

**Shapleigh Board of Selectmen
Minutes of Meeting – Time 6:00 pm
June 15, 2021**

Call to Order

Chairman Scott E. Cudworth called the meeting to order at 6:20 pm William J. Mageary and Michael J. Cote in attendance. Also in attendance was Karla B. Wilcox the Town Administrator and Joanne Holland the Office Assistant.

In Attendance:

Fire Chief Steve Guillemette, Jeff LeDuc, Nancy Small, Tom Small, Duffy Gold, Kathy Fagan, Ronald Rivard, Roland Legere, Bill Mann, Skip Bartosch, Richard Foye, Kevin Smith, Joshua Knox, Autumn Littlefield, Ryan Sabine, aAron Sabine, Michael Sabine, Carolyn Rand, Brian Rand, Natasha Reid, and Mike Reid.

Pledge of Allegiance was recited.

Approval of minutes from previous meeting:

Selectman Michael J. Cote made a motion to approve the minutes for June 8, 2021 as presented; seconded by William J. Mageary. No further discussion. All in favor. Motion carried.

Public Comment:

Ronald Rivard, Superintendent of Cemeteries - spoke to the Board regarding the cemeteries where Veterans are buried are in good shape (mowing and weeding). For a full report see attached. Also a tree came down in the Low cemetery on the Cross Road and broke two of the stones and they have been repaired. Mr. Rivard suggested that we go out to bid to clean around the veteran's monument, have two iron post and concrete pad removed, add loam to cover the roots, do whatever is necessary to grow grass, and add mulch around the trees. The veteran's cemetery reserve account has \$5,846.51 to pay someone to do the work. The Town Administrator will handle the bid process. Michael J. Cote made a motion to go out to bid; seconded by William J. Mageary. No further discussion. All in favor. Motion carried.

Jeff LeDuc, Shapleigh Rescue Deputy Chief presented information regarding HEARTSafe. The Rescue Deputy Chief explained that HEARTSafe is a community program which is made up of two agencies, the Maine Emergency Medical Service and Maine Cardiovascular Health Council. HEARTSafe Community program is a set of criteria and guidelines designed to improve outcomes to sudden cardiac arrest emergencies through a specific set of training, preparation and response protocols. The Town of Shapleigh exceeds the criteria and is one of the 92 community's in the State of Maine. There is no grant or monies involved in the program. The Fire Department, Ross Corner Fire Department, Shapleigh Rescue, York County Sheriff Deputy, Transfer Station, and The Shapleigh Town Hall have AED's (automated external defibrillator). William J. Mageary asked Mr. LeDuc if CPR is offered to the public, Mr. LeDuc explained due to the COVID-19 they have not been able to have CPR training but once the COVID-19 guides are lifted then they will be offering it.

Michael Sabine mentioned that he had requested information concerning Rescue Coverage on a certain day last week. Michael received a response from the Town Administrator. Michael Sabine proceeding to ask the Rescue Deputy Chief questions concerning staffing and protocol. Deputy Chief responding to how the per diem staffing works along with employees who respond from home. Michael Sabine continued with his questions to the Deputy Chief. Chairman Cudworth stated he will shut the meeting down if this type of disruption continues. The BOS thanked Jeff LeDuc for updating them with this information.

Unfinished Business:

i. Emery Mills Bridge Project

The Town Administrator had updated the Board on the teams meeting with Shelly from SLR Engineers and Alex from the City of Sanford. They reviewed the permanent easement and Alex stated that he felt that there wouldn't be an issue and the City of Sanford should sign the easement. We should only need the one easement for the project. The Town Administrator stated the she heard from the Bond Bank and the Treasurer has done an assessment on tax rate for three years and five years she gave the information to the Board. The Board has chosen August 21, 2021 to have a Public Hearing and September 18, 2021 for the Special Town Meeting on the project. Michael J. Cote made a motion to opt for alternate 1 design on the Emery Mills Bridge; seconded by William J. Mageary. No further discussion. All in Favor. Motion carried.

ii. CMP LED Streetlight Conversation

The Town Administrator update the Board of Selectmen that she had spoken with CMP regarding the LED street lighting and was advised that there is no cost to the Town to update the lights. The Town Administrator has referred over to legal and waiting on a response.

iii. Transfer Station Stump Grinding

The Town Administrator presented to the Board from JA Simpson had quoted between \$7,000 - \$8,000 to grind the stumps at the Transfer Station and the town gravel pit. Mr. Simpson stated that he could do it in the fall. William J. Mageary made a motion to approve Jeff Simpson to remove the stumps at the Transfer Station and at the town gravel pit; seconded by Michael J. Cote. No further discussion. Motion carried unanimously.

iv. Ferrera Gravel Pit/Bankruptcy Decision

The gravel pit located at 2 Oakhill Road (Robert Ferrera) has been finalized in bankruptcy court. The resident that use to own the property had gone to the Planning Board and was advised that they would have to place \$16,000 in escrow account in case of a bankruptcy or sold the property. William J. Mageary made a motion to go out to bid to reclaim the property; seconded by Michael J. Cote. No further discussion. All in favor. Motion carried.

v. Town Administrator Evaluation

The Board reviewed the Town Administrators evaluation. William J. Mageary made a motion to increase the Town Administrator pay by 3%; seconded by Michael J. Cote. No further discussion. All in favor. Motion carried.

New Business:

I. West Kennebunk Animal Shelter Agreement

William J. Mageary made a motion to approve Chairman Cudworth to sign the West Kennebunk Animal Shelter Agreement; seconded by Michael J. Cote. No further discussion. All in favor. Motion carried.

II. Southern Maine Planning & Development Mapping for Comprehensive Plan Update

The Town Administrator presented to the Board the Comprehensive plan for Mapping from Southern Maine Planning & Development which will come out of the contingency fund. William J. Mageary made a motion to approve Chairman Cudworth to sign the document; seconded by Michael J. Cote. No further discussion. All in favor. Motion carried.

III. State of Emergency

William J. Mageary made a motion to repeal the declaration of civil emergency that was issued back on March 31, 2020 because the Maine governor has lifted the State of Emergency effective July 1, 2021; seconded by Michael J. Cote. No further discussion. All in favor. Motion carried.

Fire Chief Guillemette advised the Board that he had taken possession of the new skid unit for the Fire Forestry Truck. Mike Reid asked if we still had the old equipment and if we did then the Town should look into selling it. Chairman Cudworth stated that he would look into it.

Information:

- i. Planning Board Agenda
- ii. York County Budget Meeting Notice
- iii. Recreation Committee Minutes
- iv. SMPDC Annual Report
- v. RSU 57 Letter

Signatures:

- i. Warrants
- ii. West Kennebunk Animal Shelter Agreement
- iii. Maine DOT - Traffic Engineer
- iv. SMPDC - Mapping for Comprehensive Plan

Any other business that the Chairman may wish to bring before the meeting - None

Adjourn :

A motion was made by Michael J. Cote to adjourn at 7:03 pm; seconded by William J. Mageary. Motion passed unanimously.

These minutes are not verbatim. Joanne Holland, Office Assistant.