

CALL TO ORDER Northern Inyo Healthcare District (NIHD) Board Chair Mary Mae Kilpatrick called the meeting to order at 5:30 p.m.

PRESENT Mary Mae Kilpatrick, Chair
Melissa Best-Baker, Vice Chair
Jean Turner, Secretary
Ted Gardner, Treasurer
David McCoy Barrett, Member at Large
Stephen DelRossi, MSA, Chief Financial Officer / Interim Chief Executive Officer (present via zoom)
Allison Partridge RN, MSN, Chief Nursing Officer / Interim Chief Operations Officer
Adam Hawkins, DO, Chief Medical Officer
Alison Murray, Chief Human Resources Officer (present via zoom)

ABSENT Sierra Bourne, MD, Chief of Staff

OPPORTUNITY FOR PUBLIC COMMENT Chair Kilpatrick reported that at this time, members of the audience may speak on any items not on the agenda on any matter within the jurisdiction of the District Board. Public comments shall be received at the beginning of the meeting and are limited to three minutes per speaker, with a total time limit of thirty minutes for all public comment unless otherwise modified by the Chair. The general Public Comment portion of the meeting allows the public to address any item within the jurisdiction of the Board of Directors on matters not appearing on the agenda. Public comments on agenda items should be made at the time each item is considered.

There were no comments from the public.

SWEARING IN OF NEWLY APPOINTED BOARD MEMBER Chair Kilpatrick announced that newly appointed Board member, David McCoy Barrett would be sworn in.

CNO/Interim COO, Allison Partridge swore in David McCoy Barrett to the vacant Board of Directors seat of Zone I. Mr. McCoy Barrett repeated his Oath of Office aloud.

NEW BUSINESS
AD HOC COMMITTEE REPORTS

Chair Kilpatrick called attention to Ad Hoc Committee reports.

Governance Committee: Secretary Turner acknowledged Compliance Officer, Patty Dickson for her assistance and support with policy work and updates.

APPROVAL OF
CONTRACT FOR
PERMANENT CEO

Chair Kilpatrick called attention to the approval of the CEO Permanent contract. CHRO Alison Murray presented the contract and called attention to the agreement term, salary, severance, and scope.

Discussion ensued.

CHRO Murray also called special attention to Section 9.1, three sentences down, and proposed the removal of the language specifying returning to CFO position if Mr. DelRossi is terminated as CEO. Discussion ensued and the Board agreed that the specific language does not apply at this time.

It was motioned by Secretary Turner to approve the contract as amended, seconded by Treasurer Gardener, and passed 5-0 vote.

CHIEF EXECUTIVE
OFFICER REPORT

Chair Kilpatrick called attention to the Chief Executive Officer Report. Mr. DelRossi reported the following:

- Surgeons – NIHD has welcomed a new Surgeon, Urologist, and Cardiologist. The new services provided by our new physicians are directly responsible for helping drive a 14% year over year increase, Mr. DelRossi is very pleased with the new surgeons, services, and positive feedback from staff and patients.
- Blue Shield, Blue Cross, and Aetna – working through augmenting/mitigating contracts.

CHIEF FINANCIAL
OFFICER REPORT

Chair Kilpatrick introduced the Chief Financial Officer report.

- Financial & Statistical Reports:

Controller Andrea Mossman presented the financial and statistical report, and reported that September 2023 was a great month for NIHD. Expenses were relatively flat, in conclusion NIHD had a total of 1.4 million dollar net income, which is substantially better than the last few years. Discussion ensued.

It was motioned by Secretary Turner to approve the Financial & Statistical Report as presented, seconded by Vice Chair Best-Baker, passed 5-0 vote.

- Revenue Cycle Update:

Mr. DelRossi presented the following revenue cycle update. The Revenue Cycle team is still finding issues, but sees light at the end of the tunnel. We have recently been able to exert more pressure on 3rd party vendors/billers to hold them accountable for their time and work. Mr. DelRossi also added that 3,000 accounts were sent to bad debt on 10/31/2023. Finally, Mr. DelRossi reported that Gloria Sacco, Revenue Cycle Director, has agreed to stay on for an indefinite amount of time to work with our Revenue Cycle team.

Vice Chair Best-Baker requested for presentation/documentation similar to what the Board received in the past, Mr. DelRossi replied that he will

bring PowerPoint slides back to highlight each small project.

Secretary Turner also added that she has recently received positive feedback from the community on patient visits and the current billing processes.

- Cost Report and Audit Update:

Controller Andrea Mossman presented the following cost report and audit update. Cost reports are filed annually, and must be filed by November 30, 2023 to be filed in a timely manner. NIHD is making good progress and will have a draft Cost Report ready for Medicare to review over the Thanksgiving Holiday week. We currently send the draft Cost Report to Medicare for review before filing to assure NIHD receives full reimbursement. The cost report goes hand in hand with our Audit, which is also going well, and NIHD expects to have the audit completed in December.

Ms. Mossman also added that Siemens, our bondholders, are very happy with our initiatives and has offered extensions if needed, and also they are very happy with the recent financial progress NIHD has made.

- Automation and AI:

Mr. DelRossi reported that the same discussion on automation and AI in healthcare has carried from the last conference he attended. He also added that in the past, NIHD was used as a test subject with Athena, and that in the future NIHD will move cautiously toward the new AI models.

DISTRICT BOARD
RESOLUTION 23-07
DISSOLUTION OF
NORTHERN INYO
HEALTH NON-PROFIT

Chair Kilpatrick introduced District Board Resolution 23-07 Dissolution of Northern Inyo Health Non-Profit

Chair Kilpatrick read Resolution 23-07 aloud.

Discussion ensued.

It was motioned by Secretary Turner to approve District Board Resolution 23-07 Dissolution of Northern Inyo Health Non-Profit as presented, seconded by Treasurer Gardner, and passed 5-0 vote.

CHIEF OF STAFF REPORT

Chair Kilpatrick called attention to the Chief of Staff report.

Dr. Adam Hawkins presented the Medical Executive Committee (MEC) report.

MEDICAL STAFF
APPOINTMENTS AND
REAPPOINTMENTS 2023-
2024

Dr. Hawkins introduced the Medical Staff appointments and reappointments.

Discussion ensued.

It was motioned by Vice Chair Best-Baker to approve the appointment and reappointments as presented, second by Secretary Turner, and passed 5-0 vote.

ADDITIONAL
PRIVILEGES AND
CHANGE IN STAFF
CATEGORY

Dr. Hawkins introduced the additional privileges and change in staff category.

Discussion ensued.

It was motioned by Treasurer Gardener to approve the additional privileges and change in staff category as presented, seconded by Vice Chair Best-Baker, and passed 5-0 vote.

POLICIES

Dr. Hawkins provided an overview of the policies and procedures for approval.

- Policies
 - Administrative Closure of the Medical Record
 - Medical Staff Department Policy – Pediatrics

Discussion ensued.

It was motioned by Vice Chair Best-Baker to approve the policies as presented, seconded by Treasurer Gardener, and passed 5-0 vote.

MEDICAL EXECUTIVE
COMMITTEE REPORT

Dr. Hawkins provided the Medical Executive Committee meeting report.

Discussion ensued.

CONSENT AGENDA

Chair Kilpatrick called attention to the consent agenda that contained the following items.

- *Chief Nursing Officer/Interim Chief Operating Officer Report*
- *Chief Medical Officer Report*
- *Compliance Department Quarterly Report*
- *Department Reports*
- *Board of Director Bylaws*
- *Approval of Policies and Procedures*
 - i. *Medicare Outpatient Observation Notice*
 - ii. *Processing Returned Mail*
 - iii. *Processing United States Postal Service Mail*
 - iv. *Grant Program Activities*
 - v. *Funding Requests for NIH Foundation*
 - vi. *Subpoena and Legal Summons for Workforce*

Discussion ensued. Chair Kilpatrick noticed the consent agenda item, Board of Director Bylaws needed some edits and pulled the item.

It was motioned by Vice Chair Best-Baker to approve the consent agenda

as presented, with the exception of the Board of Director Bylaws, seconded by Treasurer Gardener, and passed 5-0 vote.

REPORTS FROM BOARD
MEMBERS

Chair Kilpatrick called for Reports from Board Members.

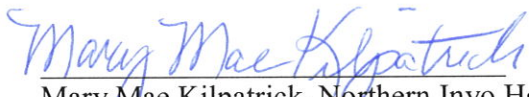
Secretary Turner wanted to highlight, for new Board Member David McCoy Barret, that the upcoming 2024 ACHD annual conference is a conference that all the Board members attend and that the conference will provide mandatory trainings to look forward to. Secretary Turner also added that she is a Board member on the ACHD governance committee and at their last meeting they reviewed applications for new ACHD Board members and also discussed the planning details for next year's conference.

Treasurer Gardner voiced his appreciation for Vice Chair Best-Baker's help to find and fill the vacant Board position with Mr. McCoy Barrett and reminded the public that a few seats are up for re-election during the next general election in November 2024.

Chair Kilpatrick reported that she accompanied Mr. DelRossi to the City Council meeting and acknowledged the work Stephen has done to represent NIHD at various public meetings, and thanked not only Mr. DelRossi but all the leadership team.

ADJOURNMENT

Adjournment at 6:52 p.m.



Mary Mae Kilpatrick, Northern Inyo Healthcare
District, Chair

Attest:



Jean Turner, Northern Inyo Healthcare District,
Secretary