

The Board of Trustees of the University of Central Arkansas convened in regular meeting Friday, May 9, 1997, at 2:00 p.m. in the Fireplace Room in McCastlain Hall with the following officers and members present, to-wit:

Chair:	Mr. Rush F. Harding III
Vice Chair:	Dr. Harold H. Chakales
Secretary:	Mrs. Elaine W. Goode
	Mr. Madison P. Aydelott III
	Mr. Rickey H. Hicks
	Mr. Joe M. White
	Mr. Dalda F. Womack

and with the following absent, to-wit: None

constituting a quorum of said Board, at which meeting the following business was transacted, to-wit:

Minutes of the February 21, 1997, meeting were approved as circulated upon motion by Mr. Hicks with a second by Mr. White.

Mrs. Goode arrived at this time.

Introductions - President Thompson introduced the following individuals:

- Lisa Screeton - Truman Scholar;
- Lani Malysa - Faculty Representative for Truman Scholars;
- Jim Bell - President, Faculty Senate;
- Beth Scott - President, Staff Senate (effective July 1);
- Ben Claybaker - President, Student Government Association.

President Thompson expressed his appreciation to the outgoing presidents of the Faculty Senate, Staff Senate, and Student Government Association, Jerry Manion, Velton Daves, and Matt Jordan, respectively.

Further introductions:

- Jonathan Ross - Treasurer, Student Government Association;
- Jim Schneider - Staff Employee of the Year;
- Patty Phelps - recipient of Teaching Excellence Award;
- Mike Rapp - recipient of Public Service Award;

David Dussourd - recipient of Research, Scholarship and Creativity Award;
Russ Hancock, Valentina Gatti-Gunderson, Penny Eberhard, and Ellen Ishee,
recipients of CASE Awards for publications;
Mathilda Hatfield - Alumni Director, was recognized for the Alumni Association's
award for this year's membership campaign.

PRESIDENT'S REPORT

Legislative Update - The 1997 Regular Session of the Arkansas General Assembly adjourned on Saturday, April 5, 1997, after 83 days of work. The session was a volatile one for higher education issues generally. Productivity funding, which was a widely debated issue two years ago, has disappeared. Much of the concern about productivity funding centered around past funding for the two-year institutions which was viewed by some legislators as inadequate. Also, the fate of the Arkansas Department of Higher Education was in doubt until the last day of the session when a compromise was reached. The following are summaries of significant legislation affecting UCA and higher education:

1. UCA OPERATING FUNDS

UCA receives \$35,610,876 in funding for fiscal year 1997-98 and \$36,742,559 for fiscal year 1998-99. This reflects an increase from fiscal year 1996-97 funding (our base) of 4.79% for 1997/98 and 3.18% for 1998/99. However, the increase for 1997/98 is overstated because UCA budgeted \$480,000 for productivity funding in 1996-97. When productivity funding is taken into account, our increase for 1997-98 is 3.3% rather than 4.79%. A table reflecting this information and showing how our funding compares to other institutions of higher education is attached. UCA received an increase of 15.7% during the 1995-97 biennium.

2. UCA CAPITAL FUNDS

UCA received an appropriation of \$5 million for a Health, Physical Education and Recreation Building in Act 591. However, in Act 1356, the Governor was authorized to make available only up to \$1 million for this project. Although not appropriated to UCA, the Governor has also been authorized to make available up to \$3 million to the Department of Education - Educational Television for the AETN/UCA Telecommunications Center.

3. SBHE/ADHE LEGISLATION

The General Assembly also approved changes in the statute governing the Arkansas State Board of Higher Education. In Act 1114 of 1997, the Board was abolished and replaced by the Arkansas Higher Education Coordinating Board effective May 1, 1997. Although the duties of the Board were not altered, its makeup and governance were significantly changed. The State Board consists of 13 members and the Coordinating Board will be comprised of only 12 members. The Coordinating Board will have 6 members selected from current or recent membership of public two-year and four-year colleges (three from each). The remaining 6 members shall be selected from business, industry, education, agriculturally-related industry, and medical services and may not be current members of a board of a public two-year or four-year campus. The Act was written to ensure significant input from all presidents and chancellors through the Presidents Council and through the Executive Council, selected by the Presidents Council from its membership and composed of four members from two-year campuses and four members from four-year campuses.

Pursuant to Act 1211, the Board is authorized to have 29 employees. This represents a significant reduction from its previous level of funding and number of authorized employees. However, it appears that the Governor has agreed to authorize the Department to draw on pool positions under his control.

4. OTHER LEGISLATION

a. A package of bills was presented to the General Assembly aimed at enhancing efficiency in the area of financial affairs in higher education and in state agencies. Bob McCormack chaired the group that proposed the changes. The items approved by the General Assembly are as follows:

1. Act 541 of 1997 - authorizes state agencies to retain evidence of indebtedness, contracts and other documents, by a form of stored computer image or other computer technology.
2. Act 758 - authorizes the Department of Finance and Administration to approve procedures whereby public institutions of higher education can be reimbursed by the State for maintenance and operations expenditures rather than having to process state warrants to pay vendors.
3. Act 1087 - authorizes checks to contain a mechanically produced facsimile signature of the disbursing officer or of his authorized agency when procedures have been approved by the Chief Fiscal Officer of the State.

4. Act 1088 - authorizes use of a purchase order in lieu of the standard contract form for professional and consultant services and provides that contracts for professional and consultant services do not have to be approved by the Legislative Council unless the amount of the contract exceeds \$10,000.
 - b. The General Assembly and the Governor also approved Act 961 that reduces the level of review required for construction projects by State Building Services when the construction project is privately funded.
 - c. Act 954 also authorizes four-year institutions of higher education beginning in 1997-98 to spend an additional \$300,000 per fiscal year to provide gender equity in athletics. This is in addition to the \$450,000 previously authorized to be spent, for a total of \$750,000 each fiscal year.

SDHE Recommendation, Executive Recommendation,
Legislative Recommendation and Funding Recommendation: 1997-99 Biennium

INSTITUTION	96-97 BASE	FY1997-98 Recommendations				% Inc Funding Over Base	FY1998-99 Recommendations				% Inc Funding Over 97-98	2 Yr % Inc In Funding
		SBHE	Executive	Legislative	Funding		SBHE	Executive	Legislative	Funding		
SUJ	38,698,260	41,132,468	40,588,572	41,027,270	41,027,270	0.02%	42,274,108	40,964,758	42,827,225	42,627,225	3.90%	10.16%
TU	15,946,653	17,263,594	16,865,221	17,045,020	17,045,020	6.89%	17,760,197	17,023,995	18,009,776	18,009,776	5.66%	12.94%
SU	13,779,026	14,809,869	14,395,409	14,814,274	14,814,274	0.06%	15,202,270	14,522,573	15,175,734	15,175,734	3.84%	10.14%
NUM	10,633,834	11,633,357	11,164,847	11,280,120	11,280,120	6.08%	11,920,800	11,298,425	11,643,039	11,643,039	3.22%	9.49%
AF & UA-SYS	80,749,986	88,418,396	85,638,968	86,517,544	86,162,781	6.70%	91,052,269	86,459,425	89,794,689	89,439,926	3.80%	10.76%
IV OF AGRI	44,318,872	48,596,215	46,551,081	46,238,218	47,258,507	6.63%	51,289,058	47,270,401	48,259,243	49,279,592	4.28%	11.19%
A-AS	1,270,185	1,606,053	1,328,487	1,457,789	1,442,203	13.54%	1,651,207	1,412,187	1,558,862	1,541,276	6.87%	21.34%
A-CJI	2,100,000	2,100,000	2,142,000	2,028,841	2,028,841	34.71%	2,100,000	2,184,840	2,978,841	2,978,841	5.30%	41.85%
A TOTAL	128,439,043	140,720,604	135,660,534	137,042,392	137,692,392	7.20%	146,102,624	137,328,863	142,589,635	143,239,635	4.03%	11.52%
ALR	39,583,718	42,832,404	41,639,272	42,078,223	42,078,223	6.30%	43,999,046	41,928,229	43,289,564	43,289,564	2.88%	9.36%
AM	8,948,958	9,965,494	9,437,088	9,480,860	9,480,860	5.94%	10,365,930	9,675,740	9,939,674	9,939,674	4.84%	11.07%
AMS	61,000,809	68,912,516	66,389,940	66,345,288	66,345,288	0.76%	73,877,896	67,185,534	68,281,277	68,281,277	2.89%	11.90%
APD	15,789,865	17,173,784	16,696,331	16,878,931	16,878,931	6.90%	18,561,591	16,938,955	17,502,577	17,502,577	3.69%	10.85%
CA	33,984,136	35,793,042	35,333,915	35,610,870	35,610,870	4.79%	36,737,864	35,385,522	36,742,559	36,742,559	3.18%	8.12%
Year-Total	368,802,302	400,237,250	388,171,138	391,403,240	392,053,240	6.88%	416,814,504	392,250,594	405,781,060	406,431,060	3.67%	10.80%
SUB	7,593,812	7,817,458	7,901,433	8,074,681	8,074,681	19.50%	8,028,577	7,924,068	10,366,761	10,366,761	14.24%	36.52%
SU-MH	1,043,253	1,243,399	1,080,032	1,723,862	1,723,862	65.24%	1,277,250	1,192,983	2,508,403	2,508,403	45.51%	140.44%
ACC	3,627,647	3,803,322	3,792,280	4,530,279	4,530,279	25.05%	4,057,401	3,857,403	5,390,142	5,390,142	18.82%	48.59%
CCC	4,178,508	4,514,426	4,404,705	5,205,006	5,205,006	24.57%	4,834,785	4,418,810	6,011,980	6,011,980	15.50%	43.88%
ICCC	3,856,990	4,084,911	4,030,688	4,792,598	4,792,598	24.26%	4,198,773	4,044,582	5,597,636	5,597,636	16.80%	45.13%
ISCC	2,230,059	2,282,390	2,298,828	2,911,700	2,911,700	30.57%	2,340,025	2,355,745	3,634,317	3,634,317	24.82%	62.97%
IAC	5,251,896	5,564,122	5,473,904	6,223,527	6,223,527	18.60%	5,755,560	5,851,469	7,209,016	7,209,016	15.83%	37.27%
HWACC	2,813,714	3,128,784	2,905,500	3,709,273	3,709,273	34.87%	3,214,748	3,047,704	4,709,422	4,709,422	24.28%	67.37%
HCC	6,188,155	6,590,811	6,502,754	7,102,860	7,102,860	15.75%	6,748,554	6,650,574	8,134,719	8,134,719	13.57%	31.46%
UMCC	1,639,763	1,810,840	1,698,643	2,159,720	2,159,720	31.71%	1,859,326	1,750,719	2,726,273	2,726,273	26.23%	66.26%
SACC	3,761,382	4,014,240	3,953,030	4,685,418	4,685,418	24.57%	4,188,028	4,081,046	5,603,482	5,603,482	19.59%	48.97%
SAUT	4,299,148	4,737,558	4,492,374	5,097,942	5,097,942	18.58%	4,863,500	4,559,418	5,928,690	5,928,690	16.26%	37.86%
JACCH	2,807,052	3,018,503	2,901,895	3,727,716	3,727,716	32.80%	3,096,305	2,976,535	4,512,742	4,512,742	21.08%	80.76%
MCC	12,759,938	14,152,017	13,278,867	14,090,859	14,090,859	10.43%	14,705,733	13,888,018	15,889,617	15,889,617	12.77%	24.53%
C & Branch	62,051,327	66,828,784	64,772,785	75,181,519	75,181,519	21.16%	68,969,245	66,405,164	88,221,200	88,221,200	17.34%	42.17%
IRTC	3,231,172	3,442,653	3,350,228	4,141,577	4,141,577	28.18%	3,528,584	3,369,814	5,628,255	5,628,255	35.90%	74.19%
ITC	1,744,987	1,902,385	1,813,075	2,357,347	2,357,347	35.09%	1,953,603	1,879,183	3,022,142	3,022,142	28.20%	73.19%
JTC	2,025,112	2,258,845	2,102,771	2,542,954	2,542,954	25.57%	2,403,636	2,234,414	3,182,942	3,182,942	25.17%	57.17%
XJTC	1,918,151	2,038,500	1,985,041	2,469,870	2,469,870	28.00%	2,091,525	1,994,000	3,021,488	3,021,488	22.33%	57.69%
ZJTC	1,712,583	1,914,740	1,858,420	2,286,742	2,286,742	33.53%	1,963,178	1,881,667	2,785,088	2,785,088	21.79%	62.62%
YJTC	2,458,629	2,828,768	2,575,977	3,212,970	3,212,970	30.60%	2,607,699	2,588,615	3,950,479	3,950,479	22.95%	60.68%
UTC	4,192,584	4,603,050	4,394,871	5,198,668	5,198,668	23.95%	4,719,453	4,459,510	6,046,892	6,046,892	18.36%	44.23%
SEATC	3,187,584	3,482,745	3,343,118	4,128,761	4,128,761	29.53%	3,545,233	3,352,093	4,912,681	4,912,681	18.99%	54.12%
Each College	20,468,802	22,249,892	21,421,501	26,338,898	26,338,898	28.67%	22,902,911	21,739,302	32,549,965	32,549,965	23.59%	59.02%
Institution Subtotal	449,322,431	489,315,738	474,385,424	492,921,657	493,571,657	9.85%	508,886,660	488,395,060	528,552,225	527,202,225	6.81%	17.33%
Productivity/Other	9,028,316	22,000,000	5,000,000				27,000,000	5,000,000				
Higher Education	458,348,747	511,315,738	479,385,424	492,921,657	493,571,657	7.68%	535,886,660	488,395,060	528,552,225	527,202,225	6.81%	15.02%

Note: 1996-97 Base Includes RSA, EETF, WF2000, and Merit.

UCA Profile - The University of Central Arkansas administration continuously reviews key indicators of the university and compares them with other institutions. In November of 1996, a financial analysis of the University of Central Arkansas compared with a peer group for fiscal year 1994-95 was conducted in an effort to compare the financial viability of UCA with 35 institutions which were judged to be similar in size and in program offering to UCA. This information was presented to the Board at the December 1996 workshop.

The President subsequently requested an ad hoc committee to develop an expanded profile for the University of Central Arkansas. The characteristics are in two major categories. The first is Enabling Characteristics which includes institutional, faculty, and student data. The second is Outcome Characteristics, which includes a graduate satisfaction survey, student performance on nationally normed examinations, student performance on licensure and exit examinations, and retention and graduation rates. The Outcome Characteristics are indicators of how well the university is meeting its primary responsibility which is to assist our students in fulfilling their professional and academic ambitions. The Enabling Characteristics are important in that it is assumed that there is a high positive correlation between the existence of good institutional faculty and the student indices in the achievement of positive outcomes. The committee also chose peer institutions to be used in future benchmark studies. These institutions are as follows: James Madison University (Harrisonburg, VA), Millersville University of Pennsylvania, Towson State University (Towson, MD), Truman State University (Kirksville, MO), University of Tennessee - Chattanooga, and the University of Wisconsin - Eau Claire.

The development of the profile and the selection of appropriate peer institutions should be helpful in determining characteristics possessed by these institutions which the University of Central Arkansas should seek to emulate in order to improve its quality.

A copy of the committee report is attached.

March 1997

UCA Profile

Charged with developing a profile of the University of Central Arkansas, a presidential task force compiled an extensive list of indices of institutional characteristics. These characteristics fall in two categories--enabling and outcomes. Of particular importance are the outcomes characteristics. These are indicators of how well the university is meeting its primary purpose--to assist our students in fulfilling their professional and academic ambitions. The importance of the enabling characteristics comes from the assumption that there is a high positive correlation between the existence of good institutional, faculty, and student indices and the achievement of positive outcomes.

This taxonomy of institutional traits has been reviewed by the respective senates for the students, staff, and faculty. The suggestions offered by the student and staff senates have been incorporated in the first list. The faculty senate made no suggestions for additions or deletions.

From the amended list of institutional characteristics, the profile task force extracted a condensed version. The condensed version comprised those indices, both enabling characteristics and outcome characteristics, that were readily available or obtainable at this institution as well as at other colleges and universities. This abbreviated list will serve initially to describe UCA as well as to serve as a basis for comparing our institution to others.

In the future, the condensed version of the profile characteristics, especially in the outcomes category, should be expanded to reflect scholarship and service. But prior to any expansion, the characteristics in the condensed version should be refined in terms of availability of current data and established goals. For example, the institutional characteristic of access to technology is poorly defined. Therefore, the task force has elected to use one small index, the number of computers available to students, in the initial list. This, however, leaves for future expansion those indicators of the extent of the use of technology in instruction and research, access to large data bases, and the nature of telecommunications infrastructure on campus.

Simply put, the attached UCA Profile characteristics, dated March 1997, are expected to serve as a beginning point for the continued development and refinement of a profile of UCA.

UCA - Profile Characteristics

Enabling Characteristics

	Fall 1996 or FY 96/97	UCA Available	PEER Available
<u>Institutional Characteristics</u>			
Undergraduate HC (FTE)	7952	X	X
Graduate HC (FTE)	1042	X	X
Total enrollment HC (FTE)	8994	X	X
On-campus residents	1903	X	X
Tuition costs (Mandatory Fee)	\$1,196/semester	X	X
Tuition discount rate	25.00%	X	X
Instructional expenditures % of total	53.81%	X	X
Administrative expenditures % of total	9.96%	X	X
Total E & G expenditures per FTE	\$6,224	X	X
Library expenditures % of total	4.17%	X	X
Access to technology - computers available for students	400	X	X
Number of instructional programs (Accredited)		X	X
Endowment (Including Foundation)		X	X
State Funding per FTE (95/96)	\$3,986	X	X
Student/faculty ratio	18.3	X	X
E & G space per FTE	127 Sq. Ft.	X	X

Faculty Characteristics

Faculty salaries (Average nine-month all ranks)	\$41,607	X	X
Percentage of part-time faculty (FTE)	12%	X	X
Diversity/Highest Degree Institution		X	?
Percentage of non-tenure-track faculty	25%	X	X

Student Characteristics

Average financial aid award	\$4,370	X	X
Average ACT test scores of entering freshmen	22.8	X	X
Percent of entering freshmen in top 25% of high school graduating class	59%	X	X
Percentage of international students	4.7%	X	X
Percentage of minority students	14.2%	X	X

Outcome Characteristics

Graduate satisfaction survey		X	?
Performance on nationally normed examinations		X	X
Performance on licensure and exit examinations		X	X
Retention rates (freshman to sophomore)	65%	X	X
Six-year graduation rate	30%	X	X

UCA - Profile Characteristics

Enabling Characteristics	Fall 1996 or FY 96/97	Staff/Student	
		Committee	Senate
Student Characteristics			
Percentage outside of 50 mile radius		C	
Percentage living on-campus & immediate environs		C	
Percentage on scholarship (undergraduate)		C	
Average financial aid award	\$4,370	C	
High school class standing of entering freshmen		C	
Average ACT test scores of entering Freshmen	22.8	C	
Percentage of freshmen with ACT of 21 & above	76%	C	
Percentage of freshman applicants accepted	95%	C	
Freshmen applicant yield	57%	C	
Percentage of international students	4.3%	C	
Diversity:		C	
Male	38.0%	C	
Female	62.0%	C	
White	81.1%	C	
Black	11.7%	C	
Other	7.2%	C	
Non-traditional	23.7%	C	

Outcomes Characteristics

Student Characteristics			
Graduate satisfaction survey		C	
Preparation for careers		C	
Preparation for professional/graduate studies		C	
Performance on nationally normed examinations		C	
Performance on licensure and exit examinations		C	
Retention rates (freshman to sophomore)	65%	C	
Four-year graduation rate	15%	C	
Five-year graduation rate	25%	C	
Six-year graduation rate	30%	C	
Number of students involved in collaborative projects		C	
Number of students who pursue advanced study		C	
Number of students graduating with honors		C	
Student publications or awards		C	
Involvement in student organizations		C	
Student participation in culture/athletic events			ST
Student attitudes toward life, society and learning		C	
Number of students involved in intramural activities	3,242		S

Characteristics of Scholarship and Public Service

Faculty publications and presentations		C	
Sponsorship of student organizations		C	
Number of faculty serving as officers in professional organizations		C	
Number of staff in professional organizations			S
Number of extramural grants sought/obtained by faculty		C	
Faculty/staff involvement in public service organizations		C	
Number of staff serving as officers in volunteer organizations		C	
Number of outreach activities sponsored by institution		C	

UCA - Profile Characteristics

Enabling Characteristics	Fall 1996 or FY 96/97	Staff/Student	
		Committee	Senate
Institutional Characteristics			
Undergraduate traditional	6542		S
Undergraduate non-traditional enrollment	1410	C	
Graduate traditional	320	C	
Graduate non-traditional	722	C	
Total enrollment	8994	C	
On-campus residents	1903	C	
Tuition costs (mandatory fee)	\$1,196/semester	C	
Tuition discount rate	25%	C	
Instructional expenditures % of total	53.81%	C	
Administrative expenditures %	9.96%	C	
Research expenditures % of total	1.24%	C	
Total E & G expenditures per FTE	\$6,224	C	
Library expenditure per FTE	\$254	C	
Library expenditure % of total	4.17%	C	
Availability of alternative sources of information		C	
Access to technology		C	
Number of instructional programs (Accredited)		C	
Endowment (Including Foundation)		C	
State Funding/student	\$3,986	C	
Non-instructional staff (full-time)		C	
Athletic profile (number of scholarships, sports, expenditures)		C	
Number of graduate assistants		C	
Availability of student organizations		C	
Student/faculty ratio	18.3	C	
Faculty/staff ratio		C	
Student/staff ratio			S
Customer service			S
On campus cultural events			S
Public appearances			S
Recreational Pursuits			S
Faculty Characteristics			
Percentage of faculty with terminal degrees	75%	C	
Faculty salaries (Average nine-month all ranks)	\$41,607	C	
Percentage of part-time faculty (FTE)	12%	C	
Average years of service of faculty		C	
Diversity/Highest Degree Institution		C	
Number of faculty directing student projects		C	
Percentage tenured faculty	52%		S
Percentage tenured track faculty	23%		S
Percentage of non-tenure-track faculty	25%	C	
Staff Characteristics			
Percentage of staff with undergraduate degrees			S
Percentage of staff with graduate degrees			S
Average years of service of staff			S
Staff salaries			S
Percentage of staff that is part-time			S
Percentage of staff enrolled in the university			S

University Park - Some months ago, the President requested a committee of faculty and staff to consider ways the university might work to preserve and improve the residential neighborhoods around the campus. Initial efforts will target the area immediately east of the campus between Donaghey Avenue, College Avenue, Robins Street, and Center Street. The administration hopes to work with local businesses to develop a package of incentives for faculty and staff that would encourage them to purchase, remodel and/or landscape property in the designated area.

Retirement Center Update - The preliminary results of the marketing survey conducted by The Covenant Group support the demand for additional retirement facilities in the Conway area. The location of a retirement center on the university campus, or adjacent to it, is an important factor in the demand for such a facility. The center, as proposed by the consultants, is economically feasible based on market-based rental rates for retirement center apartments. The primary decisions to be made, if the university decides to proceed, are the location of the facility and the form of ownership. Will the facility be owned by the University of Central Arkansas, by a non-profit corporation with some affiliation with the university, or some other organizational arrangements? A copy of the consultant's report will be presented to the Board when it is completed.

Construction Projects -

Harrin Hall - The development of plans and State Building Services review of this project continues with an estimated bid date of August 1997.

Physical Therapy Facilities - Plans are being developed and reviewed by State Building Services and the bid date is expected to be sometime in July 1997.

Conference Center - Plans and specifications for this facility are completed and a bid date will be deferred until we know more about funding for other components in this complex.

Health, Physical Education/Recreation Building - Preliminary work has been completed on this project and the architect will refine these plans and have documents available for review at the May 9, 1997, Board meeting. These plans have been designed to accommodate the construction of this building in phases as funds become available. Possible funding for this project was briefly discussed by President Thompson.

New Residence Hall - The architects have held several focus group meetings on campus with students and staff to solicit input as to the type of residence hall to

construct. Their final recommendation should be available in June. Tentative plans are to locate this facility west of Mashburn and Hughes Halls.

Lewis Science Center - Work has begun on Phase I of the Project and it should be completed by September 1, 1997. Plans for Phase II will have been submitted to State Building Services and should be approved and construction ready to begin when Phase I is completed.

Estes Stadium - State Building Services has set a bid date of May 29, 1997. Construction is estimated to take 12 months.

Speech-Pathology Language Building - Construction on the addition to the building began in March. The project is on schedule to be completed by August 1, 1997.

State Hall Roof - All of the bids to replace the state hall roof with a hip roof were significantly over budget and were rejected. State Building Services is developing bid specifications for a tapered roof and the project should be bid soon.

Litigation Report - The following is a report on the status of litigation involving UCA as of April 16, 1997:

Board of Trustees of UCA, et al v. State Board of Higher Education, et al, No. CIV 95-201 (Faulkner County Circuit). On April 21, 1995, the UCA Board of Trustees filed a complaint in Faulkner County Circuit Court challenging the decision by the State Board of Higher Education to reject UCA's proposal to establish doctoral programs in physical therapy and school psychology. The UCA Board alleged that the State Board's decision violated Amendment 33 to the Arkansas Constitution. Amendment 33 prohibits the transfer of power from the UCA Board to any other entity, absent consolidation or abolition of the university itself. Because the UCA Board has had the power to determine the role and scope of UCA and to establish degree programs for the university, these powers may not lawfully be transferred to the State Board. UCA contends that the State Board rules regarding approval of new programs were outside its authority and violated the Administrative Procedure Act. UCA also asks for a declaratory judgment that the relevant statute and State Board rules are unconstitutional as applied to UCA and for a permanent injunction restraining the Board from enforcement of the

statute. Both parties filed motions for summary judgment, and the case was set for hearing. On March 14, 1996, the circuit court ruled from the bench granting UCA's motion for summary judgment. On May 17, 1996, the court entered a written order finding that Amendment 33 gave the UCA Board the power to approve doctoral programs and that this power could not be transferred to the State Board. On May 20, 1996, the State Board appealed the decision to the Arkansas Supreme Court. The opening brief for the State Board and an amicus brief filed on behalf of the Arkansas Legislative Council were filed on November 22, 1996. A brief was filed on behalf of the UCA Board on December 20, 1996, and the State Board filed its reply brief on January 3, 1997. The UCA Board has requested that an oral argument be held.

Crawford v. Davis, et al., No. LR-C-95-092 (Federal District Court). Ms. Michelle Crawford, a UCA student, has filed this sexual harassment lawsuit in federal district court against Michael Davis, a former UCA instructor; Ronnie Williams; the University of Central Arkansas; and Winfred L. Thompson. Ms. Crawford alleges that Mr. Davis sexually harassed her during the part of a semester that she was a student in his class. She alleges that UCA's sexual harassment policy fails to provide adequate protection, that UCA faculty and staff were not properly educated concerning the policy, and that Mr. Williams and Dr. Thompson applied the policy in a manner that deprived the plaintiff of her federally protected rights. The plaintiff is asking for an unspecified amount of damages, attorney's fees, and costs. The Attorney General's Office is representing UCA, Dr. Thompson and Mr. Williams and has filed an answer denying the allegations. Mr. Davis, acting as his own attorney, has also denied the allegations. After the District Court granted partial summary judgment in favor of UCA, UCA appealed the remaining issues to the Eighth Circuit Court of Appeals. The Eighth Circuit did rule favorably to the university on one issue when it found that the District Court improperly denied the motion for summary judgment of UCA and defendants Thompson and Williams in their official capacities with respect to Ms. Crawford's respondent superior claim. However, the Court's ruling means that other claims against UCA and defendants Thompson and Williams remain. Therefore, UCA remains a party to this lawsuit. It is anticipated that, in the near future, the District Court will set a trial date and that the matter will proceed to trial.

Crawford v. UCA, et al. No. LR-C-96-334 (Federal District Court). Ms. Michelle Crawford has filed a complaint challenging the validity of UCA's traffic and parking regulations, seeking to certify a class action to contest the regulations, and

alleging that she was denied due process in the appeal of her parking tickets. The University has filed an answer denying the complaint. The Attorney General's Office is representing the university. Each side plans to file a motion for summary judgment. A jury trial is set for the week of July 14, 1997.

Dickson v. Board of Trustees of UCA, et al., No. LR-C-96-148 (Federal District Court). Dr. Betty Dickson was an assistant professor in the Department of Childhood and Special Education. Dr. Dickson has filed a race and age discrimination suit against the UCA Board of Trustees, the board members in their official capacities only; Winfred Thompson, President; William Berry, Provost; Jim Bowman, Dean of the College of Education, and Freddie Litton, Dr. Dickson's department chair. Dr. Dickson claims that she was denied tenure and promotion to associate professor based on age and race. UCA has filed an answer denying the allegations and intends vigorously to defend the lawsuit. Discovery has been completed. A non-jury trial is set for the week of May 5, 1997.

Brent Philpot v. Winfred Thompson, No. LR-C-96-824 (Federal District Court). Brent Philpot, a sight-impaired student at UCA, has filed this lawsuit alleging that UCA failed to provide a reader for a course in which he was enrolled in the summer of 1996. Specifically, he seeks an injunction that would require UCA to provide him a reader for all courses he registers to take at UCA. He also seeks unspecified damages and attorney's fees. The Attorney General's office filed an answer contesting the allegations on December 16, 1996. A non-jury trial is set for the week of August 25, 1997.

Earl Croston, Jr., v. UCA, No. LR-C-96-303 (Federal District Court). On November 12, 1996, Mr. Croston, filed a complaint alleging race discrimination by a supervisor or supervisors in the Physical Plant department. The lawsuit follows the issuance of a right-to-sue letter issued as the result of an EEOC complaint filed by Mr. Croston. The Attorney General's office has filed an answer denying the allegations. No trial date has been set.

UCA v. Throneberry, et al., No. CIV-96-608 (Faulkner County Circuit). On December 16, 1996, the UCA Board of Trustees filed a complaint seeking to condemn a small parcel of property adjacent to and just north of the existing parking lot at the corner of Donaghey and Bruce Streets. This property will be used to expand the parking structure. The defendants have filed an answer challenging UCA's stated need for the property and have asked that the case be

transferred to chancery court for a determination of UCA's need for this property. The defendants have taken Dr. John Smith's deposition in the matter. A hearing has been set for July 7, 1997.

Jeff Weeks v. Law School Admission Council and UCA, No. LR-C-97-096 (Federal District Court). In February, 1997, Jeff Weeks, a UCA student, filed a lawsuit against LSAC and UCA. Mr. Weeks suffers from Tourette's Syndrome and had requested accommodations from the LSAC in taking the Law School Admission Test (LSAT) pursuant to the Americans with Disabilities Act. The test was administered in a building located on the UCA campus. However, on March 13, 1997, the District Court entered an Order of Dismissal with Prejudice pursuant to a settlement reached by the parties. The terms of the settlement did not require UCA to pay any damages or costs to the plaintiff and required only that UCA absorb its own costs.

ACT Alumni Survey from Arkansas Department of Higher Education -

Introduction

The Arkansas Department of Higher Education (ADHE) commissioned a study of alumni of Arkansas institutions of higher education to learn of alumni's views, perceptions, and experiences at their respective institutions. ADHE utilized the ACT Alumni Outcomes Survey, which is owned and administered by the American College Testing Evaluation/Survey Service, located in Iowa City, Iowa.

The intent of the alumni survey was to utilize survey results as a part of the productivity funding formula developed by ADHE. The survey was sent primarily to individuals who graduated from Arkansas higher education institutions in 1993 and 1994. Survey results were compiled by ACT and a final report was issued in April, 1996.

The survey requested information from university alumni in several areas. They include background information (i.e., age, gender, race, work status, degrees completed, college GPA, student debt accumulated, transfer hours, educational goals, major and degree earned); employment history and experiences (i.e., major of first and current job, relationship between major and job, annual salary, preparation for job, and satisfaction with current job); educational outcomes (i.e., development of variety of skills and interests); educational experiences (views about programs, facilities and equipment, services, relationships, policies and procedures, and other general areas);

and activities and organizations (i.e., level of involvement as a student, and now as a community member).

This report provides UCA's ranking of the alumni results among the four large state institutions in Arkansas: the University of Central Arkansas, University of Arkansas at Fayetteville, Arkansas State University at Jonesboro, and the University of Arkansas at Little Rock.

Satisfaction with aspects of current job using the scale: 5=very satisfied, 4=satisfied, 3=neutral, 2=dissatisfied, 1=very dissatisfied

<u>Job Aspect</u>	<u>UCA Rank</u>
*Challenge of current job.	1
*Job security.	1
*Opportunity to be creative.	1
*Human diversity (e.g., racial, religious, etc.).	1
*Organization's ethical standards.	1
*Quality of service or product provided/produced.	t2
*Support for continuing education or in-service programs.	1
*Fringe benefits (insurance, vacation, etc.)	t1
*Potential for career or professional advancement.	3
*Salary of current job.	1
*Accessibility/proximity of child care services.	1

t = tie

Educational Outcomes

Impact of university's experience on following skills using the scale: 4=major impact, 3=moderate impact, 2=minor impact, 1=no impact

<u>Skill Item</u>	<u>UCA Rank</u>
*Recognizing and using effective written communication skills.	3
*Recognizing and using effective verbal communication skills.	t2
*Making and exercising a lifelong commitment to learning.	1
*Living personal and professional life according to own standard/ethic.	2
*Working cooperatively in groups; working as a team member.	t1
*Getting along with people from various cultures, races, backgrounds, etc.	2
*Developing and using effective leadership skills.	1
*Thinking objectively about beliefs, attitudes, and values.	3
*Defining and solving problems.	4
*Accessing and using a variety of information sources.	t2
*Getting along with people whose attitudes and opinions are different from mine.	t3
*Developing original ideas and/or products.	1
*Analyzing and drawing conclusions from various types of data.	t2
*Appreciating and exercising my rights, responsibilities, & privileges as a citizen.	2
*Understanding and appreciating cultural and ethnic difference between people.	2
*Learning about existing and emerging career options.	1
*Understanding the interaction of human beings and the environment.	1
*Understanding international issues (political, economic, etc.)	4
*Understanding and appreciating art, music, literature, etc.	4

t = tie

Educational Experiences

Rating of colleges on selected factors using scale of 1 to 5 where: 1=low rating and 5=high rating

<u>Factor Item</u>	<u>UCA Rank</u>
*Low versus high quality academic program.	1
*Little versus much cultural/ethnic diversity in student body.	3
*Few versus many opportunities for student involvement in campus activities.	2
*Few versus many opportunities for student/faculty interaction.	1
*Limited versus extensive computer system, services, equipment, etc.	4
*Few versus many cultural, fine arts, and speaker programs.	2
*Weak versus strong sense of individual belonging on campus.	2
*High versus low cost for attendance.	2
*Rigid versus flexible degree requirements.	4

Rating of satisfaction with aspects of each school using the scale: 5=very satisfied, 4=satisfied, 3=neutral, 2=dissatisfied, 1=very dissatisfied

<u>Satisfaction Item</u>	<u>UCA Rank</u>
*General condition of buildings and grounds.	1
*Quality of program in my major/field.	1
*Class size relative to the type of course.	1
*Overall quality of instruction.	1
*Variety of courses offered.	2
*College response to older/nontrad. students.	2
*Preparation for further academic study.	2

<u>Satisfaction Item (cont.)</u>	<u>UCA Rank</u>
*Variety of instructional approaches used in the classroom.	t1
*Transfer of course credits from other colleges to this college.	3
*Campus response to needs of physically challenged individuals.	3
*Concern for me as an individual.	1
*Campus acceptance of individuals regardless of sexual orientation.	t2
*Multicultural content of courses.	1

Extent to which respondents agree/disagree with statements about each school using the scale: 5=strongly agree, 4=agree, 3=neutral, 2=disagree, 1=strongly disagree

<u>Statement Item</u>	<u>UCA Rank</u>
*Academic success was encouraged and supported at this school.	1
*Most faculty were readily available to students outside of class time.	1
*Overall, the school had an intellectually stimulating atmosphere.	2
*There was a sense of personal safety/security on the campus.	2
*The general ed. courses at this school were a valuable component of my education.	2
*The campus was, generally, free from harassment (e.g., sexual, racial, etc.).	3
*There was a campus atmosphere of ethnic, political, and religious understanding.	2
*The financial aid available to me was adequate for my needs.	t1
*School policies and practices provided appropriate support for victims of harassment.	2
*Administrators at the campus respected and were responsive to student input.	3
*I encountered few course scheduling or course availability problems.	3

t = tie

Rating of satisfaction with student services/programs using the scale: 5=very satisfied, 4=satisfied, 3=neutral, 2=dissatisfied, 1=very dissatisfied

<u>Student Service/Program</u>	<u>UCA Rank</u>
*Library services and materials.	1
*Academic advising.	2
*Health and wellness programs/services for students.	2
*Personal counseling services.	3
*Academic support services (e.g., tutoring, study skills).	3
*Financial aid counseling and related services.	2
*Career planning and placement services.	1
*Orientation to and instruction in use of campus computer system.	3
*Registration procedures.	4
	<u>UCA Rank</u>
<u>General Satisfaction</u>	
*If you could begin again would you attend this school? Rate on a 5 point scale using: 5=definitely yes, 4=probably yes, 3=uncertain, 2=probably no, 1=definitely no	2
*Overall, how would you rate this school? Rate on a 4 point scale using: 4=excellent, 3=good, 2=average, 1=poor	2
*Would you recommend this school to someone who asked your opinion? Percent stating yes - without or some reservation.	3

Activities and Organizations

Rating of involvement in activities and organizations when attending the school using the scale: 4=high level of involvement, 3=average level of involvement, 2=low level of involvement, 1=no involvement

<u>Activity/Organization</u>	<u>UCA Rank</u>
*Social	2
*Religious	1
*Professional	2
*Sports/athletics (adult level)	2
*Community	1
*Youth-oriented (including sports)	1
*Service	2
*Cultural	2
*Political	t2
*Environmental	t1
*K-12 level schools (e.g., PTA)	1

t = tie

Rating of current involvement in activities and organizations using the scale: 4=high level of involvement, 3=average level of involvement, 2=low level of involvement, 1=no involvement

<u>Activity/Organization</u>	<u>UCA Rank</u>
*Social	2
*Religious	1
*Professional	1
*Sports/athletics (adult level)	2
*Community	1
*Youth-oriented (including sports)	1
*Service	1
*Cultural	2
*Political	2
*Environmental	2
*K-12 level schools (e.g., PTA)	2

General Summary

The University of Central Arkansas fared very well on the ACT Alumni Outcomes Survey. In fact, a review of the survey shows that UCA was rated highest by its alumni on more survey items than any of the other institutions.

The survey indicates that UCA graduates do very well in the workforce, rate their academic preparation and academic programs highly, view the institution to be concerned about students as individuals, and are quite involved in their community as well as campus life.

More specifically, UCA graduates see their majors and academic preparation as being very relevant to their work. They earn salaries that are competitive with or higher than other institutions. And UCA graduates are quite satisfied with most aspects of their current jobs.

UCA graduates rate UCA's academic programs quite highly. As noted earlier, UCA rated the highest of the four institutions with regard to quality of academic programs. On similar but separate survey items, UCA rated the highest on quality of programs in major fields, quality of instruction, variety of instructional approaches used, class size, multicultural content of courses, and library services and materials.

Even though UCA experienced significant growth during the past decade, UCA graduates still view the university as being concerned about students as individuals. UCA rated highest on this survey item, and on the items of faculty being available to students outside of class, and opportunities for student/faculty interaction.

UCA graduates indicate they were quite involved in campus activities and organizations while attending school, and continue to be involved in community activities after graduation.

The survey does present a few areas of concern. UCA, however, already has programs in place to address some of these concerns. For example, efforts are being made to upgrade computer equipment and services, and changes have already been implemented to improve registration procedures.

Future Board Meetings - Board meetings have been scheduled on the following dates.

1. Friday, **August 15**, 1997;
2. Friday, **September 26**, 1997;
3. Friday, **December 5**, 1997.

May 17, 1997, Commencement - Undergraduate and graduate commencement ceremonies are scheduled for Saturday, May 17, 1997, at 10:30 a.m. and 4:00 p.m. respectively in the Farris Center. Robing will begin thirty minutes before each ceremony in the Purple Circle Room. Parking spaces will be reserved in front of the Farris Center.

ACTION AGENDA

University Council - Approximately two years ago the Student Government Association suggested that UCA establish a forum permitting members of the administration, faculty, staff and students to jointly consider University issues. The Staff Senate has endorsed the suggestion. This proposal establishes a University Council that would advise and assist the President in formulating and implementing policy. If approved, the University Council would take the place of the current Administrative Council which does not include any staff or student representation and does not include faculty representation below the dean level. The University Senate is proposed as an experiment for the 1997-98 academic year and, if approved, it would begin as an official entity in the Fall of 1998. Its usefulness will be evaluated and a recommendation as to whether it should be continued will be brought before the Board at that time.

(Mr. Aydelott arrived at the meeting at this time.)

The following resolution, as recommended by President Thompson, was adopted upon motion by Mr. Hicks with a second by Mr. White:

“BE IT RESOLVED: THAT THE UNIVERSITY OF CENTRAL ARKANSAS BOARD OF TRUSTEES APPROVES THE PROPOSAL FOR THE ESTABLISHMENT OF THE UNIVERSITY COUNCIL OF THE UNIVERSITY OF CENTRAL ARKANSAS AS AN EXPERIMENT FOR THE 1997-98 ACADEMIC YEAR.”

***UNIVERSITY COUNCIL OF THE
UNIVERSITY OF CENTRAL ARKANSAS***

I. NAME

The name of this body is the University Council of the University of Central Arkansas.

II. PURPOSE

The University Council serves as the primary forum where faculty, staff, students and administrators consider University issues. It advises and assists the President of the University in formulating and implementing University policy so that UCA may attain its goals.

III. MEMBERSHIP

The University Council shall have the following composition:

- A. The Provost and all Vice Presidents;
- B. The Executive Assistant to the President (non-voting);
- C. General Counsel (non-voting);
- D. All College Deans;
- E. The President of the Faculty Senate;
- F. Five Senators appointed by the Faculty Senate;
- G. Two non-tenure track members of the Faculty appointed by the Provost to be selected from recommendations made by the College Deans;
- H. The President of the Staff Senate;
- I. Five Senators appointed by the Staff Senate;
- J. The President of the Student Government Association;

- K. Five Senators appointed by the Student Government Association, one of whom shall be a graduate student.

Terms of membership are as follows:

- A. Administrators serve by virtue of their office;
- B. Faculty, Staff and Student Government Association Presidents serve by virtue of their office;
- C. Faculty and Staff representatives serve three-year terms effective the first day of the fall semester of each academic year and are eligible to serve consecutive terms;
- D. Student Government Association representatives serve one-year terms effective the first day of the fall semester of each academic year and are eligible to serve consecutive terms.

IV. FUNCTIONS

The function of the University Council is as follows:

- A. To implement the functions and exercise the authority delegated to it by the President of the University;
- B. To review and make recommendations on matters proposed by the faculty, staff and students or through the Faculty Senate, the Staff Senate or the Student Government Association;
- C. To refer appropriate matters to the Faculty Senate, Staff Senate and the Student Government Association or to committees, groups or individuals for consideration and recommendation.

V. AUTHORITY

The University Council acts in an advisory capacity to the President and may take such action as it deems necessary. The President may give the actions of the University Council such weight as he deems necessary.

VI. OFFICERS

The officers of the University Council are Chair and Secretary.

- A. The Executive Assistant to the President shall serve as Chair of the University Senate, but will have no vote.
- B. A Secretary shall be appointed by the University Council from among the members of the Senate.

VII. MEETINGS

- A. The University Council shall meet at the call of the Chair at least four times during each academic year. A meeting notice and tentative agenda shall be distributed by the Secretary to all University Council members at least five days in advance of each meeting.
- B. A majority of the members of the University Council shall constitute a quorum at any meeting. Action by the University Council requires a simple majority of those present and voting at a meeting, a quorum being present.
- C. Floor privileges are extended without further action to members of committees reporting to the Council and to persons or groups requested or invited by the Council to appear before it for specific items of business. Floor privileges may be extended to other persons by vote of the Council.
- D. The first order of business at each meeting shall be the adoption, with such modifications as may be agreed upon by majority vote, of the meeting agenda prepared by the Secretary of the Council.
- E. Special Meetings of the University Council shall be called by the chair within fifteen (15) days of receipt of a request signed by ten or more members of the Council or within fifteen (15) days of receipt of a request by the President. A specific purpose shall be stated in the request and in the notice distributed in accordance with paragraph A above, and shall be the first agenda item at the meeting. The Secretary may present other items for consideration at the same meeting if included in the meeting notice.
- F. Minutes of each University Council meeting shall be promptly distributed by the Secretary to the President of the University and to the members of the

Council. All minutes shall also be available in the office of the Secretary and officially deposited in the office of the Provost for inspection by any member of the University's faculty, administration, staff or student body.

VIII. COMMITTEES

- A. The University Council will refer appropriate matters to standing committees of the University.
- B. The University Council may constitute such ad hoc committees as necessary to carry out its functions and for items not under the purview of a standing committee. Provisions shall be made for administration, student, faculty and staff representation on such committees unless such representation would be clearly inappropriate.

EXECUTIVE SESSION

At this time the Board decided to adjourn to Executive Session before continuing with the action agenda. Executive session was declared upon motion by Mr. Hicks with a second by Mr. White.

Dr. Chakales arrived during Executive Session.

OPEN SESSION

The following resolution, as recommended by President Thompson, was adopted upon motion by Mr. Hicks with a second by Mr. White:

“BE IT RESOLVED: THAT THE UCA BOARD OF TRUSTEES APPROVES THE FOLLOWING ADJUSTMENTS, APPOINTMENTS, REAPPOINTMENTS, SUMMER RESEARCH, EDUCATIONAL LEAVE, LEAVE WITHOUT PAY, RESIGNATIONS, RETIREMENTS, DESIGNATION AS DISTINGUISHED PROFESSOR EMERITUS, ADDITIONAL ASSIGNMENTS/COMPENSATION, APPOINTMENTS FROM RESTRICTED/GRANT FUNDS, AND LEAVES OF ABSENCE, PROVIDED, HOWEVER, THAT THE ADMINISTRATION IS AUTHORIZED TO MAKE CORRECTIONS AND CHANGES OF A CLERICAL NATURE.”

ADJUSTMENTS:

1. Cheri Kendrick, Assistant Librarian, effective April 1, 1997, change salary from \$27,500.00 per annum to \$28,500.00 per annum.
2. Belinda Bernum, Speech/Theatre/Mass Communication, effective Fall Semester, change from Instructor to Lecturer I and change salary from \$26,000.00 to \$27,000.00.

APPOINTMENTS:

Full-time:

1. Kimberly R. Bradford, Coordinator of Credit Programs, Continuing Education, Non-faculty Appointment, effective March 3, 1997 through June 30, 1997 @ a salary of \$13,333.00.
2. Donald Gettinger, Research Associate, Biology, Non-tenure Track, effective March 1, 1997 through February 28, 2000 @ no salary.

3. William A. Haines, Lecturer I, Philosophy, Non-tenure Track, effective August 18, 1997 through May 16, 1998 @ a salary of \$29,000.00.
4. Robert L. Holbrook, Assistant Professor, Marketing and Management, Tenure Track, effective August 18, 1997 through May 16, 1998 @ a salary of \$56,000.00.
5. Loretta M. Knutson, Associate Professor, Physical Therapy, Tenure Track, effective March 1, 1997 through May 17, 1997 @ a salary of \$13,472.00.
6. Deborah S. Kreiss, Assistant Professor, Biology, Tenure Track, effective August 18, 1997 through May 16, 1998 @ a salary of \$36,000.00.
7. Tina Mankey, Instructor, Occupational Therapy, Non-tenure Track, effective August 18, 1997 through May 16, 1998 @ a salary of \$37,500.00.
8. Roy L. McLean, Assistant Professor, Economics and Finance, Tenure Track, effective August 18, 1997 through May 16, 1998 @ a salary of \$46,000.00.
9. Thomas H. Oxner, Associate Professor/Department Chair, Accounting, Appointment with Tenure, effective July 11, 1997 through August 15, 1997 @ a salary of \$4,290.00 and effective August 18, 1997 through May 16, 1998 @ a salary of \$71,500.00.
10. Melanie L. Perreault, Assistant Professor, History, Tenure Track, effective August 18, 1997 through May 16, 1998 @ a salary of \$33,500.00.
11. Daniel M. Roche, Assistant Professor, Writing Program, Tenure Track, effective August 18, 1997 through May 16, 1998 @ a salary of \$33,500.00.
12. Jeralynn E. Sittig, Visiting Assistant Professor, Geography, Political Science, and Sociology, Non-tenure Track, effective August 18, 1997 through May 16, 1998 @ a salary of \$32,000.00.
13. Gary L. Soderberg, Professor, Physical Therapy, Non-tenure Track, effective March 1, 1997 through May 17, 1997 @ a salary of \$14,166.65.
14. Benjamin M. Waggoner, Assistant Professor, Biology, Tenure Track, effective August 18, 1997 through May 16, 1998 @ a salary of \$34,000.00.

Part-time:

1. Susan B. Chambers, Instructor, Art, effective Spring Semester @ a salary of \$4,000.00.

Reappointments:

PRESIDENT'S DIVISION

Office of the President

Winfred L. Thompson(N)	President/Professor of History	\$
Peggy S. Smith	Associate for Administration	31,736

Athletic Department

William E. Stephens	Director of Athletics	\$ 71,550
Michael B. Isom(O)	Head Football Coach/ Physical Education Instructor	58,397
Arch M. Jones(N)	Head Coach/Men's Basketball/ Asst. Athletic Director	54,093
Ronald J. Marvel (O)	Head Coach/Women's Basketball/Instructor	53,892
Sallie V. Dalton (N)	Compliance Coordinator/Instructor/ Women's Athletic Administrator	51,823
Richard J. Martin Jr (O)	Head Coach/Cross Country/Instructor	45,887
Charles Wade	Instructor/Assistant Coach/Football	40,602
Charles Hervey(N)	Instructor/Assistant Men's Basketball Coach	35,567
Daniel Powell	Associate Director of Athletics	35,407
Scott D. Schwartz	Instructor/Assistant Coach/Football	34,069
Mary Schlientz(O)	Head Volleyball Coach/Instructor	32,574
Steven East	Sports Information Director	30,552
Toby J. White	Head Coach/Baseball/Instructor	30,452
Natalie Shock	Instructor/Head Softball Coach	30,352
Darrell G. Walsh (O)	Instructor/Head Tennis Coach Assistant Women's Basketball Coach/	26,483

Ryan Strong (N)	Instructor/Men's Soccer Coach	24,614
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General Counsel

Jack Gillean	General Counsel	\$ 65,500
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Governmental Affairs

Mary Stallcup	Executive Assistant to the President/ Governmental Relations	\$ 77,346
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Internal Audit

Pamela Jolly	Director of Internal Audits	\$ 37,122
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Institutional Research

Roger Lewis	Director of Institutional Research	\$ 55,615
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PROVOST'S DIVISION

Office of Provost

J William Berry(T)	Provost/Associate Professor	\$ 96,136
Samual Buchanan (T)	Assistant Vice President/ Assistant Provost/Professor	74,898
Joan Pritchard(T)	Assistant Professor/ Director of Faculty Development	57,672 **

Continuing Education

Linda Beene	Academic Dean/ Director of Continuing Education	\$ 66,983
Kimberly Bradford	Continuing Education Coordinator	40,000

Graduate School/Sponsored Programs

Elaine McNiece(T)	Academic Dean/Professor	\$ 74,500
Deborah S. Walz	Director of Grants & Other Sponsored Programs	52,999

Honors College

Norbert O. Schedler(T)	Professor/Director of Honors College	\$ 75,436
Richard I. Scott (T)	Professor/ Assistant Director of Honors College	55,500

Transitional Studies

Kathleen Smith(N)	Instructor	\$ 26,377
Patricia Price(N)	Instructor	25,725
Jo Smith(N)	Instructor	24,848
Michael Seger (N)	Instructor	24,159

Undergraduate Studies

Sally Roden (T)	Academic Dean/Professor	\$ 76,772
Norma Tio (N)	Instructor/Coordinator of Academic Advising	34,308
Jayne Stone (N)	Project Coordinator/ Coordinator of Undergraduate Studies	33,536
Huey Antley (N)	Instructor	31,650

Writing Program

David Harvey(T)	Associate Professor	\$ 56,500
Margaret Morgan (T)	Associate Professor	40,202
Terry Wright(T)	Associate Professor	37,063
Francie Jeffery (O)	Assistant Professor	34,161
Ellen Stengel (N)	Instructor	26,250
William Jenkins (N)	Instructor	25,798
Lou Ann Norman(N)	Instructor	25,500
Steven Lance(N)	Instructor	25,208
James Gifford (N)	Instructor	24,037
Cynthia Anderson(N)	Instructor	24,000
Lisa Mongno (N)	Instructor	22,700

ACADEMIC SERVICES DIVISION

Office of Vice President

James Dombek(T)	Vice-President for Academic Services/ Professor	\$ 89,209
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Admissions

Joe Darling	Director of Admissions	\$ 53,428
Eric Clay	Assistant Dean of Students/ Assistant Director of Admissions	22,872
Stephanie Ratliff	Assistant Dean of Students/ Assistant Director of Admissions	22,546
Curtis Hippensteel II	Assistant Dean of Students/ Assistant Director of Admissions	22,219

Computing Center

Earl McGehee Jr (T)	Professor/Director of Computer Services	\$ 84,103
Lilly Harmon	Associate Director of Computer Services	61,541

International Programs

Douglas Podoll	Director of International Programs	\$ 60,910
Carol Knipscheer(N)	Instructor/ Coordinator of Intensive English Program	35,326
Jennifer Ewald	Project Coordinator	25,510
Lynn Schaefer (N)	Instructor	21,598
Freddie Bowles(N)	Instructor	20,794

Personnel

Graham Gillis	Assistant Vice-President for Human Resources	\$ 51,378
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Registrar's Office

Anthony Sitz	Registrar	\$ 58,690
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Torreyson Library

Willie Hardin (T)	Academic Dean/Professor	\$ 66,408
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Tom Dillard	Archivist	44,328
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Kaye Talley	Assistant Librarian/ Technical Services Coordinator	40,403
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David Parker	Director of Audiovisual Services	38,176
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Art Lichtenstein	Assistant Librarian/Public Services Coordinator	35,814
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Ellen Johnson	Assistant Librarian/Circulation	34,540
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Sarah Bryan	Assistant Librarian/Head Cataloger	32,643
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Amanda Moore	Assistant Librarian	31,574
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Eleanor Annis	Assistant Librarian	29,510
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Charlotte Evans	Assistant Librarian	29,262
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Cheri Kendrick	Assistant Librarian	28,785
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Troy Helm	Assistant Librarian	28,759
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Tracy Swank	Librarian	28,028
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Sloan Powell	Assistant Librarian	14,342
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ADMINISTRATIVE SERVICES DIVISION

Office of Vice President

John Smith	Vice-President for Administrative Services	\$ 82,347
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Physical Plant

Jerrel Fielder	Director of Physical Plant	\$ 67,607
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Paul Crosmer	Director of Engineering System	46,300
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Bookstore

Stewart Snider	Bookstore Manager	\$ 45,320
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Student Activities

John Cagle	Assistant Dean of Students/ Director of Student Activities	\$ 40,642
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3499

Housing Office
George Pilgreen

Assistant Dean of Students

\$ 43,935

FINANCIAL SERVICES DIVISION

Office of Vice President
Robert McCormack

Vice-President for Financial Services

\$ 89,625

Controller
Barbara Goswick
Valerie Nicholson

Controller
Project Coordinator/Grant Accountant

\$ 52,403
27,018

Purchasing
Paul Totten

Business Manager

\$ 47,723

Student Financial Aid
Sherry Byrd
James Brock

Director of Student Aid
Project Coordinator

\$ 48,276
31,310

INSTITUTIONAL ADVANCEMENT'S DIVISION

Office of Vice President
Joe Hatcher

Assistant Vice-President/
Consulting Vice-President for
Institutional Advancement

\$ 75,000

Development & Alumni Services
Woodrow Cummins
Carolyn Floyd

Director of Development
Associate Director of Development

64,939
40,892

University Publications
Ellen Ishee

Dir of Publications & Creative Services

34,696

STUDENT SERVICES DIVISION

Office of Vice President

Ronald Williams	Vice-President for Student Services	\$ 71,500
Gary Roberts	Dean of Students	56,588

Career Planning and Placement

Katherine Rice Clayborn	Assistant Dean of Students/ Assistant Director of Placement	\$ 36,748
Brooks Walthall	Project Coordinator	30,300

Counseling Services

Maurice Ness	Director of Counseling Center	\$ 55,940
Beth Scott	Assistant Dean of Students/Counselor	32,838
Mary Mabry	Assistant Dean of Students/Counselor	32,740
James Guinee	Director of Developmental Skills/Counselor	30,300

Intramural Sports & Recreation

David Dennis	Coordinator of Intramural Activities/Recreation	\$ 34,787
Jack Fulmer	Project Coordinator/ Assistant Director of Intramurals	31,061

Minority Affairs

Logan Hampton	Associate Dean/Director of Minority Affairs	\$ 44,285
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Orientation/Leadership Development

Henry Phelps IV	Assistant Dean of Students/ Director of Orientation	\$ 36,678
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Student Activities

Jeanette Taylor	Assistant Dean of Students/ Director of Greek & University Programs	\$ 29,549
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Student Health Services

Nelda New (N)	Instructor/Director of Student Health Services	\$ 39,964 *
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COLLEGE OF BUSINESS ADMINISTRATION

Joseph Horton (T)	Academic Dean/Professor	\$ 95,250 *
James Barr(T)	Professor/Assistant Dean	77,600

Department of Accounting

P Michael Moore (T)	Department Chairperson/Professor	\$ 73,071
Billy Humphrey(T)	Professor	61,400
Ben Carter(T)	Associate Professor	57,156
Pamela Spikes (T)	Associate Professor	56,500
Paul Jensen (T)	Assistant Professor	54,825
Roy Whitehead Jr. (T)	Associate Professor	51,651
Donna Smith (T)	Assistant Professor	48,400
Nina Goza (N)	Instructor	31,187

Department of Economics & Finance

William Johnson (T)	Professor	\$ 64,793 *
Ben McNew (T)	Professor	63,900
James Packer III(T)	Associate Professor	62,711
James Bell(T)	Professor	61,800
Armand Picou(O)	Associate Professor	59,200
Patricia Cantrell (T)	Associate Professor	54,250
William Kordsmeier(T)	Associate Professor	50,646
James Weller(T)	Assistant Professor	48,460
Joseph McGarrity(O)	Assistant Professor	45,200
Kirsta Glenn(O)	Assistant Professor	45,200

Department of Marketing & Management

William Bounds Jr (T)	Department Chairperson/Associate Professor	\$ 72,900 *
John Malley (T)	Professor	67,925
Douglas Grider(T)	Professor	66,650
Don Bradley III (T)	Professor	63,400
Herff Moore Jr(T)	Associate Professor	62,816
Joseph Cangelosi Jr (T)	Associate Professor	62,784
Kenneth Griffin (T)	Professor	60,723
Mohamed Nour(O)	Assistant Professor/Information Systems	55,550
Scott Markham (T)	Associate Professor	52,981
M David Kim (N)	Assistant Professor	47,200
Rebecca Gatlin-Watts(O)	Assistant Professor	40,400
Paula Ladd(O)	Assistant Professor	38,230

3502

John Hendon (N)	Instructor	35,000
Milan Bartos(N)	Instructor	31,000
Beverly Oswald(N)	Instructor	29,520
Gerald Plumlee Jr (N)	Instructor	27,306

COLLEGE OF EDUCATION

Center for Academic Excellence

Joe Hundley (N)	Associate Professor/Director	\$ 59,249 *
Susan Peterson(N)	Associate Professor/Assistant Director	43,748

Department of Adm. And Sec. Education

Barbara Holmes(T)	Department Chairperson/Associate Professor	\$ 66,052 *
Paul Peterson (T)	Professor	54,873
Jesse Rancifer(T)	Associate Professor	50,943
Terry James (T)	Associate Professor	46,639
Harold Griffin(T)	Associate Professor	40,659
Patricia Phelps (T)	Associate Professor	39,924
Ann Witcher (T)	Associate Professor	38,244
Lloyd Hervey(O)	Assistant Professor/ Coordinator of Minority Student Services	36,191
Anthony Onwuegbuzie (O)	Assistant Professor	33,459
Carolyn Kelley(N)	Instructor	25,829

Department of Applied Academic Technologies

Selvin Royal(T)	Department Chairperson/Professor	\$ 78,102 *
Joseph Arn(T)	Professor	58,209
Kenneth Jordan(T)	Professor	50,719
Clemens Gruen (T)	Professor	47,405
Glenda Thurman(T)	Associate Professor	44,837
Jody Charter(T)	Associate Professor	43,234
Debora Adler(O)	Assistant Professor	35,000
Karen Fraser(N)	Assistant Professor/Visiting Assistant Professor	34,851
Hope Shastri(O)	Assistant Professor/ Director of Learning Resource Center	34,182
John Goswick(N)	Instructor	29,620 *

Department of Childhood and Special Education

Freddie Litton(T)	Department Chairperson/Professor	\$ 72,024 *
James Mainord (T)	Professor	64,068
David Naylor(T)	Professor	63,690
Sidney Mitchell (T)	Professor	58,564
Kathleen Atkins (T)	Associate Professor	58,250
Harold Love (T)	Professor	57,364
Joe Walthall(T)	Professor	56,996
Amelia Steelman (T)	Associate Professor	51,953
Mary Mosley (T)	Associate Professor	37,064
Tammy Benson(O)	Assistant Professor	35,320
C Denise Johnson(O)	Assistant Professor	34,000
Alma Shearin(O)	Assistant Professor	34,000
David Sumpter (T)	Assistant Professor	33,621
Janet Filer (O)	Assistant Professor	33,500
Ralph Calhoun (T)	Assistant Professor	33,000
Joyce Fiddler (O)	Assistant Professor	30,300
Carolyn Zimmerly(N)	Instructor/Assistant Director	28,020
Donna Cain(N)	Instructor	28,000
Angela Greenland(N)	Instructor	24,789

Professional Field Services

Kenneth Vaughn(N)	Assistant Professor/ Director of Professional Field Services	\$ 51,395 *
Deborah Barnes(N)	Instructor/Coordinator of Directed Teaching	37,430 *
Lisa George (N)	Instructor/ Coordinator of Early Field Experiences	27,258

Department of Psychology and Counseling

David Skotko(T)	Department Chairperson/Professor	\$ 77,586 *
Billy Smith (T)	Professor	65,756
Bobby Williams(T)	Professor	62,283
Clyde Reese (T)	Professor	59,161
Linda Glenn (T)	Professor	51,150
John Murphy (O)	Assistant Professor	44,170
Teresa Smith(T)	Associate Professor	43,967
Elson Bihm(T)	Associate Professor	41,883
Lynda Fielstein (T)	Associate Professor	41,636
Michael Scoles(T)	Associate Professor	41,403
William Lammers (T)	Associate Professor	39,097

Ronald Bramlett (T)	Associate Professor	37,591
Robert Rowell(O)	Assistant Professor	35,316
Paulette Leonard(T)	Associate Professor	34,929
Lauren Bush (O)	Assistant Professor	34,244
Chudi Obijekwu(O)	Assistant Professor	33,250
Christine Daley (O)	Assistant Professor	33,060
Karen Dobbs(N)	Instructor	25,000

COLLEGE OF FINE ARTS AND COMMUNICATION

Anne Patterson(T)	Associate Professor/Assistant Dean	58,467 *
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Department of Art

Kenneth Burchett(T)	Department Chairperson/Professor	\$ 73,968 *
Helen Phillips(T)	Professor	48,964
Robert Thompson (T)	Professor	48,041
Patrick Larsen(T)	Professor	46,201
Roger Bowman(T)	Professor	43,886
Gayle Seymour (T)	Associate Professor	39,474
Bryan Massey(T)	Associate Professor	37,505
Andrew Cohen(T)	Associate Professor	36,967
Cathy Caldwell(T)	Associate Professor	36,919
Lyn Brands-Wallace(O)	Associate Professor	35,774
Jeffrey Young(O)	Assistant Professor	34,750
Garlan F Jenkins(N)	Instructor/Gallery Director	31,030

Department of Music

Sam Driggers(T)	Department Chairperson/Professor	\$ 72,821 *
John Erwin(T)	Associate Professor/ Director of Choral Activities	52,400
Don Collins (T)	Professor	48,685
Neil Rutman (T)	Assistant Professor	48,648
Ricky Brooks(O)	Assistant Professor/Director of Bands	48,460
Carl Anthony(T)	Professor	45,446
Patrick Hasty (T)	Associate Professor	44,891
Kay Kraeft(T)	Professor	44,883
Denis Winter(T)	Professor	44,625
Wolfgang Oeste(T)	Assistant Professor	39,656
Gilbert Baker (T)	Assistant Professor	39,533

3505

Jacquelyn Lamar (T)	Associate Professor	39,032
John Roscigno (O)	Assistant Professor	35,000
Kristina Belisle(O)	Assistant Professor	34,362
Robert Holden (O)	Assistant Professor	34,300
Carolyn Brown (O)	Assistant Professor	33,860
Linda Hsu (O)	Assistant Professor	33,250
Janice Haworth(N)	Assistant Professor	33,000
Jann Bryant (N)	Instructor/ Director of Community School of Music	20,048 *

Department of Speech, Theatre, Communication

Robert Willenbrink Jr (T)	Department Chairperson/Associate Professor	\$ 62,924 *
Glenn Smith (T)	Professor	54,171
Ernest Dumas(O)	Assistant Professor/ Journalist in Residence/Echo Advisor	45,680
Gregory Blakey(T)	Assistant Professor	38,027
Claudia Beach (O)	Assistant Professor/Director of Theatre	36,456
Lorraine Fuller (O)	Assistant Professor	35,517
Kathryn Young (O)	Assistant Professor	35,000
Paulette Walter (N)	Instructor/Scroll Advisor	34,982 **
Leigh Maxwell(O)	Assistant Professor	34,900
Shawn Fulper Smith(N)	Instructor/Radio Program Manager	29,514 *
Belinda Bernum(N)	Instructor/Lectnrer I	27,000
Debra Worthington (N)	Instructor	27,000
Rose Hamilton (N)	Instructor	25,000
Elizabeth Parker	Project Coordinator	19,790

COLLEGE OF HEALTH AND APPLIED SCIENCES

Neil Hattlestad (T)	Academic Dean/Professor	\$ 86,231 *
Jimmy Ishee (T)	Professor/Assistant Dean	66,117 *

Department of Family and Consumer Science

Mary Harlan (T)	Department Chairperson/Professor	\$ 66,172 *
Melissa Shock (T)	Associate Professor	40,907
Cathy Brown (N)	Assistant Professor	34,075
Dana Moody(N)	Instructor	31,800

3506

Renee Ryburn(N)	Instructor	30,576
Beverly Tallent (N)	Instructor	28,785

Department of Health Sciences

Emogene Fox (T)	Department Chairperson/Professor	\$ 63,470 *
Betty Hubbard (T)	Professor	48,738
Jane Lammers(T)	Professor	46,880
Dwight Pierce (T)	Associate Professor	40,255
Gary Lewers (T)	Associate Professor	38,033
Jacqueline Rainey (O)	Assistant Professor	36,411
Sarah Jerome(O)	Assistant Professor	35,350

Department of Kinesiology and Physical Education

Deborah Howell(T)	Department Chairperson/Associate Professor	\$ 65,165 *
Larry Titlow(T)	Professor	50,044
Shelia Jackson(O)	Assistant Professor	38,578
Frank Servedio(O)	Assistant Professor	34,340
Lorna Strong(N)	Instructor/Director of Athletic Training	30,324**
Audrey Rambough (N)	Instructor/University Athletic Trainer	24,926
Carla Horan (N)	Instructor	24,740

Department of Nursing

Barbara Williams(T)	Department Chairperson/Professor	\$ 70,012 *
Kathleen Bondy(O)	Professor	51,995
Kathleen Delorenzo(O)	Assistant Professor	46,550
Lauretta Koenigseder(T)	Assistant Professor	46,202
Rebecca Lancaster (T)	Assistant Professor	44,587
Sheila Stroman(T)	Assistant Professor	43,867
Sandra Wayland(O)	Assistant Professor	43,430
Alice Martin-Watson (O)	Assistant Professor	38,334
Susan Gatto (N)	Instructor	34,983
Karen Jenkins (N)	Instructor	34,523
Sharyl Sain (N)	Instructor	33,840
Patricia Crane(N)	Instructor	33,741
Carol Enderlin(N)	Instructor	33,550
Patricia Lucy (N)	Instructor	33,464
Julie Meaux (N)	Instructor	33,003
Diane Holt(N)	Instructor	32,354
Terri Clowers (N)	Instructor	32,280

Department of Occupational Therapy

Linda Shalik(T)	Department Chairperson/Associate Professor	\$ 70,020 *
Catherine Acre(O)	Assistant Professor	44,143
Marc Willey(O)	Assistant Professor	43,092
Kathryn White (O)	Instructor	40,998
Lorrie Buddenberg (N)	Instructor	40,392
Jennifer Johnson(N)	Instructor	38,471
Deborah Gangluff(N)	Instructor/Grant Project Clinician	17,778

Department of Physical Therapy

Venita Lovelace Chandler(T)	Department Chairperson/Professor	\$ 76,003 *
William Bandy (T)	Associate Professor	53,242
Nancy Reese (T)	Associate Professor	50,022
Loretta Knutson(O)	Associate Professor	48,500
Reta Zabel(O)	Assistant Professor	22,962
Bruce Mendelson (O)	Assistant Professor	44,250
Jean Irion(O)	Assistant Professor	42,505
Clayton Holmes(O)	Assistant Professor	43,592
Glenn Irion (O)	Associate Professor	41,950
Stephen Hearn (N)	Instructor	38,512
Twala Maresh(N)	Instructor	37,250
James Fletcher(N)	Instructor	35,775
Barron South(N)	Instructor	35,775
Carrie Phillips (N)	Instructor	25,250

Department of Speech-Language Pathology

James Thurman (T)	Associate Professor	\$ 52,436
Susan Moss-Logan(T)	Associate Professor	44,266
Robert Logan(T)	Associate Professor	41,453
Betty Fusilier(T)	Instructor	36,195
Dee Lance (O)	Assistant Professor	35,000
Kathy McDaniel(N)	Instructor	31,439
Sharon Ross (N)	Instructor	30,847
Linda Graham(N)	Instructor	30,346
Mary Lack (N)	Instructor	30,000
Donna Fisher(N)	Instructor	29,500

COLLEGE OF LIBERAL ARTS

Gary Stark(T)	Academic Dean/Professor	\$ 85,364 *
Peter Mehl(T)	Associate Professor/Assistant Dean	53,750

Department of English

Terrance Kearns (T)	Department Chairperson/Professor	\$ 71,049 *
Henry Rogers, III(T)	Professor	59,698
Phillip Anderson(T)	Professor	59,124
Jeff Henderson, III(T)	Professor	58,947
Gary Davenport(T)	Professor	57,353
Conrad Shumaker (T)	Professor	48,435
John Lammers(T)	Professor	48,138
Patricia McGraw (T)	Professor	48,087
Bonnie Melchior (T)	Professor	47,278
Rebecca Williams(T)	Associate Professor	46,883
Robert Lowrey (T)	Professor	46,389
Wayne Stengel (T)	Professor	43,465
Jonathan Glenn(T)	Associate Professor	42,013
James Fowler(T)	Associate Professor	38,318
Raymond Jean Frontain (T)	Associate Professor	37,862
Michael Schaefer(T)	Associate Professor	37,429
Richard Gaughan (T)	Associate Professor	37,382
Robert Koch (O)	Assistant Professor	32,652
Linda Arnold(O)	Assistant Professor	32,017
Jay Curlin(N)	Assistant Professor	31,744

Department of Foreign Languages

Marian Brodman(T)	Department Chairperson/Associate Professor	\$ 66,178 *
Joel Pouwels(T)	Associate Professor	40,967
Dwight Langston (T)	Associate Professor	37,722
Phillip Bailey(O)	Assistant Professor	34,834
Jose Martinez (O)	Assistant Professor	34,008
Jaime Zambrano(O)	Assistant Professor	33,953
Patricia Carlin (N)	Instructor/Lecturer I	29,298

Department of Geography/Political Science/Sociology

Ronald Hy (T)	Department Chairperson/Professor	\$ 70,300 *
Donald Whistler (T)	Professor	57,967
Michael Kelley(T)	Professor	54,770

William Jameson (T)	Associate Professor	52,702
R Gordon Shepherd (T)	Professor	51,429
D Brooks Green(T)	Associate Professor	51,064
Gary Wekkin (T)	Professor	50,191
R Lawson Veasey Jr(T)	Professor	48,308
Jamia Fox (T)	Professor	47,340
Gerald Reynolds (T)	Associate Professor	43,582
Paul Butt (T)	Associate Professor	42,749
Tom Mcinnis (T)	Associate Professor	39,843
John Passe Smith(O)	Associate Professor	36,894
Jeffrey Allender(T)	Assistant Professor	35,894
Janet Wilson(O)	Assistant Professor	34,500
Lani Malysa (O)	Assistant Professor	33,872
James Mason (N)	Assistant Professor	31,000

Department of History

George Schuyler (O)	Department Chairperson/Professor	\$ 66,940 *
Harry Readnour(T)	Professor	56,242
James Brodman (T)	Professor	54,818
Theman Taylor (T)	Professor	52,446
Maurice Webb(T)	Associate Professor	49,683
Eugene Corcoran (T)	Professor	49,236
Donald Jones(T)	Associate Professor/ Director of Exemplary Studies	48,159
Gregory Urwin (T)	Professor	46,685
Randal Pouwels(T)	Professor	44,708
Kenneth Barnes(T)	Associate Professor	40,615
Vincent Hammond (T)	Associate Professor	36,852
Sondra Gordy(O)	Assistant Professor	34,515
Michael Torigian(N)	Instructor/Visiting Assistant Professor	30,000
Mary Chalmers (N)	Instructor/Visiting Assistant Professor	29,500
Arlene Sindelar (N)	Instructor/Visiting Assistant Professor	27,000
Mary Landreth (N)	Instructor/Lecturer I	26,768

Department of Philosophy

Jim Shelton (T)	Department Chairperson/Professor	\$ 64,432 *
Charles Harvey(T)	Professor	48,125
Jami Anderson (O)	Assistant Professor	33,620
Simon Cushing	Assistant Professor	28,500

COLLEGE OF NATURAL SCIENCES AND MATHEMATICS

John Mosbo(T)	Academic Dean/Professor	\$ 86,521 *
Stephen Addison (T)	Associate Professor/Assistant Dean	58,387 *

Department of Biology

Paul Hamilton (T)	Department Chairperson/Professor	\$ 70,670 *
Edmond Griffin(T)	Professor	60,899
Donald Culwell(T)	Professor	58,237
Jimmy Throneberry (T)	Professor	56,585
H Frederic Dalske (T)	Associate Professor	53,132
D Derald Smith(T)	Professor	52,100
Wilbur Owen (T)	Professor	51,446
John Choinski Jr(T)	Professor	47,583
William Moran (T)	Associate Professor	45,185
Kenneth Freiley (T)	Associate Professor	40,604
David Dussourd(T)	Associate Professor	40,559
David Zehr(T)	Associate Professor	39,125
Mary McDonald (T)	Associate Professor	39,041
Steven Runge(T)	Associate Professor	38,175
Michael Mathis(O)	Associate Professor	37,962
Katherine Larson(O)	Assistant Professor	36,496
Thomas Walker (O)	Assistant Professor	35,029
Daniel Magoulick(O)	Assistant Professor	34,953

Department of Chemistry

Conrad Stanitski(T)	Department Chairperson/Professor	\$ 69,257 *
Michael Rapp(T)	Professor	31,526
Jerald Manion (T)	Professor	61,977
Paul Krause (T)	Associate Professor	53,633
George Paul (T)	Professor	51,930
William Taylor(T)	Associate Professor	39,364
R. Cameron Dorey, III (T)	Associate Professor	39,186
Jeffrey Draves(O)	Associate Professor	38,576
H. Robert Bergen(O)	Assistant Professor	37,554
Patrick Desrochers(O)	Assistant Professor	37,487
Karen Weaver(T)	Assistant Professor	36,880
Patricia Draves (O)	Assistant Professor	36,741
B. James Hood (O)	Assistant Professor	35,350

Department of Computer Science

Charles Seifert (T)	Department Chairperson/Professor	\$ 72,949 *
Ming Fang Wang(T)	Associate Professor	52,843
C Wayne Brown (T)	Associate Professor	52,485
Damber Tomer(T)	Associate Professor	48,000
Alvin Bell Jr (N)	Instructor	31,209
Donald Epperson(N)	Instructor	28,280

Department of Mathematics

Donna Foss(T)	Interim Department Chairperson/ Associate Professor	\$ 60,898 *
Frank Hudson(T)	Professor	58,311
Lawrence Huff (T)	Professor	53,341
David Peterson(T)	Professor	53,266
Donald Adlong (T)	Assistant Professor	47,576
Jimmie McKim(T)	Assistant Professor	47,189
Linda Griffith(T)	Associate Professor	45,674
Carolyn Pinchback (T)	Associate Professor	44,268
Ralph Butcher (T)	Associate Professor	42,936
Xiaoshen Wang (O)	Associate Professor	40,731
Charles Mullins (O)	Assistant Professor	40,454
Robyn Serven(T)	Associate Professor	40,336
George Bratton(T)	Associate Professor	40,326
Fred Hickling (O)	Assistant Professor	39,221
Todd Smith(O)	Assistant Professor	38,920
Tom McAnally(T)	Assistant Professor	35,977
Jo Ann Royster(N)	Instructor	25,039

Department of Physics and Astronomy

Joseph Rosen(O)	Department Chairperson/Professor	\$ 67,008 *
Harold Pray (T)	Professor	57,223
Rahul Mehta (T)	Associate Professor	40,508
Norman Gaiser (T)	Associate Professor	39,555
Heather Woolverton(T)	Associate Professor	38,034
James Ross(O)	Assistant Professor	36,201
Carl Frederickson (O)	Assistant Professor	35,734
Tod Ramseyer(O)	Assistant Professor	34,724

* 12-Month Faculty

** 10-Month Contract

SUMMER RESEARCH:

1. Kenneth Barnes, History, Summer I @ a salary of \$2,406.90.
2. Mary Chalmers, History, Summer II @ a salary of \$1,650.00.
3. Andrew Cohen, Art, Summer I @ a salary of \$2,170.02.
4. Patrick Desrochers, Chemistry, Summer I @ a salary of \$2,205.12
5. David Dussourd, Biology, Summer II @ a salary of \$2,393.34
6. Michael Ensley, Marketing and Management, Summer I @ a salary of \$3,000.00.
7. Kirsta Glenn, Economics and Finance, Summer II @ a salary of \$2,652.00.
8. Shelia Jackson, Kinesiology and Physical Education, Summer II @ a salary of \$2,281.68.
9. Daniel Magoulick, Biology, Summer I @ a salary of \$2,058.18.
10. Mary V. McDonald, Biology, Summer I @ a salary of \$2,220.36.
11. Steven W. Runge, Biology, Summer II @ a salary of \$2,184.30.

EDUCATIONAL LEAVE:

1. Rita Zabel, Physical Therapy Fall, 1997

LEAVE WITHOUT PAY:

1. Mike Rapp, Chemistry Fall, 1997

RESIGNATIONS:

1. Jan Downing, Childhood and Special Education May 16, 1997
2. Clifton Ealy, Athletics January 20, 1997
3. Michael Ensley, Marketing and Management May 16, 1997
4. Rockie Pederson, Kinesiology and Physical Education May 16, 1997
5. Dave Voth, Athletics February 13, 1997

RETIREMENTS:

1. Jerry L. Moore, Undergraduate Studies May 16, 1997
2. Nicholas Pederson, Kinesiology and Physical Education May 16, 1997

DESIGNATION AS DISTINGUISHED PROFESSOR EMERITUS:

1. Marvin DeBoer Speech

ADDENDUM:**ADJUSTMENTS:**

1. Martha Antolik, Music, Change from Lecturer to Lecturer I effective August 18, 1997 to May 16, 1998 @ a salary of \$24,500.00.
2. Patricia Crane, Instructor, Nursing, change from effective August 18, 1997 through May 16, 1998 @ a salary of \$33,741.00 to Leave of Absence without Pay.
3. Loretta Knutson, Associate Professor, Physical Therapy, change from effective August 18, 1997 through May 16, 1998 @ a salary of \$48,500.00 to effective January 1, 1998 through May 16, 1998 @ a salary of \$24,250.00
4. J. Michael Lar, change from Continuing Education Credit to Lecturer I/Director of Channel 6, Speech, effective July 1, 1997 to July 1, 1998, change salary from \$34,607.00 to \$35,000.00.
5. Ryan L. Strong, Men's Soccer Coach/KPED Instructor, effective July 1, 1997 to July 1, 1998, change salary from \$24,614.00 to \$26,740.00.
6. Reta Zabel, Assistant Professor, Physical Therapy, change from effective August 18, 1997 through May 16, 1998 @ a salary of \$22,962.00 to effective August 18, 1997 through December 31, 1997 @ a salary of \$11,481.00 and effective January 1, 1998 through May 16, 1998 @ a salary of \$22,963.00.

ADDITIONAL ASSIGNMENTS/COMPENSATION:

1. John J. Murphy, Assistant Professor, Psychology and Counseling, effective May 27-29, 1997 @ a salary of \$800.00.
2. Robert Price, Workshop Facilitator, Sponsored Programs, effective May 19-30, 1997 @ a salary of \$2,000.00.
3. Frances Thomas, Lecturer, Music, effective May 17, 1997 @ a salary of \$250.00.

APPOINTMENTS FROM RESTRICTED/GRANT FUNDS:

1. Jan Downing, Instructor/Mentor, College of Education, effective January 1-May 16, 1997 @ a salary of \$558.00.
2. William S. Taylor, Associate Professor, Chemistry, effective Summer I & II @ a salary of \$5,000.00.

APPOINTMENTS:**Full-Time:**

1. Carolyn Aman, Assistant Professor, Sociology, Tenure Track, effective August 18, 1997 through May 16, 1998 @ a salary of \$33,000.00.
2. Thomas A. Burritt, Instructor, Music, Non-tenure Track, effective August 18, 1997 through May 16, 1998 @ a salary of \$32,000.00.
3. Maxine Payne Caufield, Assistant Professor, Art, Tenure Track, effective August 18, 1997 through May 16, 1998 @ a salary of \$35,000.00.
4. Charlotte A. Cone, Research Associate/Director of Accelerated Learning and Testing, Undergraduate Studies, Non-tenure Track, effective July 1, 1997 to July 1, 1998 @ a salary of \$39,000.00.
5. Kim B. Dielmann, Instructor, Psychology and Counseling, Non-tenure Track, effective August 18, 1997 through May 16, 1998 @ a salary of \$25,000.00.
6. Robert G. Everding, Dean/Professor of Speech/Theatre/Mass Communication, Fine Arts and Communication, Appointment with Tenure, effective July 15, 1997 to July 1, 1998 @ a salary of \$84,135.00.

7. Harold Forbes, Assistant Professor, Computer Science, Tenure Track, effective August 18, 1997 through May 16, 1998 @ a salary of \$46,000.00.
8. Marc Hirrel, Lecturer, Biology, Non-tenure Track, effective August 18, 1997 through May 16, 1998 @ a salary of \$31,000.00.
9. Joan Huang, Lecturer I, Music, Non-tenure Track, effective August 18, 1997 through May 16, 1998 @ a salary of \$28,000.00.
10. Kelly A. Johnson, Instructor, Music, Non-tenure Track, effective August 18, 1997 through May 16, 1998 @ a salary of \$28,000.00.
11. Michael S. Martin, Lecturer, Biology, Non-tenure Track, effective August 18, 1997 through May 16, 1998 @ a salary of \$29,500.00.
12. James Nelson, Assistant Professor, Psychology/Counseling, Tenure Track, effective August 18, 1997 through May 16, 1998 @ a salary of \$34,000.00.
13. Sloan Powell, Assistant Librarian, Library, Non-faculty Appointment, effective July 1, 1997 to July 1, 1998 @ a salary of \$14,342.00 (half-time position).
14. Bonita Selting, University Writing Program, Tenure Track, effective August 18, 1997 through May 16, 1998 @ a salary of \$35,000.00.

SUMMER RESEARCH:

1. Carolyn Brown, Instructional Development, June 1-30, 1997 @ a salary of \$1,000.00.
2. Lorrie Buddenburg, Instructional Development, June 1-30, 1997 @ a salary of \$400.00.
3. Jennifer Johnson, Instructional Development, June 1-30, 1997 @ a salary of \$500.00.
4. John Roscigno, Instructional Development, May 1-31, 1997 @ a salary of \$600.00 and June 1-30, 1997 @ a salary of \$600.00.
5. Marc Willey, Instructional Development, June 1-30, 1997 @ a salary of \$600.00.

RESIGNATIONS:

- | | | |
|-----|--|---------------|
| 1. | Jim R. Bowman, College of Education | June 30, 1997 |
| 2. | Carole Carter, History | May 16, 1997 |
| 3. | Marilyn Clarkson, Accounting | May 21, 1997 |
| 4. | Terri Clowers, Nursing | May 21, 1997 |
| 5. | Lynne Garrett, Music | May 16, 1997 |
| 6. | B. James Hood, Chemistry | May 16, 1997 |
| 7. | Cheri Kendrick, Library | June 30, 1997 |
| 8. | Kenneth Mackintosh, Geography, Political Science & Sociology | May 16, 1997 |
| 9. | Carl Redden, Geography, Political Science & Sociology | May 16, 1997 |
| 10. | W. Kennedy Upham, Geography, Political Science & Sociology | May 16, 1997 |
| 11. | Richard Walker, Music | May 16, 1997 |
| 12. | Sandra Wayland, Nursing | May 21, 1997 |

LEAVES OF ABSENCE:

- | | | |
|----|-------------------------|-----------------------|
| 1. | Kristina Belisle, Music | 1997-98 Academic Year |
| 2. | Patricia Crane, Nursing | 1997-98 Academic Year |

Mr. Aydelott moved that the term of President Thompson's present contract be extended to a period of five years at a fixed base salary of \$142,500 annually; that an annual \$7,500 contribution be made in January of each year to an annuity of Dr. Thompson's choice; that Dr. Thompson be provided a car or a car allowance should he choose to use those funds on a car of his own with him making up the difference in payments if necessary; that tenure be conferred on President Thompson; and that this entire contract be reviewed by an attorney for appropriateness and all legalities therein. The motion was seconded by Dr. Chakales.

Mr. Harding stated that he has enjoyed serving his alma mater as a member of the Board for the past six years, and has enjoyed working with Dr. Thompson and other members of the Board. Mr. Harding further stated that Dr. Thompson, who is beginning his tenth year as President, has guided the university through a lot of growth and changes and that it has been exceptionally fortunate to have a man such as Win Thompson in the leadership role. Mr. Harding stated that he is proud to be a part of the group that is offering a five-year contract to Dr. Thompson.

The motion passed unanimously.

President Thompson expressed his appreciation to the Board and stated that he enjoys working with the Board and a very fine staff at an outstanding university.

Additional Introduction - President Thompson acknowledged Dr. Jim Bowman, Dean of the College of Education for the past seven years. President Thompson mentioned in particular Dr. Bowman's work with the educational reform movement and improvement in relationships with school districts both locally and state-wide. President Thompson announced that Dr. Bowman has accepted the position of Dean of the College of Education at Central Missouri State University and wished him well.

ACTION AGENDA (cont'd)

General Registration and Other Fees (Board Policy No. 630) -

GENERAL REGISTRATION AND OTHER MANDATORY FEES:

UNDERGRADUATE

The current and proposed general registration and other required fees for an undergraduate student enrolled in 12 hours per semester are as follows:

Returning Undergraduate (Enrolled Fall 1996 through Summer II 1997)

<u>FEE</u>	<u>Current 1996-97</u>	<u>Proposed 1997-98</u>	<u>Proposed 1998-99</u>
General Registration	\$ 909.00	\$1,014.00	\$1,050.00
Facilities	36.00	36.00	36.00
College	70.00	0.00	0.00
Cooperative Education	6.00	6.00	6.00
AAGE	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>
Sub-Total	\$1,026.00	\$1,061.00	\$1,097.00

Student Center/Recreation	48.00	48.00	48.00
Athletic	102.00	102.00	102.00
Student Activity	<u>20.00</u>	<u>20.00</u>	<u>20.00</u>
TOTAL	\$1,196.00	\$1,231.00	\$1,267.00
Out-of-State Fee	986.00	1,015.00	1,045.00

This represents approximately 3% increase each year for those students who were enrolled Fall 1996 through Summer II 1997.

Returning Undergraduate (Enrolled before Fall 1996)

<u>FEE</u>	<u>Current 1996-97</u>	<u>Proposed 1997-98</u>	<u>Proposed 1998-99</u>
General Registration	\$ 841.00	\$ 872.00	\$ 904.00
Facilities	36.00	36.00	36.00
College	0.00	0.00	0.00
Cooperative Education	0.00	0.00	0.00
AAGE	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>
Sub-Total	\$ 882.00	\$ 913.00	\$ 945.00
Student Center/Recreation	48.00	48.00	48.00
Athletic	96.00	96.00	96.00
Student Activity	<u>20.00</u>	<u>20.00</u>	<u>20.00</u>
TOTAL	\$1,046.00	\$1,077.00	\$1,109.00
Out-of-State Fee	912.00	939.00	967.00

This represents approximately 3% increase each year for those students who were enrolled before Fall 1996.

New Undergraduate (Enroll Fall 1997 through Summer II 1998)

<u>FEE</u>	Current <u>1996-97</u>	Proposed <u>1997-98</u>	Proposed <u>1998-99</u>
General Registration	\$ 909.00	\$1,129.00	\$1,169.00
Facilities	36.00	36.00	36.00
College	70.00	0.00	0.00
Cooperative Education	6.00	6.00	6.00
AAGE	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>
Sub-Total	\$1,026.00	\$1,176.00	\$1,216.00
Student Center/Recreation	48.00	48.00	48.00
Athletic	102.00	102.00	102.00
Student Activity	<u>20.00</u>	<u>20.00</u>	<u>20.00</u>
TOTAL	\$1,196.00	\$1,346.00	\$1,386.00
Out-of-State Fee	986.00	1,110.00	1,143.00

This represents approximately 12.5% increase the first year and 3% the second year for those students who will enroll Fall 1997 through Summer II 1998. The College fee is combined with the General Registration fee.

New Undergraduate (Enroll Fall 1998 through Summer II 1999)

<u>FEE</u>	Proposed <u>1997-98</u>	Proposed <u>1998-99</u>
General Registration	\$1,129.00	\$1,297.00
Facilities	36.00	36.00
College	0.00	0.00
Cooperative Education	6.00	6.00
AAGE	<u>5.00</u>	<u>5.00</u>
Sub-Total	\$1,176.00	\$1,344.00
Student Center/Recreation	48.00	48.00
Athletic	102.00	102.00
Student Activity	<u>20.00</u>	<u>20.00</u>
TOTAL	\$1,346.00	\$1,514.00
Out-of-State Fee	1,110.00	1,249.00

This represents approximately 12.5% increase for those students who will enroll Fall 1998 thru Summer II 1999.

For purposes of determining which of the above fee rate schedules applies to an undergraduate student, the date of enrollment will be the first semester in which the student enrolls in an undergraduate course at UCA. Once an undergraduate degree is received from UCA, the student will be considered a new undergraduate student for any future undergraduate courses in which they might enroll.

GRADUATE

The current and proposed general registration and other required fees for a graduate student on a per hour basis are as follows:

Returning Graduate (Enrolled Fall 1996 through Summer II 1997)

<u>FEE</u>	<u>Current 1996-97</u>	<u>Proposed 1997-98</u>	<u>Proposed 1998-99</u>
General Registration	\$111.00	\$115.00	\$119.00
Facilities	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>
Sub-Total	\$114.00	\$118.00	\$122.00
Student Center/Recreation	4.00	4.00	4.00
Athletic	<u>8.50</u>	<u>8.50</u>	<u>8.50</u>
TOTAL	\$126.50	\$130.50	\$134.50
Student Activity Fee (1-7 hours)	10.00	10.00	10.00
Student Activity Fee (8+ hours)	20.00	20.00	20.00
Out-of-State Fee	121.00	125.00	129.00

This represents approximately 3% increase each year for those students who enrolled in their first graduate course at UCA from Fall 1996 through Summer II 1997.

Returning Graduate (Enrolled before Fall 1996)

<u>FEE</u>	<u>Current 1996-97</u>	<u>Proposed 1997-98</u>	<u>Proposed 1998-99</u>
General Registration	\$105.00	\$109.00	\$113.00
Facilities	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>
Sub-Total	\$108.00	\$112.00	\$116.00
Student Center/Recreation	4.00	4.00	4.00
Athletic	<u>8.00</u>	<u>8.00</u>	<u>8.00</u>
TOTAL	\$120.00	\$124.00	\$128.00
Student Activity Fee (1-7 hours)	10.00	10.00	10.00
Student Activity Fee (8+ hours)	20.00	20.00	20.00
Out-of-State Fee	115.00	118.00	122.00

This represents approximately 3% increase each year for those students who enrolled in their first graduate course at UCA before Fall 1996.

New Graduate (Enroll Fall 1997 through Summer II 1998)

<u>FEE</u>	<u>Current 1996-97</u>	<u>Proposed 1997-98</u>	<u>Proposed 1998-99</u>
General Registration	\$111.00	\$127.00	\$131.00
Facilities	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>
Sub-Total	\$114.00	\$130.00	\$134.00
Student Center/Recreation	4.00	4.00	4.00
Athletic	<u>8.50</u>	<u>8.50</u>	<u>8.50</u>
TOTAL	\$126.50	\$142.50	\$146.50
Student Activity Fee (1-7 hours)	10.00	10.00	10.00
Student Activity Fee (8+ hours)	20.00	20.00	20.00
Out-of-State Fee	\$121.00	\$136.00	\$140.00

This represents approximately 12.5% increase the first year and 3% the second year for those students who will enroll in their first graduate course at UCA from Fall 1997 thru Summer II 1998.

New Graduate (Enroll Fall 1998 through Summer II 1999)

<u>FEE</u>	Proposed <u>1997-98</u>	Proposed <u>1998-99</u>
General Registration	\$127.00	\$145.00
Facilities	<u>3.00</u>	<u>3.00</u>
Sub-Total	\$130.00	\$148.00
Student Center/Recreation	4.00	4.00
Athletic	<u>8.50</u>	<u>8.50</u>
TOTAL	\$142.50	\$160.50
Student Activity Fee (1-7 hours)	10.00	10.00
Student Activity Fee (8+ hours)	20.00	20.00
Out-of-State Fee	136.00	153.00

This represents approximately 12.5% increase for those students who will enroll in their first graduate course at UCA from Fall 1998 thru Summer II 1999.

For purposes of determining which of the above fee rate schedules applies to a graduate student, the date of enrollment will be the first semester in which the student enrolls in their first graduate course at UCA (regardless of whether they are classified as an undergraduate or graduate student). Once a graduate degree is received from UCA, the student will be considered a new graduate student for any future graduate courses in which they might enroll.

UCA At Night¹

The current and proposed general registration and other required fees for a UCA At Night student on a per hour basis are as follows:

<u>FEE</u>	<u>Current 1996-97</u>	<u>Proposed 1997-98</u>	<u>Proposed 1998-99</u>
General Registration	\$ 37.00	\$ 38.00	\$39.00
Student Center/Recreation	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>
TOTAL	40.00	41.00	42.00
Out-of-State Fee	41.00	42.00	43.00

¹ If a student enrolls in both the UCA At Night program and regular classes, the total cost of attendance should not exceed the total cost of a regular undergraduate student for the same period of enrollment.

The tables on the following pages compare the proposed fee with those charged at UALR, UAF and ASU. The proposed fees are less than those at UALR and UAF and more than ASU's fees.

The above fees are needed to fund the proposed 1997-98 operating budget contained in a separate agenda item.

**Comparison of General Registration and Other Mandatory
Fees For Full-time In-State Undergraduate Students
For The 1996, 1997, and 1998 Fall Terms ¹**

<u>University</u>	<u>1996</u>	<u>1997</u>	<u>1998</u>
UALR	\$1,418	\$1,502	
UAF			
Arts & Science	1,259	1,386	
Education	1,266	1,389	
Agriculture & Home Economics	1,275	1,398	
Architecture General Ed	1,294	1,417	
Business Administration	1,326	1,449	
Engineering	1,497	1,620	
UCA (New Students)	1,196	1,346	1,514
UCA (Continuing Students)			1,386
UCA (Continuing Students)		1,231	1,267
UCA (Continuing Students)	1,046	1,077	1,109
ASUJ	990	1,145	

¹ Tuition is based on 15 hours for full-time undergraduate students.

**Comparison of General Registration and Other Mandatory
Fees For Full-time In-State Graduate Students
For The 1996, 1997, and 1998 Fall Terms ¹**

<u>University</u>	<u>1996</u>	<u>1997</u>	<u>1998</u>
UALR	\$1,698	\$1,698	
UAF			
Arts & Science	1,839	1,909	
Education	1,846	1,912	
Agriculture & Home Economics	1,855	1,921	
Architecture General Ed	1,874	1,940	
Business Administration	1,906	1,972	
Engineering	2,077	2,143	
UCA (New Students)	1,538	1,730	1,946
UCA (Continuing Students)			1,778
UCA (Coutinuing Students)		1,586	1,634
UCA (Continuing Students)	1,460	1,508	1,556
ASUJ	1,185	1,415	

¹ Tuition is based on 12 hours for full-time graduate students.

At President Thompson's request, Mr. Bob McCormack, Vice President for Financial Services, discussed that item and answered questions from members of the Board.

The following resolution, as recommended by President Thompson, was adopted as an amendment to Board Policy No. 630, "General Registration and Other Fees," upon motion by Mr. Womack with a second by Dr. Chakales:

"BE IT RESOLVED: THAT THE UNIVERSITY OF CENTRAL ARKANSAS BOARD OF TRUSTEES ADOPTS THE REVISIONS TO SECTIONS OF THE UCA BOARD POLICY NO. 630, "GENERAL REGISTRATION AND OTHER FEES," WHICH RELATE TO STUDENT FEES AS CONTAINED IN THE FOLLOWING SCHEDULE OF GENERAL REGISTRATION AND OTHER FEES PER SEMESTER FOR THE 1997-98 ACADEMIC YEAR, EFFECTIVE FALL 1997 AND THE 1998-99 ACADEMIC YEAR EFFECTIVE FALL 1998;

BE IT FURTHER RESOLVED: THAT ALL FEES NOT MODIFIED REMAIN AT THE SAME LEVEL AS THE 1996-97 ACADEMIC YEAR."

GENERAL REGISTRATION AND OTHER MANDATORY FEES:

UNDERGRADUATE

The current and proposed general registration and other required fees for an undergraduate student enrolled in 12 hours per semester are as follows:

Returning Undergraduate (Enrolled Fall 1996 thru Summer II 1997)

<u>FEE</u>	Current 1996-97		Proposed 1997-98		Proposed 1998-99	
	<u>Per Hour</u>	<u>Maximum</u>	<u>Per Hour</u>	<u>Maximum</u>	<u>Per Hour</u>	<u>Maximum</u>
General Registration	\$ 76.00	\$ 909.00	\$ 84.50	\$1,014.00	\$ 87.50	\$1,050.00
Facilities	3.00	36.00	3.00	36.00	3.00	36.00
College	6.00	70.00	0.00	0.00	0.00	0.00
Cooperative Education	<u>0.50</u>	<u>6.00</u>	<u>0.50</u>	<u>6.00</u>	<u>0.50</u>	<u>6.00</u>
Sub-Total	\$ 85.50	\$1,021.00	\$ 88.00	\$1,056.00	\$ 91.00	\$1,092.00
Student Center/Rec.	4.00	48.00	4.00	48.00	4.00	48.00
Athletic	<u>8.50</u>	<u>102.00</u>	<u>8.50</u>	<u>102.00</u>	<u>8.50</u>	<u>102.00</u>
TOTAL	\$ 98.00	\$1,171.00	\$100.50	\$1,206.00	\$103.50	\$1,242.00
Out-of-State Fee	88.00	986.00	88.00	1,015.00	88.00	1,045.00
AAGE	5.00	5.00	5.00	5.00	5.00	5.00
Student Activity Fee (1-7 hours)	10.00	10.00	10.00	10.00	10.00	10.00
Student Activity Fee (8+ hours)	20.00	20.00	20.00	20.00	20.00	20.00

This represents approximately 3% increase each year for those students who were enrolled Fall 1996 thru Summer II 1997.

Returning Undergraduate (Enrolled before Fall 1996)

FEE	Current 1996-97		Proposed 1997-98		Proposed 1998-1999	
	<u>Per Hour</u>	<u>Maximum</u>	<u>Per Hour</u>	<u>Maximum</u>	<u>Per Hour</u>	<u>Maximum</u>
General Registration	\$ 75.50	\$ 841.00	\$ 75.50	\$ 872.00	\$ 75.50	\$ 904.00
Facilities	3.00	36.00	3.00	36.00	3.00	36.00
College	0.00	0.00	0.00	0.00	0.00	0.00
Cooperative Education	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Sub-Total	\$ 78.50	\$ 877.00	\$ 78.50	\$ 908.00	\$ 78.50	\$ 940.00
Student Center/Rec.	4.00	48.00	4.00	48.00	4.00	48.00
Athletic	<u>8.00</u>	<u>96.00</u>	<u>8.00</u>	<u>96.00</u>	<u>8.00</u>	<u>96.00</u>
TOTAL	\$ 90.50	\$1,021.00	\$ 90.50	\$1,052.00	\$90.50	\$1,084.00
Out-of-State Fee	83.00	912.00	83.00	939.00	83.00	967.00
AAGE	5.00	5.00	5.00	5.00	5.00	5.00
Student Activity Fee (1-7 hours)	10.00	10.00	10.00	10.00	10.00	10.00
Student Activity Fee (8+ hours)	20.00	20.00	20.00	20.00	20.00	20.00

This represents approximately 3% increase each year for those students who were enrolled before Fall 1996.

New Undergraduate (Enroll Fall 1997 thru Summer II 1998)

<u>FEE</u>	Current 1996-97		Proposed 1997-98		Proposed 1998-1999	
	<u>Per Hour</u>	<u>Maximum</u>	<u>Per Hour</u>	<u>Maximum</u>	<u>Per Hour</u>	<u>Maximum</u>
General Registration	\$ 76.00	\$ 909.00	\$ 94.50	\$1,129.00	\$ 97.50	\$1,169.00
Facilities	3.00	36.00	3.00	36.00	3.00	36.00
College	6.00	70.00	0.00	0.00	0.00	0.00
Cooperative Education	<u>0.50</u>	<u>6.00</u>	<u>0.50</u>	<u>6.00</u>	<u>0.50</u>	<u>6.00</u>
Sub-Total	\$ 85.50	\$1,021.00	\$ 98.00	\$1,171.00	\$101.00	\$1,211.00
Student Center/Rec.	4.00	48.00	4.00	48.00	4.00	48.00
Athletic	<u>8.50</u>	<u>102.00</u>	<u>8.50</u>	<u>102.00</u>	<u>8.50</u>	<u>102.00</u>
TOTAL	\$ 98.00	\$1,171.00	\$110.50	\$1,321.00	\$113.50	\$1,361.00
Out-of-State Fee	88.00	986.00	92.50	1,110.00	95.25	1,143.00
AAGE	5.00	5.00	5.00	5.00	5.00	5.00
Student Activity Fee (1-7 hours)	10.00	10.00	10.00	10.00	10.00	10.00
Student Activity Fee (8+ hours)	20.00	20.00	20.00	20.00	20.00	20.00

This represents approximately 12.5% increase the first year and 3% the second year for those students who will enroll Fall 1997 thru Summer II 1998. The College fee is combined with the General Registration fee.

New Undergraduate (Enroll Fall 1998 thru Summer II 1999)

FEE	Proposed 1997-98		Proposed 1998-99	
	<u>Per Hour</u>	<u>Maximum</u>	<u>Per Hour</u>	<u>Maximum</u>
General Registration	\$ 94.50	\$1,129.00	\$108.50	\$1,297.00
Facilities	3.00	36.00	3.00	36.00
College	0.00	0.00	0.00	0.00
Cooperative Education	<u>0.50</u>	<u>6.00</u>	<u>0.50</u>	<u>6.00</u>
Sub-Total	\$ 98.00	\$1,171.00	\$112.00	\$1,339.00
Student Center/Recreation	4.00	48.00	4.00	48.00
Athletic	<u>8.50</u>	<u>102.00</u>	<u>8.50</u>	<u>102.00</u>
TOTAL	\$ 110.50	\$1,321.00	\$124.50	\$1,489.00
Out-of-State Fee	92.50	1110.00	104.25	1249.00
AAGE	5.00	5.00	5.00	5.00
Student Activity Fee (1-7 hours)	10.00	10.00	10.00	10.00
Student Activity Fee (8+ hours)	20.00	20.00	20.00	20.00

This represents approximately 12.5% increase for those students who will enroll Fall 1998 through Summer II 1999.

For purposes of determining which of the above fee rate schedules applies to an undergraduate student, the date of enrollment will be the first semester in which the student enrolls in an undergraduate course at UCA. Once an undergraduate degree is received from UCA, the student will be considered a new undergraduate student for any future undergraduate courses in which they might enroll.

GRADUATE

The current and proposed general registration and other required fees for a graduate student on a per hour basis are as follows:

Returning Graduate (Enrolled Fall 1996 thru Summer II 1997)

<u>FEE</u>	<u>Current 1996-97</u>	<u>Proposed 1997-98</u>	<u>Proposed 1998-99</u>
General Registration	\$111.00	\$115.00	\$119.00
Facilities	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>
Sub-Total	\$114.00	\$118.00	\$122.00
Student Center/Recreation	4.00	4.00	4.00
Athletic	<u>8.50</u>	<u>8.50</u>	<u>8.50</u>
TOTAL	\$126.50	\$130.50	\$134.50
Student Activity Fee (1-7 hours)	10.00	10.00	10.00
Student Activity Fee (8+ hours)	20.00	20.00	20.00
Out-of-State Fee	121.00	125.00	129.00

This represents approximately 3% increase each year for those students who enrolled in their first graduate course at UCA from Fall 1996 thru Summer II 1997.

Returning Graduate (Enrolled before Fall 1996)

<u>FEE</u>	<u>Current 1996-97</u>	<u>Proposed 1997-98</u>	<u>Proposed 1998-99</u>
General Registration	\$105.00	\$109.00	\$113.00
Facilities	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>
Sub-Total	\$108.00	\$112.00	\$116.00
Student Center/Recreation	4.00	4.00	4.00
Athletic	<u>8.00</u>	<u>8.00</u>	<u>8.00</u>
TOTAL	\$120.00	\$124.00	\$128.00
Student Activity Fee (1-7 hours)	10.00	10.00	10.00
Student Activity Fee (8+ hours)	20.00	20.00	20.00
Out-of-State Fee	115.00	118.00	122.00

This represents approximately 3% increase each year for those students who enrolled in their first graduate course at UCA before Fall 1996.

New Graduate (Enroll Fall 1997 thru Summer II 1998)

<u>FEE</u>	<u>Current 1996-97</u>	<u>Proposed 1997-98</u>	<u>Proposed 1998-99</u>
General Registration	\$111.00	\$127.00	\$131.00
Facilities	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>
Sub-Total	\$114.00	\$130.00	\$134.00
Student Center/Recreation	4.00	4.00	4.00
Athletic	<u>8.50</u>	<u>8.50</u>	<u>8.50</u>
TOTAL	\$126.50	\$142.50	\$146.50
Student Activity Fee (1-7 hours)	10.00	10.00	10.00
Student Activity Fee (8+ hours)	20.00	20.00	20.00
Out-of-State Fee	\$121.00	\$136.00	\$140.00

This represents approximately 12.5% increase the first year and 3% the second year for those students who will enroll in their first graduate course at UCA from Fall 1997 thru Summer II 1998.

New Graduate (Enroll Fall 1998 thru Summer II 1999)

<u>FEE</u>	<u>Proposed 1997-98</u>	<u>Proposed 1998-99</u>
General Registration Facilities	\$127.00	\$145.00
	<u>3.00</u>	<u>3.00</u>
Sub-Total	\$130.00	\$148.00
Student Center/Recreation Athletic	4.00	4.00
	<u>8.50</u>	<u>8.50</u>
TOTAL	\$142.50	\$160.50
Student Activity Fee (1-7 hours)	10.00	10.00
Student Activity Fee (8+ hours)	20.00	20.00
Out-of-State Fee	136.00	153.00

This represents approximately 12.5% increase for those students who will enroll in their first graduate course at UCA from Fall 1998 thru Summer II 1999.

For purposes of determining which of the above fee rate schedules applies to a graduate student, the date of enrollment will be the first semester in which the student enrolls in their first graduate course at UCA (regardless of whether they are classified as an undergraduate or graduate student). Once a graduate degree is received from UCA, the student will be considered a new graduate student for any future graduate courses in which they might enroll.

UCA At Night¹

The current and proposed general registration and other required fees for a UCA At Night student on a per hour basis are as follows:

<u>FEE</u>	<u>Current</u> <u>1996-97</u>	<u>Proposed</u> <u>1997-98</u>	<u>Proposed</u> <u>1998-99</u>
General Registration	\$ 37.00	\$ 38.00	\$39.00
Student Center/Recreation	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>
TOTAL	40.00	41.00	42.00
Out-of-State Fee	41.00	42.00	43.00

¹ If a student enrolls in both the UCA At Night program and regular classes, the total cost of attendance should not exceed the total cost of a regular undergraduate student for the same period of enrollment.

Operating Budget for 1997-98 - Budget development at the University of Central Arkansas this spring included a two-year budget approach. Requests submitted by the vice presidents to the Budget Advisory Committee included not only funds for 1997-98 but special needs for 1998-99. This new approach is intended to place the current operating budget development in a broader planning context. This approach includes development of a specific budget for the first year and a generally developed budget for the second year. This will work especially well for 1997-98 and 1998-99 since those years coincide with the state biennial appropriations. This technique presents the "out-year" budget ramifications of proposed changes. It also discourages over-reaction to temporary circumstances.

This budget procedure also encourages approval of multi-year student fees such as those proposed in the agenda item regarding general registration and other fees.

The proposed operating budget for fiscal year 1997-98 totals \$68,865,000, as compared with \$64,023,811 in fiscal year 1996-97, an increase of \$4,841,189 or 7.6 percent.

REVENUES

State General Revenues

Projected state general revenues are based on the assumption that we will receive 100 percent of Allotment "A" under the Revenue Stabilization Act, and current level funding from the Educational Excellence Trust Fund. We also expect to receive funding from previous productivity allocations of \$227,664 in fiscal year 1997-98. Total additional budgeted state funds are \$1,146,740, an increase of 3.3 percent over the previous year's state funding.

Student Fees

The increase in projected student fee income results from an enrollment estimate of 400 additional students who were not budgeted but enrolled in fiscal year 1996-97 and from the proposed fee structure.

The student fee structure recommended in another agenda item contains a percentage increase for new students which may appear to be large. However, the amount of money allocated to student scholarships has increased enormously over the past few years, and another significant increase is incorporated in this budget recommendation. This results in

a net tuition in educational and general fee increase per student of approximately 7.3 percent. The fees required of new students will be below those charged at UALR and UAF, but higher than ASU. However, it should be noted that UCA allocates a higher percentage of its budget to scholarships than does UALR, UAF, or ASU.

With the proposed increases, net income from tuition and fees available for expenditure in the educational and general budget is expected to increase by \$926,106. When this revenue is combined with the additional state revenue of \$1,146,740, the net educational and general revenue increase is \$2,072,846, an increase of 4.3 percent over the previous year.

EXPENDITURES

The proposed budgeted expenditures will provide funding for the major elements listed below:

1. Salaries for classified employees will be increased on July 1 by 2.8 percent.
2. Non-classified salaries in the academic area, including teaching salaries, will be increased an average of 2.8 percent. One percent will be granted at the beginning of the 1997-98 fiscal year and the remaining 1.8 percent will be allocated later in the fiscal year. Salary increases for all other divisions of the university average approximately 2.8 percent and will be distributed as indicated for the academic area.
3. M & O budgets will be increased approximately 1.5 percent.
4. The university's educational and general budget expended on scholarships will increase from \$4,612,584 to \$5,977,798, an increase of \$1,365,214 or 29.6 percent. E & G scholarships will increase from 8.7 percent to 10.6 percent of the E & G budget. This increase is needed to cover the 1996-97 shortage, continue scholarships at current rates, and the extra funds needed for the increase in fees.
5. Most of the \$36 per semester facilities fee charged to all students will be allocated to debt service for the \$5 million bond issue that will provide funds for the renovation, and construction of physical therapy facilities. The remainder of the revenue from the facilities fee will be placed in a capital projects reserve fund.
6. Approximately \$535,000 has been allocated to the employment of twelve additional tenure-track faculty, the conversion of seven non-tenurable positions to tenure-track positions, and the conversion of seven one-year instructor positions to

clerical/lecturer/laboratory instructor positions. If student enrollment does not increase, our student/teacher ratio should be approximately 18 to 1 in the fall of 1997 compared to 18.8 to 1 in fall of 1996.

7. A total of \$275,000 will be needed to provide funding for an additional vice president position and an additional dean.

8. The cooperative education fee charged to new students will be budgeted for the administration of this program.

At President Thompson's request, Mr. McCormack discussed this item and answered questions from members of the Board.

The following resolution, as recommended by President Thompson, was adopted upon motion by Mr. Hicks with a second by Mr. White:

"BE IT RESOLVED: THAT THE UNIVERSITY OF CENTRAL ARKANSAS BOARD OF TRUSTEES APPROVES THE 1997-98 OPERATING BUDGET TOTALING \$68,865,000 AS DISTRIBUTED AND DISCUSSED."

Food Service Contract for 1997-98 (Board Policy No. 633) - The university has received from ARAMARK, Inc., a food service proposal for the 1997-98 contract year. The proposed contract provides for a rate increase of 2.8% to 5.8% on the various meal plans for fall and spring terms and continues the same food service program in Christian Cafeteria as offered during the current year. The rate increase for summer sessions, summer camps, and casual meals in the cafeteria ranges from 1.0% to 7.1%.

The commission paid for off-campus special groups will be 15%. The commission paid on casual meals in the cafeteria, and the non-boarders meal plan will remain at 12%. ARAMARK, Inc., will pay the university a 10% commission on all declining balance sales and 13% on catered events.

The university has contracted the past year with ARAMARK, Inc., for the operation of its food court in the Student Center and snack bar in Burdick Business Administration building. We are recommending a new contract with ARAMARK, Inc., for 1997-1998 with payment to the university of 7% of sales in the Pizza Hut, 10% of sales in Chick-Fil-A, 13% of sales in the Java Joint and 13% of sales for all other cash operations.

No change is recommended for the Estes Stadium, Farris Center, and Farris Field concessions contract. The university currently grants ARAMARK, Inc., the exclusive right (except for the UCA High School Basketball Tournament) to operate the concessions in these facilities. It is recommended that this contract be extended from June 1, 1997, through May 31, 1998, with payment to the university of 15% of gross sales, which is the same as the 1996-1997 rate.

The rates for 1997 - 1998 are as follows:

<u>TERM</u>	<u>MEAL PLAN</u>	<u>1996-1997 RATES PER DAY</u>	<u>1997-1998 RATES PER DAY</u>	<u>INCREASE</u>
1997 Summer	All 19 meals	\$6.67	\$6.74	1.0%
	Any 15 meals	\$5.78	\$5.84	1.0%
Regular Term	All 19 meals	\$4.23	\$4.46	5.4%
	Any 15 meals	\$3.95	\$4.17	5.6%
	Any 10 meals	\$3.79	\$4.01	5.8%
	Any 7 meals	\$3.18	\$3.27	2.8%

<u>TERM</u>	<u>MEAL PLAN</u>	<u>1996-1997 RATES PER DAY</u>	<u>1997-1998 RATES PER DAY</u>	<u>INCREASE</u>
Off campus	Breakfast	\$3.00	\$3.03	1.0%
Special	Brunch	\$3.65	\$3.69	1.1%
Groups	Lunch	\$3.65	\$3.69	1.1%
	Dinner	\$3.65	\$3.69	1.1%
Casual	Breakfast	\$3.50	\$3.75	7.1%
Meals	Brunch	\$4.10	\$4.20	2.4%
	Lunch	\$4.30	\$4.40	2.3%
	Dinner	\$4.30	\$4.40	2.3%
	Special meals	\$5.25	\$5.40	2.9%

Commissions: 15% for off campus special groups
13% for catered events
12% for casual meals in cafeteria
12% for special meal plan for non-boarders
10% for declining balance

At President Thompson's request, Dr. John Smith, Vice President for Administrative Services, discussed this item and answered questions from members of the Board.

The following resolution, as recommended by President Thompson, was adopted as an amendment to Board Policy No. 633, "Food Service Contract," upon motion by Mr. White with a second by Mrs. Goode:

"BE IT RESOLVED: THAT THE UNIVERSITY OF CENTRAL ARKANSAS BOARD OF TRUSTEES AUTHORIZES THE ADMINISTRATION TO SIGN A ONE-YEAR CONTRACT WITH ARAMARK, INC., WITH RATES AS SHOWN IN THE CHART ABOVE, THEREBY AMENDING BOARD POLICY NO. 633, 'FOOD SERVICE CONTRACT'";

BE IT FURTHER RESOLVED: THE ADMINISTRATION IS AUTHORIZED TO SIGN A ONE-YEAR CONTRACT WITH ARAMARK, INC., FOR THE OPERATION OF THE FOOD COURT IN THE STUDENT CENTER AND SNACK BAR IN BBA, PROVIDING THAT ARAMARK, INC., WILL PAY THE UNIVERSITY 7% OF SALES IN THE PIZZA HUT, 10% OF SALES IN CHICK-FIL-A, 13% OF SALES IN THE JAVA JOINT, AND 13% OF SALES FOR ALL OTHER CASH OPERATIONS FOR THE PERIOD OF JUNE 1, 1997, THROUGH MAY 31, 1998, AND SIGN A SIMILAR CONTRACT WITH ARAMARK, INC., FOR THE OPERATION OF THE ATHLETIC CONCESSIONS AT ESTES STADIUM, THE FARRIS CENTER, AND FARRIS FIELD FOR THE PERIOD BEGINNING JUNE 1, 1997, THROUGH MAY 31, 1998, PROVIDING ARAMARK, INC., WILL PAY THE UNIVERSITY 15% OF GROSS SALES DURING THE PERIOD OF THIS CONTRACT."

Housing -**1. Room and Board Rates for 1997-98 (Board Policy No. 632)**

The current room and board charge is \$1,395.00 per semester if the student is in a double occupancy room and on the 19-meal plan. Because both Housing and Food Service are heavily dependent upon student labor, the recently mandated increase in the minimum wage has had a significant impact on both of these departments. This increase, along with rising maintenance, utility, and food costs, necessitates a modest increase in room and board charges. The total proposed rate for 1997-98 is \$1,460.00, or an increase overall of 4.6%.

For the 1996-97 school year, housing has experienced an annualized occupancy of 92.8%, the highest in recent years. The addition of guaranteed private rooms was well received by students, as evidenced by the combined average occupancy of over 99% for Baridon, Short, and Denney Halls. The renovation and conversion of Hughes Hall to a residential college and the addition of wiring in all residence hall rooms to allow direct access to the campus computer network and the Internet should assist in maintaining a high occupancy rate for 1997-98.

The board plans for 1997-98 are the same as 1996-97. The plans are: Summer - all 19-meal plan and any 15-meal plan; fall and spring - all 19-meal plan, any 15-meal plan, any 10-meal plan, and any 7-meal plan with a \$125.00 declining balance.

The following chart summarizes rates at other Arkansas institutions.

SEMESTER ROOM & BOARD RATES

STATE INSTITUTIONS
1996-1997

Institution	Room*	Board	Total
UAF	\$1062.50**	\$876.50 (Unlimited meals)	\$1939
UAPB	\$781	\$901 (20 meals per week)	\$1682
HSU	\$768	\$640 (19 meals per week)	\$1408
UCA	\$760	\$635 (19 meals per week)	\$1395
ATU	\$700	\$666 (19 meals per week)	\$1320
ASU	\$590	\$730 (21 meals per week)	\$1320
SAU	\$610	\$640 (19 meals per week)	\$1250
UAM	\$440	\$765 (19 meals per week)	\$1205
UALR	\$1205	N/A	\$1205

* Double Occupancy

** Varies by Residence Hall

The following resolution, as recommended by President Thompson, was adopted as an amendment to Board Policy No. 632, "Room and Board," upon motion by Mr. Aydelott with a second by Mrs. Goode:

"BE IT RESOLVED: THAT THE UNIVERSITY OF CENTRAL ARKANSAS BOARD OF TRUSTEES APPROVES THE FOLLOWING SCHEDULE OF ROOM AND BOARD RATES FOR THE ACADEMIC YEAR, EFFECTIVE FALL 1997, AND SUMMER CONFERENCES AND SUMMER TERMS AS SET OUT BELOW FOR 1998, EFFECTIVE SUMMER 1998, THEREBY AMENDING BOARD POLICY NO. 632, 'ROOM AND BOARD.'"

Room Rate Schedule

<u>Fall & Spring 1997-1998</u>		<u>(Current)</u>
Double Occupancy Room Rate	\$ 795.00 per semester	(\$ 760.00)
Private Room Rate	\$ 1,065.00 per semester	(\$1,015.00)
Greek Room Rate	\$ 6.50 per semester	(\$ 6.25)
Minton Hall (12-month hall)	\$ 225.00 per month	(\$ 215.00)
Guaranteed Private Room (Baridon & Short/Denney)	\$ 1,192.50 per semester	(\$1,140.00)

Summer Terms 1998

Any Hall	\$ 250.00 per summer term	(\$ 240.00)
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Summer Conference 1998

Youth Rate (Double)	\$ 7.75 per person/night	(\$ 7.50)
Adult Rate (Double)	\$ 10.50 per person/night	(\$ 10.00)
Adult Rate (Single)	\$ 14.50 per person/night	(\$ 14.00)
UCA Student Groups	\$ 5.75 per person/night	(\$ 5.50)

Board Rate ScheduleFall & Spring 1997-1998

Any 19-meals per week	\$ 665.00 per semester	(\$ 635.00)
Any 15-meals per week	\$ 645.00 per semester	(\$ 615.00)
Any 10-meals per week	\$ 625.00 per semester	(\$ 595.00)
Any 7-meals with \$125 DCB	\$ 640.00 per semester	(\$ 620.00)

Summer 1998

Any 19-meals per week	\$ 240.00 (5-week term)	(\$ 235.00)
Any 15-meals per week	\$ 215.00 (5-week term)	(\$ 210.00)

2. Baldrige Apartments Rental Rates for 1997-1998

The rental fee for Baldrige Apartments has not been increased since the university began operating the complex in 1992. Because of rising maintenance costs, a modest rate increase is needed for 1997-1998.

The following resolution, as recommended by President Thompson, was adopted as an amendment to Board Policy No. 632, "Room and Board," upon motion by Mr. Aydelott with a second by Mr. White:

"BE IT RESOLVED: THAT THE UNIVERSITY OF CENTRAL ARKANSAS BOARD OF TRUSTEES APPROVES THE FOLLOWING MONTHLY SCHEDULE OF BALDRIDGE APARTMENT RATES FOR THE 1997-1998 BUDGET YEAR, EFFECTIVE JULY 1, 1997, THEREBY AMENDING BOARD POLICY NO. 632, 'ROOM AND BOARD.'"

<u>APARTMENT</u>	<u>RENT</u>	
	<u>1997-1998</u>	<u>CURRENT</u>
	<u>RENT/MONTH</u>	
2003 Bruce #1	\$375.00	(\$350.00)
2003 Bruce #2	\$375.00	(\$350.00)
2003 Bruce #3	\$325.00	(\$300.00)
2003 Bruce #4	\$325.00	(\$300.00)
2003 Bruce #5	\$375.00	(\$350.00)
2005 Bruce #A	\$375.00	(\$350.00)
2005 Bruce #B	\$375.00	(\$350.00)
2005 Bruce #C	\$375.00	(\$350.00)
2005 Bruce #D	\$375.00	(\$350.00)
229 Elizabeth #1	\$375.00	(\$350.00)
229 Elizabeth #2	\$375.00	(\$350.00)
229 Elizabeth #3	\$375.00	(\$350.00)
229 Elizabeth #4	\$375.00	(\$350.00)
229 Elizabeth #5	\$375.00	(\$350.00)
229 Elizabeth #6	\$375.00	(\$350.00)
229 Elizabeth #7	\$375.00	(\$350.00)
229 Elizabeth #8	\$375.00	(\$350.00)
232 Elizabeth #1	\$375.00	(\$350.00)
232 Elizabeth #2	(Manager)	
232 Elizabeth #3	\$325.00	(\$300.00)
232 Elizabeth #4	\$325.00	(\$300.00)

Revisions to Parking and Traffic Regulations and Rates (Board Policy No. 421) - Shown below are proposed changes to the University of Central Arkansas Parking and Traffic Regulations, pursuant to A.C.A. 25-17-307, for the 1997-98 academic year. A line has been drawn through the text to be deleted and the text to be added is in bold type.

Parking fees are proposed to increase \$6.00 for faculty/staff and \$5.00 for student annual permits. Summer permits are proposed to increase at a proportionate rate. A new monthly temporary permit for extra-help and short-term employees is proposed at a rate of \$10.00 per month.

The proposed changes reflect elimination of vehicle registration to provide a more efficient parking permit management system, elimination of the \$1.00 fee for temporary parking permits, a change from an adhesive decal to a hanging permit for faculty and staff permits and temporary permits, payroll deduction as a method of payment for faculty/staff parking permits, and clarification of certain rules and regulations.

A study of parking and traffic fine schedules at other Arkansas institutions and payment trends at the UCA campus resulted in a proposed change in the fine schedule. While traffic and parking fines remain the same, the proposed changes include elimination of an early payment option (one-half the fine for most offenses if paid within 24 hours) and the doubling of fines for all offenses if the fine is not paid within 30 days of the date of issue of the citation.

1996-1997 1997-98 Parking & Traffic Regulations - Text of Brochure

I. Administrative Policy

In accordance with A.C.A. 25-17-307, the Board of Trustees of the University of Central Arkansas has established regulations for the operation and parking of motor vehicles on the UCA campus. These regulations apply to all faculty, staff, students, and others utilizing the land and streets owned or controlled by the University of Central Arkansas **and are effective beginning August 15, 1997. The University Police Department is the jurisdictional law enforcement agency empowered under State statutes to enforce all parking and traffic regulations of the University of Central Arkansas and the State of Arkansas on all campus properties and on all streets contiguous or adjacent to campus properties.**

1. Any appropriately licensed driver choosing to **operate park** an automobile on campus may do so, provided a parking permit is obtained and provided the driver understands that the permit neither obligates the university to set aside a space for every vehicle nor allows the driver to violate parking regulations.
2. The university reserves the right to restrict the use of an automobile on university property if the owner **or driver** has abused the privilege of operating a vehicle on campus.
3. The university assumes no responsibility for a vehicle or its contents.
4. Motorcycles, mopeds and motorbikes are not permitted on campus except in designated parking areas located on the perimeter of the campus. Users must enter and depart the campus at the location nearest these parking areas. No travel through campus is permitted.
5. Any motor vehicle parked on property owned or controlled by the university, including metered parking, and under the control of a student, faculty member, or staff member must **properly** display a ~~permanently affixed;~~ **current valid** UCA parking permit.
6. Failure to pay fines will result in the blocking of pre-registration or the withholding of transcripts ~~diplomas;~~ or pay and refund checks.
7. A ticketed vehicle continuing in violation may be ticketed again as long as the violation continues. Overtime parking will be ticketed every two hours **and all other violations will be ticketed every subsequent day the violation continues.**

8. An illegally parked but non-ticketed vehicle is not an indication that the regulation being violated is no longer in effect.
- ~~10.~~ 9. Any person who is stopped by **University Police** for a violation of a traffic or parking regulation is subject to either a university or municipal citation as determined by the issuing officer.
- ~~11.~~ 10. Occupants of residence halls are requested not to drive to class, the cafeteria, or other campus areas between the hours of 6:30 a.m. and 4:30 p.m., Monday through Friday.
- ~~12.~~ 11. A traffic ticket or any other communication from a University Police officer is an official university notice. Recipients who do not respond to such a communication face disciplinary or legal action.
- ~~8.~~ 12. The Arkansas Crime Information Center furnishes the University Police Department with information on the owners of ~~the unregistered~~ vehicles **not displaying a permit** that receive tickets. These tickets are then issued to the faculty/staff member or student whose last name and home address match those on the listing.
13. **Use of any parking permit acquired through fraudulent, or otherwise improper means, will be considered theft of services from the University of Central Arkansas.**

II. University Police Department

The University Police Department is located at the intersection of W.J. Sowder and Marian Ross Streets. As a service to the university community, the **Department's lobby and communications center office** is never closed. Business hours for payment of traffic fines and purchase of parking permits are 8:00 a.m. to 4:00 p.m., Monday through Friday. Temporary parking permits and parking and traffic information can be obtained at the University Police Department will be issued 24 hours a day.

III. Automobile Registration Student Parking Permits

1. All students, ~~faculty, and staff~~ who park vehicles on campus are required to immediately register purchase and display a parking permit. **The parking permit consists of two vehicle decals which are registered in the name of the student, and display** The larger registration permit decal **must be displayed** on the driver's side of the rear bumper or the lower left corner of the rear window **and the** small decal must be displayed on the driver's

side, upper or lower corner, of the front windshield. Decals should be applied to a clean, dry surface, **and must be permanently affixed to the vehicle through use of the decals' adhesive backing.**

2. ~~In order for faculty and staff to obtain an annual parking decal, their vehicle must display a current Arkansas license plate. Temporary permits may be issued for a maximum of 30 days for those who have out of state license plates or newly purchased vehicles.~~
- 3.2. It is a violation for a decal to be taped or **otherwise** displayed from the vehicle interior **by means other than the adhesive backing.**
- 4.3. ~~Registration of vehicles shall normally be completed~~ **Students should obtain their parking permit** at the University Police Department or such **other** place that may be designated on registration **and university fee payment** days. ~~Vehicle license number, make, model, year, and color are required for registration.~~
- 5.4. A "Temporary Permit" may be obtained without cost from the University Police Department for any **alternate** vehicle brought to the campus for a period of one to seven days. The permit is a **hanging tag which is assigned to the temporary vehicle. The permit must hang on the rearview mirror with the front side of the permit facing the windshield.** ~~to be affixed to the lower corner of the driver's side rear window. If a second permit is requested during the semester, a charge of \$1.00 will be made. Temporary permits are available only to faculty, staff and students who have obtained a regular parking permit.~~

IV. Faculty and Staff Parking Permits

1. **All faculty and staff employees of the university who park vehicles on campus are required to immediately purchase and display a parking permit. Student employees are not eligible for staff parking. The parking permit for all faculty and staff employees is a transferable polyethylene hanging permit registered in the name of the employee.**
2. **Only one hanging permit may be issued to each employee of the university. The permit may be transferred to any vehicle the employee parks on the campus.**
3. **The permit must hang on the rearview mirror with the front side of the permit facing the windshield. Failure to properly display the hanging permit will result in the issuance of a citation.**

4. **Employees who forget to bring their hanging permit to campus must obtain a one-day temporary parking permit from the University Police Department prior to parking on university property. One-day permits are issued free of charge for employees who possess a regular parking permit.**
5. **Lost hanging permits may be replaced by purchasing a new permit at the full annual fee.**
6. **The hanging permit must be returned to the University Police Department upon termination of employment with the University of Central Arkansas.**
7. **A temporary staff permit is available to university temporary or extra-help employees whose appointments are for a limited period of time. The fee for a one-month temporary staff permit is \$10.00. The fee paid for monthly temporary permits may not be used to off-set the cost of a regular employee parking permit should the employee's appointment be extended.**

V. Disabled Parking

1. **Disabled parking spaces are provided for the benefit of physically challenged persons. These spaces are designated by disabled signs and marked stalls. Unauthorized use of disabled spaces may result in fines as well as towing and associated costs.**
- 9: 2. **Physically disabled challenged persons must obtain a blue disabled decal permit and must furnish the University Police with proof of issuance of a disabled permit or license plate by the Arkansas Department of Finance and Administration.**
- 6: 3. **Temporary disabled permits will be issued only to persons who have purchased and displayed a regular UCA decal permit. Upon obvious, visible disability a temporary disabled permit will be issued for a period of 3 - 5 days. Temporary disabled permits for a longer period of time, not to exceed 30 working days, will be issued only with a letter from a physician stating a need for a disabled permit and the length of time it is needed.**

VI. Visitor Parking

- 7-1. Visitors are welcome and are encouraged to obtain a visitor's permit at the University Police Department prior to parking on campus. A visitor who receives a **ticket citation** for a violation of the UCA parking rules, other than parking in a No Parking area or Disabled space, may bring or mail the **ticket citation** to the University Police Department and it will be voided. Visitors may not park in a "No Parking" or "Disabled Parking" area. Violation of **"No Parking" or Disabled parking statutes** will result in a municipal ~~court~~ citation with fines set by the Conway Municipal Court. **Municipal citations cannot be dismissed by the University and failure to respond to these citations will result in a warrant of arrest issued by the Municipal Court.**
2. **Visitors may park in designated visitor parking lots on campus without first obtaining a visitor parking permit. Visitor parking is provided only for persons who are not registered students or employees of the university. Students or employees parking in visitor parking, whether a student or staff parking permit is or is not displayed, will be subject to citation.**

IV.VII. ~~Types and Costs of Permits~~ and Method of Payment

1. Fees for ~~vehicle registration~~ **parking permits** are as stated below. Fees are subject to change without notice.

<u>Faculty/Staff:</u>	<u>Year</u>	<u>Summer</u>
Yellow Hanging Permit	\$45.00 \$51.00	\$23.00 \$25.00
Monthly Temporary Permit	\$10.00	\$10.00
<u>Student:</u>		
Purple Adhesive Permit	\$35.00 \$40.00	\$17.00 \$20.00
<u>Resident</u>		
Green Adhesive Permit	\$35.00 \$40.00	\$17.00 \$20.00

Institutional:

Silver - Faculty/Staff	\$45.00 \$51.00	\$23.00 \$25.00
Silver - Student	\$35.00 \$40.00	\$17.00 \$20.00

Disabled:

Blue Hanging Permit - Faculty/Staff	\$45.00 \$51.00	\$23.00 \$25.00
Blue Adhesive Permit - Student	\$35.00 \$40.00	\$17.00 \$20.00

All Motorcycles/Mopeds

Purple Adhesive Permit	\$ 5.00	\$5.00
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2. All parking permits may be purchased at the University Police Department or at specially designated areas during fall, spring and summer registration and fee payment. Cash, check, Visa, MasterCard, and Discover are accepted.
3. Payroll deduction is available as a form of permit fee payment for full-time faculty and staff. The annual fee will be deducted in three equal installments (six installments for employees on bi-monthly payroll) beginning with the September paycheck for all continuing employees. For those employees appointed after the start of the Fall semester, the parking fee will be deducted in installments beginning with the employee's first paycheck. Employees who terminate before the entire annual fee is collected will have the remaining balance deducted from their final paycheck.
- ~~2.4.~~ Additional vehicles may be registered by paying the same fee as for the initial decal. Students may obtain more than one permit if more than one vehicle will be parked on university property by paying the same fee as for the initial decal.
- ~~3.5.~~ Students may obtain replacement permits ~~may be purchased~~ at a cost of \$2.00, provided proof of destruction of the original permit is furnished to the University Police Department.
6. Faculty and staff members may obtain replacement hanging permits at a cost of \$2.00 if the original permit has been reported stolen to the University Police and an official

theft report is filed, or if a damaged permit is turned in at the time the replacement permit is obtained. Hanging permits are a valuable commodity. Lost permits may be replaced by purchasing a new permit at the full annual fee.

- 4.7. Permits are the responsibility of the purchaser and must be removed prior to sale or transfer of the vehicle or termination of employment. **Student** permits are not transferable to any other vehicle. Only one current permit shall be displayed on a vehicle. A permit must not be altered or defaced.
- 5. 8. A current permit expires the last day of summer school, or upon the date of termination of the faculty/staff member, or withdrawal by the student, whichever comes first.
- 6.9. Relatives of faculty or staff members are not eligible for a faculty/staff permit and may not park in faculty/staff parking areas unless they themselves are regular employees of UCA. Each parking permit is valid only for use by the person to whom it is issued. Misuse of a faculty/staff parking permit may result in loss of parking privileges for both the faculty/staff member and the violator.

∇ VIII. Parking Area Assignments and Hours

Faculty/Staff Parking - Areas marked "Yellow Area" with yellow signs and yellow lines are reserved for faculty and staff vehicles displaying current yellow **decals hanging permits**.

Student Parking - Areas marked "Student Parking" with white lines are reserved for student vehicles displaying current purple UCA decals.

Resident Parking - Areas marked "Resident Parking" with **white green** lines are reserved for student vehicles displaying current green UCA decals. Green **permits decals** are available only to students residing in campus residence halls.

UCA Permit Parking - Areas marked "UCA Permit Parking" are reserved for student or faculty/staff vehicles displaying current UCA **decals permits**.

Disabled Parking - Areas marked for disabled access are reserved for vehicles displaying current blue decals.

Visitor Parking - Areas marked for visitors are reserved for persons who are not employees or students of the university.

~~Area assignments listed above apply to parking between the hours of 6:30 a.m. and 4:30 p.m., Monday through Friday.~~

Between 4:30 p.m. and 6:30 a.m., Monday through Friday, "Yellow" areas, "Student Parking" areas, and "UCA Permit Parking" areas are interchangeable. (Summer Hours are from 2:30 p.m. to 6:30 a.m.) They are interchangeable all day Saturday and Sunday. **Residence hall parking (green spaces), visitor parking, The reserved spaces for residence hall directors and physicians, and the disabled spaces are not included** enforced 24 hours a day, seven days a week.

~~VII.~~ IX. Driving Regulations

1. **All traffic and motor vehicle laws of the State of Arkansas are applicable on UCA property and will be enforced by University Police officers. Violation of State traffic and motor vehicle laws may subject the driver to a municipal citation with fines set by the Municipal Court.**
- ~~1:~~ 2. The campus speed limit is fifteen (15) miles per hour, except where conditions indicate a slower speed is necessary.
- ~~2:~~ 3. One-way street driving regulations are to be observed at all times by all vehicles.
- ~~3:~~ 4. All STOP signs, YIELD RIGHT-OF-WAY signs, and all other regulatory or directional signs are to be observed.
- ~~4:~~ 5. Pedestrians in crosswalks shall have the right-of-way.
- ~~5:~~ 6. It is a violation of traffic regulations to avoid a speed bump.
7. **It is the driver's responsibility to be able to operate his or her vehicle safely. Anyone who operates a vehicle on university property while under the influence of intoxicating liquor, narcotic drugs, or opiates will be subject to arrest.**
8. **Failure to yield to a University Police vehicle signaling a driver to pull over to stop (via the use of blue lights and/or siren), failure to comply with a University Police officer's direction, or failure to cooperate with a University Police officer while the officer is performing his official duties, will subject the violator to arrest under applicable State statutes.**

VII. X. Parking Regulations

1. ~~Vehicles must be within the boundaries of the parking space.~~
It is the driver's responsibility to find a legal, marked parking space and to park the entire vehicle within the space's boundary lines. Other improperly parked vehicles in the area shall not constitute an excuse for parking with any part of the vehicle over the line. **Severe weather is not a valid reason for violation of parking regulations. If a vehicle experiences mechanical failure, it is the owner/driver's responsibility to have the vehicle removed as soon as available services permit. Parking lots may not be used for vehicle storage.**
2. Where parallel parking is required, vehicles must be parked with the right wheels to the curb.
3. Where diagonal and head-on parking are required, vehicles should be parked with the front toward the curb and the rear bumper toward the traffic lane.
4. No parking is allowed next to red curbs, red parking blocks or in red or candy-striped areas.
5. No parking is allowed on the grass, sidewalks, or in driveways or loading zones.
6. Double parking is a violation at all times.
7. If a vehicle is parked in violation, attended or unattended, the driver may be issued a citation.
8. All parking spaces are defined by painted lines or parking blocks. Vehicles must be parked within the painted lines or parked in front of a parking block properly spaced for parking.
9. Excluding those exempted by state law, holders of all types of UCA ~~decals~~ **permits** are required to pay when parking at parking meters.
10. **Vehicles licensed by the federal, state, county, or city government are exempt from permit requirements, but subject to compliance with other traffic and parking regulations. Police vehicles are exempt from certain traffic and parking regulations as provided in State statutes.**

- ~~10:~~ **11.** Persons riding bicycles must obey all rules of the road established for motor vehicles. Bicycles shall be parked in racks provided on campus. Bicycles parked in access ways, on sidewalks, in areas which may obstruct disabled access or in any other improper location will be subject to citation and impoundment. Impounded bicycles may be claimed at the University Police Department after all fines are paid.

~~VIII.~~ **XI.** Personal Responsibility for Vehicles

1. The person **registering operating** a vehicle **displaying a UCA parking permit** is responsible for all violations by that vehicle. If a **registered permitted** vehicle is loaned to another driver, its proper operation remains the **registrant's permit holder's** responsibility.
- ~~2. If ownership of a registered vehicle is transferred, the decal should be removed. A replacement decal may be obtained for \$2.00, if identifiable portions of the old one are presented to the University Police Department.~~
- ~~3.~~ **2.** If a vehicle without a **decal permit** is driven on campus ~~while a registered vehicle is being repaired, by a permit holder,~~ a "Visitors and/or "Temporary Permit" must be obtained from the University Police Department. Temporary parking permits are available 24 hours a day, 7 days a week.
- ~~4.~~ **3.** Parking facilities may not be used until a **student** decal is affixed to the **registered** vehicle **or a faculty or staff permit is displayed on the rearview mirror of the vehicle.**

~~IX.~~ **XII.** Towing and Impoundment of Vehicles

1. UCA reserves the right to tow and impound from its property any parked vehicle that does not display a current parking permit, is parked in a space reserved for the disabled, is parked in a restricted zone, or has unpaid parking tickets. Vehicles will be towed if parked in such a way as to constitute a traffic or pedestrian hazard or impede the access of service or emergency vehicles. Violations which could also result in towing and possible impoundment include, but are not limited to, parking in reserved parking spaces, parking in painted candy-stripped or red areas, parking in driveways, or double parking on the street or in parking lots.
2. UCA reserves the right to tow and impound from its property any vehicle in violation of its traffic and parking regulations until all towing fees and UCA traffic/parking violation charges have been paid.

✕ XIII. Appeals Process

A traffic citation may be appealed within 72 hours of its issuance if the recipient believes it was issued contrary to campus traffic regulations or in error. Forms for appeals may be obtained from the University Police Department.

~~Once an appeal is made, the 50% discount will not be allowed. An appeal may not be made after a ticket has been paid.~~

~~—These regulations take effect August 15, 1996.~~

✕ XIV. Penalties Fines for Violations

The following are the **parking and traffic** violations and **corresponding penalties fines*** established by of the University of Central Arkansas:

1.	No permit	\$25.00
2.	Defacing, reproducing, altering or illegal use of permit	25.00
3.	Falsifying registration information	50.00
4.	Exceeding speed limit	25.00
5.	Reckless/unsafe driving	25.00
6.	Failure to stop or yield right-of-way	25.00
7.	Parking in a disabled space	50.00
8.	Parking at a red curb	15.00
9.	Improper equipment	15.00
10.	Double parking/blocking	15.00
11.	Parking in the wrong area	15.00
12.	Parking in a "No Parking" area	15.00
13.	Parking in a reserved area	15.00
14.	Driving and/or parking on grass	10.00
15.	Driving/parking wrong direction on a one-way street	10.00
16.	Parking on the wrong side of street	10.00
17.	Overline parking	10.00
18.	Improper display of permit	10.00
19.	Overtime parking	10.00
20.	Avoiding a speed bump	10.00

***Fines double if not paid within 30 days of the citation date.**

All fines must be paid within 30 days from the date of issue. Fines for traffic and parking violations which are not paid within 30 days from the date of issue of the citation for the violation(s) will be adjusted to an amount equal to twice the amount of the original fine(s). Failure to pay traffic and parking fines may result in the blocking of pre-registration, or the withholding of pay and refund checks.

~~ALL FINES WILL BE HALF PRICE IF PAID WITHIN 24 HOURS EXCEPT VIOLATIONS 2,3,4,5,6 AND 7.~~ All fines are payable at the University Police Department from 8:00 a.m. until 4:00 p.m., Monday through Friday. **If the violator has their copy of the citation, payments will be accepted at the University Police Dispatch Center after hours for the exact amount of the fine only.**

Back of Brochure

University Police Department

~~The University Police Department is the jurisdictional police agency for The University of Central Arkansas. The Department employs officers, who are trained and certified by the Commission on Law Enforcement Standards and Training and have full police authority pursuant to A.C.A. 25-17-305.~~

~~University police officers provide a full range of police and public safety services to all members of the UCA community. It is the community-oriented mission of the University Police Department to consistently seek and find ways to affirmatively promote and preserve a feeling of security and safety within the UCA community, and to deliver quality services to the public in a professional and sensitive manner.~~

~~University police officers are charged with the enforcement of federal, state and local laws and university regulations. The officers patrol the campus 24-hours daily and are also ready to fulfill a service role to the university community. The officers will help stranded motorists, provide information to visitors, and help recover lost or stolen property.~~

~~Persons needing assistance at any time may call the University Police Dispatch Center at 450-3111. Assistance can also be summoned by pushing the call button on any blue light emergency telephone located throughout the campus. The Dispatcher, who instantly knows the location of the activated emergency telephone, will ask what type of assistance is needed.~~

~~All regulations contained within this brochure are enforced by the University Police Department. Parking patrollers are charged with the enforcement of parking regulations. These persons, while not certified police officers, have full authority in the enforcement of parking regulations.~~

The following resolution, as recommended by President Thompson, was adopted as an amendment to Board Policy No. 421, "Traffic and Parking Regulations," upon motion by Mr. Womack with a second by Mr. Hicks:

"BE IT RESOLVED: THAT THE UNIVERSITY OF CENTRAL ARKANSAS BOARD OF TRUSTEES AUTHORIZES ADOPTION OF THE ABOVE REVISIONS TO THE TRAFFIC AND PARKING REGULATIONS, AND CHANGES TO THE PARKING PERMIT FEES AND PARKING AND TRAFFIC VIOLATION FINES, THEREBY AMENDING BOARD POLICY NO. 421, 'TRAFFIC AND PARKING REGULATIONS,' EFFECTIVE AUGUST 16, 1997."

Bond Feasibility for Housing/Property Acquisition/Parking - At the October 4, 1996, Board of Trustees meeting, the administration was authorized to employ an architect to develop plans and cost estimates for the construction and/or renovation of housing facilities and to request from the Department of Higher Education an economic feasibility study to issue up to \$10,000,000 in bonds to purchase land and construct, renovate, or purchase facilities which might be used for student, faculty, staff, and/or retirement housing. A request for an economic feasibility study has been submitted to the Department of Higher Education. (Appendix A) The bonds will be issued only if these projects are needed.

The university has employed the architectural firm of Witsell, Evans, & Rasco to assist with the feasibility study for a new residence hall through the development of programming, cost estimates, and a schematic design for the facility. The firm visited campus for several days in March to conduct focus groups with students and staff. Additional meetings will be held over the next few weeks. The earliest a new residence hall could open is the fall semester of 1999. Though the architect's final recommendation will not be available until late June, it appears the Housing budget can support a 30-year bond issue of up to \$6,500,000 for construction of a new 200-bed residence hall with private rooms. (Appendix B)

If additional housing is needed, existing apartments could be purchased. For example, a 96-unit apartment complex with a rental rate of \$375.00 per month (the same as proposed for Baldrige Apartments), and an annualized occupancy of 90% would fund a 20-year bond issue of up to \$2,625,000. If the apartment complex is in poor condition, some of the bond issue would need to be dedicated for renovation. (Appendix C)

Several hundred parking spaces will be lost over the next few years due to various construction projects. The Parking and Traffic Committee has recommended an increase in the cost of the parking permit to fund construction of new parking lots. The student decal will increase in cost by \$5.00 and the faculty/staff permit by \$6.00. This additional income, along with the dedication of approximately \$14,500 from existing parking funds would support a 20-year bond issue of up to \$550,000 for construction of new parking lots and purchase of land for parking.

At President Thompson's request, Dr. Smith and Mr. McCormack discussed this item and answered questions from Board members.

Following a brief discussion the following resolution, as recommended by President Thompson, was adopted upon motion by Mr. Womack with a second by Mr. Hicks:

“BE IT RESOLVED: THAT THE UNIVERSITY OF CENTRAL ARKANSAS BOARD OF TRUSTEES AUTHORIZES THE ADMINISTRATION TO ISSUE UP TO \$9,675,000 IN BONDS AT AN INTEREST RATE NOT TO EXCEED 7%, FOR CONSTRUCTION OF A NEW RESIDENCE HALL, PURCHASE OF EXISTING HOUSING FACILITIES, AND CONSTRUCTION OF PARKING LOTS AND PURCHASE OF LAND FOR PARKING LOTS.”

“A”

AUXILIARY SERVICES BOND ISSUE

<u>BOND ISSUE</u>	<u>DEBT SERVICE</u>	<u>SOURCE</u>	<u>BOND TERMS</u>
\$ 6,500,000	\$ 523,900 ¹	Housing & Food Service	30 years @ 7%
\$ 550,000	\$ 52,000 ²	Parking Fees	20 years @ 7%
<u>\$ 2,625,000</u>	<u>\$ 250,000³</u>	Apartment Complex	20 years @ 7%
\$ 9,675,000	\$ 825,900		

NOTE:

- (1) Assumes 3% increase in room & board rates each year and 85% annualized occupancy
- (2) Assumes increase in parking fee and utilization of \$14,500 from existing parking funds
- (3) Assumes 90% annualized occupancy for 96 units @ \$375/month

"B"
**Projected Housing and Food Service Budget
 1999-2000**

CATEGORY	BUDGET
REVENUE:	
Food Service Income	\$2,350,000
Housing Income	<u>\$3,890,080</u>
TOTAL REVENUE	\$6,240,080
OPERATING EXPENSES	
Food Service	\$1,900,000
Housing	<u>\$2,546,888</u>
TOTAL OPERATING EXPENSES	\$4,446,888
REVENUE OVER OPERATING EXPENSES	
Food Service	\$ 450,000
Housing	<u>\$1,343,192</u>
TOTAL	\$1,793,192
DEBT SERVICE	
Food Service	\$ 27,500
Housing	<u>\$1,374,920</u>
TOTAL	\$1,402,420
OVER COVERAGE	
Food Service	\$ 422,500
Housing	<u>(\$ 31,728)</u>
TOTAL	\$ 390,772
PERCENTAGE OVER COVERAGE	28%

ASSUMPTIONS:

1. Open new 200-bed residence hall with guaranteed private rooms
2. Close Wingo Hall
3. 85% average annual occupancy for housing (1682)
4. Room rate: \$845/semester for double occupancy
 \$1,267.50/semester for guaranteed private room
5. Salaries increased 3% per year over 1997-1998
6. M & O increased 3% per year over 1997-1998
7. Board rate increased 3% per year over 1997-1998
8. \$523,900 per year debt service for new hall

"B-1"
Projected Housing and Food Service Revenue & Expenditures
1995 - 2000

CATEGORY	Actual 1995-1996	Budgeted 1996-1997	Projected 1996-1997	Projected 1997-1998	Projected 1998-1999	Projected 1999-2000	Explanation
Revenue	\$4,917,302	\$5,015,290	\$5,704,700	\$5,736,000	\$5,839,000	\$6,240,080	
Operating Expenses	\$3,659,049	\$3,980,947	\$4,050,000	\$4,195,326	\$4,323,922	\$4,446,888	3% increase in salaries 5% increase in M & O & utilities
Revenue Over Expenses	\$1,258,253	\$1,034,343	\$1,654,700	\$1,540,674	\$1,515,078	\$1,793,192	
Debt Service	\$810,572	\$900,562	\$878,520	\$878,520	\$878,520	\$1,402,420	Open new hall in 1999
Over coverage	\$447,681	\$133,781	\$776,180	\$662,154	\$636,558	\$390,772	
Percentage	55%	15%	88%	75%	72%	28%	
Annual Avg. Occupancy	1473	1500	1734	1717	1675	1682	
Percentage	68%	81%	93%	93%	91%	85%	
Room Rate	\$750	\$760	\$760	\$795	\$820	\$845	3% increase each year after 1997
Board Rate	\$615	\$635	\$635	\$665	\$685	\$705	3% increase each year after 1997

NOTES:

1. Hall capacity in 1995-96 - 2170
2. Hall capacity in 1996-97 - 1850 (switched Baridon, Short, and Denney Halls to guaranteed private rooms)
3. Hall capacity in 1997-98 - 1850
4. Hall capacity in 1998-99 - 1850
5. Hall capacity in 1999-2000 - 1978 (open new hall and close Wingo Hall)

"C"

Apartment Complex
Proposed Budget

<u>REVENUE:</u>	<u>AMOUNT</u>	<u>EXPLANATION</u>
Rental Income	\$388,800	96 units @ \$375/month @90%
Other Income	<u>\$ 4,200</u>	Washer/Dryer Income
TOTAL REVENUE	\$393,000	
 <u>OPERATING EXPENSES:</u>		
Salaries	\$ 20,000	Salary & Fringe for Hall Director
Supplies & Services	\$ 45,000	
Insurance	\$ 1,375	
Perquisites	\$ 4,500	
Telephone	\$ 1,000	
Furniture & Equipment	\$ 5,000	
Administrative Charges	\$ 7,860	2% of Income
Utilities	<u>\$ 7,000</u>	
TOTAL OPERATING EXP.	\$ 91,735	23.3 % of Revenue
 <u>REVENUE OVER EXPENSES</u>		
	\$301,265	
 <u>DEBT SERVICE</u>		
	\$250,000	\$2,625,000 Loan for 20 Years @ 7%
 <u>OVER COVERAGE</u>		
	\$ 51,265	20.5%

Health Insurance Contract - The health insurance contract now in effect between UCA and Health Advantage (Blue Cross/Blue Shield) will expire on June 30, 1997. Health Advantage officials informed the university that continuation of the present benefit plan would require an increase in premiums in excess of 60%. The university Fringe Benefits Advisory Committee voted to request bids for health care insurance from interested vendors. A total of 12 proposals were received from four health insurance companies: Prudential, Health Advantage, American Health Care Provider, and United Health Care.

The Fringe Benefits Advisory Committee unanimously recommends acceptance of the proposal from Health Advantage for the period July 1, 1997, through December 31, 1998, for which the basic benefits compare to the current coverage as follows:

<u>Benefits</u>	<u>Current Cost</u>	<u>Proposed Cost</u>
Primary Care Physician (Office Visits)	\$ 5.00	\$10.00
Specialist (Office Visit)	\$ 5.00	\$25.00
Hospital Stay	\$50 per day, \$250 max per admission, \$250 max per year, 2 per family	\$100 per day, \$500 max per admission, \$1,000 max per year all admissions
Generic Prescriptions	\$ 7.00	\$10.00
Brand Prescriptions	\$10.00	\$15.00

The premium costs for the current and proposed contracts are as follows:

<u>Plan</u>	<u>Current Premium (UCA/Employee)</u>	<u>Proposed Premium (UCA/Employee)</u>	<u>% Increase</u>
Individual	\$108.67 (\$108.67/-0-)	\$141.17 (\$141.17/-0-)	29.9%
Two-Party	\$217.34 (\$108.67/\$108.67)	\$282.36 (\$141.17/\$141.19)	29.9%
Family	\$316.57 (\$108.67/\$207.90)	\$407.76 (\$141.17/\$266.59)	28.8%

The monthly premium cost increases for the proposed contract are as follows:

<u>Plan</u>	Employer Monthly Cost <u>Increase</u>	Employee Monthly Cost <u>Increase</u>
Individual	\$32.50	\$ -0-
Two-Party	\$32.50	\$32.52
Family	\$32.50	\$58.69

At President Thompson's request, Dr. James Dombek, Vice President for Academic Services, discussed this item and answered questions from members of the Board.

Dr. Chakales discussed present health field trends and voiced his concern about HMOs. Dr. Chakales stated that UCA may want to purchase bond coverage in case the health insurance company goes "belly up." Dr. Chakales also discussed a possible need to re-evaluate UCA's healthcare needs and coverage.

The following resolution, as recommended by President Thompson, was adopted upon motion by Mr. White with a second by Dr. Chakales :

"BE IT RESOLVED: THAT THE UNIVERSITY OF CENTRAL ARKANSAS BOARD OF TRUSTEES AUTHORIZES THE ADMINISTRATION TO ENTER INTO EMPLOYEE HEALTH INSURANCE CONTRACTS WITH HEALTH ADVANTAGE FOR THE PERIOD JULY 1, 1997, THROUGH DECEMBER 31, 1998, UNDER THE TERMS DESCRIBED ABOVE."

Property Acquisitions:

1. Mansard Apartments and Fraternity Houses

The University has designated the area bounded by Highway 286 on the south, College Avenue on the north, Donaghey Avenue on the east and Farris Road on the west to be within UCA's projected growth area.

In recent months, the university has purchased several tracts within those boundaries. Negotiations continue with other owners of private residences.

In addition to individual homes, there are several other properties in which the university has an interest. The purpose of this agenda item, along with the two proposed resolutions it contains, is to initiate the process to acquire those properties and to discuss the unique circumstances of the proposed purchases in public session.

Mansard Apartments

The Mansard Apartment complex contains approximately 96 units. Although some renovation work has been done in the recent past, the apartments themselves are not in such condition that the university would ordinarily be interested in purchasing them. Rather, it is primarily the land that is of interest to the university, both for additional parking on the north side of campus in the near future and for long-term housing and other needs. At a minimum, the property can provide as many as 200 additional parking spaces in an area of the campus where they are badly needed. In time, there is a potential for 500 spaces or more. The acquisition of the property will also make possible the construction of one or more streets to relieve congestion on Bruce Street.

The owner is not unwilling to sell. Price, however, may be the focus of disagreement.

The following resolution, as recommended by President Thompson, was adopted upon motion by Mr. Hicks with a second by Mr. White with Mrs. Goode abstaining due to a connection with owners of the property:

“BE IT RESOLVED: THAT THE UNIVERSITY OF CENTRAL ARKANSAS BOARD OF TRUSTEES AUTHORIZES THE ADMINISTRATION TO NEGOTIATE IN GOOD FAITH FOR THE PURCHASE OF MANSARD APARTMENTS AND IF GOOD FAITH EFFORTS TO ACQUIRE THE PROPERTY ARE UNAVAILING, TO INITIATE APPROPRIATE PROCEEDINGS IN FAULKNER COUNTY CIRCUIT COURT TO ACQUIRE THE PROPERTY.”

Fraternity Houses

Also located within the designated growth area are properties owned by two fraternities, Pi Kappa Alpha and Sigma Tau Gamma. The Sigma Tau Gamma property is of interest to the university primarily because of the additional parking space it might offer. However, the building thereon, of approximately 3,000 square feet, might temporarily serve as “swing space” for various university offices.

The Pi Kappa Alpha house is a large newly constructed brick building with improved parking already developed. The building would serve the university very well indeed for the Development Office, the Alumni Office, and perhaps for the Athletic Department as well. Space vacated by these offices could be utilized by other programs.

Obviously, the university does not wish to evict its own fraternities from facilities which they have developed. Fortunately, the university owns or is acquiring land which should be suitable for the fraternities if they are dislocated from their current sites. The administration proposes at this point that it be authorized to enter into discussions with the two fraternities involved to determine their willingness to consider a "swap" of their current facilities and land for property owned by the university.

Mr. Harding and Mr. Aydelott recused themselves from voting on this item and left the room during the discussion due to their connections with the fraternities involved. Dr. Chakales served as chairman of the Board in Mr. Harding's absence.

In response to a question from Mr. White, President Thompson stated that the university has two or three possibilities in regard to "swapping" properties.

The following resolution, as recommended by President Thompson, was adopted upon motion by Mr. Womack with a second by Mr. Hicks:

"BE IT RESOLVED: THAT THE UNIVERSITY OF CENTRAL ARKANSAS BOARD OF TRUSTEES AUTHORIZES THE ADMINISTRATION TO ENTER INTO NEGOTIATIONS WITH PI KAPPA ALPHA AND SIGMA TAU GAMMA FRATERNITIES TO DETERMINE THEIR WILLINGNESS TO TRADE WITH THE UNIVERSITY THE PROPERTIES DESCRIBED ABOVE FOR APPROPRIATE LAND OWNED BY THE UNIVERSITY."

Mr. Harding and Mr. Aydelott returned to the meeting at this time.

2. Various Homeowners' Properties

Several property owners within or near the university's projected growth area have approached the university regarding purchase of their property. The houses, where appropriate, will be utilized on a temporary basis as rental housing for faculty and staff.

The administration obtained appraisals on the property and signed offer and acceptance agreements with the owners, subject to Board of Trustees and State of Arkansas approval. A description of the property and purchase price is as follows:

Bass Property (335 Western Avenue) - \$172,500 plus university's share of closing costs. Lots 1a, 1 and 2, Block 6, J.E. Little Subdivision.

Boling Property (344 Augusta Avenue) - \$76,000 plus closing costs; *(Mrs. Boling will be allowed to live in the house for up to one year after closing and will pay rent of \$400 per month.)* - South ½ of lot 13 and all of lot 14 of the W.H. Gist Replat.

White Gates Property (1964 Torreyson Street, 1984 Torreyson Street, and 2001 Robins Street) - \$206,000 plus closing costs - The property located at 1964 Torreyson Street is described as lots 22,23, and 24 of Block 4 College Oaks Addition; the property located at 1984 Torreyson Street is described as lots 18, 19, 20, and 21 of Block 4, College Oaks Addition; and the property located at 2001 Robins Street is described as lots 14, 15, 16 and 17 of Block 4, College Oaks Addition.

Hartje Property (377 Donaghey Avenue) - \$160,000 plus closing costs; *(Mr. & Mrs. Hartje have 60 days after closing to vacate the property, but may rent the house for two additional months for \$700 per month.)*- East 232 feet of lot 1 W. H. Gist Replat, the North half of lot 2 W. H. Gist Replat, and the East 59 feet of the North 25 feet of lot 10 W. H. Gist Replat.

Hendrickson Property (424 Augusta Avenue) - \$120,000 plus closing costs; *(Mr. and Mrs. Hendrickson will be allowed to live in the house for up to 6 months after closing and will pay rent of \$700 per month.)* - West 114 feet of lot 1 and west 114 feet of North ½ of Lot 10, W. H. Gist Replat.

Ledbetter Property (2210 Highway 286) - \$132,000, plus closing costs - Lot 1, Block 1, University Subdivision, containing 16,700 square feet more or less.

Mathews Property (1959 Bruce Street) - \$58,750, plus closing costs - West 75 feet of lots 13, 14, and 15 of Block 69, Boulevard Addition.

Pickens Property (307 Farris Road) - \$27,000 plus closing costs - Beginning at a point on the East line of the Northeast Quarter (NE1/4) of the Southwest Quarter (SW 1/4) of Section Eleven (11), Township Five (5) North, range Fourteen (14) West, one hundred forty-six and two thirds (146 2/3) yards North of the Southeast corner of said Northeast Quarter (NE 1/4) of the Southwest Quarter (SW 1/4), which point is in the center of the intersection of West Martin Street and Farris Road as shown on the Plat of B. T. Laney's Subdivision of said Northeast Quarter (NE 1/4) of the Southwest Quarter (SW 1/4), which Plat is on record in Book A at page 83, of the Record of Plats, Faulkner County, Arkansas, and from said point running thence West along the center of said West Martin Street for a distance of thirty-three and fifteen one hundredths (33.15) yards; thence South seventy-three (73) yards; thence east thirty-three and fifteen one hundredths (33.15) yards to the center of Farris Road; thence North along the center of Farris Road seventy-three (73) yards to the point of beginning, and containing one half (1/2) acre, more or less; said lands being subject to the right-of-way of West Martin Street and Farris Road as shown on said plat.

The following resolution, as recommended by President Thompson, was adopted upon motion by Mr. Aydelott with a second by Dr. Chakales with Mr. White abstaining:

“BE IT RESOLVED: THAT THE UNIVERSITY OF CENTRAL ARKANSAS BOARD OF TRUSTEES AUTHORIZES THE ADMINISTRATION TO PURCHASE THE PROPERTY DESCRIBED ABOVE FOR THE AMOUNTS INDICATED, AND THE UNIVERSITY’S SHARE OF THE CLOSING COSTS.”

Legislative Audit for 1995-96 - In accordance with Act 4 of 1991, the Board of Trustees is required to review audit reports and accompanying comments and recommendations relating to publicly funded institutions. This Act requires that the Board take appropriate action relating to each finding and recommendation contained in the audit report.

We recently received the audit report for fiscal year 1996 for the University of Central Arkansas. A copy of that report was mailed to Board members with the agenda for this meeting. We are pleased to report that there were no audit exceptions in the June 30, 1996, report.

The audit was filed by the Legislative Joint Auditing Committee at its April 11, 1997, meeting.

President Thompson commended Mr. McCormack, and Ms. Barbara Goswick, Controller, and her staff for their work on the audit.

The following resolution, as recommended by President Thompson, was adopted upon motion by Mr. Hicks with a second by Dr. Chakales :

"BE IT RESOLVED: THAT THE UNIVERSITY OF CENTRAL ARKANSAS BOARD OF TRUSTEES HAS REVIEWED AND ACCEPTS THE AUDIT REPORT FOR FISCAL YEAR 1996 AS PREPARED BY THE ARKANSAS LEGISLATIVE AUDIT DIVISION AND REVIEWED BY THE LEGISLATIVE JOINT AUDITING COMMITTEE."

Student Credit Policy - In 1991 the Board approved a credit policy for students that gave the Vice President for Financial Services or his designee the authority to grant credit for registration fees only when a student's short-term financial circumstances and credit history warranted such action. However, authority was only given to extend credit for the first nine weeks of any regular session and no authority was given to extend credit for summer sessions or for room and board charges since room and board is paid in four installments each semester.

It is requested that the Board amend the policy to give the Vice President for Financial Services or his designee authorization to grant credit as circumstances warrant.

At President Thompson's request, Mr. McCormack discussed this item and was available to answer questions from members of the Board.

The following resolution, as recommended by President Thompson, was adopted as a modification to Board Policy No. 611, "Student Credit Policy," upon motion by Mr. White with a second by Mr. Hicks:

"BE IT RESOLVED: THAT THE BOARD OF TRUSTEES APPROVES ADOPTION OF THE ATTACHED REVISED BOARD POLICY NO. 611, 'STUDENT CREDIT POLICY.'"

UNIVERSITY OF CENTRAL ARKANSAS
BOARD POLICY

Policy Number: 611

Subject: Student Credit Policy

Page 1 of 1

Date Adopted 9/76 Revised 12/91

~~Upon authorization by the Vice President for Financial Services or his designee, credit for registration fees will be approved only when a student's short term financial circumstances and credit history may warrant such action. Credit may be extended to the end of the first nine weeks of any regular session. Credit will not be approved for either summer session or any off campus courses. Failure on the part of the student to meet the terms of the credit agreement may result in mandatory withdrawal from the university.~~

~~Since room and board charges can be paid in four installments per semester, credit will not be extended beyond these provisions.~~

Upon authorization by the vice president for financial services or his designee, credit for registration fees and room and board beyond the established four installments per semester, will be approved only when a student's short term financial circumstances and credit history may warrant such action. Failure on the part of the student to meet the terms of the credit agreement may result in mandatory withdrawal from the university.

Mr. Aydelott strongly recommended that "valid and hard" information be obtained on parents of students to whom credit is extended.

Establishment of Quasi-endowments (English & Political Science) - Productivity funding is a mechanism that provides state funding incentives to colleges and universities that meet or exceed certain standards. These standards or measurements fall into the following five categories: Student Retention, Quality, Efficiencies, Work Force Development, and Diversity.

Based on our enrollment and program offerings, the University of Central Arkansas competed very well in this process. This funding represents a "report card" on the university's ability to respond successfully to these standards or measurements.

For 1995-96, the University of Central Arkansas was awarded \$401,909 in productivity funds. Of that amount, \$50,000, resulted from the designation of UCA's political science program as "excellent," based on the Arkansas Department of Higher Education's external program review process. This year, the system previously established for the distribution of productivity funds was not followed. UCA nonetheless received a lump sum amount of \$530,000 from the nine million dollars that had been allotted by the state for productivity purposes.

While UCA's Department of English was designated as "excellent," the university did not receive \$50,000 specifically for that achievement. In order to reward both Political Science and English in a parallel manner, we propose that \$50,000 be set aside for the creation of two equal \$25,000 quasi-endowment funds. The earnings from the endowments would be used by these departments for further development of the programs by allowing faculty to pursue professional activities and by allowing students to engage in independent projects and other enrichment activities.

The following resolution, as recommended by President Thompson, was adopted upon motion by Mr. Hicks with a second by Mr. White:

"BE IT RESOLVED: THAT THE UNIVERSITY OF CENTRAL ARKANSAS BOARD OF TRUSTEES AUTHORIZES THE ESTABLISHMENT OF A POLITICAL SCIENCE PROGRAM QUASI-ENDOWMENT IN THE AMOUNT OF \$25,000. THE EARNINGS FROM THIS QUASI-ENDOWMENT WILL BE USED FOR THE FURTHER DEVELOPMENT OF THIS PROGRAM AS DETERMINED BY THE CHAIRMAN OF THE DEPARTMENT OF GEOGRAPHY, POLITICAL SCIENCE, AND SOCIOLOGY;

BE IT FURTHER RESOLVED: THAT THE UNIVERSITY BOARD OF TRUSTEES AUTHORIZES THE ESTABLISHMENT OF AN ENGLISH DEPARTMENT QUASI-ENDOWMENT IN THE AMOUNT OF \$25,000. THE EARNINGS FROM THIS QUASI-ENDOWMENT WILL BE USED FOR THE FURTHER DEVELOPMENT OF THIS PROGRAM AS DEFINED BY THE CHAIRMAN OF THE ENGLISH DEPARTMENT."

Master of Arts in Mathematics Education - This proposal would change the current Master of Science in Education (MSE) degree in mathematics to a Master of Arts (MA) degree. The MSE degree will be phased out after the MA is implemented as proposed in the summer 1998.

The present MSE degree is directed toward secondary school teachers. It consists of 18 hours of mathematics and 12 hours of education courses. The proposed program will consist of 30 hours of mathematics. It will better serve secondary teachers and the needs of those who supervise curricula and otherwise provide instructional leadership in the schools. It is designed in particular to serve those who will teach in community and technical colleges. No Arkansas institution offers a comparable program.

Based on a telephone survey of Arkansas community and technical colleges conducted by the UCA Department of Mathematics, the two-year institutions seek better prepared instructors who have more mathematics content courses and expertise in modern technologies. The colleges stated their preference for faculty who hold a Master of Science or Master of Arts degree instead of the Master of Science in Education, a curriculum they believe to be deficient in mathematics hours.

Teachers at the secondary level also seek stronger backgrounds in mathematics content. Over 50% of the respondents to a UCA survey of secondary teachers indicated that the most appealing degree is one consisting of 30 hours of mathematics. Of those who indicated that they planned to enroll in a graduate program, approximately 70% said they would choose that type of degree over current 30-36 hour programs that have 9-15 hours of pedagogical courses.

The 1995 review of mathematics programs at Arkansas institutions recommends raising the level of mathematics course offerings in the MSE programs so that graduates of these programs earn a minimum of 18 hours in "bonafide" graduate level math courses.

The proposed MA degree will consist of 30 hours of mathematics, with a minimum of 24 hours at the 6000 level. It is designed to increase teachers' knowledge of mathematical content, applications of modern technologies to mathematics instruction, and innovative approaches to teaching at both the secondary and community college levels.

The program has been recommended by all appropriate faculty committees and administrators.

This item was discussed by Dr. Bill Berry, Provost, at President Thompson's request.

The following resolution, as recommended by President Thompson, was adopted upon motion by Mr. Aydelott with a second by Mr. Hicks :

"BE IT RESOLVED: THAT THE UNIVERSITY OF CENTRAL ARKANSAS BOARD OF TRUSTEES HEREBY APPROVES THE MASTER OF ARTS IN MATHEMATICS EDUCATION."

Approval of Programs Over 130 Hours (B.S.) And 63 Hours (A.A.S.) - In accordance with the policy adopted by the UCA Board of Trustees at its meeting on October 15, 1995, special approval to exceed maximum credit hours required for graduation is recommended for two programs: the B.S. degree in occupational therapy and the A.A.S. degree in physical therapist assisting. After several attempts to modify curricula in the professional phase of these programs, the B.S. degree in occupational therapy was reduced by one credit (145 to 144), and the A.A.S. by two credits (66 to 64). The demands of meeting specialized accreditation standards, while preparing graduates who will successfully pass licensure examinations and become effective clinicians, presents a formidable obstacle to any attempts to streamline the curricula in both programs. The occupational therapy faculty, in keeping with national trends, have reported that they intend to propose an entry-level masters' degree program within the next two years. If approved, the baccalaureate program would be deleted. At 66 credits, UCA has one of the lowest credit hour requirements among P.T.A. programs nationally. The national average is 72 credits.

The following resolution, as recommended by President Thompson, was adopted as an amendment to Board Policy No. 321, "Maximum Number of Credit Hours - Baccalaureate and Associates Degrees," upon motion by Mrs. Goode with a second by Mr. White:

“BE IT RESOLVED: THAT THE UNIVERSITY OF CENTRAL ARKANSAS BOARD OF TRUSTEES HEREBY AUTHORIZES A VARIANCE FROM THE MAXIMUM CREDIT POLICY FOR THE FOLLOWING PROGRAMS:

OCCUPATIONAL THERAPY (B.S.);

PHYSICAL THERAPIST ASSISTING (A.A.S.)

THEREBY AMENDING BOARD POLICY NO. 321, ‘MAXIMUM NUMBER OF CREDIT HOURS - BACCALAUREATE AND ASSOCIATES DEGREES.’”

Summer Athletic Campus - Scottie Pippen Basketball Camp, June 29-July 3, 1997 - Act 707 of 1981 (Ark. Code Ann. 6-62-401 [1987]) governs the use of campus facilities by employees of state institutions of higher education to conduct certain outside work for private compensation. While the Act authorizes boards of trustees to grant permission for such activities, it requires that the boards make express findings of fact in certain areas. It also requires that the boards reduce this permission to writing, which must include a statement of charges to be paid to UCA for the costs associated with operating and maintaining the facilities that will be temporarily devoted to the particular activity conducted by that employee.

The Board last granted such permission for the Scottie Pippen Basketball Camp in May of 1995.

Mr. Aydelott voiced his concern that the Scottie Pippen Basketball Camp is for boys only. Mr. Aydelott stated that girls should also be provided the opportunity to participate.

The following resolution, as recommended by President Thompson, was adopted upon motion by Mr. White with a second by Dr. Chakales with Mr. Aydelott voting no:

“WHEREAS, there are three primary purposes for hosting the Scottie Pippen Basketball Camp on the UCA campus: (1) as a public service to youngsters throughout the state by providing intensive instruction in athletic skills; (2) as a source of supplementary income for the members of the athletic staff who develop and conduct the camp program; and (3) as a

supplemental source of support for the auxiliary programs of the University of Central Arkansas; and

WHEREAS, the Scottie Pippen Basketball Camp involves no conflict of interest with the mission and purpose of the University of Central Arkansas; and

WHEREAS, the Scottie Pippen Basketball Camp brings to the campus a significant number of youngsters who are potentially future students who might tend to enroll at the University as a result of their exposure to its facilities and its personnel while engaged in the camp; and

WHEREAS, the Scottie Pippen Basketball Camp generates funds to be paid to the University of Central Arkansas for housing, meals, and for the use of other institutional facilities and resources which produce significant revenues in support of the auxiliary functions of the campus, and

WHEREAS, the Scottie Pippen Basketball Camp does not readily fall into any of the four categories identified as "University activities" for determining fee assessment in the University's current Space Utilization Policies and Procedures;

THEREFORE, BE IT RESOLVED: THAT THE UNIVERSITY OF CENTRAL ARKANSAS BOARD OF TRUSTEES HEREBY GRANTS PERMISSION FOR THE SCOTTIE PIPPEN BASKETBALL CAMP TO BE CONDUCTED ON CAMPUS JUNE 29 - JULY 3, 1997, AND APPROVES THE FOLLOWING STATEMENT OF CHARGES TO BE PAID TO THE UNIVERSITY AS THE COSTS ASSOCIATED WITH OPERATING AND MAINTAINING THE FACILITIES WHICH ARE TEMPORARILY DEVOTED TO THE CAMP:

1997 Scottie Pippen Basketball Camp - June 29-July 3
Anticipated Costs

<u>Sponsor:</u>	Scottie Pippen	
<u>Instruction:</u>	Arch Jones, Director Charles Hervey, Assistant Director	
<u>Facilities:</u>	Five (5) days in Farris Center @ \$150/day =	\$ 750.00
	Five (5) days in Old Gym @ \$150/day =	750.00
	Lifeguard Fee for Swim Party =	25.00
<u>Housing:</u>	Approx 135 participants X 4 nights X \$7.50 =	4,050.00
	Approx. 13 counselors X 4 nights X \$7.50 =	390.00
<u>Food Service:</u>	Approx. 170 participants X 4 days X \$11.10 =	7,548.00
	Six (6) books of lunch tickets X \$38.16 =	228.96
	Total of \$7,776.96 X 15% =	1,166.54*
<u>Continuing</u>		
<u>Education Fee:</u>	\$6.50 per camper - Approx. 175 participants =	1,137.50**

*Food services are contracted with ARAMARK, Inc. UCA receives a 15% commission.

**The Scottie Pippen Basketball Camp will utilize some administrative services of the Division of Continuing Education at UCA. The provision for such service is negotiated separately.

Cost per session is \$260 for resident campers and \$175 for commuting campers.

BE IT FURTHER RESOLVED: THAT THE SCOTTIE PIPPEN BASKETBALL CAMP SHALL MAKE KNOWN IN ALL ADVERTISING OR OTHER PUBLICITY INVOLVING THE SCOTTIE PIPPEN BASKETBALL CAMP THAT PARTICIPANTS ARE CONTRACTING WITH THE SCOTTIE PIPPEN BASKETBALL CAMP AND NOT WITH THE UNIVERSITY AND THAT THE UNIVERSITY AND THE STATE OF ARKANSAS DO NOT

ASSUME ANY CONTRACTUAL OBLIGATIONS FOR THE CONDUCT OF THIS CAMP.

BE IT FURTHER RESOLVED: THAT EMPLOYEES OF THE UNIVERSITY PARTICIPATE IN THE SCOTTIE PIPPEN BASKETBALL CAMP FOR PRIVATE COMPENSATION ONLY AFTER THEY HAVE DISCHARGED FULLY THEIR EMPLOYMENT RESPONSIBILITIES FOR THE UNIVERSITY; AND

BE IT FURTHER RESOLVED: THAT EACH EMPLOYEE AUTHORIZED HEREUNDER TO CONDUCT OUTSIDE WORK FOR PRIVATE COMPENSATION ON OR IN CAMPUS FACILITIES IS TO, WITHIN SIXTY (60) DAYS AFTER COMPLETION OF THE EMPLOYMENT, SUBMIT A COMPLETE FINANCIAL REPORT RELATING TO THE EMPLOYMENT TO THE CHIEF FINANCIAL OFFICER OF THE UNIVERSITY, WHO WILL SUBMIT TO THE BOARD OF TRUSTEES ON AN ANNUAL BASIS A SUMMARY OF ALL SUCH FINANCIAL REPORTS RECEIVED BY HIM.”

Community Development Institute Registration Fee (Board Policy No. 631) - The Community Development Institute is a not-for-credit program conducted by the Continuing Education Division of the University of Central Arkansas. Organizations and individuals who find the Institute of interest include chambers of commerce, private and public sector community and economic developers, utility companies, planners, banks, extension services, municipal and county officials, and grassroots community leadership and development groups. The current registration fee for this five-day nationally marketed Institute is \$400. This fee became effective in 1995 and appears in UCA Board Policy No. 631. Faculty salaries, costs of transportation, printing, postage, publications, housing and food have increased since then. Additionally, grant funds that support the institute have been significantly reduced. Comparable workshops across the country generally charge \$525 to \$675. The Institute curriculum committee, which consists of representatives from Arkansas, Louisiana and Mississippi, recommends a tuition fee of \$450 per individual beginning in July 1997.

The following resolution, as recommended by President Thompson, was adopted as an amendment to Board Policy No. 631, "Continuing Education Fees," upon motion by Mr. White with a second by Mr. Hicks:

"BE IT RESOLVED: THAT THE UNIVERSITY OF CENTRAL ARKANSAS BOARD OF TRUSTEES APPROVES THE REGISTRATION FEE OF \$450 PER SESSION FOR THE COMMUNITY DEVELOPMENT INSTITUTE BEGINNING WITH THE CLASS OF 1997, THEREBY AMENDING BOARD POLICY NO. 631, 'CONTINUING EDUCATION FEES.'"

Alumni Association Discount Fee - To invite enrollment in Continuing Education non-credit courses and to promote enrollment in the Alumni Association, it is proposed that membership in the Alumni Association provides an automatic forty percent discount in registration fees paid for non-credit courses. Because membership in the Association is largely outside the local area, it is anticipated that this practice will not significantly affect non-credit revenue.

The following resolution, as recommended by President Thompson, was adopted as an amendment to UCA Board Policy No. 631, "Continuing Education Fees," upon motion by Mr. Womack with a second by Mr. Aydelott:

"BE IT RESOLVED: THAT THE UNIVERSITY CENTRAL ARKANSAS BOARD OF TRUSTEES APPROVES A FORTY PERCENT DISCOUNT IN REGISTRATION FEES FOR UCA ALUMNI ASSOCIATION MEMBERS ENROLLING IN NON-CREDIT COURSES, THEREBY AMENDING BOARD POLICY NO. 631, 'CONTINUING EDUCATION FEES.'"

Intellectual Property and Technology Transfer (Board Policy No. 410) - Relatively recent changes in patent law and an increase in the amount of sponsored research being conducted by faculty at UCA necessitated a review of the University's Statement on Patents (Board Policy No. 410) with a goal of having the policy more directly address the issue of ownership of intellectual property and the issue of the transfer of technology developed as a result of sponsored research.

Attached is a major revision of the Statement on Patents. The policy has also been renamed to more properly address the issues presented. Not only does the development of intellectual property result in potentially patentable processes or inventions, but also in the development of property that might be subject to other forms of legal protection such as a copyright or a trade secret.

This proposed policy is intended to encourage the development of intellectual property, to establish a process for determining its ownership and to establish a process to assist in the valuation of and the commercial development (often referred to as technology transfer) of the intellectual property.

Dr. Berry discussed this item at President Thompson's request.

The following resolution, as recommended by President Thompson, was adopted as a modification of Board Policy No. 410, "Statement on Patents," upon motion by Mrs. Goode with a second by Mr. White:

"BE IT RESOLVED: THAT THE UNIVERSITY OF CENTRAL ARKANSAS BOARD OF TRUSTEES APPROVES ADOPTION OF THE ATTACHED REVISED BOARD POLICY NO. 410, 'INTELLECTUAL PROPERTY AND TECHNOLOGY TRANSFER.'"

UNIVERSITY OF CENTRAL ARKANSAS
BOARD POLICY

Policy Number: 410

Subject: ~~Statement on Patents~~ Page 1 of 13
Policy on Intellectual Property and Technology TransferDate Adopted 11/71 Revised _____

~~Every faculty member or employee who conceives or develops or believes that he has conceived or developed a patentable invention and has received institutional support or used university facilities for the development of the invention is encouraged to disclose the facts and to discuss the implications with his dean.~~

~~-----~~
~~The University recognizes that each situation is unique and that the rights and equities of the inventor, the University, and perhaps a third party such as a governmental agency or a foundation which may have furnished additional support can only be determined by consideration of the facts of each case and by mutual discussion and agreement.~~

I. PREAMBLE

While the discovery of patentable processes or inventions and the creation of other intellectual property is not the primary objective of the University, for any such discoveries or creations, it is the objective of this document to provide an intellectual property policy. The policy is designed to encourage the development of inventions and other intellectual creations for the best interest of the public, the creator, and the research sponsor, if any. This policy will permit the timely protection and disclosure of such intellectual property whether by development and commercialization after securing available protection for the creation, by publication, or both. The policy is further intended to protect the respective interests of all concerned by ensuring that the benefits of such property accrue to the public, to the

inventor, to the University and to sponsors of specific research in varying degrees of protection, monetary return and recognition, as circumstances justify or require.

Implicit in these developments is the understanding that the University not only has a responsibility to bring new knowledge into use by the general public but also that such knowledge or technology sometimes has commercial value and should be treated as a financial asset to be used, conserved, or applied in such a way as to generate an appropriate financial return. Transfer of such information or technology through licensing satisfies both objectives, i.e., dissemination for use and the realization of a return.

Developments in recent years have broadened the scope of information and technology that can have potential commercial value and that, therefore, should be treated as assets subject to University ownership and control. In addition to new machines, compositions of matter, and written materials which traditionally have been the subject of patents and copyrights, new life forms, bioengineered agents, plant varieties, computer software, video courses, etc., might be normal outcomes of University activities. Thus, a broad policy covering all aspects of intellectual property is provided.

II. OBJECTIVES OF THE POLICY

- A. To facilitate the transfer of knowledge and technology and the utilization of such knowledge and the technology to the general benefit of society.
- B. To encourage research, scholarship, and a spirit of inquiry, thereby generating new knowledge.
- C. To provide an administrative system to determine the commercial significance of discoveries and new developments and to assist in bringing these into public use.
- D. To provide for the equitable disposition of interests in new intellectual property among the developer, author, or inventor (the originator), the University, and, where applicable, the sponsor.

- E. To provide incentives to originators in the form of personal development, professional recognition, and financial compensation.
- F. To safeguard intellectual property so that it may receive adequate and appropriate legal protection against unauthorized use.

III. COVERAGE AND DEFINITION

Traditional products of scholarly activity which have customarily been considered to be the unrestricted property of the author or originator are excepted from the general policy. Such traditional products include journal articles; textbooks; reviews; works of art including paintings, sculpture, and musical compositions; and course materials such as syllabi, workbooks, and laboratory manuals. The University has not and will not claim any ownership rights to such traditional works and also specifically disclaims any potential rights to do so under the "work for hire" provisions of the U.S. Copyright Act.

This policy covers all other intellectual property conceived, first reduced to practice, written, or otherwise produced by faculty, staff, or students of the University of Central Arkansas using University funds, facilities, or other resources. The following is a list of terms and definitions which apply to this policy.

- A. Intellectual property, for the purpose of this policy, is defined as the tangible or intangible results of research, development, teaching, or other intellectual activity. Intellectual property may include the following categories:
 - 1. Inventions, discoveries, or other new developments which are appropriate subjects of patent applications.
 - 2. Written materials, sound recordings, videotapes, films, computer programs, computer-assisted instruction materials, works of art including paintings, sculpture, and musical compositions, and all other material which may be copyrightable.

3. Tangible research property such as biological materials including cell lines, plasmids, hybridomas, monoclonal antibodies, and plant varieties; computer software, data bases, integrated circuit chips, prototype devices and equipment, circuit diagrams, etc.; and analytical procedures, laboratory methods, etc. All such tangible research property may or may not be patentable or copyrightable.

The three categories above are not mutually exclusive; a given article of intellectual property may include aspects of all three categories.

IV. GENERAL POLICY

All rights to intellectual properties as defined in Section III shall be owned and controlled by the University through its designated agent, the Office of Sponsored Programs (OSP). The OSP is a non-profit entity which operates under the auspices of the Graduate Dean. When a University faculty member, staff member, or student develops or originates an item of intellectual property which, under the terms of this policy is to be owned and controlled by the University, the individual shall report the intellectual property to the University Research Council (URC). The originator shall: cooperate in the execution of legal documents and in the review of literature and prior art; be given opportunity to assist in the further commercial development of the intellectual property as defined in Section VI; and have an interest in and share in any income derived from the commercialization of such property.

- A. Only works produced in certain University units whose specific mission includes the production of works for instructional, public service, or administrative use and who employ staff and faculty for the purpose of producing such works are deemed to be "works for hire" and, therefore, the property of the University. The Instructional Development Center is an example of such a unit. Works produced by such units include instructional films and videotapes, telecourses, drawings, slides,

models, computer programs, etc. The University shall own and control all such works produced in such units. Income from the use of such works in University educational activities shall be considered income to the unit, subject to University resource management and budgeting policy. Arrangements with "talent" from other units or from outside the University may include payments based on sales or usage of such works. Such payments are considered to be a part of the costs of production. Commercialization of such works outside the University must be through assignment to OSP which shall be responsible for the commercial development as defined in Section VI. However, in recognition of the differences between these units and regular academic departments, different and unique revenue sharing arrangements may be made with the approval of the head of the appropriate administrative unit. Nothing in this paragraph shall limit the rights of the employees of such units to works produced or developed outside the scope of their employment and not involving the use of University facilities or other resources.

- B. Rights to intellectual property resulting from sponsored projects shall be owned and controlled by the University. In some instances, the provision of substantial funding, background information, product samples, or confidential proprietary data by a sponsor may create a situation in which the sponsor may claim partial or complete ownership of intellectual property that might result from the sponsored project. In such cases, final disposition of the property may be negotiated as a part of the sponsored project agreement.
- C. In those cases where the final disposition of the property has not been negotiated as part of a sponsored project agreement, the University will proceed as described in Section VI.

V. ADMINISTRATIVE PROCEDURES

- A. The legal interests of the University and its staff, faculty, and students in any intellectual property, except traditional scholarly works as described in

Section IV.A., shall be determined in accord with this policy by the University Research Council (URC).

- B. If the URC determines that there has been no material use of University funds, facilities, or other resources, the URC shall release the property to the originator, and the University shall not exert any further claim to the property.
- C. The URC may determine that the University has a legal interest in the property but that the chances of successful commercialization are minimal or that the costs of pursuing such commercialization outweigh the income potential. In such cases the URC shall release the property to the originator as above.
- D. If the URC determines that the University has a legal interest in the property and judges that there is a reasonable chance for successful commercialization, it shall: (1) inform the originator in writing that the University claims ownership rights to the property; (2) determine and record the rights of the originator to share in any income in accord with Section VII; and (3) refer the matter to OSP together with its recommendations as to appropriate courses of action. The originator shall execute an assignment of ownership rights to OSP as the designated agent of the University.
- E. In some instances the URC may find that the University has an ownership right in the discovery but that the discovery has not been developed to the point where a decision as to patentability or commercialization is possible. In such cases, the URC shall place the discovery in a pending status, provide the originator reasons for taking such action and suggestions as to additional information or data that might be helpful, and request the originator to report back to the URC at some specified interval if and when the discovery is brought to a more advanced stage.
- F. Except for Section V.E., if the URC takes no action within six months after receiving the initial report of the new discovery, right to the discovery shall be deemed to be released to the originator.
- G. Because OSP is the designated agent for the University in the management of the intellectual property program, it

shall receive by assignment ownership rights from the originator. The Graduate Dean will have the responsibility for valuing the intellectual property so that the University's interests in any subsequent negotiations are protected. The process for licensing, selling, or otherwise conveying intellectual property will not involve the use of sealed bids. With close consultation and collaboration with the originator, OSP shall determine the appropriate method of protection of the property and, where appropriate, obtain such protection. OSP will distribute any net income from commercialization in accord with this policy and the determinations of the URC. All costs associated with these actions shall be borne by OSP, except that such costs shall be offset against future income in accord with Section VII.C.

- H. Faculty, staff, or students of the University may request that the University accept, for management and commercialization, intellectual properties which are theirs alone and not originally subject to this policy. Given such a request, the Executive Director of OSP, with advice of the URC, shall determine if there is a reasonable expectation that the property can be commercialized successfully. If the University accepts management and commercialization responsibilities for such intellectual property, that intellectual property shall become subject to, and shall be treated in accord with, all provisions of this policy.
- I. Intellectual property referred to or offered to the University by third parties ("off the street") shall be treated as any other gift offer and shall be channelled through the University. If accepted, the property shall be assigned to OSP for management in accord with appropriate parts of this policy and the terms of the gift agreement.

VI. COMMERCIALIZATION

- A. For purposes of protection and commercialization of intellectual property assigned to OSP on behalf of the University, patent or copyright coverage may be sought,

or the property may be treated as proprietary information, technical know-how, or trade secret.

B. In seeking and developing commercialization of intellectual property, OSP shall be guided by the following principles:

1. A primary objective and responsibility of the University shall be to assure that the products of its intellectual activity are brought into the widest possible use for the general benefit of society.
2. Intellectual property should be treated as an asset and an appropriate return should be sought. Responsibility for this provision rests with the Graduate Dean.
3. Active originator participation in all commercialization efforts shall be vigorously sought.

C. In some situations it may be in the best interests of the University, the general public, and the originator to enter into commercialization arrangements with entities wholly or partially owned or controlled by the faculty, staff, or students who originated the property. Due to the potential of such arrangements for contributing to the economic development of the state and local areas, such arrangements may be considered and accepted, provided these are not specifically prohibited by law and that adequate provisions, including full disclosure of interests, are made to avoid or otherwise protect against conflict of interest on the part of those involved. Such negotiations for the creation of new commercial entities arising directly from the University's intellectual property or arising from a potential collaboration between the University's faculty, staff, or students and some outside entity will be handled by OSP.

D. Commercialization of intellectual property by OSP is a process which may take a considerable amount of time. This process may involve discussions and negotiations over months or sometimes years and, based on national

data, more often fails than succeeds. Timing, market conditions, and many other factors enter into the process. Quick success is rare. However, to protect the originator, if no commercialization has occurred within two years after the property has been assigned to the University through OSP, the originator may request that all rights be returned. Such requests should be directed to the URC. The URC shall require OSP to explain what efforts have been made and what additional efforts are planned. If the URC determines that there is little chance of successful commercialization, it shall direct OSP to return all rights to the originator, and the University shall no longer claim any rights to the property. If, on the other hand, the URC determines that OSP has undertaken reasonable efforts to commercialize and that further OSP efforts offer reasonable chances of success, it shall deny the originator's request. Such denials will be accompanied by a report summarizing the factors considered by the URC in arriving at the decision. If the originator remains unsatisfied with the commercialization efforts, this process may be repeated at two-year intervals.

VII. ROYALTY INCOME SHARING POLICY

- A. Net income is defined as gross royalties, license fees, or other such payments received by OSP on behalf of the originator and the University less necessary deductible costs, e.g., mailing or courier costs, interferences, licensing costs, patent enforcement, necessary travel, auditing fees, or sponsor shares. The phrase "gross royalties, license fees, or other such payments" means agreed upon payments specified in a license or other commercialization agreement usually expressed as a percentage of sales or a fixed dollar amount per unit manufactured in return for the right to use, copy, reproduce, make, or sell an item of intellectual property or product based on such property. OSP shall reserve the right to suspend distribution of income where there is reason to believe that substantial deductible costs will be incurred in the future. The originator shall be

informed of such decisions. An annual detailed accounting of income and costs shall be made available to the originator by OSP.

- B. Except as otherwise provided through supplementation under Section VII.C., net calendar year royalty or license income as defined in Section VII.A. derived from commercialization of intellectual property covered by this policy shall be shared as follows: 40% to the originator, 20% to the originator's department or immediate administrative unit, 20% to the dean of the originator's college, and 20% to OSP.
- C. In certain University units, because of conditions of employment and the nature of work assignments, and the fact that units often assume continuing responsibilities for maintenance and periodic revision of the property, an alternate distribution of net income to employees may be appropriate. Units wherein these situations may occur should propose appropriate modifications to the distribution scale in Section VII.B. Upon approval by the President, such modifications shall be made as deemed appropriate. Such modifications may not increase the combined shares of the originator and the department as specified in Section VII.B., except in unusual and very specific circumstances.
- D. The department's share shall be retained in a separate account in OSP and shall be available for expenditure by the department in accord with a budget to be approved by the Graduate Dean. Such funds may be allowed to build across fiscal years to reach amounts necessary for major purchases or other nonrecurring purposes. Such funds may be invested, and the income shall be credited to the account in accord with OSP policy regarding investment of restricted funds.
- E. The originator's rights to share in net income as stated above (but not including the department's share) shall remain with the individual or pass to the individual's heirs and assigns for so long as net income is derived from the property.
- F. Where more than one individual is considered to be the originator, such persons will determine among themselves the individual share each will receive. In the event

that they cannot reach such agreement, the determination shall be made by the URC after giving each individual an opportunity to present a personal position. Such determination by the URC shall be final.

- G. Originators are encouraged to consider making a gift of all or a part of their income shares to support University research activities. Upon request by an originator, OSP will retain all or a part of the originator's share in a separate account within OSP for expenditure in accord with the originator's wishes. The originator may restrict such gifts to any particular program or unit of the University including the originator's own research program. Such requests may be limited in duration to a specific time period or to some specific future event, e.g., the originator's retirement or resignation from the University, and may be cancelled or modified by the originator at any time.
- H. This policy shall not change income-sharing agreements entered into prior to the adoption of this policy.

VIII. SHARING OF RESEARCH MATERIALS

There is a long tradition in some fields of sharing research materials such as reagents, cell lines, and purification media. The University encourages this cooperation among research scientists. However, recent conflicts over such issues as commercialization rights and personal and product liabilities suggest that the terms of such sharing be spelled out in a written agreement among the parties. A suggested form letter agreement is included in this policy and procedures document as Appendix A. Also, when significant costs to the University are involved in producing the material, provision for recovery of those costs not covered by sponsor support shall be considered in making a sharing agreement. A copy of any such agreement shall be maintained by the faculty member and in the Office of the Graduate Dean.

IX. CONSULTING AGREEMENTS

- A. Any faculty or staff member engaged in consulting work or in business is responsible for ensuring that clauses in the individual's agreements are not in conflict with this

policy nor with the University's commitments; and that the institution's rights and the individual's obligations to the University are in no way abrogated or limited by the terms of such agreements. The Executive Director of OSP or the University General Counsel can provide assistance in this regard.

- B. Faculty and staff members shall make clear to those with whom they make such agreements their obligations to the University and shall ensure that other parties to the agreement are provided with a current copy of this policy.

X. BASIS OF THE UNIVERSITY'S EQUITY IN INTELLECTUAL PROPERTY

The policies set forth herein constitutes an understanding which is binding on University faculty, staff, and students as a condition of their participation in University research, teaching, and service programs and for their use of University funds, space, or facilities.

APPENDIX A

Dear _____:

This is to acknowledge your request that certain research materials developed in the laboratory of _____ at the University of Central Arkansas be transported to your laboratory at _____ for scientific research purposes. I also acknowledge the implied representation that you and your associates are cognizant of any potential hazards which may exist in working with these materials. The materials concerned, which are owned by the University of Central Arkansas, are _____.

I will be pleased to permit use of these materials by you and within your laboratory for our cooperative scientific research. However, I am requesting your agreement that the materials will be used only for our cooperative work, that you will bear all risk to you or any others resulting from your use, and that you will not pass on these materials, their progeny or derivatives, to any other party or use them for commercial purposes without the express written consent of the University of Central Arkansas. In addition, any public or written announcement of this work or its results must credit the University of Central Arkansas as the source of these materials, and you must keep us informed of results obtained using any of these materials, especially if publication in the open literature is contemplated, prior to publication and even if no publication results. You understand that no other right or license to these materials, their progeny or derivatives, is granted or implied as a result of our transmission of these materials to you.

These materials are to be used with caution and prudence in any experimental work, since all of their characteristics are not known.

If you agree to accept these materials under the above conditions, please sign the enclosed duplicate of this letter and return it to me. The materials requested will be sent to you upon our receipt of the signed duplicate letter.

Sincerely,

(Signature of Researcher)

(Signature of Researcher's
Department Chairperson)

I accept all conditions and stipulations noted above.

(printed name)

(signature)

(date)

Institutional Name - When State College of Arkansas gained university status in 1975, it chose the "University of Central Arkansas" as its official name. Informally, particularly among students, "UCA" is probably the most commonly used designation.

Since joining the Gulf South Conference, staff have noticed that "UCA" is almost never used by people from out-of-state. Moreover, the "University of Central Arkansas" seems to be used less than "Central Arkansas University" and "Central." Particularly as the university gains recognition outside the state, it has an interest in protecting the use of these variations on its name.

The following resolution, as recommended by President Thompson, was adopted upon motion by Mrs. Goode with a second by Mr. Aydelott:

"BE IT RESOLVED: THAT THE BOARD OF TRUSTEES RECOGNIZES AND DESIGNATES THE FOLLOWING VARIATIONS AS OFFICIAL NAMES, PAST AND PRESENT, FOR THE UNIVERSITY OF CENTRAL ARKANSAS:

**UNIVERSITY OF CENTRAL ARKANSAS
CENTRAL ARKANSAS UNIVERSITY
CENTRAL UNIVERSITY
CENTRAL UNIVERSITY OF ARKANSAS
UCA
STATE COLLEGE OF ARKANSAS
ARKANSAS STATE TEACHERS COLLEGE**

AND AUTHORIZES THE ADMINISTRATION TO OBTAIN APPROPRIATE TRADEMARKS AND OTHER APPROPRIATE PROTECTIONS FOR THESE NAMES."

There being no further business to come before the Board, the meeting was adjourned upon motion by Mr. White with a second by Mrs. Goode.

Mr. Rush F. Harding III, Chairman

Mrs. Elaine W. Goode, Secretary