

## INDIANA HIGHWAY CONSTRUCTION WORKFORCE INITIATIVE (IHCWI): NOTES

May 17, 2018: 9:00 AM to 10:30 AM

Attendees: Ken Woodruff (FHWA), Andria Hine (ICI), Dave Gray (USDOL), Chris Price (ICRF), Kate Shelby (DWD), Mike Barnes (DWD) Kim Jones (Willow Mkt), Brendan Hill (Willow Mkt), Jerry L. Larson (IRMCA), David Bagnall (INDOT), K. D. Thurman (INDOT), Colleen Merkel (ACEC), Bill Knopf (APAI), Katie Allison (IMAA), Pam Fisher (INDOT), Jermaine Hannon (FHWA), Libby Crawford (INDOT), Chad Montgomery (IRMCA), Mayela Sosa (FHWAO)

1. Opening/Welcome – M. Sosa (5 Minutes)

Mayela Welcome, went around room for brief introductions.

2. Information Sharing/New Ideas – All (30 Minutes)

Went around room to discuss what everyone had been working on:

- FHWA and ICRF went to visit Camp Atterbury Job Corp
- ICI meeting with Willow Marketing to take place after the IHCWI meeting to nail down a name for their BRANDED ENTITY, and determine what audience the branded entity will focus on.
- ICRF – Launches Basic Training Program on May 31<sup>st</sup>, with initial PILOT CLASS to start in August. Class curriculum is accredited by NCCER = Month Long training/crash course with OSHA-10 and other safety certificates/training, Blue Print Reading, Rigging, Communication/Soft-Skills. Graduates receive “credentials” to present to prospective employers. Program focuses on minority, women and previously incarcerated. Program paid for by Employer Training Grants @ \$1,500 and objective for employer to keep graduates for 90-days.
- IN-DWD and Indiana’s Next Level Jobs: an employer grant program offering up to \$5,000/employee with max \$50,000/employer. There is an “occupation list” of eligible positions across many industries (Highways Included) and both new and existing employees may participate (if otherwise eligible).
- APAI: FFA Field Day held on 5/2/18. Approximately 260 participated with 109 FFA members. 60 APAI Member companies participated in the field day, where they paved parking lot. Students went to each of 3 “stations” (watch pavement w/ narration, meet with HR directors, go through career fair including 5 universities with engineering and construction management programs (Rose-Holman, Trine, Purdue, IUPUI, ISU), as well as 13 career pathway booths and many simulators. Field Day had C.J. Potts, President of Milestone Construction. APAI also put out a video of the Filed Day Event. APAI anticipates “Phase 2” in late June, with additional APAI outreach at the FFA National Convention, and “Phase 3” will take FFA students to National APAI Convention in Boston in Fall 2018. APAI printed 7,00 brochures; “3 Reasons Why Asphalt is an Awesome Career Choice”.

3. Other Stakeholders to Get Involved in IHCWI – All (10 Minutes)

- Unions (Top Notch...noted as largely “vertical building trades”)
- ABC
- Veterans Groups
- County Engineer (IAHC)
- School Councilor’s Association

- Dept. of Corrections
- Latino Expo/Chamber of Commerce
- Refugee Organizations (Exodus, Catholic Charities, etc.)
- Center for Working Families (United Way)

**ACTION ITEM: CONTACTS for these suggested individuals are to be provided to Ken Woodruff ([Kenneth.woodruff@dot.gov](mailto:Kenneth.woodruff@dot.gov)) by June 15th**

4. Subcommittees/Working Group Development – All (20 Minutes)

Four Subcommittees were Proposed to help steer the IHCWI Efforts.

**ACTION ITEM: All subcommittees will meet at least once prior to June 15<sup>th</sup>.**

- Messaging/Marketing: Getting the “message out” about what we are doing and developing strategies. Kim Jones, Andi Hine, Pam Fisher and Colleen Merkel
- Events: Catalog existing events (Build Your Future, Tri-state Career Days, etc.), and develop other events as practical (Atterbury Job Corp Site?)
- Data/Metrics/Accountability: Measures of Success and offer data to “tell the story” of our efforts. Mayela Sosa, Ken Woodruff, Mike Barnes, David Bagnall, K.D. Thurman
- Diversity, Minority/Woman Recruitment: Reaching out to new sources of leadership and employment sources. Note that sources such as National Association of Women in Construction (NAWIC), the United Way, Exodus, Catholic Charities and others were discussed as potential sources.

5. Program Catalog Table Explanation – K. Woodruff (10 Minutes)

Ken Woodruff and Andria Hine, with input from others, developed an Excel Spreadsheet to help catalog various programs that stakeholders might find helpful.

- The sample of the On-the-Job Supportive Service Class-A Commercial Driver’s License Training Programs at Vincennes University was applied to the spreadsheet.
- **ACTION ITEM: IHCWI members were asked to fill in their information and forward it to Ken Woodruff ([Kenneth.woodruff@dot.gov](mailto:Kenneth.woodruff@dot.gov)) by June 15<sup>th</sup>. Grants, internships, apprenticeships, training programs, etc., should all be included.**

6. Draft Charter – All (10 Minutes)

A DRAFT Charter was presented to help the IHCWI develop a shared focus and direction. The contents were briefly discussed and each person was provided a copy. (An electronic copy was also provided).

**ACTION ITEM: Each IHCWI member is to provide comments to Ken Woodruff ([Kenneth.woodruff@dot.gov](mailto:Kenneth.woodruff@dot.gov)) on the Draft Charter by June 15, 2018.**

7. Next Steps/Wrap-up – M. Sosa (5 Minutes)

**ACTION ITEMS:**

Subcommittees meet at least once by 6/15/18

Provide Contact information to new invitees to Ken Woodruff by 6/15/18

Provide information on programs for Program Catalog to Ken Woodruff by 6/15/18

Provide comments of DRAFT IHCWI Charter to Ken Woodruff by 6/15/18

- Woody’s Contact Information: [kenneth.woodruff@dot.gov](mailto:kenneth.woodruff@dot.gov) 317-226-0542

**NEXT MEETING on June 21, 2018 between 9:00 and 10:30**

**@ Indiana Constructors, Inc., Once Capital Ave, Suite 1000, Indianapolis, IN 46204**