/ ▶
Vages, tips, other compensation 2 Income tax withheld
Social security wages 4 Social security tax withheld
Medicare wages and tips 6 Medicare tax withheld
Social security tips 8
advance EIC payments 10
lonqualified plans 12 Deferred compensation
or third-party sick pay use only
ncome tax withheld by payer of third-party sick pay
Check the appropriate box Type W-2AS W-2CM W-2GU W-2VI
of Corm
ephone number For Official Use Only
number)
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Copy A—For Social Security Administration

Under penalties of perjury, I declare that I have examined this return and accompanying documents, and, to the best of my knowledge and belief, they are true, correct, and complete.

Signature ▶ Title ▶ Date ▶

Form W-3SS Transmittal of Wage and Tax Statements

9008

Department of the Treasury Internal Revenue Service

Send this entire page with the entire Copy A page of Forms W-2AS, W-2CM, W-2GU, or Form W-2VI to the Social Security Administration (SSA). Photocopies are not acceptable.

Do not send any remittance (cash, checks, money orders, etc.) with Forms W-2AS, W-2CM, W-2GU, W-2VI, and W-3SS.

Reminders

Separate instructions. See the 2008 Instructions for Forms W-2AS, W-2GU, W-2VI, and Form W-3SS for information on completing this form.

Purpose of Form

Use Form W-3SS to transmit Copy A of Forms W-2AS, W-2CM, W-2GU, and W-2VI. Make a copy of Form W-3SS and keep it with Copy D (From Employer) of Forms W-2AS, W-2CM, W-2GU, or Form W-2VI for your records. Use Form W-3SS for the correct year. File Form W-3SS even if only one Form W-2AS, W-2CM, W-2GU, or W-2VI is being filed. However, if you are filing your wage and tax information electronically, do not file Form W-3SS.

When To File

File Copy A of Form W-3SS with Copy A of Form W-2AS, W-2CM, W-2GU, or Form W-2VI by March 2, 2009.

Where To File

Send this form with the entire Copy A page of Form W-2AS, W-2CM, W-2GU, or W-2VI to:

Social Security Administration Data Operations Center Wilkes-Barre, PA 18769-0001

Note. If you use "Certified Mail" to file, change the ZIP code to "18769-0002." If you use an IRS-approved private delivery service, add "ATTN: W-2 Process, 1150 E. Mountain Dr." to the address and change the ZIP code to "18702-7997." See Pub. 15 (Circular E), Employer's Tax Guide, for a list of IRS-approved private delivery services.

Also see Where to file Copy 1 below.

Where to file Copy 1. File Copy 1 of Forms W-2AS and W-3SS with the American Samoa Tax Office, Government of American Samoa, Pago Pago, AS 96799.

File Copy 1 of Forms W-2GU and W-3SS with the Department of Revenue and Taxation, Government of Guam, P.O. Box 23607, GMF, GU 96921.

File Copy 1 of Forms W-2VI and W-3SS with the V.I. Bureau of Internal Revenue, 9601 Estate Thomas, Charlotte Amalie, St. Thomas, VI 00802.

Contact the Division of Revenue and Taxation, Commonwealth of the Northern Mariana Islands at (670) 664-1000, for the address to send Copy 1 of Forms W-2CM and W-3SS.

DO NOT STAPLE OR FOLD For Official Use Only ▶ a Control number 33333 OMB No. 1545-0008 b 941-SS Military 943 944-SS 1 Wages, tips, other compensation 2 Income tax withheld Kind Hshld. Medicare Third-party 3 Social security wages 4 Social security tax withheld Payer emp. sick pay c Total number of Forms W-2 d Establishment number 5 Medicare wages and tips 6 Medicare tax withheld Employer identification number (EIN) 7 Social security tips 8 f Employer's name 9 Advance EIC payments 10 Nonqualified plans 12 Deferred compensation 13 For third-party sick pay use only 14 Income tax withheld by payer of third-party sick pay g Employer's address and ZIP code h Other EIN used this year i Employer's territorial ID number

Fax number

Telephone number

Copy 1—For Local Tax Department
Under penalties of perjury, I declare that I have examined this return and accompanying documents, and, to the best of my knowledge and belief, they are true, correct, and complete.

Signature ▶ Title ▶

Form W-3SS Transmittal of Wage and Tax Statements

Contact person

E-mail address



Department of the Treasury Internal Revenue Service

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