	—	—	—	—
TOTAL CAPITAL OUTLAY	—	10,670	—	—	—	—
ACTIVITY TOTAL	3,903,756	3,067,214	3,749,797	3,710,289	4,725,482	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community & Safety Services
ACTIVITY: Golf Course
CODE: 442

ACTIVITY DESCRIPTION

This Division conducts all non-maintenance operations at the Cerritos Iron-Wood Nine Golf Course. Activities by this Division include the safe and efficient operation of the driving range and pro shop and coordination of activities for the Cerritos golfing community, including lessons, tournaments and general play.

ACTIVITY OBJECTIVES

1. To provide a properly supervised leisure activity (golf) for the residents of Cerritos.
2. To ensure that golf activities, including lessons and special events, are planned for residents of every age and interest.
3. To increase the number and type of programs and to maintain the quality of operations.
4. To strive for organizational efficiency and cost effectiveness.
5. To successfully supervise operations of the restaurant and pro shop facility.

ACTIVITY WORKLOAD STATISTICS	2020-2021	2021-2022	2022-2023
	ACTUAL	ESTIMATED	FORECASTED
Classes/special events	0	50	700
Number of rounds of golf	15,967	33,000	40,000
Driving range participants	24,533	44,000	45,000
Total course revenue	\$266,733	\$525,000	\$550,000

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Resuming contract classes to pre-pandemic levels will result in an increase of expenditures for Professional Services (61430).	+\$15,000
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DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community & Safety Services
ACTIVITY: Golf Course
CODE: 442

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROPOSED	2022-2023 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	76,889	78,048	75,000	77,263	78,000	—
51021 Overtime	149	270	1,000	1,000	1,000	—
52010 Regular Earnings - Part Time	149,597	89,464	208,070	213,061	365,780	—
52021 Overtime Earnings - Part Time	233	—	—	—	—	—
52400 Employee Benefits	112,751	122,061	143,350	143,350	187,920	—
TOTAL PERSONNEL	339,619	289,843	427,420	434,674	632,700	—
OPERATIONS AND MAINTENANCE						
53020 Dues and Publications	—	—	—	—	—	—
53070 Reimbursed Mileage	11	—	500	500	500	—
53080 Travel and Meeting	—	—	400	400	400	—
53090 Uniform and Shoes	—	—	3,000	3,000	3,000	—
53091 Vehicle Operations	566	242	1,500	1,500	1,500	—
61340 Outside Services	—	—	3,200	3,200	4,000	—
61380 Printing	241	—	3,500	3,500	3,500	—
61430 Professional Services	11,749	5,989	2,000	12,000	17,000	—
63140 Inventory for Resale	476	312	6,000	6,000	6,000	—
63410 Program Expenses and Supplies	2,502	14	800	8,000	800	—
63520 Special Supplies	6,327	6,043	30,000	12,800	30,000	—
65020 Building and Grounds	—	263,100	10,000	10,000	10,000	—
65131 Rent Other Equipment	4,854	2,641	7,000	7,000	7,000	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	26,726	278,341	67,900	67,900	83,700	—
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	366,345	568,184	495,320	502,574	716,400	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community & Safety Services
ACTIVITY: Swim & Fitness Center
CODE: 443

ACTIVITY DESCRIPTION

This Division conducts all non-maintenance operations at the Cerritos Olympic Swim and Fitness Center. Activities by this Division include conducting swim lessons, recreational and lap swimming and adaptive recreation swim classes.

ACTIVITY OBJECTIVES

1. To provide a specialized leisure activity swim and fitness facility for all patrons.
2. To provide a safe and properly supervised swim and fitness facility for all patrons.
3. To ensure that swim activities are planned for every age group and interest.
4. To strive for organizational efficiency and cost effectiveness.

ACTIVITY WORKLOAD STATISTICS	2020-2021	2021-2022	2022-2023
	ACTUAL	ESTIMATED	FORECASTED
Swim lessons attendance	0	30,000	75,000
Recreational swim attendance	0	7,000	10,000
Other pool use attendance	0	45,000	80,000
Fitness center attendance	0	20,000	25,000
Total pool revenue	\$0	\$170,000	\$225,000

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant changes

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community & Safety Services
ACTIVITY: Swim & Fitness Center
CODE: 443

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROPOSED	2022-2023 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	130,609	114,504	136,000	140,109	142,000	—
51021 Overtime	359	—	1,028	1,028	1,028	—
52010 Regular Earnings - Part Time	670,468	128,216	363,730	721,571	952,219	—
52021 Overtime Earnings - Part Time	1,099	30	—	—	—	—
52400 Employee Benefits	318,580	204,887	272,760	340,600	450,810	—
TOTAL PERSONNEL	1,121,115	447,637	773,518	1,203,308	1,546,057	—
OPERATIONS AND MAINTENANCE						
53020 Dues and Publications	11,448	6,550	17,000	9,500	17,900	—
53070 Reimbursed Mileage	278	—	500	500	500	—
53080 Travel and Meeting	—	—	—	—	—	—
53090 Uniform and Shoes	10,552	4,028	12,000	6,000	12,000	—
61380 Printing	995	665	1,500	1,500	1,500	—
61430 Professional Services	5,696	750	2,000	4,000	7,000	—
63140 Inventory for Resale	3,252	—	3,000	3,000	3,000	—
63410 Program Expenses and Supplies	5,731	—	3,100	3,100	3,100	—
63520 Special Supplies	15,603	10,416	8,130	10,130	8,000	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	53,555	22,409	47,230	37,730	53,000	—
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	1,174,670	470,046	820,748	1,241,038	1,599,057	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community & Safety Services
ACTIVITY: Community Safety
CODE: 451

ACTIVITY DESCRIPTION

This section coordinates and directs all Public Safety Services for the City of Cerritos. Services include Law Enforcement, Fire Protection, Disaster Preparedness, Animal Control, Health Services, Parking Enforcement and School Crossing Guards. Contract services are provided by the Los Angeles County Sheriff's Department, Los Angeles County Consolidated Fire Protection District, Los Angeles County Health Department and City of Long Beach Animal Care Services.

ACTIVITY OBJECTIVES

1. Enhance the policing effectiveness of the Sheriff's operation by increasing patrol activities at the Los Cerritos Center, Towne Center and Civic Center and actively tracking crime trends in the City.
2. Expand community involvement by improving the level of activity of the current Neighborhood Watch Program.
3. Enhance the overall effectiveness of LASD personnel through added emphasis on training and crime analysis.
4. Promote emergency preparedness in homes and businesses.
5. To act as City liaison at Local Area Workforce Investment Board meetings and functions.

ACTIVITY WORKLOAD STATISTICS	2020-2021	2021-2022	2022-2023
	ACTUAL	ESTIMATED	FORECASTED
Temporary Annual Parking Permits	17,785	14,300	23,340
Animal Control Incidents	1,962	2,045	2,062
Fires	80	87	114
Law Enforcement Service Requests	14,646	16,918	18,054
Self-generated Observations	14,040	13,898	13,969

SIGNIFICANT ACTIVITY PROGRAM CHANGES	CHANGES
Increase in Animal Control Services reflects increase in contract; increase is offset by license fees (61020).	+\$16,210
Police and Safety Services increases due to a contract adjustment and addition of commercial truck enforcement officer and patrol vehicles (61370).	+\$753,420
Outside Services increase for intrusion alarm systems upgrades and repairs to aging system (61340).	+\$20,000
Upgrades to intrusion alarm systems at city facilities moved to CIP (79030).	-\$40,000

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community & Safety Services
ACTIVITY: Community Safety
CODE: 451

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROPOSED	2022-2023 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	59,905	59,675	59,450	60,043	61,850	—
52010 Regular Earnings - Part Time	509,570	129,906	548,220	551,987	617,050	—
52021 Overtime Earnings - Part Time	338	818	—	—	—	—
52400 Employee Benefits	204,947	135,159	244,860	244,860	272,220	—
TOTAL PERSONNEL	774,760	325,558	852,530	856,890	951,120	—
OPERATIONS AND MAINTENANCE						
53020 Dues and Publications	5,736	5,996	7,000	7,000	7,000	—
53070 Reimbursed Mileage	—	—	100	100	100	—
53080 Travel and Meeting	224	384	1,000	1,000	1,000	—
53090 Uniform and Shoes	4,486	143	7,000	7,000	7,000	—
53091 Vehicle Operations	124,790	98,321	120,000	120,000	120,000	—
61020 Animal Control Services	326,400	339,291	368,390	368,390	384,600	—
61220 Finger Printing Expense	1,757	125	3,000	3,000	3,000	—
61370 Police and Safety Services	15,710,170	16,180,064	16,674,630	16,674,437	17,428,050	—
61340 Outside Services	—	65,894	50,000	50,000	70,000	—
61380 Printing	4,318	4,764	10,000	10,000	10,000	—
61430 Professional Services	175,036	120,828	220,000	220,000	220,000	—
63250 Office Supplies	1,730	374	3,000	3,000	3,000	—
63410 Program Expenses and Supplies	7,194	3,906	12,000	12,000	15,000	—
63520 Special Supplies	11,504	6,115	10,000	10,000	10,000	—
65080 Office Furniture and Fixtures	61,781	—	—	—	—	—
67060 Cellular Phone	3,512	890	2,500	2,500	2,500	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	16,438,638	16,827,095	17,488,620	17,488,427	18,281,250	—
CAPITAL OUTLAY						
79030 Improvements	—	—	40,000	40,000	—	—
79050 Furniture Fixtures and Office	—	—	—	—	—	—
79060 Motor Vehicles	—	—	—	—	—	—
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	40,000	40,000	—	—
ACTIVITY TOTAL	17,213,398	17,152,653	18,381,150	18,385,317	19,232,370	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community & Safety Services
ACTIVITY: Code Enforcement
CODE: 452

ACTIVITY DESCRIPTION

The Code Enforcement Unit plays a vital role in implementing the development standards of the City. This Unit investigates and acts upon all zoning and related violations, issues warnings and citations to individuals responsible for such violations, assists the City Attorney and District Attorney in the preparation of legal action against offenders and assists other department personnel to ensure compliance with the General Plan, the Development Code and the Municipal Code. The Code Enforcement Unit also acts as staff liaison to the Property Preservation Commission. The Code Enforcement Unit manages the City Wide Pride Program.

ACTIVITY OBJECTIVES

1. Respond to at least 95% of all code violation complaints received from the community within 24 hours.
2. Monitor non-conforming commercial industrial uses and structures that have been noticed for abatement and are required to be brought into compliance with existing code requirements.
3. Inspect all residential properties for adherence to property maintenance standards.
4. Direct and implement all phases of the City Beautification Program for the purpose of encouraging improved property maintenance and increasing property values.
5. Implement the property maintenance ordinance through the Property Preservation Commission and hold joint meetings with the Planning Commission as required.
6. Identify sections of the Municipal Code which need to be amended to attain City goals.
7. Ensure that all new construction and modifications to existing structures are in compliance with all applicable codes and process plans in a timely manner.
8. Develop, implement and administer programs to maintain and improve residential, commercial and industrial properties in the City through the use of proactive code enforcement and innovative assistance programs.
9. Monitor and address homelessness in City.

ACTIVITY WORKLOAD STATISTICS	2020-2021	2021-2022	2022-2023
	ACTUAL	ESTIMATED	FORECASTED
Code Enforcement cases processed	2,140	1,450	1,100
Cerritos Property Preservation Commission case hearings	9	31	25
Property Preservation tree appeals	0	0	0
City prosecutor cases	1	1	2
Administrative citations	8	12	10
Homeless Encampment Cleanup	15	14	12

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community & Safety Services
ACTIVITY: Code Enforcement
CODE: 452

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROPOSED	2022-2023 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	231,313	231,526	233,220	235,539	249,560	—
52010 Regular Earnings - Part Time	44,935	53,229	71,890	72,291	71,050	—
52400 Employee Benefits	257,061	301,761	312,040	312,040	331,080	—
TOTAL PERSONNEL	533,309	586,516	617,150	619,870	651,690	—
OPERATIONS AND MAINTENANCE						
53020 Dues and Publications	380	380	500	500	500	—
53080 Travel and Meeting	—	—	1,000	1,000	1,000	—
53090 Uniform and Shoes	—	—	500	500	500	—
53091 Vehicle Operations	3,044	2,234	5,000	5,000	5,000	—
61310 Legal Services	1,007	8,398	15,000	15,000	15,000	—
61430 Professional Services	1,506	1,839	3,000	3,000	10,000	—
63230 Maps and Publications	—	—	250	250	250	—
63411 Community Programs	—	—	1,000	1,000	1,000	—
63520 Special Supplies	152	693	4,000	4,000	4,000	—
67060 Cellular Phone	2,283	2,049	2,500	2,500	2,500	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	8,372	15,593	32,750	32,750	39,750	—
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	541,681	602,109	649,900	652,620	691,440	—

PROPERTY PRESERVATION COMMISSION

DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Community & Safety Services
ACTIVITY: Property Preservation Commission
CODE: 461

OVERVIEW COMMENTARY

The Property Preservation Commission consists of five members appointed by the Mayor and City Council. The Commission considers matters related to the maintenance and appearance of property. The Commission holds public hearings to determine if a property is in violation of the City's property maintenance code. The Commission also holds public hearings to consider residents' requests to remove parkway trees. The Commission serves as an advisory body to the City Council when establishing health and safety policies related to property maintenance.

The Commission oversees the annual beautification program known as City Wide Pride. The City Wide Pride program encourages property maintenance through positive reinforcement by recognizing property owners who maintain their property exceptionally well.

ACTIVITY SUMMARY

CLASSIFICATION	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROPOSED	2022-2023 APPROVED
PERSONNEL EXPENSE	5,574	—	7,880	7,880	7,880	—
OPERATIONS AND MAINTENANCE	4,437	—	5,200	5,200	5,200	—
CAPITAL OUTLAY	—	—	—	—	—	—
TOTAL BUDGET	10,011	—	13,080	13,080	13,080	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community & Safety Services
ACTIVITY: Property Preservation Commission
CODE: 461

ACTIVITY DESCRIPTION

1. To review cases related to the Property Maintenance ordinance in order to maintain property values and to prevent any possible neighborhood deterioration.
2. To review and forward recommendations to the City Council as they pertain to the Property Maintenance ordinance and on any matters as directed by the City Council.
3. To take the lead in activities such as the City Wide Pride program which serves to promote community beautification and educate residents in proper maintenance techniques.
4. To serve as an appeals board for residents requesting the removal of parkway trees and make decisions approving or denying the tree removal.
5. To serve as an appeals board for residents requesting semi-annual parking permits and make decisions approving or denying issuance of parking permits.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community & Safety Services
ACTIVITY: Property Preservation Commission
CODE: 461

	2019-2020	2020-2021	2021-2022	2021-2022	2022-2023	2022-2023
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED
PERSONNEL EXPENSE						
52010 Regular Earnings - Part Time	5,000	—	7,300	7,300	7,300	—
52400 Employee Benefits	574	—	580	580	580	—
TOTAL PERSONNEL	5,574	—	7,880	7,880	7,880	—
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	2,500	—	3,000	3,000	3,000	—
53080 Travel and Meeting	1,937	—	2,100	2,100	2,100	—
63520 Special Supplies	—	—	100	100	100	—
TOTAL OPERATIONS AND MAINTENANCE	4,437	—	5,200	5,200	5,200	—
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	10,011	—	13,080	13,080	13,080	—

PARKS AND RECREATION COMMISSION

DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Community & Safety Services
ACTIVITY: Parks & Recreation Commission
CODE: 462

OVERVIEW COMMENTARY

This Commission provides for the operation of the Parks and Recreation functions. The Commission is a five-person body appointed by the members of the City Council which has the responsibility of advising the City Council and City staff in matters relating to parks and recreation facilities and programs.

ACTIVITY SUMMARY

CLASSIFICATION	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROPOSED	2022-2023 APPROVED
PERSONNEL EXPENSE	5,574	—	7,880	7,880	7,880	—
OPERATIONS AND MAINTENANCE	5,294	—	9,300	9,300	9,300	—
CAPITAL OUTLAY	—	—	—	—	—	—
TOTAL BUDGET	10,868	—	17,180	17,180	17,180	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community & Safety Services
ACTIVITY: Parks & Recreation Commission
CODE: 462

ACTIVITY DESCRIPTION

1. To act in an advisory capacity to the City Council and City staff in matters pertaining to acquisition, development and maintenance of public parks and recreational facilities and related projects at the specific request of the City Council.
2. To advise in the planning of the parks and recreational programs for the residents of the City.
3. To promote and stimulate public interest and, to that end, to solicit to the furthest extent possible the cooperation of school authorities and other private and public agencies interested therein.
4. To assist in the formulation of general policies on parks and recreational services for approval by the City Council.
5. To make periodic inventories of recreation services that exist or may be needed and to interpret the needs of the public to the City Council and City staff.
6. To review the parks and related aspects of the Capital Improvement Program of the City.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community & Safety Services
ACTIVITY: Parks & Recreation Commission
CODE: 462

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROPOSED	2022-2023 APPROVED
PERSONNEL EXPENSE						
52010 Regular Earnings - Part Time	5,000	—	7,300	7,300	7,300	—
52400 Employee Benefits	574	—	580	580	580	—
TOTAL PERSONNEL	5,574	—	7,880	7,880	7,880	—
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	2,500	—	3,000	3,000	3,000	—
53020 Dues and Publications	—	—	1,000	1,000	1,000	—
53080 Travel and Meeting	1,746	—	3,000	3,000	3,000	—
61580 Temporary Help	994	—	1,930	1,930	1,930	—
63520 Special Supplies	54	—	370	370	370	—
TOTAL OPERATIONS AND MAINTENANCE	5,294	—	9,300	9,300	9,300	—
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	10,868	—	17,180	17,180	17,180	—

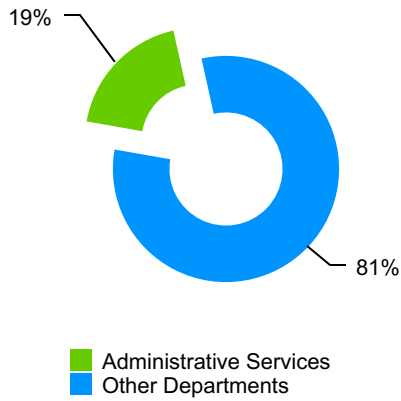
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ADMINISTRATIVE SERVICES

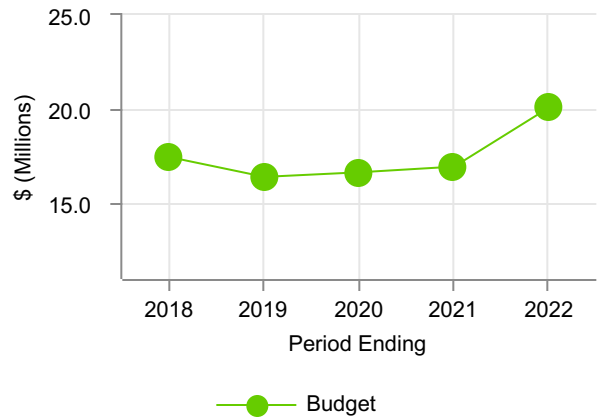
ADMINISTRATIVE SERVICES

Graphical Budget Data

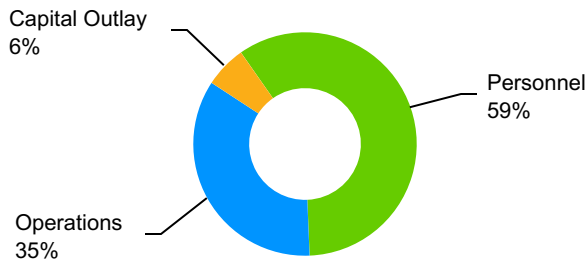
Percent of Operating Budget



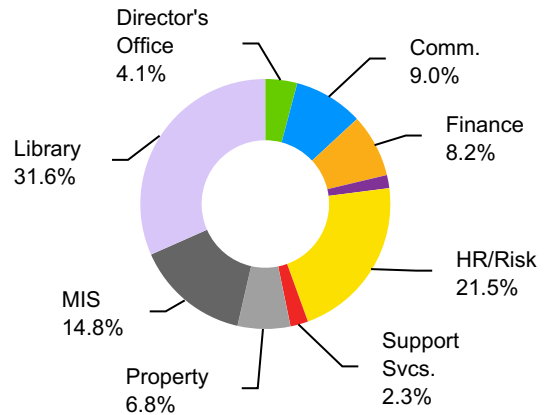
Budget History



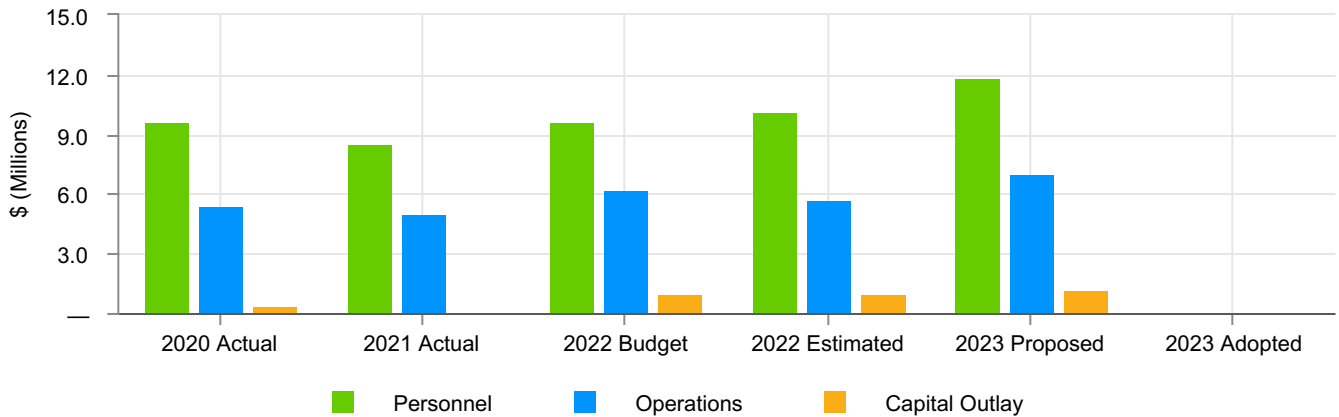
Department Budget Composition



Division Composition



Activity Summary



DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Administrative Services

CODE: 500

OVERVIEW COMMENTARY

The Department of Administrative Services is organized and responsible for coordinating the day-to-day activities of various internal operations and supplying specialized staff to all operating departments. The Department is divided into six operational divisions inclusive of nine cost control centers: Office of the Director of Administrative Services, Communications, Finance, Water Billing, Human Resources, Support Services, Property Control, Management Information Services, and the Cerritos Library.

The personnel of this Department also function in an advisory capacity to other City Departments in providing technical information for the accomplishment of tasks, printing and graphic design, employee consultation, vendor contracts, and dissemination of specialized financial information required for effective budget implementation.

ACTIVITY SUMMARY

CLASSIFICATION	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROPOSED	2022-2023 APPROVED
Personnel Expense	9,646,700	8,556,817	9,627,502	10,201,881	11,867,048	—
Operations and Maintenance	5,410,766	4,990,290	6,268,860	5,767,590	7,009,372	—
Capital Outlay	442,881	44,074	996,050	989,114	1,212,610	—
TOTAL BUDGET	15,500,347	13,591,181	16,892,412	16,958,585	20,089,030	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Administrative Services
ACTIVITY: Office of the Director
CODE: 511

ACTIVITY DESCRIPTION

The Office of the Director is responsible for coordinating, supervising, and ensuring the effective implementation of all departmental programs and activities consistent with City policies and sound management practices, including the preparation and monitoring of the City-wide budget as proposed and directed by the City Manager. The Director is appointed by the City Manager and, through this office, elected and appointed officials are continually advised of the City's budget, finance, personnel, procurement, data processing, communications, and library activities and requirements.

ACTIVITY OBJECTIVES

1. To develop overall departmental program objectives, which serve to guide the staff of the appropriate operating divisions and to ensure that the department's goals are consistent with the City's goals;
2. To provide professional expertise in the development and budget management of the City's personnel, purchasing, property control, financial activity, communications, telecommunications, risk management and related programs, and to apply all legislation related to these areas as appropriate for Cerritos;
3. To provide for effective administration of the City's annual budget process in a manner which protects the City's fiscal position and to implement related legislation in accordance with legal deadlines;
4. To oversee the risk management program and to stabilize general liability and workers' compensation claims by promoting such a program;
5. To provide a complete and current management information base to operating departments on a regular basis in order to enhance their day-to-day operations;
6. To optimize the City's data processing capabilities;
7. To coordinate the refinement of a comprehensive communications and advanced information system that will benefit the Cerritos community and to operate a governmental access component within this system;
8. To provide administrative expertise in the ongoing development of the Cerritos Library, and to program the facility in a manner responsive to community needs.
9. To continually refine the City's finance systems in order to enhance the City's management capabilities, fulfill management reporting requirements, and ultimately increase the responsiveness to the community.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant changes

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Administrative Services
ACTIVITY: Office of the Director
CODE: 511

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROPOSED	2022-2023 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	161,430	192,487	186,690	192,285	347,130	—
51021 Overtime	987	137	—	300	300	—
52010 Regular Earnings - Part Time	—	—	—	—	—	—
52015 Special Project Earnings - Part Time	91,256	—	—	—	—	—
52021 Overtime Earnings - Part Time	—	—	—	—	—	—
52400 Employee Benefits	177,679	207,612	214,690	214,690	399,200	—
TOTAL PERSONNEL	431,352	400,236	401,380	407,275	746,630	—
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	3,600	3,600	3,600	3,600	8,400	—
53020 Dues and Publications	260	260	500	500	500	—
53070 Reimbursed Mileage	—	—	—	—	—	—
53080 Travel and Meeting	474	—	700	700	2,700	—
61130 Delivery Service	—	—	—	—	100	—
61380 Printing	5,804	3,942	4,500	4,500	5,500	—
61430 Professional Services	81,652	50,484	65,000	90,000	60,000	—
61580 Temporary Help	—	—	—	—	—	—
63520 Special Supplies	288	150	500	1,000	1,000	—
67060 Cellular Phone	600	600	600	600	1,200	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	747	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	93,425	59,036	75,400	100,900	79,400	—
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	500	—	—	—
TOTAL CAPITAL OUTLAY	—	—	500	—	—	—
ACTIVITY TOTAL	524,777	459,272	477,280	508,175	826,030	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Administrative Services

ACTIVITY: Communications

CODE: 521

ACTIVITY DESCRIPTION

The Communications Division is responsible for providing a variety of information to the public and news media. Information channels utilized include: interpersonal and telephone contact, correspondence, news releases, special brochures and pamphlets, handbooks and directories, employee publications, slide and video presentations, tours, newsletters, advertisements, magazines, the Internet, radio and television. The Division is also responsible for handling cable television customer service complaints and operating the City's cable television channel.

ACTIVITY OBJECTIVES

1. To promote knowledge and use of municipal services, events and programs with the creation of targeted communications programs.
2. To respond to news media inquiries about the City's policies, programs and projects by acting as the liaison between City staff and journalists.
3. To inform residents of new or existing City ordinances, upcoming City events or construction projects, City recreation and Library programs, and issues affecting the community through a monthly City newsletter.
4. To handle cable television customer service complaints and coordinate the broadcast of City Council, Planning Commission, Fine Arts and Historical Commission, Property Preservation Commission and Parks and Recreation Commission meetings and the production and broadcast of public service programming on the City's cable television channel.

ACTIVITY WORKLOAD STATISTICS	2020-2021	2021-2022	2022-2023
	ACTUAL	ESTIMATED	FORECAST
Advertisements	19	51	50
Newsletters	37	44	50
Press Releases	214	243	250
Proclamations	63	93	85
Certificates of Recognition	79	178	120
Photo Assignments	26	36	30
Tours	0	1	2
Special Brochures and Publications	3	6	10
Video Productions	20	20	20
Live Cablecast of City Council and Commission meetings	42	53	50
Updates to City HomePage	1,538	1,910	1,600
Fliers	7	9	10
Updates to City Intranet	198	828	200
TV3 messages	145	176	150

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase Printing costs for CCPA Season Brochure and Calendar of Events direct mail pieces for return to a full season in 22-23. Increase in printing costs for "The Cerritos News" (61380).	+\$116,260
Decrease in Professional Services to reflect the remaining balance of the \$150,000 of expenses related to the redesign of the City's website (61430).	-\$72,000
Increase Postage for CCPA Season Brochure Calendar of Events direct mail piece (list services, data processing & postage). Increase in postage for "The Cerritos News" mailing (63310).	+\$163,780

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Administrative Services

ACTIVITY: Communications

CODE: 521

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROPOSED	2022-2023 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	343,182	341,872	340,550	346,661	353,180	—
51021 Overtime	—	—	—	—	—	—
52010 Regular Earnings - Part Time	—	—	—	—	27,010	—
52400 Employee Benefits	357,149	397,885	395,040	398,180	416,720	—
TOTAL PERSONNEL	700,331	739,757	735,590	744,841	796,910	—
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	3,600	3,600	3,600	3,600	3,600	—
53020 Dues and Publications	15,394	14,327	22,030	22,030	22,150	—
53070 Reimbursed Mileage	154	121	450	450	450	—
53080 Travel and Meeting	—	—	1,400	1,400	1,400	—
61130 Delivery Service	—	—	150	150	150	—
61340 Outside Services	1,200	2,350	10,000	10,000	10,000	—
61380 Printing	128,899	30,218	253,420	258,120	369,680	—
61430 Professional Services	70,794	14,112	241,350	166,350	169,350	—
63270 Photo Film and Processing	565	2,441	5,200	5,200	5,200	—
63310 Postage	202,075	19,384	255,700	255,700	419,480	—
63520 Special Supplies	3,268	1,106	5,000	5,000	9,000	—
67060 Cellular Phone	600	600	600	600	600	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	279	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	426,549	88,538	798,900	728,600	1,011,060	—
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	4,000	4,000	—	—
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	4,000	4,000	—	—
ACTIVITY TOTAL	1,126,880	828,295	1,538,490	1,477,441	1,807,970	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Administrative Services
ACTIVITY: Finance
CODE: 531

ACTIVITY DESCRIPTION

The Finance Division is responsible for the administration and management of financial activities of the City and Successor Agency, including cash and treasury management, bond debt administration, water billing and collection, financial reporting, internal audit and control, and accounting for assets.

ACTIVITY OBJECTIVES

1. Validate the City's financial position and integrity by annually receiving an unqualified opinion from the City's independent auditor and receiving an award from GFOA for excellence in financial reporting.
2. Manage the water billing and other billing systems to ensure equitable compliance with legal limitations and make resources available for the continued operation of the City's services.
3. Manage the City's debt issuance program and pursue financing opportunities to make resources available for the City's Capital Improvement Program.
4. Maintain accurate and complete financial records, pay vendors in a timely and accurate manner, and serve the public and the organization by supplying meaningful and timely reports and information. Comply with all mandated reporting requirements and inform City Management officials and the City Council regarding financial matters.
5. Process and deposit all receipts of funds from all sources in a timely manner and maintain an effective method of control in the collections and disbursements of City funds.
6. Actively manage the City's portfolio within the guidelines of the City's adopted investment policy and GASB 31.
7. Enhance cross-training responsibilities within the Division.

ACTIVITY WORKLOAD STATISTICS	2020-2021 ACTUAL	2021-2022 ESTIMATED	2022-2023 FORECASTED
Number of accounts payable checks issued	4,315	4,500	4,600
Number of accounts payable electronic funds transfers issued	1,181	1,300	1,400
Number of accounts payable wire transfer payments issued	168	160	155
Total accounts payable	5,664	5,960	6,165

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Bank Fees and Charges to reflect actual costs (61050).	+\$10,000
Decrease in Professional Services to reflect anticipated reduction in demand (61430).	-\$10,000

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Administrative Services
ACTIVITY: Finance
CODE: 531

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROPOSED	2022-2023 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	506,164	568,373	610,393	624,647	652,950	—
51021 Overtime	245	—	—	—	—	—
52010 Regular Earnings - Part Time	37,859	26,614	26,520	26,792	29,510	—
52400 Employee Benefits	504,790	636,800	721,060	721,060	771,630	—
TOTAL PERSONNEL	1,049,058	1,231,787	1,357,973	1,372,499	1,454,090	—
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	3,600	3,600	3,600	3,600	3,600	—
53020 Dues and Publications	3,048	2,572	2,040	2,072	2,072	—
53070 Reimbursed Mileage	96	1	100	—	—	—
53080 Travel and Meeting	1,141	815	750	1,000	3,000	—
61040 Auditing	25,500	40,970	49,000	49,000	53,000	—
61050 Bank Charges and Fees	96,875	56,067	80,000	90,000	90,000	—
61380 Printing	165	392	500	500	500	—
61430 Professional Services	195,338	51,235	43,200	22,700	33,200	—
63520 Special Supplies	904	1,038	1,000	1,000	1,000	—
67060 Cellular Phone	600	600	600	600	600	—
69080 Miscellaneous Expenses	—	—	—	—	—	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	327,267	157,290	180,790	170,472	186,972	—
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	1,376,325	1,389,077	1,538,763	1,542,971	1,641,062	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Administrative Services
ACTIVITY: Water Billing
CODE: 532

ACTIVITY DESCRIPTION

The Water Billing section administers all water, reclaimed water and sewer accounts. Responsibilities include the processing of all applications for water and sewer services; maintenance of all customer records; processing of weekly service billings, daily receipts of payments, customer account adjustments and corrections; and maintenance of the daily service list for turn-ons, turn-offs and re-reads. This section responds to customer complaints and inquiries, conducts daily upload and download of customer data for the Public Works / Water & Power Department and provides general assistance, information and support for the operation of the water system.

ACTIVITY GOALS AND OBJECTIVES

1. Provide best possible service to all customers. Effectively and efficiently manage the operations of the water billing system. Promptly respond to customer inquiries and concerns.
2. Provide information and support to the Public Works / Water & Power Department for their analysis, compliance reporting and special project requirements.
3. Timely billing and collection of all water and sewer accounts; consistent follow-up of overdue accounts and maximize collection of delinquent accounts.
4. Continue to seek for operational and systems improvements in the water billing system.
5. Enhance cross-training responsibilities within the Division.

ACTIVITY WORKLOAD STATISTICS	2020-2021 ACTUAL	2021-2022 ESTIMATED	2022-2023 FORECASTED
Domestic water	15,150	15,150	15,150
City services	325	324	324
Reclaimed water	262	263	263
Irrigation	605	605	605
State and wholesale	18	18	18
Number of bills processed	89,278	89,300	89,300
Water consumption billed (units)	2,840,784	3,100,000	3,150,000
Number of applications processed:			
Owner occupant	603	550	550
Renters	376	400	450
Commercial	68	65	65
Number of turn-offs	0	100	150

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Decrease in Postage to reflect reduction in demand resulting from increased patron usage of electronic billing options (63310).	-\$10,000
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DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Administrative Services
ACTIVITY: Water Billing
CODE: 532

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROPOSED	2022-2023 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	124,112	120,635	61,824	62,438	67,030	—
51021 Overtime	2,615	43	—	—	—	—
52010 Regular Earnings - Part Time	—	—	—	21,000	24,650	—
52400 Employee Benefits	101,283	120,099	77,900	81,900	90,870	—
TOTAL PERSONNEL	228,010	240,777	139,724	165,338	182,550	—
OPERATIONS AND MAINTENANCE						
61050 Bank Charges and Fees	54,855	71,959	58,000	58,000	63,000	—
61380 Printing	8,144	2,447	6,000	11,250	11,000	—
61430 Professional Services	50,841	47,895	47,500	55,000	55,000	—
63310 Postage	38,895	36,240	38,000	30,000	28,000	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	152,735	158,541	149,500	154,250	157,000	—
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	380,745	399,318	289,224	319,588	339,550	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Administrative Services
ACTIVITY: Human Resources/Risk Management
CODE: 541

ACTIVITY DESCRIPTION

The Human Resources / Risk Management Division manages the administration of the City's personnel, payroll administration, employee relations, labor relations, and risk management functions. The development of sound personnel management practices and procedures is accomplished through advice to appropriate City officials regarding personnel needs and requirements and by serving as the City's employee relations representative in the conduct of employee relations and negotiations. The Division maintains the City's Classification / Compensation Plan by conducting classification and salary studies and by preparing job specifications which accurately reflect responsibilities assigned to each City position. Recruitment activities are coordinated to provide for the selection of qualified candidates to City service. The Division encourages safe working conditions, provides general liability and workers' compensation claims management, and monitors risk identification through a City-wide Risk Management Program. The Division provides training programs and job counseling for employee development.

ACTIVITY GOALS AND OBJECTIVES

1. Provide centralized support to the City's management staff and employees in the areas of labor and employee relations, training and development, health and safety, recruitment and selection, classification/compensation, and employee benefits administration.
2. To hire, retain, and develop quality employees. Administer recruitments in compliance with local, state and federal employment laws to ensure full staffing of the most qualified personnel within all City Departments.
3. Reduce the City's liability through proactive administrative measures. Reduce frequency and cost of accidents, lost work hours and exposure to financial loss through an active City-Wide risk management program.
4. Educate and research the changes made to state and federal employment laws and address key areas of concern to the City's employment system to remain legally compliant.

ACTIVITY WORKLOAD STATISTICS	2020-2021 ACTUAL	2021-2022 ESTIMATED	2022-2023 FORECASTED
Positions filled through recruitment (Full-Time)	7	20	10
Positions filled through recruitment (Part-Time)	0	65	50
Processed applications for employment	382	1,200	1,500
General Liability claims investigated	108	115	100
Workers' Compensation claims processed	5	20	20

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Decrease in Insurance-General is based on the JPIA annual Contribution and aggregate retrospective deposit estimates (61260).	-\$247,510
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DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Administrative Services
ACTIVITY: Human Resources/Risk Management
CODE: 541

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROPOSED	2022-2023 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	462,483	455,828	452,280	456,794	470,400	—
51021 Overtime	6,044	4,699	5,000	5,000	5,000	—
52010 Regular Earnings - Part Time	72,368	73,952	101,320	102,045	135,530	—
52400 Employee Benefits	464,431	520,485	546,460	546,460	576,200	—
TOTAL PERSONNEL	1,005,326	1,054,964	1,105,060	1,110,299	1,187,130	—
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	3,600	3,600	3,600	3,600	3,600	—
53020 Dues and Publications	1,582	1,323	2,630	2,630	2,630	—
53030 Education and Training	14,630	21,316	25,000	25,000	25,000	—
53040 Employee Awards	19,031	5,584	10,300	10,300	10,300	—
53060 Recruitment Expense	36,194	5,901	15,000	15,000	15,000	—
53070 Reimbursed Mileage	—	—	160	160	160	—
53080 Travel and Meeting	260	—	1,400	1,400	1,400	—
61130 Delivery Service	—	—	600	500	600	—
61260 Insurance - General	1,982,386	2,680,801	3,016,960	2,468,850	2,769,450	—
61270 Insurance - Earthquake Self Insurance	—	—	115,920	115,920	115,920	—
61310 Legal Services	258,094	218,773	109,960	109,960	109,960	—
61380 Printing	—	384	7,930	7,930	7,930	—
61430 Professional Services	18,767	19,678	60,000	60,000	60,000	—
63250 Office Supplies	99	42	110	110	110	—
63270 Photo Film and Processing	—	—	760	600	760	—
63410 Program Expenses and Supplies	—	—	2,850	2,850	2,850	—
63520 Special Supplies	1,880	493	3,660	3,660	3,660	—
67060 Cellular Phone	600	600	1,200	1,200	1,200	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	2,337,123	2,958,495	3,378,040	2,829,670	3,130,530	—
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	3,342,449	4,013,459	4,483,100	3,939,969	4,317,660	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Administrative Services
ACTIVITY: Support Services
CODE: 551

ACTIVITY DESCRIPTION

Support Services provides the departments of the City with a number of technical and special services on a daily basis. Functions assigned to personnel within the Division include coordinating the purchasing of supplies and equipment, contract cost and bid analysis, contract administration, inventory of maintenance and operation supplies, inventory of equipment, and administration of the property control activity in cost center 552.

ACTIVITY OBJECTIVES

1. In compliance with the Cerritos Municipal Code, Section 3.20 "Purchasing," provide guidance in and/or direct assistance in the purchase equipment, supplies and services at the lowest cost by solicitation of responsible bids based on clear, competitive specifications and by maximizing use of available cooperative contracts.
2. Be responsive to all City departments by providing information and processing all purchase requests efficiently.
3. Research new sources of supplies and equipment, and evaluate vendors based on responsiveness and the quality of the goods provided.
4. Provide delivery of supplies, equipment, and furniture from the Corporate Yard to all City locations on a weekly or as needed basis.
5. Improve the quality of services provided to all City departments by promoting communication and understanding through an effective exchange of information concerning activities, procedures, and requirements.
6. Oversee storage facility for use by all City departments.
7. Process and deliver incoming and outgoing mail. Coordinate shipping/receiving/logistics at City Hall, Corporate Yard, and other City facilities.
8. Assist in City document administration including Request for Proposals (RFP) issuance, Purchase Orders, and weekly check printing to meet approved warrant demands.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Copier & printer supplies in Office Supplies (63250) transferred to the MIS cost center (please see detail beginning on [page 214](#)).

-\$30,000

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Administrative Services
ACTIVITY: Support Services
CODE: 551

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROPOSED	2022-2023 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	139,707	136,305	135,780	137,142	129,480	—
51021 Overtime	864	—	1,000	1,000	1,000	—
52010 Regular Earnings - Part Time	20,068	20,254	20,600	20,799	21,000	—
52021 Overtime Earnings - Part Time	—	—	—	—	—	—
52400 Employee Benefits	160,745	178,079	171,010	171,010	163,430	—
TOTAL PERSONNEL	321,384	334,638	328,390	329,951	314,910	—
OPERATIONS AND MAINTENANCE						
53020 Dues and Publications	130	130	130	130	260	—
53030 Education and Training	—	—	—	250	250	—
53070 Reimbursed Mileage	148	—	100	100	100	—
53080 Travel and Meeting	1,034	—	100	100	100	—
53090 Uniform and Shoes	566	679	660	660	760	—
53091 Vehicle Operations	1,480	869	2,000	2,000	2,000	—
61130 Delivery Service	4,647	3,763	5,030	5,030	5,130	—
63250 Office Supplies	62,327	41,720	70,000	70,000	40,000	—
63310 Postage	40,032	40,759	55,000	55,000	55,000	—
63520 Special Supplies	40,796	26,210	32,600	32,600	36,600	—
65080 Office Furniture and Fixtures	1,496	1,516	1,800	1,800	2,100	—
65130 Rent Office Equipment	3,108	2,695	3,000	3,000	4,950	—
67060 Cellular Phone	856	224	240	240	300	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	1,659	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	158,279	118,565	170,660	170,910	147,550	—
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	479,663	453,203	499,050	500,861	462,460	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Administrative Services
ACTIVITY: Property Control
CODE: 552

ACTIVITY DESCRIPTION

This activity is performed by Support Services, which provides purchasing coordination of non-capitalized equipment (single or grouping of items \$1,000 to \$10,000) and of capitalized equipment (single items in excess of \$10,000), along with the maintenance of status records for items classified as City capital property costing over \$10,000. Expenditures in this cost center are allocated to the Equipment Replacement Fund.

ACTIVITY OBJECTIVES

1. Assign property control numbers and tags to all equipment purchased at \$10,000 or more and maintain a complete fixed assets file.
2. Provide City Departments annual reports indicating all capital equipment items assigned to each cost center and update these reports as required for inventory control and surplus equipment tracking.
3. Maintain any maintenance contracts assigned to Property Control.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Contract printer services in Office Furniture and Fixtures (65080) transferred to the MIS cost center (see detail beginning on page 214).	-\$130,950
Increase in Non-cap Expenditures - FF&E (69950) reflects reclassification of equipment purchases under \$10,000 that were previously classified as capital outlay.	+\$28,900
Increase in Non-cap Expenditures - Machinery (69950) reflects reclassification of equipment purchases under \$10,000 that were previously classified as capital outlay.	+\$81,020
Decrease in Furniture, Fixtures and Office Equipment (79050) reflects reclassification of equipment purchases under \$10,000 that will be budgeted in the Non-cap accounts referenced herein.	-\$76,320
Increase in Motor Vehicles (79060) due to additional purchases in this category for the fiscal year (see detail beginning on page 212).	+\$240,850
Increase in Machinery and Equipment (79070) due to additional purchases in this category for the fiscal year (see detail beginning on page 212).	+\$212,430

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Administrative Services
ACTIVITY: Property Control
CODE: 552

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROPOSED	2022-2023 APPROVED
PERSONNEL EXPENSE						
TOTAL PERSONNEL	—	—	—	—	—	—
OPERATIONS AND MAINTENANCE						
61340 Outside Services	—	—	—	—	—	—
65080 Office Furniture and Fixtures	156,948	148,607	177,750	177,750	46,800	—
65130 Rent Office Equipment	—	—	—	—	—	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	183,154	8,080	—	—	28,900	—
69960 Non-Cap Expenditures - Vehicles	—	—	—	—	—	—
69970 Non-Cap Expenditures - Machinery	204,520	6,739	—	—	81,020	—
TOTAL OPERATIONS AND MAINTENANCE	544,622	163,426	177,750	177,750	156,720	—
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	43,668	—	176,320	176,320	100,000	—
79060 Motor Vehicles	154,794	—	139,150	139,150	380,000	—
79070 Machinery and Equipment	244,419	—	520,180	563,744	732,610	—
TOTAL CAPITAL OUTLAY	442,881	—	835,650	879,214	1,212,610	—
ACTIVITY TOTAL	987,503	163,426	1,013,400	1,056,964	1,369,330	—

DEPARTMENTAL ACTIVITY DETAIL

PROPERTY CONTROL EQUIPMENT DETAIL

DEPARTMENT: Administrative Services
ACTIVITY: Property Control
CODE: 552

AREA	EQUIPMENT DESCRIPTION	69950 NON-CAP FF&E	69970 NON-CAP MACHINERY	79050 FF&E	79060 MOTOR VEHICLES	79070 EQUIP. & MACHINERY
311	Beverage Vending Machine - Corp Yard	—	4,650	—	—	—
321	Engineering Large Format Scanner	—	—	15,000	—	—
343	Automotive Scanner	—	5,500	—	—	—
343	Brake Lathe	—	9,500	—	—	—
343	Drill Press	—	3,750	—	—	—
344	3/4 Ton Truck with lift gate Replacement #20-96	—	—	—	48,500	—
344	Drain Cleaning Machine	—	2,550	—	—	—
344	Furniture - Conference/Office Chair Replacement (Yard)	—	—	20,000	—	—
344	Vortex HEPA Concrete Vacuum	—	4,300	—	—	—
353	Ford F250 XL Super Duty Truck	—	—	—	66,300	—
353	Ford F250 XL Super Duty Truck	—	—	—	66,300	—
353	Vermeer BC 1500 Brush Chipper	—	—	—	—	94,170
354	Ford F250 XL Super Duty Truck	—	—	—	66,300	—
354	Ford F250 XL Super Duty Truck	—	—	—	66,300	—
354	Ford F250 XL Super Duty Truck	—	—	—	66,300	—
354	Honda Hydrostatic Walk Behind Mowers (Qty. 2)	—	4,000	—	—	—
354	John Deer 4066 Compact Tractor with a 4-in-1 bucket	—	—	—	—	53,000
354	John Deer Pro Gater 2030 Utility Vehicle	—	—	—	—	32,300
354	Stihl 100 K Long Handle Power Hedge Trimmers (Qty. 3)	—	1,100	—	—	—
354	Stihl AR 3000 Electric Backpack Blower and Battery pack Kit	—	1,600	—	—	—
354	Stihl BR600 Backpack Leaf Blowers (6 blowers total)	—	2,800	—	—	—
354	Toro 5910 16' Rotary Mower	—	—	—	—	164,300
354	Toro 686 Hollow Tine Aerator	—	—	—	—	12,000
354	Toro GM7500 Z Master 60" Deck Mower	—	—	—	—	23,600
354	Toro TD 2500 Top-dresser	—	—	—	—	18,400
355	John Deer Pro Gater 2030	—	—	—	—	32,400
355	Toro Multi Pro 1750 Sprayer - 175 gallon	—	—	—	—	49,440
422	Fitness Center Equipment - AirRower	—	2,000	—	—	—
422	Fitness Center Equipment - Treadmill	—	6,820	—	—	—
422	Fitness Center Equipment - Upright Cycles	—	6,800	—	—	—
422	Office & Manager Chairs	3,500	—	—	—	—
441	Stage Curtains at Cerritos Park East	9,000	—	—	—	—
441	Tables for Liberty Park Activity Gallery	2,000	—	—	—	—
442	Driving Range Ball Washer	—	7,000	—	—	—
442	Golf Cart	—	—	—	—	13,000
443	Lane Line Reel	—	7,000	—	—	—
443	Pool Vacuums	—	—	—	—	13,000
443	Water Polo Goals	—	7,000	—	—	—
511	Administrative Conference Room Chairs	6,000	—	—	—	—
551	Copier Accessories - City Hall	3400	0	0	0	0
561	Audiovisual equipment for Liberty Park	—	—	—	—	50,000
561	Handheld radios	—	—	15,000	—	—

DEPARTMENTAL ACTIVITY DETAIL

AREA	EQUIPMENT DESCRIPTION	69950 NON-CAP FF&E	69970 NON-CAP MACHINERY	79050 FF&E	79060 MOTOR VEHICLES	79070 EQUIP. & MACHINERY
561	Mobile devices for Public Works	5,000	—	—	—	—
561	Replacement public computers	—	—	—	—	46,000
561	Workstation replacements	—	—	50,000	—	—
611	Beverage Vending Machine	—	4,650	—	—	—
651	Chain Motor Replacement - Overhead Rigging Compliance	—	—	—	—	24,000
651	Moving Light System Replacement - Phase 2	—	—	—	—	107,000
PROPERTY CONTROL EQUIP. DETAIL TOTAL		28,900	81,020	100,000	380,000	732,610

DEPARTMENT: Public Works / Water & Power

ACTIVITY: Water Operations

AREA	EQUIPMENT DESCRIPTION ¹⁴	69950 NON-CAP FF&E	69970 NON-CAP MACHINERY	79050 FF&E	79060 MOTOR VEHICLES	79070 EQUIP. & MACHINERY
363	Utility Truck Replacement #10-43	—	—	—	65,000	—
363	Utility Truck Replacement #10-45	—	—	—	50,000	—
364	Utility Truck Replacement #10-47	—	—	—	50,000	—
WATER EQUIP. DETAIL TOTAL		—	—	—	165,000	—

DEPARTMENT: Community Development

ACTIVITY: Advance Planning

AREA	EQUIPMENT DESCRIPTION ¹⁵	69950 NON-CAP FF&E	69970 NON-CAP MACHINERY	79050 FF&E	79060 MOTOR VEHICLES	79070 EQUIP. & MACHINERY
		—	—	—	—	—
ADVANCE PLANNING CAPITAL OUTLAY TOTAL		—	—	—	—	—

¹⁴ Equipment in this detail section is budgeted in [Water Production and Distribution \(363\)](#) and [Water Operations \(364\)](#).

¹⁵ Equipment in this detail section is budgeted in [Advance Planning \(221\)](#).

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Administrative Services
ACTIVITY: Management Information Services
CODE: 561

ACTIVITY DESCRIPTION

The Management Information Services (MIS) Division administers the City's technology and innovation in accordance with the initiatives of the Cerritos City Council and under the direction of the City Manager. The MIS division functions collaboratively with all departments and divisions to facilitate public services to the Cerritos community. Additionally, the MIS division is responsible for information technology (IT) governance, including cyber security, payment card industry (PCI) compliance, data governance, and IT related legislative compliance. Finally, the MIS Staff manage IT infrastructure and enterprise business application systems to encourage workflow efficiency within each organizational function to provide exceptional public services.

ACTIVITY GOALS AND OBJECTIVES

1. Strategic planning of the City's technology and innovation to provide value added services to the Cerritos community through the IT Management Maturity Model.
2. Monitor, recommend and implement policies to mitigate the City's risk related to cyber security, PCI compliance, and data privacy.
3. Monitor federal, state and regional legislation to determine the impact on the City's technology and innovation, and to recommend an appropriate action response.
4. Management of the City's telecommunications, physical (20) and virtual (130) data center environment, expansive wired and wireless network infrastructure, enterprise application systems, video management system (VMS), computer workstations (610), printers (110), and audio/video equipment.

ACTIVITY WORKLOAD STATISTICS	2020-2021 ACTUAL	2021-2022 ESTIMATED	2022-2023 FORECASTED
Helpdesk tickets opened/closed/percent resolved	1063/1058/99.5	1700/1695/99.9	2000/2000/100
Percentage of Helpdesk tickets resolved during initial contact	65 %	75 %	80 %
Top Helpdesk ticket category	Software - 26%	Software - 22%	Software - 25%
Virus/Malware Helpdesk tickets/successful breach/remediation	22/0/22 - 2%	30/0/30 - 2%	30/0/30 - 2%

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Decrease in Professional Services due to one time reductions in infrastructure upgrade service expenditures (61430).	-\$15,000
Increase in Computer Supplies due to contractual software support, maintenance, and subscription expenditures (63110).	+\$62,100
One-time increase in Computer Software due to a required Enterprise Resource Planning software upgrade (63121)	+\$400,000
Transfer of printer & copier expenditures from Support Services (65080)	+\$135,000
Transfer of capitalized expenditures from Furniture Fixtures and Office associated with equipment replacements (69950)	+\$185,000
Decrease in Furniture Fixtures and Office equipment associated with transfer of capitalized equipment replacements expenditures (79050)	-\$154,000

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Administrative Services
ACTIVITY: Management Information Services
CODE: 561

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROPOSED	2022-2023 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	621,168	609,133	594,820	596,526	705,000	—
52010 Regular Earnings - Part Time	—	433	—	433	433	—
52021 Overtime Earnings - Part Time	—	—	—	—	—	—
52400 Employee Benefits	572,784	671,337	678,090	678,090	803,700	—
TOTAL PERSONNEL	1,193,952	1,280,903	1,272,910	1,275,049	1,509,133	—
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	7,200	7,200	7,200	7,200	7,200	—
53020 Dues and Publications	1,933	757	2,130	2,130	2,200	—
53070 Reimbursed Mileage	—	12	500	500	500	—
53080 Travel and Meeting	3,022	1,789	4,000	4,000	9,000	—
61130 Delivery Service	—	—	50	50	50	—
61170 Electronic Information	182,487	199,553	212,000	212,000	204,500	—
61430 Professional Services	49,393	180,524	65,000	25,000	50,000	—
63110 Computer Supplies	437,417	382,154	399,600	440,800	461,700	—
63121 Computer Software	—	—	—	—	400,000	—
63250 Office Supplies	878	587	1,000	1,000	1,000	—
63520 Special Supplies	4,620	4,958	5,000	5,000	5,000	—
65080 Office Furniture and Fixtures	—	—	—	—	135,000	—
67060 Cellular Phone	3,150	3,600	3,600	3,600	4,200	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	113,144	79,058	—	79,058	185,000	—
69970 Non-Cap Expenditures - Machinery	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	803,244	860,192	700,080	780,338	1,465,350	—
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	44,074	154,000	104,000	—	—
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	44,074	154,000	104,000	—	—
ACTIVITY TOTAL	1,997,196	2,185,169	2,126,990	2,159,387	2,974,483	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Administrative Services
ACTIVITY: Municipal Library
CODE: 571

ACTIVITY DESCRIPTION

The goal of the Cerritos Library is to be the most innovative, creative and forward-looking public library in the country. The Library's commitment to providing convenient access to collections of skillfully selected library materials in all formats, people-oriented professional help with questions and a friendly, inviting and safe facility will continue. In addition, the community-focused Library provides enhanced "on ground" and "online" services; promotes the enjoyment of reading, the book, and lifelong learning; and provides community meeting space; museum-quality exhibitions; technology classes and online research databases accessible from the homes, offices or schools of Cerritos Library cardholders.

ACTIVITY OBJECTIVES

1. To plan, develop and implement educational programs for all ages.
2. To enhance collection development of all information formats, including print and electronic resource materials.
3. To offer Conference Center facilities for technology training, community meeting spaces and educational and cultural programming.
4. To plan, develop and implement museum-quality exhibits and permanent and traveling displays of cultural, historical and artistic significance.
5. To implement applications of a variety of technologies that will enhance understanding and learning.

ACTIVITY WORKLOAD STATISTICS	2020-2021 ACTUAL	2021-2022 ESTIMATED	2022-2023 FORECASTED
Informational questions	10,779	35,000	40,000
Public computer sessions	0	21,200	35,000
Library materials added	5,190	8,000	9,000
Circulation of Library materials	52,961	217,000	240,000
Electronic collection use	226,056	230,000	230,000
Patrons using the Library (in-person and Sidewalk Service estimate)	11,577	85,600	125,000
Registered borrowers	10,525	11,500	12,000
Attendance at programs (in-person and virtual)	7,975	1,800	13,000

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase to Programs and Supplies for a full year of operations (63410).	+ \$13,500
Increase to Equipment and Machinery for repairs to public computer chairs (65050).	+ \$19,200

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Administrative Services

ACTIVITY: Municipal Library

CODE: 571

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROPOSED	2022-2023 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	1,466,772	1,443,962	1,431,660	1,459,731	1,552,930	0
51021 Overtime	937	375	2,755	2,755	2,755	0
52010 Regular Earnings - Part Time	1,240,824	87,903	815,880	1,173,141	1,623,370	0
52021 Overtime Earnings - Part Time	6	35	0	0	0	0
52400 Employee Benefits	2,008,748	1,741,480	2,036,180	2,161,002	2,496,640	0
TOTAL PERSONNEL	4,717,287	3,273,755	4,286,475	4,796,629	5,675,695	0
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	3,600	3,600	3,600	3,600	3,600	0
53020 Dues and Publications	3,100	3,586	3,800	3,800	3,800	0
53070 Reimbursed Mileage	60	0	700	700	700	0
53080 Travel and Meeting	876	60	1,500	1,500	1,500	0
53090 Uniform and Shoes	3,834	0	4,000	4,000	4,000	0
61050 Bank Charges and Fees	778	987	1,000	1,000	1,000	0
61170 Electronic Information	97,136	103,798	104,540	119,520	105,010	0
61350 Outside Processing	57,351	55,793	67,000	67,500	67,500	0
61380 Printing	434	1,150	6,000	6,000	6,000	0
61430 Professional Services	65,732	86,126	84,720	86,000	86,000	0
63010 Audio Visual Materials	30,023	25,407	35,500	35,500	35,500	0
63020 Books and Library Materials	206,921	121,565	230,500	230,500	230,500	0
63140 Inventory for Resale	2,406	0	2,000	2,000	2,000	0
63310 Postage	2,000	0	8,000	8,000	8,000	0
63410 Program Expenses and Supplies	26,124	(500)	24,000	24,000	37,500	0
63520 Special Supplies	29,443	15,874	26,130	26,130	28,030	0
63550 Subscription and Periodicals	23,069	2,079	25,000	25,000	25,000	0
65050 Equipment and Machinery Maintenance	0	0	800	800	20,000	0
65131 Rent Other Equipment	827	0	3,150	3,150	3,150	0
65132 Rent Building and Grounds	3,600	3,600	4,000	4,200	4,200	0
67060 Cellular Phone	1,200	1,800	1,800	1,800	1,800	0
69950 Non-Cap Expenditures - FF&E	8,969	1,282	0	0	0	0
69970 Non-Cap Expenditures - Machinery	39	0	0	0	0	0
TOTAL OPERATIONS AND MAINTENANCE	567,522	426,207	637,740	654,700	674,790	0
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	0	0	1,900	1,900	0	0
79070 Machinery and Equipment	0	0	0	0	0	0
TOTAL CAPITAL OUTLAY	0	0	1,900	1,900	0	0
ACTIVITY TOTAL	5,284,809	3,699,962	4,926,115	5,453,229	6,350,485	0

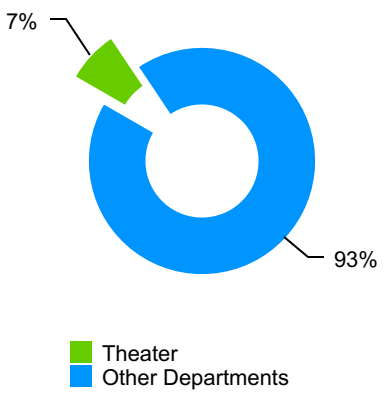
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THEATER

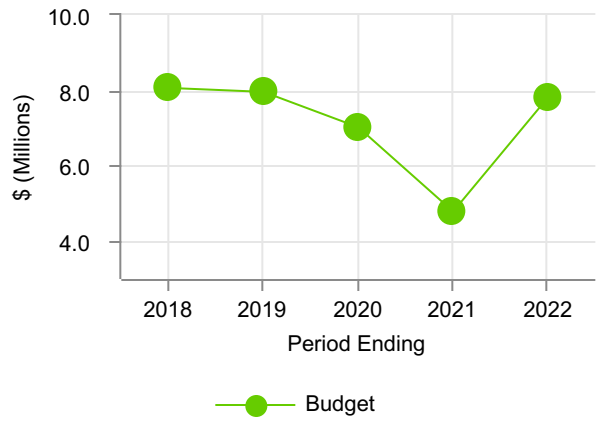
THEATER

Graphical Budget Data

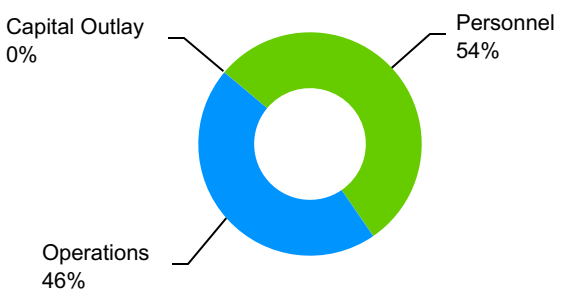
Percent of Operating Budget



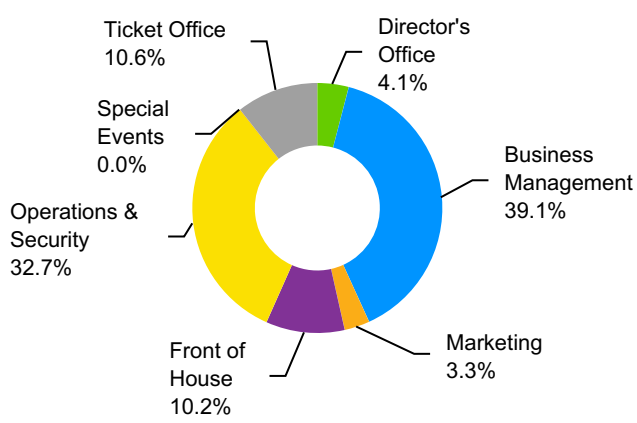
Budget History



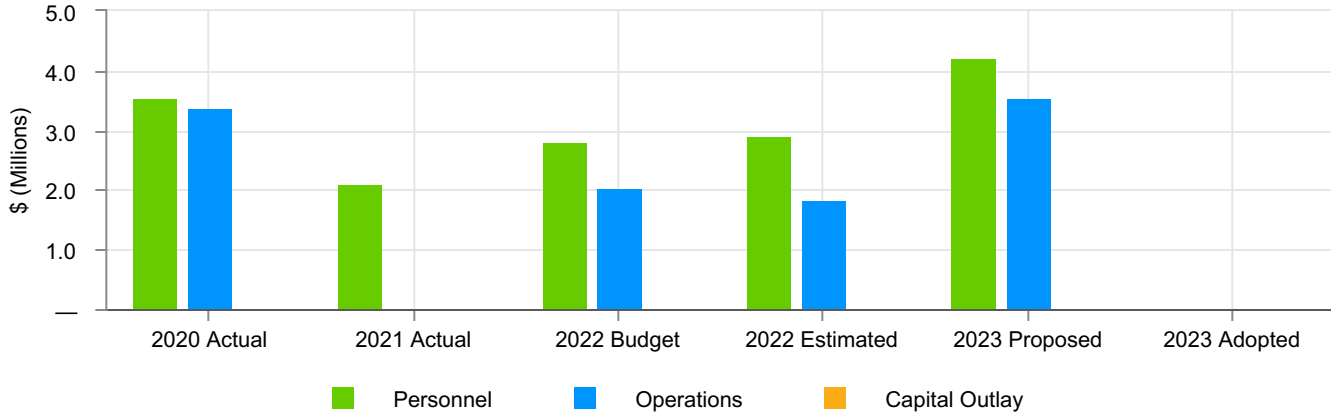
Department Budget Composition



Division Composition



Activity Summary



DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Theater

CODE: 600

OVERVIEW COMMENTARY

The Theater Department operates Cerritos Center for the Performing Arts (CCPA), a City-owned facility designed to promote the enjoyment and cultural enrichment of the community through the performing arts. In an effort to enhance and enrich the social, educational, and cultural environment for the citizens of Cerritos, the Theater Department works to present a mix of professional performing arts events each season. Additionally, the Theater Department provides coordination and support for many local and regional community groups and organizations seeking to use the flexible and multi-purpose CCPA event facilities, which are available to the public.

As a public facility and regional attraction, CCPA has the added benefit of serving as an economic development tool for the City, which is used to attract, retain, and grow local business for the purposes of generating sales tax and transient occupancy tax revenues from retail-commercial and hotel developments in Cerritos. CCPA remains a centerpiece within the Cerritos community and is considered to be a regional landmark in Southern California with a strategic and central location, midway between downtown Los Angeles and south Orange County.

The world-class theater facilities at CCPA feature modern entertainment production systems and a flexible seating and performance space ranging from a 1,800-seat arena theater to a 900-seat recital hall setting. CCPA's theater can be reconfigured into six (6) different venues making it suitable for a variety of performances and events:

- Lyric Theater
- Drama / Recital
- Concert Hall
- Arena
- Cabaret
- In-the-Round

This multi-purpose facility also provides event spaces, meeting rooms, catering facilities, and several outdoor locations serving to meet the needs of the patrons, special event clients, and community.

The 2022-2023 season marks the 30th anniversary for CCPA, with special event and performance partner activity once again envisioned for the coming fiscal year.

ACTIVITY SUMMARY

CLASSIFICATION	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROPOSED	2022-2023 APPROVED
Personnel Expense	3,545,062	2,099,464	2,807,510	2,927,832	4,243,780	—
Operations and Maintenance	3,387,246	8,529	2,058,440	1,861,440	3,569,450	—
Capital Outlay	—	—	3,500	—	—	—
TOTAL BUDGET	6,932,308	2,107,993	4,869,450	4,789,272	7,813,230	—

DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Theater

CODE: 600

SUBSIDIZED EVENTS COMMENTARY

Through Theater Department operations, the City subsidizes a number of organizations that use CCPA, staff, and equipment for their special events. The following page is a summary of subsidized events for Fiscal Year 2021-22. It is important to note that due to the COVID-19 pandemic, CCPA has been closed during this time resulting in a substantial reduction in subsidized events for the fiscal year.

For the upcoming Fiscal Year 2022-23, it is expected that the following requests will be received:

- Cerritos Regional Chamber of Commerce - 3 events. The subsidy is expected to be approximately \$15,500.
- Cerritos Resident Clubs (A Groups) - 4 events. Resident Clubs (A Groups) are given 6 hours of room usage at no charge and pay 70% of all labor and equipment plus any additional hours at the normal rate. The subsidy is expected to be approximately \$7,500.
- City Hosted Events (includes off-site events) - 10 events. The subsidy is expected to be approximately \$66,500.

In addition to those events listed above, the CCPA offers Cerritos residents a 15% discount off of the hourly event rate and Cerritos businesses a 10% discount off of the hourly event rate.

DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Theater

CODE: 600

SUBSIDIZED EVENTS ACTIVITY SUMMARY

FISCAL YEAR 2021-22

(Booked Through March 2022 and estimated through June 30, 2022)

	Adjusted Facility Rental Rate	Equipment Fees	Labor Costs	CCPA Subsidy	Revenue to CCPA	Community Served (Est.)
ABC Unified School District						
(No events due to COVID-19 protocols)	—	—	—	—	—	—
Cerritos Chamber of Commerce						
Taste of the Region	2,082	—	768	2,850		Various
A-Groups (Resident Clubs)						
Lifestream Global Ministries Dinner ¹⁶	1,229	400	1,921	1,997	1,553	200
CCPA/City Arts Education (Equipment & Labor Support)						
(No events)	—	—	—	—	—	—
City Hosted Events (Equipment & Labor Support)						
Edwards Memorial	—	510	3,064	3,574	—	192
Season Opening Reception	85	400	1,616	2,101	—	100
Employee Holiday Luncheon - Sierra	1,156	450	1,095	2,701	—	Various
Metro Meeting	461	502	1,137	2,100	—	Various
Budget Meeting	1,118	482	1,850	3,450	—	40
City Events- Off Site (Equipment & Labor Support)						
City Council Town Hall	—	1,500	1,153	2,653	—	Various
Veterans Day Ceremony	—	3,000	2,784	5,784	—	400
Tree Lighting Ceremony	—	5,000	4,532	9,532	—	1,000
Edwards Park Dedication	—	1,500	2,337	2,837	—	100
Memorial Monday Ceremony	—	3,000	2,500	5,500	—	250
Total	6,131	16,744	24,757	45,079	1,553	2,282

¹⁶ Projected expense report as of March 15, 2022

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Theater
ACTIVITY: Office of the Director
CODE: 611

ACTIVITY DESCRIPTION

The Office of the Director is responsible for the administration and management of the Theater Department, which operates Cerritos Center for the Performing Arts. The Director is responsible for planning, directing, and coordinating the programs of the various activities within the department including Business Management, Special Events Services, Ticket Office, Performance Management, Front of House, and Operations and Security. Division managers within the department report directly to the Director, who, in turn, is responsible to the City Manager for ensuring that all departmental programs are implemented efficiently, effectively, and economically, in accordance City practices and procedures.

ACTIVITY OBJECTIVES

1. To maintain the establishment of Cerritos Center for the Performing Arts as a world-class performing arts center and organization.
2. To streamline staffing, organizational policies, and procedures.
3. To program a variety of performing arts events including music, dance, and theater.
4. To expand fundraising efforts.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Theater
ACTIVITY: Office of the Director
CODE: 611

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROPOSED	2022-2023 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	—	—	—	—	147,000	—
52010 Regular Earnings - Part Time	—	—	—	—	—	—
52015 Special Project Earnings - Part Time	126,291	—	—	—	—	—
52021 Overtime Earnings - Part Time	—	—	—	—	—	—
52400 Employee Benefits	16,665	73	—	—	164,640	—
TOTAL PERSONNEL	142,956	73	—	—	311,640	—
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	—	—	—	—	4,800	—
53080 Travel and Meeting	162	—	—	—	—	—
61050 Bank Charges and Fees	—	—	—	—	—	—
61130 Delivery Service	—	—	—	—	—	—
61290 Marketing Expense	—	—	—	—	—	—
67060 Cellular Phone	—	—	—	—	600	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	162	—	—	—	5,400	—
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	143,118	73	—	—	317,040	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Theater
ACTIVITY: Business Management
CODE: 621

ACTIVITY OBJECTIVES

1. To provide general administrative staff support to all Theater Department cost centers.
2. To assist in the preparation and monitoring of the Theater Department's annual operating budget.
3. To ensure that all Theater Department financial transactions are accomplished in accordance with City policies and procedures.
4. To ensure that all Theater Department financial matters are accomplished in the most efficient and cost effective manner possible.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Permit Fees (music licenses and royalties) associated with a full 22-23 Season (61360).	+\$35,700
Decrease in Program Expenses (orchestras and supporting acts) required for the 22-23 Season (61440).	-\$10,000
Increase in Program Expenses And Supplies (performer fees) associated with a full 22-23 Season (63410).	+\$1,270,000

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Theater
 ACTIVITY: Business Management
 CODE: 621

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROPOSED	2022-2023 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	82,194	85,312	90,100	92,894	95,500	—
52400 Employee Benefits	90,237	105,291	104,520	104,520	110,780	—
TOTAL PERSONNEL	172,431	190,603	194,620	197,414	206,280	—
OPERATIONS AND MAINTENANCE						
53020 Dues and Publications	3,343	2,193	5,000	5,000	5,000	—
61130 Delivery Service	294	—	500	500	500	—
61360 Permit Fees	62,939	1,082	50,000	50,000	85,700	—
61380 Printing	—	—	—	—	—	—
61430 Professional Services	19,896	6,000	75,000	75,000	75,000	—
61440 Program Expense	147,419	(1,000)	170,000	120,000	160,000	—
63121 Computer Software	—	—	—	—	—	—
63250 Office Supplies	133	22	500	500	500	—
63310 Postage	—	—	5,000	5,000	10,000	—
63410 Program Expenses and Supplies	2,527,000	(89,775)	1,230,000	1,080,000	2,500,000	—
63510 Signage / Flags / Display	1,652	—	5,000	5,000	5,000	—
63520 Special Supplies	1,750	219	4,000	4,000	6,000	—
67060 Cellular Phone	600	600	600	600	600	—
69090 Miscellaneous Reimbursements	185	—	2,000	2,000	2,000	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	2,000	2,000	—
TOTAL OPERATIONS AND MAINTENANCE	2,765,211	(80,659)	1,547,600	1,349,600	2,852,300	—
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	2,000	—	—	—
TOTAL CAPITAL OUTLAY	—	—	2,000	—	—	—
ACTIVITY TOTAL	2,937,642	109,944	1,744,220	1,547,014	3,058,580	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Theater

ACTIVITY: Performance Marketing & Sales

CODE: 631

ACTIVITY OBJECTIVES

1. Increase ticket sales for performances at the Cerritos Center for the Performing Arts through direct mail marketing pieces and mass media advertising.
2. Quantitatively measure effectiveness of marketing pieces and advertising and adjust plans for maximum effectiveness.
3. Conduct ongoing news media public relations outreach to promote publication and broadcast of listings, feature articles and performance reviews to promote ticket sales.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Marketing Expense to promote 22-23 Season shows due to anticipated return to a full season (61290).

+\$37,000

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Theater
ACTIVITY: Performance Marketing & Sales
CODE: 631

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROPOSED	2022-2023 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	—	—	—	—	—	—
52400 Employee Benefits	147	119	—	—	—	—
TOTAL PERSONNEL	147	119	—	—	—	—
OPERATIONS AND MAINTENANCE						
53070 Reimbursed Mileage	—	—	500	500	500	—
53080 Travel and Meeting	—	—	400	400	400	—
61130 Delivery Service	—	—	500	500	500	—
61290 Marketing Expense	59,148	—	37,000	37,000	74,000	—
61380 Printing	21,820	—	23,600	23,600	28,500	—
63250 Office Supplies	—	—	300	300	300	—
63270 Photo Film and Processing	82	—	1,000	500	1,000	—
63310 Postage	131,294	—	136,840	136,840	141,800	—
63510 Signage / Flags / Display	4,928	—	8,500	8,500	8,500	—
63520 Special Supplies	139	—	500	500	500	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	217,411	—	209,140	208,640	256,000	—
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	217,558	119	209,140	208,640	256,000	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Theater

ACTIVITY: Front of the House Management (FOH)

CODE: 641

ACTIVITY OBJECTIVES

1. To provide a welcoming and comfortable environment and experience for all Cerritos Center for the Performing Arts guest performers and audiences.
2. To ensure that every patron is treated with respect and attention, and is invited to return to the Cerritos Center for the Performing Arts in the future.
3. To ensure that all Cerritos Center for the Performing Arts performance management operations are accomplished in the most efficient and cost effective manner possible.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Front Of House Expenses (performer housing and transportation) associated with a full 22-23 Season (61240).

+\$45,000

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Theater

ACTIVITY: Front of the House Management (FOH)

CODE: 641

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROPOSED	2022-2023 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	137,717	134,399	135,800	139,952	141,000	—
51021 Overtime	13,463	158	10,000	10,000	15,000	—
52010 Regular Earnings - Part Time	234,805	20,869	89,000	126,123	260,000	—
52021 Overtime Earnings - Part Time	325	—	1,000	1,000	1,500	—
52400 Employee Benefits	246,079	175,844	199,500	199,500	270,820	—
TOTAL PERSONNEL	632,389	331,270	435,300	476,575	688,320	—
OPERATIONS AND MAINTENANCE						
53070 Reimbursed Mileage	24	—	100	100	100	—
53090 Uniform and Shoes	—	—	2,000	5,000	2,000	—
61130 Delivery Service	—	—	100	100	100	—
61240 Front of the House Expense	81,705	(1,112)	45,000	45,000	90,000	—
61340 Outside Services	—	—	500	500	500	—
61430 Professional Services	12,800	395	6,000	6,000	15,000	—
63250 Office Supplies	164	—	200	200	200	—
63510 Signage / Flags / Display	—	—	100	100	100	—
63520 Special Supplies	—	—	100	100	100	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	94,693	(717)	54,100	57,100	108,100	—
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	727,082	330,553	489,400	533,675	796,420	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Theater
ACTIVITY: Operations & Security
CODE: 651

ACTIVITY OBJECTIVES

1. To produce all Cerritos Center for the Performing Arts events to the highest standards of technical and aesthetic excellence.
2. To provide a safe and secure environment for all Cerritos Center for the Performing Arts performers and audiences.
3. To ensure that all Cerritos Center for the Performing Arts event production and security operations are accomplished in the most efficient and cost effective manner possible.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Production Expenses associated with a full 22-23 Season (61410).	+\$95,000
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DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Theater
ACTIVITY: Operations & Security
CODE: 651

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROPOSED	2022-2023 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	487,757	481,969	479,300	493,653	491,500	—
51021 Overtime	39,532	—	51,400	51,400	56,000	—
52010 Regular Earnings - Part Time	697,660	131,743	370,000	396,567	814,000	—
52021 Overtime Earnings - Part Time	8,714	—	15,500	15,500	30,000	—
52400 Employee Benefits	863,555	685,388	724,670	724,670	929,990	—
TOTAL PERSONNEL	2,097,218	1,299,100	1,640,870	1,681,790	2,321,490	—
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	3,600	3,600	3,600	3,600	3,600	—
53020 Dues and Publications	300	—	400	400	400	—
53070 Reimbursed Mileage	61	271	250	250	250	—
53090 Uniform and Shoes	10,986	6,782	15,000	12,000	12,000	—
53091 Vehicle Operations	239	134	700	700	700	—
61130 Delivery Service	54	—	100	100	100	—
61340 Outside Services	30,527	—	30,000	30,000	30,000	—
61360 Permit Fees	1,164	—	1,200	2,300	2,200	—
61410 Production Expense	168,197	835	80,000	78,900	175,000	—
61430 Professional Services	6,580	—	5,000	5,000	8,000	—
63250 Office Supplies	—	—	100	100	100	—
63510 Signage / Flags / Display	—	—	—	—	100	—
63520 Special Supplies	344	—	1,000	1,000	2,000	—
67060 Cellular Phone	600	600	600	600	1,200	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	1,000	1,000	—
TOTAL OPERATIONS AND MAINTENANCE	222,652	12,222	137,950	135,950	236,650	—
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	1,000	—	—	—
TOTAL CAPITAL OUTLAY	—	—	1,000	—	—	—
ACTIVITY TOTAL	2,319,870	1,311,322	1,779,820	1,817,740	2,558,140	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Theater
ACTIVITY: Special Events Services
CODE: 661

ACTIVITY OBJECTIVES

1. To create an effective marketing plan for rentals.
2. To provide conference, meeting and banquet facilities for individuals, community groups, businesses and other outside users.
3. To ensure that all Special Events Services operations are accomplished in the most efficient and cost effective manner possible.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Theater
ACTIVITY: Special Events Services
CODE: 661

	2019-2020	2020-2021	2021-2022	2021-2022	2022-2023	2022-2023
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	—	—	—	—	—	—
52010 Regular Earnings - Part Time	—	—	—	—	—	—
52400 Employee Benefits	64	52	—	—	—	—
TOTAL PERSONNEL	64	52	—	—	—	—
OPERATIONS AND MAINTENANCE						
53020 Dues and Publications	—	—	—	—	—	—
61290 Marketing Expense	—	—	—	—	—	—
61360 Permit Fees	119	—	—	—	—	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	119	—	—	—	—	—
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	183	52	—	—	—	—

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Theater
ACTIVITY: Box Office
CODE: 671

ACTIVITY OBJECTIVES

1. To provide prompt, accurate, and courteous service to patrons regarding all ticket orders for, or inquires about, programs at Cerritos Center for the Performing Arts.
2. To accurately account for all Cerritos Center for the Performing Arts ticket sales activity.
3. To ensure that all Ticket Office operations are accomplished in the most efficient and cost effective manner possible.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

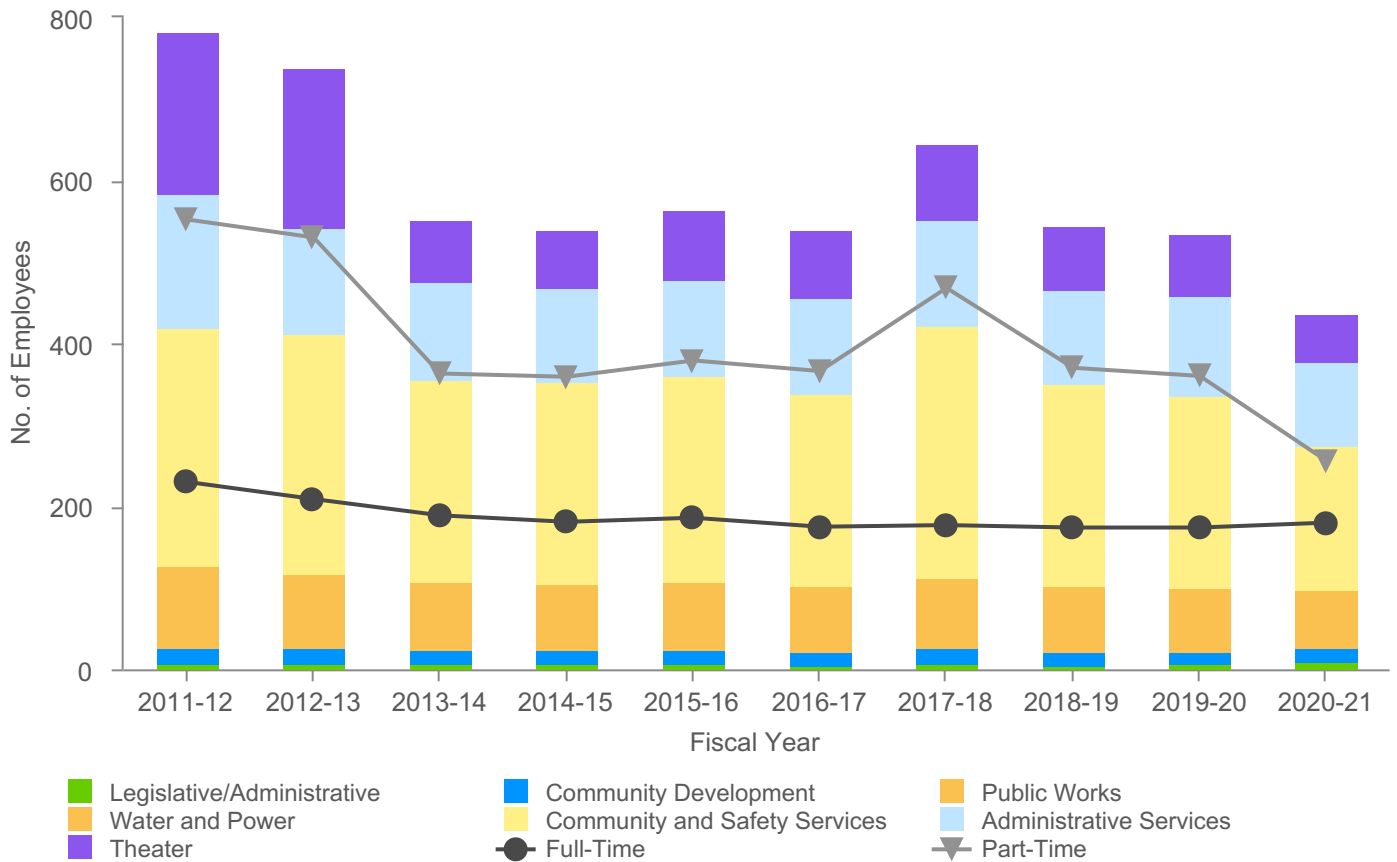
DEPARTMENT: Theater
 ACTIVITY: Box Office
 CODE: 671

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROPOSED	2022-2023 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	125,601	130,610	130,800	134,800	137,500	—
51021 Overtime	15,436	92	8,000	8,000	12,000	—
52010 Regular Earnings - Part Time	160,054	11,873	77,000	108,333	222,500	—
52021 Overtime Earnings - Part Time	2,380	—	—	—	—	—
52400 Employee Benefits	196,386	135,672	320,920	320,920	344,050	—
TOTAL PERSONNEL	499,857	278,247	536,720	572,053	716,050	—
OPERATIONS AND MAINTENANCE						
53020 Dues and Publications	—	—	650	650	650	—
53070 Reimbursed Mileage	—	—	100	100	100	—
53080 Travel and Meeting	—	—	—	—	—	—
61130 Delivery Service	—	—	200	200	200	—
61340 Outside Services	—	—	500	500	500	—
61360 Permit Fees	77,593	77,382	80,000	80,000	85,350	—
61430 Professional Services	2,826	244	20,000	20,000	15,000	—
63110 Computer Supplies	—	—	100	100	100	—
63250 Office Supplies	534	57	2,500	2,500	2,500	—
63510 Signage / Flags / Display	—	—	100	100	100	—
63520 Special Supplies	5,703	—	5,500	5,500	6,000	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	342	—	—	500	500	—
TOTAL OPERATIONS AND MAINTENANCE	86,998	77,683	109,650	110,150	111,000	—
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	500	—	—	—
TOTAL CAPITAL OUTLAY	—	—	500	—	—	—
ACTIVITY TOTAL	586,855	355,930	646,870	682,203	827,050	—

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**PERSONNEL POSITIONS
AND
CLASSIFICATION TABLES**

FULL-TIME AND PART-TIME CITY EMPLOYEES BY FUNCTION LAST TEN FISCAL YEARS¹⁷



DEPARTMENT	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21
Legislative/Administrative	8	8	7	7	7	6	7	6	7	11
Community Development	19	18	17	17	18	17	19	17	16	16
Public Works	84	78	71	69	67	68	72	65	65	60
Water and Power	17	15	14	13	15	13	16	14	12	12
Community and Safety Services	292	294	246	248	253	234	307	248	235	177
Administrative Services	164	129	121	115	118	119	132	116	123	103
Theater	198	197	76	71	87	84	92	78	76	57
TOTAL	782	739	552	540	565	541	645	544	534	436
Full-Time	230	209	189	181	186	175	177	174	174	180
Part-Time	552	530	363	359	379	366	468	370	360	256
TOTAL	782	739	552	540	565	541	645	544	534	436

Source: City of Cerritos Finance Division and ACFR for year-ending June 30, 2021

¹⁷ Beginning in fiscal year 2013-2014, the amount represents the number of filled positions by departments. Prior to fiscal year 2013-14, the amounts noted represent budgeted positions.

BUDGETED POSITIONS BY DEPARTMENT

CITY COUNCIL, COMMISSIONS, & COMMITTEES

CODE	PERSONNEL POSITIONS	Budgeted
111	City Council	
	Council Member	5
	TOTAL POSITIONS	5
123	Fine Arts & Historical Commission	
	Commissioner	5
	TOTAL POSITIONS	5
251	Planning Commission	
	Commissioner	5
	TOTAL POSITIONS	5
461	Property Preservation Commission	
	Commissioner	5
	TOTAL POSITIONS	5
462	Parks & Recreation Commission	
	Commissioner	5
	TOTAL POSITIONS	5
441	Let Freedom Ring Committee	
	Committee Member	10
	TOTAL POSITIONS	10
451	Community Safety Committee	
	Committee Member	10
	TOTAL POSITIONS	10
TOTAL CITY COUNCIL, COMMISSIONS, & COMMITTEES		45

BUDGETED POSITIONS BY DEPARTMENT

LEGISLATIVE AND ADMINISTRATIVE

CODE	PERSONNEL POSITIONS	Class	Grade	Budgeted
121	City Manager			
	City Manager	FT		1
	Senior Assistant City Manager	FT	77	1
	Assistant City Manager	FT	68	1
	Department Secretary, Confidential	FT	35	1
	Division Secretary, Confidential	TPT	32	1
TOTAL POSITIONS				5
131	City Attorney			
TOTAL POSITIONS				—
141	City Clerk / City Treasurer			
	City Clerk / City Treasurer	FT		1
	Assistant City Clerk	FT	43	1
	Deputy City Clerk, Confidential	FT	37	1
	Secretary/Receptionist	FT	28	1
TOTAL POSITIONS				4
TOTAL LEGISLATIVE AND ADMINISTRATIVE				9

BUDGETED POSITIONS BY DEPARTMENT

COMMUNITY DEVELOPMENT

CODE	PERSONNEL POSITIONS	Class	Grade	Budgeted
211	Director's Office - Community Development			
	Director of Community Development	FT	72	1
	Management Analyst	FT	46	1
	Building & Safety Clerk	FT	31	2
TOTAL POSITIONS				4
212	Geographic Information System (GIS)			
	GIS Administrator	FT	49	1
	GIS Analyst	FT	42	1
	GIS Clerk (1*)	TPT	29	1
TOTAL POSITIONS				3
221	Advance Planning			
	Advance Planning / Economic Development Manager	FT	55	1
	Associate Planner	FT	42	1
	Planning Assistant	FT	35	1
	Division Secretary	FT	32	1
TOTAL POSITIONS				4
231	Current Planning			
	Current Planning Manager	FT	55	1
	Senior Planner	FT	48	1
	Associate Planner	FT	42	3
	Division Secretary	FT	32	1
	Senior Business License Officer	FT	31	1
	Account Clerk	TPT	29	1
	Planning Intern	TPT	19	1
TOTAL POSITIONS				9
TOTAL COMMUNITY DEVELOPMENT				20

*Frozen position(s), not budgeted.

BUDGETED POSITIONS BY DEPARTMENT

PUBLIC WORKS / WATER & POWER

CODE	PERSONNEL POSITIONS	Class	Grade	Budgeted
311	Director's Office - Public Works			
	Director of Public Works / Water & Power	FT	74	1
	Management Analyst	FT	46	1
	Department Secretary	FT	35	1
	Secretary/Receptionist	FT	28	1
	Public Works Intern	TPT	19	2
		TOTAL POSITIONS		6
321	Engineering			
	Deputy Director of Public Works / City Engineer	FT	64	1
	Associate Civil Engineer	FT	53	1
	Assistant Civil Engineer	FT	49	2
	Public Works Inspector	FT	43	1
	Division Secretary	FT	32	1
		TOTAL POSITIONS		6
331	Environmental Services			
	Custodial Services Supervisor	FT	41	1
	Custodial Leadworker	FT	32	1
	Custodian II	FT	28	1
	Custodian I	FT	23	4
		TOTAL POSITIONS		7
341	General Maintenance			
	Maintenance Superintendent	FT	58	1
	Maintenance Supervisor	FT	45	1
	Division Secretary	FT	32	1
	Custodian I	FT	23	1
	Custodian I	TPT	23	1
		TOTAL POSITIONS		5
342	Street Maintenance			
	Maintenance Mechanic I	FT	31	1
		TOTAL POSITIONS		1
343	Vehicle Maintenance			
	Maintenance Leadworker	FT	38	1
	Maintenance Mechanic II	FT	35	2
		TOTAL POSITIONS		3

BUDGETED POSITIONS BY DEPARTMENT

PUBLIC WORKS / WATER & POWER (continued)

CODE	PERSONNEL POSITIONS	Class	Grade	Budgeted
344	Facility Maintenance			
	Building Maintenance Engineer	FT	45	1
	Maintenance Leadworker	FT	38	1
	Maintenance Mechanic II	FT	35	1
	Maintenance Mechanic I	FT	31	1
		TOTAL POSITIONS		4
345	Swim Center Maintenance			
	Aquatics Maintenance Specialist (1*)	FT	33	1
		TOTAL POSITIONS		1
351	Parks & Trees Management			
	Parks Superintendent	FT	58	1
		TOTAL POSITIONS		1
352	Median & Parkway Maintenance			
	Parks Leadworker	FT	38	1
		TOTAL POSITIONS		1
353	Parkway Trees			
	Trees Supervisor	FT	45	1
	Trees Leadworker	FT	38	1
	Tree Trimmer II	FT	33	2
	Tree Trimmer I	FT	28	4
		TOTAL POSITIONS		8
354	Parks Maintenance			
	Parks Supervisor	FT	45	1
	Parks Leadworker	FT	38	2
	Park Gardener II	FT	32	10
	Park Gardener I	FT	27	11
	Parks Maintenance Assistant (Unskilled)	TPT	13	3
		TOTAL POSITIONS		27
355	Golf Course Maintenance			
	Parks Leadworker	FT	38	1
	Park Gardener II	FT	32	1
	Park Gardener I	FT	27	1
		TOTAL POSITIONS		3

*Frozen position(s), not budgeted.

BUDGETED POSITIONS BY DEPARTMENT

PUBLIC WORKS / WATER & POWER (continued)

CODE	PERSONNEL POSITIONS	Class	Grade	Budgeted
361	Water and Power Management			—
			TOTAL POSITIONS	—
362	Water Management			
	Water Superintendent	FT	61	1
	Water Supervisor	FT	47	2
	Division Secretary	FT	32	1
			TOTAL POSITIONS	4
363	Water Production and Distribution			
	Production Distribution Maintenance Operator	FT	38	4
			TOTAL POSITIONS	4
364	Water Operations			
	Water Meter Repairer	FT	34	1
	Water Maintenance II	FT	33	4
	Water Meter Reader	FT	30	1
			TOTAL POSITIONS	6
365	Water Inspection			
	Water Constr./Cross-Conn. Control	FT	43	1
			TOTAL POSITIONS	1
366	Reclaimed Water Operations			—
			TOTAL POSITIONS	—
368	Electric Utility Operations			
	Utilities Administrator ¹⁸	FT	61	1
	Management Analyst ¹⁹	FT	46	1
	Account Clerk	TPT	29	1
			TOTAL POSITIONS	3
TOTAL PUBLIC WORKS / WATER AND POWER				91

¹⁸ Utilities Administrator duties, salary, and benefits are 50% shared with Environmental Services (code 331)

¹⁹ Management Analyst duties, salary, and benefits are 50% shared with Water Management (code 362)

BUDGETED POSITIONS BY DEPARTMENT

COMMUNITY & SAFETY SERVICES

CODE	PERSONNEL POSITIONS	Class	Grade	Budgeted
411	Director's Office - Community & Safety Services			
	Public Safety Manager	FT	61	1
	Community Services Supervisor	FT	48	1
	Division Secretary	FT	32	1
		TOTAL POSITIONS		3
421	Community Participation			
	Community Participation Manager	FT	53	1
	Division Secretary	FT	32	1
		TOTAL POSITIONS		2
422	Senior Center			
	Recreation Services Supervisor	FT	49	1
	Senior Services Supervisor	FT	43	1
	Facility/Volunteer Coordinator	FT	32	1
	Human Services Coordinator	FT	32	1
	Senior Services Recreation Coordinator	FT	32	1
	Senior Specialist IV	TPT	19	3
	Senior Specialist III	TPT	13	9
	Senior Specialist II	TPT	7	8
		TOTAL POSITIONS		25
441	Recreation Services			
	Recreation Services Superintendent	FT	61	1
	Recreation Services Supervisor	FT	49	3
	Recreation Services Coordinator	FT	38	5
	Division Secretary	FT	32	1
	Human Services Coordinator	FT	32	1
	Secretary/Receptionist	FT	28	2
	Graphic Design Artist	TPT	29	1
	Recreation Leader IV	TPT	19	30
	Recreation Leader III	TPT	13	16
	Recreation Leader II	TPT	7	76
		TOTAL POSITIONS		136
442	Golf Course			
	Recreation Services Coordinator	FT	38	1
	Recreation Leader IV	TPT	19	4
	Recreation Leader III	TPT	13	4
	Recreation Leader II	TPT	7	10
		TOTAL POSITIONS		19

BUDGETED POSITIONS BY DEPARTMENT

COMMUNITY & SAFETY SERVICES (continued)

CODE	PERSONNEL POSITIONS	Class	Grade	Budgeted
443	Swim & Fitness Center			
	Recreation Services Coordinator	FT	38	1
	Assistant Aquatics Coordinator	FT	30	1
	Senior Lifeguard	TPT	23	10
	Recreation Leader IV	TPT	19	40
	Recreation Leader III	TPT	13	30
	Recreation Leader II / Cashier	TPT	7	11
TOTAL POSITIONS				93
451	Community Safety			
	Secretary/Receptionist	FT	28	1
	Community Services Officer	TPT	32	3
	Secretary/Receptionist	TPT	28	4
	Pedestrian Safety Coordinator	TPT	25	1
	Parking Enforcement Officer	TPT	23	5
	Crossing Guard	TPT	13	26
TOTAL POSITIONS				40
452	Code Enforcement			
	Senior Code Enforcement Officer	FT	43	1
	Code Enforcement Officer	FT	40	2
	Zoning Enforcement Officer	TPT	32	1
	Secretary/Receptionist	TPT	28	1
TOTAL POSITIONS				5
TOTAL COMMUNITY & SAFETY SERVICES				323

BUDGETED POSITIONS BY DEPARTMENT

ADMINISTRATIVE SERVICES

CODE	PERSONNEL POSITIONS	Class	Grade	Budgeted
511	Director's Office - Administrative Services			
	Director of Administrative Services	FT	72	1
	Budget Manager	FT	58	1
	Department Secretary, Confidential	FT	35	1
		TOTAL POSITIONS		3
521	Public Information Services			
	City & Theater Marketing Manager	FT	60	1
	Communications Specialist (1*)	FT	43	1
	Video Production Specialist	FT	40	1
	Graphic Designer	FT	37	1
	Media Coordinator	FT	37	1
	Division Secretary	TPT	32	1
		TOTAL POSITIONS		6
531	Finance			
	Finance Manager	FT	64	1
	Accountant	FT	47	3
	Accounting Technician	FT	35	3
	Account Clerk	TPT	29	2
		TOTAL POSITIONS		9
532	Water Billing			
	Accounting Technician	FT	35	1
	Account Clerk	TPT	29	1
		TOTAL POSITIONS		2
541	Human Resources			
	Personnel / Risk Manager	FT	64	1
	Personnel Administrator	FT	48	1
	Human Resources Analyst	FT	39	1
	Human Resources Technician, Confidential	FT	35	1
	Division Secretary, Confidential	FT	32	1
	Human Resources Benefits Coordinator, Confidential	TPT	32	2
	Clerical Aide, Confidential	TPT	13	2
	Clerical Aide	TPT	13	1
		TOTAL POSITIONS		10
551	Support Services			
	Buyer	FT	38	1
	Delivery / Warehouse Clerk	FT	29	1
	Purchasing Clerk	TPT	29	1
		TOTAL POSITIONS		3

*Frozen position(s), not budgeted.

BUDGETED POSITIONS BY DEPARTMENT

ADMINISTRATIVE SERVICES (continued)

CODE	PERSONNEL POSITIONS	Class	Grade	Budgeted
552	Property Control			—
TOTAL POSITIONS				—
561	Management Information Services			
	Information Technology Manager	FT	64	1
	Network Administrator	FT	53	1
	IT Analyst	FT	48	3
	Information Technician II	FT	42	2
TOTAL POSITIONS				7
571	Municipal Library			
	City Librarian and Marketing Manager	FT	64	1
	Librarian II	FT	49	1
	Management Analyst	FT	46	1
	Information Technician II	FT	42	2
	Librarian I	FT	42	3
	Library Supervisor	FT	41	1
	Graphic Designer	FT	37	1
	Senior Library Assistant	FT	37	2
	Library Assistant	FT	32	4
	Library Clerk	FT	29	4
	Librarian I	TPT	42	4
	Library Assistant	TPT	32	6
	Library Clerk	TPT	29	21
	Security / Parking Assistant II	TPT	19	12
	Library Aide	TPT	13	12
	Library Page	TPT	2	21
TOTAL POSITIONS				96
TOTAL ADMINISTRATIVE SERVICES				136

BUDGETED POSITIONS BY DEPARTMENT

THEATER

CODE	PERSONNEL POSITIONS	Class	Grade	Budgeted
611	Director's Office - Theater Department			
	Theater Executive Director	FT	72	1
	TOTAL POSITIONS			1
621	Business Management			
	Management Analyst	FT	46	1
	TOTAL POSITIONS			1
631	Performance Marketing and Sales			—
	TOTAL POSITIONS			—
641	Front of the House Management			
	House Coordinator	FT	37	1
	Event Coordinator	FT	30	1
	Facility Assistant III	TPT	23	6
	Facility Assistant II	TPT	13	6
	Facility Assistant I	TPT	2	15
	TOTAL POSITIONS			29
651	Operations & Security			
	Technical Administrator	FT	60	1
	Stage Crew Supervisor	FT	37	1
	Audio Specialist	FT	34	1
	Lighting Specialist	FT	34	1
	Master Carpenter	FT	34	1
	Technical Services Assistant	FT	33	1
	Audio Specialist	TPT	32	1
	Assistant Lighting Specialist	TPT	32	2
	Rigger Specialist	TPT	32	1
	Security / Parking Assistant III	TPT	23	5
	Security / Parking Assistant II	TPT	19	10
	Stage Assistant V	TPT	31	4
	Stage Assistant IV	TPT	23	12
	Stage Assistant III	TPT	19	11
	TOTAL POSITIONS			52
661	Special Event Services			—
	TOTAL POSITIONS			—

BUDGETED POSITIONS BY DEPARTMENT

THEATER (continued)

CODE	PERSONNEL POSITIONS	Class	Grade	Budgeted
671	Box Office			
	Senior Ticket Office Coordinator	FT	34	1
	Ticket Office Coordinator	FT	31	1
	Box Office Teller	TPT	23	4
	Box Office Aide II	TPT	13	10
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			TOTAL POSITIONS	16
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			TOTAL THEATER	99

**CITY OF CERRITOS CLASSIFICATION TABLE
2022/2023**

CLASSIFICATIONS-FULL-TIME-NON-EXEMPT (Salary last modified 7/1/22)	GRADE	SALARY/MONTHLY
Custodian I	23	3765/4607
Park Gardener I	27	4111/5046
Custodian II Secretary/Receptionist Tree Trimmer I Water Maintenance I	28	4201/5154
Account Clerk Delivery/Warehouse Clerk Library Clerk	29	4298/5281
Assistant Aquatics Coordinator Business License Officer Event Coordinator Water Meter Reader	30	4396/5392
Building and Safety Clerk Maintenance Mechanic I Senior Account Clerk Senior Business License Officer Ticket Office Coordinator	31	4503/5526
Custodial Leadworker Division Secretary Facility/Volunteer Coordinator Human Services Coordinator Library Assistant Park Gardener II Parking Enforcement Coordinator Senior Services Recreation Coordinator	32	4607/5646
Aquatics Maintenance Specialist Technical Services Assistant Tree Trimmer II Water Maintenance II	33	4709/5783
Audio Specialist Corporate Yard Coordinator Engineering Aide Lighting Specialist Master Carpenter Purchasing Assistant Senior Ticket Office Coordinator Water Meter Repairer	34	4813/5921
Accounting Technician Department Secretary Maintenance Mechanic II Planning Assistant	35	4920/6061
Community Safety Officer Graphic Designer House Coordinator Media Coordinator Sr. Library Assistant Stage Crew Supervisor	37	5154/6345
Building Maintenance Technician Buyer Maintenance Leadworker Parks Leadworker Production Distribution Maintenance Operator Recreation Services Coordinator Trees Leadworker Water Maintenance Leadworker	38	5281/6492

Note: Classifications listed may include active and inactive classifications; additionally previous salary tables should be referenced.

**CITY OF CERRITOS CLASSIFICATION TABLE
2022/2023**

CLASSIFICATIONS-FULL-TIME EXEMPT (Salary last modified 7/1/22)	GRADE	SALARY/MONTHLY
Human Resources Analyst	39	5361/6692
Code Enforcement Officer Information Technician I Video Production Specialist	40	5490/6881
Custodial Services Supervisor Library Supervisor	41	5638/7042
Associate Planner GIS Analyst Information Technician II Librarian I	42	5787/7216
Administrative Assistant Assistant City Clerk Communications Specialist Public Works Inspector Senior Code Enforcement Officer Senior Services Supervisor Water Constr./ Cross-Conn. Control Inspector	43	5928/7399
Building Maintenance Engineer Maintenance Supervisor Parks Supervisor Trees Supervisor	45	6219/7780
Management Analyst	46	6374/7958
Accountant Event Sales Manager Marketing Supervisor Water Supervisor	47	6538/8165
Community Services Supervisor IT Analyst Personnel Administrator Senior Planner	48	6692/8373
Assistant Civil Engineer GIS Administrator Librarian II Recreation Services Supervisor Senior Accountant Utility Analyst	49	6881/8580
IT Supervisor	51	7216/9013
Accounting Supervisor Associate Civil Engineer Community Participation Manager Network Administrator Electric Utility Manager Manager	53	7585/9473
Advanced Planning Manager Current Planning Manager Environmental Services Manager Public Information Manager Support Services Manager Manager	55	7958/9953
Budget Manager Maintenance Superintendent Parks Superintendent Manager	58	8580/10709

**CITY OF CERRITOS CLASSIFICATION TABLE
2022/2023**

CLASSIFICATIONS-FULL-TIME EXEMPT (Salary last modified 7/1/22)	GRADE	SALARY/MONTHLY
Assistant City Engineer City & Theater Marketing Manager Performance Manager Technical Administrator Manager	60	9013/11252
Community Safety Manager Public Safety Manager Recreation Services Superintendent Theater Administrator Utilities Administrator Water Superintendent Manager	61	9243/11538
Manager	62	9473/11828
City Librarian City Librarian and Marketing Manager Deputy City Manager Deputy Director Public Works/City Engineer Finance Manager Information Technology Manager Personnel/Risk Manager Theater Manager Manager	64	9953/12430
Assistant City Manager	68	10987/13717
Community Development Director Director of Community & Cultural Services Director of Public Works/City Engineer Theater Executive Director Director	72	12124/15142
Director of Public Works/Water & Power City Engineer Director of Public Works/Water & Power	74	12739/15897
Senior Assistant City Manager	77	13715/17124

Note: Classifications listed may include active and inactive classifications; additionally previous salary tables should be referenced.

CLASSIFICATIONS APPOINTED BY CITY COUNCIL		SALARY
City Manager	----	\$236,233/yr Effective 7/1/22
City Clerk/City Treasurer	----	\$155,540/yr Effective 7/1/22
City Attorney	----	\$12,075/month Effective 12/30/06

CITY COUNCIL (Salary last modified 6/8/09)		
City Council	----	\$1,137.39/month

CLASSIFICATIONS-FULL-TIME CONFIDENTIAL (Salary last modified 7/1/22)	GRADE	SALARY/MONTHLY
Secretary/Receptionist, Confidential	28	4201/5154
Secretary to the City Clerk, Confidential	30	4396/5392
Division Secretary, Confidential	32	4607/5646
Accounting Technician, Confidential Department Secretary, Confidential Human Resources Technician, Confidential	35	4920/6061
Deputy City Clerk/Records Coordinator, Confidential	37	5154/6345
Administrative Secretary, Confidential	38	5281/6492

Note: Classifications listed may include active and inactive classifications; additionally previous salary tables should be referenced.

**CITY OF CERRITOS CLASSIFICATION TABLE
2022/2023**

CLASSIFICATIONS-PART-TIME CONFIDENTIAL (Salary last modified 7/1/22)	GRADE/ TIER	PAY RATE/HOURLY
Clerical Aide, Confidential	13	17.23/21.51
	13B	16.73/19.99
	13C	16.24/19.40
	13D	15.77/18.03
Human Resources Assistant, Confidential Secretary/Receptionist, Confidential	28	25.59/31.31
	28B	23.81/29.12
	28C	22.62/27.94
	28D	21.02/25.98
Division Secretary, Confidential Human Resources Benefits Coordinator, Confidential	32	28.13/34.53
	32B	26.15/32.12
	32C	24.96/30.92
	32D	23.23/28.75

Note: Classifications listed may include active and inactive classifications; additionally previous salary tables should be referenced.

**CITY OF CERRITOS CLASSIFICATION TABLE
2022/2023**

CLASSIFICATIONS-TEMPORARY-PART-TIME (Salary last modified 7/1/22)	GRADE/ TIER	PAY RATE/HOURLY
Box Office Aide I Facility Assistant I Library Page Recreation Leader Recreation Leader I Security/Parking Assistant I Senior Center Specialist I	2 2B 2C 2D	15.23/16.66 15.00/16.41 14.78/16.17 14.57/15.93
Stage Assistant I	3 3B 3C 3D	15.39/16.82 15.16/16.58 14.93/16.33 14.71/16.09
Recreation Leader II Senior Center Specialist II	7 7B 7C 7D	16.00/19.13 15.76/17.23 15.54/16.99 15.30/16.74
Box Office Aide II Clerical Aide Crossing Guard Facility Assistant II Library Aide Parks Maintenance Assistant (Unskilled) Recreation Leader III Senior Center Specialist III Stage Assistant II	13 13B 13C 13D	17.23/21.51 16.73/19.99 16.24/19.40 15.77/18.03
Administrative Intern Communications Intern Emergency Preparedness Intern Engineering Intern Planning Intern Public Works Intern Recreation Leader IV Security/Parking Assistant II Senior Center Specialist IV Stage Assistant III	19 19B 19C 19D	19.88/24.81 18.50/23.07 17.31/21.89 16.11/20.35
Box Office Teller Custodian I Facility Assistant III Parking Enforcement Officer Security/Parking Assistant III Senior Lifeguard Stage Assistant IV	23 23B 23C 23D	22.91/27.98 21.31/26.02 20.13/24.85 18.72/23.10
Pedestrian Safety Coordinator	25 25B 25C 25D	23.90/29.41 22.24/27.36 21.03/26.15 19.57/24.33
Secretary/Receptionist Water Maintenance I	28 28B 28C 28D	25.59/31.31 23.81/29.12 22.62/27.94 21.02/25.98
Account Clerk Building & Safety Clerk Geographic Information Systems Clerk Graphic Design Artist IT Clerk Library Clerk Purchasing Clerk	29 29B 29C 29D	26.31/32.29 24.46/30.03 23.27/28.84 21.64/26.81

Note: Classifications listed may include active and inactive classifications; additionally previous salary tables should be referenced.

**CITY OF CERRITOS CLASSIFICATION TABLE
2022/2023**

CLASSIFICATIONS-TEMPORARY-PART-TIME (Salary last modified 7/1/22)	GRADE/ TIER	PAY RATE/HOURLY
Stage Assistant V	31 31B 31C 31D	27.54/33.76 25.61/31.42 24.44/30.22 22.73/28.12
Assistant Lighting Specialist Audio Specialist Code Enforcement Officer Community Services Officer Division Secretary Library Assistant Rigger Specialist Wardrobe/Backstage Prod. Asst. Zoning Enforcement Officer	32 32B 32C 32D	28.13/34.53 26.15/32.12 24.96/30.92 23.23/28.75

Note: Classifications listed may include active and inactive classifications; additionally previous salary tables should be referenced.

CLASSIFICATIONS-TEMPORARY-PART-TIME EXEMPT (Salary last modified 7/1/22)	GRADE/ TIER	PAY RATE/HOURLY
Crime Analyst	40 40B 40C 40D	33.66/42.03 31.28/39.08 30.10/37.90 27.99/35.25
Librarian I	42 42B 42C 42D	35.34/44.06 32.85/40.99 31.66/39.80 29.45/37.01

Note: Classifications listed may include active and inactive classifications; additionally previous salary tables should be referenced.

**CLASSIFICATION STEPS
2022/2023**

CLASSIFICATION STEPS-FULL TIME NON-EXEMPT EMPLOYEES (Salary last modified 7/1/22)

Grade	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J
23 Hourly	21.73	22.18	22.65	23.19	23.72	24.25	24.80	25.36	25.98	26.58
23 Monthly	3,765	3,843	3,927	4,017	4,111	4,201	4,298	4,396	4,503	4,607
25 Hourly	22.65	23.19	23.72	24.25	24.80	25.36	25.98	26.58	27.16	27.76
25 Monthly	3,927	4,017	4,111	4,201	4,298	4,396	4,503	4,607	4,709	4,813
27 Hourly	23.72	24.25	24.80	25.36	25.98	26.58	27.16	27.76	28.38	29.11
27 Monthly	4,111	4,201	4,298	4,396	4,503	4,607	4,709	4,813	4,920	5,046
28 Hourly	24.25	24.80	25.36	25.98	26.58	27.16	27.76	28.38	29.11	29.73
28 Monthly	4,201	4,298	4,396	4,503	4,607	4,709	4,813	4,920	5,046	5,154
29 Hourly	24.80	25.36	25.98	26.58	27.16	27.76	28.38	29.11	29.73	30.47
29 Monthly	4,298	4,396	4,503	4,607	4,709	4,813	4,920	5,046	5,154	5,281
30 Hourly	25.36	25.98	26.58	27.16	27.76	28.38	29.11	29.73	30.47	31.10
30 Monthly	4,396	4,503	4,607	4,709	4,813	4,920	5,046	5,154	5,281	5,392
31 Hourly	25.98	26.58	27.16	27.76	28.38	29.11	29.73	30.47	31.10	31.89
31 Monthly	4,503	4,607	4,709	4,813	4,920	5,046	5,154	5,281	5,392	5,526
32 Hourly	26.58	27.16	27.76	28.38	29.11	29.73	30.47	31.10	31.89	32.57
32 Monthly	4,607	4,709	4,813	4,920	5,046	5,154	5,281	5,392	5,526	5,646
33 Hourly	27.16	27.76	28.38	29.11	29.73	30.47	31.10	31.89	32.57	33.36
33 Monthly	4,709	4,813	4,920	5,046	5,154	5,281	5,392	5,526	5,646	5,783
34 Hourly	27.76	28.38	29.11	29.73	30.47	31.10	31.89	32.57	33.36	34.16
34 Monthly	4,813	4,920	5,046	5,154	5,281	5,392	5,526	5,646	5,783	5,921
35 Hourly	28.38	29.11	29.73	30.47	31.10	31.89	32.57	33.36	34.16	34.97
35 Monthly	4,920	5,046	5,154	5,281	5,392	5,526	5,646	5,783	5,921	6,061
37 Hourly	29.73	30.47	31.10	31.89	32.57	33.36	34.16	34.97	35.76	36.61
37 Monthly	5,154	5,281	5,392	5,526	5,646	5,783	5,921	6,061	6,198	6,345
38 Hourly	30.47	31.10	31.89	32.57	33.36	34.16	34.97	35.76	36.61	37.45
38 Monthly	5,281	5,392	5,526	5,646	5,783	5,921	6,061	6,198	6,345	6,492

Note: In certain cases rounding adjustments may apply.

CLASSIFICATION STEPS-FULL TIME EXEMPT EMPLOYEES (Salary last modified 7/1/22)

Grade	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J
39 Hourly	30.94	31.67	32.53	33.37	34.21	35.03	35.87	36.77	37.73	38.61
39 Monthly	5,361	5,490	5,638	5,787	5,928	6,072	6,219	6,374	6,538	6,692
40 Hourly	31.67	32.53	33.37	34.21	35.03	35.87	36.77	37.73	38.61	39.70
40 Monthly	5,490	5,638	5,787	5,928	6,072	6,219	6,374	6,538	6,692	6,881
41 Hourly	32.53	33.37	34.21	35.03	35.87	36.77	37.73	38.61	39.70	40.63
41 Monthly	5,638	5,787	5,928	6,072	6,219	6,374	6,538	6,692	6,881	7,042
42 Hourly	33.37	34.21	35.03	35.87	36.77	37.73	38.61	39.70	40.63	41.63
42 Monthly	5,787	5,928	6,072	6,219	6,374	6,538	6,692	6,881	7,042	7,216
43 Hourly	34.21	35.03	35.87	36.77	37.73	38.61	39.70	40.63	41.63	42.69
43 Monthly	5,928	6,072	6,219	6,374	6,538	6,692	6,881	7,042	7,216	7,399
45 Hourly	35.87	36.77	37.73	38.61	39.70	40.63	41.63	42.69	43.76	44.88
45 Monthly	6,219	6,374	6,538	6,692	6,881	7,042	7,216	7,399	7,585	7,780
46 Hourly	36.77	37.73	38.61	39.70	40.63	41.63	42.69	43.76	44.88	45.91
46 Monthly	6,374	6,538	6,692	6,881	7,042	7,216	7,399	7,585	7,780	7,958
47 Hourly	37.73	38.61	39.70	40.63	41.63	42.69	43.76	44.88	45.91	47.10
47 Monthly	6,538	6,692	6,881	7,042	7,216	7,399	7,585	7,780	7,958	8,165
48 Hourly	38.61	39.70	40.63	41.63	42.69	43.76	44.88	45.91	47.10	48.32
48 Monthly	6,692	6,881	7,042	7,216	7,399	7,585	7,780	7,958	8,165	8,373
49 Hourly	39.70	40.63	41.63	42.69	43.76	44.88	45.91	47.10	48.32	49.50
49 Monthly	6,881	7,042	7,216	7,399	7,585	7,780	7,958	8,165	8,373	8,580

**CLASSIFICATION STEPS
2022/2023**

CLASSIFICATION STEPS-FULL TIME EXEMPT EMPLOYEES (Salary last modified 7/1/22)

Grade	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J
50 Hourly	40.63	41.63	42.70	43.76	44.88	45.91	47.10	48.32	49.50	50.71
50 Monthly	7,042	7,216	7,400	7,585	7,780	7,958	8,165	8,373	8,580	8,789
51 Hourly	41.63	42.69	43.76	44.88	45.91	47.10	48.32	49.50	50.71	52.00
51 Monthly	7,216	7,399	7,585	7,780	7,958	8,165	8,373	8,580	8,789	9,013
53 Hourly	43.76	44.88	45.91	47.10	48.32	49.50	50.71	52.00	53.34	54.65
53 Monthly	7,585	7,780	7,958	8,165	8,373	8,580	8,789	9,013	9,243	9,473
55 Hourly	45.91	47.10	48.32	49.50	50.71	52.00	53.34	54.65	56.07	57.42
55 Monthly	7,958	8,165	8,373	8,580	8,789	9,013	9,243	9,473	9,718	9,953
58 Hourly	49.50	50.71	52.00	53.34	54.65	56.07	57.42	58.83	60.28	61.79
58 Monthly	8,580	8,789	9,013	9,243	9,473	9,718	9,953	10,198	10,449	10,709
60 Hourly	52.00	53.34	54.65	56.07	57.42	58.83	60.28	61.79	63.39	64.91
60 Monthly	9,013	9,243	9,473	9,718	9,953	10,198	10,449	10,709	10,987	11,252
61 Hourly	53.34	54.65	56.07	57.42	58.83	60.28	61.79	63.39	64.91	66.57
61 Monthly	9,243	9,473	9,718	9,953	10,198	10,449	10,709	10,987	11,252	11,538
62 Hourly	54.65	56.07	57.42	58.83	60.28	61.79	63.39	64.91	66.57	68.24
62 Monthly	9,473	9,718	9,953	10,198	10,449	10,709	10,987	11,252	11,538	11,828
63 Hourly	56.03	57.43	58.91	60.31	61.82	63.35	64.93	66.61	68.22	69.96
63 Monthly	9,710	9,955	10,210	10,454	10,716	10,981	11,255	11,545	11,824	12,127
64 Hourly	57.42	58.83	60.28	61.79	63.39	64.91	66.57	68.25	69.95	71.72
64 Monthly	9,953	10,198	10,449	10,709	10,987	11,252	11,538	11,829	12,124	12,430
68 Hourly	63.39	64.91	66.57	68.25	69.95	71.72	73.49	75.32	77.20	79.13
68 Monthly	10,987	11,252	11,538	11,829	12,124	12,430	12,740	13,055	13,382	13,717
69 Hourly	64.91	66.57	68.25	69.95	71.72	73.49	75.32	77.20	79.13	81.07
69 Monthly	11,252	11,538	11,829	12,124	12,430	12,740	13,055	13,382	13,717	14,053
72 Hourly	69.95	71.72	73.49	75.32	77.20	79.13	81.07	83.15	85.20	87.36
72 Monthly	12,124	12,430	12,740	13,055	13,382	13,717	14,053	14,412	14,769	15,142
73 Hourly	71.71	73.49	75.33	77.20	79.14	81.12	83.16	85.23	87.36	89.54
73 Monthly	12,427	12,738	13,056	13,381	13,717	14,060	14,411	14,772	15,141	15,519
74 Hourly	73.49	75.31	77.18	79.09	81.07	83.13	85.18	87.32	89.54	91.71
74 Monthly	12,739	13,053	13,378	13,710	14,053	14,408	14,765	15,135	15,519	15,897
75 Hourly	75.31	77.18	79.09	81.07	83.13	85.18	87.32	89.54	91.71	94.01
75 Monthly	13,053	13,378	13,710	14,053	14,408	14,765	15,135	15,519	15,897	16,296
76 Hourly	77.18	79.09	81.06	83.13	85.18	87.32	89.54	91.71	94.02	96.38
76 Monthly	13,378	13,710	14,051	14,408	14,765	15,135	15,519	15,897	16,298	16,707
77 Hourly	79.12	81.05	83.11	85.20	87.32	89.51	91.74	93.99	96.38	98.80
77 Monthly	13,715	14,049	14,404	14,769	15,135	15,514	15,903	16,293	16,707	17,124

Note: In certain cases rounding adjustments may apply.

**CLASSIFICATION STEPS
2022/2023**

CLASSIFICATION STEPS-FULL-TIME NON-EXEMPT CONFIDENTIAL EMPLOYEES (Salary last modified 7/1/22)

Grade	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J
28 Hourly	24.25	24.80	25.36	25.98	26.58	27.16	27.76	28.38	29.11	29.73
28 Monthly	4,201	4,298	4,396	4,503	4,607	4,709	4,813	4,920	5,046	5,154
30 Hourly	25.36	25.98	26.58	27.16	27.76	28.38	29.11	29.73	30.47	31.10
30 Monthly	4,396	4,503	4,607	4,709	4,813	4,920	5,046	5,154	5,281	5,392
32 Hourly	26.58	27.16	27.76	28.38	29.11	29.73	30.47	31.10	31.89	32.57
32 Monthly	4,607	4,709	4,813	4,920	5,046	5,154	5,281	5,392	5,526	5,646
35 Hourly	28.38	29.11	29.73	30.47	31.10	31.89	32.57	33.36	34.16	34.97
35 Monthly	4,920	5,046	5,154	5,281	5,392	5,526	5,646	5,783	5,921	6,061
37 Hourly	29.73	30.47	31.10	31.89	32.57	33.36	34.16	34.97	35.76	36.61
37 Monthly	5,154	5,281	5,392	5,526	5,646	5,783	5,921	6,061	6,198	6,345
38 Hourly	30.47	31.10	31.89	32.57	33.36	34.16	34.97	35.76	36.61	37.45
38 Monthly	5,281	5,392	5,526	5,646	5,783	5,921	6,061	6,198	6,345	6,492

Note: In certain cases rounding adjustments may apply.

CLASSIFICATION STEPS-TEMPORARY PART-TIME EMPLOYEES (Salary last modified 7/1/22)

Grade	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J
2 Hourly	15.23	15.39	15.54	15.69	15.85	16.01	16.17	16.33	16.49	16.66
2B Hourly	15.00	15.16	15.30	15.46	15.62	15.77	15.93	16.09	16.25	16.41
2C Hourly	14.78	14.93	15.09	15.23	15.39	15.54	15.69	15.86	16.01	16.17
2D Hourly	14.57	14.71	14.86	15.00	15.16	15.30	15.46	15.62	15.77	15.93
3 Hourly	15.39	15.54	15.69	15.85	16.01	16.17	16.33	16.49	16.66	16.82
3B Hourly	15.16	15.30	15.46	15.62	15.77	15.93	16.09	16.25	16.41	16.58
3C Hourly	14.93	15.09	15.23	15.39	15.54	15.69	15.86	16.01	16.17	16.33
3D Hourly	14.71	14.86	15.00	15.16	15.30	15.46	15.62	15.77	15.93	16.09
7 Hourly	16.00	16.32	16.65	16.98	17.32	17.67	18.02	18.38	18.75	19.13
7B Hourly	15.76	15.92	16.08	16.23	16.40	16.57	16.73	16.90	17.07	17.23
7C Hourly	15.54	15.69	15.85	16.00	16.16	16.32	16.49	16.66	16.82	16.99
7D Hourly	15.30	15.46	15.62	15.77	15.93	16.09	16.24	16.41	16.58	16.74
13 Hourly	17.23	17.66	18.11	18.55	19.02	19.49	19.97	20.47	20.99	21.51
13B Hourly	16.73	17.07	17.41	17.75	18.12	18.47	18.84	19.22	19.60	19.99
13C Hourly	16.24	16.57	16.90	17.23	17.58	17.93	18.29	18.66	19.02	19.40
13D Hourly	15.77	16.01	16.25	16.49	16.74	16.99	17.25	17.51	17.76	18.03
19 Hourly	19.88	20.37	20.90	21.39	21.98	22.52	23.06	23.61	24.29	24.81
19B Hourly	18.50	18.95	19.44	19.88	20.44	20.95	21.43	21.95	22.55	23.07
19C Hourly	17.31	17.76	18.26	18.71	19.24	19.77	20.25	20.77	21.38	21.89
19D Hourly	16.11	16.51	16.97	17.38	17.91	18.38	18.83	19.33	19.88	20.35
23 Hourly	22.91	23.41	23.90	24.44	25.02	25.58	26.13	26.76	27.38	27.98
23B Hourly	21.31	21.77	22.24	22.74	23.27	23.79	24.33	24.89	25.45	26.02
23C Hourly	20.13	20.58	21.03	21.53	22.07	22.61	23.14	23.71	24.27	24.85
23D Hourly	18.72	19.14	19.57	20.05	20.55	21.01	21.51	22.03	22.54	23.10

**CLASSIFICATION STEPS
2022/2023**

CLASSIFICATION STEPS-TEMPORARY PART-TIME EMPLOYEES (Salary last modified 7/1/22)

Grade	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J
25 Hourly	23.90	24.44	25.02	25.58	26.13	26.76	27.38	27.98	28.67	29.41
25B Hourly	22.24	22.74	23.27	23.79	24.33	24.89	25.45	26.02	26.68	27.36
25C Hourly	21.03	21.53	22.07	22.61	23.14	23.71	24.27	24.85	25.49	26.15
25D Hourly	19.57	20.05	20.55	21.01	21.51	22.03	22.54	23.10	23.72	24.33
28 Hourly	25.59	26.13	26.76	27.43	28.00	28.67	29.29	29.96	30.70	31.31
28B Hourly	23.81	24.33	24.89	25.52	26.03	26.68	27.23	27.87	28.56	29.12
28C Hourly	22.62	23.14	23.71	24.33	24.86	25.49	26.06	26.68	27.38	27.94
28D Hourly	21.02	21.51	22.03	22.63	23.11	23.72	24.25	24.82	25.46	25.98
29 Hourly	26.31	26.86	27.54	28.13	28.75	29.44	30.09	30.82	31.52	32.29
29B Hourly	24.46	24.98	25.61	26.15	26.74	27.39	27.98	28.65	29.29	30.03
29C Hourly	23.27	23.81	24.44	24.96	25.56	26.18	26.80	27.47	28.12	28.84
29D Hourly	21.64	22.13	22.73	23.23	23.77	24.36	24.92	25.55	26.13	26.81
31 Hourly	27.54	28.13	28.75	29.44	30.09	30.82	31.52	32.29	33.02	33.76
31B Hourly	25.61	26.15	26.74	27.39	27.98	28.65	29.29	30.03	30.69	31.42
31C Hourly	24.44	24.96	25.56	26.18	26.80	27.47	28.12	28.84	29.50	30.22
31D Hourly	22.73	23.23	23.77	24.36	24.92	25.55	26.13	26.81	27.44	28.12
32 Hourly	28.13	28.75	29.44	30.09	30.82	31.52	32.29	33.02	33.76	34.53
32B Hourly	26.15	26.74	27.39	27.98	28.65	29.29	30.03	30.69	31.42	32.12
32C Hourly	24.96	25.56	26.18	26.80	27.47	28.12	28.84	29.50	30.22	30.92
32D Hourly	23.23	23.77	24.36	24.92	25.55	26.13	26.81	27.44	28.12	28.75
35 Hourly	30.09	30.84	31.52	32.29	32.98	33.77	34.50	35.35	36.22	37.05
35B Hourly	27.98	28.66	29.29	30.03	30.66	31.43	32.09	32.86	33.69	34.47
35C Hourly	26.80	27.49	28.12	28.84	29.47	30.23	30.90	31.67	32.51	33.28
35D Hourly	24.92	25.56	26.13	26.81	27.41	28.13	28.73	29.46	30.21	30.96

Note: In certain cases rounding adjustments may apply.

CLASSIFICATION STEPS-TEMPORARY PART-TIME EXEMPT EMPLOYEES (Salary last modified 7/1/22)

Grade	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J
40 Hourly	33.66	34.50	35.35	36.25	37.14	38.09	39.01	40.02	41.00	42.03
40B Hourly	31.28	32.09	32.86	33.71	34.54	35.43	36.28	37.20	38.13	39.08
40C Hourly	30.10	30.90	31.67	32.53	33.35	34.24	35.10	36.01	36.94	37.90
40D Hourly	27.99	28.73	29.46	30.23	31.03	31.83	32.63	33.49	34.35	35.25
42 Hourly	35.34	36.22	37.12	37.96	38.95	39.93	40.89	42.03	43.02	44.06
42B Hourly	32.85	33.69	34.51	35.32	36.23	37.14	38.04	39.08	40.03	40.99
42C Hourly	31.66	32.51	33.32	34.13	35.04	35.96	36.83	37.90	38.84	39.80
42D Hourly	29.45	30.21	31.00	31.72	32.60	33.44	34.27	35.25	36.12	37.01

Note: In certain cases rounding adjustments may apply.

**CLASSIFICATION STEPS
2022/2023**

CLASSIFICATION STEPS-TEMPORARY PART-TIME CONFIDENTIAL EMPLOYEES (Salary last modified 7/1/22)

Grade	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J
13 Hourly	17.23	17.66	18.11	18.55	19.02	19.49	19.97	20.47	20.99	21.51
13B Hourly	16.73	17.07	17.41	17.75	18.12	18.47	18.84	19.22	19.60	19.99
13C Hourly	16.24	16.57	16.90	17.23	17.58	17.93	18.29	18.66	19.02	19.40
13D Hourly	15.77	16.01	16.25	16.49	16.74	16.99	17.25	17.51	17.76	18.03
28 Hourly	25.59	26.13	26.76	27.43	28.00	28.67	29.29	29.96	30.70	31.31
28B Hourly	23.81	24.33	24.89	25.52	26.03	26.68	27.23	27.87	28.56	29.12
28C Hourly	22.62	23.14	23.71	24.33	24.86	25.49	26.06	26.68	27.38	27.94
28D Hourly	21.02	21.51	22.03	22.63	23.11	23.72	24.25	24.82	25.46	25.98
32 Hourly	28.13	28.75	29.44	30.09	30.82	31.52	32.29	33.02	33.76	34.53
32B Hourly	26.15	26.74	27.39	27.98	28.65	29.29	30.03	30.69	31.42	32.12
32C Hourly	24.96	25.56	26.18	26.80	27.47	28.12	28.84	29.50	30.22	30.92
32D Hourly	23.23	23.77	24.36	24.92	25.55	26.13	26.81	27.44	28.12	28.75

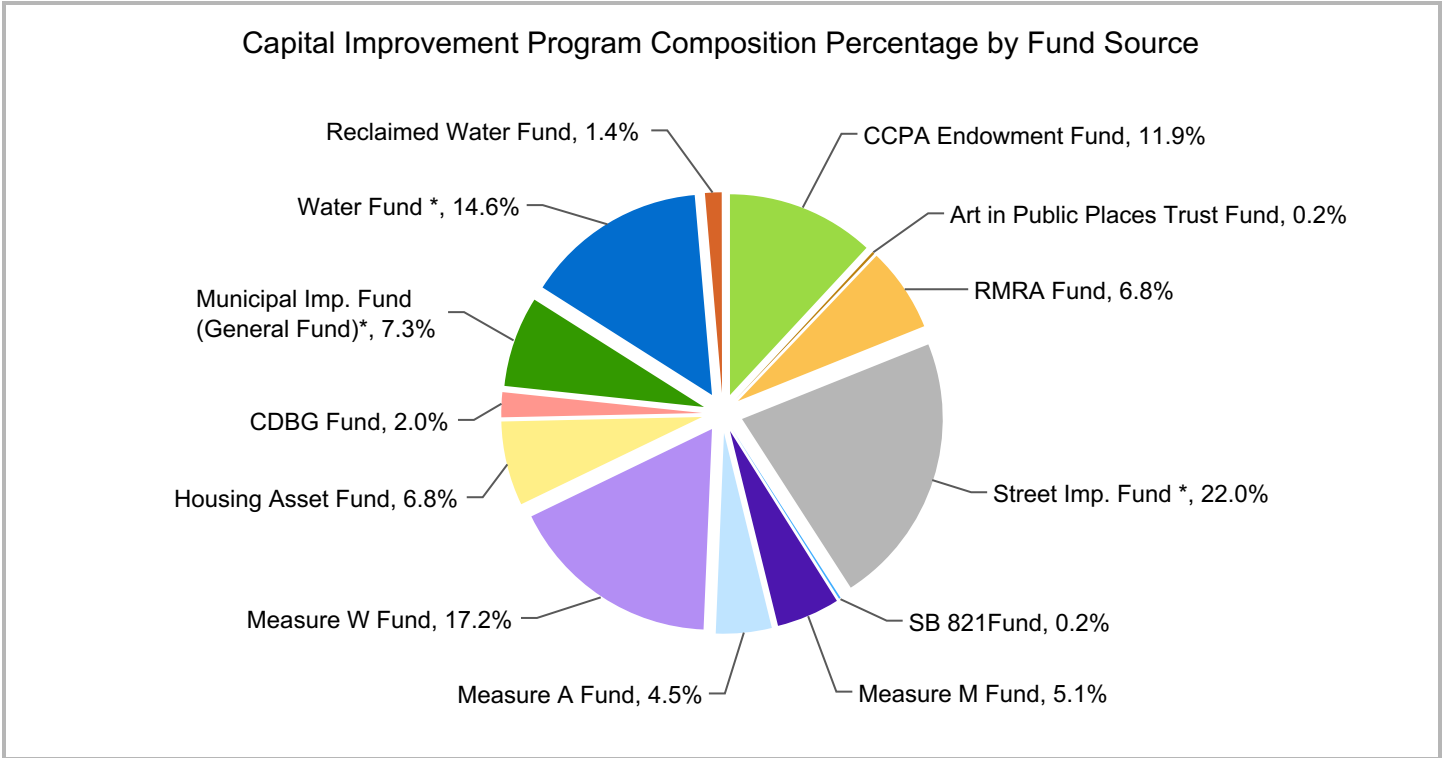
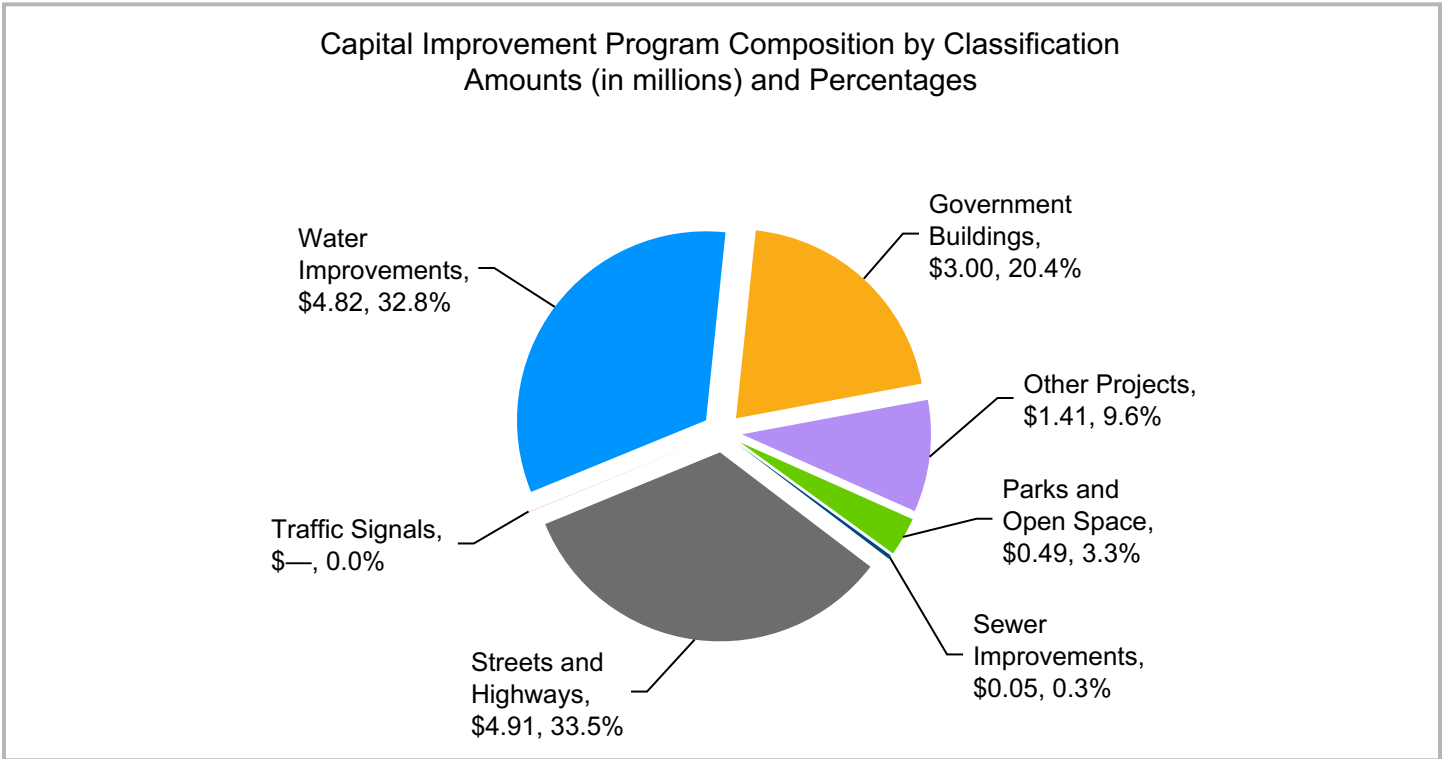
Note: In certain cases rounding adjustments may apply.

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City of Cerritos
Financial Program: 2022-2023
Capital Improvement Program

CAPITAL IMPROVEMENT PROGRAM OVERVIEW

FUND SOURCE AND ACTIVITY CLASSIFICATION COMPOSITIONS FOR FY 2022-23



* See Fund pages for General Fund transfer activity

CAPITAL IMPROVEMENT PROGRAM OVERVIEW

OVERVIEW COMMENTARY

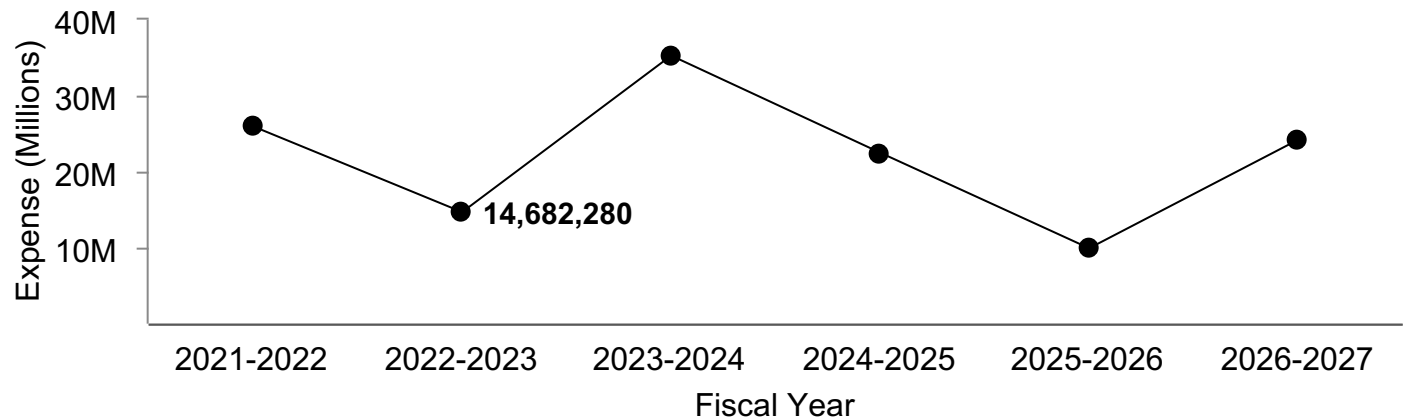
In FY 1973-74, the City embarked upon a new approach to Capital Improvement budgeting when the City Council adopted a five-year projected Capital Improvement Program (CIP). Although the actual projects and dollar amounts of each subsequent CIP have changed to reflect the needs of the community, the City has steadily progressed toward its long range Capital Improvement goals.

The improvement needs set forth in the CIP fall into several broad classifications. Within each of these broad categories, an attempt has been made to prioritize items so that the most critically needed improvements are undertaken early in the overall program. CIP funds are allocated in a manner which will permit the City to attain its development potential in a reasonable and controlled period of time, with a schedule.

As in past years, funds are budgeted for CIP Projects anticipated to be undertaken prior to the end of the fiscal year. Dollar amounts for other needed projects, including inflationary allowances, are incorporated into the subsequent four years. The projects identified in the following CIP represent an assessment of the improvement needs and requirements of the City as they are currently perceived by City Management.

ACTIVITY CLASSIFICATION SUMMARY

CIP YEAR END ESTIMATE & 5-YEAR PLAN



CLASSIFICATION	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	TOTAL EXPENSE
Government Buildings	12,262,163	2,995,000	9,355,000	5,570,000	120,000	15,020,000	45,322,163
Other Projects	4,905,000	1,410,800	662,000	650,000	650,000	650,000	8,927,800
Parks and Open Space	1,509,198	490,000	4,411,700	2,686,000	251,000	151,000	9,498,898
Sewer Improvements	100,000	50,000	2,350,000	1,300,000	1,300,000	1,300,000	6,400,000
Streets and Highways	4,356,790	4,913,480	11,993,480	7,503,000	5,403,000	5,403,000	39,572,750
Traffic Signals	180,000	—	760,000	100,000	60,000	40,000	1,140,000
Water Improvements	2,646,000	4,823,000	5,740,000	4,690,000	2,140,000	1,640,000	21,679,000
TOTAL	25,959,151	14,682,280	35,272,180	22,499,000	9,924,000	24,204,000	132,540,611

		2022-2023	Municipal	Municipal	CCPA	Art	Measure
		Total	(Gen. Fund)*	Reimb.	Endow		"A"
		Budget	410	410	112	115	231
GOVERNMENT BUILDINGS <i>(Budgeted in Fund 410)</i>							
12706	CERRITOS CENTER FOR THE PERFORMING ARTS ROOF REPLACEMENT	1,500,000			1,500,000		
23201	CERRITOS CENTER FOR THE PERFORMING ARTS PRO-TOWER SAFETY UPGRADES	250,000			250,000		
23202	CERRITOS PARK EAST CALIFORNIA ROOM IMPROVEMENTS	600,000	365,000				235,000
22203	LIBRARY CARPET REPLACEMENT	215,000	215,000				
20204	PHONE SYSTEM REPLACEMENT	100,000	100,000				
18205	SECURITY EQUIPMENT REPLACEMENT FOR CITY FACILITIES	80,000	80,000				
12720	SENIOR CENTER OPERATIONAL IMPROVEMENTS	100,000	100,000				
12021	CERRITOS CENTER FOR THE PERFORMING ARTS OPERATIONAL IMPROVEMENTS	150,000	150,000				
TOTAL GOVERNMENT BUILDINGS		2,995,000	1,010,000	—	1,750,000	—	235,000

		2022-2023	Municipal	Municipal	Art	Housing	Street
		Total	(Gen. Fund)*	Reimb.		Asset	Reimb.
		Budget	410	410	115	280	211
OTHER PROJECTS <i>(Budgeted in Fund 410)</i>							
21701	PROPOSED MIXED-USE/RESIDENTIAL INFILL DEVELOPMENT	1,000,000				1,000,000	
20702	RESIDENTIAL PINE TREE REFORESTATION PROGRAM	380,800					380,800
19125	SCULPTURE GARDEN IMPROVEMENTS	20,000			20,000		
20701	SCULPTURE GARDEN SIGNAGE	10,000			10,000		
TOTAL OTHER PROJECTS		1,410,800	—	—	30,000	1,000,000	380,800

		2022-2023	Municipal	Municipal	CDBG	Measure
		Total	(Gen. Fund)*	Reimb.		"A"
		Budget	410	410	290	231
PARKS AND OPEN SPACE <i>(Budgeted in Fund 410)</i>						
10073	CITYWIDE PLAYGROUND IMPROVEMENTS	25,000	25,000			
23101	HERITAGE PARK ISLAND AND LAKE IMPROVEMENTS (EROSION MITIGATION)	250,000				250,000
23102	HERITAGE PARK PLAY ISLAND PLAYGROUND EQUIPMENT REPLACEMENT	100,000				100,000
23103	SKATE PARK REFURBISHMENT	75,000				75,000
20114	REPLACEMENT OF PARK AMENITIES	40,000	40,000			
TOTAL PARKS AND OPEN SPACE		490,000	65,000	—	—	425,000

* See Fund pages for General Fund transfer activity

CAPITAL IMPROVEMENT PROGRAM FUND SOURCES BY PROJECT

		2022-2023 Total Budget	Sewer (Gen. Fund)* 214	Measure "W" 232
SEWER IMPROVEMENTS <i>(Budgeted in Fund 214)</i>				
19602	REHABILITATION/REPLACEMENT OF DEWATERING STATIONS	50,000		50,000
TOTAL SEWER IMPROVEMENTS		50,000	—	50,000

		2022-2023 Total Budget	Street (Gen. Fund)* 211	Street Reimb. 211	SB821 215	RMRA 210	Measure "M" 220	CDBG 290
STREETS AND HIGHWAYS <i>(Budgeted in Fund 410)</i>								
18301	CARMENITA ROAD REHABILITATION	100,000	100,000					
20303	CDBG-FUNDED ADA CURB RAMPS	295,000						295,000
13715	DEL AMO BOULEVARD BRIDGE REPLACEMENT	1,165,480		1,165,480				
23301	DUMONT AVENUE REHABILITATION	550,000					550,000	
19301	METRO INTERSECTION (HOT SPOTS) PROJECT (Metro Reimbursement)	1,500,000		1,500,000				
14099	PROGRAM/PARKWAY PLANTER BLOCK WALL IMPROVEMENTS	78,000	78,000					
14088	RESIDENTIAL STREET REHABILITATION	1,200,000				1,000,000	200,000	
13086	WHEELCHAIR ACCESSIBLE RAMPS	25,000			25,000			
TOTAL STREETS AND HIGHWAYS		4,913,480	178,000	2,665,480	25,000	1,000,000	750,000	295,000

		2022-2023 Total Budget	Municipal (Gen. Fund)* 410	Municipal Reimb. 410	Street (Gen. Fund)* 211	AQMD Fund 216	Measure "M" 220
TRAFFIC SIGNALS <i>(Budgeted in Fund 410)</i>							
TOTAL TRAFFIC SIGNALS		—	—	—	—	—	—

		2022-2023 Total Budget	Water (Gen. Fund)* 510	Water Def. Rev. 510	Water Reimb. 510	Reclaim. Water 550	Measure "W" 232
WATER IMPROVEMENTS <i>(Water budgeted in Fund 510, Reclaimed Water budgeted in 550)</i>							
17028	BETTENCOURT RECLAIMED WATER LINE REPAIR AND TERMINATION		25,000			25,000	
17197	C-5 WATER WELL (WRD Settlement)		2,000,000	178,870	1,821,130		
17199	GROUNDWATER REMEDIATION - CIVIC CENTER	150,000					150,000
17709	MISCELLANEOUS RECLAIMED WATER CONVERSIONS	25,000				25,000	
17007	NPDES IMPLEMENTATION PROGRAM	115,000					115,000
23505	RECLAIMED WATER MASTER PLAN DEVELOPMENT	150,000				150,000	
22505	REGIONAL STORMWATER CAPTURE FACILITY	2,208,000					2,208,000
17100	VALVE REPLACEMENT PROJECT	150,000	150,000				
TOTAL WATER IMPROVEMENTS		4,823,000	328,870	1,821,130	—	200,000	2,473,000

* See Fund pages for General Fund transfer activity

CAPITAL IMPROVEMENT PROGRAM FUND SOURCES BY PROJECT

FUND SOURCE AND ACTIVITY CLASSIFICATION SUMMARIES

FUNDING SOURCES

112	CCPA Endowment Fund	1,750,000
115	Art in Public Places Trust Fund	30,000
210	RMRA Fund	1,000,000
211	Street Imp. Fund *	178,000
211	Street Imp. Fund (Reimbursement)	3,046,280
214	Sewer Fund *	—
216	AQMD FUND	—
215	SB 821Fund	25,000
220	Measure M Fund	750,000
231	Measure A Fund	660,000
232	Measure W Fund	2,523,000
280	Housing Asset Fund	1,000,000
290	CDBG Fund	295,000
410	Municipal Imp. Fund (General Fund)*	1,075,000
410	Municipal Imp. Fund (Reimbursement)	—
510	Water Fund *	328,870
510	Water Fund (Deferred Revenue)	1,821,130
510	Water Fund (Reimbursement)	—
550	Reclaimed Water Fund	200,000
TOTAL FUNDING SOURCES		14,682,280

ACTIVITY CLASSIFICATION

1001	Government Buildings	2,995,000
1002	Other Projects	1,410,800
1003	Parks and Open Space	490,000
1004	Sewer Improvements	50,000
1005	Streets and Highways	4,913,480
1006	Traffic Signals	—
1007	Water Improvements	4,823,000
TOTAL ACTIVITY CLASSIFICATION		14,682,280

* See Fund pages for General Fund transfer activity

GOVERNMENT BUILDINGS



City-owned building located at 12616 183rd Street

12616 183RD STREET BUILDING RESTORATION

This project will facilitate the restoration of the City-owned property located at 12616 183rd Street for the purpose of leasing the property.

Funding Source: Municipal Improvement Fund (General Fund), Street Improvement Fund (General Fund) and Insurance Settlement (Damage to City Property)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
18206	7,625,320	—	—	—	—	—

911 DISPATCH RELATED IMPROVEMENTS

This project provides for improvements at the Cerritos Sheriff's Station including interior paint, furniture replacement and re-upholstering, and locker improvements. Additionally, the project also provides for carpet replacement and construction of an extra 911 station.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
22206	50,000	—	—	—	—	—

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Government Buildings

CERRITOS CENTER FOR THE PERFORMING ARTS CARPET REPLACEMENT

This project provides for the replacement of carpet in several areas of the theater.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
12068	—	—	100,000	100,000	100,000	—

CERRITOS CENTER FOR THE PERFORMING ARTS FIRE SYSTEM/PANEL REPLACEMENT

This project will design and replace the Cerritos Center for the Performing Arts fire panel with a new control panel, graphic annunciator, remote annunciator and field devices.

Funding Source: CCPA Endowment Fund

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
12716	4,779	—	—	—	—	—

CERRITOS CENTER FOR THE PERFORMING ARTS OPERATIONAL IMPROVEMENTS

This project provides for operational improvements and emergency maintenance to the Cerritos Center for the Performing Arts, including safety upgrades, installation of wall braces, construction of guard railings and air casters.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
12021	75,000	150,000	150,000	150,000	—	—

CERRITOS CENTER FOR THE PERFORMING ARTS PRO-TOWER SAFETY UPGRADES

This project provides for safety upgrades to the two pro-towers, which will reduce the time and personnel required for configuration changes, resulting in an estimated annual labor reduction of 108 hours.

Funding Source: CCPA Endowment Fund

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
23201	—	250,000	250,000	—	—	—

CERRITOS CENTER FOR THE PERFORMING ARTS ROOF REPLACEMENT

This project provides for the replacement of the roof on the Cerritos Center for the Performing Arts. Funding to be provided by the Shuttered Venue Operators Grant.

Funding Source: CCPA Endowment Fund

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
12706	850,000	1,500,000	—	—	—	—

CERRITOS PARK EAST CALIFORNIA ROOM IMPROVEMENTS

This project provides for improvements of the California Room at Cerritos Park East including replacement of moveable walls, replacement of flooring, and installation of a loop system.

Funding Source: Municipal Improvement Fund (General Fund) and Municipal Reimbursement (to be completed upon confirmation of grant, Measure "A")

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
23202	—	600,000	—	—	—	—

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Government Buildings

CITY HALL CEILING REPLACEMENT

This project provides for the removal and replacement of the "t-bar" ceilings at City Hall, including new lighting and HVAC ceiling registers.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
23203	—	—	500,000	2,000,000	—	—

CITY HALL PHOTOVOLTAIC SYSTEM

This project provides for design and installation of a photovoltaic system at City Hall.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
22211	18,500	—	250,000	—	—	—

CITY HALL ROOF REPLACEMENT

This project provides for the replacement of the City Hall roof, which is over 25 years old.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
12704	218,748	—	—	—	—	—

CITY HALL SECURITY IMPROVEMENTS

This project provides for the construction and installation of storefronts to secure Human Resources and Administrative Services office areas.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
23204	—	—	85,000	—	—	—

CIVIC CENTER HVAC REPLACEMENTS

This project will fund the design and repair/installation of heating, ventilation and air conditioning equipment in City Hall and the Council Chambers. In addition, the project will fund the refurbishment of the decorative fountains in front of the Sheriff's Station that are currently used as part of the HVAC system.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
12703	300,000	—	2,000,000	2,000,000	—	—

CIVIC CENTER PARKING STRUCTURE REHABILITATION

This project provides for the replacement of the waterproof membrane and miscellaneous repairs to the Civic Center parking structure.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
22209	1,000,000	—	—	—	—	—

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Government Buildings

CORPORATE YARD ROOF REPLACEMENT

This project provides for the replacement of the Corporate Yard roof and roof screens, which are over 40 years old.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
18204	—	—	800,000	—	—	—

CORPORATE YARD WAREHOUSE FREIGHT ELEVATOR REPLACEMENT

This project provides for the replacement of the freight elevator at the City's Corporate Yard Warehouse.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
23205	—	—	200,000	—	—	—

COUNCIL CHAMBERS AUDIO/VIDEO EQUIPMENT UPGRADES

This project provides for upgrades to the audio/video equipment in the City Council Chambers to a state-of-the-art system with the capability of cablecasting City Council and Commission meetings in a digital format. The estimated project cost includes design consultation, equipment, construction and installation.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
22201	380,000	—	—	—	—	—

COUNCIL CHAMBERS REHABILITATION

This project provides for improvements to the Council Chambers, including installation of a new ADA-compliant ramp in front of the dais, repairs to the desk near the dais, installation of an audio loop system, and carpet replacement throughout the building.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
23206	—	—	250,000	—	—	—

DETECTIVE BUREAU WALL INSTALLATION

This project provides for the construction and installation of a wall to secure the Sheriff's Station Detective Bureau.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
20206	28,000	—	—	—	—	—

DISPATCH CENTER BALLISTIC PROTECTION

This project provides for the installation of ballistic protection at the Sheriff's Station dispatch center.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
21203	9,061	—	10,000	—	—	—

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Government Buildings

EMERGENCY GENERATOR UPGRADES

This project provides for the upgrades to the emergency generators located at the Civic Center, Cerritos Center for the Performing Arts, and the Cerritos Corporate Yard. The upgrades will allow for remote access and monitoring.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
22208	35,000	—	—	—	—	—

GOLF COURSE GAS TANK INSTALLATION

This project provides for the installation of a new 1,000-gallon above-ground fuel storage tank at the Golf Course.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
22109	7,400	—	—	—	—	—

HERITAGE PARK BUILDING IMPROVEMENTS

This project provides for improvements of the park building at Heritage Park including interior and exterior painting, replacement and painting of wood siding on the exterior of the building and replacement of the "t-bar" ceiling in the multi-purpose room.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
22210	60,000	—	100,000	—	—	—

HERITAGE PARK COMMUNITY CENTER

This project provides for the demolition of the existing building and construction of a new community center at Heritage Park.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
23207	—	—	—	—	—	15,000,000

HERITAGE PARK ROOF REPLACEMENT

This project provides for the replacement and installation of a new roof at Heritage Park.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
23208	—	—	100,000	—	—	—

HVAC METASYS UPGRADE

This project provides for the upgrade of the HVAC computer systems to provide continuous operation of HVAC systems at the Cerritos Center for the Performing Arts, the Library and Cerritos Park East.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
20205	38,355	—	—	—	—	—

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Government Buildings

LIBERTY PARK ANNEX INTERIOR IMPROVEMENTS

This project provides for interior refurbishment at Liberty Park II.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
23209	—	—	2,000,000	—	—	—

LIBERTY PARK CARPET REPLACEMENT

This project provides for carpet replacement at Liberty Park in the Coordinator's office, staff office area, Liberty Lounge, and Discovery Depot.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
23210	—	—	35,000	—	—	—

LIBRARY BUILDING ENVELOPE REPAIRS

This project provides for repairs to the Cerritos Library's building envelope.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
22202	2,500	—	25,000	—	—	—

LIBRARY CARPET REPLACEMENT

This project provides for the replacement of carpet in the Cerritos Library, including the Multimedia Area on the first floor and materials plus installation in the 21st Century Area on the second floor.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
22203	79,500	215,000	—	—	—	—

LIBRARY DISPLAY ROOM IMPROVEMENTS

This project provides for architectural plan fees and construction costs for the remodeling of the Display Room in the Library for a display of historical phonographs from the Astor Collection.

Funding Source: Art in Public Places Trust Fund

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
22212	100,000	—	—	—	—	—

LIBRARY LIGHTING SYSTEM REPLACEMENT

This project provides for the replacement of the Cerritos Library's lighting system controls, including drawings, equipment, installation, programming and training.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
22204	65,000	—	—	—	—	—

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Government Buildings

PHONE SYSTEM REPLACEMENT

This project provides for the replacement of the City's telephone system, including equipment, telephones, licensing and cabling. The project will be phased over three years.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
20204	100,000	100,000	—	—	—	—

SECURITY EQUIPMENT REPLACEMENT FOR CITY FACILITIES

This project provides for the replacement of outdated security equipment at City facilities.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
18205	40,000	80,000	—	—	—	—

SENIOR CENTER DISPLAY ROOM IMPROVEMENTS

This project provides for architectural plan fees and construction costs for the remodeling of the Display Room in the Senior Center for a display of historical phonographs from the Astor Collection.

Funding Source: Art in Public Places Trust Fund

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
22205	—	—	—	—	—	—

SENIOR CENTER EXTERIOR IMPROVEMENTS

This project provides for exterior painting and refurbishment of the exterior trellises, gazebo, woodwork, and other architectural features at the Senior Center.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
12725	—	—	200,000	200,000	—	—

SENIOR CENTER FLOORING REPLACEMENT

This project provides for the replacement of the linoleum and carpet and installation of an audio loop system in the Cerritos Senior Center at Pat Nixon Park.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
23211	—	—	250,000	100,000	—	—

SENIOR CENTER OPERATIONAL IMPROVEMENTS

This project provides for operational improvements and emergency maintenance at the Senior Center, including roof repairs, World Hall woodwork, operational walls and catering kitchen appliances.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
12720	175,000	100,000	100,000	—	—	—

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Government Buildings

SENIOR CENTER ROOF REHABILITATION

This project provides for the replacement of the Senior Center roof.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
23212	—	—	600,000	—	—	—

SENIOR CENTER SURVEILLANCE CAMERA UPGRADE

This project provides for upgrades of external surveillance and security cameras at the Cerritos Senior Center. The project will be completed in two phases over the course of two years. This year's allocation provides for cameras to more current digital technology.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
21201	—	—	—	—	—	—

SENIOR CENTER WROUGHT IRON FENCING AND BUILDING REPAIRS & PAINTING

This project provides for repairs and re-painting of the wrought iron fencing and building features at the Senior Center.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
23213	—	—	250,000	—	—	—

SHERIFF'S STATION OPERATIONAL IMPROVEMENTS

This project provides for operational improvements and emergency maintenance to the Sheriff Station, including interior painting, carpet replacement, and locker replacement.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
23214	—	—	100,000	20,000	20,000	20,000

SHERIFF'S STATION PATIO DECK REFURBISHMENT

This project provides for the refurbishment of the Sheriff's Station patio deck.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
22207	100,000	—	—	—	—	—

SWIM/FITNESS CENTER REHABILITATION

This project provides for the replacement of the boiler, roof, and architectural components at the Swim/Fitness Center.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
20201	900,000	—	1,000,000	1,000,000	—	—

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Government Buildings

GOVERNMENT BUILDINGS

	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
Activity Total	12,262,163	2,995,000	9,355,000	5,570,000	120,000	15,020,000

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OTHER PROJECTS



Cerritos Sculpture Garden

CITYWIDE FACILITY NETWORK INFRASTRUCTURE

In connection with the arterial street rehabilitation project, this facility network infrastructure project will implement the opportunistic phased building of a secure fiber optic network through the installation of conduit, pull boxes, interconnects, and all associated infrastructure to connect City facilities in support of City operations, such as Water Department (SCADA), building automation, traffic signal management, surveillance cameras, internet based phone system, office networking, and all future Smart City initiatives.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
23701	—	—	300,000	300,000	300,000	300,000

PROPOSED MIXED-USE/RESIDENTIAL INFILL DEVELOPMENT

This project provides for various activities related to the future development of housing in the City of Cerritos, including affordable housing in accordance with State law. Such activities include, but are not limited to, the acquisition of land, conceptual design and project planning, specific plan development, economic analysis, environmental review, processing and reviewing entitlements, and construction and improvements. See Appendix E for more information.

Funding Source: Housing Asset Fund

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
21701	4,000,000	1,000,000	—	—	—	—

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Other Projects

PUBLIC SAFETY PUBLIC ART PROJECT

Design and installation of a public art project that will pay tribute to public safety services, located at the entrance area of the Cerritos Sheriff Station.

Funding Source: Art in Public Places Fund

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
22701	535,000	—	—	—	—	—

RESIDENTIAL PINE TREE REFORESTATION PROGRAM

This project provides for the removal of approximately 50 residential pine trees per fiscal year.

Funding Source: Municipal Improvement Fund (General Fund) and Measure "M" Funds for FY 2021-22, FY 2023-24 and forward. Street Fund Reimbursements from Metro STPL and CRRSAA-HIP funding for FY 2022-23

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
20702	350,000	380,800	350,000	350,000	350,000	350,000

SCULPTURE GARDEN IMPROVEMENTS

This project provides for the construction of improvements in the Cerritos Sculpture Garden including art pieces, lighting fixtures, landscaping and sprinkler improvements.

Funding Source: Art in Public Places Trust Fund

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
19125	20,000	20,000	12,000	—	—	—

SCULPTURE GARDEN SIGNAGE

This project provides for the installation of informational signage in the Cerritos Sculpture Garden.

Funding Source: Art in Public Places Trust Fund

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
20701	—	10,000	—	—	—	—

OTHER PROJECTS

	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
Activity Total	4,905,000	1,410,800	662,000	650,000	650,000	650,000

PARKS AND OPEN SPACE



Cerritos Iron-Wood Nine Golf Course

ATHLETIC COURT RESURFACING

This project provides for basketball court resurfacing improvements at Brookhaven Park, Friendship Park, Gridley Park, Satellite Park, Westgate Park, and Ecology Park. Additionally, the project provides for resurfacing of the pickleball court and Camp Liberty stage at Liberty Park.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
22101	35,000	—	—	—	—	—

ATHLETIC FIELD IMPROVEMENTS

This project provides for the replacement of the batting cage netting at the Sports Complex; the dugout shade cover, dugout and bullpen wood panel at Cerritos Park East; and the windscreen and dugout shade cover and dugout and bullpen wood panel at Gonsalves Park. Additionally, the project provides for the replacement of the softball field chain link fence at Heritage Park and the softball field backstop at Liberty Park.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
22102	187,000	—	—	—	—	—

BETTENCOURT PARK OPERATIONAL IMPROVEMENTS

This project provides for system modifications at Bettencourt Park, including drainage improvements, system efficiency upgrades, and equipment replacement.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
22104	50,000	—	40,000	—	—	—

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Parks and Open Space

CDBG-FUNDED PLAYGROUND RESURFACING IMPROVEMENTS

This project provides for playground resurfacing improvements funded by Community Development Block Grant funds. The allocation for FY 2021-22 is for Rosewood Park.

Funding Source: CDBG Fund

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
10074	187,000	—	—	—	—	—

CERRITOS PARK EAST BALL FIELD REFURBISHMENT (CONSTRUCTION) - PHASE I-B

This project provides for the refurbishment of Cerritos Park East Field #2's infield, including new dugouts, seating areas and shade structures.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
12801	—	—	850,000	—	—	—

CERRITOS PARK EAST BALL FIELD REFURBISHMENT (CONSTRUCTION) - PHASE II

This project provides for the refurbishment of Ball Fields #1 and #3 at Cerritos Park East.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
23104	—	—	—	900,000	—	—

CITY PARK LIGHTING UPGRADES

This project provides for lighting upgrades at City park facilities including the conversion of lights to LED.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
20105	25,000	—	25,000	25,000	—	—

CITYWIDE OUTDOOR RESTROOM REFURBISHMENT DESIGN

This project provides for the design and construction of the interior of the outdoor restroom buildings located at CPE, Joe Gonzales Park, Frontier Park, Westgate and Liberty Parks, and the Sports Complex.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
23105	—	—	250,000	1,200,000	—	—

CITYWIDE PLAYGROUND IMPROVEMENTS

This project provides for various repairs to playground equipment pieces.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
10073	12,500	25,000	25,000	25,000	25,000	25,000

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Parks and Open Space

CITYWIDE PLAYGROUND RESURFACING PROGRAM

This project provides for the maintenance and installation of playground color coat resurfacing at various City parks.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
23106	—	—	75,000	75,000	75,000	75,000

CITYWIDE PLAYGROUND ROLL COAT PROTECTION PROGRAM

This project provides for the maintenance and installation of a binder coat on playground surfacing at various City parks.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
20101	55,000	—	—	—	—	—

EL RANCHO VERDE PARK AND LIBERTY PARK FIT CORE

This project provides for the purchase of fit core equipment and installation at El Rancho Verde Park and Liberty Park in conjunction with the CDBG funded resurfacing at both locations.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
21101	95,540	—	—	—	—	—

FACILITY PARKING LOT REHABILITATION

This project provides for pavement rehabilitation of the Liberty Park West parking lot.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
10199	—	—	550,000	—	—	—

FRONTIER PARK FENCE REHABILITATION

This project provides for the rehabilitation of an existing wrought iron fence at Frontier Park, including the removal and replacement of deteriorated fence sections.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
22107	78,000	—	—	—	—	—

GOLF COURSE FENCE AND NETTING IMPROVEMENTS

This project provides for the replacement of chain link fencing around the Chipping Area and Driving Range Area at the Ironwood Nine Golf Course. Additionally, this project provides for the replacement of select poles, cables, and netting throughout the golf course.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
22103	330,000	—	—	—	—	—

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Parks and Open Space

GOLF COURSE FLAG POLE REPLACEMENT

This project provides for the replacement of a flag pole at the Cerritos Iron-Wood Nine Golf Course.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
23107	—	—	12,000	—	—	—

GOLF COURSE MAINTENANCE AREA ACCESS REHABILITATION

This project provides for the installation of pavement along the Golf Course service road and maintenance area.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
23108	—	—	200,000	—	—	—

GOLF COURSE REFURBISHMENT

Improvements at Iron-Wood Nine Golf Course may include the refurbishment of the greens, fairways and tees.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
23109	—	—	60,000	60,000	—	—

GOLF COURSE TEE BOX RENOVATION

This project provides for laser grading, expanding, renovating soil and irrigation systems, and installing large-roll sod at all nine tee boxes at the Ironwood Nine Golf Course.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
23110	—	—	10,000	10,000	10,000	10,000

HERITAGE PARK ISLAND AND LAKE IMPROVEMENTS (EROSION MITIGATION)

This project will mitigate erosion on the island by upgrading pathways with an aggregate material, and adding boulders and retaining concrete at the runoff points.

Funding Source: Municipal Reimbursement (to be completed upon confirmation of grant, Measure "A")

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
23101	—	250,000	—	—	—	—

HERITAGE PARK LAKE CLEANING

This project provides for the draining and cleaning of the lake at Heritage Park, including servicing of the biofiltration system.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
23111	—	—	170,000	6,000	6,000	6,000

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Parks and Open Space

HERITAGE PARK METAL HANDRAIL REFURBISHMENT

This project provides for the refurbishment of the metal handrails on the Heritage Park island.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
20113	—	—	35,000	—	—	—

HERITAGE PARK PLAY ISLAND PLAYGROUND EQUIPMENT INSTALLATION

This project provides for the installation of replacement playground equipment in the play houses on the Heritage Park island.

Funding Source: Municipal Reimbursement (to be completed upon confirmation of grant, Measure "A")

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
23112	—	—	—	250,000	—	—

HERITAGE PARK PLAY ISLAND PLAYGROUND EQUIPMENT REPLACEMENT

This project provides for the design and acquisition of materials for the replacement of the playground equipment in the play houses on the Heritage Park island.

Funding Source: Municipal Reimbursement (to be completed upon confirmation of grant, Measure "A")

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
23102	—	100,000	200,000	—	—	—

HERITAGE PARK SHELTER #4 REPLACEMENT

This project provides for the replacement and installation of picnic shelter #4 at Heritage Park.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
23113	—	—	75,000	—	—	—

JIM EDWARDS PARK MONUMENT SIGNS

This project provides for the replacement of the existing signs with new concrete monuments signs at Jim Edwards Park, which was formerly Jacob Park.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
22108	31,158	—	—	—	—	—

LIBERTY PARK PLAZA LIGHT REPLACEMENT

This project provides for the replacement of the subterranean lights at the Liberty Park Plaza.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
23114	—	—	100,000	100,000	100,000	—

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Parks and Open Space

LIBERTY PARK RACQUETBALL COURT REHABILITATION

This project provides for exterior repairs, repainting, and the replacement of the roof and wood flooring for three of the racquetball courts at Liberty Park.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
23115	—	—	500,000	—	—	—

LIBERTY PARK SOUTH PICNIC SHELTER INSTALLATION

This project provides for the installation of the Liberty Park south shelter.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
23116	—	—	150,000	—	—	—

LIBERTY PARK SOUTH PICNIC SHELTER REPLACEMENT

This project provides for the replacement of the Liberty Park south picnic shelter and tables (materials only).

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
10804	—	—	80,000	—	—	—

LIBERTY PARK TRACK REFURBISHMENT

This project provides for the refurbishment of the Liberty Park community walking track, including the removal of tree roots and resurfacing of the entire track.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
23117	—	—	175,000	—	—	—

NEIGHBORHOOD PARK PICNIC SHELTER INSTALLATION

This project provides for the installation of picnic shelters at Friendship, Loma, and Heritage Parks.

Funding Source: Municipal Reimbursement (to be completed upon confirmation of grant, "Prop 68 - Per Capita Program")

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
20104	204,500	—	—	—	—	—

PAUL REVERE STATUE FENCE REPLACEMENT

This project provides for the replacement of the wrought iron fence around the perimeter of the Paul Revere statue at Heritage Park.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
22110	25,000	—	—	—	—	—

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Parks and Open Space

REPLACEMENT OF PARK AMENITIES

This project provides for the replacement of picnic tables, water fountains, trash cans, BBQs, etc. at City parks.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
20114	7,500	40,000	25,000	25,000	25,000	25,000

ROSEWOOD PARK PLAYGROUND IMPROVEMENTS

This projects provides for the replacement and installation of playground equipment and site improvements at Rosewood Park.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
22105	156,000	—	—	—	—	—

SKATE PARK REFURBISHMENT

This project provides for the refurbishment of the Cerritos Skate Park, including the replacement of the perimeter wrought iron fence, shade structure near the main entrance, and refurbishment of the poured-in-place rubberized surface.

Funding Source: Municipal Reimbursement (to be completed upon confirmation of grant, Measure "A")

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
23103	—	75,000	—	—	—	—

SPORTS COMPLEX FENCING AND NETTING REFURBISHMENT

This project provides for the refurbishment of the perimeter fence at the Cerritos Sports Complex. The netting refurbishment was completed in FY 2019-2020.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
20106	—	—	100,000	—	—	—

SPORTS COMPLEX LASER GRADE AND SOD INSTALLATION

This project provides for the importing of soil and grading of sports fields 5 and 6 at the Sports Complex.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
23118	—	—	404,700	10,000	10,000	10,000

SPORTS COMPLEX SNACK BAR TRELLIS INSTALLATION

This project provides for the installation of the Sports Complex snack bar trellis.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
23120	—	—	200,000	—	—	—

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Parks and Open Space

SPORTS COMPLEX SNACK BAR TRELLIS REPLACEMENT

This project provides for the replacement of the Sports Complex snack bar trellis (materials only).

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
23119	—	—	100,000	—	—	—

TENNIS COURT WIND SCREEN IMPROVEMENTS

This project provides for the replacement of tennis court wind screens at Liberty Park, Cerritos Park East, and Westgate Park.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
22106	30,000	—	—	—	—	—

PARKS AND OPEN SPACE

	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
Activity Total	1,509,198	490,000	4,411,700	2,686,000	251,000	151,000

SEWER IMPROVEMENTS



Carmenita Sewer Lift Station

REHABILITATION/REPLACEMENT OF DEWATERING STATIONS

This project provides for the rehabilitation or replacement of the City's existing dewatering stations.

Funding Source: Measure "W"

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
19602	50,000	50,000	50,000	50,000	50,000	50,000

REHABILITATION/REPLACEMENT OF SEWER LIFT STATIONS

This project provides for the rehabilitation or replacement of the City's existing sewer lift stations.

Funding Source: Sewer Fund

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
18001	50,000	—	50,000	50,000	50,000	50,000

SEWER MAIN REPLACEMENT/UPGRADES

This project provides for the upgrade of the City's existing sewer mains at a total estimated project cost of \$8.4 million. The project will be completed through annual allocations over the course of seven years.

Funding Source: Sewer Fund

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
23602	—	—	1,200,000	1,200,000	1,200,000	1,200,000

SEWER MASTER PLAN DEVELOPMENT

This project provides for the development of a Sewer Master Plan encompassing the City's sewer system.

Funding Source: Sewer Fund

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
23603	—	—	250,000	—	—	—

SHOEMAKER AVENUE SEWER MAIN REPAIR

This project provides for the repair of the sag in the sewer main located on Shoemaker Avenue, north of 183rd Street.

Funding Source: Sewer Fund

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
23604	—	—	500,000	—	—	—

SOUTH STREET SEWER REPAIRS

This project provides for the replacement of sections of the South Street sewer and lining the entire length of the sewer.

Funding Source: Sewer Fund

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
23605	—	—	250,000	—	—	—

TOWNE CENTER DRIVE SEWER LINE REPAIR

This project provides for the repair of the City sewer main on Towne Center Drive.

Funding Source: Sewer Fund

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
23601	—	—	50,000	—	—	—

SEWER IMPROVEMENTS

	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
Activity Total	100,000	50,000	2,350,000	1,300,000	1,300,000	1,300,000

STREETS AND HIGHWAYS



Bloomfield Avenue Street Improvements

166TH STREET REHABILITATION - NORWALK BOULEVARD TO BLOOMFIELD AVENUE

This project provides for pavement rehabilitation of 166th Street between Norwalk Boulevard and Bloomfield Avenue.

Funding Source: Street Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
23302	—	—	—	—	—	—

ARTERIAL LANDSCAPING AT VARIOUS LOCATIONS

This project provides for the addition of landscaping on arterial streets at various locations.

Funding Source: Street Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
13746	—	—	300,000	300,000	300,000	300,000

ARTERIAL STREET REHABILITATION

This item constitutes an ongoing program to improve arterial streets in the City. Rehabilitation will be prioritized by pavement condition index, established by the City's pavement management system.

Funding Source: Street Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
23303	—	—	2,700,000	3,000,000	3,000,000	3,000,000

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Streets and Highways

ARTERIAL STREET SLURRY SEAL

This project will facilitate the application of slurry seal to maintain arterial streets City-wide.

Funding Source: Street Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
14077	45,000	—	—	—	—	—

ARTESIA BOULEVARD REHABILITATION - WEST OF STUDEBAKER ROAD

This project provides for pavement rehabilitation for Artesia Boulevard, west of Studebaker Road.

Funding Source: Street Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
23304	—	—	850,000	—	—	—

BENTLEY PLACE AND CARMENITA VILLAGE ALLEY REHABILITATION

This project provides for the repaving of Bentley Place and the public alley ways within the Carmenita Village condominium complex.

Funding Source: Street Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
23305	—	—	500,000	—	—	—

BERWYN ROAD RECONSTRUCTION

This project provides for pavement rehabilitation for Berwyn Road, north of Arbor Place.

Funding Source: Street Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
13105	—	—	200,000	—	—	—

BLOOMFIELD AVENUE LANDSCAPE RENOVATION

This project provides for the renovation of the arterial planting area along the west side of Bloomfield Avenue between Cerritos High School and South Street as well as the arterial planting area along the east side of Bloomfield Avenue between the 91 Freeway and 166th Street.

Funding Source: Street Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
23306	—	—	25,000	250,000	—	—

BLOOMFIELD AVENUE REHABILITATION - 166TH STREET TO ALONDRA BOULEVARD

This project provides for pavement rehabilitation of Bloomfield Avenue between 166th Street and Alondra Boulevard.

Funding Source: Street Improvement Fund (General Fund) and Measure "M"

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
22301	635,000	—	—	—	—	—

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Streets and Highways

CARMENITA ROAD REHABILITATION

Resurface asphalt on Carmenita Road from 183rd Street to South Street. The Project will include the replacement of deficient sidewalks, curbs, gutters and disabled accessible ramps, replacement of traffic loops adjustment of manholes and water valves to grade, and thermoplastic striping.

Funding Source: Street Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
18301	—	100,000	—	—	—	—

CDBG-FUNDED ADA CURB RAMPS

This project provides for installation of ADA curb ramps in the area located south of College Place, west of Studebaker Road, north of the Artesia Freeway (State Route 91), and east of the San Gabriel River Freeway (Interstate 605).

Funding Source: CDBG Fund

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
20303	35,790	295,000	—	—	—	—

CLARKDALE AVENUE REHABILITATION - ARTESIA BOULEVARD TO NORTHERLY CITY LIMITS

This project provides for the rehabilitation of Clarkdale Avenue between Artesia Boulevard and the northerly city limits.

Funding Source: Street Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
23307	—	—	200,000	—	—	—

DEL AMO BOULEVARD BRIDGE REPLACEMENT (DESIGN AND ENVIRONMENTAL CLEARANCE SERVICES)

This project provides for design and environmental clearance studies for the widening of the Del Amo Boulevard bridge at Coyote Creek and modifications to the traffic signal synchronization between the bridge and the I-605 Freeway. Cerritos is the lead agency with Lakewood, La Palma and Cypress also participating under the Highway Bridge Replacement Program.

Funding Source: Street Improvement Fund (Multi-Agency Reimbursements: Cerritos and Lakewood to obtain \$2.4 million from LA County Measure M funds, La Palma and Cypress have obtained the balance of \$1.3 million from OCTA Measure M funds)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
13715	968,000	1,165,480	1,165,480	—	—	—

DEL AMO BOULEVARD REHABILITATION - BLOOMFIELD AVENUE TO STUDEBAKER ROAD

This project provides for pavement rehabilitation of Del Amo Boulevard from Bloomfield Avenue to Studebaker Road, broken up into three phases over three years. The first two phases have been completed. The third phase consists of the City of Cerritos' portion of Del Amo Boulevard between Pioneer Boulevard and Studebaker Road. The project also includes tree removal and replacement, and sidewalk, curb and gutter work.

Funding Source: Street Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
14713	—	—	600,000	—	—	—

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Streets and Highways

DUMONT AVENUE REHABILITATION

This project provides for the reconstruction of Dumont Avenue between Artesia Boulevard and 183rd Street. This project also includes the rehabilitation of the public alleyway at the northerly end of Dumont.

Funding Source: Measure "M"

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
23301	—	550,000	—	—	—	—

MARQUARDT AVENUE BRIDGE OVER COYOTE CREEK

This item provides for the design of the widening and improvements to the Marquardt Avenue bridge over Coyote Creek. This project qualifies for funding under the Caltrans Highway Bridge Replacement and Rehabilitation (HBRR) program. The City of La Palma is the lead agency for this project.

Funding Source: Street Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
13052	—	—	600,000	—	—	—

MARQUARDT AVENUE CENTER MEDIAN CONSTRUCTION

This project provides for the construction of center medians on Marquardt Avenue between Artesia and Alondra Boulevards.

Funding Source: Street Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
23308	—	—	150,000	1,850,000	—	—

MARQUARDT AVENUE IMPROVEMENTS

This proposed project provides for the reconstruction of Marquardt Avenue between Artesia and Alondra Boulevards. The work proposed includes asphalt pavement overlay of the segment from Artesia Boulevard to the northern City limit.

Funding Source: Street Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
13012	—	—	1,300,000	—	—	—

METRO INTERSECTION (HOT SPOTS) PROJECT

This project provides for the construction of additional left-turn lanes at the intersections of South Street and Carmenita Road and Artesia Boulevard and Bloomfield Avenue.

Funding Source: Street Improvement Fund (Metro Reimbursement)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
19301	500,000	1,500,000	—	—	—	—

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Streets and Highways

PROGRAM/PARKWAY PLANTER BLOCK WALL IMPROVEMENTS

This item is an ongoing program for improvements to damaged block walls adjacent to arterial parkway planters and to provide funding to assist property owners with the reconstruction or replacement of their arterial block walls through the replacement loan program.

Funding Source: Street Improvement Fund (funded by commercial solid waste franchise fees)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
14099	48,000	78,000	78,000	78,000	78,000	78,000

RESIDENTIAL STREET REHABILITATION

This item constitutes an ongoing program to improve residential streets in the City. Priorities will be established by the City's pavement management system. Rehabilitation options include pavement overlay or slurry seal applications. The allocation for FY 2020-21 was carried forward to FY 2021-22 due to the COVID-19 crisis.

Funding Source: RMRA Fund and Measure "M"

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
14088	1,600,000	1,200,000	1,000,000	1,000,000	1,000,000	1,000,000

SIDEWALK CURB AND GUTTER REHABILITATION

This project will provide funding to do systematic hardscape improvements as identified.

Funding Source: FY 2021-22 Measure "M" and Street Improvement Fund (General Fund); FY 2022-23 Street Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
13054	500,000	—	1,500,000	1,000,000	1,000,000	1,000,000

STUDEBAKER ROAD REHABILITATION

This project provides for the rehabilitation of Studebaker Road, between South Street and 195th Street.

Funding Source: Street Improvement Fund (General Fund) and Measure "M"

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
14711	—	—	800,000	—	—	—

WHEELCHAIR ACCESSIBLE RAMPS

Wheelchair accessible ramps will be installed at various locations Citywide.

Funding Source: SB821 Fund

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
13086	25,000	25,000	25,000	25,000	25,000	25,000

STREETS AND HIGHWAYS

	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
Activity Total	4,356,790	4,913,480	11,993,480	7,503,000	5,403,000	5,403,000

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TRAFFIC SIGNALS



Traffic Signal at Bloomfield Avenue and 166th Street

ILLUMINATED PEDESTRIAN CROSSING UPGRADES

This project will provide funding to replace existing in-pavement flashing LED equipment with overhead rapid flashing beacons at pedestrian crosswalks throughout the City.

Funding Source: Street Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
19402	120,000	—	80,000	80,000	40,000	40,000

TOWNE CENTER TRAFFIC SIGNAL SAFETY LIGHT CONVERSION TO LED AND INTERSECTION STRIPING ENHANCEMENT

This project provides for the conversion of City-owned traffic signal safety lights to LED technology within the City's Towne Center and thermoplastic striping.

Funding Source: Street Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
22401	50,000	—	150,000	—	—	—

TRAFFIC SIGNAL AT EDWARDS ROAD AND ARTESIA BOULEVARD

This project will provide funding for the installation of a traffic signal at Edwards Road and Artesia Boulevard.

Funding Source: Street Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
23401	—	—	500,000	—	—	—

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Traffic Signals

TRAFFIC SIGNAL SAFETY LIGHT UPGRADES CITY WIDE

This project provides for upgrading the City-owned safety lights at each signal location to LED technology.

Funding Source: Street Improvement Fund (General Fund)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
19401	10,000	—	30,000	20,000	20,000	—

TRAFFIC SIGNALS

	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
Activity Total	180,000	—	760,000	100,000	60,000	40,000

WATER IMPROVEMENTS



Water Storage with Solar Panels, City of Cerritos Corporate Yard

24-INCH RECLAIMED WATER MAIN REPLACEMENT ALONG THE SAN GABRIEL RIVERBED

This project provides for the replacement of the 24-inch reclaimed water main along the eastside of the San Gabriel Riverbed. Due to the corrosion and deterioration of the existing 24-inch water main, there is an immediate need to replace a minimum of a 500-foot section of the existing water main located underneath the 91 Freeway overpass.

Funding Source: Reclaimed Water Fund

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
22502	450,000	—	—	—	—	—

BETTENCOURT RECLAIMED WATER LINE REPAIR AND TERMINATION

This project provides for the replacement of the reclaimed water line along Coyote Creek from Rainbow Park to Bettencourt Park.

Funding Source: Reclaimed Water Fund

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
17028	—	25,000	—	—	—	—

C-1 WELL WATER TREATMENT DESIGN AND CONSTRUCTION

This project provides for the design and construction of a water treatment system to treat chemicals from groundwater extracted and produced at the C-1 Well site.

Funding Source: Water Fund

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
23501	—	—	300,000	2,700,000	—	—

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Water Improvements

C-2 BOOSTER PUMP STATION BACK UP GENERATOR SYSTEM

This project provides for the replacement of the existing portable backup generator at the C-2 Booster Pump Station building, which serves as a primary backup for the Supervisory Control and Data Acquisition (SCADA) system.

Funding Source: Water Fund

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
22503	45,000	—	—	—	—	—

C-2 EAST AND WEST RESERVOIRS - PERIMETER ROOF HANDRAIL SYSTEM

This project provides for the furnishing and installation of a two-rail aluminum handrail around the perimeter of the roofs and tanks at the C-2 East and West Reservoirs.

Funding Source: Water Fund

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
20502	—	—	300,000	—	—	—

C-2 WELL SITE CHLORINE ROOM MODIFICATIONS

This project provides for the modification of the C-2 Well site's current water treatment process from chlorine gas to sodium hypochlorite.

Funding Source: Water Fund

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
19504	—	—	175,000	—	—	—

C-4 WELL SITE CHLORINE ROOM MODIFICATIONS

This project provides for the modification of the C-4 Well site's current water treatment process from chlorine gas to sodium hypochlorite.

Funding Source: Water Fund

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
23502	—	—	175,000	—	—	—

C-5 WATER WELL

This project provides for the construction of a pump house and all associated water lines and will bring the C-5 water well into production. The addition of the water well will help reduce the need for imported MWD water.

Funding Source: Water Fund (project funded by WRD settlement, deferred revenue)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
17197	406,000	2,000,000	2,000,000	—	—	—

CITY RESERVOIR REFURBISHMENT

This project provides for the refurbishment of all City reservoirs. One reservoir will be refurbished per year.

Funding Source: Water Fund

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
23503	—	—	250,000	250,000	500,000	—

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Water Improvements

CITY RESERVOIRS

This project will provide structural upgrades to the City's three reservoirs. (Design costs only)

Funding Source: Water Fund

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
17001	50,000	—	100,000	—	—	—

ELECTRICAL PANEL AND DRIVE REPLACEMENT

This project provides for the replacement of four electrical panels and drivers at the Los Coyotes Reclaimed Water Treatment Plant. One panel and drive will be completed in each of the next four years.

Funding Source: Reclaimed Water Fund

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
19506	130,000	—	—	—	—	—

GROUNDWATER REMEDIATION - CIVIC CENTER

This project provides for the replacement of the tiles in the Civic Center parking structure stairwells and diversion of groundwater extracted from the Civic Center parking structure to the sanitary sewer system.

Funding Source: Measure "W" (Local Return)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
17199	925,000	150,000	500,000	—	—	—

MISCELLANEOUS RECLAIMED WATER CONVERSIONS

This item provides for the conversion of potable water services to reclaimed water services throughout the City.

Funding Source: Reclaimed Water Fund

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
17709	25,000	25,000	25,000	25,000	25,000	25,000

NPDES IMPLEMENTATION PROGRAM

This item provides for programs necessary for implementation of the National Pollutant Discharge Elimination System (NPDES) Municipal Storm Water Permit.

Funding Source: Measure "W" (Local Return)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
17007	150,000	115,000	115,000	115,000	115,000	115,000

POTABLE WATER MASTER PLAN DEVELOPMENT

This project provides for the development of a Potable Water Master Plan encompassing the City's water sources, storage, treatment and delivery systems for potable water.

Funding Source: Water Fund

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
23504	—	—	200,000	—	—	—

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Water Improvements

RECLAIMED WATER MAIN VIDEO INSPECTION SURVEY

This project provides for video inspection and surveying of all reclaimed water mains to locate deteriorating sections of the City's reclaimed water system.

Funding Source: Reclaimed Water Fund

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
22501	—	—	—	—	—	—

RECLAIMED WATER MASTER PLAN DEVELOPMENT

This project provides for the development of a Reclaimed Water Master Plan encompassing the City's water sources, storage, treatment and delivery systems for reclaimed water to include video inspection and surveying of all reclaimed water lines to locate deteriorating sections of the City's reclaimed water system.

Funding Source: Reclaimed Water Fund

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
23505	—	150,000	—	—	—	—

REGIONAL STORMWATER CAPTURE FACILITY

This project provides for the design and construction of a regional stormwater capture facility, which will provide for the refurbishment of the Sports Complex; including renovation of six sports fields and the replacement of the irrigation systems.

Funding Source: Measure "W," Regional (to be completed upon confirmation of funding)

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
22505	—	2,208,000	—	—	—	—

SCADA SYSTEM UPGRADE

This project provides for the update and maintenance of the Water Division's Supervisory Control and Data Acquisition (SCADA) system.

Funding Source: Water Fund

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
17107	350,000	—	—	—	—	—

STRUCTURAL RETROFIT OF VAULT

This project will provide for the structural retrofit of an existing underground vault located on South Street. The vault was built in 1965 and it protects an 8-inch pressure relief valve.

Funding Source: Water Fund

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
22504	65,000	—	—	—	—	—

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Water Improvements

VALVE REPLACEMENT PROJECT

This is an ongoing project to replace mainline butterfly valves in the City's water system.

Funding Source: Water Fund

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
17100	50,000	150,000	100,000	100,000	—	—

WATER MAIN AND APPURTENANCES REPLACEMENT

This project provides for the annual replacement of approximately one mile of water mains and related appurtenances. The project will be completed through annual allocations over the course of seven years.

Funding Source: Water Fund

Project Number	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
23506	—	—	1,500,000	1,500,000	1,500,000	1,500,000

WATER IMPROVEMENTS

	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
Activity Total	2,646,000	4,823,000	5,740,000	4,690,000	2,140,000	1,640,000

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SUCCESSOR AGENCY

TO THE

CERRITOS REDEVELOPMENT AGENCY

Successor Agency to the Cerritos Redevelopment Agency

Financial Program: 2022-2023

**Summary and Statements of
Fund Balances and Reserves**

-- ESTIMATED --
SUMMARY OF SUCCESSOR AGENCY FUNDS AND ESTIMATED BALANCES
FISCAL YEAR 2022-2023

SUCCESSOR AGENCY	Beginning Balance	Revenues	Expenditures	Surplus/ (Shortfall)	Fund Transfer	Ending Balance	Loan/ (Receivable)	Estimated Balance
943 Redev. Property Tax Trust Funds	—	15,951,584	(15,951,584)	—	—	—	—	—
945 Fiscal Agent Bond Reserve Fund	15,188,244	210,000	—	210,000	—	15,398,244	—	15,398,244
TOTAL SUCCESSOR AGENCY	15,188,244	16,161,584	(15,951,584)	210,000	—	15,398,244	—	15,398,244

Summary of fund and estimated balances does not include possible internal revisions to overhead calculations.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: REDEVELOPMENT PROPERTY TAX TRUST FUNDS (RPTTF)
LOS CERRITOS / LOS COYOTES / HOUSING

CODE: 943

TYPE: SUCCESSOR AGENCY FUNDS

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROJECTED
BEGINNING BALANCE (July 1)	—	—	—	—	—
REVENUES	19,798,592	19,638,473	15,820,454	15,820,454	15,951,584
TOTAL FUNDS AVAILABLE	19,798,592	19,638,473	15,820,454	15,820,454	15,951,584
EXPENSES					
Operating Expenditures:					
Bond Principal	12,780,000	13,460,000	9,785,000	9,785,000	10,275,000
Bond Interest	3,237,291	2,565,877	1,986,362	1,986,362	1,482,476
Bond- Market Value Fluctuation	—	—	—	—	—
SERAF Loan Repayment	—	—	—	—	—
CITY Loan Repayment	3,736,301	3,567,596	4,004,092	4,004,092	4,149,108
Note Payable	—	—	—	—	—
Bond Processing Fees	10,000	10,000	10,000	10,000	10,000
Capital Program Expense- Cerritos Museum	—	—	—	—	—
Administrative Costs	35,000	35,000	35,000	35,000	35,000
Unfunded Pension Liability	—	—	—	—	—
Unfunded OPEB Obligation	—	—	—	—	—
TOTAL EXPENSES	19,798,592	19,638,473	15,820,454	15,820,454	15,951,584
TRANSFERS					
Other Sources (Uses) of Funds					
Payment to County	—	—	—	—	—
Loan from City	—	—	—	—	—
Long Range Property Mgt Plan from City	—	—	—	—	—
Transfer from Fiscal Agent Funds	—	—	—	—	—
TOTAL TRANSFERS	—	—	—	—	—
ENDING BALANCE (June 30)	—	—	—	—	—
LOAN OWED TO THE CITY	56,950,154	54,153,424	50,760,034	50,760,034	47,055,664

STATEMENT OF FUND BALANCES AND RESERVES

FUND: BOND RESERVE
LOS CERRITOS / LOS COYOTES

CODE: 945

TYPE: SUCCESSOR AGENCY FUNDS

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROJECTED
BEGINNING BALANCE (July 1)	17,529,945	17,697,184	17,897,184	14,978,244	15,188,244
REVENUES	387,001	198,562	210,000	210,000	210,000
TOTAL FUNDS AVAILABLE	17,916,946	17,895,746	18,107,184	15,188,244	15,398,244
TRANSFERS					
Other Financing Sources (Uses) of Funds:					
Transfer In	(219,762)	(2,917,502)	—	—	—
Transfer to Redevelopment Obligation					
Property Tax Trust Fund	—	—	—	—	—
TOTAL TRANSFERS	(219,762)	(2,917,502)	—	—	—
ENDING BALANCE (June 30)	17,697,184	14,978,244	18,107,184	15,188,244	15,398,244

Successor Agency began February 1, 2012; balance represents reserve requirements with the Fiscal Agent.

Successor Agency to the Cerritos Redevelopment Agency

Financial Program: 2022-2023

Revenues

REVENUES

SUCCESSOR AGENCY FUNDS

		2019-2020	2020-2021	2021-2022	2021-2022	2022-2023
		ACTUAL	ACTUAL	BUDGET	ESTIMATED	FORECAST
943 SUCCESSOR AGENCY						
40241 (000)	Property Tax Allocations	19,642,053	19,594,595	15,760,450	15,795,454	15,926,584
41350 (000)	Interest Income	156,539	43,878	60,000	25,000	25,000
TOTAL 943 SUCCESSOR AGENCY		19,798,592	19,638,473	15,820,450	15,820,454	15,951,584
		2019-2020	2020-2021	2021-2022	2021-2022	2022-2023
		ACTUAL	ACTUAL	BUDGET	ESTIMATED	FORECAST
945 SUCCESSOR AGENCY/BOND RESERVE						
41350 (000)	Interest Income	387,001	198,562	210,000	210,000	210,000
TOTAL 945 BOND RESERVE FUND		387,001	198,562	210,000	210,000	210,000
<hr/>						
TOTAL SUCCESSOR AGENCY		20,185,593	19,837,035	16,030,450	16,030,454	16,161,584

Successor Agency to the Cerritos Redevelopment Agency

Financial Program: 2022-2023

Administrative Operating Budget

SUCCESSOR AGENCY ACTIVITY OVERVIEW

DEPARTMENT: Successor Agency
ACTIVITY: Administrative
CODE: Funds 943 / 945

OVERVIEW COMMENTARY

Pursuant to AB 1X 26, as upheld by the California Supreme Court in December 2011, the Cerritos Redevelopment Agency was dissolved on February 1, 2012. Accordingly, the Successor Agency to the Cerritos Redevelopment Agency (Successor Agency) was established in compliance with AB 1X 26.

A Successor Agency is required to make payments and fulfill enforceable obligations of the former Redevelopment Agency. The budgets of the Successor Agency reflect anticipated and actual payments that have been included on the applicable Recognized Obligation Payment Schedule (ROPS) documents. The California Department of Finance approved, in 2018, the Last and Final Recognized Obligation Payment Schedule which allows the Successor Agency to receive and expend the RPTFF distributions up to the maximum approved amount. This enables the Successor Agency to pay off all of the approved enforceable obligations.

ACTIVITY SUMMARY

CLASSIFICATION	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ESTIMATED	2022-2023 PROPOSED	2022-2023 APPROVED
Personnel Expense	—	—	—	—	—	—
Operations and Maintenance	19,798,592	19,638,473	15,820,454	15,820,454	15,951,584	—
Capital Outlay	—	—	—	—	—	—
TOTAL BUDGET	19,798,592	19,638,473	15,820,454	15,820,454	15,951,584	—

SUCCESSOR ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Successor Agency
ACTIVITY: Administrative
CODE: Funds 943 / 945

ACTIVITY OBJECTIVES

The Successor Agency budget has been established in accordance with the provisions of AB 1X 26, and the resulting dissolution of the Cerritos Redevelopment Agency on February 1, 2012.

The budget reflects amounts that have been included on the applicable Recognized Obligation Payment Schedule (ROPS) document.

SUCCESSOR ACTIVITY DETAIL

SUCCESSOR ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Successor Agency

ACTIVITY: Administrative

CODE: Funds 943 / 945

	2019-2020	2020-2021	2021-2022	2021-2022	2022-2023	2022-2023
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED
OPERATIONS AND MAINTENANCE						
Bond Payments / City Loan	19,753,592	19,593,473	15,775,454	15,775,454	15,906,584	—
Administrative Expense / Trustee Fees	45,000	45,000	45,000	45,000	45,000	—
TOTAL OPERATIONS AND MAINTENANCE	19,798,592	19,638,473	15,820,454	15,820,454	15,951,584	—
ACTIVITY TOTAL	19,798,592	19,638,473	15,820,454	15,820,454	15,951,584	—

SUCCESSOR ACTIVITY DETAIL
SUCCESSOR AGENCY ACTIVITY DETAIL
BOND INTEREST, REDEMPTION AND LOANS

DEPARTMENT: Successor Agency
ACTIVITY: Administrative
CODE: Funds 943 / 945

Los Cerritos Bond Issue

		2019-2020	2020-2021	2021-2022	2021-2022	2022-2023
		ACTUAL	ACTUAL	BUDGET	ESTIMATED	FORECAST
2002 Series A						
23114	Principal	3,390,000	3,560,000	—	—	—
80130	Interest	259,450	87,900	—	—	—
TOTAL 2002 SERIES A		3,649,450	3,647,900	—	—	—
2002 Series B						
23116	Principal	550,000	580,000	—	—	—
80130	Interest	44,460	15,100	—	—	—
TOTAL 2002 SERIES B		594,460	595,100	—	—	—
ACTIVITY TOTAL		4,243,910	4,243,000	—	—	—

SUCCESSOR ACTIVITY DETAIL
SUCCESSOR AGENCY ACTIVITY DETAIL
BOND INTEREST, REDEMPTION AND LOANS

DEPARTMENT: Successor Agency
ACTIVITY: Administrative
CODE: Funds 943 / 945

Los Coyotes Bond Issue

		2019-2020	2020-2021	2021-2022	2021-2022	2022-2023
		ACTUAL	ACTUAL	BUDGET	ESTIMATED	FORECAST
1993 Series A						
23121	Principal	—	—	—	—	465,000
80130	Interest	520,000	520,000	520,000	520,000	504,888
TOTAL 1993 SERIES A		520,000	520,000	520,000	520,000	969,888
1993 Series B						
23122	Principal	1,250,000	—	—	—	—
80130	Interest	48,750	—	—	—	—
TOTAL 1993 SERIES B		1,298,750	—	—	—	—
2002 Series A						
23125	Principal	6,605,000	8,285,000	8,695,000	8,695,000	8,660,000
80130	Interest	2,039,770	1,670,566	1,249,261	1,249,261	818,728
TOTAL 2002 SERIES A		8,644,770	9,955,566	9,944,261	9,944,261	9,478,728
2002 Series B						
23142	Principal	985,000	1,035,000	1,090,000	1,090,000	1,150,000
80130	Interest	324,870	272,350	217,100	217,100	158,860
TOTAL 2002 SERIES B		1,309,870	1,307,350	1,307,100	1,307,100	1,308,860
ACTIVITY TOTAL		11,773,390	11,782,916	11,771,361	11,771,361	11,757,476

SUCCESSOR ACTIVITY DETAIL
SUCCESSOR AGENCY ACTIVITY DETAIL
BOND INTEREST, REDEMPTION AND LOANS

DEPARTMENT: Successor Agency
ACTIVITY: Administrative
CODE: Funds 943 / 945

Loan from City of Cerritos

		2019-2020	2020-2021	2021-2022	2021-2022	2022-2023
		ACTUAL	ACTUAL	BUDGET	ESTIMATED	FORECAST
Los Cerritos/Los Coyotes (b)						
80130	Interest	0	0	0	0	0
	Principal	3,736,300	3,567,596	4,004,092	4,004,092	4,149,108
TOTAL LOS CERRITOS/LOS COYOTES		3,736,300	3,567,596	4,004,092	4,004,092	4,149,108
ACTIVITY TOTAL		3,736,300	3,567,596	4,004,092	4,004,092	4,149,108

Loan from Low Mod Fund (c)

		2019-2020	2020-2021	2021-2022	2021-2022	2022-2023
		ACTUAL	ACTUAL	BUDGET	ESTIMATED	FORECAST
Los Cerritos/Los Coyotes						
20146	Principal	0	0	0	0	0
TOTAL LOS CERRITOS/LOS COYOTES		0	0	0	0	0
ACTIVITY TOTAL		0	0	0	0	0

	2019-2020	2020-2021	2021-2022	2021-2022	2022-2023
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	FORECAST
GRAND TOTAL (BIR, Loans & Pass Through)	19,753,592	19,593,473	15,775,454	15,775,454	15,906,584

- (a) Loan payments will be made pursuant to a settlement agreement reached between the Successor Agency to the Cerritos Redevelopment Agency and the California State Department of Finance in resolution of outstanding litigation relating to enforceable obligations associated with the former Cerritos Redevelopment Agency.
- (b) The loans from the Low and Moderate Income Housing Fund for Los Cerritos and Los Coyotes were merged in Fiscal Year 2015-2016.

Appendix A

**Resolutions No. (To Be Determined)
BUDGET RESOLUTION**

Combined Financial Program: 2022-2023

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Reserved for Resolutions as Adopted by the Cerritos City Council)*

Appendix A1

**Resolutions No. (To Be Determined)
INVESTMENT POLICY**

Combined Financial Program: 2022-2023

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Reserved for Resolutions as Adopted by the Cerritos City Council)*

Appendix B

**Resolution No. (To Be Determined)
APPROPRIATIONS LIMIT**

Annual Appropriation Limit: 2022-2023

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Reserved for Resolutions as Adopted by the Cerritos City Council)*

Appendix C
Expense Accounts Definitions

EXPENSE ACCOUNT DEFINITIONS

The following Chart of Accounts provides a definition of cost centers and expense account object codes used to classify operating expenses incurred by the City.

COST CENTERS

LEGISLATIVE AND ADMINISTRATIVE

- 111 City Council
- 121 City Manager
- 123 Fine Arts and Historical Commission
- 131 City Attorney
- 141 City Clerk / City Treasurer

COMMUNITY DEVELOPMENT

- 211 Office of the Senior Assistant City Manager
- 212 Geographic Information Services (GIS)
- 221 Advance Planning
- 231 Current Planning
- 251 Planning Commission
- 252 Economic Development Commission

SUCCESSOR AGENCY TO THE CERRITOS REDEVELOPMENT AGENCY

- 261 / 262 Administrative

PUBLIC WORKS / WATER & POWER

- 311 Office of the Director
- 321 Engineering
- 331 Environmental Services
- 341 General Maintenance
- 342 Street Maintenance
- 343 Vehicle Maintenance
- 344 Facility Maintenance
- 345 Swim Center Maintenance
- 351 Parks & Trees Management
- 352 Median and Parkway Maintenance

- 353 Parkway Trees
- 354 Parks Maintenance
- 355 Golf Course Maintenance
- 361 Water & Power Management
- 362 Water Management
- 363 Water Production and Distribution
- 364 Water Operations
- 365 Water Inspection
- 366 Reclaimed Water
- 368 Electric Utility

COMMUNITY & SAFETY SERVICES

- 411 Office of the Director
- 421 Community Participation
- 422 Senior Center
- 441 Recreation Services
- 442 Golf Course
- 443 Swim & Fitness Center
- 451 Community Safety
- 452 Code Enforcement
- 461 Property Preservation Commission
- 462 Parks & Recreation Commission

ADMINISTRATIVE SERVICES

- 511 Office of the Director
- 521 Communications
- 531 Finance
- 532 Water Billing
- 541 Human Resources / Risk Management
- 551 Support Services
- 552 Property Control
- 561 Management Information Systems
- 571 Municipal Library

THEATER

- 611 Office of the Director
- 621 Business Management
- 631 Performance Marketing & Sales
- 641 Front of the House Management
- 651 Operations & Security
- 661 Special Event Services
- 671 Box Office

EXPENSE ACCOUNT OBJECT CODES

51010 REGULAR EARNINGS. Normal payroll expenditures carried continuously, assigned payroll number and subject to all usual deductions.

51021 OVERTIME. Portion of salary subject to time and a half. Any time approved by Department Director over 40-hour week subject to additional premium pay.

52010 REGULAR EARNINGS - PART-TIME. Wages paid to employees who are classified as part-time employees.

52015 SPECIAL PROJECT EARNINGS - PART-TIME.

52021 OVERTIME EARNINGS - PART-TIME.

52400 EMPLOYEE BENEFITS. Social Security, PERS, Medicare, Comp. Insurance, Health Insurance and other benefits that the City pays for employees.

53010 AUTO ALLOWANCE. Monthly car allowance for designated employees in lieu of assigned City vehicle. No other charges to this account.

53020 DUES AND PUBLICATIONS. Books, publications and membership dues in job-related organizations.

53030 EDUCATION AND TRAINING. Job-oriented education or training sponsored by the City.

53040 EMPLOYEE AWARDS. Service awards presented to employees for continuous service and any special award that may arise.

53060 RECRUITMENT EXPENSE. Expenses incurred in the hiring of employees such as newspaper advertisements, pre-employment physicals, fingerprinting and other recruitment related expenses.

53070 REIMBURSED MILEAGE. Mileage reimbursement for use of employees' automobile. This account is limited to local travel within a fifty-mile radius of City Hall.

53080 TRAVEL AND MEETING. All expenses incurred in local meetings or outside seminars, conferences or workshops. Examples are meals, air fare, hotels and registration fees. Includes mileage reimbursement for trips in excess of 50 miles from City Hall.

53090 UNIFORMS AND SHOES. Purchase and cleaning of uniforms, shop towels and rain gear.

53091 VEHICLE OPERATIONS. Gasoline and oil expenses for City-owned trucks and automobiles.

61010 AMBULANCE SERVICE. Charges by Los Angeles County for ambulance services within the City limits which cannot be paid by the patron.

61020 ANIMAL CONTROL SERVICES. Contracting agreement with City of Long Beach for animal control services. Also includes City's share of costs for euthanasia program.

61030 ARCHITECTURAL SERVICES. Contracted services for architectural design.

61040 AUDIT SERVICES. Auditing service performed by outside auditing firms.

61050 BANK CHARGES/FEES. Costs related to bank processing.

61060 BOND PROCESSING FEES. Bank service charge for handling of bonds.

61070 CHECKING AND INSPECTION. Outside engineering charges for checking and inspection. Also covers construction engineering for capital projects.

61080 CODIFICATION. Expense associated with updating and codifying of municipal code and handled only through the City Clerk's / City Treasurer's office.

61090 COMPOSTING. Costs associated with programs to cause organic material to biologically decompose under controlled conditions.

61100 CONSULTING FEES.

61110 CUSTODIAL SERVICES. Janitorial services as provided by contract agreement.

61115 COMMISSIONER'S FEES AND SALARIES. Compensation paid to members of City commissions.

61120 COUNTY BUILDING AND SAFETY EXPENSE. Charges made by County Building Department for building and safety inspections.

61130 DELIVERY SERVICES. Special messenger delivery service.

61131 DOCUMENT STORAGE.

61140 DUMP CHARGES. Charges made by the Los Angeles County Sanitation District for dumping of disposable materials.

61150 EDUCATIONAL INFORMATION. Includes expenditures for publicity, informational publications and educational activities specific to recycling and waste management. These expenditures may be offset by federal or state grant funds.

61160 ELECTION EXPENSE. Costs associated with municipal elections.

61170 ELECTRONIC INFORMATION. Public microcomputers, supplies and software.

61180 ENGINEERING SERVICES. Engineering charges for any work except checking or inspection.

61190 ENVIRONMENTAL REMEDIATION.

61220 FINGER PRINTING EXPENSE. Expenses associated with finger printing in the Community Safety Division.

61230 FREIGHT CHARGES. Delivery charges on Central Stores purchases.

61240 FRONT-OF-HOUSE EXPENSE. Hospitality expenditures such as ground transportation and meals provided to performing artists at CCPA.

61250 HAZARDOUS WASTE DISPOSAL. The disposal of hazardous materials from City operated facilities.

61260 INSURANCE - GENERAL. Premiums paid for fire, liability, employees' bonds and other insurance coverage. Does not include premiums for Worker's Compensation and personal health and life insurance, which are fringe benefits.

61270 INSURANCE - EARTHQUAKE SELF-INSURANCE.

61281 PUBLIC LIBRARY FUND.

61282 LIBRARY GRANT. Libris Design

61283 LIBRARY GRANT. CLIO

61290 MARKETING EXPENSE. Promotions in news media, radio, etc. for performances and events at CCPA.

61310 LEGAL SERVICES. Legal services provided by the City Attorney.

61315 LEGAL SERVICES - SPECIAL COUNSEL. Legal services provided by outside counsel for special purposes including redevelopment dissolution issues.

61320 LEGAL ADVERTISING. Advertising expense handled only through City Clerk's / City Treasurer's office for public hearing notices and other advertising as required by law.

61325 LOW & MODERATE INCOME HOUSING SERVICES. Ongoing professional services related to the compliance review of prospective residents for the Cerritos Redevelopment Agency's affordable housing developments.

61340 OUTSIDE SERVICES. Any repair or maintenance function on vehicles and other machinery and equipment performed by outside vendors.

61350 OUTSIDE PROCESSING. Processing and special handling of various materials by outside vendors.

61360 PERMIT FEES. Costs incurred for permits and licenses required by other agencies to allow the operation of City programs and functions.

61370 POLICE AND SAFETY SERVICES. Contracted agreement with Los Angeles County Sheriff's Department for police services and other related community safety expenditures. Also includes Sky Knight Program contracted with the City of Lakewood.

61380 PRINTING. All outside printing costs not included in office supplies or special supplies accounts. Does not include envelopes, letterheads, business cards.

61410 PRODUCTION EXPENSE. Purchases, supplies and professional services directly related to performances at the CCPA.

61430 PROFESSIONAL SERVICES. Outside professional services contracted by the City.

61432 PROFESSIONAL SERVICES - EPA. Outside professional services contracted by the City regarding issues involving the Environmental Protection Agency.

61440 PROGRAM EXPENSE. Expenses incurred for opening acts, musicians, percentages and other required items specified in contracts with performing artists at CCPA.

61460 RECORDATION. Charges made for recording of documents by the County Recorder.

61470 RECREATION EXPENSE.

61480 RECYCLING. Related costs of programs to convert wastes and by-products into new materials and products to meet AB 939 goals.

61490 RESIDENTIAL ASSISTANCE PROGRAM. Expenditures to fund residential rehabilitation grants, incurred for the demolition of substandard structures and/or clearing of unsightly property. Includes legal and inspection costs.

61495 RESIDENTIAL LOAN PROGRAM. Expenditures to fund residential rehabilitation loans.

61520 SPECIAL STUDIES. Special information-gathering studies performed by an outside consultant or agency.

61530 SOIL STERILIZATION AND WEED CONTROL. The sterilization and/or weed abatement of areas off streets which are deemed to be a public nuisance and require City action.

61540 SOURCE REDUCTION. Design, manufacture, acquisition and reuse of materials to minimize the quantity of waste produced. The related cost of programs to help achieve AB 939 goals.

61550 SPECIAL WASTE. Costs for disposal of bulky items such as tires and white goods.

61560 STORM WATER MANAGEMENT.

61580 TEMPORARY HELP.

61590 TRASH COLLECTION. Includes costs associated with the contract for collection of refuse in residential portions of the City.

61610 WATER RELATED EXPENSES.

61611 WATER TREATMENT. Chemicals used in water treatment.

61612 WATER MASTER ASSESSMENT. Annual payment to the Department of Water Resources and Central Basin Water Association for bookkeeping and water deeds.

61613 WATER SERVICE CONNECTION. Materials and contracts for connections from transmission main to service residential and commercial sites.

63010 AUDIO VISUAL MATERIAL. Compact discs, audio cassettes, video cassettes, CD-ROMs and DVDs associated with audio visual section of the Library.

63020 BOOKS AND LIBRARY MATERIALS. An account associated only with the City Library. All books and publications purchased for public use. Does not include periodicals.

63021 BOOKS - STATE GRANT. State library grant funds for library services, materials and equipment.

63030 BOUTIQUE MERCHANDISE. Purchase of boutique merchandise.

63110 COMPUTER SUPPLIES. Computer programs for use with data processing equipment.

63120 COMPUTER ACCESSORIES AND PERIPHERALS.

63121 COMPUTER SOFTWARE. Expenditures for software programs and upgrades.

63130 COMMUNITY AWARDS. Plaques, proclamations, flowers and other presentation-type materials.

63140 INVENTORY FOR RESALE. Cost of goods purchased for resale.

63150 CENTRAL STORES - INVENTORY. Purchase of items for Central Stores inventory.

63200 MICROFILM - LIBRARY. Purchase of microfilm materials for the Library.

63230 MAPS AND PUBLICATIONS. Maps, plans specifications, publications and other printed material provided to contractors, other technical or professional groups and citizens. This is partially offset by the revenue account "Sales of Maps and Publications."

63250 OFFICE SUPPLIES. All general office supplies that can be utilized by all departmental personnel. Paper, pens, pencils, note pads, stationery, etc.

63270 PHOTOGRAPHIC FILM AND PROCESSING. The purchase of film and/or cost of processing of film.

63280 PLANTS AND TREES. New or replacement trees purchased for parks and parkways.

63310 POSTAGE. Mailing expense.

63409 TRANSIT PROGRAMS/PROP A. Expenditures for transit programs funded by Proposition A revenues.

63410 PROGRAM EXPENSES AND SUPPLIES. Supplies and expenses associated with the various programs of the City/Agency.

63411 COMMUNITY PROGRAMS. Council directed support of various civic organizations.

63412 TRANSIT PROGRAMS/PROP. C. Expenditures for transit programs funded by Proposition C revenues.

63413 TRIP REDUCTION/AQMD. Rideshare and trip reduction programs encouraged by AQMD.

63510 SIGNAGE/FLAGS/DISPLAYS. Expenditures and supplies related to promotions and activities at the CCPA.

63520 SPECIAL SUPPLIES. Special purpose supplies usually unique to the program wherein budgeted.

63530 SMALL TOOLS. Tools valued under \$200 and often portable.

63540 SMALL EQUIPMENT.

63550 SUBSCRIPTIONS AND PERIODICALS. An account associated only with the City Library. All periodicals purchased for public use.

63675 EMERGENCY WATER STORAGE SUPPLIES. Supplies for emergency water kits offered for sale to Cerritos residents and businesses.

63710 WATER METERS. Purchase of water meters. This account is capitalized to fixed assets at the end of the year.

63720 WATER PURCHASE. Cost of water purchased for water system.

65010 AIR CONDITIONING MAINTENANCE. Expenses relating to maintenance and repair of permanent air conditioning installations in various City facilities.

65015 ARTWORK MAINTENANCE. Allocations for the maintenance of art pieces located in the City.

65020 BUILDINGS AND GROUNDS MAINTENANCE. Supplies and other expenses incurred for the maintenance of various City buildings and facilities. Does not include park grounds, streets, and medians.

65030 BRIDGE MAINTENANCE. Maintenance of all bridges and appurtenant structures as performed by the County.

65040 EQUIPMENT MAINTENANCE AND REPLACEMENT. Rent for equipment owned and maintained by the equipment replacement fund.

65050 EQUIPMENT AND MACHINERY MAINTENANCE. Maintenance of equipment other than office equipment or air conditioning equipment.

65060 LEASED EQUIPMENT MAINTENANCE. Maintenance of equipment leased from external sources.

65070 MARKING AND STRIPING. The painting of traffic control markings on street pavement surfaces.

65080 OFFICE FURNITURE/FIXTURES MAINTENANCE. Maintenance agreements and service costs for office equipment.

65090 OFF-STREET MAINTENANCE. This includes all City maintenance activities on private or public property performed for the benefit of the general public.

65110 PLAYGROUND EQUIPMENT MAINTENANCE. Supplies and other expenses incurred for the maintenance of playground equipment.

65120 PRODUCTION EQUIPMENT.

65121 PRODUCTION MAINTENANCE. Maintenance expenses associated with production equipment for the reclaimed water system.

65130 RENT - OFFICE EQUIPMENT. Rental costs of office equipment not owned by the City.

65131 RENT - OTHER EQUIPMENT. Rental costs for other equipment needed on a temporary basis.

65132 RENT - BUILDINGS AND GROUNDS. Rental costs of trailers and/or buildings and land.

65133 ROADSIDE MAINTENANCE. This includes all maintenance activities for improvements normally located within the parkway; i.e., inside public rights-of-way but outside the normal riding surface. This would include maintenance of such things as grading of shoulders, drainage ditches, AC sidewalks and installation of traffic barricades.

65134 SEWER MAINTENANCE. The maintenance of all City sewer lines excluding County sanitation facilities.

65140 STORM DRAIN MAINTENANCE. The cleaning, reconstruction, and maintenance of all storm drains and catch basins under the jurisdiction of the City. However, maintenance of drains and appurtenant structures that have been transferred to the County Flood Control District is performed by the County.

65150 STREET MAINTENANCE.

65151 STREET LIGHTS MAINTENANCE. The maintenance and power necessary to operate all street lights within the Los Coyotes Lighting and Landscaping District.

65152 STREET NAME SIGN MAINTENANCE. The maintenance of all street name signs.

65153 STREET SIGN MAINTENANCE. The installation of all informational and directional street signs.

65154 STREET SWEEPING. Includes all operations associated with street sweeping contract.

65155 STREET MAINTENANCE - CITY. Miscellaneous street maintenance activities such as patching, slurry sealing, curb grinding and street reconstruction that is done by City contract or City personnel.

65156 STREET MAINTENANCE - COUNTY. Includes activities performed by the Los Angeles County Road Department or outside contractors such as patching, slurry and chip sealing, grinding, curb and gutter reconstruction and other related road repairs.

65157 STREET MAINTENANCE - MEASURE R. Improvements funded through Measure R, a half-cent sales tax for Los Angeles County to finance transportation projects and programs.

65170 TRAFFIC SIGNAL MAINTENANCE.

65171 TRAFFIC SIGNAL - STATE. Cerritos' share of the maintenance of traffic signals under the jurisdiction of the State of California and performed by the State.

65172 TRAFFIC SIGNAL - CITY. The maintenance of traffic signals within the City limits performed by the City or by contract.

65173 TRAFFIC SIGNAL - COUNTY. Cerritos' share of the maintenance by the County of Los Angeles of traffic signals that are under joint jurisdiction with bordering cities.

65174 TRAFFIC SIGNAL - CITY - POWER. Energy charges related to operation of signals within the City.

65175 TRAFFIC AND REGULATORY SIGNS. The installation and maintenance of all regulatory, informative and directional signs.

65176 TRAFFIC SIGNAL CAMERA ENFORCEMENT. Maintenance and operation of photo enforcement equipment installed at selected traffic signals.

65180 TREE MAINTENANCE.

65190 VEHICLE MAINTENANCE.

65210 WATER DISTRIBUTION SYSTEMS MAINTENANCE. Includes maintenance and repair of meter boxes and fittings and general distribution lines.

65211 WATER - SPECIAL MAINTENANCE. Includes maintenance of fire hydrants and special backflow devices.

65212 WATER PRODUCTION EQUIPMENT MAINTENANCE. Includes maintenance and repair of pump motors, engines, chlorinators, general production equipment.

65213 WATER WELL PUMPING ASSESSMENT. Central and West Basin Water Replenishment District assessment based on quantity of water pumped from Basin.

67010 WATER. Water used by all City facilities.

67020 WATER PURCHASE - MWD. Cost of water purchased from Central Basin Municipal Water District.

67030 NATURAL GAS. Natural gas used by all City facilities.

67040 ELECTRICITY. Electricity used by all City facilities.

67050 TELEPHONE. Telephone expenses, office phones, park phones, phones associated with computers, etc.

67060 CELLULAR PHONE. Operating expenses associated with the use of cellular telephones for City business.

67070 WATER POWER. The cost of power used to operate various water pump stations, etc., and separate from all other utilities.

67080 ELECTRIC UTILITY FUEL EXPENSE. The cost of fuel used to operate the Magnolia Power Plant and generate electrical power.

67085 ADDITIONAL ENERGY RESOURCES. The purchase of wholesale energy on the open market.

67090 MAGNOLIA POWER EXPENSES. Prior year power expenditures related to the Magnolia Power Project, including expenses for schedule coordinating services, gas and power marketing services, and transmission fees.

67095 MAGNOLIA POWER PLANT O & M. The variable costs (non-fuel) associated with the operation of the Magnolia Power Plant.

67100 ELECTRIC ENERGY PURCHASED COSTS. Energy purchased to meet retail electric requirements.

67101 ELECTRIC TRANSMISSION SCHEDULING FEE. Transmission services provided for the delivery of power output.

67102 ELECTRIC ENERGY SETTLEMENT. Settlement amount from the ISO for imbalance energy (revenue or expense).

67103 POWER SCHEDULING FEE. Electricity scheduling and coordination services.

67104 ENERGY PURCHASED-OPTION PREMIUM. Negotiated contract payment to PPM for structured energy purchases that enables a graduated pricing design.

67105 TRANSMISSION LOSSES. Purchased energy to make up for line losses to the point of delivery.

67106 ENERGY PURCHASED-SUPPLIER BUY BACK. Purchase of excess wholesale energy acquired by Cerritos but not necessary to meet retail electric sales.

67107 ENERGY PURCHASED-SUPPLIER BUY BACK-O&M. Reimbursement from energy contract for the variable operation and maintenance (VOM) charges in connection with the ownership interest in the Magnolia Power Plant.

67108 ENERGY PURCH-SUPP BUY BACK-CAPACITY PYMT. The contract (tolling) payment from contractor to use the Cerritos entitlement in the Magnolia Power Plant.

67110 ELECTRIC SPECIAL ASSESSMENT. Payments made to SCPPA for extraordinary Magnolia Power Plant expenses.

67112 FUEL CONTINGENCY ACCOUNT (FLOAT). Payments made to SCPPA for fuel related charges not associated with monthly fuel requirements.

67115 RELIABILITY SERVICE. Charges for distribution and reliability service costs incurred by the Cerritos Electric Utility.

67116 CAP AND TRADE/GREENHOUSE GAS. Costs incurred by Cerritos Electric Utility to comply with California State mandates pertaining to air pollution reduction. This requirement is a central element of California's Global Warming Solutions Act (AB 32) and covers major sources of greenhouse gas emissions in the State such as refineries, power plants, industrial facilities, and transportation fuels.

67117 RENEWABLE PORTFOLIO. California State regulations currently require that electricity providers obtain 20% of their annual energy portfolio from renewable sources. Cerritos Electric Utility will procure its share of renewable energy from the market.

67118 LOAD GROWTH. Expenditures related to load growth services provided to the Cerritos Electric Utility, including development of customer acquisitions and switchovers, marketing support, and other activities designed to maintain and enhance the Utility's customer demand.

67120 FUEL EXPENSE. Gas acquired by the City of Cerritos and delivered to Magnolia for power generation.

67121 FUEL TRANSPORTATION. Charges for the delivery of fuel to the Magnolia Power Plant.

67131 ENERGY RESOURCES WAPA. Charges related to the Electric Utility and the Boulder Canyon Project (BCP).

67132 CAPACITY WAPA. Charges related to the Electric Utility and the Boulder Canyon Project (BCP).

67133 LCRB DAM FUND. Charges related to the Electric Utility and the Boulder Canyon Project (BCP).

67134 LCR MSCP-Multi-Species Conservation Program. Charges related to the Electric Utility and the Boulder Canyon Project (BCP).

67143 MAINTENANCE-STRUCTURES. Charges for maintenance of equipment not directly related to the Magnolia generation plant.

67145 MAINTENANCE-ELECTRIC PLANT. Charges for maintenance at the Magnolia Power Plant assessed to the participants not included in the SCPPA budget O & M (67095).

67146 MAJOR MAINTENANCE-CAP IMPR (RESERVES). Payments made to SCPPA to maintain a reserve fund for major Magnolia Power Plant repairs.

67147 SPARE PARTS-CAP IMPR (RESERVES). Payments made to SCPPA to maintain a reserve fund for replacement parts necessary to operate Magnolia Power Plant.

67190 BILLING MANAGEMENT. Expenditures for services provided to the Cerritos Electric Utility related to billing and data management, including data exchanges, enrollment status reports, notifications of meter attributes, and associated support.

67191 GENERAL AND ADMINISTRATIVE. Administrative fees associated with the SCPPA.

67192 CUSTOMER EXPENSE. All expenses in connection with providing electric service to the end-user including metering, billing and customer service.

67193 GRID MANAGEMENT CHARGES. Payments made to the CAL-ISO for pro-rata charges of participating in the State operating transmission service.

67194 DEBT SERVICE - PROJECT B. Principal and interest payments to SCPPA to amortize the City of Cerritos' share of the acquisition costs for the Magnolia Power Plant.

67197 RATE STABILIZATION FUND WITH SCPPA. This account reflects payments made by the Cerritos Electric Utility into the Rate Stabilization Fund administered by the Southern California Public Power Authority (SCPPA).

67198 REGULATORY COMPLIANCE. California State Legislature is currently considering several new regulations regarding electric utility operations. This line item accommodates costs to bring the Cerritos Electric Utility into compliance.

69010 ADMINISTRATIVE FEES -- COUNTY. Charges imposed by Los Angeles County for billing and other administrative functions.

69013 ADMINISTRATIVE FEES -- SCPPA. Administrative fees for the City's participation in the Southern California Public Power Authority.

69045 INTEREST EXPENSE ON ADVANCES. Interest expenses for advances from the City associated with the Cerritos Electric Utility's initial start-up costs.

69050 LEASED WATER RIGHTS. Cost of leasing additional water rights to meet pumping capacity.

69080 MISCELLANEOUS EXPENSES.

69090 MISCELLANEOUS REIMBURSEMENTS. Reimbursable expenses incurred by the Cerritos Center for the Performing Arts.

69120 PROPERTY TAXES. Property taxes paid to Orange County Tax Collector for City property within Orange County.

69130 UNCOLLECTIBLE ACCOUNTS.

69200 CDBG-STAFF TIME EXPENSE REIMBURSEMENT. Accounts for staff time expenses that are charged against the Community Development Block Grant Fund and reimbursed to the General Fund.

79010 LAND. The purchase of land and related expenses.

79020 BUILDINGS. All expenses incurred in the acquisition and construction of buildings. Includes major additions or improvements to existing structures.

79030 OTHER STRUCTURES AND IMPROVEMENTS. Includes land improvements, underground utility systems and other infrastructure such as curbs, gutters, streets and street lighting.

79050 FURNITURE, FIXTURES AND OFFICE EQUIPMENT. Office furniture and equipment which includes desks, chairs, calculators, typewriters, computer equipment and other business machines associated with office work.

79060 VEHICLES. Trucks, autos and other motor vehicles that are licensed to operate on City streets.

79070 MACHINERY AND EQUIPMENT. Various engineering, maintenance and grounds equipment as well as specialized items such as physical fitness and audio-visual equipment.

79080 WORKS OF ART. Art work located in City facilities and outdoor sculptures and statues at various sites throughout the City.

Appendix D

Acronyms

ACRONYM LIST

The following list provides a summary of acronyms and abbreviations commonly encountered in the operations of the City of Cerritos, and in the municipal management profession in general.

AD-6. Assessment District Six; the industrial area bounded by Bloomfield Avenue, 166th Street, Carmenita Road and the northern City limits.

ADA. The Americans with Disabilities Act.

ADP-2. Area Development Plan Two; the commercial area bounded by Bloomfield Avenue, the 91 Freeway, Shoemaker Avenue and 183rd Street.

AQMD. Southern California Air Quality Management District.

ARRA. The American Recovery and Reinvestment Act of 2009.

AV. Assessed Valuation; the dollar value assigned to a property for purposes of calculating applicable property taxes.

CDBG. Community Development Block Grant.

CCPA. Cerritos Center for the Performing Arts.

CEQA. The California Environmental Quality Act of 1970.

CJPIA. California Joint Powers Insurance Authority; a consortium providing property insurance, liability protection and related services to approximately 120 public agencies throughout California.

COW. Cerritos on Wheels; a City-sponsored fixed-route transit system funded by Proposition C allocations.

CPE. Cerritos Park East; a City park/community center located at 13234 166th Street in Cerritos.

CPSC. Consumer Product Safety Commission.

CPUC. California Public Utilities Commission.

CRA. Community Redevelopment Agency. (Due to the passage of Assembly Bill 1X 26 and subsequent affirmation by the California Supreme Court, all redevelopment agencies in California were dissolved on February 1, 2012.)

CSMFO. California Society of Municipal Finance Officers.

CUP. Conditional Use Permit; required for certain land uses which may need special conditions to ensure compatibility with surrounding land uses.

CWP. City Wide Pride; an annual awards program managed by the Code Enforcement Division.

EOPS. Enforceable Obligation Payment Schedule; documentation required of Successor Agencies by AB 1X 26 to identify and establish enforceable obligations of a former redevelopment agency.

EPA. Environmental Protection Agency.

FCC. Federal Communications Commission.

FERC. Federal Energy Regulatory Commission.

FPPC. The State of California Fair Political Practices Commission.

FT. Full-time position.

FTE. Full-time Equivalent; a measure of workload equivalency to a full-time position.

GAAP. Generally Accepted Accounting Principles; the common set of accounting principles, standards and procedures that organizations use to compile their financial statements.

GFOA. Government Finance Officers Association.

ACRONYM LIST

GIS. The Geographic Information Systems function (City cost center 212).

ISO. The California Independent System Operator.

JAG. Justice Assistance Grant.

LAEDC. Los Angeles County Economic Development Corporation.

LAIF. The Local Agency Investment Fund; a voluntary program created by statute in 1977 as an investment alternative for California's local governments and special districts.

LASD. The Los Angeles County Sheriff's Department.

LMIH. The Low- and Moderate-Income Housing Fund; formerly within the Cerritos Redevelopment Agency. .

MFOA. Municipal Finance Officers Association.

MIS. The Management Information Systems division of the City of Cerritos (cost center 561).

MTA. The Los Angeles County Metropolitan Transportation Authority.

MWD. The Metropolitan Water District.

NPDES. National Pollutant Discharge Elimination System; a permit program authorized by the Clean Water Act to control water pollution by regulating point sources that discharge pollutants into waters of the United States.

PDROPS. Preliminary Enforceable Obligation Payment Schedule; preliminary documentation required of Successor Agencies by AB 1X 26 to identify and establish enforceable obligations of a former redevelopment agency.

PLF. The State of California Public Library Fund.

RFP. Request for Proposal; a document that a government organization sends to prospective vendors inviting the submittal of a bid for a product or service.

RHNA. Regional Housing Needs Assessment.

ROPS. Recognized Obligation Payment Schedule; ongoing documentation required of Successor Agencies by AB 1X 26 to identify and establish enforceable obligations of a former redevelopment agency.

RPTTF. Redevelopment Property Tax Trust Fund; the Fund administered by the County of Los Angeles for distribution of property tax allocations to successor agencies. Formerly categorized as tax increment, allocations are used to fulfill bond payments which remain payable after the dissolution of redevelopment agencies in California on February 1, 2012.

SCADA. Supervisory Control and Data Acquisition; generally refers to computer systems that monitor and control infrastructure-related processes, such as water systems,

SCAG. Southern California Association of Governments.

SCE. Southern California Edison.

SCPPA. Southern California Public Power Authority

SERAF. Supplemental Educational Revenue Augmentation Fund;

STP-L. Surface Transportation Program-Local; program administered by the Federal Highway Administration to provide funds to states and localities for projects on roads not classified as minor local or rural collectors.

TIP. Federal Transportation Improvement Program.

TMDL. Total Maximum Daily Load; a regulation that imposes a limit regarding the maximum amount of a pollutant that a body of water can receive and still safely meet water quality standards, in accordance with the Clean Water Act.

TPT. Temporary Part-time position.

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Appendix E

Capital Improvement Plan Detail, General Plan, and Project Area Maps

Capital Improvement Program (CIP) Detail

Project Title: Proposed Mixed-Use/Residential Infill Development
Project Number: 21701
Funding Source: Housing Asset Fund

CIP Encumbrance Schedule:

Fiscal Year	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	Cost
Encumbrance	\$2,000,000	\$4,000,000	\$1,000,000	0	0	\$7,000,000

Project Information Detail:

Pursuant to California Health and Safety Code Section 34176.1(d), local municipalities are required to plan for, use, or encumber any surplus Housing Asset Funds, as defined in Section 34176.1(d), for the purpose of constructing and developing housing for all housing types, including housing for low income populations pursuant to State law.

As part of the City of Cerritos 2013-2021 Housing Element, which was certified in full compliance with applicable State Housing Element law by the State of California in January 2015, the City of Cerritos identified seven (7) sites suitable for potential residential development. Site 7 in particular is generally located in the northeast section of the City of Cerritos and is comprised of Caltrans-owned properties that were acquired by Caltrans to stage construction equipment and materials for the Interstate 5 widening and the Valley View Avenue bridge reconstruction projects. The two subject parcels are identified as follows:

	Caltrans Property Name	Caltrans ID #	APN #	Location Address
1	16433 Valley View Property Company	77610	7003-013-001	16433 Valley View Avenue Cerritos, CA 90703
2	Valley View Business Center	77608	7003-013-901 (formerly 7003-013-005)	16601, 16603, 16605, 16607, 16609, 16611, 16613, 16615, 16617, 16619, 16621, 16623, 16625, 16627, 16629, 16631, 16633, 16635, 16637, 16639, 16641, 16643 Valley View Avenue Cerritos, CA 90703

Upon completion of the new Valley View Avenue bridge by Caltrans, the subject properties, or portions thereof, will become available for purchase by the City of Cerritos, pursuant to Sections 118 and 30410 of the California Streets and Highways Code, provided that the City of Cerritos submits written documentation expressing such interest. As such, over the past few years, the City of Cerritos has submitted letters to Caltrans, expressing the City's interest in the subject properties, and Caltrans is aware of such interest.

The City of Cerritos has determined that as a result of Caltran's Interstate 5 widening project and the related Valley View bridge reconstruction, access to this area of Cerritos will be significantly improved, thereby creating an opportunity for the City of Cerritos to reuse a portion of the area for the accommodation of mixed-use and/or residential infill development allowing for the construction of various housing product types. The City is currently in the process of identifying rules and regulations for the provision of affordable housing pursuant to applicable State housing laws. In addition, staff is currently evaluating opportunities to provide housing at the subject properties for qualified low-income populations including persons afflicted with Alzheimer's disease or dementia. Given that the

City of Cerritos is largely developed with very few properties suitable for reuse as residential infill development, the properties owned and controlled by Caltrans serve as the most preferred properties for the future accommodation of affordable housing.

As such, Capital Improvement Project Number 21701 has been established for the City's use of restricted Housing Asset Funds to acquire the subject properties, when made available, conceptually plan for the proposed development which will include affordable housing, and to create a specific plan of development as well as process entitlements for this purpose, in conformance with applicable state housing laws. The City also anticipates participation in the construction and improvements to support the affordable housing. The City of Cerritos anticipates commencing the preparation of conceptual plans and economic analysis required for the development of housing on the subject properties during the 2020-2021 fiscal year, followed by acquiring the properties from Caltrans upon the completion of the Valley View bridge reconstruction project.

CITY OF CERRITOS GENERAL PLAN LEGEND



RESIDENTIAL

- Low Density - 2 to 5.5 Units/Acre
- Medium Density - 6 to 20 Units/Acre

COMMERCIAL

- Office Professional Commercial
- Neighborhood
- Community
- Regional

AREA DEVELOPMENT PLANS

- Industrial Park
- Towne Center/Commercial
- Residential Development (low-medium density)
- Residential Development (low density)
- Auto Mall/Restricted Commercial
- Residential Development (medium density)
- Residential Development (medium density)
- Residential Development (low-medium density)
- Residential Development (low density)
- Residential Development (senior housing)
- Residential Development (senior housing)
- Residential Development (low density)
- Residential Development (senior housing)
- Specialized/Commercial
Cerritos Auto Square Overlay
- Residential Development (high density)
- Residential Development (medium density)

INDUSTRIAL

- Light Industrial
- Industrial/Commercial

OPEN SPACE

SCHOOLS:

- Elementary
- Junior High
- Senior High
- Community College
- ABC School District & High School
- Private School

PARKS:

- Neighborhood Park
- Community Park
- Regional Park
- Special Park

OTHER OPEN SPACE

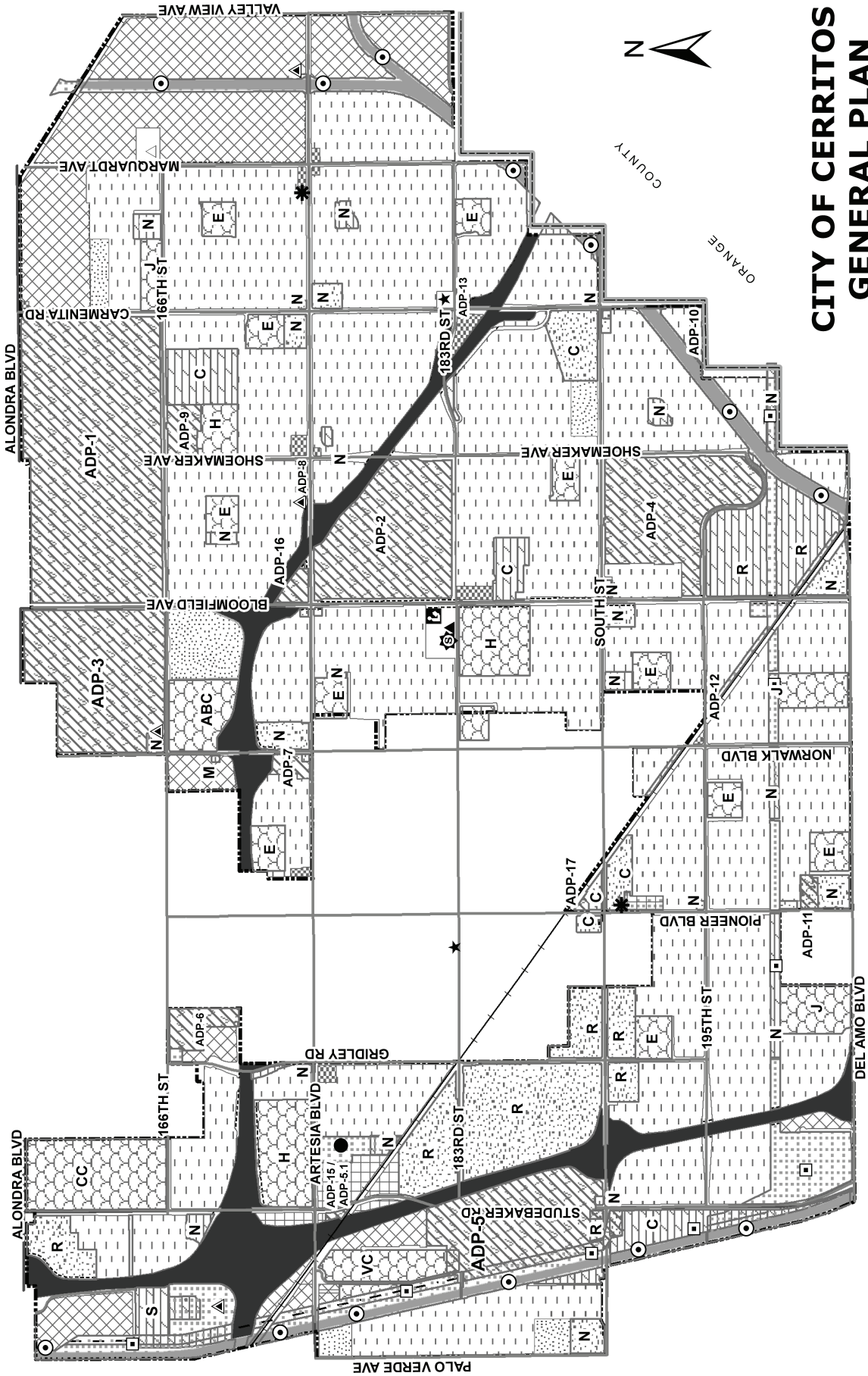
- Greenbelt with Trails
- Landscaped Buffer
- Equestrian Trails

COMMUNITY FACILITIES:

- Edison Utility
- Cemetery
- Sanitation Utility
- Flood Control Utility
- Post Office
- Fire Station
- City Civic Center
- Sheriff Station
- Library
- City Corporate Yard

CIRCULATION

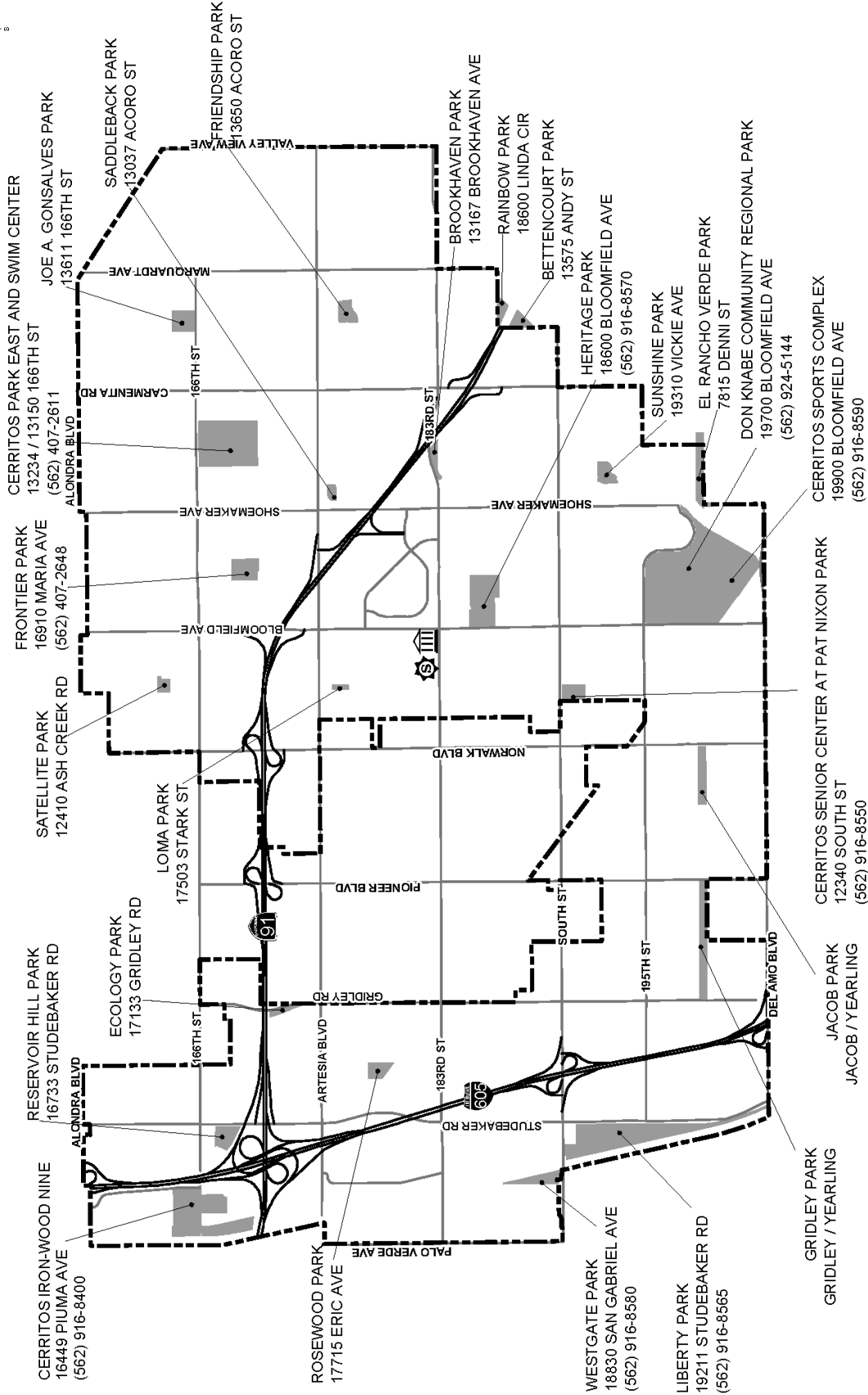
- Major Arterial
- Secondary Arterial
- Railroad
- Freeway
- Cerritos City Limits
- Orange County Limits



CITY OF CERRITOS GENERAL PLAN



CERRITOS RECREATION FACILITIES



RESERVOIR HILL PARK
16733 STUDEBAKER RD
ALONDRA BLVD

ECOLGY PARK
17133 GRIDLEY RD
166TH ST

LOMA PARK
17503 STARK ST
BLOOMFIELD AVE

SATELLITE PARK
12410 ASH CREEK RD
BLOOMFIELD AVE

FRONTIER PARK
16910 MARIA AVE
BLOOMFIELD AVE

CERRITOS PARK EAST AND SWIM CENTER
13234 / 13150 166TH ST
ALONDRA BLVD

CERRITOS IRONWOOD NINE
16449 PIUMA AVE
(562) 916-8400

ROSEWOOD PARK
17715 ERIC AVE
ARTESIA BLVD

WESTGATE PARK
18830 SAN GABRIEL AVE
(562) 916-8580

LIBERTY PARK
19211 STUDEBAKER RD
(562) 916-8565

JACOB PARK
JACOB / YEARLING
12340 SOUTH ST
(562) 916-8550

CERRITOS SENIOR CENTER AT PAT NIXON PARK
19900 BLOOMFIELD AVE
(562) 916-8590

CERRITOS IRONWOOD NINE
16449 PIUMA AVE
(562) 916-8400

ECOLOGY PARK
17133 GRIDLEY RD
166TH ST

LOMA PARK
17503 STARK ST
BLOOMFIELD AVE

SATELLITE PARK
12410 ASH CREEK RD
BLOOMFIELD AVE

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(562) 916-8590

CERRITOS IRONWOOD NINE
16449 PIUMA AVE
(562) 916-8400

ECOLOGY PARK
17133 GRIDLEY RD
166TH ST

LOMA PARK
17503 STARK ST
BLOOMFIELD AVE

SATELLITE PARK
12410 ASH CREEK RD
BLOOMFIELD AVE

FRONTIER PARK
16910 MARIA AVE
BLOOMFIELD AVE

CERRITOS PARK EAST AND SWIM CENTER
13234 / 13150 166TH ST
ALONDRA BLVD

CERRITOS IRONWOOD NINE
16449 PIUMA AVE
(562) 916-8400

ROSEWOOD PARK
17715 ERIC AVE
ARTESIA BLVD

WESTGATE PARK
18830 SAN GABRIEL AVE
(562) 916-8580

LIBERTY PARK
19211 STUDEBAKER RD
(562) 916-8565

JACOB PARK
JACOB / YEARLING
12340 SOUTH ST
(562) 916-8550

CERRITOS SENIOR CENTER AT PAT NIXON PARK
19900 BLOOMFIELD AVE
(562) 916-8590

CERRITOS IRONWOOD NINE
16449 PIUMA AVE
(562) 916-8400

ECOLOGY PARK
17133 GRIDLEY RD
166TH ST

LOMA PARK
17503 STARK ST
BLOOMFIELD AVE

SATELLITE PARK
12410 ASH CREEK RD
BLOOMFIELD AVE

FRONTIER PARK
16910 MARIA AVE
BLOOMFIELD AVE

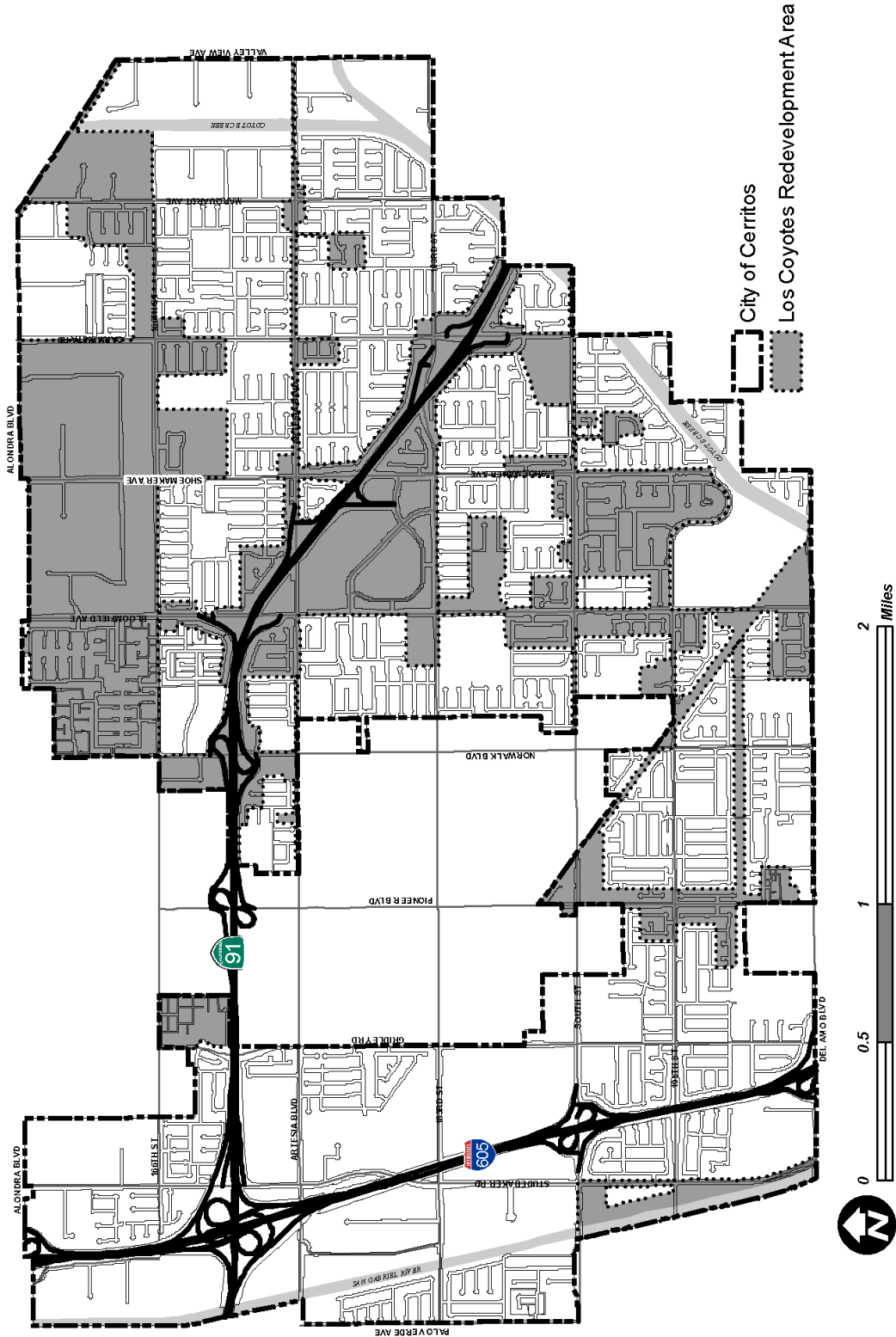
CERRITOS PARK EAST AND SWIM CENTER
13234 / 13150 166TH ST
ALONDRA BLVD

City Hall/Library
Bloomfield Ave / 183rd St
(562) 860-0311 / (562) 916-1350

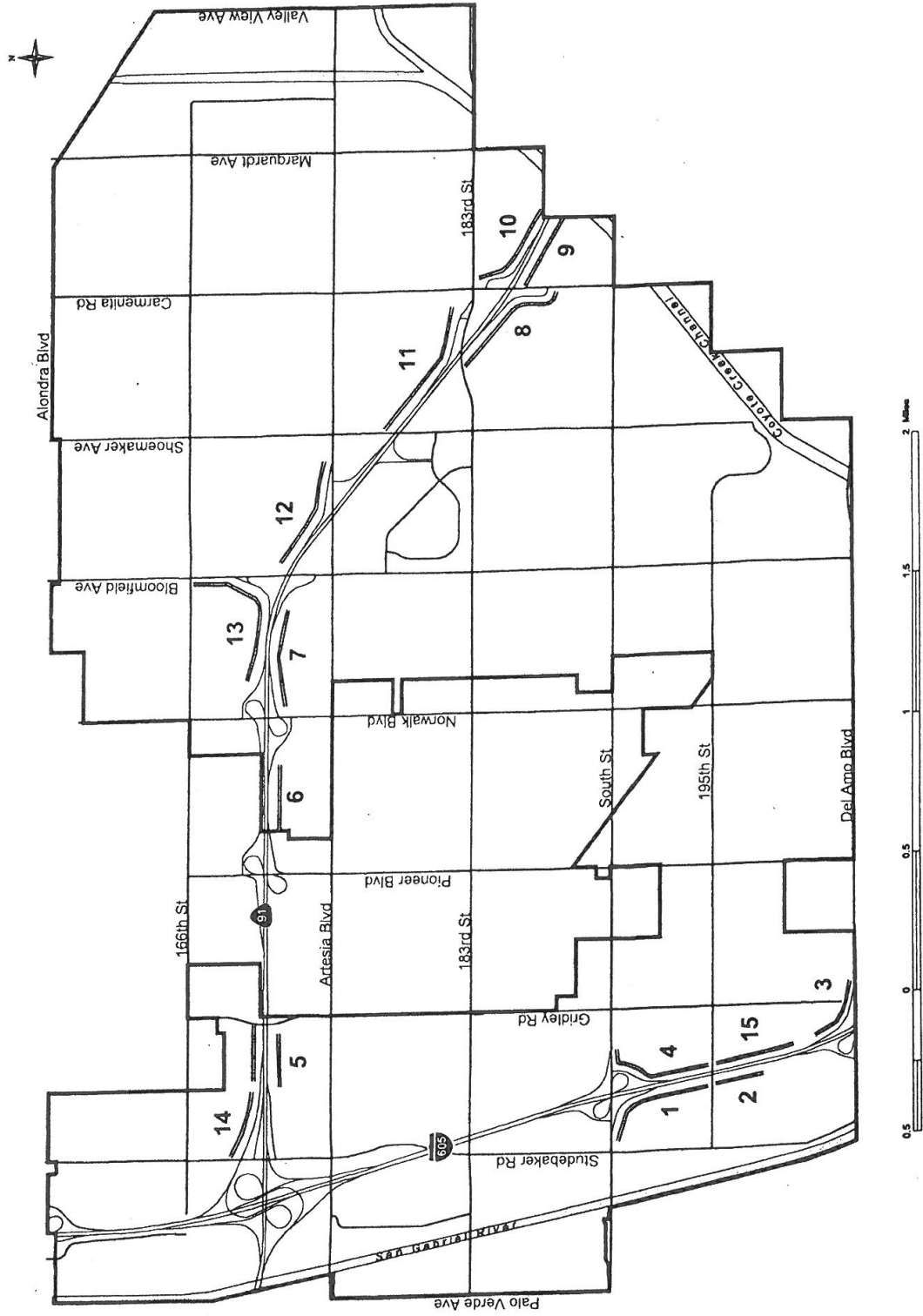
Sheriff Station
18135 Bloomfield Ave
(562) 860-0044

LOS COYOTES REDEVELOPMENT AREA

Dissolved February 1, 2012

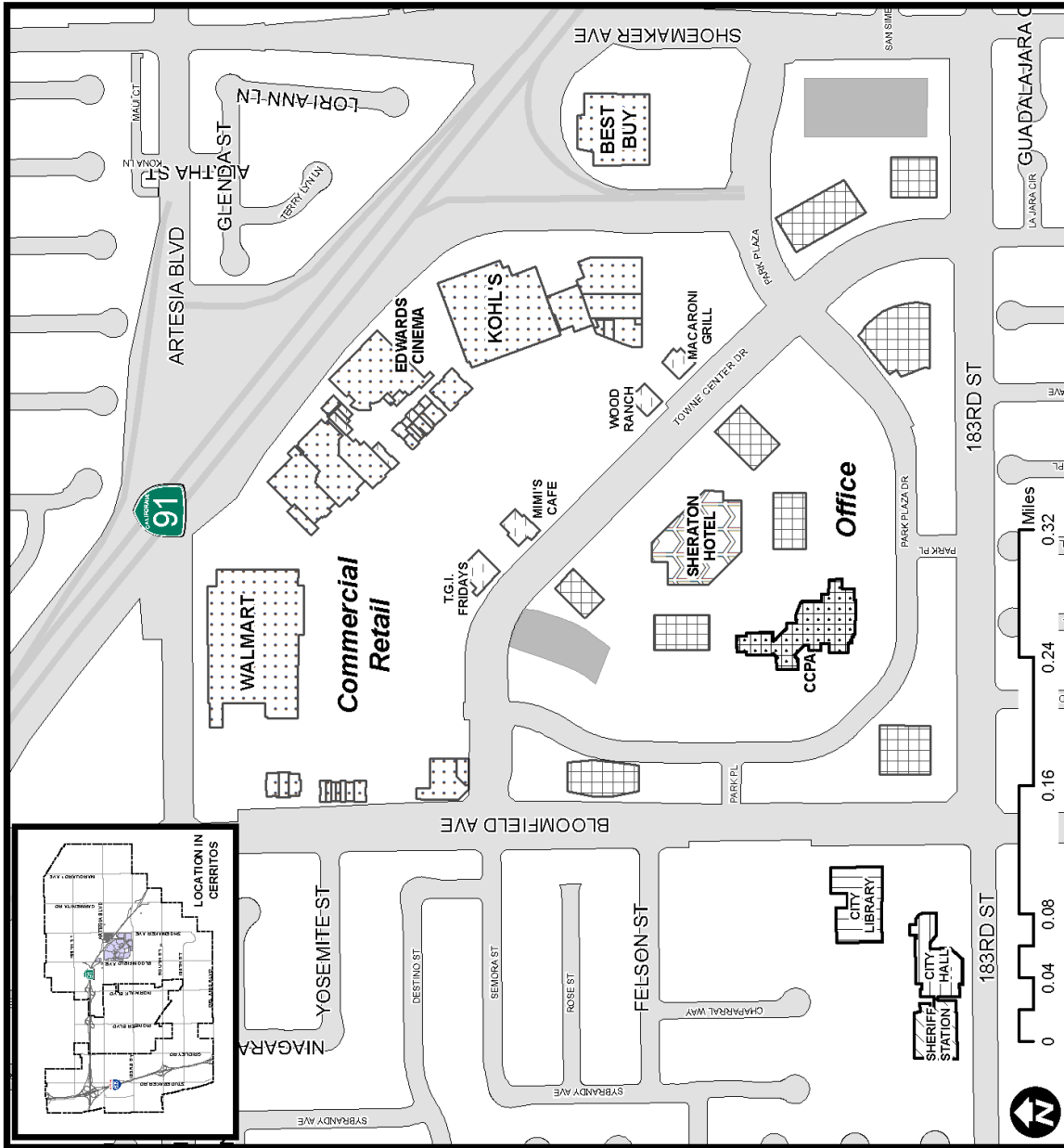


LOCATIONS OF FREEWAY BUFFER WALLS



CERRITOS TOWNE CENTER AREA

CIVIC CENTER	
	CITY HALL
	CITY LIBRARY
	SHERIFF STATION
TOWNE CENTER BUILDINGS	
	CCPA
	HOTEL
	OFFICE
	RETAIL
	RESTAURANT
	PARKING



Appendix F
City of Cerritos Demographics

City of Cerritos Demographics

Total Cerritos Population	49,578	
Male	24,757	49.4 %
Female	25,386	50.6 %
Median Age	45.8	

Race

Asian	29,655	59.1 %
American Indian & Alaska Native	172	0.3 %
Black or African American	4,334	8.6 %
Native Hawaiian and Other Pacific Islander	267	0.5 %
White	9,937	19.8 %
Some other race	2,790	5.6 %
Two or more races	2,998	6.0 %

Housing

Total housing units	16,374	
Occupied housing units	16,019	95.3 %
Vacant housing units	355	4.7 %
Owner-occupied housing units	11,896	77.4 %
Average household size of owner-occupied units	3.17	
Renter-occupied housing units	3,482	22.6 %
Average household size of renter-occupied units	3.53	
2021 median existing single-family home sales price (Jan)	\$948,000	
2021 median existing condominium home sales price (Jan)	\$487,000	

Income

Median household income	\$106,190	
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Sources: United States Census Bureau (2020 Census), American Community Survey (2019 5-Year Estimates), and Zillow.com (January 2022)

(Updated as of March 31, 2022)